

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, MARCH 14, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, approved minutes of February 8, 12, 15, 22, 26, 29, 2024 and March 4, 7, 11, 2024.

Della Matheny took her oath as a Deputy for the Wood County Sheriff's Department.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved Erroneous Assessment Applications in regard to real property. Copies are attached to these minutes and shall be made a part thereof.

AGENDA AND DISCUSSION ITEMS

At 9:20 A.M., Wood County Maintenance Supervisor, Todd Nonamaker, met with County Commission to update them on the needs his department has for the upcoming fiscal year.

At 9:30 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby AWARD the bid for audit services for fiscal year 2022/2023 to Perry and Associates, 313

Second Street, Marietta, Ohio. Said bid is at thirty-four thousand nine hundred fifty dollars and zero cents (\$34,950.00). Perry and Associates was the lone bidder for said audit. (Order A/2913)

At 9:32 A.M., Chris Whittaker, ID Director, met with the County Commission to update them on his Department. He stated they have no new needs for the upcoming year.

At 9:38 A.M., Joe Gonzales, County Clerk, met with the County Commission to present his 2024/2025 fiscal year budget request.

At 9:45 A.M., Angela Durham and Amy Church from the Wood County Day Report Center met with the County Commission to present their fiscal year 2024/2025 budget request.

At 9:55 A.M., the County Commission of Wood County, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. Robert K. Tebay, James E. Colombo and David Blair Couch, Commissioners, met with Marty Seufer, County Administrator and Wood County Prosecuting Attorney, Pat Lefebure. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by personnel matters. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:00 o'clock A.M. (Order A/2912)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:01 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

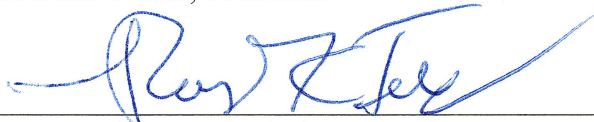
A/2912, A/2913

APPROVED:

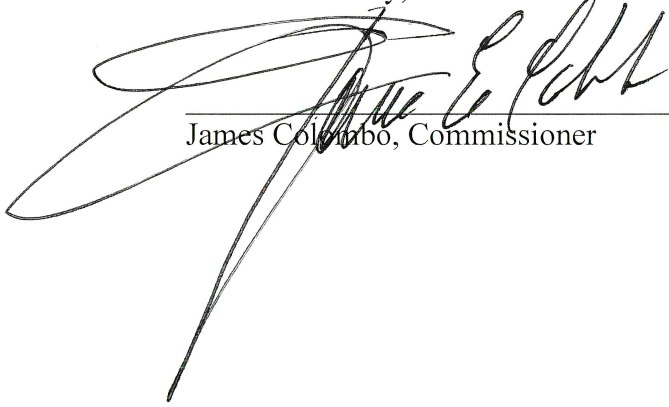
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held March 14, 2024

Please Print

1.	Roger Conley
2.	Mike Sackman
3.	Chris Whittaker
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Wood County Commission
Agenda

March 14, 2024
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider awarding audit services for the 2022/2023 fiscal year audit	
9:31 A.M.	Discuss proposed budget for fiscal year 2024/2025	Chris Whittaker, IT Administrator
9:45 A.M.	Discuss proposed budget for fiscal year 2024/2025	Joe Gonzales, County Clerk
10:00 A.M.	Discuss proposed budget for fiscal year 2024/2025	Angela Durham, Financial Director-Day Report Center
10:15 A.M.	Discuss proposed budget for fiscal year 2024/2025	Todd Nonamaker, Maintenance Superintendent
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MARCH 14, 2024

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 14th day of March, 2024, at 9:55 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended.

WHEREUPON, the said Robert K. Tebay, James E. Colombo and David Blair Couch, Commissioners met with Marty Seufer, County Administrator and Wood County Prosecuting Attorney, Pat Lefebure.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by personnel matters.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:00 o'clock A.M.

APPROVED:

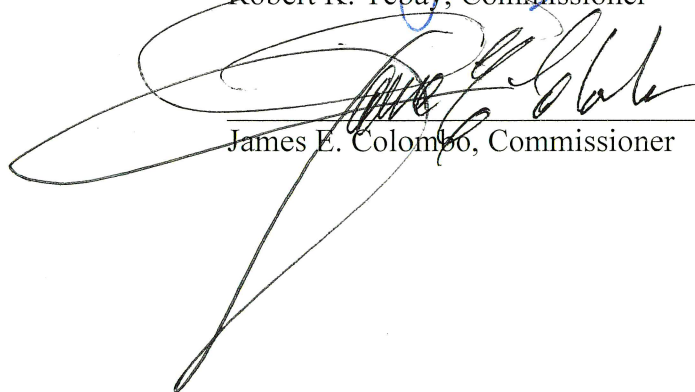
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2912

Wood County
Joe Gonzales, Clerk
Instrument 88328523
03/14/2024 @ 03:21:07 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 340
Pages Recorded 1

MARCH 14, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AWARD THE
BID FOR THE FISCAL YEAR 2022/2023 BUDGET YEAR.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby AWARD the bid for audit services for fiscal year 2022/2023 to Perry and Associates, 313 Second Street, Marietta, Ohio. Said bid is at thirty-four thousand nine hundred fifty dollars and zero cents (\$34,950.00)

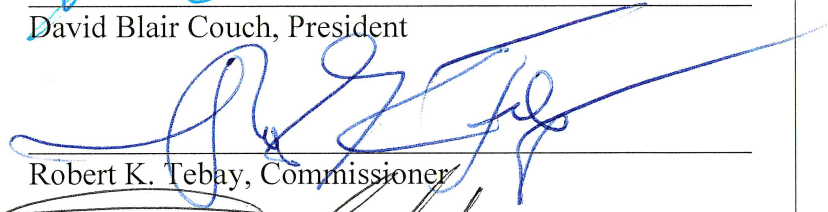
Perry and Associates was the lone bidder for said audit.

APPROVED:

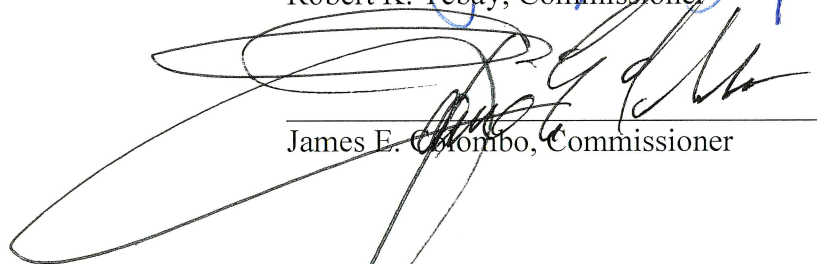
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2913

Wood County
Joe Gonzales, Clerk
Instrument 88328521
03/14/2024 @ 03:18:03 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 339
Pages Recorded 1

WOOD COUNTY COMMISSION

ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Real**
Tax Ticket: **28735** ✓
Tax Year: **2023** ✓

Upon the application of **WEST JEFFERY A** whose address is **2419 VALLEY RD PARKERSBURG, WV 26101-6454** aggrieved by an erroneous assessment in **05 PARKERSBURG 117 0093 0000 0000**, in the County of Wood, for the **2023** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2023** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Taxed in wrong class

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

Assessed	Reduction	New
50220	0	50220

Class Change

Class 4 changed to 2
AS

Tax Value Table

Tax Full Year	Reduction	New
1483.86	741.94	741.92

[Signature]
Taxpayer

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on March 14, 2024

August 16, 2023 - CM

RECEIVED

AUG 25 2023

County Commission

RECEIVED

AUG 30 2023

County Commission

County Commission

MAR 11 2024

RECEIVED

Wood County
Joe Gonzales, Clerk
Instrument 88328539
03/14/2024 @ 11:31:42 AM
COUNTY COMMISSION ORDER
Book 78 @ Page 334
Pages Recorded 1

WOOD COUNTY COMMISSION

ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Real**
Tax Ticket: **47188**
Tax Year: **2022**

Upon the application of **CROUSER PRUDENCE A** whose address is **6910 EMERSON AVE PARKERSBURG, WV 26101** aggrieved by an erroneous assessment in **12 WILLIAMS 370 0L3A 0000 0000**, in the County of Wood, for the **2022** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2022** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Property was sold to WVDOT


All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

Tax Value Table

Assessed	Reduction	New
108360	108360	0

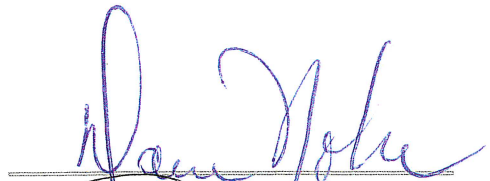
Tax Full Year	Reduction	New
1196.30	1196.30	.00



Taxpayer



Prosecutor



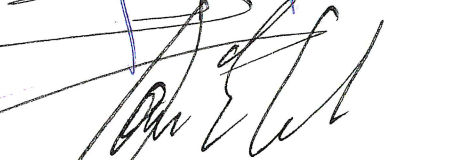
Assessor



Commissioner



County Commission President



Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on March 14, 2024

March 5, 2024 - CM

RECEIVED
MAR 07 2024
County Commission

RECEIVED
MAR 13 2024
County Commission

Wood County
Joe Gonzales, Clerk
Instrument 88328340
03/14/2024 @ 11:34:27 AM
COUNTY COMMISSION ORDER
Book 78 @ Page 335
Pages Recorded 1

WOOD COUNTY



SHERIFF'S OFFICE

(304) 424-1834
(304) 424-1832 fax

401 Second Street Suite# 11
Parkersburg, W.Va. 26101

R.L. Woodyard, Sheriff

G.M. Deem, Chief Deputy

March 13, 2024

Wood County Finance,

Effective immediately Della Matheny has been reinstated as a Sergeant of the Wood County Sheriff Office. She will need to be paid out of the Deputies line item # 1-700-10-103. Her yearly Salary is 55,979. Her start date was as of today March 13, 2024. She is full time with Benefits.

Sincerely,

R.L. Woodyard

Wood County
Joe Gonzales, Clerk
Instrument 88328517
03/14/2024 @ 03:09:10 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 337
Pages Recorded 1

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Della D. Matheny do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Sergeant (Deputy) for the Wood County Sheriff in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 14th day of March, 2024.



County Commission of Wood County

Wood County
Joe Gonzales, Clerk
Instrument 88328330
03/14/2024 @ 10:29:24 AM
COUNTY COMMISSION ORDER
Book 78 @ Page 317
Pages Recorded 1