

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, APRIL 29, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved Erroneous Assessment Applications in regard to real property. Copies are attached to these minutes and shall be made a part thereof.

#### **AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby CERTIFY that the public inspection of the Vote Recording Devices and public test of the Tabulating Equipment to be used for Vote Tabulating for the May 14, 2024 Primary Election was inspected and found to be free from error. (Order A/2935)

At 9:50 A.M., the County Commission approved the hiring of Connie Semones and Kristina Harrison for the Assessor's Office and Allison Leach for the E-911 Telecommunications Center.

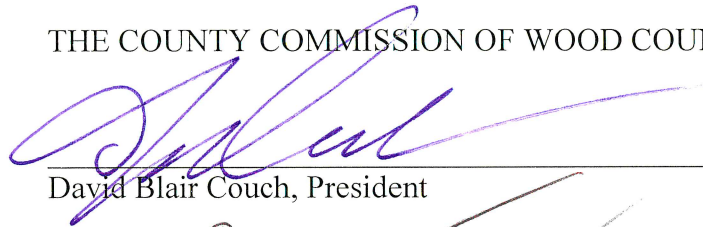
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:06 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/2935

APPROVED:

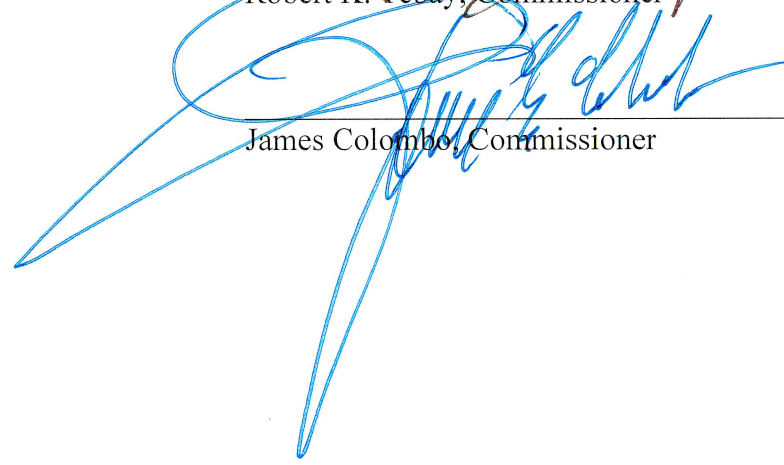
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting  
Held April 29, 2024

**Please Print**

1.	<i>Roger Conley</i>
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission  
Agenda

April 29, 2024 | 9:30 A.M.  
1 Court Square Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Inspection of early voting and election day equipment	
	Public test of tabulating computer	
	Consider request to hire Connie Semones as a Deputy Assessor - \$40,000.00/yr.	
	Consider request to hire Kristina Harrison as a Deputy Assessor - \$40,000.00/yr.	
	Consider request to hire Allison M. Leach as a full time telecommunicator for the E-911 Center - \$38,118.08/yr.	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

---

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

---

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

---

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

APRIL 29, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: INSPECTION NUMBER 1 – INSPECTION OF VOTE  
RECORDING DEVICES TO BE USED FOR EARLY VOTING  
FOR THE MAY 14, 2024 PRIMARY ELECTION.

**ORDER**

On this date, the County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby CERTIFY that the public inspection of the Vote Recording Devices and public test of the Tabulating Equipment to be used for Vote Tabulating for the May 14, 2024 Primary Election was inspected and found to be free from error.

A copy of Inspection Certification Number 1 is attached to this Order and shall be made thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



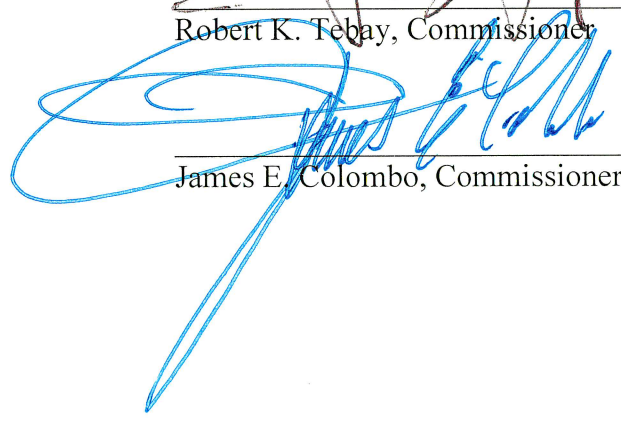
---

David Blair Couch, President



---

Robert K. Tebay, Commissioner



---

James E. Colombo, Commissioner

A/2935

INSPECTION/TEST CERTIFICATION NUMBER 1

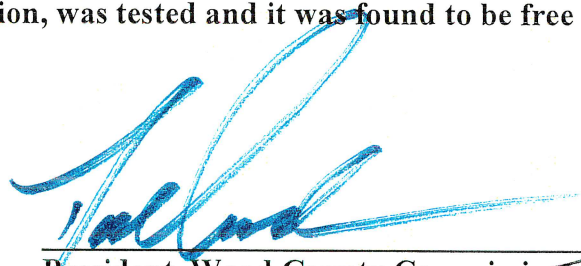
WOOD COUNTY

STATEWIDE PRIMARY ELECTION

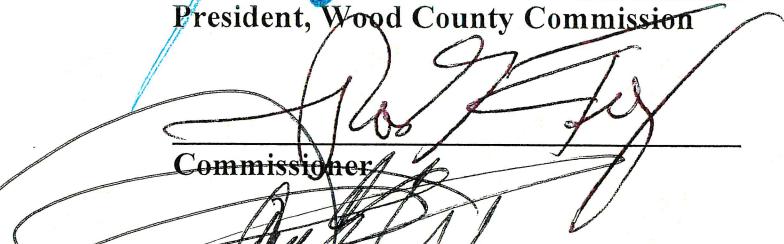
ELECTION DAY

We, the undersigned, of Wood County, do hereby certify that the April 29, 2024, Public Inspection of the Vote Recording Devices to be used for the Early Voting and Statewide Primary Election on May 14, 2024. was inspected and found to be free from error.

We, the undersigned, of Wood County, do hereby certify that the April 29, 2024, Public Test of the Tabulating Equipment to be used for vote tabulation in the May 14, 2024, Statewide Primary Election, was tested and it was found to be free from error.



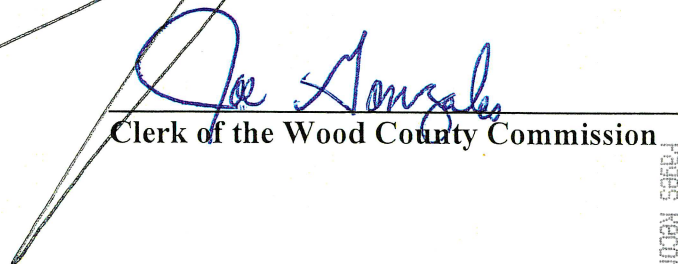
\_\_\_\_\_  
President, Wood County Commission



\_\_\_\_\_  
Commissioner



\_\_\_\_\_  
Commissioner



\_\_\_\_\_  
Clerk of the Wood County Commission

Dated this 29<sup>th</sup> day of April, 2024.

Wood County  
Joe Gonzales, Clerk  
Instrument 88332505  
04/29/2024 @ 03:08:57 PM  
COUNTY COMMISSION ORDER  
Book 78 @ Page 611  
Pages Recorded 2

# WOOD COUNTY COMMISSION

## ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Real**  
Tax Ticket: **21747**  
Tax Year: **2022**

Upon the application of **MARKET ST INVESTMENTS LLC** whose address is **4226 W 230TH PL TORRANCE, CA 90505-3413** aggrieved by an erroneous assessment in **05 PARKERSBURG 80 0094 0000 0000**, in the County of Wood, for the **2022** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2022** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

### Buildings leased by the We have your six inc.

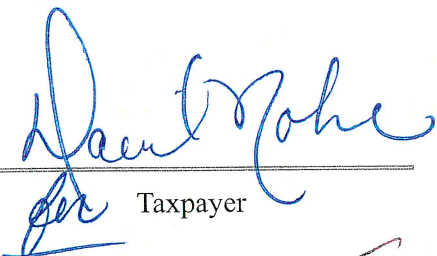
All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

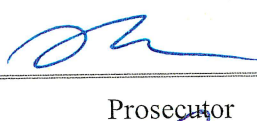
Assessment Table

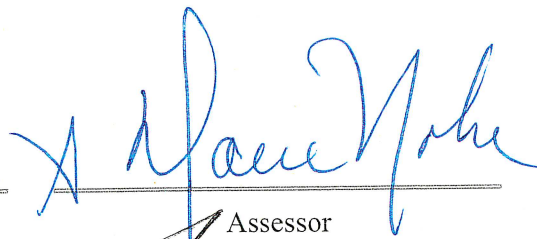
Assessed	Reduction	New
80160	46620	33540

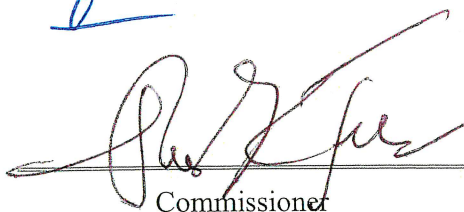
Tax Value Table

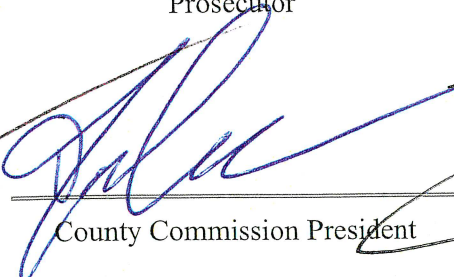
Tax Full Year	Reduction	New
2371.08	1378.98	992.10

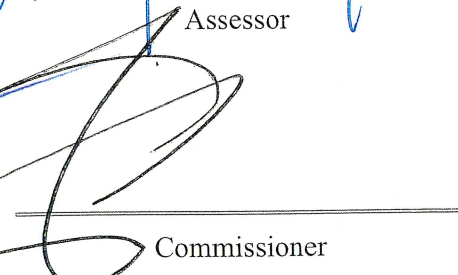
  
Taxpayer

  
Prosecutor

  
Assessor

  
Commissioner

  
County Commission President

  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on APRIL 29, 2024

February 5, 2024 - CM

RECEIVED  
APR 18 2024  
County Commission

RECEIVED  
APR 25 2024  
CoCounty Commission

Wood County  
Joe Gonzales, Clerk  
Instrument 88331986  
04/29/2024 @ 03:32:55 PM  
COUNTY COMMISSION ORDER  
Book 78 @ Page 604  
Pages Recorded 1



WOOD COUNTY COMMISSION

ERRONEOUS ASSESSMENT APPLICATION

Tax Type: Real
Tax Ticket: 21763
Tax Year: 2021

Upon the application of MARKET ST INVESTMENTS LLC whose address is 4226 W 230TH PL TORRANCE, CA 90505-3413 aggrieved by an erroneous assessment in 05 PARKERSBURG 80 0094 0000 0000, in the County of Wood, for the 2021 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2021 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Buildings are leased by non-profit WE have your six Inc.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

Tax Value Table

Table with 3 columns: Assessed, Reduction, New. Values: 79020, 45480, 33540.

Table with 3 columns: Tax Full Year, Reduction, New. Values: 2345.58, 1349.98, 995.60.

Signature of Taxpayer

Taxpayer

Signature of Prosecutor

Prosecutor

Signature of Assessor

Assessor

Signature of Commissioner

Commissioner

Signature of County Commission President

County Commission President

Signature of Commissioner

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on APR 29, 2024

February 5, 2024 - CM

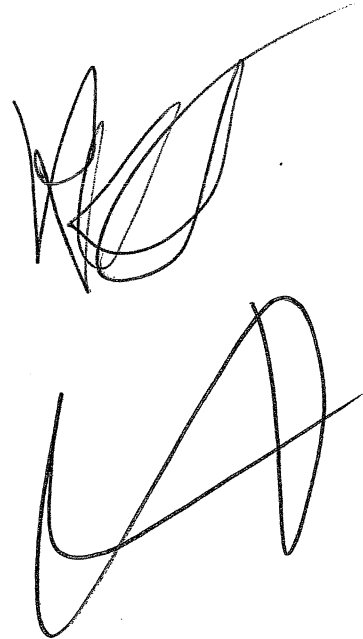
RECEIVED APR 18 2024 County Commission

RECEIVED APR 9 5 2024

Wood County Joe Gonzales, Clerk Instrument 88331987 04/29/2024 @ 03:34:25 PM COUNTY COMMISSION ORDER Book 78 of Page 605 Pages Recorded 1

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8952	MCCOLLIGANSH	SHAWN MCCOLLIGAN	REGULAR	04/25/2024	452.50	
E-911 FUND Bank Id 107 Totals					<u>452.50</u>	
Report Totals					<u>452.50</u>	

A large, stylized handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1068	UCCI	UNITED CONSTRUCTION CO., INC.	REGULAR	04/24/2024	<del>828,863.10</del>	
AMERICAN RESCUE PLAN Bank Id 207 Totals					<u>828,863.10</u>	
Report Totals					<u>828,863.10</u>	

A large, handwritten signature or scribble in black ink, consisting of several overlapping loops and a long horizontal stroke at the bottom.