

MINUTES OF A REGULAR MONTHLY MEETING OF
THE PUBLIC SERVICE BOARD OF THE MINERAL
WELLS PUBLIC SERVICE DISTRICT HELD
THURSDAY, MARCH 20, 2003, IN THE DISTRICT'S
OFFICE LOCATED AT MINERAL WELLS, WEST
VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. Charles Stewart; Roy L. Radabaugh, Treasurer; James R. Lett, Secretary; R. Shayne Brabham, Operations Manager; Margaret Batten, Office Manager and Nellie Radcliff, Office Clerk were present.

The first order of business was the reading of the Minutes of February 20, 2003, Board Meeting. Mr. Radabaugh made a motion that the Minutes be accepted as read. Mr. Lett seconded the motion. The motion carried unanimously. Mr. Radabaugh signed the Minutes.

Mr. Radabaugh made a motion that the Financial Statements for All Finances, Water Revenue Fund Checking Account, Sewer Revenue Fund Checking Account dated February 28, 2003 (copy attached) be approved as presented. Mr. Lett seconded the motion. The motion carried unanimously.

Mr. Radabaugh made a motion check numbers 27565 thru 27622 written between February 21, 2003, and March 19, 2003 on the Water Revenue Fund Checking Account and check numbers 29269 thru 29323 on the Sewer Revenue Fund Checking Account (copy attached) be approved as presented. Mr. Lett seconded the motion. The motion carried unanimously.

Mr. Radabaugh made a motion check numbers 27623 thru 27624 written today, March 20, 2003, on the Water Revenue Fund Checking Account and check numbers 29324 thru 29325 written on the Sewer Revenue Fund Checking Account (copy attached) be approved as presented. Mr. Lett seconded the motion. The motion carried unanimously.

Mr. Radabaugh made a motion Payroll check numbers 01000 thru 01015 written between February 21, 2003, and March 20, 2003, on the Sewer Revenue Fund Checking Account (copy attached) be approved as presented. Mr. Lett seconded the motion. The motion carried unanimously.

The following letters were discussed.

Letter 55 - Letter dated March 11, 2003, to Charles Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., containing three copies of the state Revolving Loan Fund Project Priority List Fact Sheet for the District's proposed Wastewater Treatment Plant Dechlorination Project. All three copies need to be signed by Charles Stewart and returned to the West Virginia Division of Environmental Protection State Revolving Fund. Mr. Radabaugh made a motion authorizing Mr. Stewart to sign the necessary copies. Mr. Lett seconded the motion. The motion carried unanimously. Mr. Stewart signed the copies.

Letter 56 - Letter dated March 11, 2003, to Charles Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., containing three copies of the State Revolving Loan Fund Project Priority List Fact Sheet for the District's proposed Gravity Sewer Collection System to serve the Fairgrounds and 4-H Camp. These documents need to be signed by Charles Stewart and returned to the West Virginia Division of Environmental Protection State Revolving Loan Fund. Mr. Radabaugh made a motion authorizing Mr.

MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES - MARCH 20, 2003
PAGE 2

Stewart to sign the documents. Mr. Lett seconded the motion. The motion carried unanimously. Mr Stewart signed the documents.

Letter 73 - Letter dated March 13, 2003, to Margaret Batten from Steven R. Hardman, Attorney, Bowles Rice McDavid Graff & Love, enclosing a copy of the Final Order of the public Service Commission approving the Certificate of Convenience and Necessity for the Stephens Fork, Sycamore Run, Limestone Ridge Water Extension Project.

Letter 78 - Letter dated March 14, 2003, to Manning Frymier, P. E. Cerrone Associates, Inc., from Gloria Gozdzik, President, Horizon Research Consultants, Inc., containing a proposal to conduct a Phase I Archeological Survey of the proposed Limestone Ridge water tank site located on property owned by Richard Boice.

Letter 83 - Fax dated March 17, 2003, to Shayne Brabham from Manning Frymier, P. E., Cerrone Associates, Inc., containing a proposal from Big Blue Archaeological Research, Inc., for completing a Phase I cultural resources survey of the Richard Boice property on Windy Ridge.

Letter 86 - Fax dated March 18, 2003, to Shayne Brabham from Manning Frymier, P. E., Cerrone Associates, Inc., containing two proposals for conducting an archeological study of the proposed Limestone Ridge water tank site located on the Richard Boice property — one from A & E Technical Services, Inc., DBA Environmental Assessments and one from Horizons Research Consultants, Inc.

Letter 91 - Fax dated March 20, 2003, to Shayne Brabham from Manning Frymier, P.E., Cerrone Associates, Inc., containing a proposal from Cultural Resource Analysts, Inc., for the Phase I Archeological Survey of the proposed Limestone Ridge water tank site for the Sycamore Run, Stephens Fork, Limestone Ridge Water Project with a recommendation that the District accept this proposal for the work. There were four bids submitted to the District by archeological firms to conduct this survey. Mr. Radabaugh made a motion that the bid of \$994.00 submitted by Culture Resource Analysts, Inc., be accepted. Mr. Lett seconded the motion. The motion carried unanimously.

Letter 92 - Fax dated March 20, 2003, to Shayne Brabham from Manning Frymier, P. E. Cerrone Associates, Inc., containing a report on bids received on January 31, 2003, for the I-77 Rest Area Sewer Extension Project awarding the bid to R & R Pipeline, Inc., of Newark, Ohio in the amount of \$273,073.36. There are two (2) issues outstanding that should be cleared up prior to issuing the notice of award to the contractor. Once these issues are resolved, Mr. Stewart will need to sign the Notice of Award and submit it to Cerrone Associates, Inc.

The issues are as follows.

1. Easement Nos. 10401 and 10601 should be obtained.
2. The issue with the dump station waste should be resolved either by having DOH disconnect the dump station connection from the proposed sewage lift station or by WVDEP determining that this is domestic waste and not requiring additional

permitting or testing to accept this material.

Mr. Radabaugh made a motion that once the issues are resolved, Mr. Stewart be authorized to sign the Notice of Award to R& R Pipeline, Inc. Mr. Lett seconded the motion. The motion carried unanimously.

Mr. Brabham reported on the following items.

There will be a hearing at Jackson County on March 27, 2003, at 2:00 p.m., concerning the boundary expansion into Jackson County.

The Sycamore Run, Stephens Fork, Limestone Ridge Water Expansion project still has a lot of unfinished items. Everything seems to be at a stand-still.

The cost of material is steadily increasing.

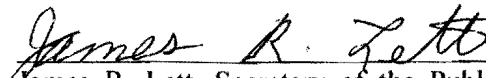
Shayne will be getting quotes from various fence companies for the purpose of installing a fence around the Mineral Wells Hill and Bogal Ridge tank sites. He is to let the Board know about the cost as soon as he receives the quotes.

Big Tygart United Methodist Church and Mr. Glenn Pope would like to be able to connect to the sewer line that will be installed when the I-77 Rest Area Project begins.

All business having been discussed, Mr. Radabaugh made a motion that the meeting be adjourned. Mr. Lett seconded the motion. The motion carried unanimously. Mr. Stewart adjourned the meeting at 6:30 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells, Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
FEBRUARY 28, 2003**

CHECKING ACCOUNT

Water Revenue Fund Checking Account		
WesBanco Bank	\$42,641.61	
Sewer Revenue Fund Checking Account		
WesBanco Bank	<u>20,619.20</u>	
TOTAL IN CHECKING ACCOUNTS:		\$ 63,260.81

WATER ACCOUNTS

Depreciation Reserve Account		
WesBanco Bank	\$11,249.32	
Revenue Reserve Account		
WesBanco Bank	29,081.75	
Revenue Reserve Account-Sams Creek/Chesterville		
WesBanco Bank	13,807.96	
Revenue Reserve Account-Rockport		
WesBanco Bank	2,853.55	
Depreciation Reserve Account-Rockport		
WesBanco Bank	2,853.53	
Revenue Reserve Account-Water Improvement		
WesBanco Bank	8,576.79	
Depreciation Reserve Account-Water Improvement		
WesBanco	8,578.66	
Sycamore Run-Limestone Tap Fees		
WesBanco Bank	31,455.31	
Sycamore Run-Limestone Security Deposits		
WesBanco Bank	15,628.55	
Security Deposit Account		
WesBanco Bank	<u>19,379.33</u>	
TOTAL IN WATER ACCOUNTS:		\$143,464.75

SEWER ACCOUNTS

Repair and Replacement Account		
WesBanco Bank	\$74,060.95	
Reserve for Grinder Pump Maintenance		
Prime Rate Money Market-WesBanco Bank	23,062.96	
Security Deposit Account		
WesBanco Bank	<u>16,711.16</u>	
TOTAL IN SEWER ACCOUNTS:		<u>\$113,835.07</u>

TOTAL ALL FINANCES, FEBRUARY 28, 2003 **\$320,560.63**

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
WATER REVENUE FUND CHECKING ACCOUNT
FEBRUARY 28, 2003**

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, JANUARY 31, 2003**

\$40,432.13

RECEIPTS:

Water Sales	\$52,318.92
Water Buffalo Sales	509.25
Security Deposit Refunds	355.13
Reconnection Fees	20.00
Tap Fees	300.00
Lee Ann Deem-Magistrate Fee	45.00
WV DOH-Reimbursement-MW Hill Project	5,126.77
WV DOH-Reimbursement-MW Hill Project	<u>390.50</u>

TOTAL RECEIPTS:

\$59,065.57

CASH AVAILABLE:

\$99,497.70

EXPENDITURES:

Municipal Bond Commission	\$ 1,592.00
Rural Economic & Development	5,252.00
USDA-Rural Development	13,365.00
WesBanco Bank-Parkersburg	2,780.72
WesBanco Bank-Parkersburg	110.00
WesBanco Bank-Parkersburg	334.00
WesBanco Bank-Parkersburg	1,004.00
WesBanco Bank-Parkersburg	314.00
WV Department of Tax & Revenue	524.94
WV Public Employees Retirement System	1,390.53
Salaries	6,282.94
Commissioner's Salaries	125.00
WV Public Employees Insurance Agency	1,416.85
Bureau of Child Support	103.97
Cerrone Associates, Inc.	5,126.77
Wood County Magistrate Court	45.00
Miss Utility of WV Inc.	10.12
Secretary of State of WV	52.00
U S Postal Service	166.82
Water Environmental Testing	40.50
Wirt County Clerk	18.00

**MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT-WATER-FEBRUARY, 2003
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Russell P. Hanna	77.55
Allegheny Power Company	753.07
AT&T-State Calling Service	8.29
ADT Security Services	46.49
ATCO International	47.50
BP Credit Card Center	323.40
Cutlip-Warner Development Co.	789.50
Conner Cleaning Service	109.00
Miller Communications	86.55
Cardholder Services	6.75
Verizon	138.04
WV Rural Water Association	319.77
AZ Commercial	8.93
David L. Bee	53.27
Dominion Hope	268.14
Loretta Guinn	21.11
Hardman Supply Company	84.06
Sarah Lewis	17.38
Ohio Valley Muffler & Brake	235.47
Peerless Block & Brick	41.65
Beverly A. Puente	50.26
Cintas	96.76
Harold G. Rutherford	50.57
Hughes Supply, Inc.	50.00
Alltel	10.90
Action Answering Service Plus	38.45
Claywood Park PSD	12,459.86
AT&T Wireless Services	31.62
Haul Away Trash L. L. C.	15.00
Matheny Motor Truck Co.	89.38
Parkersburg Office Supply	23.93
C. I. Thornburg	243.71
Mineral Wells Public Service District	195.32
Westco Internet	<u>9.25</u>

EXPENDITURES:

\$56,856.09

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT,
 FEBRUARY 28, 2003**

\$42,641.61

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
SEWER REVENUE FUND CHECKING ACCOUNT
FEBRUARY 28, 2003**

**BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, JANUARY 31, 2003**

\$13,482.15

RECEIPTS:

Sewer Sales	\$42,376.93
Tap Fees	500.00
Reconnection Fees	60.00
Reimbursement-WV Department of Highways	1,155.25
Reginald Grimmatt Grinder Pump	15,580.00
James Marion Grinder Pump Repair	100.00
Robert Criss Grinder Pump	7,626.92
Amanda Knopp	35.32
Security Deposit Refunds	<u>505.48</u>

TOTAL RECEIPTS:

\$67,939.90

CASH AVAILABLE:

\$81,422.05

EXPENDITURES:

Municipal Bond Commission	\$16,852.52
WesBanco Bank-Parkersburg	933.49
WesBanco Bank-Parkersburg	2,443.03
Salaries	5,473.00
Commissioners' Salaries	125.00
WV Public Employees Insurance Agency	970.65
WV Public Employees Retirement System	1,208.02
WV Dept. of Tax & Revenue	475.06
Bureau for Child Support	86.73
Discount Industrial Supply Corp.	66.90
Miss Utility of WV Inc.	10.13
U S Postal Service	166.81
Water Environmental Testing	195.00

MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT-FEBRUARY, 2003
PAGE 2

Allegheny Power Company	\$4,823.25
AT&T-State Calling Service	8.29
ADT Security Services	46.48
ATCO International	47.50
Rebecca Anderson	9.11
BP Credit Card Center	323.03
Conner Cleaning Service	179.00
Miller Communications	86.55
Roto-Rooter Sewer Company	350.00
Cardholder Services	6.74
Verizon	522.00
WV Rural Water Association	250.03
Trombold Equipment Co., Inc.	15,580.00
Chris J. Dwier	20.27
Mineral Wells Public Service District	799.17
AZ Commercial	8.93
David L. Bee	53.27
Dominion Hope	268.14
Robert Frazier	1,056.51
Loretta Guinn	21.12
Hardman Supply Company	114.54
Sarah Lewis	17.31
Ohio Valley Muffler & Brake	235.48
Cintas	96.76
Trombold Equipment Co., Inc.	3,015.00
Hughes Supply, Inc.	50.00
Harold Coleman	22.04
Alltel	10.90
Action Answering Service Plus	38.45
AT&T Wireless Service	31.63
Haul Away Trash L. L. C.	15.00
Matheny Motor Truck Company	89.37
Parkersburg Office Supply	23.94
State Electric Supply Co., Inc.	12.68

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT-FEBRUARY, 2003
PAGE 3**

C. I. Thornburg	\$1,733.44
Westco Internet	9.25
Cutlip-Warner Development	<u>1,821.33</u>

TOTAL EXPENDITURES:

\$60,802.85

**BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT,
WESBANCO BANK, FEBRUARY 28, 2003**

\$20,619.20

**MINERAL WELLS PUBLIC SERVICE DISTRICT
SEWER REVENUE FUND CHECKING ACCOUNT
CHECKS WRITTEN BETWEEN FEBRUARY 21, 2003, AND MARCH 20, 2003
MARCH 20, 2003**

CHECKS WRITTEN BETWEEN FEBRUARY 21, 2003, AND MARCH 19, 2003

CHECK NO. 29269	Chris J. Dwier	\$ 20.27
29270	Mineral Wells PSD	29.78
29271	Allegheny Power	3,012.35
29272	AZ Commercial	8.93
29273	Bureau For Child Support	29.69
29274	David L. Bee	53.27
29275	Dominion Hope	268.14
29276	Robert Frazier	1,056.51
29277	Loretta Guinn	21.12
29278	Hardman Supply Company	114.54
29279	Sarah Lewis	17.31
29280	Mineral Wells PSD	241.18
29281	Ohio Valley Muffler& Brake	235.48
29282	Roy L Radabaugh	125.00
29283	Cintas	96.76
29284	Charles M. Stewart	125.00
29285	Trombold Equipment Co Inc	3,015.00
29286	Hughes Supply, Inc.	50.00
29287	WesBanco Bank-Parkersburg	1,301.67
29288	WV Dept of Tax & Revenue	475.06
29289	WV Public Employees Retirement	1,208.02
29290	Harold Coleman	22.04
29291	Alltel	10.90
29292	Action Answering Service Plus	38.45
29293	AT&T Wireless Services	31.63
29294	Haul Away Trash L.L.C.	15.00
29295	Mineral Wells PSD	404.03
29296	Miller Communications	71.55
29297	Matheny Motor Truck Co., DBA	89.37
29298	Parkersburg Office Supply	23.94
29299	State Electric Supply Co. Inc.	12.68
29300	C I Thornburg	1,733.44
29301	Westco Internet	9.25
29302	Cutlip-Warner Development Co	1,821.33
29303	AT&T - State Calling Service	11.13
29304	Bureau For Child Support	76.24
29305	Miss Utility of WV Inc	7.88
29306	Miller Communications	15.00

**MINERAL WELLS PSD
SEWER REVENUE FUND CHECKING ACCOUNT
MARCH 20, 2003
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**CHECKS WRITTEN BETWEEN FEBRUARY 21, 2003, AND MARCH 19, 2003
(Continued)**

CHECK NO. 29307	Municipal Bond Commission	\$ 16,852.52
29308	Midwest Pipe & Supply	984.62
29309	Ohio Valley Muffler & Brake	9.48
29310	State Electric Supply Co. Inc.	426.94
29311	Water Environmental Testing	240.00
29312	WV Public Employees Ins. Agency	1,111.19
29313	WesBanco Bank-Parkersburg	1,059.42
29314	WesBanco Bank-Parkersburg	1,251.83
29315	Allegheny Power	48.54
29316	BP Credit Card Center	251.92
29317	Gene's Septic Tank Cleaning	230.00
29318	Parkersburg Sentinel Co.	341.81
29319	State Electric Supply Co. Inc.	12.68
29320	U S Postal Service	169.38
29321	USA Blue Book	56.24
29322	Cardholder Services	74.16
29323	Verizon	525.93

CHECKS WRITTEN TODAY AND NEED AUTHORIZATION

CHECK NO. 29324	Mineral Wells PSD	\$ 100.32
29325	Conner Cleaning Service	137.69

PAYROLL CHECKS WRITTEN BETWEEN FEBRUARY 21, 2003, AND MARCH 20, 2003

CHECK NO. 01000	Todd R. Anderson	\$ 609.66
01001	Margaret J. Batten	894.37
01002	Richard Shayne Brabham	893.71
01003	William H. Byers, Jr.	855.54
01004	Linda K. Church	734.98
01005	Russell P. Hanna	777.25
01006	Mark K. Murphy	571.16
01007	Nellie B. Radcliff	768.78
01008	Todd R. Anderson	539.37
01009	Margaret Batten	773.06

**MINERAL WELLS PSD
SEWER REVENUE FUND CHECKING ACCOUNT
PAGE 3
MARCH 20, 2003**

**PAYROLL CHECKS WRITTEN BETWEEN FEBRUARY 21, 2003, AND MARCH 20, 2003
(Continued)**

01010 Richard Shayne Brabham	\$ 820.36
01011 William H. Byers, Jr.	695.52
01012 Linda K. Church	734.98
01013 Russell P. Hanna	719.32
01014 Mark K. Murphy	571.15
01015 Nellie B. Radcliff	670.19

**MINERAL WELLS PUBLIC SERVICE DISTRICT
WESBANCO BANK - PARKERSBURG
WATER REVENUE FUND CHECKING ACCOUNT
MARCH 20, 2003**

CHECKS WRITTEN BETWEEN FEBRUARY 21, 2003, AND MARCH 19, 2003

CHECK NO. 27565	Allegheny Power	\$ 170.15
27566	AZ Commercial	8.93
27567	Bureau For Child Support	65.66
27568	David L. Bee	53.27
27569	Dominion Hope	268.14
27570	Loretta Guinn	21.11
27571	Hardman Supply Company	84.06
27572	Sarah Lewis	17.38
27573	Mineral Wells PSD	62.03
27574	Mineral Wells PSD	3,326.46
27575	Ohio Valley Muffler & Brake	235.47
27576	Peerless Block & Brick	41.65
27577	Beverly A. Puente	50.26
27578	Rural Development Admn.	2,112.00
27579	Cintas	96.76
27580	Harold G. Rutherford	50.57
27581	USDA-Rural Development	3,140.00
27582	Hughes Supply, Inc.	50.00
27583	WesBanco Bank-Parkersburg	1,430.01
27584	WV Dept of Tax & Revenue	524.94
27585	WV Public Employees Retirement	1,390.53
27586	WesBanco-Water Res-Sams-CV	314.00
27587	Alltel	10.90
27588	Action Answering Service Plus	38.45
27589	Claywood Park PSD	12,459.86
27590	AT&T Wireless Services	31.62
27591	Haul Away Trash L.L.C.	15.00
27592	Miller Communications	71.55
27593	Matheny Motor Truck Co. DBA	89.38
27594	Parkersburg Office Supply	23.93
27595	C. I. Thornburg	243.71
27596	Westco Internet	9.25
27597	Cutlip-Warner Development Co.	606.50
27598	AT&T - State Calling Service	11.13
27599	Bureau For Child Support	19.11
27600	Harman Thompson Mallory & Ice	562.50
27601	Miss Utility of WV Inc	7.87
27602	Miller Communications	15.00

**MINERAL WELLS PSD
LIST OF WATER CHECKS
MARCH 20, 2003
PAGE 2**

**CHECKS WRITTEN BETWEEN FEBRUARY 21, 2003, AND MARCH 19, 2003
(Continued)**

CHECK NO. 27603	Municipal Bond Commission	1,592.00
27604	Mineral Wells PSD	2,626.31
27605	Ohio Valley Muffler & Brake	9.47
27606	Parkersburg Office Supply	9.00
27607	Stepp & Sons Garage Doors	128.50
27608	USDA-Rural Development	3,325.00
27609	USDA-Rural Development	10,040.00
27610	Water Environmental Testing	67.50
27611	WV Public Employees Ins Agency	1,276.31
27612	WesBanco Bank-Parkersburg	110.00
27613	WesBanco Bank-Parkersburg	1,154.70
27614	WesBanco Bank-Parkersburg	167.00
27615	WesBanco Bank-Parkersburg	167.00
27616	WesBanco Bank-Parkersburg	502.00
27617	WesBanco Bank-Parkersburg	502.00
27618	BP Credit Card Center	251.92
27619	U S Postal Service	169.39
27620	USA Blue Book	625.32
27621	Cardholder Services	309.60
27622	Verizon	142.51

CHECKS WRITTEN TODAY AND NEED AUTHORIZATION

CHECK NO. 27623	Mineral Wells PSD	\$ 150.42
27624	Conner Cleaning Service	83.85

**MINERAL WELLS PUBLIC SERVICE DISTRICT
CORRESPONDENCE RECEIVED OR MAILED SINCE FEBRUARY 21, 2003**

MARCH 20, 2003

1. Form letter dated March 6, 2003, from the Mineral Wells Volunteer Fire Department listing the number of gallons of water used in February for fire fighting and for training purposes.
2. **WV RURAL WATER ASSOCIATION LEGISLATIVE UPDATE**, a publication of the West Virginia Rural Water Association, dated February 21, 2003.
3. Flyer from West Virginia Public Employees Insurance Agency listing dates of seminars for benefit coordinator open enrollment training for 2004.
4. Flyer from the Public Service Commission of West Virginia containing the agenda and registration form for the April 21, 2003, Advanced Board Members Seminar to be held at the Country Inn and Suites in Beckley, West Virginia.
5. Publication from the West Virginia Rural Water Association containing the Training Schedule & Directions for April, May, and June 2003 for the Hours for Education and Learning Program (H.E.L.P.).
6. **SAFE & SOUND**, a publication of the Office of Safety & Loss Control Workers' Compensation Division, dated January/February 2003.
7. **PIPELINE**, a bi-monthly publication of the Public Service Commission of West Virginia, dated January-February 2003.
8. Flyer from the Public Service Commission of West Virginia containing a registration form and an agenda for a Manager's Seminar scheduled for April 22-23, 2003, to be held at the Country Inn & Suites in Beckley, West Virginia.
9. Flyer from the Public Service Commission of West Virginia containing a registration form and agendas for a Main Extension Seminar scheduled for March 27, 2003, and a Termination Seminar scheduled for March 28, 2003, to be held at the Holiday Inn in Parkersburg, West Virginia.
10. **WV RURAL WATER ASSOCIATION LEGISLATIVE UPDATE**, a publication of the West Virginia Rural Water Association, dated March 5, 2003.
11. **West Virginia Rural Water Association INFRASTRUCTURE COUNCIL REPORT NEWSLETTER**, a publication of the West Virginia Rural Water Association, dated March 6, 2003, Vol. 7, Issue 3.

MINERAL WELLS PSD
LIST OF CORRESPONDENCE
MARCH 20, 2003
PAGE 2

12. Flyer from the West Virginia Environmental Training Center, Cedar Lakes Conference Center, containing a description of the spring courses being offered. Activated Sludge--Think Microbiologically (21.5 recertification hours) is being offered from April 7 - 10, 2003, Backflow Prevention Device Testing (36 recertification hours) is being offered from March 31 - April 4, 2003, and Class II Wastewater Certification is being offered from May 5 -9, 2003.
13. Postcard from the West Virginia Environmental Training Center in cooperation with the WV Bureau for Public Health and OTCO listing upcoming courses at the Training Center. Certified Backflow Prevention Device Tester Training is scheduled for March 31 - April 4, 2003----class is limited to first twelve paid registrants. Class I Water is scheduled for April 14 - 18, 2003, Class II Water is scheduled for May 12 - 16, Class I Water is scheduled for June 16-20, and Drinking Water Lab Procedures is scheduled for July 7 - 11, 2003.
14. Letter from West Virginia Pro Services Center inviting District personnel to attend EXPO 2003, the 24th annual WV Equipment, Technology & Design Exposition, scheduled for March 26th and 27th at the Charleston Civic Center.
15. Letter dated February 12, 2003, from the Social Security Administration relative to the District's W-2's for 2001.
16. Letter from Carmen Doramus Shaffer, Special Projects Coordinator, Public Employees Insurance Agency, enclosing a PEIA Pathways to Wellness brochure, program information and an application form from Partners Incorporate Health, Inc. for the Pathways to Wellness Program.
17. Letter dated February 19, 2003, to Margaret Batten and Shayne Brabham from Ken Frye, Manager, West Virginia State Agency for Surplus Property, stating that his agency will be receiving approximately 270 state-owned vehicles by the end of March and may be offered to the public through auctions and sealed bids.
18. Copy of the Final Order dated February 19, 2003, from the Public Service Commission in Case No. 00-1294-PSD-PW (reopened).
19. Letter dated February 20, 2003, to Shayne Brabham from Manning Frymier, P.E., Cerrone Associates, Inc., stating that the District's NPDES Permit may require significant modifications if the District is required to accept the waste from the dump stations at the I-77 Rest Areas.

MINERAL WELLS PSD
LIST OF CORRESPONDENCE
MARCH 20, 2003
PAGE 3

20. Memo dated February 20, 2003, to the Board of Directors, Mineral Wells Public Service District and Claywood Park Public Service District, from Jim Ice, CPA, Harman, Thompson, Mallory & Ice, A.C. containing a list of talking points relative to the Agreement for Joint Operation of Water Treatment Plant to be discussed at the February 20, 2003, Board Meeting.
21. Copy of a letter dated February 20, 2003, to Mary Rader, Wood County Commission, from Margaret Batten enclosing a copy of the approved Board Meeting Minutes for the January 16, 2003, Regular Board Meeting and a copy of the approved Board Meeting Minutes for the January 31, 2003, Special Board Meeting.
22. Letter dated February 20, 2003, to Charles Stewart from David A. Stewart, Environmental Resource Specialist, Regulatory Development & Compliance Unit, Environmental Engineering Division, WV Department of Health and Human Resources, Office of Environmental Health Services, relative to a bacteriological routine monitoring violation caused by submitting an insufficient number of valid samples during the month of January 2003.
23. Letter dated February 20, 2003, to Shayne Brabham from Manning Frymier, P.E., Cerrone Associates, Inc., stating that an E-1 grinder pump would be an acceptable way to provide sewer service to the Big Tygart United Methodist Church via the proposed pressure sewer line serving the I-77 Rest Area.
24. Letter dated February 21, 2003, to the District from Christy Pitsenbarger, West Virginia Department of Health and Human Resources, Bureau For Public Health, Office of Environmental Health Services, stating that the District's Monthly Operation Report for January 2003 was not complete.
25. Fax dated February 21, 2003, to John Padden III, Reagle and Padden, Inc., from Margaret Batten enclosing a copy of a letter dated February 14, 2003, from Westfield Insurance entitled Policyholder and/or Bondholder Disclosure: NOTICE OF TERRORISM INSURANCE COVERAGE, a copy of a letter from CNA and Notice of Disclosure of Premium pertaining to a payment of \$77.00 for coverage on the District's existing policy until March 19, 2003.
26. Copy of a letter dated February 21, 2003, to Michael W. McNulty, Executive Director, WV Rural Water Association, from Margaret Batten enclosing the District's membership renewal application along with water check no. 27564 in the amount of \$319.77 and sewer check no. 29267 in the amount of \$150.03 for membership dues.

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27. Certified letter dated February 21, 2003, to the Social Security Administration from Margaret Batten enclosing copies of the District's W-2's and W-3 for the year of 2001.
28. Fax dated February 24, 2003, to Mike Casto from Linda Church enclosing a service account card to be completed and returned for water service on Dale Drive.
29. Fax dated February 24, 2003, to Manning Frymier, P.E., Cerrone Associates, Inc., from Margaret Batten containing a copy of the final order from the Public Service Commission of WV relative to petition to reopen the wastewater dechlorination plant case for approval of an Addendum to the District's existing Operation and Maintenance Manual.
30. Copy of a letter dated February 24, 2003, to Gary W. Scott, WV Department of Transportation, from Margaret Batten enclosing four signed copies of Addendum No. 1 to the Agreement for Engineering Services between the District and Cerrone Associates, Inc., for the I-77 S. R. #14 Interchange Water and Sewer Relocation Project.
31. Copy of a letter dated February 25, 2003, to Randall Cole, Project Administrator, Cerrone Associates, Inc., from Margaret Batten enclosing a signed copy of Addendum No. 1 to the Agreement for Engineering Services between the District and Cerrone Associates, Inc., for the North Mineral Wells Interchange State Project #354-14-9-00-00.
32. Copy of a letter dated February 25, 2003, to David A. Stewart, Environmental Specialist, Regulatory Development and Compliance Unit, Environment Engineering Division, from R. Shayne Brabham stating that the District will notify its customers of its Tier 3 violation on its annual Consumer Confidence Report.
33. Letter dated February 25, 2003, to Margaret Batten from Michael W. McNulty, Executive Director, West Virginia Rural Water Association, thanking her for the District's membership renewal.
34. Fax dated February 26, 2003, from the Wood County PSD Association containing the agenda for its monthly meeting scheduled for February 27, 2003, at Claywood Park Public Service District.
35. Fax dated February 26, 2003, to Joanna Wilson, Senior Archeologist, WV Division of Culture and History, from Manning Frymier, P.E., Cerrone Associates, Inc., confirming their scheduled site visit on March 10, 2003, at 10 a.m. to the proposed tank site on Richard Boice's property in Wirt County.

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36. Letter dated February 27, 2003, to Margaret Batten from John N. Hays, Vice-President, WesBanco Bank Parkersburg, stating that the Bank would be most happy to work with the District on the planned water line extension - Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
37. Fax dated February 28, 2003, to Dreama Witt, Public Service Commission of West Virginia, from Margaret Batten containing a registration form for R. Shayne Brabham to attend seminars at the Holiday Inn in Parkersburg, West Virginia on March 27 and 28, 2003.
38. Copy of a letter dated February 28, 2003, to Robert Frazier, Atlas Trailer Rental, from Margaret Batten containing District sewer check no. 29276 in the amount of \$1,056.51 as reimbursement for the Sixties Café sewer line extension.
39. Fax dated March 3, 2003, to Diane Wolfe, Legal Assistant; Bowles Rice McDavid Graff & Love, from Margaret Batten listing the locations where the copies of the affidavit for the boundary extension into Jackson County were posted on February 24, 2003.
40. Copy of a letter dated March 4, 2003, to Wilma Hodge, West Virginia Bureau of Public Health, Environmental Engineering Division, from Margaret Batten enclosing the Monthly Operational Report and a copy of the Daily Water Purchase Tally for the month of February 2003.
41. Copy of a letter dated March 3, 2003, to the Parkersburg Utility Board from John C. Goodman, Director Construction Services, Burgess & Niple, stating that the Preconstruction Conferences for the City of Parkersburg Water System Improvements Project are scheduled for April 2, 2003, at 9 a.m. and 2 p.m. in the large Meeting Room on the Second Floor of the City Building.
42. Letter dated March 3, 2003, to Arrow Concrete Company Customers from Vance Stewart, General Manager, Arrow Concrete Company, stating that due to the rising costs of raw materials, labor and fuel, the cost of concrete will increase by \$2.00 a yard beginning April 1, 2003.
43. Copy of a letter dated March 4, 2003, to Chad Ludwig, 71 Mt. Pleasant Estates, from Amy L. Swann, Water and Wastewater Division, Public Service Commission of West Virginia, enclosing his utility payment in the amount of \$72.60 for account no. 1-01020-02 with instructions to forward the payment to the Mineral Wells Public Service District.
44. Certified letter dated March 4, 2003, to Certain Local Governmental Agencies in the Water Development Authority's Loan Program I - Series 1991A from Daniel B. Yonkosky,

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Director, West Virginia Water Development Authority, enclosing the District's Sewerage System Revenue Bonds, Series A, that were repaid on October 1, 2001.

45. Letter dated March 5, 2003, to Charles Stewart from Guy W. Mick, Railroads and Utilities Unit, Engineering Division, West Virginia Division of Highways, enclosing for the District's information and files, one copy of the District's Engineering Agreement with approved Addendum No. 1 (dated February 24, 2003) with Cerrone Associates Inc. dated July 10, 2000, for Relocation WV 14 Mineral Wells Interchange, Wood County, State Project S354-14-9.00, 00.
46. Letter dated March 5, 2003, to R. Shayne Brabham from Amy L. Swann, Water and Wastewater Division, Public Service Commission of West Virginia, to confirm his request to register for the Termination Seminar scheduled for March 28, 2003, at the Holiday Inn, Parkersburg, West Virginia.
47. Letter dated March 5, 2003, to R. Shayne Brabham from Amy L. Swann, Water and Wastewater Division, Public Service Commission of West Virginia, to confirm his request to register for the Main Extension Seminar scheduled for March 27, 2003, at the Holiday Inn, Parkersburg, West Virginia.
48. Fax dated March 6, 2003, to Gregg, RCDI, from Nellie Radcliff, containing a breakdown of the billing for Apartment #14 at Pettyville Gardens for the period of time from November 7, 2001, through December 30, 2002. The tenant, Autumn Thrasher did not come to the District's office and sign for the service.
49. Copy of a letter dated March 7, 2003, to Mr. Tim Utt, Burgess & Niple, Limited, from R. Shayne Brabham enclosing a drawing showing the trailer park that was added at the end of Joy Street.
50. Fax dated March 11, 2003, to S. Cooper, WV Department of Environmental Protection, from Shayne Brabham containing WalMart Oil/Grease Results from July 10, 2000, to February 20, 2003, and a copy of a letter dated February 19, 2001, to Jerry Spears from Cris January, January Environmental Services, Inc., January Transport, Inc. relative to corrective action being taken by WalMart Corporation to comply with the District's WV-NPDES permit requirements.
51. Copy of a letter dated March 11, 2003, to Big Blue Archaeological Research, Inc. from Manning Frymier, P.E., Cerrone Associates, Inc., enclosing a copy of a letter dated March 12, 2003, from Joanna Wilson, Senior Archaeologist, West Virginia Division of Culture and History, recommending that the entire project area of the Windy Ridge Water Tank Site be

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surveyed by a qualified professional archaeologist. In the letter Mr. Frymier requests a proposal for performing the Phase I Survey.

52. Copy of a letter dated March 11, 2003, to Horizon Research Consultants, Inc. from Manning Frymier, P.E., Cerrone Associates, Inc., enclosing a copy of a letter dated March 12, 2003, from Joanna Wilson, Senior Archaeologist, West Virginia Division of Culture and History, recommending that the entire project area of the Windy Ridge Water Tank site be surveyed by a qualified professional archaeologist. In the letter Mr. Frymier request a proposal for performing the Phase I Survey.
53. Copy of a letter dated March 11, 2003, to Cultural Resource Analysts, Inc. from Manning Frymier, P.E., Cerrone Associates, Inc., enclosing a copy of a letter dated March 12, 2003, from Joanna Wilson, Senior Archaeologist, West Virginia Division of Culture and History, recommending that the entire project area of the Windy Ridge Water Tank site be surveyed by a qualified professional archaeologist. In the letter Mr. Frymier requests a proposal for performing the Phase I Survey.
54. Copy of a letter dated March 11, 2003, to A & E Technical Services dba Environmental Assessments from Manning Frymier, P.E., Cerrone Associates, Inc., enclosing a copy of a letter dated March 12, 2003, from Joanna Wilson, Senior Archaeologist, West Virginia Division of Culture and History, recommending that the entire project area of the Windy Ridge Water Tank Site be surveyed by a qualified archaeologist. In the letter Mr. Frymier requests a proposal for performing the Phase I Survey.
55. ***Letter dated March 11, 2003, to Charles Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., containing three copies of the State Revolving Loan Fund Project Priority List Fact Sheet for the District's proposed Wastewater Treatment Plant Dechlorination Project. All three copies need to be signed by Charles Stewart and returned to the West Virginia Division of Environmental Protection State Revolving Fund.
56. ***Letter dated March 11, 2003, to Charles Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., containing three copies of the State Revolving Loan Fund Project Priority List Fact Sheet for the District's proposed Gravity Sewer Collection System to serve the Fairgrounds and 4-H Camp. These documents need to be signed by Charles Stewart and returned to the West Virginia Division of Environmental Protection State Revolving Loan Fund.
57. Copy of a letter dated March 11, 2003, to Sandra Squire, Executive Secretary, Public Service Commission of West Virginia, from Steven R. Hardman, Attorney, Bowles Rice McDavid Graff & Love, containing seven copies of the Order entered by the County Commission of

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Jackson County continuing the public hearing in Case No. 03-01876-PSD-PC (boundary changes) to March 27, 2003.

58. Copy of a letter dated March 12, 2003, to Manning Frymier, P.E., Cerrone Associates, Inc., from Joanna Wilson, Senior Archaeologist, West Virginia Division of Culture and History, relative to her March 10, 2003, site to the proposed water tank site on Windy Ridge. In this letter she states that an independent archaeological investigation should be performed on the entire water tank site.
59. Letter dated March 12, 2003, to Shayne Brabham from George E. Blum, Finance and Administration, Cerrone Associates, Inc., enclosing a sample letter to West Virginia Division of Environmental Protection, requesting that they provide a letter of intent to fund the District's proposed sewer improvement project.
60. Letter to all Miss Utility of West Virginia Members from MUWV Board of Directors stating that the base mapping used in the MUWV grid programming is changing from the current TIGER mapping data to GDT mapping data.
61. Copy of a letter dated March 12, 2003, to Miss Utility of West Virginia from Margaret Batten enclosing MUWV Information Sheets for the District.
62. Copy of a letter dated March 13, 2003, to Carrie Grimm, Financial Management Specialist, WV Department of Environmental Protection, from R. Shayne Brabham stating that Public Service Commission of West Virginia will require a letter from DEP confirming its intent to provide loan funds for the District's Dechlorination/Dover Drive Sewer Project before it will issue a Certificate of Convenience and Necessity for the project.
63. Copy of a letter dated March 13, 2003, to Dianne Wolfe, Legal Assistant, from Margaret Batten enclosing copies of the recorded rights-of-way easements that the District has obtained for the Wirt County area of the Sycamore Run, Stephens Fork, and Limestone Ridge Water Extension Project.
64. Copy of correspondence instructions dated March 13, 2003, to the Wood County Clerk from Margaret Batten enclosing the Robert and Jennifer Criss right-of-way easement to be recorded and returned to the District Office.
65. Fax dated March 13, 2003, to Diana Geary, One Call Systems, Inc., from Margaret Batten enclosing a form requesting paper maps of the area that the District serves in Mineral Wells and the surrounding areas.

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66. Copy of a letter dated March 13, 2003, to Steve Cooper, Department of Natural Resources, from Linda K. Church enclosing a copy of the February WV National Pollutant Discharge Elimination System Discharge Monitoring Report (WRD 2A-82), a copy of the February WV Summary of Waste Water Treatment Plant Operators (ES59), and a copy of the Analytical Report from Envirolabs for oil and grease samples collected from the Patriot Point WalMart Car Care Center.
67. Copy of a letter dated March 13, 2003, to Manning Frymier, P.E., Cerrone Associates, Inc., from Linda K. Church enclosing a copy of the February WV National Pollutant Discharge Elimination System Discharge Monitoring Report (WRD 2A-82), a copy of the February WV Summary of Waste Water Treatment Plant Operators (ES59), a copy of February data collected by Bill Byers for the District's wastewater treatment plant, and a copy of the Analytical Report from Envirolabs for oil and grease samples collected from the Patriot Point WalMart Car Care Center.
68. Copy of a letter dated March 13, 2003, to the West Virginia Bureau For Public Health, Office of Environmental Health Services/EED, Regulatory Development and Compliance Unit, from Linda K. Church enclosing a copy of the February WV National Pollutant Discharge Elimination System Discharge Monitoring Report (WRD 2A-82), a copy of the February WV Summary of Waste Water Treatment Plant Operators (ES59), and a copy of the Analytical Report from Envirolabs for oil and gas samples collected from the Patriot Point WalMart Car Care Center.
69. Copy of a letter dated March 13, 2003, to Office of Water Resources (DNR), Municipal Branch, from Linda Church enclosing a copy of the February WV National Pollutant Discharge Elimination System Discharge Monitoring Report (WRD 2A-82), a copy of the February WV Summary of Waste Water Treatment Plant Operators (ES59), and copy of the Analytical Report from Envirolabs for oil and grease samples collected from the Patriot Point WalMart Car Care Center.
70. Fax dated March 13, 2003, to the Editor, **PARKERSBURG NEWS**, from Margaret Batten containing a notice about the March 20, 2003, regular Board meeting to be published in the first available issue of the newspaper.
71. Fax dated March 13, 2003, to the Editor, **PARKERSBURG SENTINEL**, from Margaret Batten containing a notice about the March 20, 2003, regular Board meeting to be published in the first available issue of the newspaper.
72. Letter dated March 13, 2003, to Shayne Brabham from Manning Frymier, P.E., Cerrone Associates, Inc., stating that the best option for the Big Tygart United Methodist Church to

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connect to the proposed sanitary sewer line that will provide service to the I-77 Rest Area would be to pump directly into the lift station at the Rest Area via an 800 LF 1-1/4 inch service line.

73. ***Letter dated March 13, 2003, to Margaret Batten from Steven R. Hardman, Attorney, Bowles Rice McDavid Graff & Love, enclosing a copy of the Final Order of the Public Service Commission approving the Certificate of Convenience and Necessity for the Stephens Fork, Sycamore Run, Limestone Ridge Water Extension Project.
74. Memo dated March 13, 2003, to Miss Utility of West Virginia, Inc. Members from Jim Kovach containing information about the 2003 First Quarter Meeting of Miss Utility of West Virginia scheduled for April 17, 2003, 9:30 a.m., at Sleepy Hollow Country Club, Hurricane, West Virginia.
75. Copy of a letter dated March 14, 2003, to Manning Frymier, P.E., Cerrone Associates, Inc., from Margaret Batten containing a copy of the final Order of the Public Service Commission approving the Certificate of Convenience and Necessity for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
76. Copy of a letter dated March 14, 2003, to the WV Municipal Bond Commission from Margaret Batten enclosing Check No. 29307 in the amount of \$16,852.52 as March payment of the District's sewage bonds and Check No. 27603 in the amount of \$1,592.00 as March payment for water bond account MIW-W-1-69-X-W0-06-69.
77. Copy of a letter dated March 14, 2003, to the West Virginia Water Development Authority from Margaret Batten stating a deposit in the amount of \$5,688.40 was made to the Revenue Fund and a deposit in the amount of \$568.82 was made to the Reserve Fund at the West Virginia Municipal Bond Commission for MWPSD Sewage System Revenue Bonds, Series 1995.
78. ***Letter dated March 14, 2003, to Manning Frymier, P.E., Cerrone Associates, Inc., from Gloria Gozdzik, President, Horizon Research Consultants, Inc., containing a proposal to conduct a Phase I Archeological Survey of the proposed Limestone Ridge water tank site located on property owned by Richard Boice.
79. Letter dated March 14, 2003, to Margaret Batten from Dianne P. Wolfe, Legal Assistant, Bowles Rice McDavid Graff & Love, containing an invoice and affidavit of publication from the **PARKERSBURG NEWS AND SENTINEL** of the District's Notice of Prefiling of its Sewer Plant Dechlorination/Dover Drive Project.

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80. Copy of a letter dated March 14, 2003, to Sandra Squire, Executive Secretary, Public Service Commission of West Virginia, from Steven R. Harman, Attorney; Bowles Rice McDavid Graff & Love, enclosing seven copies of the affidavit of publication of the Notice of Pre-filing in the Mineral Wells Public Service District's Sewer Plant Dechlorination Project.
81. Letter dated March 14, 2003, to the Mineral Wells P.S.D. - Sewer from Nancy Tolley, Public Service Commission of West Virginia, requesting the District's gross sewer revenues for 2002 needed to compile the District's assessment fee for the PSC. Form completed and returned on March 18, 2003.
82. Letter dated March 14, 2003, to the Mineral Wells P.S.D. - Water from Nancy Tolley, Public Service Commission of West Virginia, requesting the District's gross sewer revenues for 2002 needed to compile the District's assessment fee for the PSC. Form completed and returned on March 18, 2003.
83. ***Fax dated March 17, 2003, to Shayne Brabham from Manning Frymier, P.E., Cerrone Associates, Inc., containing a proposal from Big Blue Archaeological Research, Inc. for completing a Phase I cultural resources survey of the Richard Boice property on Windy Ridge.
84. Copy of a letter dated March 17, 2003, to John N. Hays, Vice-President, WesBanco Bank, from Margaret Batten containing information requested in his letter of February 27, 2003, relative to providing interim financing for the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
85. Copy of a letter dated March 18, 2003, to J. N. Hays, Vice-President, WesBanco Bank, from Margaret Batten asking if the bank would be willing to provide interim financing for the District's wastewater treatment plant dechlorination/Dover Drive project.
86. ***Fax dated March 18, 2003, to Shayne Brabham from Manning H. Frymier, P.E., Cerrone Associates, Inc., containing two proposals for conducting an archeological study of the proposed Limestone Ridge water tank site located on the Richard Boice property—one from A&E Technical Services, Inc. DBA Environmental Assessments and one from Horizons Research Consultants, Inc.
87. Copy of a letter dated March 18, 2003, to Robert Criss from Margaret Batten enclosing a copy of the Agreement and related documents by and between the District and Mr. Criss to construct and develop a sewer extension by means of a grinder pump.
88. Fax dated March 19, 2003, from the Wood County PSD Association postponing the March

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20, 2003, meeting until April 2003.

89. Fax dated March 19, 2003, to Marie, Reagle & Padden, Inc., from Margaret Batten enclosing a copy of the CNA Policyholder Disclosure Notice of Insurance Coverage for Acts of Terrorism signed by Roy Radabaugh rejecting the coverage.
90. Copy of a letter dated March 19, 2003, to Marie, Reagle & Padden, Inc., from Margaret Batten enclosing the original CNA Policyholder Disclosure Notice of Insurance Coverage for Acts of Terrorism signed by Roy Radabaugh rejecting the coverage.
91. ***Fax dated March 20, 2003, to Shayne Brabham from Manning Frymier, P.E., Cerrone Associates, Inc., containing a proposal from Cultural Resource Analysts, Inc., for the Phase I Archaeological Survey of the proposed Limestone Ridge water tank site for the Sycamore Run, Stephens Fork, Limestone Ridge Water Project with a recommendation that the District accept this proposal for the work.