

MINUTES OF A REGULAR MONTHLY MEETING OF THE
PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC
SERVICE DISTRICT HELD ON THURSDAY MARCH 16, 2000,
IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS,
WEST VIRGINIA

Charles Stewart, Chairman, called the meeting to order at 5:20 p.m. He asked everyone present to sign the roster. Mr. Stewart; Roy L. Radabaugh, Treasurer; James R. Lett, Secretary; Margaret Batten, Office Manager; Nellie Radcliff, Office Technician; Jerald D. Spears, Operations Manager; George Blum, Cerrone Associates, Inc.; Queen Crites, Resident of Buck Run; Bill Crites, Resident of Buck Run; Dennis and Linda Affolter, Residents of Buck Run; Rick Williams and John Quick, Residents of Windy Ridge were in attendance.

First order of business was a discussion between Dennis and Linda Affolter, Bill and Queen Crites residents of Buck Run Road area and the Board of Commissioners. Residents of Buck Run Road were concerned about the water line that is being installed on Buck Run Road. Mr. Affolter and Mr. Crites would like the water line to be installed 6/10 of a mile further up Buck Run Road so that water would be available to them. There are approximately 18 residents that would be interested in having water in their homes. George Blum reported that it would cost approximately \$106,000.00 to extend the water line to the additional customers on Buck Run Road. Mr. Blum, also, suggested that it would not be feasible to expect enough Contingency Money to lay the extra line. If there is Contingency Money from the Rockport/ Buck Run project, it would have to be cleared with RUS before it could be used for this extension. The Board of Commissioners and the District reported they would be glad to work with the residents in trying to get water to their homes. The residents said they would write letters to Governor Underwood, Senator Byrd and the Public Service Commission in Charleston.

Mr. John Quick and Mr. Rick Williams residents of Windy Ridge area were in attendance to address the Board regarding the water line extension in their area. They reported that Silverton Public Service stopped just 1.4 miles short of their residences and that the project for Mineral Wells Public Service District is also stopping just short of their property lines. Mr. Radabaugh asked George Blum to please check with Mr. Manning Frymier, Cerrone Associates, Inc., to find out why this small area was missed during the initial survey of the area. Mr. Quick was invited to attend the next Board Meeting for an update on his and Mr. Williams request for water service. The District will be glad to help these residents, if there is enough money when the Limestone/Windy Ridge Areas of Wood, Wirt, and Jackson Counties project gets underway.

George Blum, Cerrone Associates, Inc., was in attendance to address the Board. He reported on the progress of the District's water project. He reported that on Contract 1, the contractor is 72% complete and slightly behind schedule. Most of the work on this contract has been completed and they are concentrating on the tie-ins and finishing the structures. Some cleanup and restoration has been completed where weather and ground condition have allowed. Contract 2, as of the end of

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February, is 24% complete and somewhat behind schedule. Work to date has been mainly concentrated on Wolfe Run area. Initial cleanup and restoration has been completed where weather and ground conditions have allowed. However, given the time of year, it is difficult or impossible to do final restoration now. The contractor has begun working on the stream crossings in order to complete them before the fish spawning season (April 1, 2000 - June 30, 2000).

The contractor is preparing a price proposal for hot taps on the main ten inch transmission main that will connect to the new PRV valve. Two change orders have been issued. One for a time extension request based on the problems the contractor encountered in obtaining pipe material, and the second for miscellaneous pipe extensions and additional fire hydrants. The contractor would like the board to consider an additional time extension for this contract. This proposal will be discussed more thoroughly at the next construction progress meeting.

Contract 3, as of the end of February, is about 80% complete and on schedule. The tanks are complete at both sites. They are awaiting water at the sites in order to complete their work. No problems are anticipated in having these storage tanks ready when needed.

Mr. Radabaugh made a motion to approve and sign Requisition No. 6 for the Rockport Waterline Extension as presented. Mr. Stewart signed Requisition No.6 (copy attached). Mr. Lett seconded the motion. The motion carried.

Mr. Radabaugh made a motion to approve and sign Requisition No. 6 for the Water System Improvements project. Mr. Stewart signed Requisition No.6 (copy attached). Mr. Lett seconded the motion. The motion carried.

A motion was made by Mr. Radabaugh to approve the minutes of the February 17, 2000 Board Meeting. Mr. Lett seconded the motion. The motion carried.

After reviewing the Financial Statements as presented, Mr. Radabaugh made a motion that the following items be approved.

1. Financial Statement dated February 29, 2000 for All Finances of the District (copy attached).
2. Financial Statement dated February 29, 2000 for the Water Revenue Fund Checking Account (copy attached).
3. Financial Statement dated February 29, 2000, for the Sewer Revenue Fund Checking Account (copy attached).

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4. Financial Statement dated February 29, 2000, for the Rockport Construction Checking Account (copy attached).
5. Financial Statement dated February 29, 2000, for the Water Improvement Construction Account (copy attached).
6. Check No. 24973 thru 25018 written since the February 17, 2000, Board Meeting on the Water Revenue Fund Checking Account (copy attached).
7. Check No. 25019 thru 25025 written today, March 16, 2000, on the Water Revenue Fund Checking Account (copy attached).
8. Check No. 26937 thru 26974 written since the February 17, 2000, Board Meeting on the Sewer Revenue Fund Checking Account (copy attached).
9. Check No. 26975 thru 26986 written today March 16, 2000, on the Sewer Revenue Fund Checking Account (copy attached).
10. Payroll Checks No. 395 thru 410 written since the February 17, 2000, Board Meeting on the Sewer Revenue Fund Checking Account (copy attached).

Mr. Lett seconded the motion. The motion carried.

After a brief review of the Mineral Wells Public Service District's Sewer System Cash Flow Statement (copy attached) a motion was made by Mr. Radabaugh for George Blum to move ahead on a 13% rate increase for the sewer rates. Mr. Lett seconded the motion. The motion carried

Several letters identified as follows were reviewed from the list of correspondence that had been received since the last Board Meeting, February 17, 2000.

Letter 40 - Dated February 25, 2000, to Jerry Spears from Manning Frymier, P.E., Cerrone Associates, Inc., enclosing a cost estimate of \$106,000.00 to extend the waterline approximately 1.6 mile up Buck Run. This is the extension that the residents of Buck Run was inquiring about.

Letter 60 - Dated March 1, 2000, to Charles M. Stewart, Chairman, from Gary D. Wilson, Rural Utilities Service, listing the items needed to complete the application from Rural Utilities Service for the proposed water extension - Stephens Fork, Sycamore Run, and the Limestone/Windy Ridge Areas of Wood, Wirt, and Jackson Counties. Mr. Radabaugh made a motion that the application be

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signed by Mr. Stewart. Mr. Lett seconded the motion. The motion carried. Mr. Stewart signed the application.

Letter 103 - Letter dated March 13, 2000, to Jerry Spears from Dominick P. Cerrone, Assistant Engineer, Cerrone Associates, Inc., enclosing three copies of a Sediment Control Plan for the Office Building and Maintenance Garage Project to be signed and returned. Mr. Stewart signed the document and Mrs. Batten returned the copies by mail.

Letter 104 - Letter to the Mineral Wells Public Service District from Earl Roach listing his conditions for granting the District an easement for the water line that was installed through his front yard without his permission.

Letter 109 - Fax dated March 14, 2000, to Jerry Spears from Manning Frymier, P. E., Cerrone Associates, Inc., stating that the cost of the driveway and culvert requested by Earl Roach will be upwards of \$7,000.00, or more. Both letters were discussed in detail. Mr. Radabaugh suggested that Mr. Spears contact Mr. Steve Hardman (District's Lawyer) so the District will know their legal rights, regarding Mr. Roach's claim.

Letter 118 - Letter dated March 15, 2000, to Charles M. Stewart from Randall M. Cole, Cerrone Associates, Inc., enclosing for review and approval four copies each of requisition No. 6, for the Extension Project.

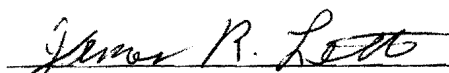
Mrs. Batten and Mr. Spears reported that they did not have any new business to discuss.

All business having been completed, Mr. Radabaugh made a motion that the meeting be adjourned. Mr. Lett seconded the motion. The motion carried. Mr. Stewart adjourned the meeting at 7:15 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the Meeting held at the time and place aforesaid.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the District on the 20th day of April, 2000.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

Public Service Commission
Of West Virginia

File

201 Brooks Street, P. O. Box 812
Charleston, West Virginia 25323



Phone: (304) 340-0300
FAX: (304) 340-0325

March 20, 2000

Mr. Dennis Affalter
Route #3, Box 99
Mineral Wells, WV 26150

Dear Mr. Affalter:

Your letter dated January 10, 2000, to Governor Underwood concerning a main line extension, has been referred to the Public Service Commission's Water and Wastewater Division for response.

My Staff conducted a field review and talked to the Mineral Wells Public Service District concerning the possibility of providing water service to the left and right forks of Buck Run Road. You should continue to attend the Board meetings and express your interest in receiving water service from the District. The project is now 24% completed and if there is any contingency funds remaining at the conclusion of the project, the Board has stated that they plan to seek approval from the Rural Utilities Service (RUS) to construct the lines on the Buck Run Road.

You already have a cost estimate from the District in the amount of \$106,000.00 for the left fork and the right fork of Buck Run Road. You may want to inquire about a mainline extension and an alternate mainline extension with the District. These are only suggestions for a remedy to your problem.

If you have any further questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Amy L. Swann".

Amy L. Swann, Director
Water and Wastewater Division

ALS:pla

cc: Charlotte Lane, Chairman
Cecil Underwood, Governor
Mineral Wells Public Service District
✓Wood County Commission

Public Service Commission
Of West Virginia

201 Brooks Street, P. O. Box 812
Charleston, West Virginia 25323



Phone: (304) 340-0300
FAX: (304) 340-0325

March 21, 2000

The Honorable John D. Rockefeller IV
United States Senate
405 Capitol Street, Suite 608
Charleston, WV 25301

Re: Mr. Dennis Affalter
Case #: F109930
Case Code: WWH

Dear Senator Rockefeller:

Your letter dated January 25, 2000, to Chairman Lane, concerning your constituent's request for water service on the left and right forks of Buck Run Road, has been referred to the Water and Wastewater Division for response.

After conducting a field review and talking to Mineral Wells Public Service District, he was advised to continue attending the Board meetings to demonstrate their interest in water service. The project is already 24% completed and if there are any contingency funds left over, the Board has promised the residents that they will be considered provided RUS approves the request.

Mr. Affalter has written the same prototype letters to Senator Robert C. Byrd and to Governor Cecil Underwood all at the same time. They have been responded to by this Office.

If you have any questions or need further assistance, please do not hesitate to contact me.

Sincerely,

Amy L. Swann, Director
Water and Wastewater Division

ALS:pla

cc: Charlotte Lane, Chairman
Cecil Underwood, Governor
Mineral Wells Public Service District
✓ Wood County Commission