

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, AUGUST 12, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, approved minutes of July 15, 2024.

AGENDA AND DISCUSSION ITEMS

At 9:38 A.M., the County Commission approved the hiring of Austin Grimmett as an Assistant Prosecuting Attorney.

Wood County IT Director, Chris Whittaker, met with the County Commission to request going out to bid for a fiber connection between the County buildings. The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby Authorize bids to be let out and advertised for fiber to be run between county buildings near the courthouse. Said fiber will serve as internet and phone connectivity. (Order C/202)

At 9:46 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay,

announced that a vacancy exists on the Wood County Planning Commission. Said vacancy is due to the fact that Steve Valentine resigned. (Order A/2999)

At 9:54 A.M., the County Commission, upon motion of David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, and upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. Robert K. Tebay, James E. Colombo and David Blair Couch, Commissioners met with Marty Seufer, County Administrator, Joe Gonzales, County Clerk and Pat Lefebure, County Prosecutor. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by personnel matters. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:13 o'clock A.M. (Order C/203)

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 24-VA-076. The Request for Reimbursement is in the amount of six thousand one hundred nineteen dollars and sixty-six cents (\$6,119.66) for the month of July, 2024. (Order A/2998)

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, was in receipt of a check in the amount of eighty thousand one hundred twenty-five dollars and 00/100ths (\$80,125.00) and represents reimbursement for July 1, 2024 through September 30, 2024 in regard to the Community Corrections Grant, No. 25-CC-29 with the West Virginia Division of Administrative Services, Justice and Community Services Section. (Order A/2997)

The County Commission of Wood County was in receipt of a check in the amount of six thousand one hundred nineteen dollars and sixty-six cents (\$6,119.66) which represents reimbursement for the month of May, 2024 in regard to the Justice Assistance Grant Number 24-VA-076. Receipt of said check is pursuant to an Order appearing in Order Book 78, at Page 774 and bearing the date of June 17, 2024. (Order A/2995)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:14 A.M. to the Sheriff's Office for a drone demonstration.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2995, A/2997, A/2998, A/2999, C/202, C/203

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held August 12, 2024

Please Print

1.	<i>Roger Conley</i>
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission
Agenda

August 12, 2024 | 9:30 A.M.
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider Request to Hire Austin Grimmett as an Assistant Prosecuting Attorney - \$60,000.00/yr	
	Announce vacancy on the Wood County Planning Commission	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

AUGUST 12, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK
IN THE AMOUNT OF \$6,119.66 WHICH REPRESENTS
REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME
ASSISTANCE (VOCA) GRANT NUMBER 24-VA-076.


ORDER

On this date, the County Commission of Wood County was in receipt of a check in the amount of six thousand one hundred nineteen dollars and sixty-six cents (\$6,119.66) which represents reimbursement for the month of May, 2024 in regard to the Justice Assistance Grant Number 24-VA-076. Receipt of said check is pursuant to an Order appearing in Order Book 78, at Page 774 and bearing the date of June 17, 2024.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

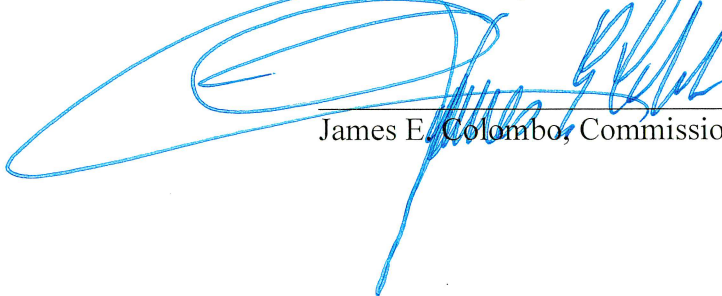
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tesay, Commissioner



James E. Colombo, Commissioner

A/2995

Wood County
Joe Gonzales, Clerk
Instrument 8839122
08/12/2024 @ 03:16:32 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 58
Pages Recorded 1

AUGUST 12, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE (VOCA) GRANT NUMBER 24-VA-076. SAID REQUEST IS IN THE AMOUNT OF \$6,119.66.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 24-VA-076. The Request for Reimbursement is in the amount of six thousand one hundred nineteen dollars and sixty-six cents (\$6,119.66) for the month of July, 2024.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2998

Wood County
Joe Gonzales, Clerk
Instrument 88339366
08/12/2024 @ 09:59:12 AM
COUNTY COMMISSION ORDER
Book 79 @ Page 64
Pages Recorded 1

AUGUST 12, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON THE WOOD COUNTY PLANNING COMMISSION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that a vacancy exists on the Wood County Planning Commission. Said vacancy is due to the fact that Steve Valentine resigned.

The unexpired term will expire December 31, 2025.

APPROVED:

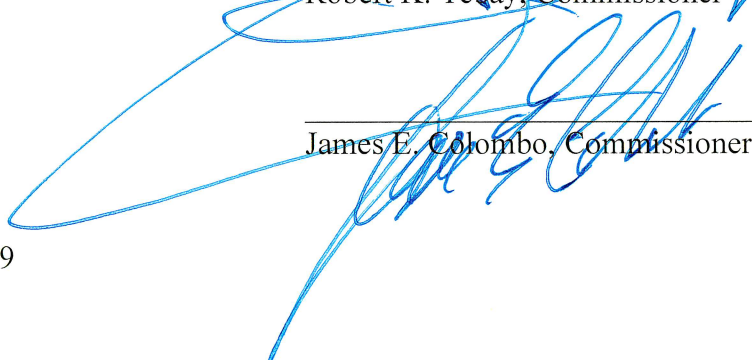
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2999

Wood County
Joe Gonzales, Clerk
Instrument 88339358
08/12/2024 @ 09:44:03 AM
COUNTY COMMISSION ORDER
Book 79 @ Page 63
Pages Recorded 1

August 12, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

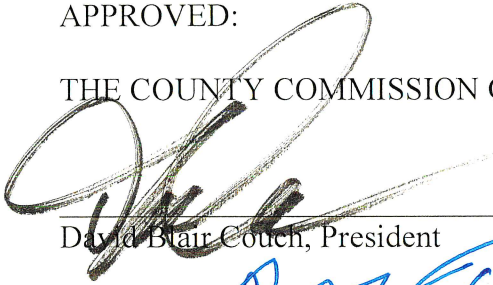
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
BIDS TO BE ADVERTISED FOR FIBER TO BE RUN
BETWEEN COUNTY BUILDINGS.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby Authorize bids to be let out and advertised for fiber to be run between county buildings near the courthouse. Said fiber will serve as internet and phone connectivity.

APPROVED:

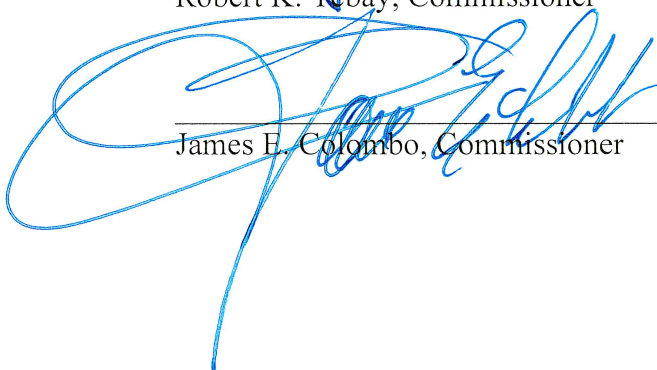
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/202

Wood County
Joe Gonzales, Clerk
Instrument 88339349
08/12/2024 @ 09:34:22 AM
COUNTY COMMISSION ORDER
Book 79 @ Page 61
Pages Recorded 1

August 12, 2024

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 12th day of August, 2024, at 9:54 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended.

WHEREUPON, the said Robert K. Tebay, James E. Colombo and David Blair Couch, Commissioners met with Marty Seufer, County Administrator, Joe Gonzales, County Clerk and Pat Lefebure, County Prosecutor.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by personnel matters.

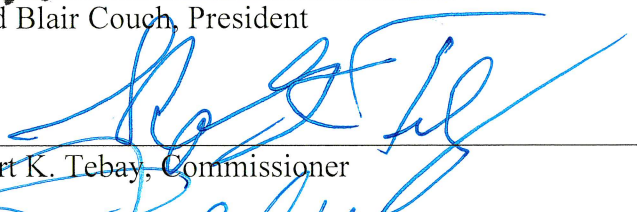
The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:13 o'clock A.M.

APPROVED:

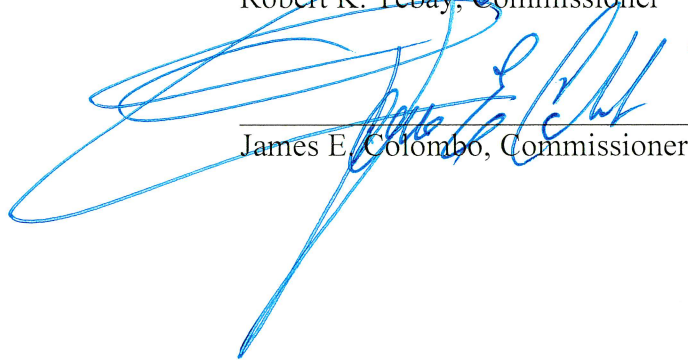
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/203

Wood County
Joe Gonzales, Clerk
Instrument 88339354
08/12/2024 @ 09:39:24 AM
COUNTY COMMISSION ORDER
Book 79 @ Page 62
Pages Recorded 1