

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JULY 22, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, approved minutes of June 10, 2024.

AGENDA AND DISCUSSION ITEMS

At 9:35 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, appointed Eric Little, media representative, to the Wood County E-911 Advisory Board. (A/2980)

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 1 in the Coal Severance Fund Budget for the fiscal year 2024/2025. Receipt of said Approval is pursuant to an Order appearing in Order Book 79, at Page 35 and bearing the date of July 15, 2024, at which time the Request for Revision was signed by Joe Gonzales, Clerk of the Wood County Commission. (Order A/2992)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:20 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

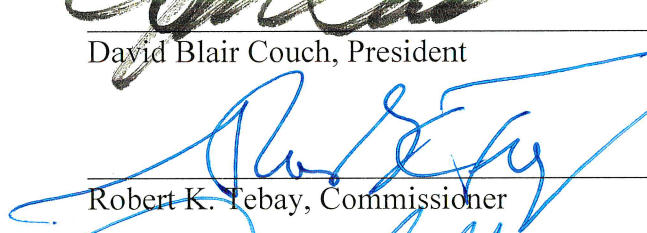
A/2989, A/2992

APPROVED:

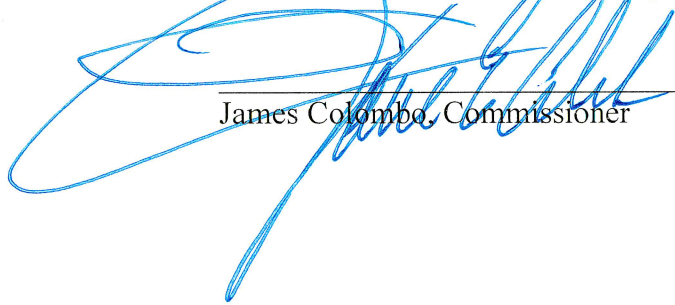
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colomba, Commissioner

Wood County Commission Meeting
Held July 22, 2024

Please Print

1.	Roger Conley
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Wood County Commission
Agenda

July 22, 2024 | 9:30 A.M.
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider appointing Eric Little to the Wood County E-911 Advisory Board	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improprieties and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

JULY 22, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF THE APPROVAL OF THE REQUEST FOR REVISION TO APPROVED BUDGET IN REGARD TO REVISION NO. 1 IN THE COAL SEVERANCE FUND BUDGET FOR THE FISCAL YEAR 2024/2025.


ORDER

On this date, the County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 1 in the Coal Severance Fund Budget for the fiscal year 2024/2025. Receipt of said Approval is pursuant to an Order appearing in Order Book 79, at Page 35 and bearing the date of July 15, 2024, at which time the Request for Revision was signed by Joe Gonzales, Clerk of the Wood County Commission.

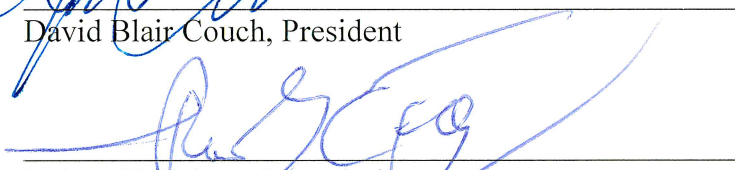
A copy of said Approval is attached to this Order and should be made a part thereof.

APPROVED:

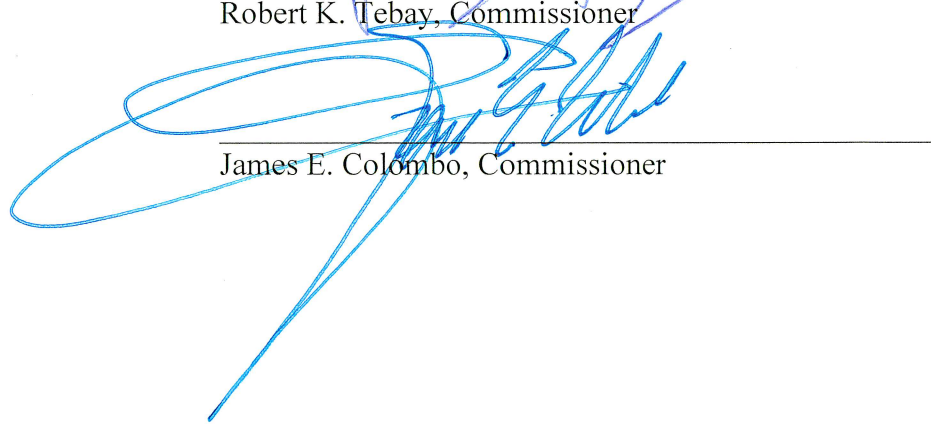
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

79/35

LGSD BR (Ver. 2020)

Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26301
Phone: 627-2415 ext. 5114
Fax: 304-340-5090
Email: lgs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
FY: 2025
Fund: 2
Rev. No: 1
Pages: 1

RECEIVED
11 16

County of Wood
GOVERNMENT ENTITY
PO Box 1474
STREET OR PO BOX
Parkersburg
CITY
26102
ZIP CODE
WV STATE COUNTY
Government Type

Person To Contact Regarding Request:

Name: James Poling
Phone: (304) 424-1854
Fax: (304) 424-1809
Email: jpoling@woodcountywv.com

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
298	Assigned Fund Balance	22,000 20,000	6,702		28,702 26,702
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

6,702

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
980	Sheriff-Law Enforcement	185,000 20,000	6,702		191,702 26,702
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures

6,702

APPROVED BY THE STATE AUDITOR
BY: Ora Ash / Rebecca Clin / 07.19.24
Deputy State Auditor, Local Government Services Div. Date

Joe Gonzalez
AUTHORIZED SIGNATURE OF ENTITY

07-15-2024
APPROVAL DATE

changes
1K fund balance

Wood County
Joe Gonzalez, Clerk
Instrument 8833904
07/22/2024 @ 02:26:54 PM
COUNTY COMMISSION ORDER
Book 79 @ Parkersburg
Pages Recorded

JULY 22, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED ERIC LITTLE TO
THE WOOD COUNTY E-9-1-1 ADVISORY BOARD.

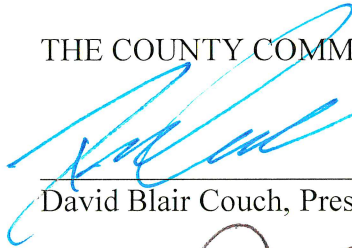
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, appointed Eric Little, media representative, to the Wood County 9-1-1 Advisory Board.

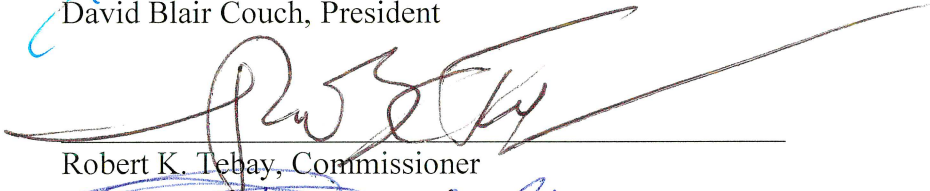
The unexpired term will expire April 30, 2026.

APPROVED:

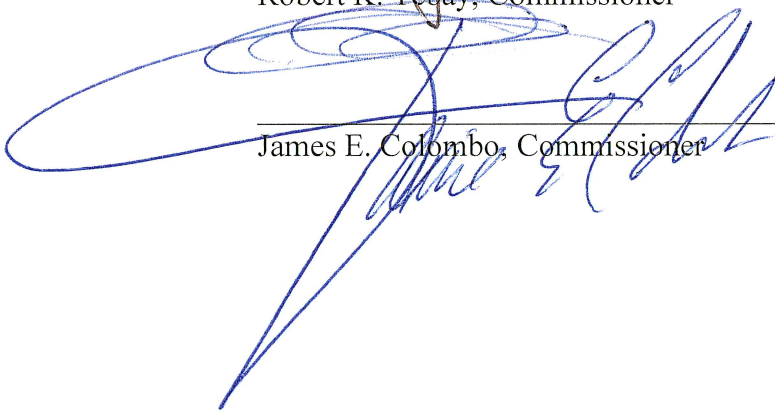
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2989

Wood County
Joe Gonzalez, Clerk
Instrument 88338146
07/22/2024 @ 01:21:16 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 33
Pages Recorded 1

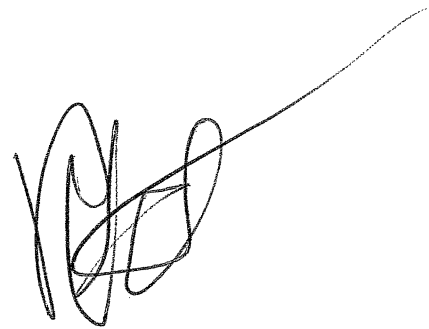
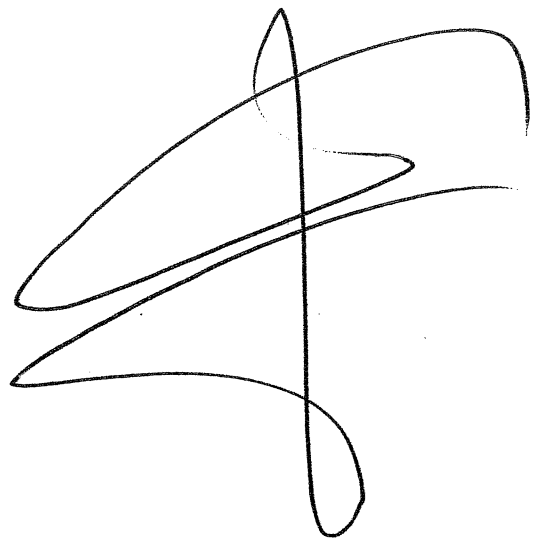
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1076	FRANKLIN INT	FRANKLIN INTERIORS	REGULAR	07/16/2024	255,894.09	
AMERICAN RESCUE PLAN Bank Id 207 Totals					<u>255,894.09</u>	
Report Totals					<u>701,403.88</u>	

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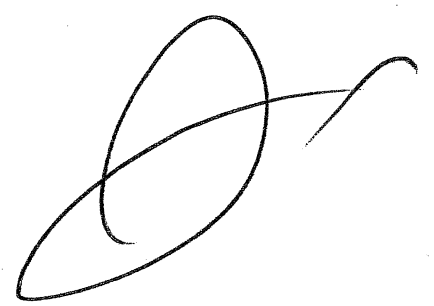
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8840	CITYOFSPENCER	SPENCER POLICE DEPARTMENT	VOID	07/16/2024	(31.44)	X
8854	AAP	ADVANCE AUTO PARTS	REGULAR	07/16/2024	79.87	
8855	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	07/16/2024	93.00	
8856	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	07/16/2024	376.80	
8857	PHARCHEM	PHARMCHEM INC	REGULAR	07/16/2024	136.75	
8858	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	07/16/2024	31.44	
8859	TRACKGROUP	TRACK GROUP	REGULAR	07/16/2024	317.00	
8860	WASTE M	WASTE MANAGEMENT OF WV INC	REGULAR	07/16/2024	75.20	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					1,078.62	

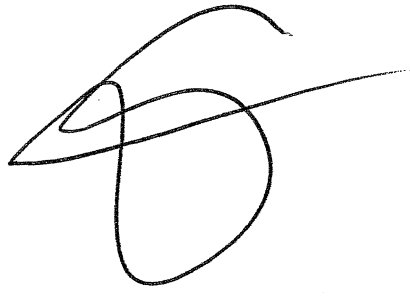
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3624	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	07/16/2024	2,515.00	
3625	BILLBAILEY	BILL BAILEY INSURANCE AGENCY. INC.	REGULAR	07/16/2024	2,385.05	
3626	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	07/16/2024	170.85	
3627	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	07/16/2024	3,305.00	
3628	MONPOWER	MON POWER	REGULAR	07/16/2024	60.19	
3629	STANLEY ELECT	STANLEY ELECTRIC	REGULAR	07/16/2024	375.00	
3630	JIMMIE	JIMMIE HARPER CONSTRUCTION INC	REGULAR	07/17/2024	6,430.00	
3631	MAD PROMO	MAD PROMO LLC	REGULAR	07/17/2024	1,852.68	
FIRE SERVICE FEE Bank Id 120 Totals					17,093.77	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9007	FRONTIER	FRONTIER	REGULAR	07/16/2024	161.94	
9008	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	07/16/2024	304.54	
9009	SEGRA	SEGRA	REGULAR	07/16/2024	1,814.56	
E-911 FUND Bank Id 107 Totals					2,281.04	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
178192	KESTERSON	KESTERSON CLEANERS	REGULAR	07/16/2024	312.68	
178193	LAMP	LAMP PESTPROOF	REGULAR	07/16/2024	125.00	
178194	LIPSCOMBJ	JASON LIPSCOMB	REGULAR	07/16/2024	1,600.00	
178195	LUTE	LUTE SUPPLY PARKERSBURG WV	REGULAR	07/16/2024	137.73	
178196	MOUNTAINEER M	MOUNTAINEER MECHANICAL	REGULAR	07/16/2024	510.00	
178197	SMITH JODI	JODI SMITH	REGULAR	07/16/2024	606.93	
178198	STATIONERS	STATIONERS INC	REGULAR	07/16/2024	99.85	
178199	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	07/16/2024	3,575.72	
178200	VERIZONW	VERIZON WIRELESS	REGULAR	07/16/2024	821.50	
178201	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	07/17/2024	1,236.48	

GENERAL FUND Bank Id 101 Totals

421,236.36

Handwritten signature and initials, possibly 'WV' and 'L'.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1	AUTO TINT	AUTO TINT & TRIM	REGULAR	07/17/2024	3,820.00	

COUNTY FIRE PROTECTION Bank Id 041 Totals 3,820.00

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
178167	10-42	10-42 TACTICAL	REGULAR	07/16/2024	289.56	
178168	AAP	ADVANCE AUTO PARTS	REGULAR	07/16/2024	127.28	
178169	BOSOLIND	BOSO LINDSEY A	REGULAR	07/16/2024	193.42	
178170	DONNELLO	DONNELLO MCCARTHY ENTERP	REGULAR	07/16/2024	278.72	
178171	FRONTIER	FRONTIER	REGULAR	07/16/2024	1,427.36	
178172	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	07/16/2024	47.50	
178173	INSIGHT	INSIGHT PUBLIC SECTOR INC	REGULAR	07/16/2024	1,889.14	
178174	ITECH	ITECH	REGULAR	07/16/2024	1,033.96	
178175	LAMP	LAMP PESTPROOF	REGULAR	07/16/2024	140.00	
178176	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	07/16/2024	130.00	
178177	MOVRC	MID-OHIO VALLEY REGIONAL COUNCIL	REGULAR	07/16/2024	23,644.00	
178178	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	07/16/2024	820.00	
178179	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	07/16/2024	224,015.84	
178180	TIANO	TIANO-KNOPP ASSOCIATES INC	REGULAR	07/16/2024	2,400.00	
178181	UNITED RE	UNITED REFRIGERATION INC.	REGULAR	07/16/2024	157.38	
178182	VIENNA PU	VIENNA PUBLIC LIBRARY	REGULAR	07/16/2024	20,684.50	
178183	WATERBOY	WATERBOY LLC	REGULAR	07/16/2024	37.50	
178184	WESTBROOK	WESTBROOK HEALTH SERVICE	REGULAR	07/16/2024	21,250.00	
178185	WHITESIDE	WHITESIDE CHEVROLET, INC.	REGULAR	07/16/2024	97,070.00	
178186	WWW	WOOD-WASHINGTON-WIRT IPC	REGULAR	07/16/2024	13,875.00	
178187	AIRGAS USA	AIRGAS USA, LLC	REGULAR	07/16/2024	489.70	
178188	BATTERIES	BATTERIES DIRECT	REGULAR	07/16/2024	896.00	
178189	BOSOLIND	BOSO LINDSEY A	REGULAR	07/16/2024	248.25	
178190	CHAPMAN	CHAPMAN PRINTING CO. INC	REGULAR	07/16/2024	594.00	
178191	CRUM G	GWEN CRUM	REGULAR	07/16/2024	471.36	