

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, DECEMBER 19, 2024

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved minutes of December 12 and 16, 2024.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved Erroneous Assessment Applications in regard to real property. Copies are attached to these minutes and shall be made a part thereof.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission met with Rob Tebay, Fiduciary Commissioner to discuss delinquent estates.

In regard to the Estate of Frederick R. Harron, Mr. Tebay requested the Executrix, Eric Harron, be removed and the Sheriff be appointed to finalize the Estate. After review, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and

made unanimous by Robert K. Tebay, Ordered that the Sheriff of Wood County be appointed as the Administrator to finalize the Estate. (Probate Order)

In regard to the Estate of Carl E. Allen, Mr. Tebay requested the Estate be closed or the Sheriff be appointed to finalize the Estate. After review, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, Ordered that the Sheriff of Wood County be appointed as the Administrator to finalize the Estate. (Probate Order)

In regard to the Estate of Thelma Dowler, Mr. Tebay requested the Executrix, D. Madge Price, be removed and the Sheriff be appointed to finalize the Estate. After review of the Estate, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, Ordered that the Sheriff of Wood County be appointed as the Administrator to finalize the Estate. (Probate Order)

In regard to the Estate of Gerald T. Campbell, Mr. Tebay requested a Final Settlement or Waiver of Final Settlement be recorded within ninety (90) days or the Sheriff be appointed to finalize the Estate. After review of the Estate, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, Ordered this hearing be continued for ninety (90) days, giving the Executor time to finalize the Estate. (Probate Order)

In regard to the Estate of Susanne S. Young, Mr. Tebay requested that a claim be disallowed. After discussion, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, Ordered the claim be disallowed and the Estate be closed. (Probate Order)

At 10:00 A.M., the County Commission held a hearing in regard to the Estate of Tommie Chancellor. Linda Chancellor, Executrix of the Estate in persona and by counsel C. Blaine Myers. Mr. Myers presented a Final Settlement. After review, the County Commission, upon a motion duly made, seconded and passed, approved the Final Settlement. (Attorney Order)

At this time, Wood County Compliance Officer, Levi Brady, met with the County Commission to request they go out to bid for demolition of dilapidated properties. the County Commission of Wood County, upon motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay and passed, did hereby AUTHORIZE the publication of requests for bids for demolition and cleanup of structures, debris, and trash on properties located at 512 Montgomery Hill Road, Walker WV 26180, 269 Coopers Ridge Road, Williamstown WV 26187, and Club Drive, Washington WV 26181 – Map Parcel 54-03-0112-0021. Documentation pertaining to the aforementioned properties is on file in the Wood County Compliance Office. (Order L/5)

At 10:15 A.M., the County Commission held a hearing in regard to the Estate of James Robinson. Jessa R. Vandergrift, Petitioner, is contesting the final settlement. After discussion, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, denied said Petition. (Probate Order)

At 10:30 A.M., the County Commission held a hearing in regard to the Estate of Jean Singer. Jamie Witkosky, representing Scots Landscape Nursery requested a status of a claim that was submitted against the Estate. After discussion, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, Ordered that the Executor, Biran D. Singer, is compelled to pay said claim. (Probate Order)

At 10:40 A.M., the County Commission held a hearing in regard to the Estate of Patricia Harness. Alaine E. Lewis, Petitioner, request the status of the Estate. After discussion and review of the Estate, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, Ordered that Norma M. Willis, Executrix, be removed and the Sheriff of Wood County be appointed as Administrator. (Probate Order)

At 10:52 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. Robert K. Tebay, James E. Colombo and David Blair Couch, County Commissioners met with Marty Seufer, County Administrator. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding investment of public funds. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 11:08 o'clock A.M. (Order A/3082)

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 25-VA-076. The Request for Reimbursement is for six thousand two hundred twenty-nine dollars and sixteen cents (\$6,229.16) for the month of November, 2024. Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator. (Order A/3077)

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 25-CC-29. The Request for Reimbursement is in the amount of thirty-four thousand five hundred ninety-seven dollars and thirty-four cents (\$34,597.34) for the month of November, 2024. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center and the Monthly Progress Reports have been submitted. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator. (Order A/3078)

The County Commission of Wood County was in receipt of a check in the amount of six thousand one hundred nineteen dollars and sixty-six cents (\$6,119.66) which represents reimbursement for the month of August, 2024 in regard to the Justice Assistance Grant Number 24-VA-076. Receipt of said check is pursuant to an Order appearing in Order Book 79, at Page 198 and bearing the date of September 16, 2024. Documentation pertaining to the Victims of Crime Advocate Grant is in the Office of the County Administrator. (Order A/3079)

Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 11:08 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

Order A/3077, A/3078, A/3079, A/3082, L/5 and Probate Orders

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



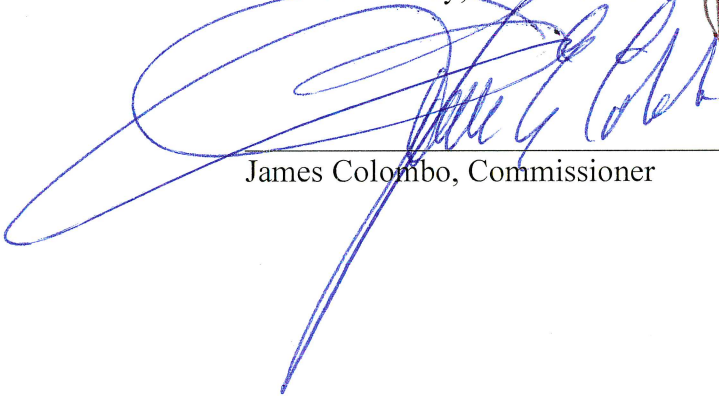
---

David Blair Couch, President



---

Robert K. Tebay, Commissioner



---

James Colombo, Commissioner

Wood County Commission Meeting  
Held December 19, 2024

Please Print

1.	Jameson S. Young
2.	Darrah Young - Daughter
3.	<del>John Mace</del>
4.	Tyler Mace
5.	<del>Sam Mace</del>
6.	Blair Mace
7.	LINDA CAMPBELL
8.	Ronan Staats
9.	Donald L. STAAR
10.	Jana Vandenberg
11.	Sarah Staats
12.	John Witzky
13.	Worquine Gregory
14.	Nancy Willis
15.	Alayne Jones
16.	Monica Atkins
17.	
18.	
19.	
20.	



Wood County Commission  
Agenda

December 19, 2024 | 9:30 A.M.  
1 Court Square Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Report of Delinquent Estates	Robert Tebay, Fiduciary Commissioner
10:00 A.M.	Estate of Tommie B. Chancellor – status hearing	Chickeyda McKenzie
10:15 A.M.	Estate of James Robinson – contesting the final settlement	Jessa Vandergrift and Jasmin Frame, Petitioners
10:30 A.M.	Estate of Jean Singer – claim status	Scot’s Landscaping Nursery, Petitioners
10:45 A.M.	Estate of Patricia Harness – status hearing	Alaine Lewis, Beneficiary
	Administrator’s Report	Marty Seufer, County Administrator
	County Commission Reports	

---

**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

---



DECEMBER 19, 2024

**IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA**

**IN RE: ESTATE OF THELMA L DOWLER, DECEASED**

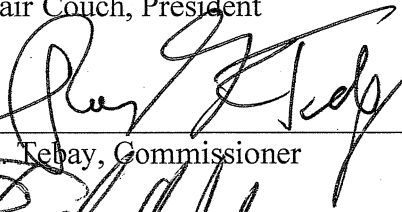
**ORDER**

This day came Robert K Tebay, III, Fiduciary Commissioner for the Estate of THELMA L DOWLER, requesting the Executrix, D MADGE PRICE, be removed and the Sheriff be appointed to finalize said Estate. After review of said Estate, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, ordered, that the Sheriff of Wood County be appointed at the Administrator to finalize said Estate.

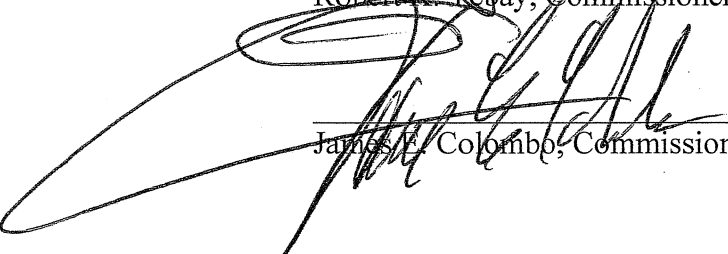
APPROVED:



\_\_\_\_\_  
David Blair Couch, President



\_\_\_\_\_  
Robert K. Tebay, Commissioner



\_\_\_\_\_  
James E. Colombo, Commissioner

Wood County  
Joe Gonzales, Clerk  
Instrument 88347090  
12/19/2024 @ 02:23:49 PM  
FIDUCIARY ORDER  
Book 79 @ Page 483  
Pages Recorded 1

DECEMBER 19, 2024

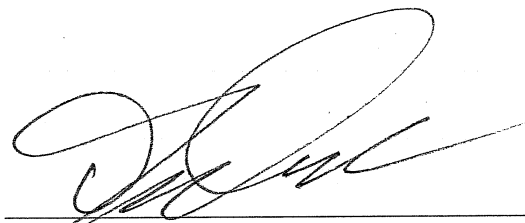
**IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA**

**IN RE: ESTATE OF CARL EDWARD ALLEN, DECEASED**

**ORDER**

This day came Robert K Tebay, III, Fiduciary Commissioner for the Estate of **CARL EDWARD ALLEN**, requesting the Estate be closed or the Sheriff be appointed to finalize said Estate. After review of said Estate, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, ordered, that the Sheriff of Wood County Sheriff of Wood County be appointed as the Administrator of said Estate.

APPROVED:



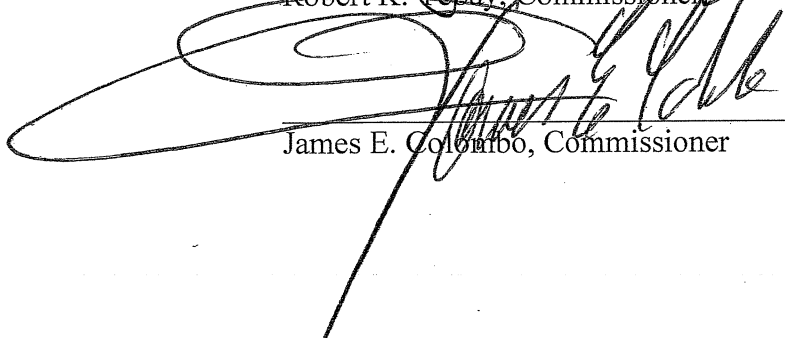
---

David Blair Couch, President



---

Robert K. Tebay, Commissioner



---

James E. Colombo, Commissioner

Wood County  
Joe Gonzales, Clerk  
Instrument 883470921  
12/19/2024 @ 02:25:16 PM  
FIDUCIARY ORDER  
BOOK 79 @ PAGE 484  
Pages Recorded 1

DECEMBER 19, 2024

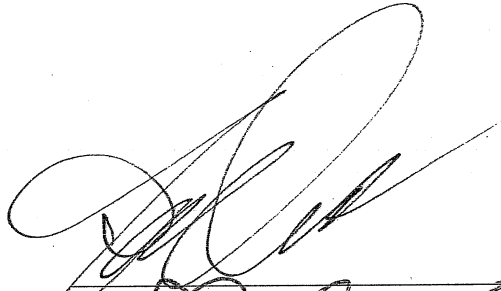
**IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA**

**IN RE: ESTATE OF FREDERICK RICHARD HARRON, DECEASED**

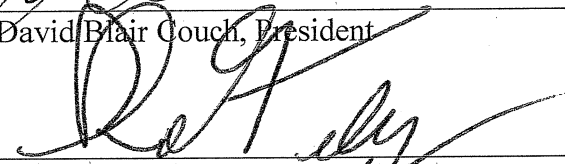
**ORDER**

This day came Robert K Tebay, III, Fiduciary Commissioner for the Estate of **FREDERICK RICHARD HARRON**, requesting the Administrator, ERIC HARRON, be removed and the Sheriff be appointed to finalize said Estate. After review of said Estate, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, ordered, that the Sheriff of Wood County be appointed at the Administrator to finalize said Estate.

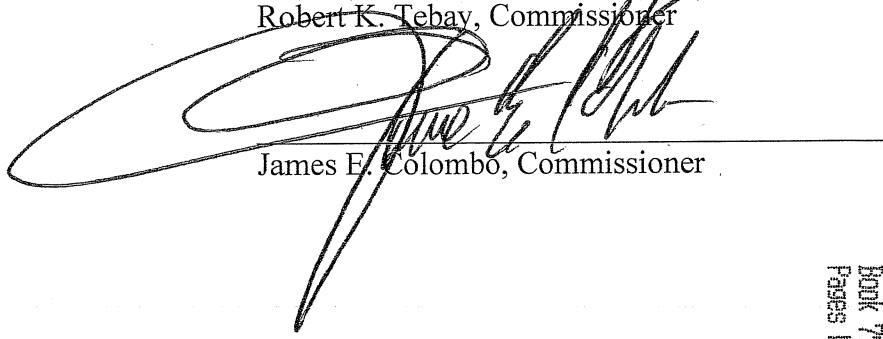
APPROVED:



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County  
Joe Gonzales, Clerk  
Instrument 88347056  
12/19/2024 @ 11:51:23 AM  
FIDUCIARY ORDER  
Book 79 @ Page 468  
Pages Recorded 1

DECEMBER 19, 2024

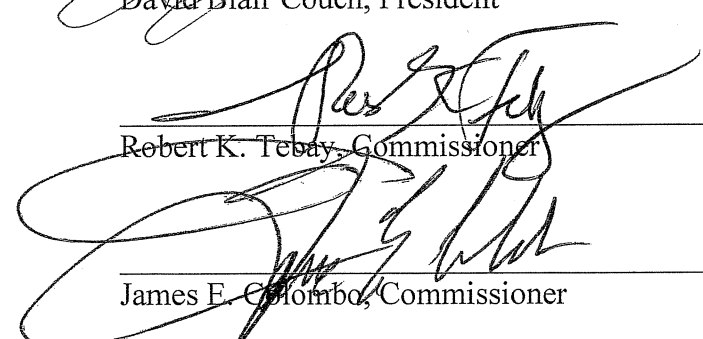
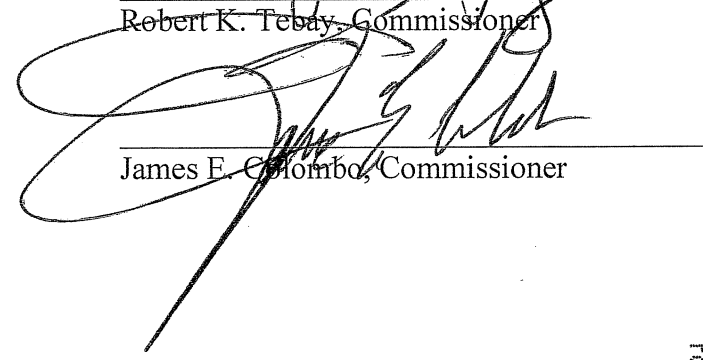
IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: ESTATE OF PATRICIA A HARNESS, DECEASED

ORDER

This day came Alaine Ellen Lewis, petitioner for the Estate of PATRICIA A HARNESS, requesting status regarding this estate. After review of said Estate, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, ordered, that Norma M Willis, Executrix, be removed and the Sheriff of Wood County be appointed as Administrator.

APPROVED:

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner

Wood County  
Joe Gonzalez, Clerk  
Instrument 88347092  
12/19/2024 @ 02:26:44 PM  
JUDICIAL ORDER  
Book 79 @ Page 485  
Pages Recorded 1

DECEMBER 19, 2024

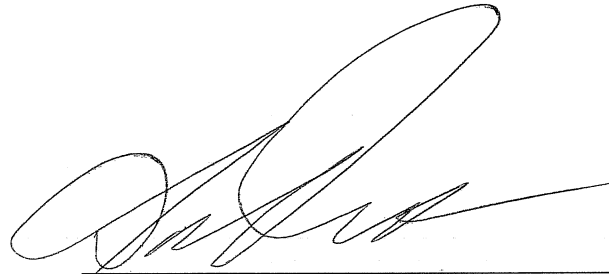
**IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA**

**IN RE: ESTATE OF JEAN C SINGER, DECEASED**

**ORDER**

This day came Jamie Witkosky for Scots Landscape Nursery requesting status of the claim that was submitted against the Estate of JEAN C SINGER, deceased, for payment. After review of said Estate, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, ordered, that the Executor, Brian D Singer, is compelled to pay said claim.

APPROVED:



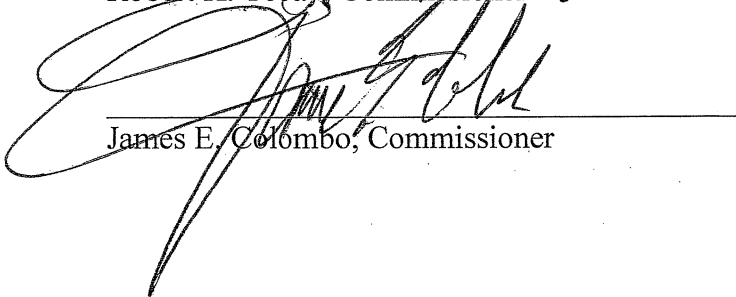
---

David Blair Couch, President



---

Robert K. Tebay, Commissioner



---

James E. Colombo, Commissioner

Wood County  
Joe Gonzales, Clerk  
Instrument 88347101  
12/19/2024 @ 02:59:35 PM  
FIDUCIARY ORDER  
Book 79 @ Page 489  
Pages Recorded 1

DECEMBER 19, 2024

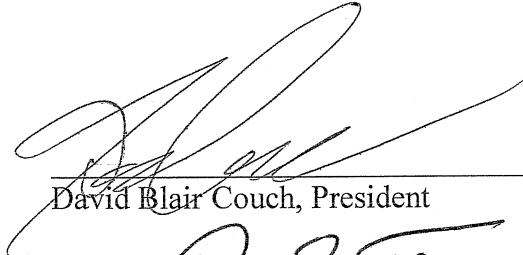
IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

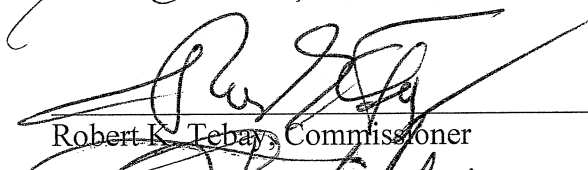
IN RE: ESTATE OF JAMES D ROBINSON, DECEASED

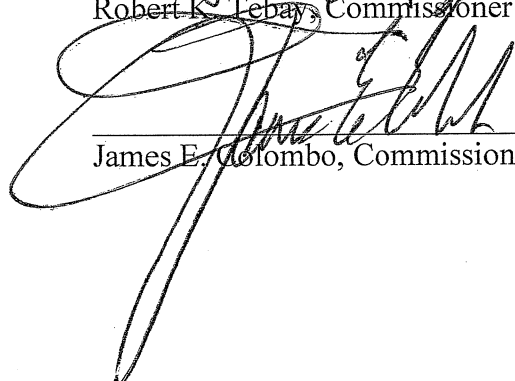
ORDER

This day came Jessa R Vandergrift, Petitioner for the Estate of JAMES D ROBINSON, deceased, contesting the final settlement. After review of said Petition to contest the final settlement, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, the petition was denied.

APPROVED:

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

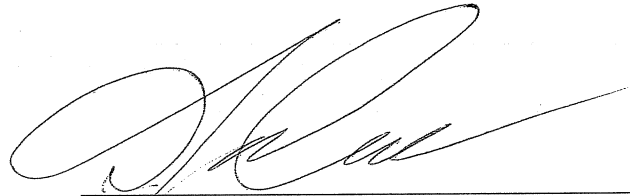
Wood County  
Joe Gonzales, Clerk  
Instrument BS247094  
12/19/2024 @ 02:30:22 PM  
FIDUCIARY ORDER  
Book 79 @ Page 487  
Pages Recorded 1

DECEMBER 19, 2024

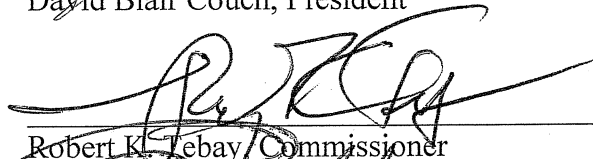
IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
IN RE: ESTATE OF GERALD THOMAS CAMPBELL, DECEASED  
ORDER

This day came Robert K Tebay, III, Fiduciary Commissioner for the Estate of GERALD THOMAS CAMPBELL, requesting a Final Settlement or Waiver of Final Settlement be recorded within 90 days or the Sheriff of Wood County be appointed to finalize said Estate. After review of said Estate, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, ordered, this hearing be continued for 90 days, giving the Executor time to finalize said Estate.

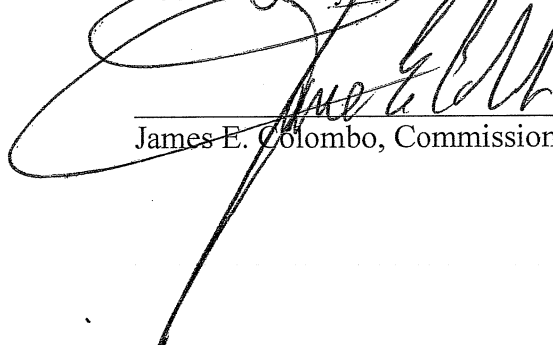
APPROVED:



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County  
Joe Gonzales, Clerk  
Instrument 88347093  
12/19/2024 @ 02:28:25 PM  
FIDUCIARY ORDER  
Book 79 @ Page 486  
Pages Recorded 1

DECEMBER 19, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: ESTATE OF SUSANNE S YOUNG, DECEASED

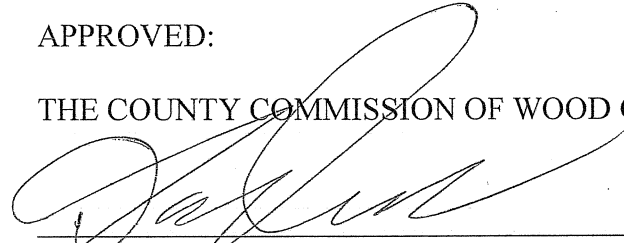
**ORDER**

On this date, Robert K. Tebay, III, for the Estate of SUSANNE S YOUNG, deceased, came before the County Commission, requesting that a claim be disallowed in said Estate. After review of said Estate, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, Ordered the claim be disallowed and the Estate can be closed.

The County Commission also Ordered that if additional funds come into said Estate, it will need to be reopened.

APPROVED:

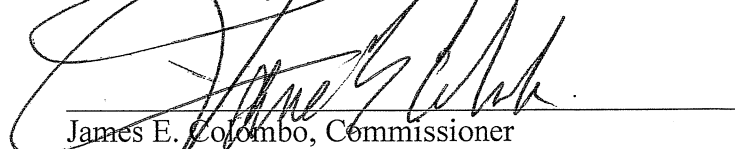
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County  
Joe Gonzales, Clerk  
Instrument 88347100  
12/19/2024 @ 02:57:12 PM  
FINICIARY ORDER  
Book 79 @ Page 488  
Pages Recorded 1



IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: ESTATE OF JAMES ANDREW MACE

On the 19<sup>th</sup> day of December, 2024, this matter came on for purposes of removal of personal representative and other matters.

Present were, Robert K. Tebay, III Fiduciary Commissioner, James Edward Mace Co-Administrator, and Tyler Mace, Co-Administrator, and

Whereupon, after ascertaining the filings herein, and the representations of those present, the Commission finds:

- a. That James Andrew Mace died on August 23, 2018.
- b. That there is a pending claim of the City of Parkersburg against the estate.
- c. That the claim was contested because of "lack of Assets", though the decedent owned real estate situated in Parkersburg, Wood County, West Virginia.
- d. That since the qualification of all three of the Mace sons, a document purported to be the Last Will and Testament of James Andrew Mace, has been found.
- e. That it appears that there is no likelihood of cooperation between the previously appointed co-administrators.
- f. That the Fiduciary Commissioner fee has not been paid.

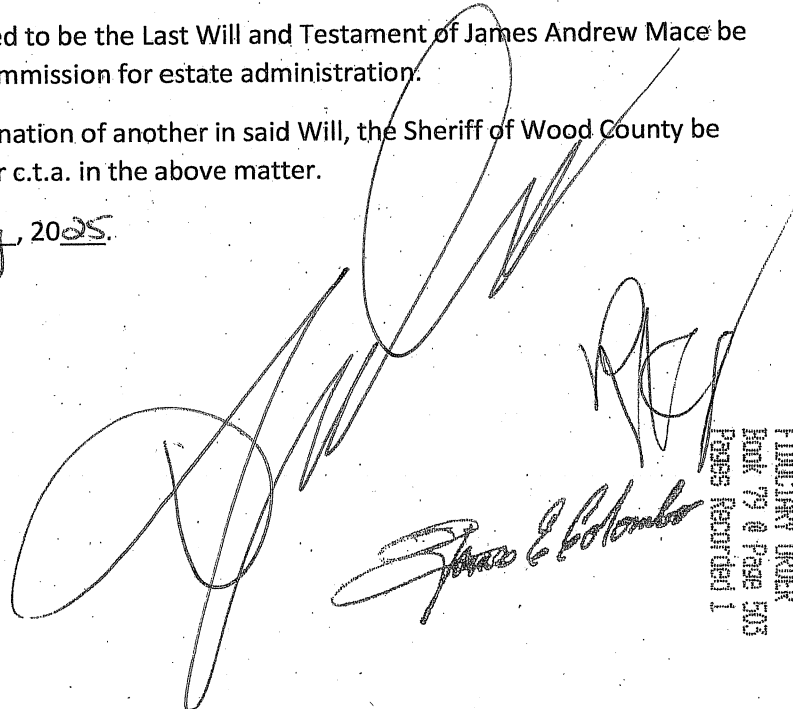
Therefore, it is hereby ORDERED

a. That the prior estate administration by the three Mace heirs be expunged from this docket, due to the existence of the purported Last Will and Testament.

b. That the document, purported to be the Last Will and Testament of James Andrew Mace be presented to the Clerk of the County Commission for estate administration.

c. That irrespective of the nomination of another in said Will, the Sheriff of Wood County be and hereby is appointed as Administrator c.t.a. in the above matter.

ENTER this 16<sup>th</sup> day of January, 2025.



Wood County  
Joe Gonzales, Clerk  
Instrument 08347930  
01/16/2025 @ 03:37:58 PM  
FIDUCIARY ORDER  
Book 79 & Page 503  
Pages Recorded 1

THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
ESTATE OF TOMMIE B. CHANCELLOR, DECEASED

ORDER

On the 19<sup>th</sup> day of December 2024 came Linda Chancellor, Executrix of the Estate of Tommie B. Chancellor, Deceased, in person and by counsel C. Blaine Myers. Counsel thereupon presented to the Commission a Final Settlement setting forth receipts and disbursements of the estate. Upon review of the Final Settlement and believing it proper to so do, upon Motion duly made, seconded and unanimously adopted, the Final Settlement was approved and the same is hereby ORDERED filed.

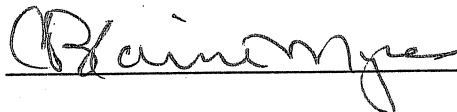
Entered this 30<sup>th</sup> day of December 2024

County Commission of Wood County

by 

its 

PREPARED BY:



C. Blaine Myers, WV State Bar 2700  
Counsel for Linda Chancellor, Executrix  
Myers Law Office  
201 Third Street  
P.O. Box 287  
Parkersburg, WV 26102

Wood County  
JES Gonzales, Clerk  
Instrument 8834764  
12/30/2024 @ 12:01:51 PM  
JUDICIAL CLERK  
BOOK 79 @ PAGE 474  
Pages Recorded 1

DECEMBER 19, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT REGARDING THE VICTIMS OF CRIME ASSISTANCE (VOCA) GRANT NUMBER 25-VA-076. SAID REQUEST IS IN THE AMOUNT OF \$6,229.16 AND IS FOR NOVEMBER, 2024.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 25-VA-076. The Request for Reimbursement is for six thousand two hundred twenty-nine dollars and sixteen cents (\$6,229.16) for the month of November, 2024.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

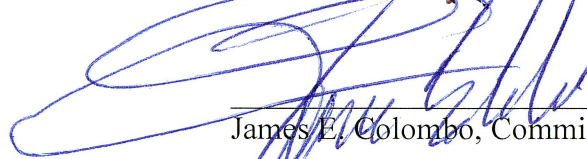
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3077

Wood County  
Job Gonzales, Clerk  
Instrument 8834765  
12/19/2024 @ 12:03:22 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 475  
Pages Recorded 1

DECEMBER 19, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 25-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$34,597.34 AND IS FOR NOVEMBER, 2024.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 25-CC-29. The Request for Reimbursement is in the amount of thirty-four thousand five hundred ninety-seven dollars and thirty-four cents (\$34,597.34) for the month of November, 2024. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center and the Monthly Progress Reports have been submitted.

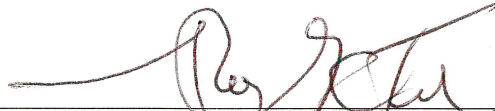
Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

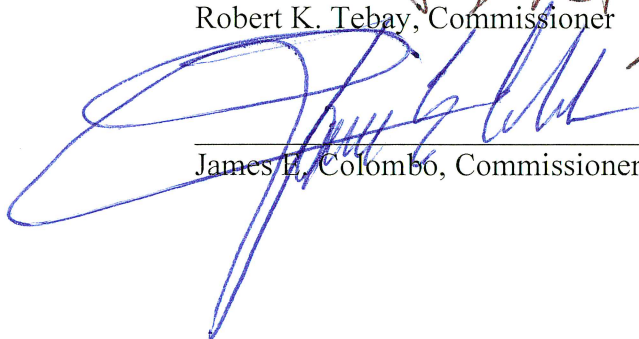
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3078

Wood County  
Joe Gonzales, Clerk  
Instrument 88347070  
12/19/2024 @ 12:20:19 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 476  
Pages Recorded 1

DECEMBER 19, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FOR \$6,119.66 WHICH REPRESENTS REIMBURSEMENT REGARDING THE VICTIMS OF CRIME ASSISTANCE (VOCA) GRANT NUMBER 24-VA-076 FOR AUGUST, 2024.

**ORDER**

On this date, the County Commission of Wood County was in receipt of a check in the amount of six thousand one hundred nineteen dollars and sixty-six cents (\$6,119.66) which represents reimbursement for the month of August, 2024 in regard to the Justice Assistance Grant Number 24-VA-076. Receipt of said check is pursuant to an Order appearing in Order Book 79, at Page 198 and bearing the date of September 16, 2024.

Documentation pertaining to the Victims of Crime Advocate Grant is in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/3079

Wood County  
Joe Gonzales, Clerk  
Instrument 88347071  
12/19/2024 @ 12:22:25 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 477  
Pages Recorded 1

DECEMBER 19, 2024

**EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION**

This 19th day of December, 2024, at 10:52 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended.

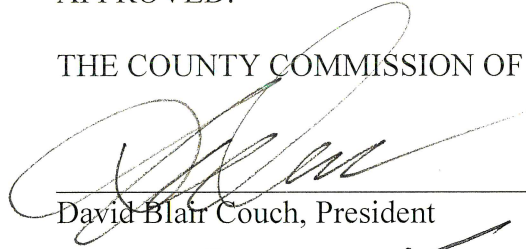
WHEREUPON, the said Robert K. Tebay, James E. Colombo and David Blair Couch, County Commissioners met with Marty Seufer, County Administrator.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding investment of public funds.

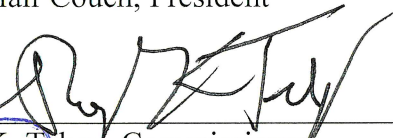
The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 11:08 o'clock A.M.

APPROVED:

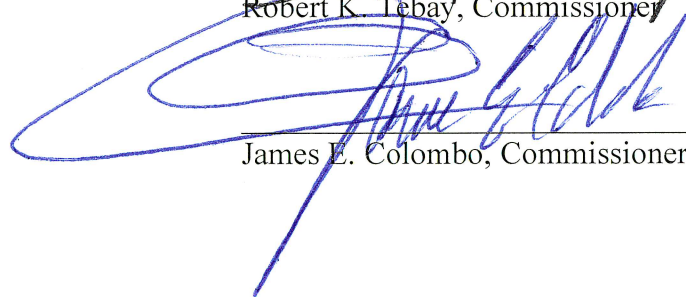
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3082

Wood County  
Joe Gonzales, Clerk  
Instrument 88347714  
12/19/2024 @ 12:17:20 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 494  
Pages Recorded 1

DECEMBER 19, 2024

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: PUBLICATION OF LEGAL NOTICE FOR BIDS FOR DEMOLITION OF STRUCTURES ON PROPERTIES LOCATED AT 512 MONTGOMERY HILL ROAD, WALKER WV 26180, 269 COOPERS RIDGE ROAD, WILLIAMSTOWN WV 26187, AND CLUB DRIVE WASHINGTON WV 26181- MAP PARCEL 54-03-0112-0021.

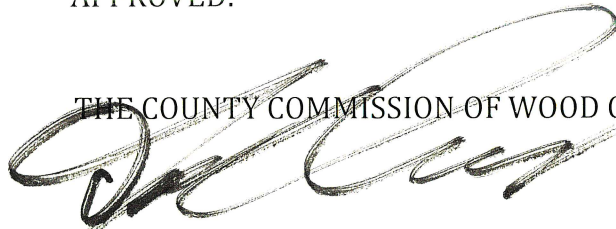
**ORDER**

On this date, the County Commission of Wood County, upon motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay and passed, did hereby AUTHORIZE the publication of requests for bids for demolition and cleanup of structures, debris, and trash on properties located at 512 Montgomery Hill Road, Walker WV 26180, 269 Coopers Ridge Road, Williamstown WV 26187, and Club Drive, Washington WV 26181 - Map Parcel 54-03-0112-0021.

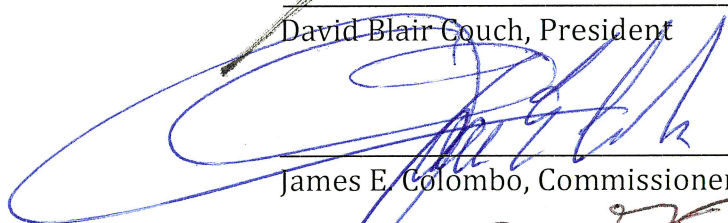
Documentation pertaining to the aforementioned properties is on file in the Wood County Compliance Office.

APPROVED:

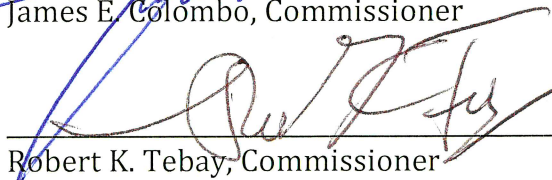
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



Robert K. Tebay, Commissioner

Wood County  
Joe Gonzales, Clerk  
Instrument 88347928  
12/19/2024 @ 03:30:12 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 501  
Pages Recorded 1

# WOOD COUNTY COMMISSION

## ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Real**  
 Tax Ticket: **12065** ✓  
 Tax Year: **2024** ✓

Upon the application of **HRR IMPROVEMENTS LLC** whose address is **445 MILLSTONE VIENNA, WV 26105** aggrieved by an erroneous assessment in **04 PARKERSBURG DISTRICT 110 00S4 0000 0000**, in the County of Wood, for the **2024** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2024** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**Property purchased by a church.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

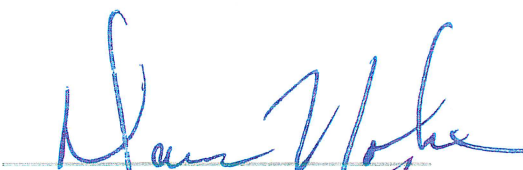
Assessed	Reduction	New
148740	148739	1

Tax Value Table

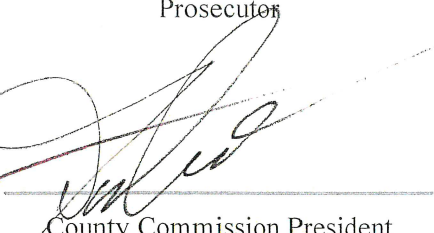
Tax Full Year	Reduction	New
3538.82	3538.82	.00

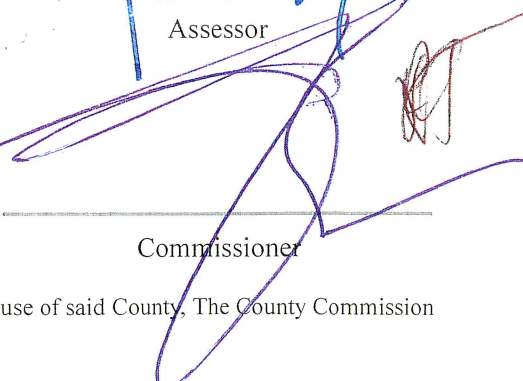
  
 \_\_\_\_\_  
 Taxpayer

  
 \_\_\_\_\_  
 Prosecutor

  
 \_\_\_\_\_  
 Assessor

  
 \_\_\_\_\_  
 Commissioner

  
 \_\_\_\_\_  
 County Commission President

  
 \_\_\_\_\_  
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on DECEMBER 19, 2024

November 18, 2024 - CM

RECEIVED  
 DEC 03 2024  
 County Commission

RECEIVED  
 DEC 18 2024  
 County Commission

Wood County  
 Joe Gonzalez, Clerk  
 Instrument 88346648  
 12/19/2024 @ 02:48:40 PM  
 COUNTY COMMISSION ORDER  
 Book 79 @ Page 439  
 Pages Recorded 1



# WOOD COUNTY COMMISSION

## ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Real**  
Tax Ticket: **26577**  
Tax Year: **2024**

Upon the application of **SHAVER DONNA L HENDERSHOT ZACKARY** whose address is **1565 FUJI DR MELBOURNE, FL 32940** aggrieved by an erroneous assessment in **05 PARKERSBURG 81 0311 0000 0000**, in the County of Wood, for the **2024** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2024** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**Building condition was much worse than reported.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

Tax Value Table

Assessed	Reduction	New
53880	18960	34920

Tax Full Year	Reduction	New
1685.98	593.28	1092.70

*[Handwritten Signature]*  
Taxpayer

*[Handwritten Signature]*  
Prosecutor

*[Handwritten Signature]*  
Assessor

*[Handwritten Signature]*  
Commissioner

*[Handwritten Signature]*  
County Commission President

*[Handwritten Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on DECEMBER 19, 2024

November 22, 2024 - CM

RECEIVED  
DEC 03 2024  
County Commission

RECEIVED  
DEC 18 2024  
County Commission

Wood County  
Joe Gonzales, Clerk  
Instrument 88346649  
12/19/2024 @ 02:50:09 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 440  
Pages Recorded 1

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1091	SHERIFFCNZERK	SHERIFF C. N. ZERKLE, JR.	REGULAR	12/12/2024	25,000.00	

THE SPECIAL LAW ENFORCEMENT Bank Id 173 Totals

25,000.00

Report Totals

219,762.01



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9007	U S BANK	U.S. BANK	REGULAR	12/12/2024	1,183.05	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					<u>1,183.05</u>	

*James E. Colombo*

*[Signature]*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8736	U S BANK	U.S. BANK	REGULAR	12/12/2024	243.00	

ASSESSOR'S VALUATION Bank Id 156 Totals 243.00

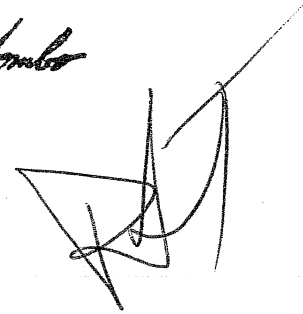
*James E. Colombo*

*[Signature]*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3719	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	12/12/2024	605.00	
3720	U S BANK	U.S. BANK	REGULAR	12/12/2024	503.01	
HOME CONFINEMENT Bank Id 108 Totals					<u>1,108.01</u>	

*James E. Columbus*



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9144	U S BANK	U.S. BANK	REGULAR	12/12/2024	4,562.40	

E-911 FUND Bank Id 107 Totals 4,562.40

*James E. Colombo*  
*[Signature]*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5612	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	12/11/2024	2,692.42	
5613	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	12/11/2024	1,050.20	
5614	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	12/11/2024	1,808.98	
5615	CHILD	CHILD SUPPORT ENF DIV	REGULAR	12/13/2024	587.58	
5616	EMPOWER	EMPOWER RETIREMENT	REGULAR	12/13/2024	65.00	
5617	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	12/13/2024	110,456.82	
5618	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	12/13/2024	1,819.00	
5619	HEALTH	HIGHMARK WEST VIRGINIA	HAND	12/11/2024	12,575.71	
5620	HEALTH	HIGHMARK WEST VIRGINIA	HAND	12/11/2024	414.41	
5621	HEALTH	HIGHMARK WEST VIRGINIA	HAND	12/11/2024	2,234.07	
5622	HEALTH	HIGHMARK WEST VIRGINIA	HAND	12/11/2024	17,004.83	
179237	U S BANK	U.S. BANK	REGULAR	12/12/2024	36,936.13	
179238	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	12/13/2024	20.40	
<b>PAYROLL FUND Bank Id 101 Totals</b>					187,665.55	

  
*James E. Colombo*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4589	SELECT OFFICE	SELECT OFFICE SERVICES	REGULAR	12/17/2024	8,639.00	

SPECIAL BLDG FUND Bank Id 244 Totals 8,639.00

Report Totals 947,779.43

*James E. Colombo*

*[Signature]*



# Check Register Report for Wood County Commission



Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1087	UCCI	UNITED CONSTRUCTION CO., INC.	REGULAR	12/17/2024	885,160.76	
1088	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	12/17/2024	1,099.99	
AMERICAN RESCUE PLAN Bank Id 207 Totals					<u>886,260.75</u>	

*James E. Colombo*

*[Signature]*

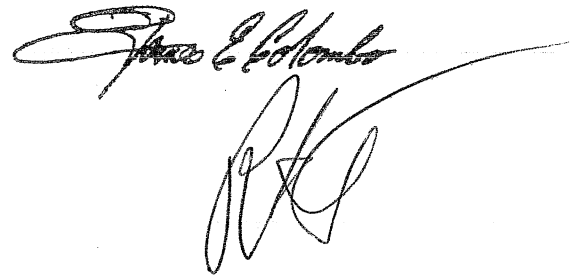
# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9008	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	12/17/2024	47.75	
9009	HARRLISA	HARRIS LISA D	REGULAR	12/17/2024	235.80	
9010	ITECH	ITECH	REGULAR	12/17/2024	109.00	
9011	LAMP	LAMP PESTPROOF	REGULAR	12/17/2024	128.40	
9012	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	12/17/2024	41.90	
9013	WASTE M	WASTE MANAGEMENT OF WV INC	REGULAR	12/17/2024	75.20	
<b>COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals</b>					638.05	

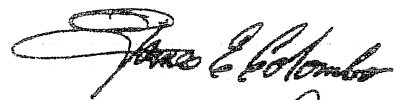

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8737	AAP	ADVANCE AUTO PARTS	REGULAR	12/17/2024	208.01	
8738	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	12/17/2024	32.00	
8739	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	12/17/2024	715.06	
8740	POYNTERSB	POYNTER'S BUSINESS SOLUTIONS	REGULAR	12/17/2024	33.90	
<b>ASSESSOR'S VALUATION Bank Id 156 Totals</b>					988.97	
<b>Report Totals</b>					988.97	

  
*James E. Colombo*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3832	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	12/17/2024	1,100.00	
3833	ELITE PEST	ELITE PEST MANAGEMENT	REGULAR	12/17/2024	125.00	
3834	MONPOWER	MON POWER	REGULAR	12/17/2024	128.97	
3835	PROSOURCE	PROSOURCE SPECIALTIES LLC	REGULAR	12/17/2024	670.48	
<b>FIRE SERVICE FEE Bank Id 120 Totals</b>					2,024.45	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9145	DEAN'S	DEAN'S SCREENS INK	REGULAR	12/17/2024	55.70	
9146	FERRELLGAS	FERRELLGAS	REGULAR	12/17/2024	1,338.27	
9147	FRONTIER	FRONTIER	REGULAR	12/17/2024	6,489.08	
9148	INTUITIVE DATA	INTUITIVE DATA & TECHNOLOGY PRODUCTS	REGULAR	12/17/2024	2,880.00	
9149	JANI-SOUR	JANI-SOURCE	REGULAR	12/17/2024	330.70	
9150	LAMP	LAMP PESTPROOF	REGULAR	12/17/2024	125.00	
9151	NETRANOM	NETRANOM	REGULAR	12/17/2024	373.75	
9152	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	12/17/2024	241.12	
9153	SPROLEVI	SPROUSE LEVI	REGULAR	12/17/2024	205.90	
9154	VERIZONW	VERIZON WIRELESS	REGULAR	12/17/2024	40.01	

**E-911 FUND Bank Id 107 Totals**

**12,079.53**

*James E. Colombo*

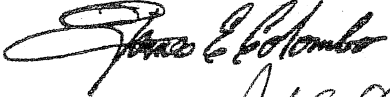

*[Signature]*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
179239	KESTERSON	KESTERSON CLEANERS	REGULAR	12/17/2024	323.81	
179240	LAMP	LAMP PESTPROOF	REGULAR	12/17/2024	140.00	
179241	LOWES	LOWE'S COMPANIES, INC.	REGULAR	12/17/2024	273.30	
179242	NOLANS	NOLAN'S SERVICES LLC	REGULAR	12/17/2024	2,751.62	
179243	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	12/17/2024	1,532.70	
179244	TAYLOR'S D	TAYLOR'S DISPOSAL INC	REGULAR	12/17/2024	217.79	
179245	TELESYSTEM	TELESYSTEM	REGULAR	12/17/2024	556.28	
179246	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	12/17/2024	1,114.58	
179247	WOOD CO BEEFC	WOOD COUNTY BEEF CATTLE IMPROVEMENT ASSOCIATION	REGULAR	12/17/2024	500.00	
179248	WVCGSIRP	WVCORP	REGULAR	12/17/2024	29,772.50	

**GENERAL FUND Bank Id 101 Totals**

37,182.58

THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
ESTATE OF TOMMIE B. CHANCELLOR, DECEASED

ORDER

On the 19<sup>th</sup> day of December 2024 came Linda Chancellor, Executrix of the Estate of Tommie B. Chancellor, Deceased, in person and by counsel C. Blaine Myers. Counsel thereupon presented to the Commission a Final Settlement setting forth receipts and disbursements of the estate. Upon review of the Final Settlement and believing it proper to so do, upon Motion duly made, seconded and unanimously adopted, the Final Settlement was approved and the same is hereby ORDERED filed.

Entered this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

County Commission of Wood County

by \_\_\_\_\_

its \_\_\_\_\_

PREPARED BY:

Blaine Myers

C. Blaine Myers, WV State Bar 2700  
Counsel for Linda Chancellor, Executrix  
Myers Law Office  
201 Third Street  
P.O. Box 287  
Parkersburg, WV 26102