

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, FEBRUARY 29, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

Rebecca Bennett took her oath as a Deputy Clerk for the Wood County Clerk's Office.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission approved the hiring of Gracie Cochran as a Deputy Clerk for the Wood County Clerk's Office.

At 9:31 A.M., Doug Hess from the ARC met with the County Commission to recognize Developmental Disabilities Awareness Month. A copy of a Proclamation the County Commission adopted is attached to these minutes and shall be made a part thereof.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:30 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

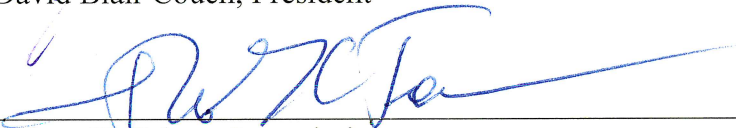
No Orders

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held February 29, 2024

Please Print

1. Michelle Curtis - The Arc of the MOV
2. Doug Hess - The Arc of the MOV
3. Josh Hawes - SW Resources / Goodwill
4. Rebecca Bennett
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Wood County Commission
Agenda

February 29, 2024
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider ARC Proclamation Developmental Disabilities Awareness Month	Doug Hess
	Consider Request to Hire Gracie Cochran as a Deputy County Clerk - \$37,440.00/yr.	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

February 29, 2024

Proclamation

March 2024 is Developmental Disabilities Awareness Month

Whereas, National Developmental Disabilities (DD) Awareness Month officially began in 1987 with a proclamation from President Reagan to help bring awareness and acceptance for people of every ability; and

Whereas, people with a developmental disability are of all racial, ethnic, educational, social, and economic backgrounds, and all are valued members of society who find fulfillment living everyday lives; and

Whereas, this year's theme is "A World of Opportunities", celebrating people and working together to remove obstacles. Our goal is to build a community that's committed to creating a world where everyone can do well and succeed. People are invited to join in making a world where all kinds of people have the chance to thrive;

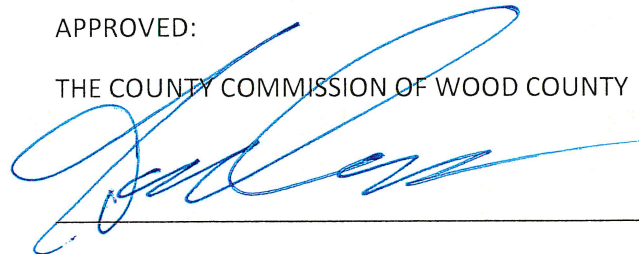
Whereas, we value what is important to people with disabilities and their families who are striving for everyday lives no different than that of all other citizens; and

Whereas, Wood County, West Virginia has a commitment to being an inclusive for people with and without disabilities;

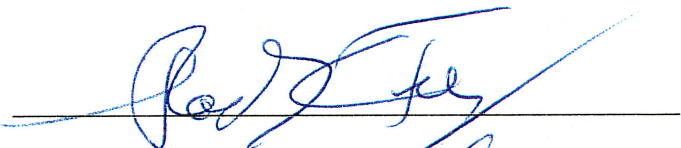
Therefore we, the Commissioners of Wood County, West Virginia do hereby proclaim March 2024 as Developmental Disabilities Awareness Month and in doing so, we call upon residents, employers, schools and community organizations in Wood County, West Virginia to observe this month with appropriate programs and activities, and to advance its important message that people with developmental disabilities are family, friends, neighbors, customers, voters and coworkers and while they may need additional supports, deserve to live, work, worship and play just like everyone else.

APPROVED:

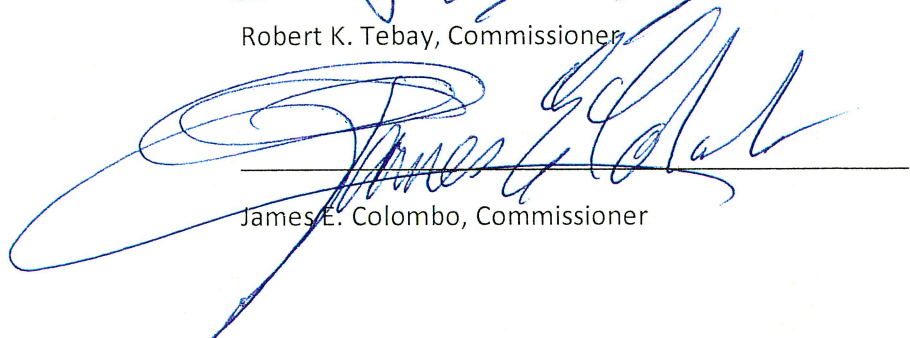
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner



Office of the Wood County Clerk

Wood County Courthouse
1 Court Square
P.O. Box 1474
Parkersburg, WV 26102-1474

Joe Gonzales
County Clerk

Phone: 304-424-1850

February 27, 2024

Wood County Commission
Wood County Courthouse
1 Court Square
Parkersburg, WV 26101

Dear Commissioners:

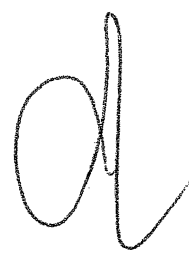
Gracie Cochran will be on the payroll as a Deputy County Clerk in the Recording Office, effective Monday, March 18, 2024.

She will be paid one thousand five hundred sixty (\$1,560.00) dollars per pay. Her salary will be charged to line item #1-402-10-103.

Sincerely,


Joe Gonzales, Clerk
Wood County Commission

JG:bj



RECEIVED
FEB 26 2024
County Commission
Wood County
Joe Gonzales, Clerk
Instrument 88327531
2/26/2024 @ 10:12:10 AM
COUNTY COMMISSION ORDER
Book 78 @ Page 289
Page Recorded 1

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Rebecca Bennett, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of Deputy Clerk for Wood County Clerk's Office and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Rebecca Bennett

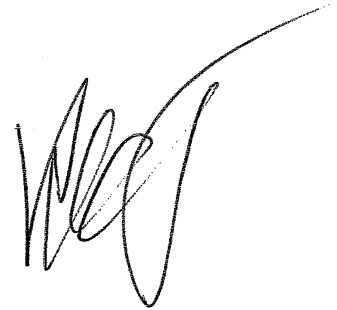
Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 29th day of February, 2024.

[Signature]
County Commission of Wood County

Wood County
Joe Gonzales, Clerk
Instrument 88327457
02/29/2024 @ 10:46:28 AM
COUNTY COMMISSION ORDER
Book 78 @ Page 298
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8707	DMV	DIVISION OF MOTOR VEHICLES	REGULAR	02/23/2024	825.00	
8708	JACKSON COUN1	JACKSON COUNTY PROPERTIES, LLC	REGULAR	02/23/2024	1,030.00	
8709	LANCE	PHYLISS LANCE	REGULAR	02/23/2024	550.00	
8710	MONPOWER	MON POWER	REGULAR	02/23/2024	88.43	
8711	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	02/23/2024	28.95	
8712	WCC	WOOD COUNTY COMMISSION	REGULAR	02/23/2024	1,725.00	
8713	WVDTL	WV DRUG TESTING LABORATORIES, INC	REGULAR	02/23/2024	1,762.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					6,009.38	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
391	GRAE-CON	GRAE-CON CONSTRUCTION INC	REGULAR	02/23/2024	7,028.89	
SPECIAL BLDG FUND Bank Id 244 Totals					<u>7,028.89</u>	
Report Totals					<u>101,398.66</u>	



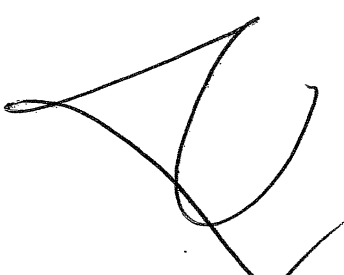
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8895	FRONTIER	FRONTIER	REGULAR	02/23/2024	609.50	
8896	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	02/23/2024	58.00	
8897	SERV-PRO	SERV-PRO	REGULAR	02/23/2024	5,303.53	
8898	TIANO	TIANO-KNOPP ASSOCIATES INC	REGULAR	02/23/2024	500.00	
E-911 FUND Bank Id 107 Totals					<u>6,471.03</u>	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3429	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	02/23/2024	2,998.13	
3430	HERITAGE	HERITAGE FIRE EQUIPMENT	REGULAR	02/23/2024	155.05	
3431	MONPOWER	MON POWER	REGULAR	02/23/2024	191.40	
3432	PARMAROIL	PAR MAR OIL COMPANY	REGULAR	02/23/2024	701.53	
3433	SECKMAN	SECKMAN PEST CONTROL	REGULAR	02/23/2024	175.00	
3434	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	02/23/2024	194.80	
3435	TRAVELERS I	TRAVELERS -RMD	REGULAR	02/23/2024	297.00	
3436	VISA	VISA CREDIT	REGULAR	02/23/2024	5,798.39	
3437	VOYAGER	VOYAGER	REGULAR	02/23/2024	554.91	
3438	WEX	WEX BANK	REGULAR	02/23/2024	424.74	
3439	WOOD CO FIRE	WOOD CO FIRE BOARD	REGULAR	02/23/2024	377.70	
FIRE SERVICE FEE Bank Id 120 Totals					11,868.65	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
177205	BOSOLIND	BOSO LINDSEY A	REGULAR	02/23/2024	49.70	
177206	FAM CARPE	FAMILY CARPET OUTLET	REGULAR	02/23/2024	16,142.00	
177207	FRONTIER	FRONTIER	REGULAR	02/23/2024	6,095.70	
177208	GALLS	GALLS	REGULAR	02/23/2024	499.80	
177209	HUMANE SO	HUMANE SOCIETY	REGULAR	02/23/2024	22,583.33	
177210	LEXIS	LEXIS NEXIS	REGULAR	02/23/2024	591.71	
177211	MOORED	DAVID KYLE MOORE	REGULAR	02/23/2024	107.20	
177212	NOLANS	NOLAN'S SERVICES LLC	REGULAR	02/23/2024	11,198.47	
177213	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	02/23/2024	65.00	
177214	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	02/23/2024	154.27	
177215	PADDKAND	PADDEN KANDY A	REGULAR	02/23/2024	30.45	
177216	RUNYON	RUNYON LOCK SERVICE	REGULAR	02/23/2024	704.51	
177217	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	02/23/2024	598.40	
177218	SPAULDING	SPAULDING PSYCHOLOGICAL SERVICCES PLLC	REGULAR	02/23/2024	250.00	
177219	VERIZONW	VERIZON WIRELESS	REGULAR	02/23/2024	88.26	
177220	WATERBOY	WATERBOY LLC	REGULAR	02/23/2024	30.00	
177221	WCDA	WOOD COUNTY DEVELOPMENT AUTHORITY	REGULAR	02/23/2024	10,000.00	
177222	XEROX	XEROX FINANCIAL SERVICES	REGULAR	02/23/2024	347.91	
177223	ZIRKLE	EMMA ZIRKLE, ERO	REGULAR	02/23/2024	484.00	

GENERAL FUND Bank Id 101 Totals

70,020.71

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3440	BILLBAILEY	BILL BAILEY INSURANCE AGENCY. INC.	REGULAR	02/27/2024	5,904.00	
3441	CAS CABLE	CAS CABLE	REGULAR	02/27/2024	292.87	
3442	CLAYWOOD	CLAYWOOD PARK PUBLIC SERVICE DIST	REGULAR	02/27/2024	73.72	
3443	DOMINIONH	HOPE GAS INC.	REGULAR	02/27/2024	1,602.89	
3444	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	02/27/2024	318.00	
3445	MONPOWER	MON POWER	REGULAR	02/27/2024	184.07	
3446	TRAVELERS I	TRAVELERS -RMD	REGULAR	02/27/2024	507.00	
FIRE SERVICE FEE Bank Id 120 Totals					8,882.55	
Report Totals					41,214.26	






Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3686	DMV	DIVISION OF MOTOR VEHICLES	REGULAR	02/27/2024	53.50	
HOME CONFINEMENT Bank Id 108 Totals					<u>53.50</u>	

A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature is cursive and appears to be a name, possibly "J. [unclear]".

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8899	AT&T MOBILE	AT&T MOBILITY	REGULAR	02/27/2024	521.67	
8900	DOMINIONH	HOPE GAS INC.	REGULAR	02/27/2024	3,905.46	
8901	RF TECHNOLOGY	RF TECHNOLOGY AMERICAS RFTA	REGULAR	02/27/2024	11,487.50	
E-911 FUND Bank Id 107 Totals					<u>15,914.63</u>	

A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature is cursive and appears to be a name, possibly "M. B. [unclear]".

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5329	DENTAL	RENAISSANCE	REGULAR	02/27/2024	1,498.71	
177224	AT&T MOBILE	AT&T MOBILITY	REGULAR	02/27/2024	4,814.72	
177225	BAILWEND	WENDY BAILEY	REGULAR	02/27/2024	123.20	
177226	BARRETTJ	J. J. BARRETT	REGULAR	02/27/2024	166.37	
177227	CAS CABLE	CAS CABLE	REGULAR	02/27/2024	254.35	
177228	COMPILED	COMPILED TECHNOLOGIES	REGULAR	02/27/2024	5,000.00	
177229	CWS	CWS	REGULAR	02/27/2024	210.90	
177230	DOMINIONH	HOPE GAS INC.	REGULAR	02/27/2024	64.30	
177231	GALLS	GALLS	REGULAR	02/27/2024	1,573.18	
177232	JARRELLN	NANCY S. JARRELL, CCR	REGULAR	02/27/2024	157.85	
177233	WVU EXT	WEST VIRGINIA UNIVERSITY	REGULAR	02/27/2024	2,500.00	
GENERAL FUND Bank Id 101 Totals					16,363.58	



Two handwritten signatures in black ink, one larger and more stylized than the other, located in the lower right quadrant of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5329	DENTAL	RENAISSANCE	REGULAR	02/27/2024	1,498.71	
5330	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	02/27/2024	344,917.61	
177224	AT&T MOBILE	AT&T MOBILITY	REGULAR	02/27/2024	4,814.72	
177225	BAILWEND	WENDY BAILEY	REGULAR	02/27/2024	123.20	
177226	BARRETTJ	J. J. BARRETT	REGULAR	02/27/2024	166.37	
177227	CAS CABLE	CAS CABLE	REGULAR	02/27/2024	254.35	
177228	COMPILED	COMPILED TECHNOLOGIES	REGULAR	02/27/2024	5,000.00	
177229	CWS	CWS	REGULAR	02/27/2024	210.90	
177230	DOMINIONH	HOPE GAS INC.	REGULAR	02/27/2024	64.30	
177231	GALLS	GALLS	REGULAR	02/27/2024	1,573.18	
177232	JARRELLN	NANCY S. JARRELL, CCR	REGULAR	02/27/2024	157.85	
177233	WVU EXT	WEST VIRGINIA UNIVERSITY	REGULAR	02/27/2024	2,500.00	

GENERAL FUND Bank Id 101 Totals

361,281.19

Report Totals

361,281.19