IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203 PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD

THURSDAY, SEPTEMBER 5, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT

ROBERT K. TEBAY, COMMISSIONER JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

Julie Gregory took her oath of office as a DRC Case Manager/Support Staff and Colton McBride took his oath as Operations Assistant for the DRC.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, appointed Jeremy Montgomery to the Wood County Planning Commission. Mr. Montgomery's term will expire December 31, 2025. (Order A/3007)

Alicia Bossie from the Mountaineer Food Bank met with the County Commission to request that September be declared Hunger Action Month. A copy of the Proclamation recognizing September as Hunger Action Month is attached to these minutes and shall be made a part thereof.

At 9:55 A.M., the County Commission, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, the County Commission, upon

prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, Subsection 7, as amended. David Blair Couch, Robert K. Tebay and James E. Colombo, Commissioners, met with Marty Seufer, County Administrator; Joe Gonzales, County Clerk; and Tom Joyce and Dwane Weekly representing St. Joseph's Ambulance Service. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding the investment of public funds. The County Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:14 o'clock A.M. (Order C/209)

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed the names of Jason Blue, Magisterial District C and Mike Voshel, Magisterial District B, both representing the Wood County Fire Association; Dave Lawson, Magisterial District C and Terry Moore, Magisterial District B, representing the Wood County Commission, in nomination to fill vacancies on the Wood County Fire Board, as authorized in West Virginia State Code 7-17-6. If appointed, Mr. Blue will fill the unexpired term of Pete McMullen, which will expire June 5, 2027. Mike Voshel's term will expire June 5, 2026. Mr. Lawson's term will expire June 5, 2026 and Terry Moore's term will expire June 5, 2025. (Order A/3006)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:14 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

C/209, A/3006, A/3007

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James Colombo, Commissioner

Wood County Commission Meeting Held September 5, 2024

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Wood County Commission Agenda

September 5, 2024 | 9:30 A.M. 1 Court Square Suite 203 Parkersburg, WV 26101

9:30 A.M.	Consider appointing Jeremy Montgomery to the Wood County Planning Commission	
9:45 A.M.	Consider signing a Resolution for Hunger Action Month	Alicia Bossie, Mountaineer Food Bank
10:00 A.M.	Discussion of County fiscal responsibilities pursuant to WV Code	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

<u>PROCLAMATION</u>

WHEREAS, hunger and poverty are issues of vital concern in West Virginia where 266,370 people face hunger and one in every five children do not know where their next meal will come from; and

WHEREAS, everyone needs nutritious food to thrive, and in every community in America, people are working hard to provide for themselves and their families—yet in 2022, 44 million people—1 in 7—including more than 13 million children—1 in 5—faced food insecurity in the U.S. That includes more than 11,480 people in Wood County, with 18.5 percent of children that call Wood County home food insecure; and

WHEREAS, Wood County is committed to taking steps to combat hunger in every part of our community and to provide additional resources that those in Wood County need; and

WHEREAS, Wood County is committed to working with Mountaineer Food Bank, a member of the Feeding America® nationwide network of food banks, in educating people about the role and importance of food banks in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and

WHEREAS, many individuals in Wood County rely on food provided by the members of Mountaineer Food Bank and its community partners annually; and

WHEREAS, in 2022, the members of Mountaineer Food Bank distributed 880,268 pounds of food to 1,486 households in Wood County through its network of food pantries, soup kitchens, shelters, and other community organizations; and

WHEREAS, the month of September has been designated "Hunger Action Month" in order to bring attention to food insecurity in our communities and to enlist the public in the movement to end hunger by taking action — including volunteer shifts, social media shares, and donations — to ensure every community, and everybody in it, has the food they need to thrive.

WHEREAS, food banks across the country, including Mountaineer Food Bank- will host numerous events throughout the month of September to bring awareness and help end hunger in their local community;

NOW, THEREFORE, the Wood County Commission does hereby recognize September 2024, as **HUNGER ACTION MONTH** in Wood County, West Virginia, and we call this observance to the attention of our citizens.

COLLAND

APPROVED

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E/Calondo/Commissioner

Wood County Joe Gonzales, Clerk Instrument 88340474 09/05/2024 @ 10:56:00 AM COUNTY COMMISSION ORDER Book 79 @ Page 108 Pages Recorded 1

STATE OF WEST VIRGINIA

COUNTY OF WOOD

TO-WIT:

States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of OWMANDINS HSSISMM+ in and for Wood County, West Virginia, to the best I, WHON MADOIL, do solemnly swear that I will support the Constitution of the United of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 3

County Commission of Wood County

Wood County Joe Gonzales, Clerk Instrument 88340451 09/05/2024 @ 03:31:43 PM COUNTY COMMISSION ORDER Book 79 @ Page 107 Pages Recorded 1

STATE OF WEST VIRGINIA

COUNTY OF WOOD

TO-WIT:

I, JUNE (TRADIN) , do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Support Siate (ANT MANACIE and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Jum Cl Gayon

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this

County Commission of Wood County

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 5th day of September, 2024, at 9:55 o'clock A.M., at No. 1 Court Square, Suite 203, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, the County Commission, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, Subsection 7, as amended.

WHEREUPON, the said David Blair Couch, Robert K. Tebay and James E. Colombo, Commissioners, met with Marty Seufer, County Administrator; Joe Gonzales, County Clerk; and Tom Joyce and Dwane Weekly representing St. Joseph's Ambulance Service.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding the investment of public funds.

The County Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:14 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Febay Commissioner Robert K

James Colombo, Commissioner

CW/209

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED THE NAMES OF JASON BLUE, MIKE VOSHEL, DAVE LAWSON AND TERRY MOORE IN NOMINATION TO FILL VACANCIES THAT EXIST ON THE WOOD COUNTY FIRE BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed the names of Jason Blue, Magisterial District C and Mike Voshel, Magisterial District B, both representing the Wood County Fire Association; Dave Lawson, Magisterial District C and Terry Moore, Magisterial District B, representing the Wood County Commission, in nomination to fill vacancies on the Wood County Fire Board, as authorized in West Virginia State Code 7-17-6. If appointed, Mr. Blue will fill the unexpired term of Pete McMullen, which will expire June 5, 2027. Mike Voshel's term will expire June 5, 2026. Mr. Lawson's term will expire June 5, 2026 and Terry Moore's term will expire June 5, 2025.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert N. Tebay, Commissioner

James B. Colombo, Commissioner

A/3006

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED JEREMY MONTGOMERY TO THE WOOD COUNTY PLANNING COMMISSION.

$\underline{\mathbf{O}} \; \underline{\mathbf{R}} \; \underline{\mathbf{D}} \; \underline{\mathbf{E}} \; \underline{\mathbf{R}}$

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, appointed Jeremy Montgomery to the Wood County Planning Commission.

Mr. Montgomery's term will expire December 31, 2025.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

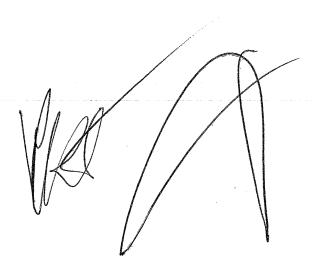
David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/3007

Check No 178390	Vendor Id BARKERM	Vendor Name MAX BARKER	Type REGULAR	Check Date 09/03/2024	Check Amount 70.19	Rec
178391	DISH	DISH NETWORK	REGULAR	09/03/2024	130.58	
178392	FRONTIER	FRONTIER	REGULAR	09/03/2024	244.64	
178393	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	09/03/2024	316.86	
178394	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	09/03/2024	1,967.80	
178395	WVELECTRIC	WEST VIRGINIA ELECTRIC SUPPLY	REGULAR	09/03/2024	229.57	
		GENERAL	FUND Bank Id	101 Totals	2,959.64	



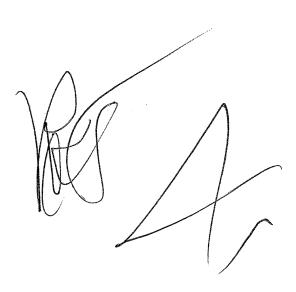
Check No Vendor Id Vendor Name Type Check Amount Rec 9052 LAMP LAMP PESTPROOF REGULAR 09/03/2024 90.00 9053 USBANKEQUIP US BANK EQUIPMENT FINANCE REGULAR 09/03/2024 208.98 298.98 E-911 FUND Bank Id 107 Totals



Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3684	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	09/03/2024	7,734.00	
3685	BILLBAILEY	BILL BAILEY INSURANCE AGENCY. INC.	REGULAR	09/03/2024	5,872.00	
3686	BLAVOS	BLAVOS DIESEL REPAIR	REGULAR	09/03/2024	8,065.90	
3687	CAS CABLE	CAS CABLE	REGULAR	09/03/2024	277.56	
3688	MONPOWER	MON POWER	REGULAR	09/03/2024	586.64	
3689	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	09/03/2024	38.49	
3690	RYANALES	ALESHIA RYAN	REGULAR	09/03/2024	1,000.00	
		FIRE SERVIC	E FEE Bank Id	120 Totals	23,574.59	



Check No 8708	Vendor Id CASTO	Vendor Name CASTO & HARRIS, INC.	Type REGULAR	Check Date 09/03/2024	Check Amount 1,281.63	Rec
8709	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	09/03/2024	23,50	
8710	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	09/03/2024	36.76	
		ASSESSOR'S VALUA	ATION Bank Id	156 Totals	1,341.89	



Check No Vendor Id Vendor Name Type Check Date 4571 TESSCO TECHNOLOGIES REGULAR 09/03/2024 2,049.56

SPECIAL BLDG FUND Bank Id 244 Totals 2,049.56

Report Totals 36,718.59

Check No 3672	Vendor Id AMERIGAS	Vendor Name AMERIGAS	Type REGULAR	Check Date 08/27/2024	Check Amount 194.62	Rec
3673	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	08/27/2024	5,101.94	
3674	CAS CABLE	CAS CABLE	REGULAR	08/27/2024	408.54	
3675	DOMINIONH	HOPE GAS INC.	REGULAR	.08/27/2024	17.10	
3676	FRONTIER	FRONTIER	REGULAR	08/27/2024	247.76	
3677	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	08/27/2024	170.82	
3678	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	08/27/2024	68.00	
3679	MONPOWER	MON POWER	REGULAR	08/27/2024	738.29	
3680	PARMAROIL	PAR MAR OIL COMPANY	REGULAR	08/27/2024	1,253,22	
3681	TRAVELERS I	TRAVELERS -RMD	REGULAR	08/27/2024	130.00	
3682	WEX	WEX BANK	REGULAR	08/27/2024	374.13	

FIRE SERVICE FEE Bank Id 120 Totals

8,704.42

Check No 8897	Vendor Id APP-POWER	Vendor Name APPALACHIAN POWER	Type REGULAR	Check Date 08/27/2024	Check Amount 245.29	Rec
8898	CHURAMY	CHURCH AMY SPENCER	REGULAR	08/27/2024	15.02	
8899	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	08/27/2024	86.00	
8900	DMV	DIVISION OF MOTOR VEHICLES	REGULAR	08/27/2024	750.00	
8901	MONPOWER	MON POWER	REGULAR	08/27/2024	356.92	
8902	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	08/27/2024	241.58	
8903	VERIZONW	VERIZON WIRELESS	REGULAR	08/27/2024	238.40	
8904	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	08/27/2024	1,185.00	
		COMM.CRIMINAL JUSTICE	FUND Bank Id	172 Totals	3,118.21	

Check No Vendor Id 1088 LEONARDBUILD **Vendor Name**

Type REGULAR

3,981.97

LEONARD BUILDINGS AND TRUCK ACCESSORIES

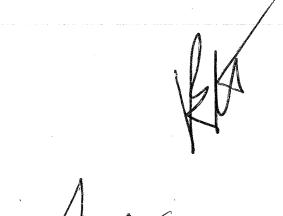
TE SPECIAL LAW ENFORCEMENT Bank Id 173 Totals

3,981.97

Check No 4569	Vendor Id GRAE-CON	Vendor Name GRAE-CON CONSTRUCTION INC	Type REGULAR	Check Date 08/27/2024	Check Amount 37,366.22	Rec
4570	TELCONN	TELCONN	REGULAR	08/27/2024	6,140.00	
		SPECIAL BLDG	SPECIAL BLDG FUND Bank Id 244 Totals		43,506.22	
			Re	port Totals	1,939,387.16	

Check No Vendor Id 178382 WVBOARD	Vendor Name WV BOARD OF RISK AND INSURANCE MANAGEMENT	Type REGULAR	Check Date 08/27/2024	Check Amount 1,997.00	Rec
178383 WVU EXT	WEST VIRGINIA UNIVERSITY	REGULAR	08/27/2024	15,000.00	
178384 XEROX	XEROX FINANCIAL SERVICES	REGULAR	08/27/2024	555.21	
	GENERAL	FUND Bank Io	d 101 Totals	1,874,380.79	

Check No 9045	Vendor Id DOMINIONH	Vendor Name HOPE GAS INC.	Type REGULAR	Check Date 08/27/2024	Check Amount 107,21	Rec
9046	ESRI	ENVIROMENTAL SYSTEMS RESEARCH INSTITUTE, INC	REGULAR	08/27/2024	1,690.00	
9047	FIREEXTIN	FIRE EXTINGUISHER SPECL	REGULAR	08/27/2024	91.00	
9048	MONPOWER	MON POWER	REGULAR	08/27/2024	2,547.35	
9049	STATIONERS	STATIONERS INC	REGULAR	08/27/2024	509.10	
9050	STUARTOIL	STUART OIL COMPANY	REGULAR	08/27/2024	85.00	
9051	ULINE	ULINE	REGULAR	08/27/2024	437.29	
		E-911	FUND Bank Id	107 Totals	5,466.95	



Check No Vendor Id
3706 AT&T MOBILE

Vendor Name
AT&T MOBILITY

Type REGULAR

08/27/2024

Check Amount

Rec

HOME CONFINEMENT Bank Id 108 Totals

228.60



Check No 178357	Vendor Id 10-42	Vendor Name 10-42 TACTICAL	Type REGULAR	Check Date 08/27/2024	Check Amoun 374.36	t Rec
178358	ASTORGFORD	ASTORG FORD LINCOLN- MERCURY	REGULAR	08/27/2024	559.86	
178359	AT&T MOBILE	AT&T MOBILITY	REGULAR	08/27/2024	3,784,68	
178360	BARRETTJ	J. J. BARRETT	REGULAR	08/27/2024	170,30	
178361	BATTERIES	BATTERIES DIRECT	REGULAR ,	08/27/2024	110.00	
178362	CAS CABLE	CAS CABLE	REGULAR	08/27/2024	259.35	
178363	CHAPMAN	CHAPMAN PRINTING CO. INC	REGULAR	08/27/2024	40.00	
178364	CWS	CWS	REGULAR	08/27/2024	231.99	
178365	DOMINIONH	HOPE GAS INC.	REGULAR	08/27/2024	206.20	
178366	EFFECTIVE	EFFECTIVE FITNESS COMBATIVES	REGULAR	08/27/2024	2,240.00	
178367	FINANCIAL	FINANCIAL STABILIZATION FUND	REGULAR	08/27/2024	,822,634.00	
178368	FORE TIMB	FORE TIMBER COMPANY INC	REGULAR	08/27/2024	254.45	
178369	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	08/27/2024	140.21	
178370	MEDEXPRESS	MEDEXPRESS URGENT CARE INC WV	REGULAR	08/27/2024	704.00	
178371	MONPOWER	MON POWER	REGULAR	08/27/2024	120.96	
178372	NAPCH	NATIONAL ASSOCIATION OF PROFESSIONAL CANINE	REGULAR	08/27/2024	250.00	
178373	OGDEN	PARKERSBURG NEWS & SENTINEL	REGULAR	08/27/2024	.255.00	
178374	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	08/27/2024	129.00	
178375	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	08/27/2024	154.27	iAM
178376	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	08/27/2024	1,423.95	
178377	STAPLES	STAPLES ADVANTAGE, DEPT DC	REGULAR	08/27/2024	2,819.20	No.
178378	STINESPRINGJAN	JANE STINESPRING	REGULAR	08/27/2024	50.00	A.
178379	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	08/27/2024	2,328.53	
178380	VERIZONW	VERIZON WIRELESS	REGULAR	08/27/2024	88.27	
178381	WOOD CO S	WOOD CO SENIOR CITIZENS ASSOCIATION INC.	REGULAR	08/27/2024	17,500.00	

Check No 8905	Vendor Id DICKWARNER	Vendor Name WARNER PROFESSIONAL BUILDING	Type REGULAR	Check Date 09/03/2024	Check Amount 1,095,00	Rec
8906	FRONTIER	FRONTIER	REGULAR	09/03/2024	469.79	
8907	JACKSON COUNT	JACKSON COUNTY PROPERTIES, LLC	REGULAR	09/03/2024	1,030.00	
8908	LANCE	PHYLISS LANCE	REGULAR	09/03/2024	550.00	
8909	MONPOWER	MON POWER	REGULAR	09/03/2024	1,558.57	
8910	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	09/03/2024	65.57	
8911	WCC	WOOD COUNTY COMMISSION	REGULAR	09/03/2024	1,725.00	
		COMM.CRIMINAL JUSTICE	FUND Bank Id	172 Totals	6,493.93	



