

MINUTES OF A SPECIAL MEETING OF THE  
PUBLIC SERVICE DISTRICT BOARD OF THE  
MINERAL WELLS PUBLIC SERVICE DISTRICT  
HELD THURSDAY, DECEMBER 9, 2004 AT 1:30  
P.M. IN THE DISTRICT'S OFFICE LOCATED AT  
MINERAL WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 1:30 p.m. He asked everyone present to sign the attendance roster. Roy L. Radabaugh, Treasurer; James R. Lett, Secretary; R. Shayne Brabham, Operations Manager; Margaret Batten, Office Manager; and Nellie Radcliff, Office Clerk, were present.

The purpose of this special meeting was to review, amend and approve Requisition # 7, Change Order # 1 to Contract 3, sign substantial completion to Mid Atlantic Storage, Change Order #4 to contract 1 for the installation of the PRV for the Rest Area and other personnel, legal, financial and property matters.

Mrs. Batten presented Requisition # 7 from Cerrone Associates to the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project. The total amount of Requisition # 7 is \$312,703.83. Mr. Radabaugh made a motion to approve Requisition # 7 as submitted. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed Requisition # 7.

Mrs. Batten presented Change Order # 1 to Contract #3 - Mid-Atlantic Storage Systems, Inc. This Change Order is for the elimination of the gauge board from the Windy Water Storage Tank and the addition of an altitude gauge to the control pit. The total amount of Change Order # 1 to Contract #3 is a decrease of \$2,032.05. Mr. Radabaugh made a motion to approve Change Order # 1 to Contract 3 as presented. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed Change Order # 1 to Contract 3.

Mrs. Batten presented Change Order # 4 to Contract #1 - Stonegate Construction, Inc. This Change Order is for the installation of the PRV for the Rest Area Waterline. The total amount of this Change Order is \$4,437.00. Mr. Radabaugh made a motion to approve Change Order # 4 to Contract #1 as presented. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed Change Order # 4 to Contract #1.

Mrs. Batten presented the Certificate of Substantial Completion to Mid Atlantic Storage Systems, Inc., for the Windy Water Storage Tank on the Sycamore Run, Stephens Fork, Limestone, Windy Water Extension Project. Mr. Radabaugh made a motion authorizing Mr. Stewart to sign the Certificate of Substantial Completion to Mid Atlantic Storage Systems, Inc. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed the Certificate of Substantial Completion.

The District received a fax from Cerrone Associates, Inc., informing the Board to extend the water line on Conger Ridge would be \$71,000.00. There was no action taken on this matter.

MINERAL WELLS PUBLIC SERVICE DISTRICT  
MINUTES - DECEMBER 9, 2004  
PAGE 2

Mr. Brabham reported on the following.

Contract 1 - There is less than 1000' of 2" line to be installed on Dove Creek. Once this line is completed, a substantial completion can be done on this contract. The South bound rest area can then be switched to the new line and the I-77 crossing will be completed.

Contract 2A - Booster has been set and inside plumbing has been started. All water line and water taps have been installed, except for a portion of 2" line on Gates Ridge which is in rock.


Contract 2B - Waiting on water. They will be setting PRV Vaults next week. There are a few taps that are left to be installed. There will be an extra bore at Ballard's PRV site. It had to be moved.

Change Order - Slate Camp has not been started. Manning visited with Katy Mallory on Monday of this week to discuss the possibility of getting to paint one of the Mineral Wells Hill Water Storage Tank and the Bogal Ridge Water Storage Tank as well as purchasing radio read units for the new project from funds remaining in the project.

All business having been discussed, Mr. Lett made a motion that the meeting be adjourned. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart adjourned the meeting at 2:45 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service board of the Mineral Wells Public Service district, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.

  
\_\_\_\_\_  
James R. Lett, Secretary of the Public Service Board of the  
Mineral Wells Public Service District, Mineral Wells, West  
Virginia