

MINUTES OF A SPECIAL MEETING OF THE
PUBLIC SERVICE BOARD OF THE MINERAL
WELLS PUBLIC SERVICE DISTRICT HELD
THURSDAY, MAY 1, 2003 IN THE DISTRICT'S
OFFICE LOCATED AT MINERAL WELLS, WEST
VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 10:30 a.m. He asked everyone present to sign the attendance roster. Charles Stewart; Roy L. Radabaugh, Treasurer; James R. Lett, Secretary; Margaret Batten, Office Manager; Nellie Radcliff, Office Clerk; R. Shayne Brabham, Operations Manager; William Byers, Operations Technician; Lee Thorne, West Virginia Department of Highways District No. 3; Jesse Sheppard, West Virginia Department of Highways District No. 3 - Utilities; Robert Leonard, Verizon; Richard Boice; Jim Bradley, Bradley & Albright; Jeff Emony, R & R Pipeline, Inc.; Joe Ferguson, Dominion / Hope Gas; Howard Baldwin, R & R Pipeline, Inc.; Ben Lucky, R & R Pipeline, Inc.; Jim Ruckman, Cerrone Associates, Inc.; Dave Fueg, Cerrone Associates, Inc.; Randy Cole, Cerrone Associates, Inc.; and Rick Merritt, Cerrone Associates, Inc., were present

Mr. Stewart turned the meeting over to Jim Ruckman, Cerrone Associates, Inc., to discuss the Mineral Wells Service District I-77 Rest Area Sewer Extension Preconstruction Conference. Mr. Ruckman discussed each of the items listed on the Agenda (copy attached) with each of the company representatives that were in attendance. He covered the highlights of each of the utilities and had a brief question and answer session. After the question and answer session, Mr. Ruckman turned the meeting over to Mr. Stewart.

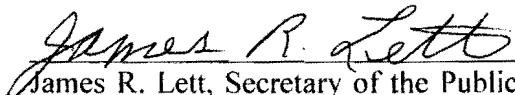
Mr. Radabaugh made a motion that the contractor could use the District's office as a field office. Mr. Lett seconded the motion. The motion carried unanimously.

Mr. Radabaugh made a motion that Mr. Stewart be authorized to sign the \$25,000.00 Performance Bond for the I-77 Rest Area Sewer Project. Mr. Lett seconded the motion. The motion carried unanimously.

All business having been discussed, Mr. Radabaugh made a motion that the meeting be adjourned. Mr. Lett seconded the motion. The motion carried unanimously. Mr. Stewart adjourned the meeting at 11:35.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells, Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.


James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia