

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, DECEMBER 30, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 10:00 A.M., the Oaths of Office were administered to the newly elected officials. Copies are attached to these minutes and shall be made a part thereof.

The County Commission of Wood County was in receipt of a check in the amount of five thousand six hundred eighty-five dollars and sixty-five cents (\$5,685.65) which represents reimbursement for the month of September, 2024 in regard to the Justice Assistance Grant Number 24-VA-076. Receipt of said check is pursuant to an Order appearing in Order Book 79, at Page 477 and bearing the date of October 10, 2024. Documentation pertaining to the Victims of Crime Advocate Grant is in the Office of the County Administrator. (Order C/227)

Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 11:10 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

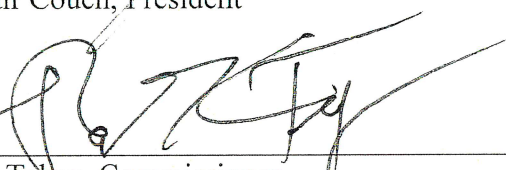
Order C/227

APPROVED:

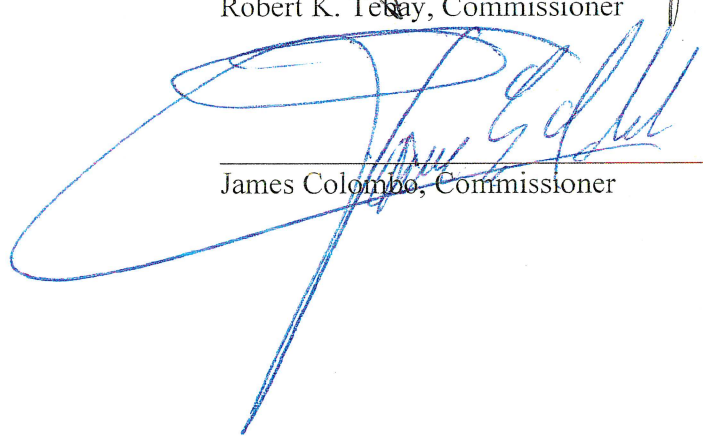
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held December 30, 2024

Please Print

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Wood County Commission
Agenda

December 30, 2024
1 Court Square Suite 203
Parkersburg, WV 26101

11:00 A.M.	Swearing in ceremony for newly elected officials	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

DECEMBER 30, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FOR \$5,685.65 WHICH REPRESENTS REIMBURSEMENT REGARDING THE VICTIMS OF CRIME ASSISTANCE (VOCA) GRANT NUMBER 24-VA-076 FOR SEPTEMBER, 2024.

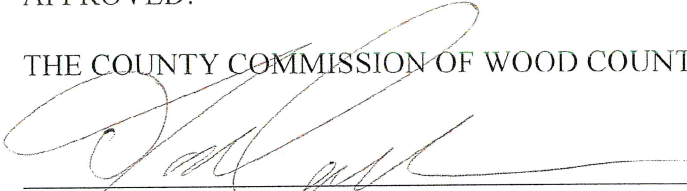
ORDER

On this date, the County Commission of Wood County was in receipt of a check in the amount of five thousand six hundred eighty-five dollars and sixty-five cents (\$5,685.65) which represents reimbursement for the month of September, 2024 in regard to the Justice Assistance Grant Number 24-VA-076. Receipt of said check is pursuant to an Order appearing in Order Book 79, at Page 477 and bearing the date of October 10, 2024.

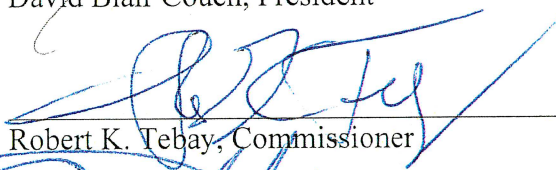
Documentation pertaining to the Victims of Crime Advocate Grant is in the Office of the County Administrator.

APPROVED:

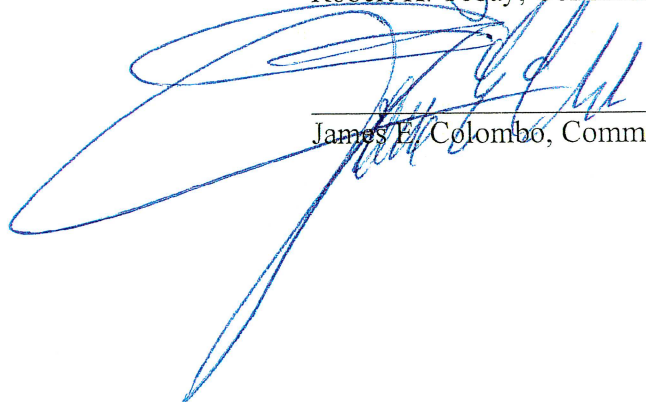
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

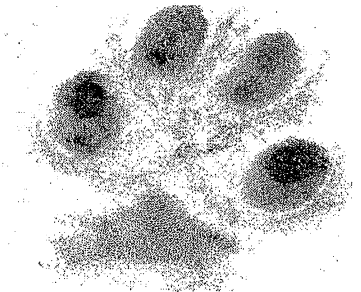
CW/227

Wood County
Joe Gonzales, Clerk
Instrument 00347501
12/30/2024 @ 01:41:53 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 495
Pages Recorded 1

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Demon, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of K-9 Officer in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 30th day of December, 2024.

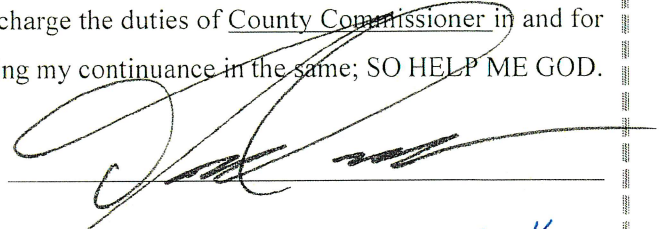
[Handwritten Signature]

Wood County
Joe Gonzales, Clerk
Instrument 88347804
01/15/2025 @ 10:20:25 AM
COUNTY COMMISSION ORDER
Book 79 @ Page 498
Pages Recorded 1

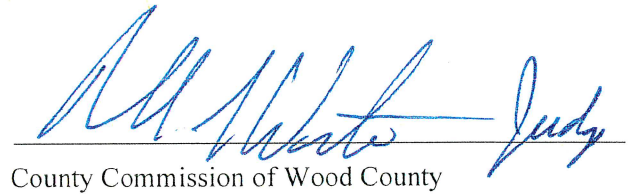
STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, David Blair Couch, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of County Commissioner in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 30th day of December 2024.



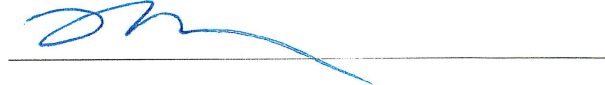
County Commission of Wood County

Wood County
Joe Gonzales, Clerk
Instrument 88347057
12/30/2024 @ 11:53:11 AM
COUNTY COMMISSION ORDER
Book 79 @ Page 469
Pages Recorded 1

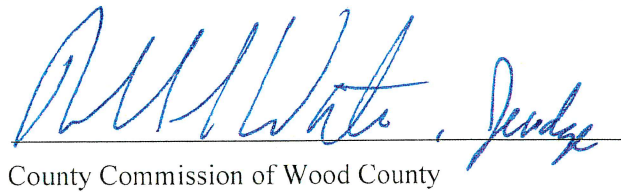
STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, Patrick O Lefebure, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of Prosecuting Attorney in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 30th day of December, 2024.



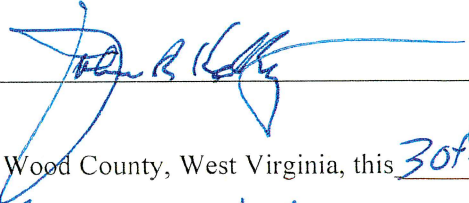
County Commission of Wood County

Wood County
Joe Gonzales, Clerk
Instrument 88377058
12/30/2024 @ 11:54:32 AM
COUNTY COMMISSION ORDER
Book 79 @ Page 470
Pages Recorded 1

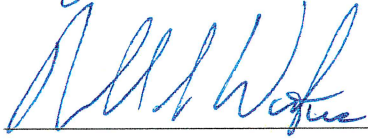
STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, John R. Kelly, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of Assessor of Wood County in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the _____ County Commission _____ of Wood County, West Virginia, this 30th day of December, 2024.


_____ Judge
County Commission of Wood County

Wood County
Joe Gonzales, Clerk
Instrument 80347059
12/30/2024 @ 11:55:42 AM
COUNTY COMMISSION CLERK
BOOK 79 @ Page 471
Pages Recorded 1

STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, Rick Woodyard, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of Sheriff of Wood County in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

R. Woodyard

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 30th day of December, 2024.

Paul H. White, Judge
County Commission of Wood County

Wood County
Joe Gonzalez, Clerk
Instrument 08347061
12/30/2024 @ 11:57:30 AM
COUNTY COMMISSION ORDER
Book 79 @ Page 472
Pages Recorded 1

IN THE COUNTY COMMISSION OF WOOD COUNTY WEST VIRGINIA


IN THE MATTER OF: **ESTATE OF AMANDA E. FISHER, DECEASED**
Akira Jakkson, Executor and Personal Representative

ORDER REINSTATING LETTERS OF AUTHORITY FOR THE LIMITED
PURPOSE OF FINALIZING THE PENDING WRONGFUL DEATH ACTION

STATE OF WEST VIRGINIA,
COUNTY OF WOOD, to-wit:

This matter came before the Wood County Commission on the 30th day of Dec, 2024, when it was represented to the County Commission that after the completion of the time for the presentation of claims and after all probate matters were fully administered in the above-referenced estate, because no further action was needed to be taken by the executor and personal representative with respect to the probate of this estate a Final Settlement was approved on June 25, 2024. However, as an inadvertent oversight on the part of the executor and personal representative because the same was not expressly a probate matter, the executor and personal representative mistakenly did not inform the County Commission at that time of the filing of the Final Settlement that the executor and personal representative had previously brought a wrongful death action on behalf of Amanda E. Fisher's statutory wrongful death beneficiaries, and that the executor and personal representative had been actively litigating that case. Although no further action was needed to be taken by the executor and personal representative with respect to the probate of this estate, Akira Jakkson's Letters of Authority needed to remain intact for the limited purposes of finalizing the wrongful death claims. The County Commission having been advised that a proposed settlement has been reached in the wrongful death action and that a hearing to approve the proposed settlement and distribution of settlement proceeds is scheduled to be conducted by the Honorable John D. Beene, Judge of the Circuit Court of Wood County, West Virginia on January 13, 2025, it is hereby **ORDERED** that Akira Jakkson's Letters of Authority as executor and personal representative of the Estate of Amanda E. Fisher shall be reinstated and shall remain intact for the purposes of finalizing the proposed settlement of the wrongful death claims or actions. It is further **ORDERED** that without further action needed to be taken by the County Commission, Akira Jakkson's Letters of Authority shall cease upon the entry of an appropriate order or orders from the Circuit Court of Wood County approving the proposed settlement and proposed distribution, and upon Akira Jakkson's completion of all tasks assigned to him by the Circuit Court regarding finalizing the settlement and distribution approved by the Circuit Court.

TESTE:



Joe Gonzales, Clerk Wood County Commission
This 30th day of Dec, 2024.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5626	HEALTH	HIGHMARK WEST VIRGINIA	HAND	12/26/2024	7,241.49	
5627	HEALTH	HIGHMARK WEST VIRGINIA	HAND	12/26/2024	3,663.97	
5628	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	12/26/2024	2,966.22	
5629	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	12/26/2024	1,517.44	

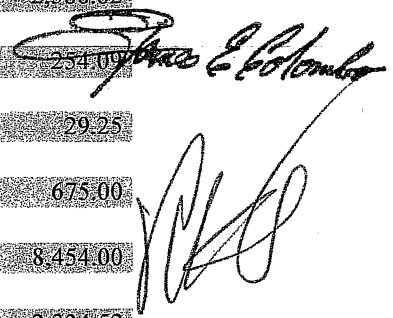
GENERAL FUND Bank Id 101 Totals	15,389.12
Report Totals	15,389.12

James E. Colombo

[Signature]

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5624	MONPOWER	MON POWER	REGULAR	12/23/2024	2,075.30	
179251	BRANGERA	GERALD BRANDSASSE	REGULAR	12/23/2024	124.99	
179252	CAPITOL CITY	CAPITOL CITY REPORTING	REGULAR	12/23/2024	408.10	
179253	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	12/23/2024	45.75	
179254	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	12/23/2024	0.80	
179255	FRONTIER	FRONTIER	REGULAR	12/23/2024	1,050.00	
179256	GENERALSA	GENERAL SALES CO.	REGULAR	12/23/2024	2,496.74	
179257	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	12/23/2024	21.50	
179258	HARRISTECH	HARRIS TECHNOLOGY SERVICES	REGULAR	12/23/2024	19,076.20	
179259	HOME DEPOT	HOME DEPOT CREDIT SERVICES	REGULAR	12/23/2024	473.10	
179260	INSIGHT	INSIGHT PUBLIC SECTOR INC	REGULAR	12/23/2024	60.70	
179261	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	12/23/2024	493.49	
179262	NOLANS	NOLAN'S SERVICES LLC	REGULAR	12/23/2024	2,588.62	
179263	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	12/23/2024	254.09	
179264	PALMERIC	PALMER ERICA NICOLE	REGULAR	12/23/2024	29.25	
179265	PHILTHECUP	PHILLIP ARNOLD	REGULAR	12/23/2024	675.00	
179266	ULINE	ULINE	REGULAR	12/23/2024	8,454.00	
179267	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	12/23/2024	2,334.52	
179268	WVCGSIRP	WVCORP	REGULAR	12/23/2024	17,943.50	
179269	WVSP PDC	WVSP PDC	REGULAR	12/23/2024	848.00	
GENERAL FUND Bank Id 101 Totals					61,453.65	


 Eric E. Columbus

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9155	NOLANS	NOLAN'S SERVICES LLC	REGULAR	12/23/2024	1,575.00	
E-911 FUND Bank Id 107 Totals					<u>1,575.00</u>	

James E. Colombo

[Signature]

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
709	TOTAL RESPONS	TOTAL RESPONSE	REGULAR	12/23/2024	85,594.00	
CAPITAL RESERVE Bank Id 247 Totals					<u>85,594.00</u>	
Report Totals					<u>157,634.97</u>	

James E. Colombo
[Signature]

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3836	ARMSTRONG GR	ARMSTRONG	REGULAR	12/23/2024	81.36	
3837	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	12/23/2024	368.00	
3838	BLAVOS	BLAVOS DIESEL REPAIR	REGULAR	12/23/2024	692.86	
3839	BOUND	BOUND TREE MEDICAL LLC	REGULAR	12/23/2024	820.87	
3840	EASTWOOD	EASTWOOD VOLUNTEER FIRE DEPT	REGULAR	12/23/2024	1,616.30	
3841	LUBECKVFD	LUBECK VFD	REGULAR	12/23/2024	3,355.50	
3842	PARMAROIL	PAR MAR OIL COMPANY	REGULAR	12/23/2024	984.40	
3843	REALLY CHEAP	REALLY CHEAP GEEKS	REGULAR	12/23/2024	249.00	
3844	T AND K	T AND K AUTO PARTS	REGULAR	12/23/2024	596.58	
3845	WEX	WEX BANK	REGULAR	12/23/2024	247.45	

FIRE SERVICE FEE Bank Id 120 Totals 9,012.32

James E. Colombo

