

MINUTES OF A REGULAR MONTHLY BOARD
MEETING OF THE MINERAL WELLS PUBLIC
SERVICE DISTRICT HELD THURSDAY, MARCH
15, 2001, IN THE DISTRICT'S OFFICE AT
MINERAL WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. Charles Stewart; Roy L. Radabaugh, Treasurer; James R. Lett, Secretary; Dominick P. Cerrone, P. E., Cerrone Associates, Inc.; Jerald D. Spears, Operations Manager; Margaret Batten, Office Manager; Nellie Radcliff, Office Technician; Paul Kyer, Resident of Mineral Wells; Ted and Pam Casto, Peggy Hayes, Don Fordyce, and Douglas J. Holbert, Residents of Green Valley, were present to address the Board.

The first order of business addressed was Mr. Dominick Cerrone, P. E., Cerrone Associates, Inc., presenting a Change Order No. 9 for Contract 4 for the Water Systems Improvements Project in an amount of \$7,864,00. Mr. Radabaugh made a motion that Change Order No. 9 be accepted as presented. Mr. Lett seconded the motion. The motion passed. Mr. Stewart signed Change Order No. 9.

Mr. Cerrone presented Requisition No. 18 for Rockport Waterline Extension Project for an amount of \$55,814.70. Mr. Radabaugh made a motion that Requisition No. 18 for Rockport Waterline Extension Project be approved as presented. Mr. Lett seconded the motion. The motion passed. Mr. Stewart signed Requisition No. 18.

The next order of business discussed was with Paul Kyer, Resident of Scarce A Fat Road. He was very unhappy because he had to pay a minimum water bill. He felt that he should not have to pay for water that he did not use. The Board informed him that the rules and rates were set by the Public Service Commission located in Charleston. Mrs. Batten gave Mr. Kyer a list of numbers for him to call. He was still unhappy, but dismissed himself from the rest of the Board meeting.

Ted and Pam Casto, Peggy Hayes, Don Fordyce, and Douglas J. Holbert were present to discuss the possibility of getting the District to help them get water lines to their property on Green Valley Road. Mr. Radabaugh and the rest of the Board informed them of the self-help rule and the possibilities of the Wood County Commission giving funds to help people in their situation. Mr. Casto, Mr. Radabaugh and Mr. Spears made plans to meet with the Wood County Commission on Monday, March 26, 2001 at 10:00 a.m. When the plans were confirmed about the meeting with the Wood County Commission, Ted and Pam Casto, Peggy Hayes, Don Fordyce and Douglas J. Holbert excused themselves from the rest of the Board meeting.

Mr. Lett made a motion to approve the Minutes of the February 15, 2001, Board Meeting. Mr. Radabaugh seconded the motion. The motion passed. Mr. Lett signed the Minutes.

MINERAL WELLS PUBLIC SERVICE DISTRICT
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Mr. Radabaugh made a motion that the following items be approved as presented.

1. Financial Statement dated February 28, 2001, for All Finances of the District (copy attached).
2. Financial Statement dated February 28, 2001, for Water Revenue Fund Checking Account (copy attached).
3. Financial Statement dated February 28, 2001, for Water Improvements Construction Checking Account (copy attached).
4. Financial Statement dated February 28, 2001, for Sewer Revenue Fund Checking Account (copy attached).
5. Financial Statement dated February 28, 2001, for Rockport Construction Fund Checking Account (copy attached).
6. Check Nos. 25679 thru 25731 written on the Water Revenue Fund Checking Account since the February 15, 2001, Board Meeting (copy attached).
7. Check Nos. 27650 thru 27707 written on the Sewer Revenue Fund Checking Account since the February 15, 2001, Board Meeting (copy attached).
8. Check Nos. 25732 thru 25748 written March 15, 2001, on the Water Revenue Fund Checking Account and need authorized (copy attached).
9. Payroll Check Nos. 00592 thru 00606 written on the Sewer Revenue Fund Checking Account and need approved (copy attached).
10. Check Nos. 27708 thru 27721 written March 15, 2001, on the Sewer Revenue Fund Checking Account and need authorized (copy attached).

Mr. Lett seconded the motion. The motion passed.

Mr. Radabaugh and the other Commissioners discussed the possibility of getting a different type of answering service for the District. It was discussed about a service that would cost \$65.00 a month for the first 100 calls, \$0.45 for calls thereafter, \$11.50 per month for a pager. There was no motion made for this item and it was tabled until a later time.

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Mr. Spears, Operations Manager, reported that there were numerous items that he had to report on.

1. Tom Webster had been in contact with him concerning his working to sell, or develop vacant property, between Oakbrook and Lincolnshire, which contains 10 acres plus.
2. John Wilson, Jr. called him about building an apartment building (94'x26') in Windsor Estates - behind IGA.
3. Grace Gospel Church sewer lateral hasn't seen any action, problem needs resolved.
4. Al Hammonds, DOH, working to get agreement out on Sewer to I-77 Rest Areas - DOH is pressing to get done.
5. Materials for Mr. Affolter - Buck Run Extension Project - have been ordered and will be delivered Wednesday, March 21, 2001.
6. Sewer Line at Wal-Mart Extension has been completed to accommodate the new Ryans restaurant and others on the opposite side of roadway from Wal-Mart.
7. DOH is wanting the District to remove utilities from the Hunt and 2 Poling properties on State Rout 14, opposite Cracker Barrel. The District is working with Mr. Jesse Sheppard to get DOH to pay the cost of removing the grinder and etc.
8. Smoke Testing has been delayed because of weather. Eight hour composite Samples have been taken and analyzed by Lab. Samples have been taken in all cells of sewer ponds at Sewer Plant - lab tested and provided to Mr. Frymier, Cerrone Associates, Inc.
9. Jim Ruckman, Cerrone Associates, Inc., will be here Tuesday, March 20, 2001, to go over Booster Station site on the Dent property. Columbia Gas will mark lines Friday or Monday on the site. As proposed, the site will not work.
10. De-chlorination upgrade is not underway as of this date.

Having discussed these items, Mr. Spears, also, mentioned some other items that are in the works. Slate Creek Bridge Project, Manhole issue at Deerfield Mobil Home Trailer Park and Mr. Frymier would like to start signing people up on the new waterline extension project.

Mr. Radabaugh made a motion that a pay raise of \$0.25 per hour be given to all employees retroactive to January 1, 2001. Mr. Lett seconded the motion. The motion passed.

The Commissioners asked for an Executive Session at 7:40 p.m.

The Commissioners reconvened at 8:55 p.m. Mr. Radabaugh made a motion that the position of

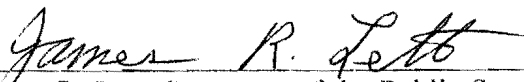
MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES-MARCH 15, 2001
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Operations Manager be posted on the Maintenance Building Bulletin Board, so that anyone wanting to apply for Operations Manager position could do so. It will be necessary for the employee wanting the position, submit a new application and resume by 5:00 p.m. on March 23, 2001 to Mrs. Batten. Mr. Lett seconded the motion. The motion passed.

All business having been concluded Mr. Radabaugh made a motion that the meeting be dismissed. Mr. Lett seconded the motion. The motion passed. Mr. Stewart adjourned the meeting at 8:16 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the Meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
FEBRUARY 28, 2001**

CHECKING ACCOUNT

Water Revenue Fund Checking Account		
WesBanco Bank	\$	539.75
Sewer Revenue Fund Checking Account		
WesBanco Bank		433.98
Rockport Construction Account		
WesBanco Bank		865.46
Water Improvement Construction Account		
WesBanco Bank		<u>5,970.28</u>
TOTAL IN CHECKING ACCOUNTS:	\$	7,809.47

WATER ACCOUNTS

Depreciation Reserve Account		
WesBanco Bank	\$	8,348.99
Revenue Reserve Account		
WesBanco Bank		28,281.69
Revenue Reserve Account-Sams Creek/Chesterville		
WesBanco Bank		6,037.10
Security Deposit Account		
WesBanco Bank		<u>22,307.90</u>
TOTAL IN WATER ACCOUNTS:	\$	64,975.68

SEWER ACCOUNTS

Repair and Replacement Account		
WesBanco Bank	\$	71,478.66
Reserve for Grinder Pump Maintenance		
Prime Rate Money Market-WesBanco Bank		21,979.51
Security Deposit Account		
WesBanco Bank		<u>14,711.83</u>
TOTAL IN SEWER ACCOUNTS:		<u>\$108,170.00</u>
TOTAL ALL FINANCES, FEBRUARY 28, 2001		\$180,955.15

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
WATER IMPROVEMENT CONSTRUCTION ACCOUNT
FEBRUARY 28, 2001**

**BALANCE IN WATER IMPROVEMENT CONSTRUCTION
ACCOUNT, WESBANCO BANK, JANUARY 31, 2001** **\$ 5,567.36**

RECEIPTS:

Rural Utilities Service \$ 60,000.00

TOTAL RECEIPTS: **\$ 60,000.00**

TOTAL CASH AVAILABLE: **\$ 65,567.36**

EXPENDITURES:

J. C. Bosley Construction Company	\$12,456.99
Lou Morgan Builders	26,739.73
W. C. Weil Company	754.43
Parkersburg Office Supply	14,926.43
Miller Communication, Inc.	4,411.00
Professional Services, Inc.	<u>308.50</u>

TOTAL EXPENDITURES: **\$59,597.08**

**BALANCE IN WATER IMPROVEMENT CONSTRUCTION ACCOUNT
WESBANCO BANK, FEBRUARY 28, 2001** **\$ 5,970.28**

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
ROCKPORT CONSTRUCTION ACCOUNT
FEBRUARY 28, 2001**

**BALANCE IN ROCKPORT CONSTRUCTION
ACCOUNT, WESBANCO BANK, JANUARY 31, 2001** \$ 562.13

RECEIPTS:

Rural Utilities Service \$ 30,000.00

TOTAL RECEIPTS: \$ 30,000.00

TOTAL CASH AVAILABLE: \$ 30,562.13

EXPENDITURES:

J. C. Bosley Construction Company 29,696.67

TOTAL EXPENDITURES: \$ 29,696.67

**BALANCE IN ROCKPORT CONSTRUCTION ACCOUNT
WESBANCO BANK , FEBRUARY 28, 2001** \$ 865.46

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
WATER REVENUE FUND CHECKING ACCOUNT
FEBRUARY 28, 2001**

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, JANUARY 31, 2001**

\$ 5,617.34

RECEIPTS:

Water Sales	\$52,410.84
Reconnection Fees	40.00
Tap Fees	1,500.00
Security Deposit Refunds	<u>203.73</u>

TOTAL RECEIPTS:

\$54,154.57

TOTAL CASH AVAILABLE:

\$59,771.91

EXPENDITURES:

Municipal Bond Commission	\$ 1,592.00
Rural Economic & Development	5,252.00
USDA-Rural Development	12,000.00
WesBanco Bank-Parkersburg	110.00
WesBanco Bank-Parkersburg	314.00
WesBanco Bank-Parkersburg	2,806.80
Salaries	5,610.67
Commissioner's Salaries	300.00
WV Public Employees Retirement System	1,257.15
WV State Tax Department	590.86
WV Public Employees Insurance Agency	606.01
Parkersburg Sentinel Company	358.27
Allegheny Power	21.58
Postmaster-Mineral Wells	42.30
Mineral Wells PSD Sewer Revenue Fund	6,958.29
Jerald D. Spears	22.94
Daugherty Supply Company, Inc.	122.52
AT&T-State Calling Service	9.92
Miller Communications	765.00
Tesa Company	176.33
U. S. Postal Service	134.38
Westfield Insurance Companies	1,355.61
Atlas Towing Company	262.44
Dominion Hope	716.01

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT-WATER-FEBRUARY, 2001
PAGE 2**

Easton Printing Company	49.73
Haul Away Trash, L.L.C.	15.00
Miss Utility of WV Inc.	20.05
Rena's Janitorial Contractors	102.50
Glenn Rhodes Trucking	54.68
Somerville Fabricators, Inc.	123.00
Visa Credit Card	207.98
Verizon	384.51
Water Environmental Testing	81.00
Mineral Wells PSD	265.22
Jackson Star News	70.00
C. I. Thornburg	579.62
WV Water & Waste Supply Company	35.38
Appalachian Software, Inc.	2,007.91
AT&T	9.39
Judy Drake	35.68
John E. Ellison	51.74
Hardman's Supply Company	72.97
Ohio Valley Muffler & Brake	12.98
R. L. Roush Excavating	1,822.00
Sanitary Linen Service	99.93
Claywood Park Public Service District	11,226.30
Fasteners & Supply Inc.	31.75
Cindy Nicholson Glover	3.73
David L. Johnson	4.96
Parkersburg Office Supply	182.50
Pifer's Service Center	289.57
Taylor's Disposal, Inc.	<u>7.00</u>

TOTAL EXPENDITURES:

\$59,232.16

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, FEBRUARY 28, 2001**

\$ 539.75

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
SEWER REVENUE FUND CHECKING ACCOUNT
FEBRUARY 28, 2001**

**BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, JANUARY 31, 2001**

\$ 430.88

RECEIPTS:

Sewer Sales	\$39,662.24
Transfer from Prime Rate Savings	7,766.50
Tap Fees	500.00
Reconnection Fees	100.00
Transfer from Water	6,958.29
Security Deposit Refunds	<u>254.19</u>

TOTAL RECEIPTS:

\$55,241.22

TOTAL CASH AVAILABLE:

\$55,672.10

EXPENDITURES:

Municipal Bond Commission	\$23,109.74
WesBanco Bank-Parkersburg	2,552.95
WesBanco Bank-Parkersburg	1,121.69
Salaries	5,160.13
Commissioners' Salaries	300.00
WV Public Employees Retirement System	1,151.55
WV State Tax Department	522.40
WV Public Employees Insurance Agency	549.39
Bobby's Drain Cleaning	90.00
Allegheny Power Company	3,858.51
Postmaster-Mineral Wells	42.30
Jerald D. Spears	22.94
U S Postal Service	134.38
Miller Communications	15.00
Westfield Insurance Companies	2,179.84
AT&T-State Calling Service	9.92
Dominion Hope	716.01
Easton Printing Company	49.72
Hall Away Trash L.L.C.	15.00
Miss Utility of West Virginia	20.05
Roto-Rooter Sewer Company	1,739.00
Rena's Janitorial Contractors	172.50

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT-SEWER-FEBRUARY, 2001
PAGE 2**

Verizon	444.96
VISA Credit Card	627.92
Somerville Fabricators, Inc.	251.00
Water Environmental Testing	245.00
WV Water & Waste Supply	1,075.92
Mineral Wells PSD	417.84
Gene's Septic Tank Cleaning Service	1,765.00
Pipe-Eye, LLC	1,500.00
Air Products and Chemicals Inc.	20.46
AT&T	9.39
Loni Coats	50.85
Discount Industrial Supply Corp.	105.50
Eastern State's Pump/Equipment	2,100.00
Rickey E. & Nicola Gandee	50.94
Hardman's Supply Company	72.99
Ohio Valley Muffler & Brake	12.97
R. L. Roush Excavating	979.00
Sanitary Linen Service	99.95
Verizon	343.93
Roger VanFossen	50.97
David Jeffrey	978.26
Fasteners & Supply, Inc.	3.75
Cindy Nicholson Glover	4.29
David L. Johnson	5.14
RCDI	10.00
Pifer's Service Center	289.58
Taylor's Disposal Inc.	7.00
Parkersburg Office Supply	<u>182.49</u>

TOTAL EXPENDITURES:

\$55,238.12

**BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, FEBRUARY 28, 2001**

\$ 433.98

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CHECKS
SEWER REVENUE FUND CHECKING ACCOUNT
MARCH 15, 2001**

CHECKS WRITTEN SINCE THE FEBRUARY 15, 2001, BOARD MEETING

CHECK NO. 27650	AT&T State Calling Service	\$ 9.92
27651	Dominion Hope	676.52
27652	Easton Printing Co.	49.72
27653	Haul Away Trash L.L.C.	15.00
27654	Miss Utility of WV Inc.	20.05
27655	Roto-Rooter Sewer Co.	1,308.00
27656	Rena's Janitorial Contractors	172.50
27657	Somerville Fabricators Inc.	251.00
27658	Visa	627.92
27659	Verizon	444.96
27660	Water Environmental Testing	245.00
27661	WV Water & Waste Supply	1,075.92
27662	Mineral Wells PSD	30.81
27663	Gene's Septic Tank Cleaning	1,765.00
27664	Pipe-Eye, LLC	900.00
27665	Roto-Rooter Sewer Co.	317.00
27666	Void	
27667	James R. Lett	200.00
27668	Municipal Bond Commission	6,257.22
27669	Roy L. Radabaugh	200.00
27670	Charles M. Stewart	200.00
27671	WesBanco Bank-Parkersburg	1,121.69
27672	WesBanco Bank-Parkersburg	1,140.76
27673	WV Dept of Tax & Revenue	522.40
27674	WV Public Employees Retirement	1,151.55
27675	Air Products and Chemicals Inc.	20.46
27676	AT&T	9.39
27677	Loni Coats	50.85
27678	Discount Industrial Supply Cor	105.50
27279	Dominion Hope	39.49
27280	Eastern State's Pump/Equipment	2,100.00
27281	Rickey E. & Nicola Gandee	50.94
27282	Hardman's Supply Company	72.99
27283	Mineral Wells PSD	387.03
27284	Ohio Valley Muffler & Brake	12.97
27285	Void	
27286	Pipe-Eye, LLC	600.00
27287	Roto-Rooter Sewer Co.	114.00

**MINERAL WELLS PSD
LIST OF SEWER CHECKS
PAGE 2
MARCH 15, 2001**

**CHECKS WRITTEN SINCE THE FEBRUARY 15, 2001, BOARD MEETING
(Continued)**

CHECK NO. 27688	R L Roush Excavating	\$ 979.00
27689	Sanitary Linen Service	99.95
27690	Verizon	343.93
27691	Roger VanFossen	50.97
27692	David Jeffrey	978.26
27693	Fasteners & Supply, Inc.	3.75
27694	Cindy Nicolson Glover	4.29
27695	David L. Johnson	5.14
27696	Void	
27697	Pifer's Service Center	289.58
27698	RCDI	10.00
27699	Taylor's Disposal Inc.	7.00
27700	Parkersburg Office Supply	182.49
27701	Allegheny Power	1,919.70
27702	Geneva Groves	21.30
27703	Mineral Wells PSD	29.10
27704	Municipal Bond Commission	10,595.30
27705	Westco Internet	9.97
27706	Allegheny Power	2,810.27
27707	WesBanco Bank-Parkersburg	1,287.48

PAYROLL CHECKS WRITTEN SINCE THE FEBRUARY 15, 2001, BOARD MEETING

CHECK NO. 00592	Margaret J. Batten	\$ 676.92
00593	Richard Shayne Brabham	554.11
00594	William H. Byers, Jr.	670.40
00595	Linda K. Church	617.07
00596	Russell P. Hanna	558.24
00597	Mark K. Murphy	591.92
00598	Nellie B. Radcliff	566.57
00599	Jerald D. Spears	655.94
00600	Margaret J. Batten	825.37
00601	Richard Shayne Brabham	720.18
00602	William H. Byers, Jr.	813.78
00603	Linda K. Church	748.62
00604	Russell P. Hanna	680.29
00605	Mark K. Murphy	686.92

**MINERAL WELLS PSD
LIST OF SEWER CHECKS
MARCH 15, 2001
PAGE 3**

**PAYROLLS CHECKS WRITTEN SINCE THE FEBRUARY 15, 2001 BOARD MEETING
(Continued)**

00606	Nellie B. Radcliff	646.84
00606	Jerald D. Spears	769.55

CHECKS WRITTEN TODAY AND NEED AUTHORIZATION

CHECK NO.	27708	Air Products and Chemicals Inc.	\$	18.48	
	27709	AT&T - State Calling Service		2.83	
	27710	D. R. Cummings, Inc.		233.95	
	27711	AT&T Wireless Services		67.60	
	27712	Haul Away Trash L.L.C.		15.00	
	27713	Information Products Inc.		201.36	
	27714	Miss Utility of WV Inc.		4.40	
	27715	Miller Communications		15.00	
	27716	Municipal Bond Commission		7,550.22	
	27717	Trimble & Associates, Inc.		750.00	
	27718	R D Wilson Sons & Co `Clkg			26.40
	27719	Water Environmental Testing		260.00	
	27720	WV Public Employees Ins Agency		574.33	
	27721	WesBanco Bank-Parkersburg		991.56	

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CHECKS
WATER REVENUE FUND CHECKING ACCOUNT
MARCH 15, 2001**

CHECKS WRITTEN SINCE THE FEBRUARY 15, 2001, BOARD MEETING

CHECK NO. 25679	Atlas Towing Co.	\$ 262.44
25680	AT&T - State Calling Service	8.76
25681	Dominion Hope	676.51
25682	Easton Printing Co.	49.73
25683	Haul Away Trash L.L.C.	15.00
25684	Miss Utility of WV Inc	20.05
25685	Rena's Janitorial Contractors	102.50
25686	Glenn Rhodes Trucking	54.68
25687	Somerville Fabricators, Inc.	123.00
25688	Visa	207.98
25689	Verizon	93.72
25690	Water Environmental Testing	81.00
25691	Mineral Wells PSD	30.82
25692	Jackson Star News	70.00
25693	Mineral Wells PSD	2,580.36
25694	Rural Development Admn.	2,112.00
25695	C. I. Thornburg	579.62
25696	USDA-Rural Development	3,140.00
25697	WV Water & Waste Supply	35.38
25698	WesBanco Bank-Parkersburg	1,278.19
25699	WV Dept of Tax & Revenue	590.86
25700	WV Public Employees Retirement	1,257.15
25701	WesBanco-Water Res-Sams-CV	314.00
25702	Mineral Wells PSD	300.00
25703	Appalachian Software, Inc.	2,007.91
25704	AT&T	9.39
25705	Dominion Hope	39.50
25706	Judy Drake	35.68
25707	John E. Ellison	51.74
25708	Hardman's Supply Company	72.97
25709	Mineral Wells PSD	116.31
25710	Ohio Valley Muffler & Brake	12.98
25711	Void	
25712	R L Roush Excavating	1,822.00
25713	Sanitary Linen Service	99.93
25714	Verizon	290.79
25715	Claywood Park PSD	11,226.30
25716	Fasteners & Supply Inc.	31.75

**MINERAL WELLS PSD
LIST OF WATER CHECKS
MARCH 15, 2001
PAGE 2**

**CHECKS WRITTEN SINCE THE FEBRUARY 15, 2001 BOARD MEETING
(Continued)**

CHECK NO. 25717	Cindy Nicolson Glover	\$ 3.73
25718	David L. Johnson	4.96
25719	Mineral Wells PSD	118.09
25720	Void	
25721	Pifer's Service Center	289.57
25722	Taylor's Disposal Inc.	7.00
25723	Daugherty Supply Co. Inc.	71.54
25724	Parkersburg Office Supply	182.50
25725	Allegheny Power	554.49
25726	J. C. Bosley Construction, Inc.	1,356.21
25727	Steers Heating & Cooling, Inc.	91.50
25728	C. I. Thornburg	866.67
25729	Westco Internet	9.98
25730	Mineral Wells PSD	3,294.10
25731	WesBanco Bank Parkersburg	1,641.22

CHECKS WRITTEN TODAY AND NEED AUTHORIZATION

CHECK NO. 25732	AT&T - State Calling Service	\$ 2.83
25733	Cerrone Associates, Inc.	790.62
25734	AT&T Wireless Services	67.61
25735	Haul Away Trash L.L.C.	15.00
25736	Information Products Inc.	201.35
25737	Miss Utility of WV Inc.	4.40
25738	Miller Communications	15.00
25739	Municipal Bond Commission	1,592.00
25740	Parkersburg Sentinel Co.	353.43
25741	Tesa Company, Inc.	103.16
25742	USDA-Rural Development	3,000.00
25743	USDA-Rural Development	9,000.00
25744	R D Wilson Sons & Co Clkg	26.40
25745	Water Environmental Testing	54.00
25746	WV Public Employees Ins Agency	626.95
25747	WesBanco Bank-Parkersburg	110.00
25748	Wirt County Journal	50.59

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE RECEIVED OR MAILED
SINCE THE FEBRUARY 15, 2001, BOARD MEETING
MARCH 15, 2001**

1. Letter to the Mineral Wells Public Service District from Terry W. Thomas, Chief, PMBS Volunteer Fire Department, stating the number of gallons used by the fire department for fire fighting purposes and the number of gallons of water used for training purposes.
2. ***WV RURAL WATER ASSOCIATION LEGISLATIVE UPDATE***, a publication of the West Virginia Rural Water Association, dated February 21, 2001.
3. ***WVRWA NEWS TAP***, a bi-monthly publication of the West Virginia Rural Water Association, dated February 27, 2001.
4. ***WV RURAL WATER ASSOCIATION LEGISLATIVE UPDATE***, a publication of the West Virginia Rural Water Association, dated February 28, 2001.
5. ***WV RURAL WATER ASSOCIATION LEGISLATIVE UPDATE***, a publication of the West Virginia Rural Water Association, dated March 7, 2001.
6. ***WV RURAL WATER ASSOCIATION LEGISLATIVE UPDATE***, a publication of the West Virginia Rural Water Association, dated March 14, 2001.
7. ***THE PIPELINE, NEWS & VIEWS FROM THE WV DIVISION OF ENVIRONMENTAL PROTECTION, Dept. of Health and Human Resources and WV Public Service Commission***, dated January/February 2001.
8. ***West Virginia Rural Water Association Infrastructure Council Report NEWSLETTER***, a publication of the West Virginia Rural Water Association, dated March 9, 2001, Vol. 5, Issue 3.
9. ***etc Newslines***, a publication of the West Virginia Environmental Training Center, Cedar Lakes, Ripley, West Virginia, dated March 2001.
10. A training announcement from the West Virginia Rural Water Association listing the descriptions for the training classes being offered in April, May and June 2001 along with a class registration sheet for the same.
11. A notice from the West Virginia Rural Water Association dated March 5, 2001, stating that the Association will be offering a free Consumer Confidence Report Preparation Workshop at their office in Hurricane, West Virginia, on March 20th for all voting members.
12. A notice from the Water and Wastewater Division of the Public Service Commission stating that they will hold a Main Extension Seminar on March 28, 2001, and a Termination

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Seminar on March 29, 2001, and the Days Inn at Flatwoods, WV.

13. Copy of a letter dated February 15, 2001, to Francis E. Duckworth, Gene's Septic Tank Cleaning and Maintenance Service, from Jerald D. Spears enclosing an agreement between the District and Mr. Duckworth permitting Mr. Duckworth to dump sewage into the District's treatment system at a rate of \$32.00 per truck load (2200 gallons).
14. A Certificate of Coverage dated February 16, 2001, to the District from the West Virginia Bureau of Employment Programs, Workers' Compensation Division.
15. Copy of a letter dated February 16, 2001, to Manning Frymier, P.E., Cerrone & Associates, Inc., from Margaret Batten enclosing one copy each of Requisition No. 17 for the Water System Improvements Project and Rockport Waterline Extension Project.
16. Letter dated February 16, 2001, to Charles Stewart from Gary D. Wilson, Rural Utilities Service, stating that funds in the amount of \$30,000.00 would be electronically deposited in the Rockport Construction Account at WesBanco Bank on February 21, 2001.
17. Letter dated February 16, 2001, to Charles Stewart from Gary D. Wilson, Rural Utilities Service, stating that funds in the amount of \$60,000.00 would be electronically deposited in the Water Improvement Construction Account on February 21, 2001.
18. Copy of a letter dated February 16, 2001, to Randall Cole, Cerrone Associates, Inc., from Margaret Batten enclosing the State Revolving Fund Project Priority List Fact Sheet to be completed and submitted to have the District's sewer project included on the 2002 Priority List.
19. Copy of a letter dated February 16, 2001, to Camden P. Siegrist, Esquire, Bowles Rice McDavid Graff & Love, from Margaret Batten enclosing a copy of a letter with enclosures from Bobby Lewis, State Director, United States Department of Agriculture, needed by Mr. Siegrist so he can act as bond counsel for the Sycamore Run, Stephens Fork, etc. Water Extension Project.
20. Copy of a letter dated February 16, 2001, to Mrs. Mary Rader, Wood County Commission, from Margaret Batten enclosing one copy each of the minutes of the January 18, 2001, regular board meeting, the January 19, 2001, special board meeting, and the February 2, 2001, special board meeting.
21. Copy of a letter dated February 16, 2001, to Gary D. Wilson, Rural Utilities Service, from Margaret Batten enclosing check no. 25673 in the amount of \$3,000.00 for the District's February interest payment on loan number 91-07 and check no. 25674 in the amount of

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- \$9,000.00 for the February interest payment on loan number 91-06.
22. Copy of a letter dated February 16, 2001, to Randall Cole, Cerrone Associates, Inc., from Margaret Batten enclosing four signed copies of the Certificate of Substantial Completion for Lou Morgan Builders for Contract #4.
 23. Copy of a letter dated February 16, 2001, to Diane Wolfe, Bowles Rice McDavid Graff & Love, from Margaret Batten enclosing a copy of a letter from Bobby Lewis, State Director, United States Department of Agriculture, with enclosures needed for the law firm to serve as bond counsel for the Sycamore Run, Stephens Fork, etc. Water Extension.
 24. Copy of a letter dated February 16, 2001, to Gary Wilson, Rural Utilities Service, from Margaret Batten enclosing for review and approval four copies each of Requisition No. 17 for the Rockport Waterline Extension Project and the Water System Improvements Project.
 25. Copy of a letter dated February 16, 2001, to the WV Municipal Bond Commission from Margaret Batten enclosing check no. 25670 in the amount of \$1,592.00 for bond payment to the account of MIW-W-1-69-X-WO-06-69 Water Revenue.
 26. Copy of a letter dated February 16, 2001, to James Ice, Harman Thompson Mallory & Ice, from Margaret Batten enclosing a copy of a letter with enclosures from Bobby Lewis, State Director, United States Department of Agriculture, necessary for Mr. Ice to have to serve as accountant for the Sycamore Run, Stephens Fork, etc., Water Extension Project.
 27. Copy of a letter dated February 22, 2001, to Lou Morgan Builders from Margaret Batten enclosing check no. 1069 in the amount \$26,729.73 as payment for Contractor's Estimate #8, Contract #4 for the Water System Improvement Project.
 - 28.* Fax dated February 16, 2001, to Margaret Batten from Steve Hardman, Bowles Rice McDavid Graff & Love, containing a letter from Mr. Hardman and a copy of a letter from Meyishi Blair, Attorney, West Virginia Public Service Commission, stating that the District is within its rights to place a lien on property owned by individuals who signed a Water Users Agreement and are refusing to pay the minimum bill every two months because they are not using any water.
 29. Letter dated February 16, 2001, from Steven Hardman, Esquire, Bowles Rice McDavid Graff & Love, enclosing a copy of a letter from Meyishi Blair, Attorney, West Virginia Public Service Commission, stating that the District is within its rights to place a lien on property owned by individuals who signed a Water Users Agreement and are refusing to the minimum bill every two months because they are not using the water.

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30. Copy of a letter dated February 16, 2001, to Dominick P. Cerrone, Cerrone Associates, Inc., from Margaret Batten enclosing a copy of Board approved option number 3 for upgrading the District's office parking lot.
31. Copy of a letter dated February 16, 2001, to Manning Frymier, Cerrone Associates, Inc., enclosing a one approved copy each of Requisition No. 17 for the Water System Improvements Project and the Rockport Waterline Extension Project.
32. Letter dated January 19, 2001, to Jerry Spears from Cris January, January Environmental Services, Inc. January Transport, Inc., relative to corrective actions to be taken in the Tire and Lube Department of the Pettyville Wal-Mart Store to correct the problems with the store's oil-water separator so the store may be able to meet the requirements of the District's WV/NPDES Permit.
33. A form from the Insurance Company of The State of Pennsylvania signed by Chris T. Reynold, requesting information on the status of the Construction of the District's Office and Maintenance Building by Lou Morgan Builders.
34. Copy of a letter dated February 20, 2001, to James M. Cox, Manager, Lubeck Public Service District, from Jerald D. Spears stating that the Mineral Wells Public Service District's Board of Commissioners have not objections to Lubeck PSD serving prospective customers on Wadesville Road and Lee Creek Road.
35. Letter dated February 20, 2001, to Charles Stewart from Gary D. Wilson, Rural Utilities Service, stating that an invoice for J. C. Bosley Construction, Inc. in the amount of \$29,696.67 has been approved for payment.
36. Letter dated February 20, 2001, to Charles Stewart from Gary D. Wilson, Rural Utilities Service, approving payments in the amount of \$59,597.08 on the Water System Improvements Project.
37. A letter to the District received February 21, 2001, from Leona Spencer residing at 100 Spencer Lane, requesting that her current water and sewer bill in the amount of \$109.26 be reduced to \$59.50, the average of her bills for the past two years, since the District used some of her water to flush sewage line on Oakbrook Drive.
38. Fax dated February 21, 2001, to Bill Byers from Jim Mayles, P.E., Cerrone Associates, Inc., listing the customers on the Buck Run Extension that should receive pressure reducing valves.
39. Fax dated February 22, 2001, to Linda, Mineral Wells Public Service District, from Lyn

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- Westbrook, West Virginia Department of Transportation, requesting that utilities to properties formerly owned by Gerald W. Poling and Ural and Pauline Hunt be removed.
40. Fax dated February 22, 2001, to Linda Church from Cathy Kingston, WesBanco Bank, enclosing a copy of the Electronic Transfer of Funds from Rural Utilities Service in the amount of \$30,000.00 for the Rockport Construction Account, and in the amount of \$60,000.00 for the Water System Improvements Project.
 41. Copy of a letter dated February 22, 2001, to Gary D. Wilson, Rural Utilities Service, from Linda Church enclosing the Electric Funds Transfer Confirmation for the Rockport Waterline Construction Account and the Water System Improvements Account.
 42. Letter dated February 22, 2001, to the Mineral Wells Public Service District from Lytis A. Davis, Jr., President, International Assurance, Inc., requesting a Certificate of Insurance evidencing insurance coverages be furnished to Benson International Companies.
 43. Fax dated February 22, 2001, to Mrs. Wilma Hodge, West Virginia Bureau of Public Health, Environmental Engineering Division, from Linda Church containing the Monthly Operation Report, Public Water Supplies, Purchases Only (Form EW-210), a copy of a letter dated February 9, 2001, from Margaret Batten, and a copy of the Daily Purchase Tally for the month of January 2001.
 44. Copy of a letter dated February 22, 2001, to Mrs. Wilma Hodge, West Virginia Bureau of Public Health, from Linda Church enclosing the Monthly Operation Report for the District and a copy of the Daily Water Purchase Tally for the month of January 2001.
 45. Copy of a letter dated February 22, 2001, to PSI Environmental from Margaret Batten enclosing check no. 1073 in the amount of \$308.50 as payment for concrete compression for the new office and maintenance building project as billed on Requisition No. 17.
 46. Letter dated February 22, 2001, to Jerald Spears from Guy W. Mick, Chief, Railroads and Utilities Unit, Engineering Division, West Virginia Department of Transportation, enclosing one copy of a fully executed agreement dated June 30, 2001, between the District and Department of Highways for the Slate Bridge Project (Project S354-14-0.64, BR-0014(054)E).
 47. Fax dated February 23, 2001, to Chief Water Plant Operator from the State of West Virginia Department of Health and Human Resources, containing information and a registration form for a WV AWWA Teleconference entitled "Alternative Disinfectants: Choices for the Future".

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48. Fax dated February 23, 2001, to Jerry Spears from Manning Frymier, P.E., Cerrone Associates, Inc., requesting some information about the water usage of businesses connected to the Cracker Barrel Lift Station and the dry weather run time for the station.
49. Copy of a letter dated February 23, 2001, to John C. Bosley, J. C. Bosley Construction, Inc., from Margaret Batten enclosing check no. 1048 in the amount of \$29,969.67 as payment for Contractor's Estimate No. 16 for the Rockport Waterline Extension Project and check no. 1068 in the amount of \$12,456.99 as payment for Contractor's Estimate No. 16 for the Water System Improvements Project.
50. Fax dated February 23, 2001, to Randy Cole, Cerrone Associates, Inc., from Linda Church enclosing a copy of Partial Payment Estimate #7 for Lou Morgan Builders.
51. Fax dated February 23, 2001, to Manning Frymier, P.E., Cerrone Associates, Inc., from Jerald D. Spears enclosing information requested about the water usage of businesses connected to the Cracker Barrel Lift Station.
52. Copy of certified letter dated February 23, 2001, to Pravin Sangani, Office of Water Resources (OWR), from Jerald D. Spears containing the District's updated response to the compliance inspection conducted at the District's wastewater treatment plant on October 31 and November 1, 2000.
53. Copy of a letter dated February 23, 2001, to Charles A. Moses, Environmental Enforcement, from Jerald D. Spears enclosing a copy of the District's updated response to the compliance inspection conducted at the District's wastewater treatment plant on October 31 and November 1, 2000.
54. Copy of a letter dated February 23, 2001, to Manning Frymier, P.E., Cerrone Associates, Inc., from Jerald D. Spears enclosing a copy of the Compliance Inspection Report for the District's wastewater treatment plant performed on October 31 and November 1, 2000, and a copy of the District's responses to this report.
55. Fax dated February 26, 2001, to Randy Cole, Cerrone Associates, Inc., from Margaret Batten enclosing a copy of a form to be completed from the Insurance Company of The State of Pennsylvania requesting information about the status of the construction of the office and maintenance buildings by Lou Morgan Builders.
56. Copy of a letter dated February 26, 2001, to Wal-Mart Stores, Bentonville, Arkansas, from Jerald D. Spears enclosing a copy of the lab results for samples taken at Wal-Mart Store #2823, Car Care Center and stating that the Car Care Center has met the WV/NPDES permit requirements for February 2001.

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57. Copy of a letter dated February 26, 2001, to Mrs. Sheila Snyder, Wal-Mart Store #2823, from Jerald D. Spears enclosing a copy of the lab results for samples taken at the Car Care Center and stating that the Car Care Center has met the WV/NPDES permit requirements for February 2001.
58. Copy of a letter dated February 26, 2001, to Ms. C. J. Musser, Division of Environmental Protection (DNR), from Linda Church enclosing a copy of the letter dated February 26, 2001, to the Office of Water Resources and a copy of the letter dated February 26, 2001, to Wal-Mart Stores, Bentonville, Arkansas, from Jerald D. Spears relative the Car Care Center at Wal-Mart Store #2823 meeting the WV/NPDES permit requirements for February 2001.
59. Copy of a letter dated February 26, 2001, to Mr. Jesse Sheppard, WV Department of Transportation, from Margaret Batten enclosing an original and four copies of Corrected Invoice No. 3 covering the cost of engineering services and construction of relocation of water and sewer lines at the intersection of Route 14 (Elizabeth Pike) and Society Hill Road As-Built Drawings.
60. Copy of a Acord Certificate of Liability Insurance from Reagle & Padden, Inc., for the Mineral Wells Public Service District held by Westfield Companies and signed by Marie Williamson. This certificate was mailed to International Assurance, Inc. who represent Benson International Companies.
61. Fax dated February 26, 2001, to Margaret Batten from Randall Cole, Cerrone Associates, Inc. enclosing the completed Bond Status Inquiry for Lou Morgan Builders.
62. Fax dated February 26, 2001, to International Assurance, Inc., from Margaret Batten enclosing a copy of the Certificate of Liability Insurance and a copy of the Workers' Compensation Certificate of Coverage as requested by Benson International Companies.
63. Copy of a letter dated February 26, 2001, to National Surety Specialists, Inc., from Margaret Batten enclosing a completed form for the Insurance Company of The State of Pennsylvania for Lou Morgan Builders.
64. Copy of a letter dated February 26, 2001, to Mr. Cris January, January Environmental Services, Inc., January Transport, Inc., from Jerald D. Spears relative to new and larger sampling port being built for the Car Care Center at WalMart Store #2823.
65. Form FmHA 1924-12 Inspection Report dated February 27, 2001, to Russell L. Henderson, Contract Specialist, for Contracts 1, 2, 3 and 4 for the Water System Improvements Project and the Rockport Waterline Extension Project.

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66. Copy of correspondence instructions dated February 27, 2001, to Jeffrey Mulinex from Linda Church enclosing a copy of Mr. Mulinex's account card for water service on Bogal Ridge Road.
67. Copy of a letter dated February 27, 2001, to Cindy Musser, WV Division of Environmental Protection, from Linda Church enclosing a copy of the District's letter dated February 26, 2001, to Cris January, January Environmental Services, Inc., containing information about Wal-Mart Store #2823 meeting the requirements of the District's WV/NPDES permit.
68. Copy of correspondence instructions dated February 27, 2001, to the Wood County Clerk from Margaret Batten enclosing an easement for a waterline signed by Roger N. and Janey E. Hudkins to be recorded and returned.
69. Letter dated February 28, 2001, to Mountain State Blue Cross Blue Shield, Inc., from Margaret Batten stating that Melissa G. Brabham has had health coverage with the West Virginia Public Employees Health Insurance since August 1, 1995, under her husband's policy through the District.
70. Fax dated February 28, 2001, to Jason Balis, WV Department of Highways, from Margaret Batten enclosing an invoice from Verizon for the installation of the phone lines into the District's new office building.
71. Fax dated February 28, 2001, to Jesse Sheppard, WV Department of Transportation, from Margaret Batten enclosing a Corrected Invoice No. 3 for the WV DOH Project No. U354-14-5.16.
72. Copy of a letter dated February 28, 2001, to Jesse Sheppard, WV Department of Transportation, from Margaret Batten enclosing an original and four copies of Corrected Invoice No. 3 covering the cost of engineering services and construction of water and sewer lines at the intersection of Route 14 and Society Hill Road As Built Drawings (DOH Project U354-14-5.16).
- 73.* Letter dated February 28, 2001, to Charles Stewart from George E. Blum, Cerrone Associates, Inc., enclosing four copies of the proposed Agreement for Engineering Services relating to the construction of sewers to serve the I-77 rest area.
74. Letter dated February 28, 2001, to Jerry Spears from Jim Mayles, Project Engineer, Cerrone Associates, Inc., enclosing three copies each of the as-built drawings and the programming configurations for the telemetering system, as provided by Miller Communications.
- 75.* Copy of a U.S. Department of Agriculture Reference Slip to Charles M. Stewart from Dianne

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- Goff Crysler, Acting State Director, USDA-Rural Development enclosing a notification of approval of RUS loan funds in the amount of \$780,000 and RUS grant funds in the amount of \$780,000 for the Sycamore Run, Stephens Fork, etc. Waterline Extension Project.
76. Copy of the Final Invoice dated February 28, 2001, to David Jeffrey, David Development, Inc., from the District along with District Check No. 27692 in the amount of \$978.26 as the final settlement for the installation of a large grinder pump for Sanctuary Heights Subdivision.
 77. Copy of a certified letter dated March 1, 2001, to Hilda Gravely, State of West Virginia Consolidated Public Retirement Board from Margaret Batten enclosing the completed and signed application form and related documents for Jerald D. Spears' retirement effective May 31, 2001.
 78. Fax dated March 1, 2001, to Mineral Wells PSD, Russ Henderson, RUS, Miller Communications, Lou Morgan Builders, and J. C. Bosley Construction from Jim Mayles, P.E., Cerrone Associates, Inc., stating that the final inspection for the telemetry system for the Water System Improvements Project and the Office and Maintenance Building Projects is scheduled for March 7, 2001, at 9 a.m. at the District's new office building.
 79. Occupational Health & Safety subscription order form to renew the District's subscription.
 80. Copy of a letter dated March 2, 2001, to Wilma Hodge, West Virginia Bureau of Public Health, from Margaret Batten enclosing the Monthly Operation Report and a copy of the Daily Water Purchase Tally for the month of February 2001.
 81. Copy of a letter dated March 2, 2001, to R. Witter Hallan, Executive Director, WV Municipal Bond Commission, from Margaret Batten enclosing check no. 27668 in the amount of \$6,257.22 for bond payments to Sewer Account MIW-S-1-95-X-WO-06 and Sewer Account MIW-S-2-95-X-WO-06.
 82. Letter dated March 2, 2001, to Jerald D. Spears from Manning Frymier, P.E., Cerrone Associates, Inc., listing suggestions on the compliance inspection report dated October 31 and November 1 for the District's wastewater treatment plant.
 83. Letter dated March 2, 2001, to the District from Raymond Snyder stating that his sewer bill is inflated and ridiculous and that he refuses to pay it until the matter is resolved.
 84. Copy of a letter dated March 6, 2001, to J. C. Bosley, Jr., J. C. Bosley Construction, Inc., from Margaret Batten enclosing an itemized invoice in the amount of \$1,653.92 for materials that the District loaned Bosley Construction for the Rockport Waterline Extension

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- Project and the Water System Improvements Project and a check in the amount of \$1,356.21 (the difference between what the District owes for refurbishing the Roach property and the cost of the materials).
85. Copy of a letter dated March 7, 2001, to the WV Municipal Bond Commission from Margaret Batten enclosing check no. 27704 in the amount of \$10,595.30 as payment for Sewer Account MIW-S-97-R-WO-06 and Account MIW-S-1-85-B-WO-06.
 86. Memorandum dated March 7, 2001, to Division Directors and Insurance Coordinators from Tom Susman, Director, West Virginia Public Employees Insurance Agency, relative to late notification to PEIA of terminations and changes in status.
 87. Miss Utility of West Virginia, Inc. Meeting Notice dated March 7, 2001, from Jim Kovach stating that the first quarter meeting will be held on Thursday, April 19, 2001, beginning at 9:30 a.m. at Oglebay's Resort and Conference Center, Wheeling, WV.
 88. Copy of a letter dated March 8, 2001, to Office of Water Resources (DNR), Municipal Branch, from Linda Church enclosing a copy of the WV National Pollutant Discharge Elimination Discharge Monitoring Report (WRD-2A-82) and a copy of the WV Summary of Waste Water Treatment Plant Operators (ES59) for the month of February 2001 for the District's wastewater treatment plant.
 89. Copy of a letter dated March 8, 2001, to Cindy Musser, WV Department of Natural Resources, from Linda Church enclosing a copy of the WV National Pollutant Discharge Elimination Discharge Monitoring Report (WRD-2A-82) and a copy of the WV Summary of Waste Water Treatment Plant Operators (ES59) for the month of February 2001 for the District's wastewater treatment plant.
 90. Copy of a letter dated March 8, 2001, to Manning Frymier, P.E., Cerrone Associates, Inc., from Linda Church enclosing a copy of the WV National Pollutant Discharge Elimination Discharge Monitoring Report (WRD-2A-82) and a copy of the WV Summary of Waste Water Treatment Plant Operators (ES59) for the month of February 2001 for the District's wastewater treatment plant.
 91. Copy of a letter dated March 8, 2001, to the West Virginia Bureau For Public Health, Office of Environmental Health Services/EED, from Linda Church enclosing a copy of the WV National Pollutant Discharge Elimination Discharge Monitoring Report (WRD-2A-82) and a copy of the WV Summary of Waste Water Treatment Plant Operators (ES59) for the month of February 2001 for the District's wastewater treatment plant .
 92. Copy of a letter dated March 8, 2001, to Gary D. Wilson, Rural USDA-Rural Development,

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- from Margaret Batten enclosing a copy of a deposit ticket in the amount of \$2,800.00 for the Water System Improvements Project. This is the amount received from the West Virginia Department of Highways for moving the District's old phone system.
93. Fax dated March 8, 2001, to Jerald Spears, Roy Radabaugh, Tom Delozier, Werner Knight, Darrell Hill, and Russ Henderson from Jim Mayles, Cerrone Associates, Inc., enclosing a copy of the notes from the final telemetry inspection held on March 7, 2001.
94. Copy of a letter dated March 9, 2001, to Roger N. Hudkins from Margaret Batten enclosing a copy of the his recorded water line easement and a copy of his signed Bill of Sale to the District for the water main he recently installed on Radcliff Run Road.
95. Letter dated March 9, 2001, to William Byers from Manning Frymier, P.E., Cerrone Associates, Inc., enclosing two sets of half sized record drawing prints for the Sams Creek/Chesterville Water Extensions.
96. Fax to Margaret Batten from D. Wayne Trimble, Trimble & Associates, enclosing an invoice in the amount of \$750.00 for Arbitrage Rebate Calculations for Mineral Wells Public Service District Revenue Bonds, Series 1995 and Series 1997 Revenue Bonds.
97. Copy of a letter dated March 12, 2001, to Gary Wilson, Rural Utilities Service, from Margaret Batten enclosing a copy of the advertisement, "Public Notification of RUS's Finding of No Significant Environmental Impact" for the Sycamore Run, Stephens Fork, etc. Water Project along with an Affidavit of Publication for the advertisement from the **PARKERSBURG NEWS, PARKERSBURG SENTINEL, WIRT COUNTY JOURNAL,** and **THE JACKSON STAR NEWS.**
- 98.* Letter dated March 12, 2001, to Charles Stewart from Randall M. Cole, Cerrone Associates, Inc., enclosing for review and approval four copies of Requisition No. 18 for the Rockport Water Extension Project.
- 99.* Fax dated March 13, 2001, to Margaret Batten from D. Wayne Trimble, Trimble & Associates, Inc., enclosing the Arbitrage Rebate Calculation Sewerage Refunding Revenue Bonds \$1,023,800 Series 1995.
- 100.* Fax dated March 13, 2001, to Margaret Batten from D. Wayne Trimble, Trimble & Associates, Inc., enclosing the Arbitrage Rebate Calculation Sewerage System Refunding Revenue Bonds \$1,440,000 Series 1997.
- 101.* Fax dated March 13, 2001, to Jerry Spears from Manning Frymier, P. E., Cerrone Associates, Inc., enclosing a quote from Miller Communications for office telemetry panel.

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102. Letter dated March 13, 2001, to Charles M. Stewart from Gary D. Wilson, Rural Utilities Service, stating that funds in the amount of \$56,000.00 will be electronically deposited in the Rockport Construction Account at WesBanco Bank on March 15, 2001.
103. Letter postmarked March 14, 2001, to the Mineral Wells Public Service District's Payroll Clerk from Judy King, West Virginia Consolidated Public Retirement Board relative to Jerald D. Spears' retirement application.
- 104.* Facsimile Dated March 15, 2001, to Margaret Batten from Dominick P. Cerrone, Cerrone Associates, Inc., enclosing a list of various change order prices from Lou Morgan Builders for the District's new office and maintenance buildings.
105. Fax dated March 15, 2001, to Jerry Spears from Jim Ruckman, Cerrone Associates, Inc., enclosing a copy of a portion of a topographic map showing the approximate location of the proposed booster station site and cross country waterline route to Browns Ridge for the Stephens Fork, Sycamore Run, Limestone Ridges Waterline Extension Project.
106. Fax dated March 15, 2001, to Manning Frymier, Cerrone Associates, Inc., from Margaret Batten enclosing a copy of the Notification of Approval of RUS loan funds and grant funds for the Stephens Fork, Sycamore Run, and Limestone Ridge Waterline Extension Project.
107. Copy of a letter dated March 15, 2001, to Manning Frymier, P.E., Cerrone Associates, Inc. from Margaret Batten enclosing a copy of the lift station sampling results prepared by James C. Wright, Water Environmental Testing.
108. Fax dated March 15, 2001, to Manning Frymier, P.E., Cerrone Associates, Inc. from Margaret Batten enclosing a letter dated March 15, 2001, with attachments showing the sewage lift station sampling results prepared by James C. Wright, Water Environmental Testing.