

MINUTES OF A REGULAR MONTHLY MEETING
OF THE PUBLIC SERVICE BOARD OF THE
MINERAL WELLS PUBLIC SERVICE DISTRICT
HELD THURSDAY, FEBRUARY 21, 2002, IN THE
DISTRICT'S OFFICE LOCATED AT MINERAL
WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 5:20 p.m. He asked everyone present to sign the attendance roster. Charles Stewart; Roy L. Radabaugh, Treasurer; Manning Frymier, P. E., Cerrone Associates, Inc.; R Shayne Brabham, Operations Manager; Margaret Batten, Office Manager; Nellie Radcliff, Office Clerk; William Byers, Operations Technician; Frank Douglas, Dewayne Poling, and Robert Bagley, Jr. were present.

First order of business was a report by Manning Frymier, P. E., Cerrone Associates, Inc., on the upcoming project. He gave a cost evaluation for the various water tank sites for the Sycamore Run, Stephens Fork, Limestone Ridge Project. Attached is a cost comparison sheet prepared by his firm. Based upon this comparison sheet, the Boice site is the best site for the Limestone Ridge Tank. This concluded Mr. Frymier's report on the tank site.

Robert Bagley, Dwayne Poling, and Frank Douglas were in attendance to address the Board and Mr. Frymier about developing Edward Layton's farm into a housing development. They wanted Mr. Frymier to help them with the sewer and storm sewer drainage in the development. The development will have to meet the requirements of the District. Mr. Frymier informed Mr. Poling and Mr. Douglas that he would not be able to get to work right away on this, because his firm was very busy with prior projects. He suggested that they seek another firm to work with them.

Mr. Frymier, Mr. Bagley, Mr. Douglas and Mr. Poling were excused from the rest of the meeting.

Mr. Radabaugh made a motion that the Minutes of the January 17, 2002, Board Meeting be approved as presented. Mr. Stewart seconded the motion. The motion carried by unanimous vote. Mr. Radabaugh signed the Minutes.

Mr. Radabaugh made a motion that the Minutes of the January 29, 2002, Special Board Meeting be approved as presented. Mr. Stewart seconded the motion. The motion carried by unanimous vote. Mr. Radabaugh signed the Minutes.

Mr. Radabaugh made a motion that the following items be approved as presented.

1. Financial Statement dated January 31, 2002, for All Finances of the District (copy attached).
2. Financial Statement dated January 31, 2002, for Water Revenue Fund Checking Account (copy attached).

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3. Financial Statement dated January 31, 2002, for Sewer Revenue Fund Checking Account (copy attached).
4. Financial Statement dated January 31, 2002, for Rockport Construction Fund Checking Account (copy attached).
5. Financial Statement dated January 31, 2002, for the Water Improvement Fund Checking Account (copy attached).
6. Check numbers 26503 thru 26570 written on the Water Revenue Fund Checking Account since January 17, 2002, Board Meeting (copy attached).
7. Check numbers 26576 thru 26579 written today, February 21, 2002, on the Water Revenue Fund Checking Account (copy attached).
8. Check numbers 28375 thru 28444 written on the Sewer Revenue Fund Checking Account (copy attached).
9. Payroll check numbers 00791 thru 00807 written since January 17, 2002, Board Meeting (copy attached).
10. Check numbers 28445 thru 28449 written on the Sewer Revenue Fund Checking Account (copy attached).

Mr. Stewart seconded the motion. The motion carried by unanimous vote.

Mrs. Batten discussed the following letters.

Letter 44 - Letter dated January 30, 2002, to Charles Stewart from Russell G. Isaacs, West Virginia Infrastructure & Jobs Development Council, containing a binding commitment of an Infrastructure Fund Loan of approximately \$3,750,000 and Infrastructure Fund Grant of approximately \$250,000 for the Mineral Wells Public Service District Water Project 99W-506.

Letter 57- Letter dated February 1, 2002, to Charles M. Stewart from Randall M. Cole, Cerrone Associates, Inc., containing for review and approval four copies of Requisition No. 21 for the District's Water System Improvements Project. Mr. Radabaugh made a motion that Mr. Stewart be authorized to sign the Requisition 21 for the Water System Improvement Project. The motion carried by unanimous vote. Mr. Stewart signed Requisition 21 for Water Improvement System Project

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Letter 80 - Proposal dated February 8, 2002, to acquire water line easements for the Sycamore Run-Stephens Fork-Limestone Ridge Water Extension Project from the Ohio Valley Property Acquisition and Consulting.

Letter 82 - Certified letter dated February 8, 2002, to Charles M. Stewart from Allyn G. Furner, Director, West Virginia Department of Environmental Protection, containing Modification 1 of the District's WV/NPDES Permit No. WV0081141 and a compliance schedule for the de-chlorination project at the District's wastewater treatment plant.

Letter 92 - Fax dated February 13, 2002, to Margaret Batten from D. Wayne Trimble, Trimble & Associates, Inc., enclosing the Arbitrage Calculations for the Sewerage System Refunding Revenue Bonds Series 1995 and an invoice in the amount of \$750.00.


Mr. Brabham gave a report on the following items.

1. There are inside and outside meters in Lincolnshire and Mineral Acres. When the meters need replaced, the District is going to replace the meters with Touch-Read meters. There are approximately 325 meters that will be replaced.
2. If the District sells the water lines back to the Silverton PSD for the four customers that will be effected after the boundaries are extended into Jackson County, Virginia McDonald, Rural Utilities Specialist, said she would need a "Letter of Request" from the District.
3. The District will resume Smoke Testing as soon as the weather permits.

There was a brief discussion following each of the items listed above, then Mr. Radabaugh made a motion that the meeting be dismissed. Mr. Stewart seconded the motion. The motion carried. Mr. Stewart adjourned the meeting at 7:00 p.m.

CERTIFICATION

I, Roy L. Radabaugh, Treasurer, of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Roy L. Radabaugh, Treasurer of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia