

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, FEBRUARY 8, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with Lindsey Piersol with the Wood County Development Authority. Ms. Piersol gave an update on development in our area.

At 10:10 A.M., the County Commission approved the hiring of Warren Moyer and Kyanna Ray as employees for the Sheriff's Department.

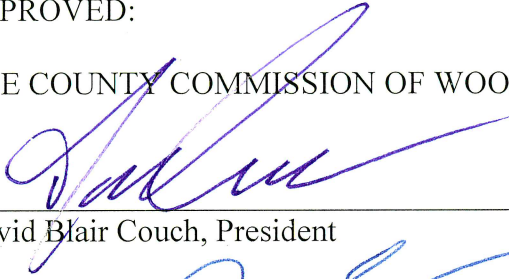
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:30 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

No Orders

APPROVED:

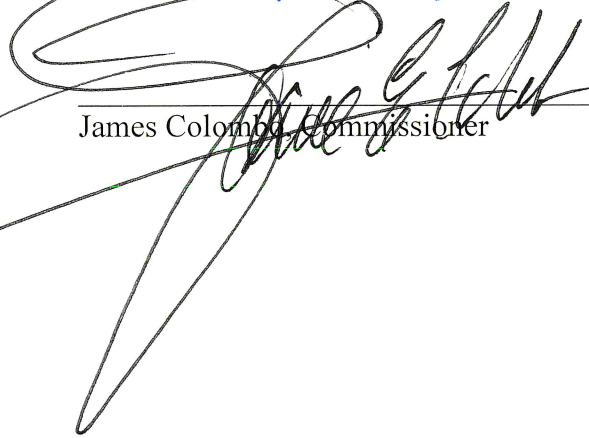
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombi, Commissioner

Wood County Commission Meeting
Held February 8, 2024

Please Print

1. Lindsey Piersol, WCDA
2. Roger Conley
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Wood County Commission
Agenda

February 8, 2024
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M	General Economic Development Update	Lindsey Piersol, Wood County Development Authority
10:00 A.M.	Board of Review and Equalization	
	Consider Request to Hire Warren E. Moyer as a Home Confinement Officer for the Sheriff's Department - \$34,382.40/yr	
	Consider Request to Hire Kyanna L. Ray as a Court Officer for the Sheriff's Department - \$32,760.00/yr	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

WOOD COUNTY

(304) 424-1834
(304) 424-1832 fax



SHERIFF'S OFFICE

401 Second Street Suite# 11
Parkersburg, W.Va. 26101

R.L. Woodyard, Sheriff

G.M. Deem, Chief Deputy

February 7, 2024

Wood County Commission

Carter Agnew has resigned his position as a Deputy for the Wood County Sheriff's Office effective February 6, 2024. He has 26 hours of sick time remaining. He also has 10 hours of Vacation that will need paid to him.

Sincerely

R L Woodyard, Sheriff

RECEIVED
FEB 08 2024
County Commission

Wood County
Joe Gonzales, Clerk
Instrument 89326415
02/08/2024 @ 03:02:24 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 266
Pages Recorded 1

WOOD COUNTY

(304) 424-1834
(304) 424-1832 fax



SHERIFF'S OFFICE

401 Second Street Suite# 11
Parkersburg, W.Va. 26101

R.L. Woodyard, Sheriff

G.M. Deem, Chief Deputy

February 7, 2024

Wood County Commission

Joseph Tyler Burns has resigned his position as a Deputy for the Wood County Sheriff's Office effective February 6, 2024. Prior to his resigned letter he was on a 5-day unpaid suspension. He is only to be paid his remaining 55.5 vacation hours on February 15th paycheck. He also has 798 hours of sick time remaining.

Sincerely,

R L Woodyard, Sheriff

RECEIVED

FEB 08 2024

County Commission

Wood County
Joe Gonzales, Clerk
Instrument 88326415
02/08/2024 @ 02:59:07 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 265
Pages Recorded 1



Office of the Wood County Clerk

Wood County Courthouse
1 Court Square
P.O. Box 1474
Parkersburg, WV 26102-1474

Joe Gonzales
County Clerk

Phone: 304-424-1850

February 5, 2024

Wood County Commission
Wood County Courthouse
1 Court Square
Parkersburg, WV 26101

Dear Commissioners:

Please pay Adam Coull for two days (16 hours) in the February 1-15, 2024, payroll. He was a new employee that only worked two days in the County Clerk's Office, and resigned Monday, February 5, 2024. Please take this out of Line Item #1-402-10-103, Salaries.

Sincerely,

Joe Gonzales, Clerk
Wood County Commission

JG:bj

RECEIVED
FEB 05 2024
County Commission

Wood County
Joe Gonzales, Clerk
Instrument 88326414
02/05/2024 @ 02:49:21 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 264
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5318	DENTAL	RENAISSANCE	REGULAR	02/06/2024	1,839.45	
5319	DENTAL	RENAISSANCE	REGULAR	02/06/2024	1,200.48	
177127	AAP	ADVANCE AUTO PARTS	REGULAR	02/06/2024	557.09	
177128	CRUM G	GWEN CRUM	REGULAR	02/06/2024	35.37	
177129	DONNELLO	DONNELLO MCCARTHY ENTERP	REGULAR	02/06/2024	265.37	
177130	EASTON PR	EASTON PRINTING COMPANY	REGULAR	02/06/2024	40.00	
177131	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	02/06/2024	18,037.34	
177132	FRONTIER	FRONTIER	REGULAR	02/06/2024	2,604.72	
177133	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	02/06/2024	32.50	
177134	ITECH	ITECH	REGULAR	02/06/2024	895.96	
177135	MOO	MUTUAL OF OMAHA	REGULAR	02/06/2024	0.00	
177136	MOO	MUTUAL OF OMAHA	REGULAR	02/06/2024	7,521.65	
177137	MURRAY	MURRAY SHEET METAL	REGULAR	02/06/2024	11,997.00	
177138	MYERS SEP	MYERS SEPTIC	REGULAR	02/06/2024	300.00	
177139	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	02/06/2024	130.40	
177140	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	02/06/2024	13,005.26	
177141	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	02/06/2024	136,013.18	
177142	S W RESOU	S W RESOURCES	REGULAR	02/06/2024	7,152.71	
177143	SMITH JODI	JODI SMITH	REGULAR	02/06/2024	163.64	
177144	SOUTHERNPA	SOUTHERN PARKING	REGULAR	02/06/2024	1,680.00	
177145	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	02/06/2024	198.36	
177146	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	02/06/2024	316.86	
177147	TIANO	TIANO-KNOPP ASSOCIATES INC	REGULAR	02/06/2024	1,000.00	
177148	UNION WIL	UNION WILLIAMS PSD	REGULAR	02/06/2024	71.34	
177149	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	02/06/2024	2,173.10	

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Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
177150	VISION	VISION SERVICE PLAN (WV)	REGULAR	02/06/2024	3,504.52	
177151	WATERBOY	WATERBOY LLC	REGULAR	02/06/2024	75.00	
177152	WAYNEHOMES	WAYNE HOMES	REGULAR	02/06/2024	558.75	
GENERAL FUND Bank Id 101 Totals					<u>211,370.05</u>	

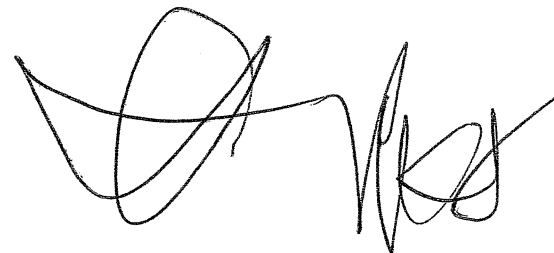


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Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8879	AFFORDABLEL	AFFORDABLE LAWN WORX LLC	REGULAR	02/06/2024	777.00	
8880	BOYCEFAMILY	LAWRENCE & NAOMI BOYCE FAMILY	REGULAR	02/06/2024	5,000.00	
8881	CINTAS	CINTAS CORPORATION	REGULAR	02/06/2024	55.89	
8882	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	02/06/2024	371.82	
8883	JANI-SOUR	JANI-SOURCE	REGULAR	02/06/2024	124.72	
8884	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	02/06/2024	304.54	
8885	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	02/06/2024	208.98	
8886	WVUMED	WVU MEDICAL CORP OR UNIVERSITY HEALTH	REGULAR	02/06/2024	25.00	
E-911 FUND Bank Id 107 Totals					6,867.95	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3389	ADVANCEDALAI	ADVANCED ALARM TECHNOLOGIES	REGULAR	02/06/2024	228.96	
3390	AMERIGAS	AMERIGAS	REGULAR	02/06/2024	1,459.19	
3391	BLAVOS	BLAVOS DIESEL REPAIR	REGULAR	02/06/2024	4,753.76	
3392	CAS CABLE	CAS CABLE	REGULAR	02/06/2024	296.87	
3393	CLAYWOOD	CLAYWOOD PARK PUBLIC SERVICE DIST	REGULAR	02/06/2024	75.10	
3394	DOMINIONH	DOMINION HOPE	REGULAR	02/06/2024	459.68	
3395	DOUGLASB	DOUGLAS BUILDING & REMODELING, LLC	REGULAR	02/06/2024	1,200.00	
3396	ELAN	ELAN FINANCIAL SERVICES	REGULAR	02/06/2024	304.66	
3397	ESO	ESO SOLUTIONS, INC.	REGULAR	02/06/2024	1,780.80	
3398	FRANKLINF	FRANKLIN FIRE	REGULAR	02/06/2024	171.00	
3399	FRONTIER	FRONTIER	REGULAR	02/06/2024	230.80	
3400	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	02/06/2024	465.00	
3401	MONPOWER	MON POWER	REGULAR	02/06/2024	427.66	
3402	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	02/06/2024	299.39	
3403	PARMAROIL	PAR MAR OIL COMPANY	REGULAR	02/06/2024	794.80	
3404	RYANALES	ALESHIA RYAN	REGULAR	02/06/2024	1,000.00	
3405	VISA IL	VISA	REGULAR	02/06/2024	2,798.79	
FIRE SERVICE FEE Bank Id 120 Totals					16,746.46	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8692	DICKWARNER	DICK WARNER RENTALS	REGULAR	02/06/2024	1,095.00	
8693	DOMINIONH	DOMINION HOPE	REGULAR	02/06/2024	571.30	
8694	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	02/06/2024	269.29	
8695	MONPOWER	MON POWER	REGULAR	02/06/2024	1,661.31	
8696	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	02/06/2024	386.90	
8697	REYNOLDSL	REYNOLDS LANDSCAPING	REGULAR	02/06/2024	800.00	
8698	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	02/06/2024	31.44	
8699	TIANO	TIANO-KNOPP ASSOCIATES INC	REGULAR	02/06/2024	417.00	
8700	WOOD CO W	WOOD COUNTY WASTE	REGULAR	02/06/2024	181.99	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					5,414.23	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1059	NEWEGG	NEWEGG BUSINESS	REGULAR	02/06/2024	3,122.97	

AMERICAN RESCUE PLAN Bank Id 207 Totals

3,122.97

Report Totals

247,413.64



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5317	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	02/05/2024	21,302.00	
GENERAL FUND Bank Id 101 Totals					<u>21,302.00</u>	
Report Totals					<u>21,302.00</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5303	CHILD	CHILD SUPPORT ENF DIV	REGULAR	01/31/2024	737.08	
5304	EMPOWER	EMPOWER RETIREMENT	REGULAR	01/31/2024	75.00	
5305	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	01/31/2024	97,795.59	
5306	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	01/31/2024	1,769.00	
5307	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	01/31/2024	1,256.62	
5308	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	01/31/2024	27,200.13	
5312	EMSRS	EMERGENCY MEDICAL SERVICES	REGULAR	01/31/2024	3,125.80	
5313	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	01/31/2024	53,789.54	
5314	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	01/31/2024	87,704.01	
177100	AMERICAN	AFLAC	REGULAR	01/31/2024	68.44	
177101	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	01/31/2024	51.00	
177102	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	01/31/2024	892.70	
177103	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	01/31/2024	54.10	
PAYROLL FUND Bank Id 101 Totals					274,519.01	
Report Totals					274,519.01	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5315	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	02/02/2024	13,741.64	

GENERAL FUND Bank Id 101 Totals 13,741.64

Report Totals 13,741.64

