

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, DECEMBER 12, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, approved the minutes of December 2, 5 and 9, 2024.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission met with Mike Shook, E-911 Director. He recommended they award the bid for the Emergency Medical Dispatch Software Protocol System. The County Commission of Wood County, upon a motion by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AWARD the bid for Medical Dispatch Software Protocol System for the E-911 Center to Total Response, 5342 Clark Road #3113, Sarasota, FL 34233 at a bid price of \$85,594.00. (Order C/225)

At 9:34 A.M., Sydney Weber, Resiliency Center Manager, met with the County Commission to update them on the Center.

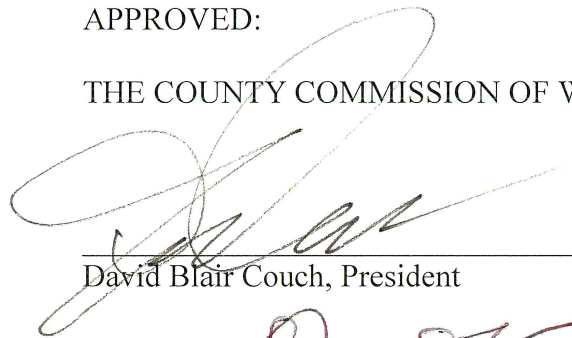
Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 10:10 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

Order C/225

APPROVED:

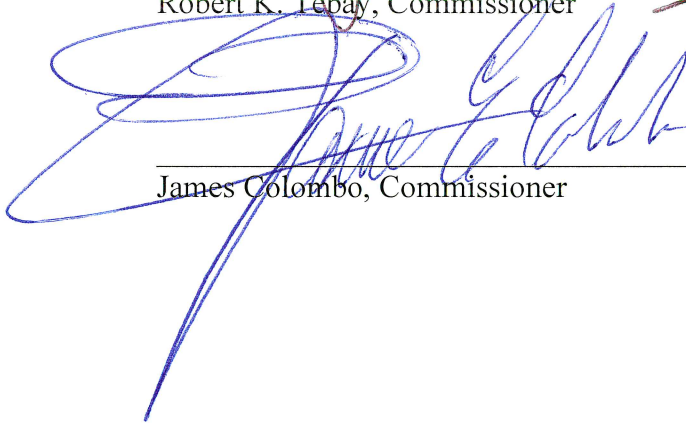
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting  
Held December 12, 2024

**Please Print**

1.	<i>Mike Shood</i>
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Wood County Commission  
Agenda

December 12, 2024 | 9:30 A.M.  
1 Court Square Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Consider awarding bid for the Emergency Medical Dispatch Software Protocol System for the E-911 Center	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improprieties and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

DECEMBER 12, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR  
THE EMERGENCY MEDICAL DISPATCH SOFTWARE PROTOCOL  
SYSTEM FOR THE E-911 CENTER.

**ORDER**


On this date, the County Commission of Wood County, upon a motion by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AWARD the bid for Medical Dispatch Software Protocol System for the E-911 Center to the following:

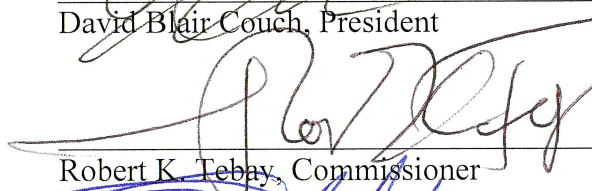
Total Response  
5342 Clark Road #3113  
Sarasota, FL 34233

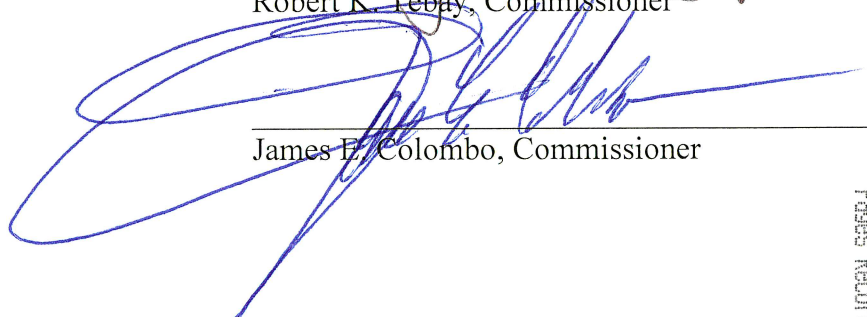
Bid Price - \$85,594.00

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

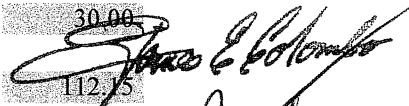

  
\_\_\_\_\_  
James E. Colombo, Commissioner

CW/225

Wood County  
Joe Donzales, Clerk  
Instrument 88346553  
12/12/2024 @ 09:41:50 AM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 435  
Pages Recorded 1

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5611	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	HAND	12/09/2024	1,075.00	
179198	10-42	10-42 TACTICAL	REGULAR	12/10/2024	1,775.29	
179199	AAP	ADVANCE AUTO PARTS	REGULAR	12/10/2024	491.12	
179200	BOSOLIND	BOSO LINDSEY A	REGULAR	12/10/2024	89.75	
179201	CRUM G	GWEN CRUM	REGULAR	12/10/2024	170.30	
179202	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	12/10/2024	11.50	
179203	ELEC SPECIALTY	ELECTRONIC SPECIALTY COMPANY	REGULAR	12/10/2024	1,450.00	
179204	FRONTIER	FRONTIER	REGULAR	12/10/2024	3,625.81	
179205	H-DMEDIA	H-D MEDIA COMPANY, LLC	REGULAR	12/10/2024	178.04	
179206	HINKLEB	BRENDA HINKLE	REGULAR	12/10/2024	1,215.50	
179207	HUMANE SO	HUMANE SOCIETY	REGULAR	12/10/2024	19,250.00	
179208	INS	INDUSTRIAL NETWORKING SOLUTIONS	REGULAR	12/10/2024	2,338.31	
179209	JUST SEW	JUST SEW PEACHY	REGULAR	12/10/2024	96.00	
179210	LAWRENTZ STAC	STACI LAWRENTZ	REGULAR	12/10/2024	104.20	
179211	LEXIS	RELX INC. DBA LEXISNEXIS	REGULAR	12/10/2024	616.32	
179212	LIFETIME	LIFETIME BENEFIT SOLUTIONS	REGULAR	12/10/2024	30.00	
179213	LIGHTNER	LIGHTNER'S FRAME SERV	REGULAR	12/10/2024	112.75	
179214	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	12/10/2024	130.00	
179215	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	12/10/2024	122.15	
179216	MINERALWELLS	MINERAL WELLS VETERINARY CLINIC	REGULAR	12/10/2024	700.00	
179217	MURRAY	MURRAY SHEET METAL	REGULAR	12/10/2024	164,810.00	
179218	OHIO WEB	OHIO WEB PRO DESIGN LLC	REGULAR	12/10/2024	1,800.00	
179219	PROJECT	PROJECT LIFESAVER	REGULAR	12/10/2024	1,174.62	
179220	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	12/10/2024	163,883.05	
179221	ROCKYTOW	ROCKYS TOWING	REGULAR	12/10/2024	75.00	

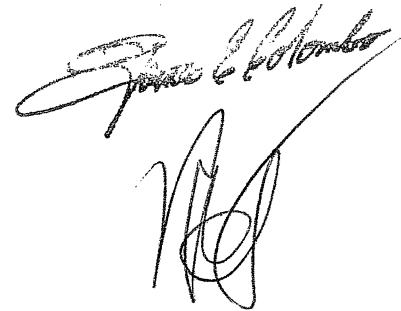
  


# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
179222	STAPLES	STAPLES	REGULAR	12/10/2024	757.79	
179223	SWC	SHERIFF OF WOOD COUNTY	REGULAR	12/10/2024	26,167.68	
179224	TESA	TESA COMPANY INC.	REGULAR	12/10/2024	16.94	
179225	TOSHIBA	TOSHIBA FINANCIAL SERVICES	REGULAR	12/10/2024	1,491.09	
179226	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	12/10/2024	210.40	
179227	UNION WIL	UNION WILLIAMS PSD	REGULAR	12/10/2024	57.93	
179228	UNITEDRENTALS	UNITED RENTALS	REGULAR	12/10/2024	2,660.54	
179229	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	12/10/2024	620.51	
179230	VERIZONW	VERIZON WIRELESS	REGULAR	12/10/2024	802.52	
179231	WOOD CO R	WOOD COUNTY RECREATION COMMISSION	REGULAR	12/10/2024	15,000.00	
179232	WORKINGMA	WORKINGMAN'S STORE	REGULAR	12/10/2024	782.48	
179233	WV DIV	WEST VIRGINIA DIVISION OF LABOR	REGULAR	12/10/2024	450.00	
179234	WVCGSIRP	WVCORP	REGULAR	12/10/2024	10,994.50	
179235	WVSHERIFF	WEST VIRGINIA SHERIFFS' ASSOCIATION	REGULAR	12/10/2024	2,200.00	
179236	XEROX	XEROX FINANCIAL SERVICES	REGULAR	12/10/2024	1,588.67	

**GENERAL FUND Bank Id 101 Totals**

429,125.16





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
801	HUMANE SO	HUMANE SOCIETY	REGULAR	12/10/2024	3,333.33	

DOG FUND Bank Id 103 Totals

3,333.33

*James E. Colombo*  
*[Signature]*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9131	CINTAS	CINTAS CORPORATION	REGULAR	12/10/2024	66.43	
9132	DEAN'S	DEAN'S SCREENS INK	REGULAR	12/10/2024	1,323.15	
9133	DEEMAMBE	DEEM AMBER L	REGULAR	12/10/2024	60.19	
9134	FRONTIER	FRONTIER	REGULAR	12/10/2024	217.50	
9135	GARCJAMI	GARCIA JAMIE L	REGULAR	12/10/2024	256.77	
9136	LAMP	LAMP PESTPROOF	REGULAR	12/10/2024	175.00	
9137	NOE OFFIC	NOE OFFICE EQUIPMENT	REGULAR	12/10/2024	511.42	
9138	QUALITY SALES	QUALITY SALES & SERVICE INC	REGULAR	12/10/2024	132.22	
9139	RIFFWILL	RIFFLE WILLIAM H.	REGULAR	12/10/2024	159.17	
9140	SHRIRACH	SHRIVER RACHAEL N	REGULAR	12/10/2024	320.20	
9141	STUARTOIL	STUART OIL COMPANY	REGULAR	12/10/2024	95.67	
9142	TOSHIBA	TOSHIBA FINANCIAL SERVICES	REGULAR	12/10/2024	208.98	
9143	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	12/10/2024	40.00	
<b>E-911 FUND Bank Id 107 Totals</b>					<b>3,566.70</b>	


# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3718	BIINCORP	BI INCORPORATED	REGULAR	12/10/2024	7,712.90	

HOME CONFINEMENT Bank Id 108 Totals

7,712.90

*Steve E. Colombo*

*[Signature]*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3820	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	12/10/2024	9,007.10	
3821	BANKCARD	BANKCARD CENTER	REGULAR	12/10/2024	2,511.29	
3822	E911FUND	E911 FUND	REGULAR	12/10/2024	11,400.77	
3823	GALEN	GALEN'S ALIGNMENT AND BRAKE	REGULAR	12/10/2024	1,473.41	
3824	ITECH	ITECH	REGULAR	12/10/2024	17.66	
3825	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	12/10/2024	1,339.00	
3826	MILLER&MILLEF	MILLER & MILLER A.C.	REGULAR	12/10/2024	850.00	
3827	MONPOWER	MON POWER	REGULAR	12/10/2024	392.62	
3828	RAWHIDEFIREHC	RAWHIDE FIRE HOSE	REGULAR	12/10/2024	1,948.00	
3829	STUARTOIL	STUART OIL COMPANY	REGULAR	12/10/2024	1,273.16	
3830	UNION WIL	UNION WILLIAMS PSD	REGULAR	12/10/2024	244.66	
3831	WATERWAYINC	WATERWAY SOUTHWEST PENNSYLVANIA	REGULAR	12/10/2024	5,379.20	
<b>FIRE SERVICE FEE Bank Id 120 Totals</b>					<b>35,836.87</b>	

  
 James E. Colombo

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9001	CITY OF RIPLEY	CITY OF RIPLEY	REGULAR	12/10/2024	102.46	
9002	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	12/10/2024	16.00	
9003	DOMINIONH	HOPE GAS INC.	REGULAR	12/10/2024	221.27	
9004	MONPOWER	MON POWER	REGULAR	12/10/2024	1,513.33	
9005	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	12/10/2024	66.03	
9006	WOOD CO W	WOOD COUNTY WASTE	REGULAR	12/10/2024	181.99	
<b>COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals</b>					2,101.08	

*James E. Colombo*

*[Signature]*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1090	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	12/10/2024	2,308.00	
SPECIAL LAW ENFORCEMENT Bank Id 173 Totals					<u>2,308.00</u>	

*Steve E. Colombo*  
*VP*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4588	SELECT OFFICE	SELECT OFFICE SERVICES	REGULAR	12/10/2024	2,748.00	

SPECIAL BLDG FUND Bank Id 244 Totals 2,748.00

Report Totals 486,732.04

*James E. Colombo*  
*[Signature]*