

MINUTES OF A SPECIAL MEETING OF THE
PUBLIC SERVICE BOARD OF THE MINERAL
WELLS PUBLIC SERVICE DISTRICT HELD
THURSDAY, SEPTEMBER 9, 2004 AT 1:30 P.M.
IN THE DISTRICT'S OFFICE LOCATED AT
MINERAL WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order. He asked everyone present to sign the attendance roster. Roy L. Radabaugh, Treasurer; James R. Lett, Secretary; R. Shayne Brabham, Operations Manager; Margaret Batten, Office Manager; Nellie Radcliff, Office Clerk; R. L. Knight; Wm. Bonnett; Gary Casto; Lakin Casto; were present.

The first order of business was the discussion of an extension of the district's water line to serve the residents of Mr. Knight, Mr. Bonnett, Gary and Lakin Casto who live beyond the present waterline project extension on the upper end of Lee Creek. The Board informed them that the District would take it into consideration. The residents of upper Lee Creek excused themselves from the rest of the meeting.


Mrs. Batten presented the Board with Requisition No. 4 as submitted by Cerrone Associates, Inc., to the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project. Mr. Radabaugh made a motion that Requisition No. 4 be approved as submitted. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed Requisition No. 4.

The Board discussed having one checking account for water and sewer revenue. These two accounts will be separated in the General Ledger. Mr. Radabaugh made a motion to approve having only one checking account. Mr. Lett seconded the motion. The motion passed unanimously.

All business having been discussed, Mr. Lett made a motion that the meeting be adjourned. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart adjourned the meeting at 3:20 p.m.

CERTIFICATION

I, James R. Lett, secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia