MINUTES OF A SPECIAL MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD FRIDAY, JANUARY 31, 2003, IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 11:00 a.m. He asked everyone present to sign the attendance roster. Roy L. Radabaugh, Treasurer; Manning Frymier, P. E., Cerrone Associates, Inc.; Nellie Radcliff, Office Clerk; R. Shayne Brabham, Operations Manager; Margaret Batten, Office Manager and several contractors were present. See the attached Mineral Wells Public Service District, WV Department of Highway I-77 Rest Area Sewer Extension Sign In Sheet.

Mr. Stewart turned the meeting over to Mr. Manning Frymier, P. E. Cerrone, Inc., for the opening of the bids for the Mineral Wells Public Service District WV Department of Highways I-77 Rest Area Sewer Extension Project bid tab. Apparent low bidder was R & R Pipeline Construction Company. See list attached. Mr. Radabaugh made a motion that the bids be turned over to Cerrone Associates, Inc. for official tabulation. Mr. Stewart seconded the motion. The motion carried unanimously.

All business having been discussed, Mr. Radabaugh made a motion that the meeting be adjourned. Mr. Stewart adjourned the meeting at 11:30 a.m.

## **CERTIFICATION**

I, Roy L. Radabaugh, Treasurer, of the Public Service Board of the Mineral Wells, Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.

Roy L. Radabaugh, Treasurer of the Public Service Board of the Mineral Wells Public Service District, Mineral Wells, West Virginia