

MINUTES OF A SPECIAL MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JULY 8, 2004, AT 1:30 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order. He asked everyone present to sign the attendance roster. Roy L. Radabaugh, Treasurer; James R. Lett, Secretary; R. Shayne Brabham, Operations Manager; Margaret Batten, Office Manager; Nellie Radcliff, Office Clerk; and Mark K. Murphy, Technician were present.

Mrs. Batten presented for approval or amendment Addendum No. 2 to the Engineering Agreement for the Sycamore Run, Stephens Fork waterline extensions project. The amount of Addendum No. 2 is \$377,526.00. Mr. Radabaugh made a motion to approve Addendum No. 2 to the Engineering Agreement as presented. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed Addendum No. 2.

Mrs. Batten presented for approval or amendment Change Order No. 1 to Contract No. 2B, United Welding, Inc. Mr. Radabaugh made a motion to approve Change Order No. 1 to Contract No. 2B. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed Change Order No. 1 to Contract No. 2B.

Mrs. Batten presented for approval or amendment Requisition No. 2 in the amount of \$397, 239.49 as submitted by Cerrone Associates to the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project. Mr. Radabaugh made a motion to approve Requisition No. 2 as presented. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed Requisition No. 2.

The Board reviewed resumes for Tom Porph, Rick Robinson and James Ruckman as inspectors for the Sycamore Run, Stephens Fork waterline extension project. Mr. Radabaugh made a motion to approve Tom Porph, Rick Robinson and James Ruckman as inspectors. Mr. Lett seconded the motion. The motion passed unanimously.

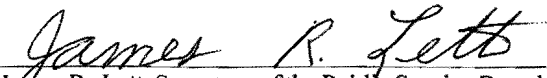
Mr. Radabaugh made a motion for the Board to go into Executive Session at 2:00 p.m. Mr. Lett seconded the motion. The motion passed unanimously.

The meeting reconvened and Mr. Radabaugh reported no action was taken during Executive Session.

All business having been discussed, Mr. Radabaugh made a motion that the meeting be adjourned. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart adjourned the meeting at 3:00 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.


James R. Lett, Secretary of the Public Service Board of the Mineral Wells
Public Service District, Mineral Wells, West Virginia