

MINUTES OF A SPECIAL MEETING OF THE  
PUBLIC SERVICE BOARD OF THE MINERAL  
WELLS PUBLIC SERVICE DISTRICT HELD  
MONDAY, OCTOBER 6, 2003, IN THE  
DISTRICT'S OFFICE LOCATED AT MINERAL  
WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 10:00 a.m. He asked everyone present to sign the attendance roster. Charles Stewart; Roy L. Radabaugh, Treasurer; James R. Lett, Secretary; R. Shayne Brabham, Operations Manager; Margaret Batten, Office Manager; and Nellie Radcliff, Office Clerk, were present.

The first order of business conducted was to review a Resolution authorizing and approving a Loan Agreement and a Grant Agreement between Mineral Wells Public Service District and the West Virginia Water Development Authority, on behalf of the West Virginia Infrastructure and Jobs Development Council for the Sycamore Run, Stephens Fork and Limestone Ridge water extension project. The project will consist of constructing approximately 53 miles of 8", 6" and 2" water lines, one booster station, and one water storage tank, with an estimated project cost of \$5,560,000. West Virginia Infrastructure and Jobs Development Council has agreed to provide the District with an Infrastructure Fund loan of approximately \$3,750,000 (the "Loan") and an Infrastructure Fund grant of approximately \$250,000 (the "Grant"), with the final Loan and Grant amounts to be established by the Council after the District has received acceptable bids for the Project and the costs of the Project have been finalized. The balance of the costs of the project is anticipated to be paid with a loan in the amount of \$780,000 from the Rural Utilities Service ("RUS") and a grant from the RUS in the amount of \$780,000.

Mr. Radabaugh made a motion to accept the Resolution as presented and to authorize Mr. Stewart to sign the Resolution. Mr. Lett seconded the motion. The motion carried unanimously. Mr. Stewart signed the Resolution.

The Board reviewed Change Order No. 5 for the WV DOH I-77 Rest Area Sewer Extension Project from R & R Pipeline, Inc. Mr. Radabaugh made a motion to accept Change Order No. 5 as presented. Mr. Lett seconded the motion. The motion carried unanimously. Mr. Stewart signed the Change Order No. 5.

The Board reviewed the Certificate of Substantial Completion for R & R Pipeline, Inc. Mr. Radabaugh made a motion that Mr. Stewart be authorized to sign the Certificate of Substantial Completion. Mr. Lett seconded the motion. The motion carried unanimously. Mr. Stewart signed the Certificate of Substantial Completion.

Mr. Radabaugh made a motion authorizing Mr. Stewart to sign five (5) copies of the "Notice of Award" to Specialty Piping Corporation for the Dover Drive Sewer Replacement Project and five (5) signed copies of the "Notice of Award" to Specialty Piping Corporation for the Wastewater Plant Dechlorination Project. Mr. Lett seconded the motion. The motion carried unanimously. Mr.

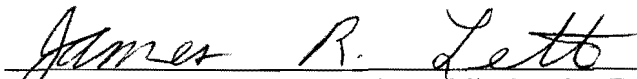
Stewart signed the "Notice of Awards".

Other business discussed was the possibility of having the District's insurance premium reduced because of the coverage on the sewer grinders. The Board instructed Mr. Brabham to contact John Padden concerning the coverage. Also, Mr. Brabham was to contact the District's legal council and instruct them to contact Mr. Boice's lawyer concerning an answer to the District's option for the tank site. They would like an answer within one week or legal council is to go ahead with condemnation for the 1<sup>st</sup> tank site.

All business having been completed, Mr. Lett made a motion that the meeting be adjourned. Mr. Radabaugh seconded the motion. The motion carried unanimously. Mr. Stewart adjourned the meeting at 11:20 a.m.

#### CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.

  
\_\_\_\_\_  
James R. Lett, Secretary of the Public Service Board of the  
Mineral Wells Public Service District, Mineral Wells, West  
Virginia