

MINUTES OF A SPECIAL MONTHLY BOARD
MEETING OF THE PUBLIC SERVICE BOARD OF
THE MINERAL WELLS PUBLIC SERVICE
DISTRICT HELD MONDAY, MARCH 11, 2002, IN
THE DISTRICT'S OFFICE LOCATED AT
MINERAL WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 1:30 p.m. He asked everyone present to sign the attendance roster. Charles Stewart; Roy L. Radabaugh, Treasurer; James R. Lett, Secretary; R. Shayne Brabham, Operations Manager; Margaret Batten, Office Manager; Nellie Radcliff, Office Clerk; Roy W. Wright, Resident of Stephens Fork; Will Scott, Parkersburg News and Sentinel; Darrell Boice and Richard Boice, Residents of Windy Ridge; Joseph M. Brown, Lawyer representing the Boices; Steven Hardman, Bowles Rice, McDavid, Graff and Love, representing the District, were present.

One of the reasons for this meeting was to discuss with the Boices the possibility of acquiring a tank site. Mr. Boice does not want to sell the district a parcel of land for the storage tank for the Stephens Fork, Sycamore, Limestone Hill Water Project. He is willing to lease the land but is not interested in selling because the farm has been in his family for three generations, and it has a historic value to his family. Mr. Hardman does not recommend the District leasing the parcel of land. He is going to check with Infrastructure to see if they would be willing to let the District lease the land under their rules of finance. He is to get back to Mr. Stewart with an answer as soon as possible. After a discussion on this matter Mr. Brown, Darrell and Richard Boice, Steve Hardman and Will Scott excused themselves from the rest of the meeting.

Mr. Wright, a Stephens Fork resident, feels that the District should divide the project into two projects. Since the Boices do not want the tank on his property, that part of the project should be done last. The Board does not think that this would be feasible. Mr. Wright excused himself from the rest of the meeting. Mr. Radabaugh asked for a brief recess.

After a brief recess of twenty minutes, Mr. Stewart called the meeting back to order.

Mr. Radabaugh made a motion that the two titles of Office Technician be eliminated and be replaced with the following titles - Assistant Office Manager and Office \ Billing Clerk. Mr. Lett seconded the motion. The motion carried by unanimous vote.

Mr. Radabaugh made a motion that employees with ten years or more service with the District, receive an additional week of vacation, making a total of four weeks vacation. Employees with less than ten years of service should receive a thirty-five cent per hour pay increase, effective March 1, 2002. Mr. Lett seconded the motion. The motion carried by unanimous vote.

Mr. Radabaugh made a motion that William Byers, Operations Technician, whose anniversary date is March 24, 2002, be granted a one time only extension to June 30, 2002, to take his additional week

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vacation. Mr. Lett seconded the motion. The motion carried by unanimous vote.


Another item that was discussed was a construction meter that had been installed at the Cutlip Warner Apartment complex that is still being used. The District needs to either pull the meter or put a sewer charge on the account.

Jay Parsons with the volunteer fire department contacted the District about filling their tanker truck for the purpose of filling individual swimming pools as a fund raiser for the department. He was informed that he could fill the trucks at the Districts Water Dispenser.

All business having been discussed, Mr. Lett made a motion that the meeting be adjourned. Mr. Radabaugh seconded the motion. The motion carried by unanimous vote. Mr. Stewart adjourned the meeting at 3:30 p.m.

CERTIFICATION

I, James R. Lett, Secretary, of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia