

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, DECEMBER 5, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, approved minutes of November 14, 18, 21 and 25, 2024.

#### **AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., Patrick Lefebure, Prosecuting Attorney for Wood County presented an Application in which it is requested that the Honorable James C. Justice, II, Governor of the State of West Virginia, issue a requisition on the Governor of the State of Ohio for the extradition of Chane Aaron Woodward, who stands charged with Delivery of a Controlled Substance, Fentanyl, which offense was committed in the County of Wood, in the State of West Virginia, in December, 2021, and who is now a fugitive from justice of this State, and is now within the jurisdiction of the State of Ohio, in the County of Summit. The County Commission, upon a motion made by James E. Colombo, seconded by Robert Tebay and made unanimous by David Blair Couch, authorized David Blair Couch, in his official capacity as President, to sign the Application. A copy of the said Application is on file in the Office of the County Administrator. (A/3073)

At 10:00 A.M., the County Commission authorized the opening of the sole sealed bid for the Emergency Medical Dispatch Software Protocol System for the E-911 Center. Said sealed bid was received according to a Legal Notice appearing in the Parkersburg News and Sentinel on November 22 and November 29, 2024. The sealed bid was received from Total Response, 5342 Clark Road #3113, Sarasota FL 34233. The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby RECEIVE said bid for review. (Order A/3070)

At 10:03 A.M., upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. WHEREUPON, the said Robert K. Tebay, James E. Colombo and David Blair Couch, County Commissioners met with Marty Seufer, County Administrator and Joe Gonzales, Wood County Clerk. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding investment of public funds. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:17 o'clock A.M. (Order A/3071)

At 10:19 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby Authorize the payoff of all outstanding balances for bonds that were issued for construction of the Wood County Justice Center. (Order C/224)

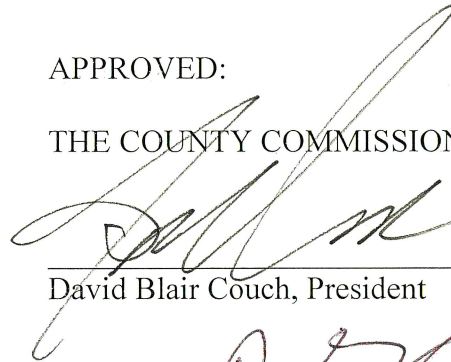
Having no scheduled appointments or further business to attend to, the County Commission adjourned at 10:45 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

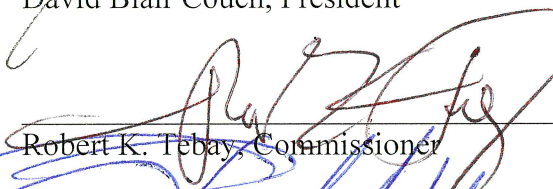
A/3070, A/3071, A3073, C/224

APPROVED:

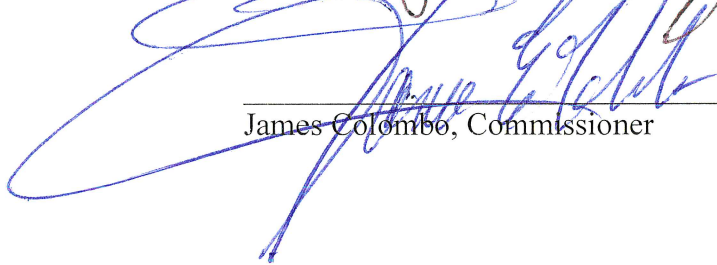
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombe, Commissioner

Wood County Commission Meeting  
Held December 5, 2024

**Please Print**

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Wood County Commission  
Agenda

December 5, 2024 | 9:30 A.M.  
1 Court Square Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Consider Governor's Warrant for the extradition of Chane A. Woodward	Pat Lefebure, Prosecuting Attorney
10:00 A.M.	Bid opening for the Emergency Medical Dispatch Software Protocol System for the E-911 Center	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

DECEMBER 5, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA.

IN RE: THE COUNTY COMMISSION OPENED THE SOLE SEALED BID FOR THE EMERGENCY MEDICAL DISPATCH SOFTWARE PROTOCOL SYSTEM FOR THE E-911 CENTER.

**ORDER**

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby AUTHORIZE the opening of the sole sealed bid for the Emergency Medical Dispatch Software Protocol System for the E-911 Center. Said sealed bid was received according to a Legal Notice appearing in the Parkersburg News and Sentinel on November 22 and November 29, 2024. The sealed bid was received from the following:

Total Response  
5342 Clark Road #3113  
Sarasota FL 34233

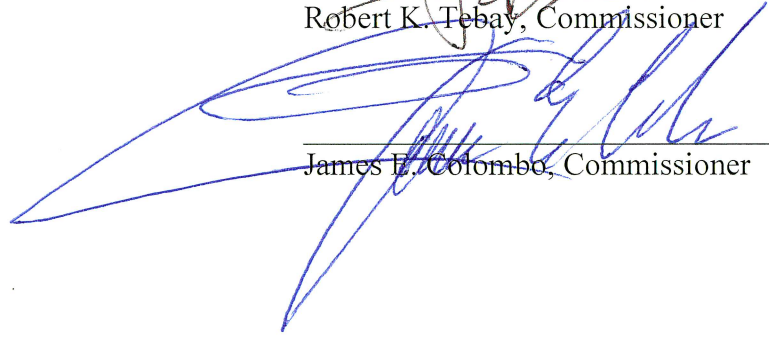
The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby RECEIVE said bid for review.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

A/3070

Wood County  
Joe Gonzales, Clerk  
Instrument 88345899  
12/05/2024 @ 02:49:14 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 420  
Pages Recorded 1

DECEMBER 5, 2024

**EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION**

This 5th day of December, 2024, at 10:03 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended.

WHEREUPON, the said Robert K. Tebay, James E. Colombo and David Blair Couch, County Commissioners met with Marty Seufer, County Administrator and Joe Gonzales, Wood County Clerk.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding investment of public funds.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:17 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

A/3071

Wood County  
Joe Gonzales, Clerk  
Instrument 88345898  
12/05/2024 @ 02:46:00 PM  
QUALITY COMMISSION ORDER  
Book 79 @ Page 419  
Pages Recorded 1



DECEMBER 5, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: PATRICK LEFEBURE, PROSECUTING ATTORNEY FOR WOOD COUNTY, PRESENTED AN APPLICATION IN WHICH IT IS REQUESTED THAT THE GOVERNOR OF WV ISSUE A REQUISITION ON THE GOVERNOR OF OHIO FOR THE EXTRADITION OF CHANE ARRON WOODWARD.

**ORDER**

On this date, came Patrick Lefebure, Prosecuting Attorney for Wood County and presented unto the County Commission of Wood County, an Application in which it is requested that the Honorable James C. Justice, II, Governor of the State of West Virginia, issue a requisition on the Governor of the State of Ohio for the extradition of Chane Aaron Woodward, who stands charged with Delivery of a Controlled Substance, Fentanyl, which offense was committed in the County of Wood, in the State of West Virginia, in December, 2021, and who is now a fugitive from justice of this State, and is now within the jurisdiction of the State of Ohio, in the County of Summit. The County Commission, upon a motion made by James E. Colombo, seconded by Robert Tebay and made unanimous by David Blair Couch, authorized David Blair Couch, in his official capacity as President, to sign the Application.

A copy of the said Application is on file in the Office of the County Administrator.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
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Robert K. Tebay, Commissioner

  
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James E. Colombo, Commissioner

A/3073

Wood County  
Joe Gonzales, Clerk  
Instrument 88346127  
12/05/2024 @ 12:05:54 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 424  
Pages Recorded 1

DECEMBER 5, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

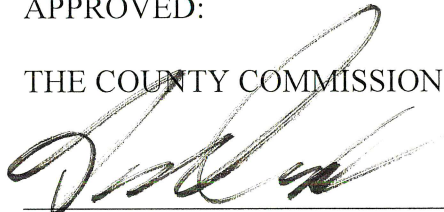
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
THE PAYOFF OF ALL OUTSTANDING BONDS FOR THE  
WOOD COUNTY JUSTICE CENTER.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby Authorize the payoff of all outstanding balances for bonds that were issued for construction of the Wood County Justice Center.

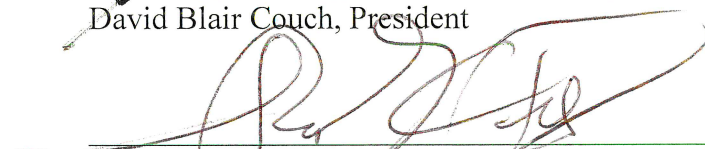
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



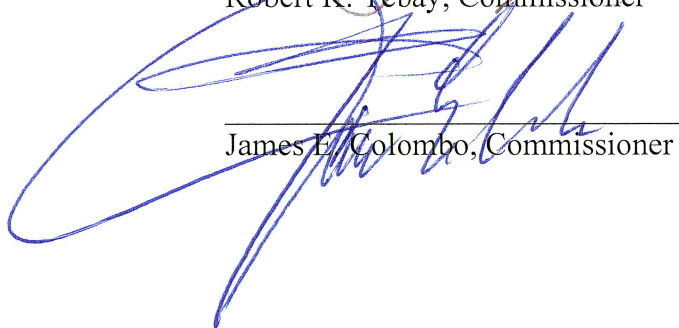
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David Blair Couch, President



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Robert K. Tebay, Commissioner



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James E. Colombo, Commissioner

CW/224

Wood County  
Joe Gonzales, Clerk  
Instrument 88345897  
12/05/2024 @ 02:39:01 PM  
COUNTY COMMISSION ORDER  
BOOK 79 @ Page 418  
Pages Recorded 1

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
179170	AAP	ADVANCE AUTO PARTS	REGULAR	12/03/2024	70.47	
179171	DISH	DISH NETWORK	REGULAR	12/03/2024	134.82	
179172	DOMINIONH	HOPE GAS INC.	REGULAR	12/03/2024	1,435.60	
179173	FRONTIER	FRONTIER	REGULAR	12/03/2024	86.80	
179174	HOME DEPOT	HOME DEPOT CREDIT SERVICES	REGULAR	12/03/2024	309.78	
179175	JOHNSONCO	JOHNSON CONTROLS, INC.	REGULAR	12/03/2024	4,544.00	
179176	NOLANS	NOLAN'S SERVICES LLC	REGULAR	12/03/2024	2,151.00	
179177	SOUTHERNPA	SOUTHERN PARKING	REGULAR	12/03/2024	1,680.00	
179178	STJOSEPHLANDI	ST. JOSEPH HEALTH CENTER LLC	REGULAR	12/03/2024	18,525.00	
179179	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	12/03/2024	158.43	
179180	UNION WIL	UNION WILLIAMS PSD	REGULAR	12/03/2024	18.40	
179181	WVSP PDC	WVSP PDC	REGULAR	12/03/2024	400.00	

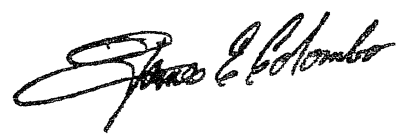
**GENERAL FUND Bank Id 101 Totals**

29,514.30


# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9126	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	12/02/2024	200,547.25	
9127	ALL QUALITY	ALL QUALITY LLC	REGULAR	12/03/2024	332.50	
9128	JANI-SOUR	JANI-SOURCE	REGULAR	12/03/2024	237.17	
9129	MOUNTAIN STATE	MOUNTAIN STATE ESC	REGULAR	12/03/2024	150.00	
9130	VENTUS	DIGI INTERNATIONAL INC.	REGULAR	12/03/2024	280.56	
<b>E-911 FUND Bank Id 107 Totals</b>					201,547.48	

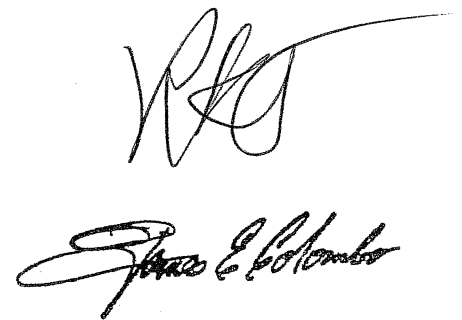



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3812	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	12/03/2024	600.00	
3813	ELAN	ELAN FINANCIAL SERVICES	REGULAR	12/03/2024	93.53	
3814	FRONTIER	FRONTIER	REGULAR	12/03/2024	278.90	
3815	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	12/03/2024	38.00	
3816	RYANALES	ALESHIA RYAN	REGULAR	12/03/2024	1,000.00	
3817	STERLING	STERLING SERVICE STORE	REGULAR	12/03/2024	3,977.74	
3818	WATERWAYINC	WATERWAY SOUTHWEST PENNSYLVANIA	REGULAR	12/03/2024	1,570.00	
3819	WEX	WEX BANK	REGULAR	12/03/2024	216.98	

**FIRE SERVICE FEE Bank Id 120 Totals**

7,775.15

  
 James E. Colombo

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8735	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	12/02/2024	93,991.04	
ASSESSOR'S VALUATION Bank Id 156 Totals					<u>93,991.04</u>	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8995	DICKWARNER	WARNER PROFESSIONAL BUILDING	REGULAR	12/03/2024	1,095.00	
8996	FRONTIER	FRONTIER	REGULAR	12/03/2024	289.83	
8997	JACKSON COUN1	JACKSON COUNTY PROPERTIES, LLC	REGULAR	12/03/2024	1,030.00	
8998	LANCE	PHYLISS LANCE	REGULAR	12/03/2024	550.00	
8999	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	12/03/2024	149.75	
9000	WCC	WOOD COUNTY COMMISSION	REGULAR	12/03/2024	1,725.00	
<b>COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals</b>					4,839.58	



*James E. Colombo*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4587	NETRANOM	NETRANOM	REGULAR	12/03/2024	35,879.18	

SPECIAL BLDG FUND Bank Id 244 Totals

35,879.18

Report Totals

373,546.73



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5598	CHILD	CHILD SUPPORT ENF DIV	REGULAR	11/27/2024	587.58	
5599	EMPOWER	EMPOWER RETIREMENT	REGULAR	11/27/2024	65.00	
5600	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	11/27/2024	0.00	
5601	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	11/27/2024	108,967.85	
5602	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	11/27/2024	1,819.00	
5603	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	11/27/2024	1,578.49	
5604	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	11/27/2024	29,688.10	
5605	EMSRS	EMERGENCY MEDICAL SERVICES	REGULAR	11/27/2024	13,863.50	
5606	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	11/27/2024	50,948.01	
5607	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	11/27/2024	93,347.12	
179044	PW96	MILES SARAH L	VOID	11/27/2024	(200.00)	X
179165	AMERICAN	AFLAC	REGULAR	11/27/2024	41.54	
179166	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	11/27/2024	20.40	
179167	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	11/27/2024	719.90	
179168	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	11/27/2024	54.10	
179169	PW96	MILES SARAH L	REGULAR	11/27/2024	200.00	

**GENERAL FUND Bank Id 101 Totals**

301,700.59

**Report Totals**

301,700.59