

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, APRIL 11, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved minutes of March 28, 2024 and April 1, 8, 2024.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with Ben Auville and Sydnie Beal from the Mid-Ohio Valley Regional Airport. Mr. Auville and Ms. Beal requested they consider sponsorship for their STEM Day. After discussion, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby Authorize a donation of five thousand dollars and zero cents (\$5,000.00) to assist in the Mid-Ohio Valley Regional Airport's STEM Day, June 1, 2024. (Order C/186)

At 10:00 A.M., the County Commiss authorized the opening of sealed bids for brick repair on the Wood County Health Department Building. No sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on March 29, 2024 and April 5, 2024. (Order C/185)

At 10:10 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that vacancies will exist on the Wood County 9-1-1 Advisory Board. Said vacancies are due to the fact that the terms of Dwane Weekley, Emergency Medical Services Providers; Thomas Blondin, General Public; Chief Matthew Board, City of Parkersburg Police Department and Chief Jason Matthews, Parkersburg Fire Department expire April 30, 2024. (Order A/2932)

At 10:30 A.M., Bella Giffen spoke to the County Commission as “Youth of the Year” about her experience with the Boys and Girls Club.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby Authorize monies received from the State of West Virginia for Emergency Medical Services Salary Enhancement Fund, to be evenly divided between the two (2) Ambulance Services in Wood County. Funds were provided by the West Virginia Code of State Rules 64-116-1.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:46 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2926, A/2927, A/2928, A/2931, A/2932, C/185, C/186

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held April 11, 2024

Please Print

1. Ben Auville
2. Sydney Beall
3. Lynn Reins
4. Isabella Giffen
5.
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Wood County Commission
Agenda

April 11, 2024
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider Mid-Ohio Valley Airport STEM DAY Sponsorship	Ben Auville, Airport Manager and Sydnie Beall
10:00 A.M.	Bid opening – repair/replacement of brick at the Mid-Ohio Valley Health Department Building owned by the County	
10:30 A.M.	Boys and Girls Club ‘Youth of the Year’ to speak of her experience with the Club	Bella Giffen
10:45 A.M.	Announce vacancies on the E-911 Advisory Board	
	Administrator’s Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

APRIL 11, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE JUSTICE ASSISTANCE GRANT NUMBER 23-JAG-42. SAID REQUEST IS IN THE AMOUNT OF \$3,317.76.

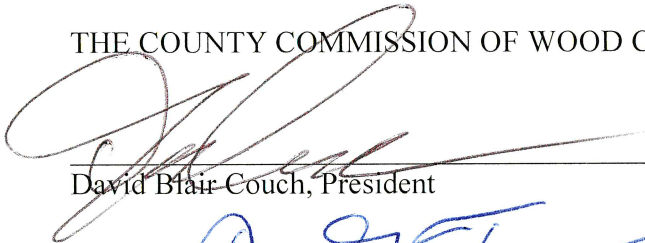
ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Justice Assistance Grant Number 23-JAG-42. The Request for Reimbursement is in the amount of three thousand three hundred seventeen dollars and seventy-six cents (\$3,317.76) and is for the month of March, 2024. In addition to the Request for Reimbursement, Time Sheets, Financial Recap and the Project Financial Report are being submitted to the West Virginia Division of Justice and Community Services.

Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator.

APPROVED:

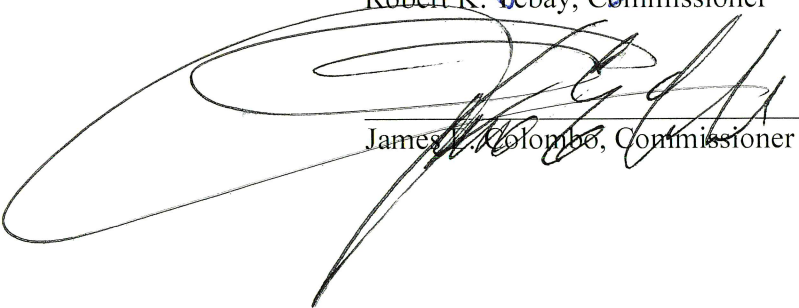
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2926

Wood County
Joe Gonzales, Clerk
Instrument 8833297
04/11/2024 @ 10:03:11 AM
COUNTY COMMISSION ORDER
Book 78 @ Page 569
Pages Recorded 1

APRIL 11, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 24-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$31,856.60.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 24-CC-29. The Request for Reimbursement is in the amount of thirty-one thousand eight hundred fifty-six dollars and sixty cents (\$31,856.60) for the month of March, 2024. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center and the Monthly Progress Reports have been submitted.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2927

Wood County
Joe Gonzales, Clerk
Instrument 88330956
04/11/2024 @ 09:55:12 AM
COUNTY COMMISSION ORDER
Book 79 @ Page 527
Pages Recorded 1

APRIL 11, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK
IN THE AMOUNT OF \$6,119.66 WHICH REPRESENTS
REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME
ASSISTANCE (VOCA) GRANT NUMBER 24-VA-076.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, was in receipt of a check in the amount of six thousand one hundred nineteen dollars and sixty-six cents (\$6,119.66) which represents reimbursement for the month of February, 2024 in regard to the Justice Assistance Grant Number 24-VA-076. Receipt of said check is pursuant to an Order appearing in Order Book 78, at Page 379 and bearing the date of March 18, 2024.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2928

Wood County
Joe Gonzales, Clerk
Instrument 88330953
04/11/2024 @ 09:50:52 AM
COUNTY COMMISSION ORDER
BOOK 78 @ Page 526
Pages Recorded 1

APRIL 11, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
THE ALLOCATION OF EMERGENCY MEDICAL
SERVICES FUNDS RECEIVED FROM THE STATE.

ORDER

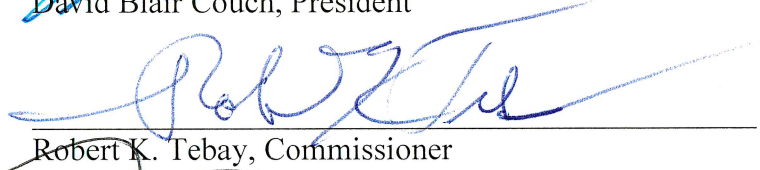
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APPROVED:

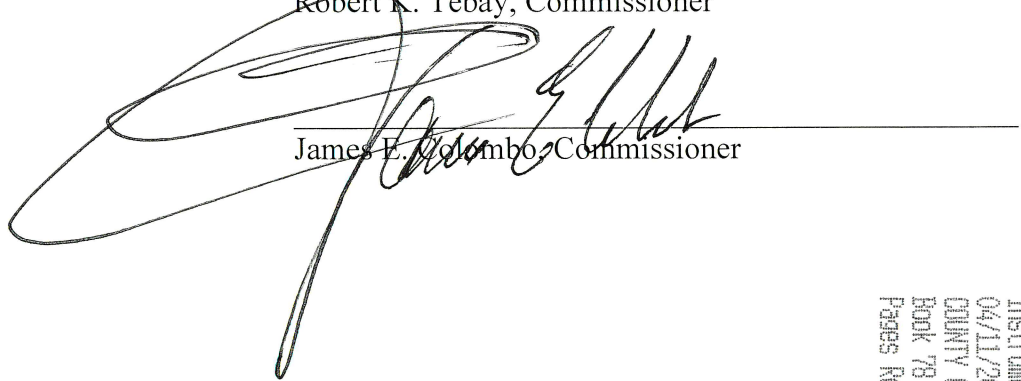
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2931

Wood County
Joe Gonzales, Clerk
Instrument 88331415
04/11/2024 @ 09:08:04 AM
COUNTY COMMISSION ORDER
Book 78 @ Page 589
Pages Recorded 1

APRIL 11, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT
VACANCIES WILL EXIST ON THE WOOD COUNTY E-911
ADVISORY BOARD.

ORDER

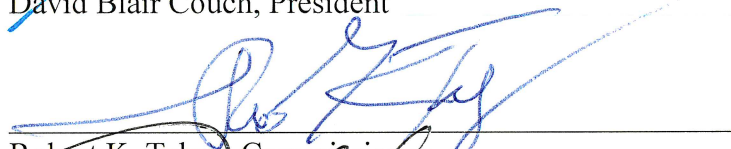
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APPROVED:

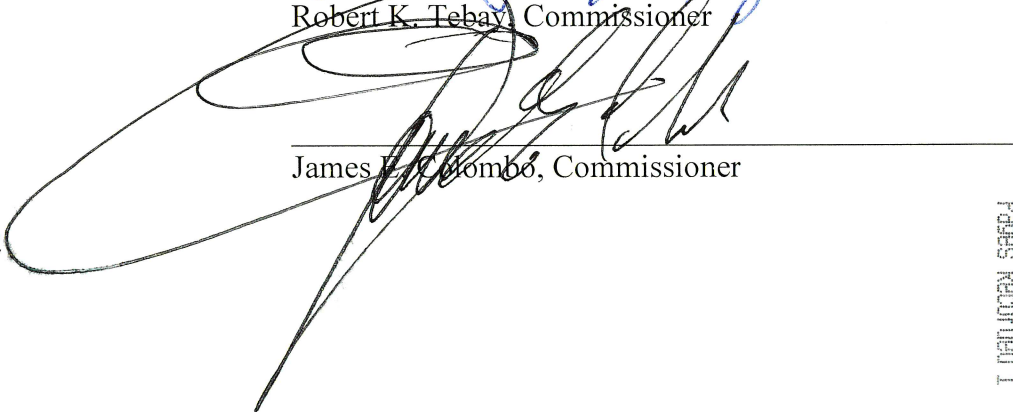
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2932

Wood County
Joe Gonzales, Clerk
Instrument 88331416
04/11/2024 @ 09:12:49 AM
COUNTY COMMISSION ORDER
Book 78 @ Page 590
Pages Recorded 1

APRIL 11, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION RECEIVED NO SEALED BIDS
FOR A BRICK REPAIR AT THE WOOD COUNTY HEALTH
DEPARTMENT.

ORDER

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby
AUTHORIZE the opening of sealed bids for brick repair on the Wood County Health
Department Building. No sealed bids were received pursuant to a Legal Notice appearing in the
Parkersburg News and Sentinel on March 29, 2024 and April 5, 2024.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/185

Wood County
Joe Gonzales, Clerk
Instrument 8831254
04/11/2024 @ 09:56:15 AM
COUNTY COMMISSION ORDER
Book 78 @ Page 563
Pages Recorded 1

APRIL 11, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
A DONATION OF \$5,000.00 FOR THE MID-OHIO VALLEY
REGIONAL AIRPORT.

ORDER


On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby Authorize a donation of five thousand dollars and zero cents (\$5,000.00) to assist in the Mid-Ohio Valley Regional Airport's STEM Day, June 1, 2024.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/186

Wood County
Joe Gonzales, Clerk
Instrument 88331255
04/11/2024 @ 09:58:07 AM
COUNTY COMMISSION ORDER
Book 78 @ Page 564
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3494	RYANALES	ALESHIA RYAN	REGULAR	04/05/2024	1,000.00	
FIRE SERVICE FEE Bank Id 120 Totals					<u>1,000.00</u>	
Report Totals					<u>1,000.00</u>	

A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature is cursive and appears to be a name, possibly 'Ryan' or similar, written in a fluid, connected style.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8751	DICKWARNER	WARNER PROFESSIONAL BUILDING	REGULAR	04/04/2024	1,095.00	
8752	JACKSON COUN1	JACKSON COUNTY PROPERTIES. LLC	REGULAR	04/04/2024	1,030.00	
8753	LANCE	PHYLISS LANCE	REGULAR	04/04/2024	550.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					<u>2,675.00</u>	
Report Totals					<u>2,675.00</u>	