

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, MAY 16, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay approved an Erroneous Assessment Application in regard to the Fire Service Fee. A copy is attached to these minutes and shall be made a part thereof.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., representatives from the Community Educational Outreach Service met with the Commission and requested they issue a Proclamation declaring the week of May 19th through May 25th as Community Educational Outreach Service Week. The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, signed said Proclamation. A copy is attached and shall be made a part thereof.

At 9:33 A.M., the County Commission of Wood County, upon a motion by David Blair Couch seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby AWARD the a bid for equipment and installation of equipment for the Sheriff's Department 2024

vehicles to IDATP, 736 Heritage Drive, Parkersburg, WV 26104 in the amount of \$45,621.96. (Order C/192)

At 9:35 A.M., Ben Auville, Director of the Airport met with the County Commission to request they fill the financial gap for security at the Airport. After discussion, the County Commission, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby Authorize a donation of twenty-five thousand dollars six hundred eighty-eight and thirty-three cents (\$25,688.33) to assist in the Mid-Ohio Valley Regional Airport's Security. (Order C/191)

At 9:37 A.M., Mr. Auville further asked the County Commission to transfer a piece of land near the airport to the airport. After discussion, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, by hereby AUTHORIZE the transfer of thirty-one and thirty-three hundredths acres (31.33) to the Mid-Ohio Valley Regional Airport. Said land is identified as Wood County Map 210, District 12, Parcel 00E1. (Order C/188)

At 9:40 A.M., Mark Schwendeman from the Schwendeman Insurance Company met with the County Commission to discuss the insurance programs for next fiscal year. The County Commission agreed to add a spousal surcharge of \$20.00 per month where applicable. After discussion, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, hereby AUTHORIZE a spousal surcharge of twenty dollars (\$20.00) per month for the employee Highmark Blue Cross Blue Shield Health Insurance plan. Said surcharge will be assessed for members electing to keep their spouse on the County Health Insurance when a comparable plan is available to the spouse at their place of employment. (Order C/187)

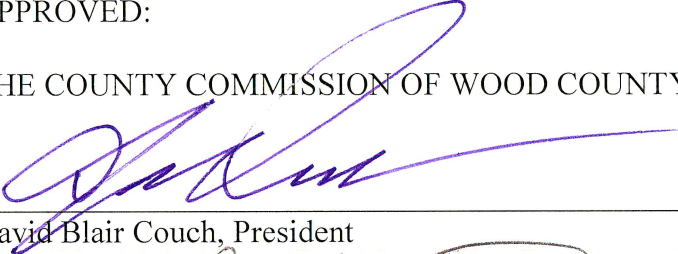
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:42 A.M..

ORDERS APPROVED AND ATTACHED TO THESE MINUTES


C/187, C/188, C/191, C/192

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held May 16, 2024

Please Print

| | |
|-----|------------------|
| 1. | GWEN CRUM |
| 2. | BARB DARGELOH |
| 3. | DIANA MIELECKI |
| 4. | Barbara Johnston |
| 5. | Mikhail Nuckolls |
| 6. | James Poling |
| 7. | Mark B. Schwab |
| 8. | Bethany Place |
| 9. | Benjamin Aurille |
| 10. | |
| 11. | |
| 12. | |
| 13. | |
| 14. | |
| 15. | |
| 16. | |
| 17. | |
| 18. | |
| 19. | |
| 20. | |



Wood County Commission
Agenda

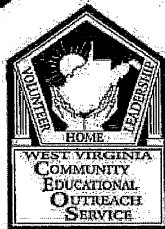
May 16, 2024 | 9:30 A.M.
1 Court Square Suite 203
Parkersburg, WV 26101

| | | |
|-----------|---|--|
| 9:30 A.M. | Consider CEOS Proclamation | |
| 9:35 A.M. | Consider awarding bid for Equipment/Installation of Equipment for the Sheriff Department vehicles | |
| 9:40 A.M. | Discuss County Insurance | Mark Schwendeman, Schwendeman Insurance |
| | Administrator's Report | Marty Seufer, County Administrator |
| | County Commission Reports | |

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

| |
|---|
| Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting. |
| Budget revisions |
| Purchase orders and requisitions |
| Revisions, reimbursement requests, resolutions and correspondence for grants |
| Grant disbursements to other entities |
| Invoices for expenditures to be paid |
| Reimbursements for travel expenses |
| Bid specifications and procedures for bids previously authorized by the Commission |
| Monthly Hotel Occupancy Tax Collection disbursements |
| Disbursements for previously approved Innovative Programming Grants |
| Tax refunds, exonerations, improprieties and consolidations |
| Probate items, including settlements, petitions and Fiduciary Commissioner reports |
| General Fund disbursements to entities |
| Funding requests from local organizations by written form |
| Payroll modification as submitted by elected officials |



PROCLAMATION

WHEREAS,

The West Virginia Community Educational Outreach Service (CEOS) and

Wood County CEOS

are volunteers with a Mission to broaden SERVICE in our COMMUNITY, continue lifelong EDUCATION to strengthen individuals and families, and provide an OUTREACH for leadership.

WHEREAS,

In partnership with West Virginia University Extension Service, the CEOS pledges that its purpose of Education will assist us in meeting the needs of a changing and diverse society.

WHEREAS,


For their significant service and contribution to the well-being of family and community.

BE IT KNOWN, that *The Wood County Commission*

hereby proclaims May *19-25* as

COMMUNITY EDUCATIONAL OUTREACH SERVICE WEEK

IN WITNESS WHEREOF, given under our hand and seal.



Mayor and/or Commissioner

May 16, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

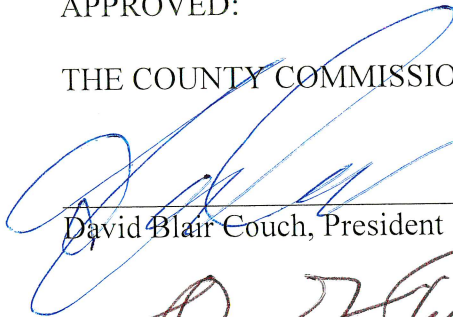
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
A SPOUSAL SURCHARGE ON THE MEDICAL INSURANCE
PLAN FOR EMPLOYEES.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, hereby AUTHORIZE a spousal surcharge of twenty dollars (\$20.00) per month for the employee Highmark Blue Cross Blue Shield Health Insurance plan. Said surcharge will be assessed for members electing to keep their spouse on the County Health Insurance when a comparable plan is available to the spouse at their place of employment.

APPROVED:

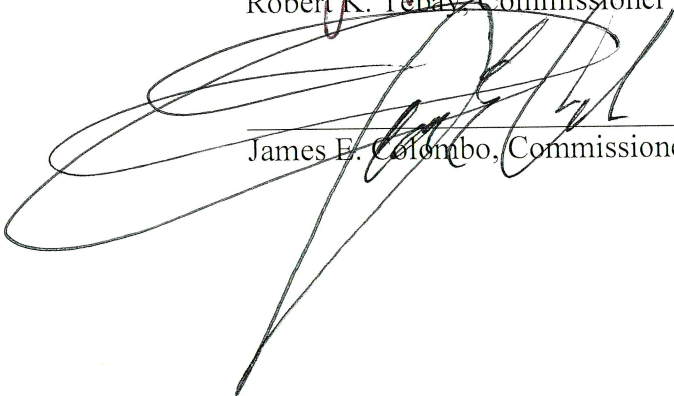
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/187

Wood County
Joe Gonzales, Clerk
Instrument 8833617
05/16/2024 @ 12:08:45 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 660
Pages Recorded 1

May 16, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

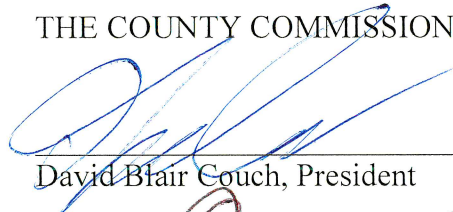
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
A TRANSFER OF LAND TO THE MID-OHIO VALLEY REGIONAL
AIRPORT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, by hereby AUTHORIZE the transfer of thirty-one and thirty-three hundredths acres (31.33) to the Mid-Ohio Valley Regional Airport. Said land is identified as Wood County Map 210, District 12, Parcel 00E1.

APPROVED:

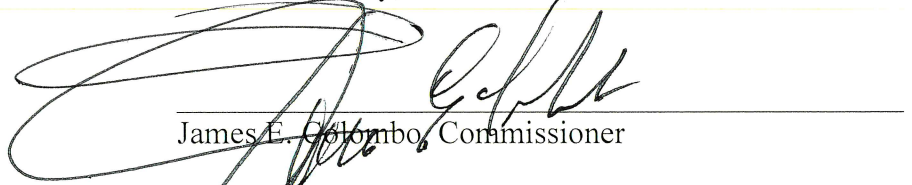
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/188

Wood County
Joe Gonzales, Clerk
Instrument 88333622
05/16/2024 @ 12:25:33 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 666
Pages Recorded 1

MAY 16, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

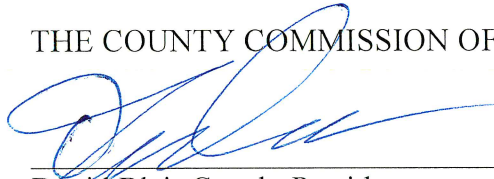
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
A DONATION OF \$25,688.33 FOR THE MID-OHIO
VALLEY REGIONAL AIRPORT.

ORDER

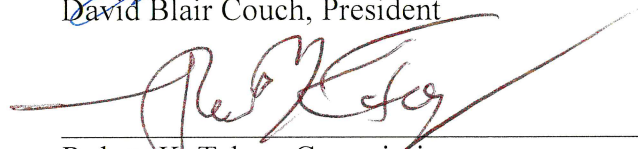
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby Authorize a donation of twenty-five thousand dollars six hundred eighty-eight and thirty-three cents (\$25,688.33) to assist in the Mid-Ohio Valley Regional Airport's Security.

APPROVED:

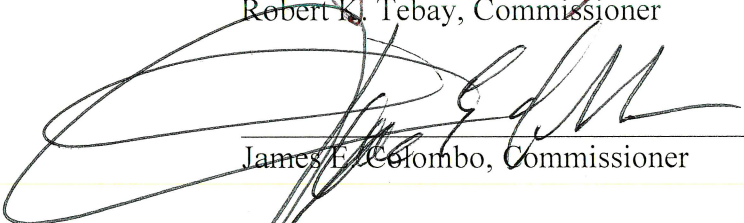
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/191

Wood County
Joe Bonzales, Clerk
Instrument 8833623
05/16/2024 @ 12:29:16 PM
COUNTY COMMISSION ORDER
Book 78 @ Page 687
Pages Recorded 1

MAY 16, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR
EQUIPMENT AND INSTALLATION OF EQUIPMENT FOR THE
SHERIFF'S DEPARTMENT 2024 VEHICLES.

ORDER

On this date, the County Commission of Wood County, upon a motion by David Blair Couch seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby AWARD the a bid for equipment and installation of equipment for the Sheriff's Department 2024 vehicles to the following:

1. IDATP
736 Heritage Drive
Parkersburg, WV 26104

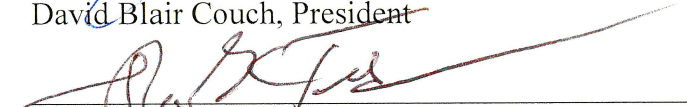
Bid Price - \$45,621.96

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/192

Wood County
JOB BANZALEB, CLERK
INSTRUMENT 8833621
05/16/2024 @ 12:18:39 PM
COUNTY COMMISSION ORDER
BOOK 78 @ PAGE 665
Pages Recorded 1

Wood County Commission Fire Service Fee Erroneous Assessment Application

| | |
|---------------|----------------------------|
| Ticket # | 24004, 24005, 24008, 24009 |
| Customer Name | PUBLIX INC |
| Customer # | 22146 |
| Tax Year | 2024 |


| | | | |
|---|-------------------------------|------------|--|
| Upon the request of customer | STEVE- PUBLIX MANAGER | | |
| whose address is | PO BOX 20109 CANTON, OH 44701 | | |
| aggrieved by an erroneous assessment in | | District # | 8 |
| Map # | 25 | 0002 | 0000 0000 in the County of Wood for the 2024 tax year. |


The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the 2024

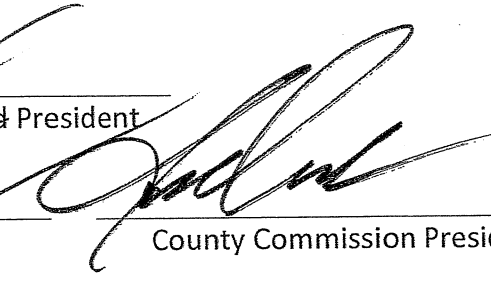
The exoneration is based on the following information:

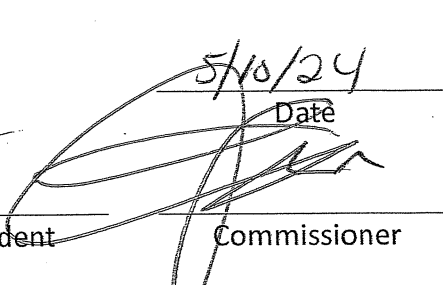
DUE TO ...THESE FOUR TICKETS WERE CHANGED BASED ON THEY ARE PART OF ANOTHER TICKET THAT IS CONSIDERED ONE BUILDING AND THE \$3,000 MAX PER BUILDING RATE.

| | |
|---------------------------|------------|
| TICKET 24004:\$ 0 | 24008: \$0 |
| 24005: \$0 | 24009:\$0 |
| Original ticket amount \$ | 13066.23 |
| Less amount exonerated \$ | 13066.23 |
| Adjusted amount due \$ | 0 |


 Wood County Fire Service Board President


 Commissioner


 County Commission President


 Commissioner

5/10/24
Date

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse Of said county, The County Commission did approve this exoneration on 5/10/24

County Commission

MAY 13 2024

By: Aleshia Ryan

RECEIVED



WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

FIRE FEE INVOICE FOR 2024



Customer #: 22146

PUBLIX INC

PO BOX 20109
CANTON, OH 44701

Table with 5 columns: TICKET, DISTRICT/MAP/PARCEL, LOCATION, SQ FT, AMOUNT. Rows include tickets 24002 through 24009, 23998, 23999, 24000, and 24001.

TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2024

Total: \$22,203.63
Delinquent Interest Accrued: \$444.07
TOTAL AMOUNT DUE: \$22,647.70

Due after May 15, 2024: \$23,091.78
Due after June 15, 2024: \$23,535.85
Due after July 15, 2024: \$23,979.92
Due after August 15, 2024: \$24,423.99

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE
(include bottom of bill with payment)

RETURN THIS PORTION WITH YOUR 2024 PAYMENT

MAIL PAYMENTS TO:

WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102



Customer #: 22146

MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD

TOTAL AMOUNT DUE: \$22,647.70

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK # _____

PUBLIX INC

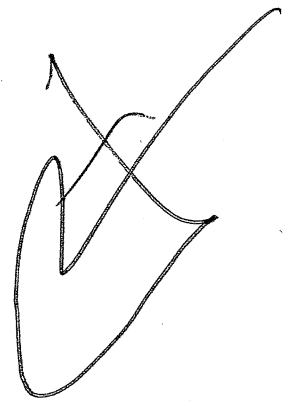
PO BOX 20109
CANTON, OH 447010109

MAILING
ADDRESS
CHANGES: _____

Wood County
Joe Gonzales, Clerk
Instrument 88533620
07/16/2024 @ 12:17:15 PM
COUNTY COMMISSION ORDER
Check 78 of Page 662
Pages Recorded 3

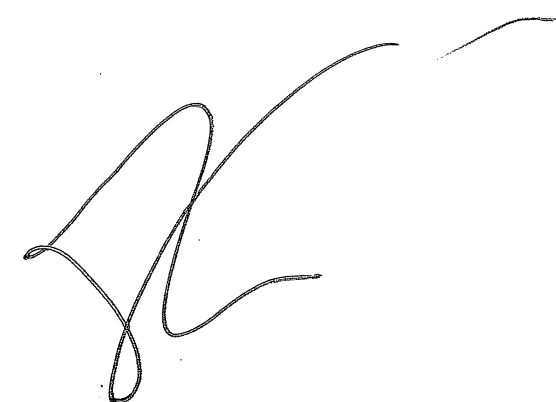
Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|--|-----------|------------------------|---------|------------|--------------|-----|
| 2715 | SWC | SHERIFF OF WOOD COUNTY | VOID | 05/13/2024 | (151,252.09) | X |
| 2720 | SWC | SHERIFF OF WOOD COUNTY | REGULAR | 05/13/2024 | 143,902.45 | |
| 2721 | SWC61 | Sheriff of Wood County | REGULAR | 05/13/2024 | 3,674.82 | |
| 2722 | SWC62 | Sheriff of Wood County | REGULAR | 05/13/2024 | 3,674.82 | |
| COUNTY CLERK Bank Id 405 Totals | | | | | 0.00 | |
| Report Totals | | | | | 23,938.03 | |

Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---------------------------------|-----------|--------------------------|---------|------------|------------------|-----|
| 177557 | U S BANK | U.S. BANK | REGULAR | 05/13/2024 | 13,482.22 | |
| 177558 | VISION | VISION SERVICE PLAN (WV) | REGULAR | 05/13/2024 | 3,532.91 | |
| PAYROLL FUND Bank Id 101 Totals | | | | | <u>17,015.13</u> | |
| Report Totals | | | | | <u>17,015.13</u> | |

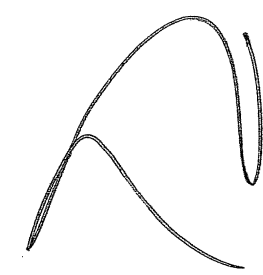


Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|----------|-----------|-------------|---------|------------|--------------|-----|
| 396 | U S BANK | U.S. BANK | REGULAR | 05/13/2024 | 2,035.79 | |


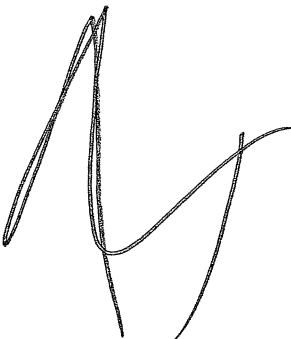
SPECIAL BLDG FUND Bank Id 244 Totals

2,035.79



Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---|-----------|-------------|---------|------------|-----------------|-----|
| 8791 | U S BANK | U.S. BANK | REGULAR | 05/13/2024 | 1,191.61 | |
| COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals | | | | | <u>1,191.61</u> | |

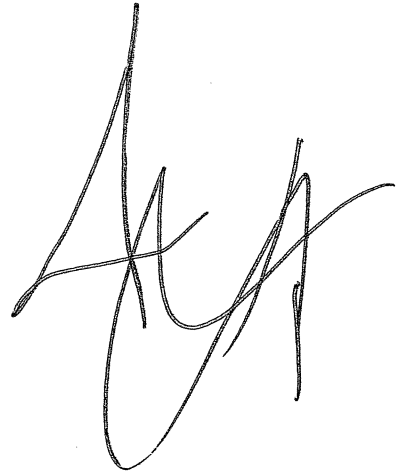



Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|----------|-----------|-------------|---------|------------|--------------|-----|
| 8677 | U S BANK | U.S. BANK | REGULAR | 05/13/2024 | 3,240.86 | |

ASSESSOR'S VALUATION Bank Id 156 Totals

3,240.86

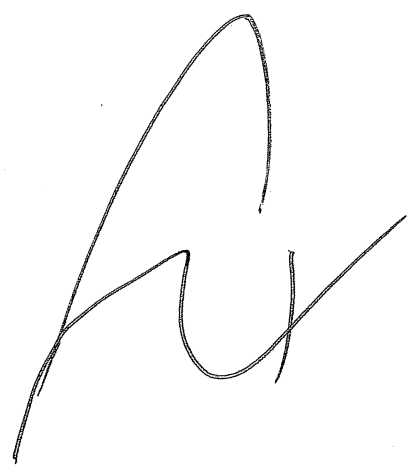


Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|----------|-----------|-------------|---------|------------|--------------|-----|
| 8961 | U S BANK | U.S. BANK | REGULAR | 05/13/2024 | 3,987.55 | |

E-911 FUND Bank Id 107 Totals

3,987.55

A handwritten signature in black ink, appearing to be 'Rtd', with a long horizontal line extending to the right.A large, stylized handwritten signature in black ink, possibly 'A', with a long horizontal line extending to the right.

Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|--|-----------|------------------------------------|---------|------------|--------------|-----|
| 5405 | CHILD | CHILD SUPPORT ENF DIV | REGULAR | 05/15/2024 | 737.08 | |
| 5406 | EMPOWER | EMPOWER RETIREMENT | REGULAR | 05/15/2024 | 65.00 | |
| 5407 | IRS-PAY | DEPARTMENT OF TREASURY | REGULAR | 05/15/2024 | 0.00 | |
| 5408 | IRS-PAY | DEPARTMENT OF TREASURY | REGULAR | 05/15/2024 | 94,334.98 | |
| 5409 | NRS | NATIONWIDE RETIREMENT SOLUTIONS | REGULAR | 05/15/2024 | 1,694.00 | |
| 177559 | OHIOCHILD | OHIO CHILD SUPPORT PAYMENT CENTRAL | REGULAR | 05/15/2024 | 71.40 | |
| PAYROLL FUND Bank Id 101 Totals | | | | | 96,902.46 | |
| Report Totals | | | | | 96,902.46 | |