

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, OCTOBER 31, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, approved Erroneous Assessment Applications regarding real and personal property.

The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, approved minutes of October 24 and 28, 2024.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Mike Shook, Wood County E-911 Director requested they be permitted to train their dispatchers in several areas. After discussion, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo Robert K. Tebay and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the Wood County E-911 Telecommunication to seek bids for training for their dispatchers. (Order C/221)

At 9:45 A.M., the County Commission of Wood County, upon a motion by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby

AWARD the bid for six (6) Sheriff vehicles to Whiteside of St. Clairsville, Inc., 50714 National Road E, St. Clairsville, OH 43950 with a bid price of \$330,102.00. (Order C/222)

At 9:48 A.M., the County Commission retired K9 Deputy Drago and turned ownership over to Deputy Taylor Phillips, her handler.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Contract Agreement for a Victims Advocate Grant No. 25-VA-076 with the West Virginia Division of Administrative Services, Justice and Community Services Section. Said grant is in the amount of seventy-three thousand four hundred thirty-six dollars and zero cents (\$73,436.00). (Order A/3051)

The County Commission of Wood County was in receipt of a Grant Award for a Victims Advocate Grant No. 25-VA-076 with the West Virginia Division of Administrative Services, Justice and Community Services Section. Said grant is in the amount of seventy-three thousand four hundred thirty-six dollars and zero cents (\$73,436.00). (Order A/3052)

Having no scheduled appointments or further business to attend to, the County Commission adjourned at 10:14 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES


A/3052, A/3051, C/221, C/222

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner

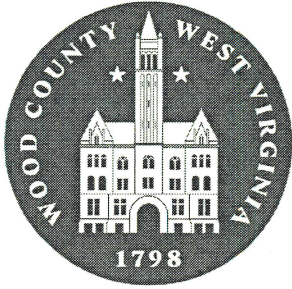


James Colombo, Commissioner

Wood County Commission Meeting
Held October 31, 2024

Please Print

1.	Mike Shook
2.	Cam [unclear]
3.	Taylor Phillips
4.	K9 Drago
5.	
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20.	



Wood County Commission
Agenda

October 31, 2024 | 9:30 A.M.
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss employee training	Mike Shook, E-911 Telecommunications Director
9:45 A.M.	Consider awarding bid for vehicles for the Sheriff's Department	
	Consider transferring ownership of retiring K9 Deputy Sheriff Drago from the Wood County Sheriff's Department to Sgt. Taylor Phillips	
	Consider putting James Cox in nomination for reappointment to the Claywood Park Public Service District	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

OCTOBER 31, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A GRANT CONTRACT AGREEMENT FOR A VICTIMS OF CRIME (VOCA) GRANT.


ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Contract Agreement for a Victims Advocate Grant No. 25-VA-076 with the West Virginia Division of Administrative Services, Justice and Community Services Section. Said grant is in the amount of seventy-three thousand four hundred thirty-six dollars and zero cents (\$73,436.00).


A copy of said Grant Contract Agreement is attached to this Order and should be made a part thereof.

APPROVED:

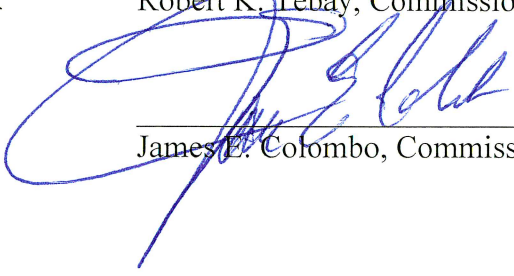
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 8836215
10/31/2024 @ 11:55:34 AM
COUNTY COMMISSION ORDER
Book 79 @ Page 383
Pages Recorded 1

OCTOBER 31, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A
GRANT AWARD FOR VICTIMS OF CRIME (VOCA)
GRANT NO. 25-VA-076.

ORDER

On this date, the County Commission of Wood County was in receipt of a Grant Award for a Victims Advocate Grant No. 25-VA-076 with the West Virginia Division of Administrative Services, Justice and Community Services Section. Said grant is in the amount of seventy-three thousand four hundred thirty-six dollars and zero cents (\$73,436.00).

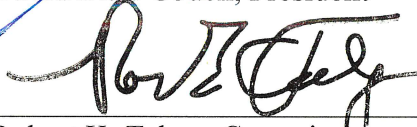
A copy of said Grant Award is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3052

STATE OF WEST VIRGINIA
 DIVISION OF ADMINISTRATIVE SERVICES
 JUSTICE AND COMMUNITY SERVICES
 GRANT AWARD

CFDA Number: 16.575	Grant Number: 25-VA-076
Payment Number: N/A	State Acct. No: 8803-2025-9920-13000
Fiscal Year: 2025	Program Name: VOCA
Grant Period: From: October 1, 2024 To: September 30, 2025	
Project Name: Victims of Crime Act (VOCA) Victim Assistance Formula Grant	
Grant ID: Federal and State VOCA	
Project Number: 25-VA-076	

Commitment # GRNT2500001268	Vendor # 212365
Grantee Name & Address: WOOD CO COMMISSION 1 COURT SQ STE 203 PARKERSBURG, WEST VIRGINIA 26101	F.E.I.N. 55-6000417

Project Description

Implement the project described in the attached agreement.

Change Orders

Number: _____ Date: _____ Purpose: _____

TERMS AND CONDITIONS ARE ON FILE IN THE DIVISION OF ADMINISTRATIVE SERVICES, JUSTICE AND COMMUNITY SERVICES AND AVAILABLE FOR INSPECTION. A COPY OF THE ORIGINAL AGREEMENT IS ATTACHED TO TRANSMITTAL _____, PROCESSED ON OR ABOUT _____ PAYMENT NUMBER _____

TOTAL AMOUNT OF THE AWARD
\$73,436.00

Authorized Signature: 
 Marty A. Hatfield
 Assistant Director
 Justice & Community Services

Date: October 1, 2024

Wood County
 Joe Gonzales, Clerk
 Instrument 8845194
 10/31/2024 @ 09:56:12 AM
 COUNTY COMMISSION ORDER
 Book 99 @ Page 375
 Pages Recorded 2

OCTOBER 31, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

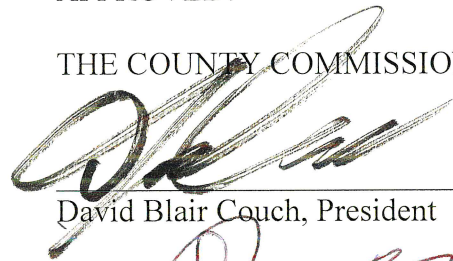
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
THE E-911 TELECOMMUNICATION CENTER TO
ADVERTISE FOR BIDS FOR TRAINING.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo Robert K. Tebay and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the Wood County E-911 Telecommunication to seek bids for training for their dispatchers.

APPROVED:

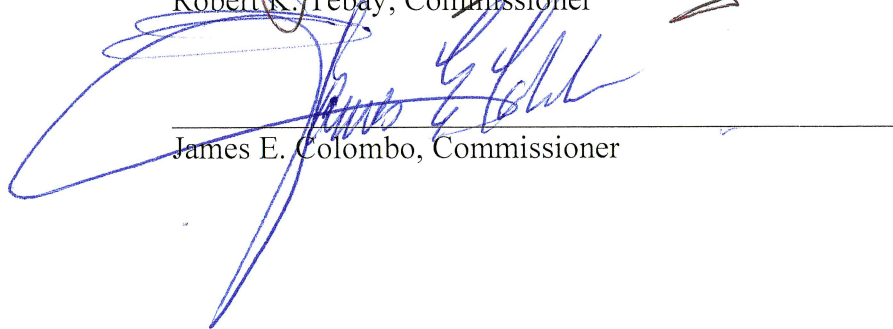
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/221

Wood County
Joe Gonzales, Clerk
Instrument 88344348
11/07/2024 @ 02:04:59 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 354
Pages Recorded 1

OCTOBER 31, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR
SHERIFF'S VEHICLES.

ORDER

On this date, the County Commission of Wood County, upon a motion by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby AWARD the bid for six (6) Sheriff vehicles to the following:

Whiteside of St. Clairsville, Inc
50714 National Road E
St. Clairsville, OH 43950

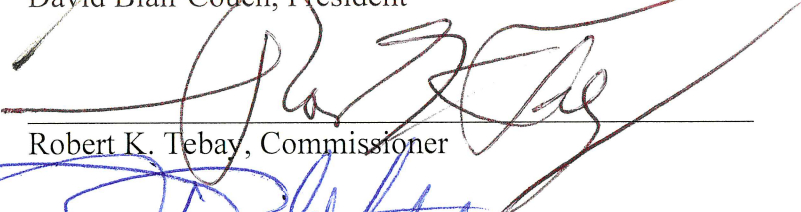
Bid Price - \$330,102.00

APPROVED:

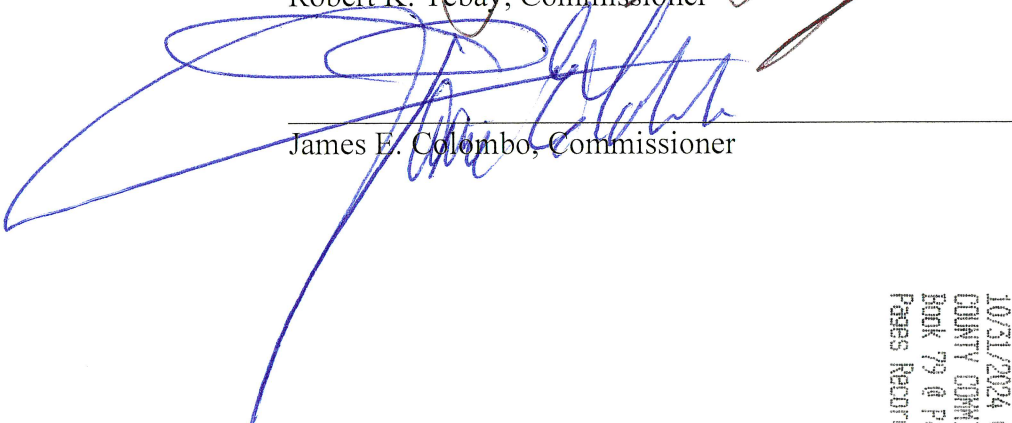
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/222

Wood County
Joe Gonzales, Clerk
Instrument 88344355
10/31/2024 @ 03:31:55 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 395
Pages Recorded 1

WOOD COUNTY COMMISSION

ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Personal** ✓
 Tax Ticket: **80002761** ✓
 Tax Year: **2021** ✓

Upon the application of **HAGGERTY GEORGE S JR** whose address is **2324 MEADOW VIEW DRIVE PARKERSBURG, WV 26101-9315** aggrieved by an erroneous assessment in **2324 MEADOW VIEW DRIVE PARKERSBURG, WV 26101-9315**, in the County of Wood, for the **2021** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2021** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Taxed in the PKG City, but should be taxed in Williams.


All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

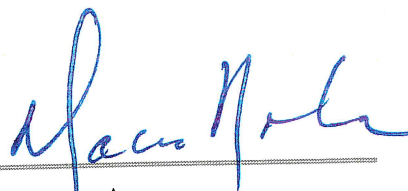
Class	Original	Reduction	New
1	0	0	0
2	0	0	0
4	12900	3259	9641

Tax Value Table

Class	Original	Reduction	New
1	.00	.00	.00
2	.00	.00	.00
4	382.92	96.74	286.18

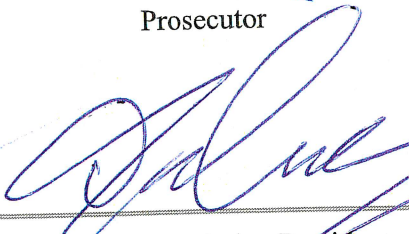

 Taxpayer

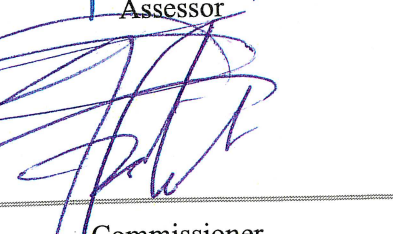

 Prosecutor


 Assessor

PHONE: 304.615.5019


 Commissioner


 County Commission President


 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on October 31, 2024

September 24, 2024 - MC

RECEIVED
 OCT 10 2024
 County Commission

RECEIVED
 OCT 28 2024
 County Commission

RECEIVED
 OCT 29 2024
 County Commission

Wood County
 Joe Gonzales, Clerk
 Instrument 88344031
 10/31/2024 @ 02:12:30 PM
 COUNTY COMMISSION ORDER
 Book 79 @ Page 346
 Pages Recorded 1

WOOD COUNTY COMMISSION

ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Real** ✓
Tax Ticket: **4495** ✓
Tax Year: **2024** ✓

Upon the application of **GEER JOYCE** whose address is **5341 ALBERVAN ST SHAWNEE, KS 66216** aggrieved by an erroneous assessment in **02 HARRIS 9999 2000 0490 0000**, in the County of Wood, for the **2024** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2024** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

ogm taxed in real estate

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

Assessed	Reduction	New
120	120	0

Tax Value Table

Tax Full Year	Reduction	New
2.86	2.84	.02

Sherril Morrison

Taxpayer

[Signature]

Prosecutor

Yann Yaha

Assessor

PHONE: 304 834 7726

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *October 31, 2024*

October 17, 2024 - MC

RECEIVED
OCT 18 2024
County Commission

RECEIVED
OCT 28 2024
County Commission

RECEIVED
OCT 29 2024
County Commission

Wood County
Joe Gonzales, Clerk
Instrument 88344032
10/31/2024 @ 02:14:58 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 347
Pages Recorded 1

WOOD COUNTY COMMISSION

ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Real**
Tax Ticket: **34762**
Tax Year: **2024**

Upon the application of **DEAN LAURA G** whose address is **185 OAKDALE AVE MINERAL WELLS, WV 26150** aggrieved by an erroneous assessment in **08 TYGART 240 00D5 0000 0000**, in the County of Wood, for the **2024** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2024** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Mobile home is taxed on a personal property ticket.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

Tax Value Table

Assessed	Reduction	New
54420	51780	2640

Tax Full Year	Reduction	New
647.38	615.96	31.42

Laura Dean
Taxpayer
304 488 3234

[Signature]
Prosecutor

Dean Make
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *October 31, 2024*

September 27, 2024 - CM

RECEIVED

OCT 28 2024

County Commission

RECEIVED

OCT 01 2024

County Commission

RECEIVED

OCT 29 2024

County Commission

Wood County
Joe Gonzales, Clerk
Instrument 88344033
10/31/2024 @ 02:18:02 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 348
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
178643	10-42	10-42 TACTICAL	REGULAR	10/29/2024	1,657.27	
178644	AAP	ADVANCE AUTO PARTS	REGULAR	10/29/2024	44.31	
178645	BFS PETRO	BFS PETROLEUM PRODUCTS INC	REGULAR	10/29/2024	1,253.81	
178646	CAS CABLE	CAS CABLE	REGULAR	10/29/2024	257.38	
178647	CWS	CWS	REGULAR	10/29/2024	231.99	
178648	DOMINIONH	HOPE GAS INC.	REGULAR	10/29/2024	130.99	
178649	FRAMES ETC	Optometric Physicians	REGULAR	10/29/2024	351.00	
178650	GENERALSA	GENERAL SALES CO.	REGULAR	10/29/2024	2,872.24	
178651	GOLDEN &	GOLDEN & AMOS PLLC	REGULAR	10/29/2024	999.47	
178652	MINERALWELLS	MINERAL WELLS VETERINARY CLINIC	REGULAR	10/29/2024	166.00	
178653	NOLANS	NOLAN'S SERVICES LLC	REGULAR	10/29/2024	9,498.47	
178654	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	10/29/2024	124.04	
178655	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	10/29/2024	129.00	
178656	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	10/29/2024	154.27	
178657	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	10/29/2024	1,500.00	
178658	ROCKYTOW	ROCKYS TOWING	REGULAR	10/29/2024	70.00	
178659	RUNYON	RUNYON LOCK SERVICE	REGULAR	10/29/2024	70.00	
178660	SHIRT	SHIRT FACTORY	REGULAR	10/29/2024	352.96	
178661	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	10/29/2024	348.00	
178662	VERIZONW	VERIZON WIRELESS	REGULAR	10/29/2024	81.33	
178663	VIENNA PU	VIENNA PUBLIC LIBRARY	REGULAR	10/29/2024	20,684.50	
178664	VINYLERX	GARAGE TRENDZ & VINYL WERX GRAPHICS	REGULAR	10/29/2024	1,499.88	

GENERAL FUND Bank Id 101 Totals

42,476.91

James E. Colombo

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9094	AT&T MOBILE	AT&T MOBILITY	REGULAR	10/29/2024	961.09	
9095	DOMINIONH	HOPE GAS INC.	REGULAR	10/29/2024	47.80	
9096	EVERBRIDGE	EVERBRIDGE INC	REGULAR	10/29/2024	26,692.97	
9097	FRONTIER	FRONTIER	REGULAR	10/29/2024	6,402.11	
9098	INTUITIVE DATA	INTUITIVE DATA & TECHNOLOGY PRODUCTS	REGULAR	10/29/2024	6,475.00	
9099	LAMP	LAMP PESTPROOF	REGULAR	10/29/2024	90.00	
9100	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	10/29/2024	58.00	
E-911 FUND Bank Id 107 Totals					40,726.97	

James E. Colombo

[Signature]

Check Register Report for Wood County Commission

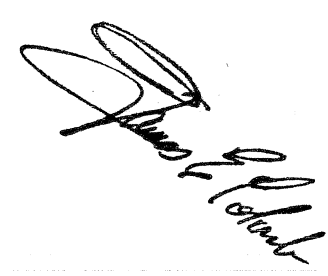
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3764	CAS CABLE	CAS CABLE	REGULAR	10/29/2024	200.88	
3765	DOMINIONH	HOPE GAS INC.	REGULAR	10/29/2024	29.10	
3766	FRONTIER	FRONTIER	REGULAR	10/29/2024	561.86	
3767	LUBECKVFD	LUBECK VFD	REGULAR	10/29/2024	45.85	
3768	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	10/29/2024	280.00	
3769	MONPOWER	MON POWER	REGULAR	10/29/2024	617.99	
3770	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	10/29/2024	38.00	
3771	PROSOURCE	PROSOURCE SPECIALTIES LLC	REGULAR	10/29/2024	697.00	
3772	WEX	WEX BANK	REGULAR	10/29/2024	458.55	
3773	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	10/29/2024	1,182.00	
FIRE SERVICE FEE Bank Id 120 Totals					4,111.23	

James G. Colombo

[Signature]

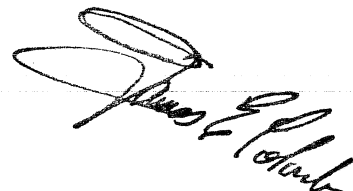
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8723	AAP	ADVANCE AUTO PARTS	REGULAR	10/29/2024	140.33	
8724	AWVA	ASSOCIATION OF WV ASSESSORS	REGULAR	10/29/2024	100.00	
8725	ESRI	ENVIROMENTAL SYSTEMS RESEARCH INSTITUTE. INC	REGULAR	10/29/2024	1,750.00	
8726	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	10/29/2024	23.50	
ASSESSOR'S VALUATION Bank Id 156 Totals					2,013.83	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8963	APP-POWER	APPALACHIAN POWER	REGULAR	10/29/2024	106.08	
8964	FRONTIER	FRONTIER	REGULAR	10/29/2024	502.88	
8965	INSIGHT	INSIGHT PUBLIC SECTOR INC	REGULAR	10/29/2024	6,552.00	
8966	MONPOWER	MON POWER	REGULAR	10/29/2024	359.32	
8967	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	10/29/2024	76.99	
8968	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	10/29/2024	240.50	
8969	VERIZONW	VERIZON WIRELESS	REGULAR	10/29/2024	236.13	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					8,073.90	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1083	SCOTSLAND	SCOTS LANDSCAPE NURSERY	REGULAR	10/29/2024	2,549.00	

AMERICAN RESCUE PLAN Bank Id 207 Totals

2,549.00

Report Totals

99,951.84

