

MINUTES OF A SPECIAL BOARD MEETING OF  
THE PUBLIC SERVICE BOARD OF THE  
MINERAL WELLS PUBLIC SERVICE DISTRICT  
HELD THURSDAY, OCTOBER 14, 2004, AT 1:30  
P.M. IN THE DISTRICT'S OFFICE LOCATED AT  
MINERAL WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 1:30 p.m. He asked everyone present to sign the attendance roster. Roy L. Radabaugh, Treasurer; James R. Lett, Secretary; R. Shayne Brabham, Operations Manager; Margaret Batten, Office Manager; Nellie Radcliff, Office Clerk; and James N. Ruckman, Field Engineer, Cerrone Associates, Inc., were present.

Mr. Ruckman was in attendance to address the Board on the progress of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project. The progress meeting that was scheduled for October 19, 2004 has been changed to October 20, 2004, because of another loan closing of Rural Utilities and Farmers Home. The Sycamore Run Road, Stephens Fork, Limestone Water Extension Project is on schedule. Progress continues at a good, steady pace. Approximately 212,000 feet of main line has been installed to date. Contract No. 1 is 66% completed. Contract 2A is 64% completed. Contract 2B is 80% completed. Contract 3 is 84% completed. Contract 4 is 100% completed. Cleanup has been taken care of in a good manner and there have been very few complaints. Lines on Wolfe Run, Grassy Run and Lee Creek have been tested and disinfected and will soon be ready for service. It is anticipated that a substantial completion certificate will be issued by 10/20. The Windy water storage tank is now nearly completed and should also be ready for a substantial completion inspection.

Mr. Ruckman presented the Board with Requisition No. 5 as submitted by Cerrone Associates to the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project. Mr. Radabaugh made a motion to accept and approve Requisition No. 5 as presented. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed Requisition No. 5.

Mr. Ruckman discussed a potential change order drawing and cost estimates for the proposed line extension on Slate Camp Run Road and Browns Ridge Road. Slate Camp Run Road extension consisted of two options. Option No.1 was to run the waterline to the home of Mrs. Helen Moore at a cost of over \$18,000.00. Option No. 2 was to extend the waterline just to her property line at a cost estimate of over \$12,000.00. It was the Board's decision that since Mrs. Moore had never been asked if she was interested in having water, that she should only pay a \$100.00 tap fee instead of the \$300.00 that everyone else has to pay now that the project has been under construction. Mr. Radabaugh made a motion that the District should go with Option No. 2 contingent upon Mrs. Moore's ability to install the water line from her home to the meter. Mr. Lett seconded the motion. The motion passed unanimously.

Brown's Ridge estimate was \$38,000.00. Conger Ridge needs to be considered for an extension. The residents of Conger Ridge were very interested when the petition was passed through their neighborhood. They had signed for water, paid their tap fee and security deposit, hoping that there would be enough money in the project to provide water service to this area. Mr. Ruckman will see that the Board gets a budget update on the project.

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Lee Thorn of West Virginia Department of Highways has requested that the District put up double gates on their right-of-way at the Rest Area and also they want a WV disc embedded in concrete to mark their Right-of- Way. The problems with the DOH permit for the I-77 crossing at the rest area and the booster station site change are now resolved.

Mr. Ruckman presented the Board with Addendum No. 3 to the Agreement for Engineering Services for the Sycamore Run, Stephens Fork, et al water extensions. Mr. Radabaugh made a motion to approve Addendum No. 3 as presented. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed Addendum No. 3.

Mr. Ruckman excused himself from the rest of the meeting.

Mrs. Batten presented the tariff for the new water rates. Mr. Radabaugh made a motion authorizing Mr. Stewart to sign the documents. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed the documents.

Mr. Brabham reported that he attended a Fema meeting to receive help with some of the expenses the District incurred because of the flood. It appears that the District will be reimbursed for the overtime payroll and the repair of a 1" and 2" line that was exposed on Chesterville Road.

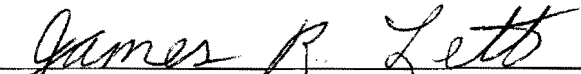
The District is flushing and has incurred no unusual problems. Flushing will continue through October 21, 2004.

Mr. Brabham reported that he is very pleased with Dennis Brown. He is doing real well and still seems to be excited with working for the District.

All business having been discussed, Mr. Radabaugh made a motion that the meeting be adjourned. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart adjourned the meeting at 3:30 p.m.

CERTIFICATION

I, James R. Lett, secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.

  
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James R. Lett, Secretary of the Public Service Board of the  
Mineral Wells Public Service District Mineral Wells, West  
Virginia