

MINUTES OF A REGULAR MONTHLY BOARD
MEETING OF THE PUBLIC SERVICE DISTRICT
BOARD OF THE MINERAL WELLS PUBLIC
SERVICE DISTRICT HELD THURSDAY, JUNE
16, 2005 AT 5:00 P.M. IN THE DISTRICT'S
OFFICE LOCATED AT MINERAL WELLS, WEST
VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. Roy L. Radabaugh, Treasurer; James R. Lett, Secretary; Russell Hanna, Operations Manager; William Byers, Operations Technician; Margaret Batten, Office Manager; and Nellie Radcliff, Office Clerk were present.

The first order of business was the reading of the Minutes of the May 19, 2005, Regular Board Meeting. Mr. Lett made a motion to approve the Minutes as read. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the Regular Board Meeting of May 19, 2005.

Mr. Lett read and made a motion to approve the Minutes of the Special Meeting of June 9, 2005. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the June 9, 2005 Special Meeting.

Mrs. Batten presented Requisition No. 15 for the Sycamore, Stephens Fork, Limestone Ridge Water Project in the amount of \$111,490.09. Mr. Radabaugh made a motion to approve Requisition No. 15 as presented. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed Requisition No. 15.

Mr. Radabaugh made a motion to approve the Financial Statement dated May 31, 2005, for All Finances Revenue Fund (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated May 31, 2005, for Water Revenue Fund Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated May 31, 2005, for Sewer Revenue Fund Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve check number 1037 written on the Water Revenue Checking Account and check number 35001 thru check number 35078 written on the Consolidated -Water Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve check number 35079 thru 35086 written June 16, 2005,

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on the Consolidate-Water Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve check number 31129 thru 31130 written on the Sewer Revenue Checking Account and check number 35000 thru 35074 written on the Consolidated-Sewer Revenue Checking Account between May 20, 2005 - June 15, 2005 (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve check number 35080 thru 35086 written June 16, 2005, on the Consolidated-Sewer Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve Payroll check number 1510 thru 1525 written on the Consolidated Payroll Account between May 20, 2005-June 16, 2005 (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Batten presented the following letters for discussion.

Letter 45 - Letter dated May 27, 2005, to Charles Stewart from Virginia Mc Donald, Rural Development Specialist, Rural Utilities Service, stating that funds in the amount of \$19,000.00 will be deposited into the Stephens Fork Water Construction Account at WesBanco Bank, Inc. on June 1, 2005. The District is authorized to use these funds to pay the first year's interest on Loan No. 91-09. It also states that monthly principal and interest payments in the amount of \$3,518.00 will begin on July 17, 2005.

Letter 77 - Fax dated June 8, 2005, from Claywood Park Public Service District announcing the retirement of Jack Beck and inviting everyone to a lunch being held in his honor on June 30, 2005, starting at 12 noon at the Claywood Office.

Letter 80 - Letter dated June 8, 2005, to Margaret Batten from Dale Meadows, Permit Supervisor, West Virginia Division of Highways, reducing the District's Construction Bond on Permit 3-04-243 for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project from \$100,000.00 to \$10,000.00. This letter was also received by fax on June 8, 2005.

Letter 90 - Memorandum dated June 9, 2005, to Benefits Coordinator from Joe Estep, Premium Accounts Supervisor, West Virginia Public Employees Insurance Agency, stating that all groups expect Non State Agencies will remain under the 2005 Rate Structure until at lease December 31, 2005. Non State Agencies will be under the 2006 Rate Structure beginning July 1, 2005.

Letter 131 - Letter dated June 16, 2005, to Charles Stewart, Chairman, Mineral Wells Public Service

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District, from Margaret Batten, Office Manager, rendering her resignation due to retirement effective on August 31, 2005. Mr. Radabaugh made a motion to accept Mrs. Batten's letter of resignation as presented with great reluctance because of her great job performance throughout the 34 years of service. Her job performance has been quite exemplary over the years. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion that Mrs. Church who is now Assistant Office Manager be promoted to Office Manager with a pay increase at the time Mrs. Batten retires. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion that an ad be placed in the Parkersburg News and Sentinel to run from Friday thru Sunday July 1, 2005 - July 3, 2005, for an Office Clerk with applications being accepted until the close of business on July 11, 2005. Applications will be scanned by Mrs. Batten and Mrs. Church and hopefully have a potential applicant or applicants to be interviewed by the July 21st Board Meeting. Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Batten brought it to the Boards attention that it was time to discuss the pay raise they usually give the employees. Mr. Radabaugh made a motion that each employee receive a .35 cent per hour effective July 1, 2005. Mr. Metz is to receive the .35 cents now and he will receive his \$1.00 per hour increase, if his work is satisfactory, at the end of his probation period. Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Batten reported that the Special Meeting for July will need to be July 12, 2005 instead of July 14, 2005.

Mr. Hanna reported on various items that the District has been involved in.

Mr. Bartley has moved the water line that was in the middle of Mr. Hogsett's driveway.

The feed and seeding has been completed at the Sams Creek Church water and sewer line relocation area that had to be done because of the mud slide.

There has been no new development at this time concerning the trailer court that was being discussed in the Oakbook area.

Mr. Hanna spoke with the District's engineer concerning the firm that was interested in developing the area above the Woodridge Golf Course. It would require a tank and booster equipment to supply water to that area.

The District's insurance company paid for new carpet at the Lewis Wheaton residence. Our sewer

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had backed up into their basement. We should be reimbursed for the \$1,300.00 that we paid for having the carpet cleaned.

The relocation of the Districts water and sewer lines has been completed by the Department of Highways.

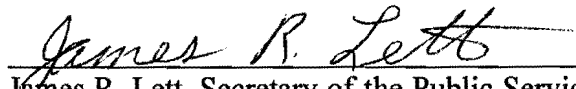
Browns Ridge water line has been pressure tested and chlorinated. Providence Road water line test failed, but has been re-flushed and retested and the District is waiting on the results.

The last item to report on is the acquiring of a right-of-way from the Victory Assembly of God. It will let the District get into a grinder pump that has to be pumped and repaired quite often. The legal work has been started on acquiring this right-of-way.

All business having been discussed, Mr. Lett made a motion that the meeting be adjourned. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart adjourned the meeting at 6:50 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells public Service District, Mineral Wells, West
Virginia

The

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
MAY 31, 2005**

CHECKING ACCOUNTS

Water Revenue Fund Checking Account		
WesBanco Bank	\$ 15,219.20	
Sewer Revenue Fund Checking Account		
WesBanco Bank	45,347.74	
Stephens Fork Water Extension Construction Checking		
WesBanco Bank	<u>205.93</u>	
TOTAL IN CHECKING ACCOUNTS:		\$ 60,772.87

WATER ACCOUNTS

Depreciation Reserve Account		
WesBanco Bank	\$13,000.00	
Revenue Reserve Account		
WesBanco Bank	26,000.00	
Revenue Reserve Account-Sams Creek/Chesterville		
WesBanco Bank	22,406.74	
Revenue Reserve Account-Rockport		
WesBanco Bank	7,394.46	
Depreciation Reserve Account-Rockport		
WesBanco Bank	7,394.65	
Revenue Reserve Account-Water Improvement		
WesBanco Bank	22,226.44	
Depreciation Reserve Account-Water Improvement		
WesBanco Bank	22,228.79	
Sycamore Run-Limestone Tap Fees,		
WesBanco Bank	33,487.15	
Sycamore Run-Limestone Security Deposits		
WesBanco Bank	15,917.10	
Security Deposit Account		
WesBanco Bank	<u>23,942.48</u>	
TOTAL IN WATER ACCOUNTS:		\$193,997.81

SEWER ACCOUNTS

Repair and Replacement Account		
WesBanco Bank	\$94,347.42	
Reserve for Grinder Pump Maintenance		
Prime Rate Money Market-WesBanco Bank	31,225.81	
Security Deposit Account		
WesBanco Bank	<u>21,889.99</u>	
TOTAL IN SEWER ACCOUNTS:		\$147,463.22
TOTAL ALL FINANCES, MAY 31, 2005		\$402,233.90

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
WATER REVENUE FUND CHECKING ACCOUNT
MAY 31, 2005**

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, APRIL 30, 2005** **\$ 410.49**

RECEIPTS:

Water Sales	\$54,266.94
Water Buffalo Sales	674.00
Reconnection Fees	120.00
Tap Fees	5,700.00
James Tenney Extension	1,362.97
Sycamore Security Deposits Refund	102.71
Sycamore Tap Fee Refunds	200.00
Reggie Grimmitt-Meters	85.00
Cutlip Warner Development-Easement	75.00
Municipal Bond Withdrawal	22,779.55
WesBanco Depreciation Reserve Transfer	4,394.23
Security Deposit Refunds	<u>400.90</u>

TOTAL RECEIPTS: **\$90,161.30**

TOTAL CASH AVAILABLE: **\$90,571.79**

EXPENDITURES:

Municipal Bond Commission	\$ 1,592.00
Rural Economic & Development	13,365.00
USDA-Rural Development	5,252.00
WesBanco Bank-Parkersburg	334.00
WesBanco Bank-Parkersburg	1,004.00
WesBanco Bank-Parkersburg	4,347.60
WesBanco Bank-Parkersburg	314.00
Salaries	9,471.61
Commissioner's Salaries	300.00
WV Public Employees Retirement System	2,198.71
WV State Tax Department	753.92
WV Public Employees Insurance Agency	1,695.33
U S Postal Service	249.37
AT&T State Calling Service	6.34
Miss Utility of WV Inc.	22.87
Telepage Communications Systems	8.95
Cintas	137.56
BP Credit Card Company	446.91

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Mineral Wells Public Service District	235.48
Claywood Park Public Service District	14,895.72
Cutlip-Warner Development Company	7,680.00
Conner Cleaning Service	109.00
Verizon	116.96
Dominion Hope	68.11
Hardman Supply Company	53.28
Allegheny Power	275.76
Parkersburg Office Supply	70.70
Westco Internet	11.25
Fasteners & Supply	42.75
Midwest Pipe & Supply	1,838.94
C. I. Thornburg Co.	1,471.66
Hughes Supply, Inc.	2,869.94
Miller Communications	15.00
Bill Bailey Insurance	25.00
Parkersburg Sentinel Co.	132.37
Bosley Rental & Supply, Inc.	143.10
Lionel & Garnet Thomas	151.37
Water Environmental Testing	567.00
Ohio Valley Muffler & Brake	20.94
Signs & More In 24	17.50
Steve Nestor	22.76
Charles Dobbins	50.13
Mary Vaught	50.12
Dawn McVey	17.57
Elona Randolph	50.12
Hall's Backhoe Service	980.00
WV DEP	1,550.00
Wirt County Clerk	12.00
AZ Commercial	17.90
ADT Security Services	48.42
Action Answering Service Plus	37.33
Danny & Linda Burton	151.34
Cingular	<u>52.90</u>
TOTAL EXPENDITURES:	\$75,352.59

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT,
WESBANCO BANK, MAY 31, 2005** **\$15,219.20**

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
SEWER REVENUE FUND CHECKING ACCOUNT
MAY 31, 2005**

**BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, APRIL 30, 2005** **\$ 39,878.24**

RECEIPTS:

Sewer Sales	\$53,050.97
Reconnect Fees	20.00
Tap Fees	1,200.00
Cutlip-Warner Development-Easement	75.00
Sale of 1996 GMC Truck	2,800.00
Security Deposit Refund	<u>402.70</u>

TOTAL RECEIPTS: **\$57,548.67**

TOTAL CASH AVAILABLE: **\$ 97,426.91**

EXPENDITURES:

Municipal Bond Commission	\$19,351.63
WesBanco Bank-Parkersburg	1,624.39
WesBanco Bank-Parkersburg	3,830.09
Salaries	7,721.20
Commissioners' Salaries	300.00
WV Public Employees Insurance Agency	1,576.05
WV Public Employees Retirement System	1,839.92
WV Dept. of Tax & Revenue	678.08
U. S. Postal Service	249.37
AT&T - State Calling Service	6.34
Action Answering Service Plus	37.32
Miss Utility of WV Inc.	22.88
Telepage Communications System	8.95
Water Environmental Testing	242.00
Conner Cleaning Service	179.00
Cintas	137.54
Verizon	555.11
Allegheny Power	4,558.12
BP Credit Card Center	446.91
Mineral Wells Public Service District	230.64
Parkersburg Office Supply	70.73
Signs and More in 24	17.50
Dominion Hope	68.12
AZ Commercial	17.90
Bulletin Board	35.00
Cingular	52.90

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT-SEWER-MAY 31, 2005
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Cutlip Warner Development Co.	945.00
ADT Security Services	48.42
Westco Internet	11.25
Miller Communications, Inc.	15.00
Resa V	25.00
Danny's Lawn Service	600.00
Ohio Valley Muffler & Brakes	20.96
State Electric Supply Company	65.45
C. I. Thornburg Co., Inc.	1,558.00
Parkersburg Sentinel Co.	595.24
Fasteners & Supply, Inc.	758.25
Midwest Pipe & Supply	655.50
Hughes Supply, Inc.	1,260.24
New Way Carpet Cleaning	1,243.30
Mid Ohio Valley Medical	65.00
Secretary of State	52.00
Tiffany Reinhart	4.35
Steve Nestor	24.69
Charles R. Dobbins	50.13
Mary C. Vaught	50.12
Elona Randolph	50.12
Dawn McVey	16.15
Bill Bailey Insurance	25.00
Hardman Supply Company	<u>82.31</u>

TOTAL EXPENDITURES:

\$52,079.17

**BALANCE IN SEWER FUND CHECKING ACCOUNT
WESBANCO BANK, MAY 31, 2005**

\$ 45,347.74

VENDOR CHECKS REPORT

** BANK: 1 131 200 00, FUND: WATER FUND **

** BEGINNING DATE: 5/20/05 - ENDING DATE: 6/16/05 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
1 131 200 00	CHECKING ACCOUNT WESBANCO BANK					
1,951	SECRETARY OF STATE OF WV	5/24/05	56408	5/24/05	.00	1
2,101	U S POSTAL SERVICE	5/24/05	56410	5/24/05	50.37	1,029
	CHECKING ACCOUNT WESBANCO BANK				50.37	2 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 5/20/05 - ENDING DATE: 6/15/05 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT	VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00 CONSOLIDATED BANK ACCOUNT							
	360	CUTLIP-WARNER DEVELOPMENT CO	5/25/05	56507	5/25/05	4,800.00	35,001
							** ERROR **
	486	STEVE NESTOR	5/25/05	56510	5/25/05	20.97	35,003
	486	CHARLES R DOBBINS	5/25/05	56511	5/25/05	50.13	35,004
	486	MARY C VAUGHT	5/25/05	56512	5/25/05	50.12	35,005
	486	ELONA RANDOLPH	5/25/05	56513	5/25/05	50.12	35,006
	486	DAWN MC VEY	5/25/05	56514	5/25/05	17.57	35,007
	1,302	MINERAL WELLS PSD	5/25/05	56515	5/25/05	161.87	35,008
	1,901	SIGNS & MORE IN 24	5/25/05	56520	5/25/05	17.50	35,009
	486	STEVE NESTOR	5/26/05	56565	5/26/05	1.79	35,010
	880	HALL'S BACKHOE SERVICE LLC	5/26/05	56571	5/26/05	980.00	35,011
	2,319	WV DEP	5/26/05	56594	5/26/05	1,550.00	35,012
	2,391	WIRT COUNTY CLERK	5/26/05	56595	5/26/05	12.00	35,013
	106	ALLEGHENY POWER	5/27/05	56731	5/31/05	275.76	35,014
	1,204	JAMES R. LETT	5/27/05	56743	5/31/05	100.00	35,015
	1,806	ROY L RADABAUGH	5/27/05	56753	5/31/05	100.00	35,017
	1,912	CHARLES M. STEWART	5/27/05	56758	5/31/05	100.00	35,018
	2,313	WESBANCO BANK-PARKERSBURG	5/27/05	56767	5/31/05	1,897.09	35,019
	2,314	WV DEPT OF TAX & REVENUE	5/27/05	56769	5/31/05	753.92	35,020
	2,315	WV PUBLIC EMPLOYEES RETIREMENT	5/27/05	56770	5/31/05	2,198.71	35,021
	133	AZ COMMERCIAL	5/31/05	56928	5/31/05	17.90	35,022
	145	ADT SECURITY SERVICES	5/31/05	56929	5/31/05	48.42	35,023
	153	ACTION ANSWERING SERVICE PLUS	5/31/05	56930	5/31/05	37.33	35,024
	360	CUTLIP-WARNER DEVELOPMENT CO	5/31/05	56932	5/31/05	2,880.00	35,025
	438	DOMINION HOPE	5/31/05	56938	5/31/05	68.11	35,027
	486	DANNY & LINDA BURTON	5/31/05	56939	5/31/05	151.34	35,028
	832	HARDMAN SUPPLY COMPANY	5/31/05	56940	5/31/05	53.28	35,029
	1,311	MIDWEST PIPE & SUPPLY	5/31/05	56948	5/31/05	448.51	35,030
	1,500	OHIO VALLEY MUFFLER & BRAKE	5/31/05	56949	5/31/05	10.47	35,031
	1,604	PARKERSBURG OFFICE SUPPLY	5/31/05	56950	5/31/05	70.70	35,032
	1,843	CINTAS	5/31/05	56958	5/31/05	115.71	35,033
	2,005	C I THORNBURG	5/31/05	56963	5/31/05	805.77	35,035
	2,205	VERIZON	5/31/05	56972	5/31/05	116.96	35,037
	2,307	HUGHES SUPPLY, INC.	5/31/05	56973	5/31/05	604.15	35,038
	2,338	WESBANCO-WATER RES-SAMS-CV	5/31/05	56975	5/31/05	314.00	35,039
	2,339	WESTCO INTERNET	5/31/05	56976	5/31/05	11.25	35,040
	2,106	USDA-RURAL DEVELOPMENT	5/31/05	56988	5/31/05	3,325.00	35,041
	1,805	RURAL DEVELOPMENT ADMN.	5/31/05	57013	5/31/05	2,112.00	35,042
	1,843	CINTAS	5/31/05	57014	5/31/05	21.85	35,043
	2,103	USDA-RURAL DEVELOPMENT	5/31/05	57015	5/31/05	3,140.00	35,044
	314	CINGULAR	5/31/05	57027	5/31/05	52.90	35,045
	2,107	USDA-RURAL DEVELOPMENT	5/31/05	57061	5/31/05	10,040.00	35,046

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 5/20/05 - ENDING DATE: 6/15/05 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

3 101 000 00 CONSOLIDATED BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
486	BARRY W WILSON	6/08/05	57172	6/08/05	15.26	35,047
1,302	MINERAL WELLS PSD	6/08/05	57176	6/08/05	34.82	35,048
309	CLAYWOOD PARK PSD	6/08/05	57214	6/08/05	14,710.03	35,049
360	CUTLIP-WARNER DEVELOPMENT CO	6/09/05	57238	6/09/05	957.70	35,050
360	CUTLIP-WARNER DEVELOPMENT CO	6/09/05	57245	6/09/05	957.70	35,050 VOID
2,101	U S POSTAL SERVICE	6/09/05	57252	6/09/05	37.49	35,051
486	TERESIA L FOUGHT	6/10/05	57288	6/10/05	151.33	35,052
486	PHILLIP BRUMFIELD	6/10/05	57289	6/10/05	151.34	35,053
486	CARL COFFMAN ESTATE	6/10/05	57290	6/10/05	151.54	35,054
100	APPALACHIAN SOFTWARE INC	6/14/05	57389	6/15/05	613.30	35,055
124	AT&T - STATE CALLING SERVICE	6/14/05	57390	6/15/05	6.67	35,056
202	BIG MAC PRINTING	6/14/05	57393	6/15/05	32.89	35,058
600	FASTENERS & SUPPLY INC	6/14/05	57395	6/15/05	37.50	35,059
840	HAUL AWAY TRASH L.L.C.	6/14/05	57396	6/15/05	16.25	35,060
1,304	MILLER COMMUNICATIONS	6/14/05	57401	6/15/05	15.00	35,062
1,307	MUNICIPAL BOND COMMISSION	6/14/05	57403	6/15/05	1,592.00	35,063
1,311	MIDWEST PIPE & SUPPLY	6/14/05	57410	6/15/05	530.43	35,064
1,311	MIDWEST PIPE & SUPPLY	6/15/05	57452	6/15/05	530.43	35,064 VOID
2,039	TELEPAGE COMMUNICATIONS SYSTEM	6/14/05	57413	6/15/05	8.95	35,067
2,106	USDA-RURAL DEVELOPMENT	6/14/05	57414	6/15/05	3,325.00	35,068
2,107	USDA-RURAL DEVELOPMENT	6/14/05	57415	6/15/05	10,040.00	35,069
2,306	WATER ENVIRONMENTAL TESTING	6/14/05	57416	6/15/05	81.00	35,070
2,307	HUGHES SUPPLY, INC.	6/14/05	57418	6/15/05	426.92	35,071
2,308	WV PUBLIC EMPLOYEES INS AGENCY	6/14/05	57419	6/15/05	1,468.60	35,072
2,313	WESBANCO BANK-PARKERSBURG	6/14/05	57421	6/15/05	1,613.72	35,074
2,373	WESBANCO BANK-PARKERSBURG	6/14/05	57423	6/15/05	167.00	35,075
2,374	WESBANCO BANK-PARKERSBURG	6/14/05	57424	6/15/05	167.00	35,076
2,375	WESBANCO BANK-PARKERSBURG	6/14/05	57425	6/15/05	502.00	35,077
2,376	WESBANCO BANK-PARKERSBURG	6/14/05	57426	6/15/05	502.00	35,078
CONSOLIDATED BANK ACCOUNT					73,450.81	66 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 6/16/05 - ENDING DATE: 6/16/05 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00 CONSOLIDATED BANK ACCOUNT						
224	BILL BAILEY INSURANCE AGENCY	6/16/05	57528	6/16/05	100.00	35,079
369	CONNER CLEANING SERVICE	6/16/05	57530	6/16/05	109.00	35,080
1,302	MINERAL WELLS PSD	6/16/05	57534	6/16/05	25.08	35,081
1,311	MIDWEST PIPE & SUPPLY	6/16/05	57535	6/16/05	.00	35,082
1,500	OHIO VALLEY MUFFLER & BRAKE	6/16/05	57538	6/16/05	10.47	35,083
1,635	PARKERSBURG LOCK SERVICE	6/16/05	57539	6/16/05	53.70	35,084
2,101	U S POSTAL SERVICE	6/16/05	57555	6/16/05	144.92	35,085
2,320	WV RURAL WATER ASSOCIATION	6/16/05	57569	6/16/05	50.00	35,086
CONSOLIDATED BANK ACCOUNT					493.17	8 *

VENDOR CHECKS REPORT

** BANK: 2 120 200 00, FUND: SEWER FUND **

** BEGINNING DATE: 5/20/05 - ENDING DATE: 6/16/05 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
2 120 200 00	CHECKING ACCT-WESBANCO BANK					
1,951	SECRETARY OF STATE OF WV	5/24/05	56400	5/24/05	52.00	31,129
2,101	U S POSTAL SERVICE	5/24/05	56401	5/24/05	50.37	31,130
	CHECKING ACCT-WESBANCO BANK				102.37	2 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 5/20/05 - ENDING DATE: 6/15/05 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
106	ALLEGHENY POWER	5/25/05	56503	5/25/05	1,457.19	35,000
						** ERROR **
486	TIFFANY REINHART	5/25/05	56509	5/25/05	4.35	35,002
486	STEVE NESTOR	5/25/05	56510	5/25/05	22.94	35,003
486	CHARLES R DOBBINS	5/25/05	56511	5/25/05	50.13	35,004
486	MARY C VAUGHT	5/25/05	56512	5/25/05	50.12	35,005
486	ELONA RANDOLPH	5/25/05	56513	5/25/05	50.12	35,006
486	DAWN MC VEY	5/25/05	56514	5/25/05	16.15	35,007
1,302	MINERAL WELLS PSD	5/25/05	56515	5/25/05	157.02	35,008
1,901	SIGNS & MORE IN 24	5/25/05	56520	5/25/05	17.50	35,009
486	STEVE NESTOR	5/26/05	56565	5/26/05	1.75	35,010
106	ALLEGHENY POWER	5/27/05	56731	5/31/05	3,100.93	35,014
1,204	JAMES R. LETT	5/27/05	56743	5/31/05	100.00	35,015
1,600	PARKERSBURG SENTINEL CO	5/27/05	56746	5/31/05	231.43	35,016
1,806	ROY L RADABAUGH	5/27/05	56753	5/31/05	100.00	35,017
1,912	CHARLES M. STEWART	5/27/05	56758	5/31/05	100.00	35,018
2,313	WESBANCO BANK-PARKERSBURG	5/27/05	56767	5/31/05	1,389.01	35,019
2,314	WV DEPT OF TAX & REVENUE	5/27/05	56769	5/31/05	678.08	35,020
2,315	WV PUBLIC EMPLOYEES RETIREMENT	5/27/05	56770	5/31/05	1,839.92	35,021
133	AZ COMMERCIAL	5/31/05	56928	5/31/05	17.90	35,022
145	ADT SECURITY SERVICES	5/31/05	56929	5/31/05	48.42	35,023
153	ACTION ANSWERING SERVICE PLUS	5/31/05	56930	5/31/05	37.32	35,024
360	CUTLIP-WARNER DEVELOPMENT CO	5/31/05	56932	5/31/05	945.00	35,025
402	DANNY'S LAWN SERVICE	5/31/05	56937	5/31/05	300.00	35,026
438	DOMINION HOPE	5/31/05	56938	5/31/05	68.12	35,027
832	HARDMAN SUPPLY COMPANY	5/31/05	56940	5/31/05	82.31	35,029
1,500	OHIO VALLEY MUFFLER & BRAKE	5/31/05	56949	5/31/05	10.48	35,031
1,604	PARKERSBURG OFFICE SUPPLY	5/31/05	56950	5/31/05	70.73	35,032
1,843	CINTAS	5/31/05	56958	5/31/05	115.69	35,033
1,908	STATE ELECTRIC SUPPLY CO INC	5/31/05	56962	5/31/05	65.45	35,034
2,005	C I THORNBURG	5/31/05	56963	5/31/05	1,124.50	35,035
2,205	VERIZON	5/31/05	56971	5/31/05	35.14	35,036
2,205	VERIZON	5/31/05	56972	5/31/05	519.97	35,037
2,339	WESTCO INTERNET	5/31/05	56976	5/31/05	11.25	35,040
1,843	CINTAS	5/31/05	57014	5/31/05	21.85	35,043
314	CINGULAR	5/31/05	57027	5/31/05	52.90	35,045
486	BARRY W WILSON	6/08/05	57172	6/08/05	16.88	35,047
1,302	MINERAL WELLS PSD	6/08/05	57176	6/08/05	33.20	35,048
2,101	U S POSTAL SERVICE	6/09/05	57252	6/09/05	37.49	35,051

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 5/20/05 - ENDING DATE: 6/15/05 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
100	APPALACHIAN SOFTWARE INC	6/14/05	57389	6/15/05	613.31	35,055
124	AT&T - STATE CALLING SERVICE	6/14/05	57390	6/15/05	6.68	35,056
133	AZ COMMERCIAL	6/14/05	57391	6/15/05	61.17	35,057
202	BIG MAC PRINTING	6/14/05	57393	6/15/05	32.89	35,058
600	FASTENERS & SUPPLY INC	6/14/05	57395	6/15/05	577.50	35,059
840	HAUL AWAY TRASH L.L.C.	6/14/05	57396	6/15/05	16.25	35,060
1,302	MINERAL WELLS PSD	6/14/05	57400	6/15/05	5,000.00	35,061
1,304	MILLER COMMUNICATIONS	6/14/05	57401	6/15/05	76.00	35,062
1,307	MUNICIPAL BOND COMMISSION	6/14/05	57403	6/15/05	19,351.63	35,063
1,364	MATHENY MOTOR TRUCK CO. DBA	6/14/05	57411	6/15/05	36.57	35,065
2,005	C I THORNBERG	6/14/05	57412	6/15/05	509.50	35,066
2,039	TELEPAGE COMMUNICATIONS SYSTEM	6/14/05	57413	6/15/05	8.95	35,067
2,306	WATER ENVIRONMENTAL TESTING	6/14/05	57416	6/15/05	185.00	35,070
2,308	WV PUBLIC EMPLOYEES INS AGENCY	6/14/05	57419	6/15/05	1,068.14	35,072
2,312	WESBANCO BANK-PARKERSBURG	6/14/05	57420	6/15/05	1,298.72	35,073
2,313	WESBANCO BANK-PARKERSBURG	6/14/05	57421	6/15/05	1,542.39	35,074
	CONSOLIDATED BANK ACCOUNT				43,365.94	54 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 6/16/05 - ENDING DATE: 6/16/05 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

UNK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
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101 000 00 CONSOLIDATED BANK ACCOUNT

369	CONNER CLEANING SERVICE	6/16/05	57530	6/16/05	179.00	35,080
1,302	MINERAL WELLS PSD	6/16/05	57534	6/16/05	23.25	35,081
1,311	MIDWEST PIPE & SUPPLY	6/16/05	57535	6/16/05	530.43	35,082
1,500	OHIO VALLEY MUFFLER & BRAKE	6/16/05	57538	6/16/05	10.48	35,083
2,101	U S POSTAL SERVICE	6/16/05	57555	6/16/05	144.93	35,085
2,320	WV RURAL WATER ASSOCIATION	6/16/05	57569	6/16/05	50.00	35,086

CONSOLIDATED BANK ACCOUNT					938.09	6 *
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**MINERAL WELLS PUBLIC SERVICE DISTRICT
PAYROLL CHECKS
CONSOLIDATED REVENUE FUND CHECKING ACCOUNT
MAY 20, 2005 - JUNE 16, 2005**

CHECK NO.

1510 Todd R. Anderson	\$ 768.92
1511 Margaret J. Batten	1,103.22
1512 Dennis R. Brown	697.26
1513 William H. Byers, Jr.	981.04
1514 Linda K. Church	996.75
1515 Russell P. Hanna	1,326.22
1516 Brian Wayne Metz	694.88
1517 Nellie B. Radcliff	898.21
1518 Todd R. Anderson	781.83
1519 Margaret J. Batten	993.27
1520 Dennis R. Brown	668.50
1521 William H. Byers, Jr.	971.90
1522 Linda K. Church	910.40
1523 Russell P. Hanna	1,255.58
1524 Brian Wayne Metz	599.12
1525 Nellie B. Radcliff	787.37

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
MAY 20, 2005 - JUNE 16, 2005**

1. **West Virginia Rural Water Association INFRASTRUCTURE COUNCIL REPORT NEWSLETTER**, a publication of the West Virginia Rural Water Association, dated June 9, 2005, Vol. 11, Issue 6.
2. Flyer from The WV Environmental Training Center containing a registration form for a class entitled "Establishing a Cross Connection Program" scheduled for July 20, 2005, at the Training Center in Ripley, WV.
3. Fax dated May 17, 2005, to Don, United Welding, Inc., from Margaret Batten enclosing a completed Status Inquiry for Contract 2-B of the Sycamore Run, Stephens Fork, Limestone Water Project.
4. USDA-FmHA Form 1924-12, Inspection Report dated May 17, 2005, and signed by Russell L. Henderson, Contract Specialist, for the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
5. **PIPELINE, News & Views From Bureau for Public Health**, a publication of the WV Department of Environmental Protection & Public Service Commission of WV, dated May-June 2005.
6. One copy each of certified payrolls from Stonegate Construction, Inc., for Contract No. 1 and Contract No. 2-A for the weeks beginning on April 17, 2005, and ending on May 14, 2005, for the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
7. Letter dated May 18, 2005, to Charles Stewart from Rosalie Brodersen, Program Manager, State Revolving Fund Program, West Virginia Department of Environmental Protection, stating that the District's annual audit report for FY 2004 has been reviewed for compliance with OMB Circular A-133 and the Single Audit Act and appears to have met the federal regulations.
8. Fax dated May 18, 2005, to Margaret Batten from Eric Gumm, USDA, Rural Development, stating that the following invoices have been approved for payment: Stonegate Construction, Inc (Contract 1) - \$6,640.35; Stonegate Construction, Inc. (Contract 2A) - \$9,133.76; United Welding, Inc., - \$21,007.40; Panhandle Pipe/Hughes Supply - \$36,480.00; Miller Communications - \$6,958.81; and Cerrone Associates,

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JUNE 16, 2005
PAGE 2**

Inc. - \$22,147.71.

9. Note to Payroll Clerk from Margo Perkins, West Virginia Public Employees Insurance Agency, stating that a Statement of Health must be completed by Brian Metz before he can be issued a life insurance policy in the amount of \$200,000.00.
10. Copy of a letter dated May 19, 2005, to the County Commission of Wood County from Charles Stewart and Roy Radabaugh requesting that James Lett be reappointed to serve another six year term on the Public Service Board of the Mineral Wells Public Service District.
11. Fax dated May 19, 2005, to Margaret Batten from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., enclosing a copy of the Certificate of Substantial Completion for United Welding, Inc., - Contract 2-B of the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
12. Fax dated May 19, 2005, to Margaret Batten from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., enclosing a completed Bond Status Inquiry Form for United Welding.
13. Fax dated May 19, 2005, to Mr. Bill Hnat, Century Surety Underwriters, from Margaret Batten containing a letter dated May 19, 2005, to Mr. Hnat from Mrs. Batten enclosing a completed Contract Bond Status Query for United Welding for Contract 2-B of the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
14. Letter dated May 20, 2005, to Charles Stewart from Virginia McDonald, Rural Development Specialist, Rural Development Service, stating that the following invoices have been approved for payment: Stonegate Construction, Inc., (Contract 1) - \$6,640.25; Stonegate Construction, Inc. (Contract 2-A - \$9,133.76; United Welding, Inc. - \$21,007.40; Panhandle Pipe/Hughes Supply - \$36,480.00; Miller Communications - \$6,958.81; and Cerrone Associates, Inc., - \$22,147.71.
15. Copy of a letter dated May 20, 2005, to Randall Cole, Cerrone Associates, Inc., from Margaret Batten enclosing six signed copies of Change Order No. 4 to Contract 2-B to United Welding for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JUNE 16, 2005
PAGE 3**

16. Copy of a letter dated May 20, 2005, to Karen Hiehle, Stonegate Construction, Inc., from Margaret Batten enclosing District check no. 1059 in the amount of \$6,640.35 for Contract No. 1 and District check no. 1060 in the amount of \$9,133.76 for Contract No. 2-A as payment of the amounts shown on Requisition No. 13 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
17. Copy of a letter dated May 20, 2005, to United Welding, Inc., from Margaret Batten enclosing District check no. 1061 in the amount of \$21,007.40 for Contract No. 2-B as payment for the amount billed on Requisition No. 13 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
18. Copy of a letter dated May 20, 2005, to Manning Frymier, P.E., Cerrone Associates, Inc., from Margaret Batten enclosing District check no. 1064 in the amount of \$22,147.71 for payment of the amount billed on Requisition No. 13 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
19. Copy of a letter dated May 20, 2005, to Mary Rader, Wood County Commission, from Margaret Batten enclosing an approved copy of the District's Public Service Board's April 21, 2005, Regular Board Meeting Minutes and an approved copy of its May 10, 2005, Special Board Meeting Minutes.
20. Copy of a letter dated May 20, 2005, to Randall Cole, Cerrone Associates, Inc., from Margaret Batten enclosing six signed copies of Change Order No. 4 to Contract 2-B for United Welding, Inc., as a part of the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
21. Copy of a letter dated May 20, 2005, to the Service Manager, CINTAS, from Linda Church enclosing an original and one pink copy of a signed Standard Uniform Rental Service Agreement for a period of thirty-six months for the District.
22. Letter of Transmittal dated May 20, 2005, to the Mineral Wells Public Service District from Jim Ruckman, P.S., Cerrone Associates, Inc., enclosing copies of completed complaint records for Lawrence Thompson, Eskey E. Hardbarger, and Mrs. Charles Detamore, customers on the

MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JUNE 16, 2005
PAGE 4

Sycamore Run, Stephens Fork, Limestone Ridge Water Project.

23. Copy of a letter dated May 20, 2005, to Virginia McDonald, Rural Development Specialist, Rural Utilities Service, from Margaret Batten enclosing three signed copies of Addendum No. 4 to the Engineering Agreement for the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
24. Copy of a letter dated May 20, 2005, to Kimberly McClead, Branch Manager, WesBanco Bank, Inc., from Virginia McDonald, Rural Development Specialist, Rural Utilities Service, containing a list of invoices that were approved for payment for Requisition No. 13 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
25. Copy of the letter dated May 23, 2005, to Dianne Wolfe, Legal Assistant, Bowles Rice McDavid Graff & Love; from Margaret Batten enclosing a copy of the District's letter dated May 19, 2005, to the County Commission of Wood County requesting that James Lett be reappointed to serve another six year term as a Commissioner on the District's Public Service Board.
26. Copy of a letter dated May 23, 2005, to Randall Cole, Cerrone Associates, Inc., from Margaret Batten enclosing a copy of the District's letter to Virginia McDonald, Rural Utilities Service, containing a copy of Addendum No. 4 to the Engineering Agreement for the Sycamore Run, Stephens Fork, and Limestone Ridge Water Project.
27. Copy of a letter dated May 23, 2005, to Randall Cole, Cerrone Associates, Inc., from Margaret Batten enclosing six signed copies of the Certificate of Substantial Completion to United Welding for Contract 2-B of the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
28. Copy of a letter dated May 23, 2005, to Matthew W. Warner & Larry R. Cutlip, Cutlip-Warner Development Co., Inc., from Russell P. Hanna, Operations Manager, containing all the information and documents necessary to install a water main extension to serve Imperial Point and Crown Manor Subdivisions.
29. Copy of a letter dated May 23, 2005, to Matthew W. Warner & Larry R.

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JUNE 16, 2005
PAGE 5**

Cutlip, Cutlip-Warner Development Co., Inc., from Russell P. Hanna, Operations Manager, containing all the information and documents necessary to install a sewer main extension to serve Imperial Point and Crown Manor Subdivisions.

30. Letter dated May 23, 2005, to Russ Hanna, from James R. Ruckman, P.S., Cerrone Associates, Inc., enclosing executed easement document #2-09-06 from David L. Todd and Sandra C. Todd for the Sycamore Run, Stephens Fork, Limestone Ridge Water Project. A Chain of Custody Form for the document was also enclosed.
31. Copy of a letter dated May 24, 2005, to the WV Public Employees Insurance Agency from Linda Church enclosing a completed Evidence of Insurability Application for Coverage and a completed Optional Life Insurance and Dependent Life Insurance Enrollment Form for \$200,000 of life insurance for Brian W. Metz.
32. Fax dated May 24, 2005, to Tim Kelley, Cerrone Associates, Inc., from Jim Ruckman, P.S., Cerrone Associates, Inc., containing the Substantial Completion Inspection Punch List for Contract #2-A of the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
33. Copy of a letter dated May 24, 2005, to Miller Communications from Margaret Batten enclosing District Check No. 1063 in the amount of \$6,958.81 as payment for charges billed on Requisition No. 13 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
34. Copy of a letter dated May 25, 2005, to Betty L. Patrick, from Margaret Batten enclosing a copy of her signed Water User Agreement for water service at Route 1, Box 79, Elizabeth, WV, and a copy of the signed Water User Agreement for Sandra K. Simmons, for water service at Route 1, Box 80-B, Elizabeth, WV.
35. Copy of a completed Application For Appointment As A Notary Public, State of West Virginia dated May 25, 2005, for Russell P. Hanna.
36. Fax dated May 25, 2005, to Mark, Bosley Construction, from Russell Hanna containing a letter addressed To Whom It May Concern from Russell P. Hanna informing all parties involved with the sewer tap for

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JUNE 16, 2005
PAGE 6**

Tractor Supply Store located at Pettyville, WV, that the tap cannot be made directly into the manhole due to the fact that elevations are too close.

37. Letter dated May 25, 2005, to Charles M. Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., enclosing a fully signed copy of the Certificate of Substantial Completion to United Welding, Inc., for Contract 2-B of the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
38. Copy of correspondence instructions dated May 26, 2005, to the Wood County Clerk's Office enclosing for recordation two rights-of-way easements from Cutlip Warner Partnership for water and sewer lines in Imperial Pointe Subdivision and Crown Manor Subdivision.
39. Copy of a letter dated May 26, 2005, to Jackson County Clerk from Margaret Batten enclosing for recordation rights-of-way easements signed by Lionel and Garnet Thomas, Fred Johnson, and David and Sandra Todd for the Mineral Wells Public Service District.
40. Copy of a letter dated May 27, 2005, to the Wirt County Clerk from Margaret Batten enclosing two rights-of-way easements to be recorded along with District Check No. 35013 in the amount of \$12.00 to pay the recording fees.
41. Fax dated May 27, 2005, to Randall M. Cole, Project Administrator, Cerrone Associates, Inc., from Margaret Batten containing a copy of status query from Century Surety Underwriters for United Welding, Inc. for Contract 2-B of the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
42. Fax dated May 27, 2005, to Sara Boardman, Municipal Bond Commission, from Margaret Batten containing a copy of a letter dated May 27, 2005, to Ms. Boardman from Mrs. Batten requesting a refund of all surplus funds from the following accounts: MIW-W-1-69-X-W0-06, 69 Water Revenues; MIW-W-2-69-X-W0-06, 69 Water Reserves; and MIW-W-3-69-X-W0-06, 69 Water Depreciation.
43. Letter dated May 27, 2005, to the Mineral Wells Public Service District

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JUNE 16, 2005
PAGE 7**

from Sara Boardman, Executive Director, West Virginia Municipal Bond Commission stating that the District should receive within a week a State Warrant in the amount of \$22,779.55 from the District's 69 Water Revenue, Reserve, and Depreciation Accounts per a written request from Margaret Batten.

44. Letter dated May 27, 2005, to the District from Geert F. Bakker, Chief Utilities Manager, Water and Wastewater Division, Public Service Commission of West Virginia, stating that the District must certify the number of customers that it is serving on July 1. This certification must be received by the Commission no later than July 15.
45. ****Letter dated May 27, 2005, to Charles Stewart from Virginia McDonald, Rural Development Specialist, Rural Utilities Service, stating that funds in the amount of \$19,000.00 will be deposited into the Stephens Fork Water Construction Account at WesBanco Bank, Inc. on June 1, 2005. The District is authorized to use these funds to pay the first year's interest on Loan No. 91-09. It also states that monthly principal and interest payments in the amount of \$3,518.00 will begin on July 17, 2005.
46. Copy of a letter dated May 31, 2005, to Mrs. Virginia McDonald, Rural Development Specialist, USDA-Rural Development, from Margaret Batten enclosing two copies of Form RD 442-2, Statement of Budget, Income and Equity for fiscal year 2006 which was presented and approved at the April 21, 2005, Board Meeting.
47. Letter (no date) received on May 31, 2005, to the District from Linda Burton requesting that the District refund the tap fee and security deposit that they paid on July 9, 2001, for water service on Conger Ridge.
48. Letter dated May 31, 2005, to Charles Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., enclosing for signature six copies of the Certificate of Substantial Completion to Stonegate Construction, Inc., for Contract 2-A of the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
49. Fax dated May 31, 2005, to Marie, Reagle & Padden, Inc., from Margaret Batten enclosing a list of the District's drivers along with their drivers

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JUNE 16, 2005
PAGE 8**

license numbers.

50. Letter dated June 1, 2005, to Employer from Gregory A. Burton, President/CEO, West Virginia Employers' Mutual Insurance Company, enclosing a Notice of Election for the West Virginia Employers' Mutual Insurance Company which will replace the West Virginia Workers' Compensation Commission effective December 31, 2005.
51. Copy of a letter dated June 1, 2005, to Randall Cole, Cerrone Associates, Inc., from Margaret Batten enclosing an invoice from the District in the amount of \$3,041.46 for expenses relating to the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project. This invoice will be included in the next requisition for the project.
52. Copy of a letter dated June 2, 2005, to Danny & Linda Burton from Linda Church enclosing District Check No. 35028 in the amount of \$151.34 for a refund of the tap fee and security deposit that they paid on November 5, 2001, for water service to their property on Conger Ridge Road.
53. Fax dated June 2, 2005, to Margaret Batten from Randall M. Cole, Cerrone Associates, Inc., containing the Certificate of Substantial Completion for Stonegate Construction, Inc., for Contract 2-A of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
54. Copy of a letter dated June 2, 2005, to Katy Mallory, Executive Secretary, West Virginia Infrastructure & Jobs Development Council, from Margaret Batten enclosing a copy of the District's Monthly Financial Report for the month of May 2005 for the District's 2004-A Water Revenue Bonds used to finance the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
55. Copy of a letter dated June 2, 2005, to Daniel Yonkosky, Director, Water Development Authority of West Virginia, from Margaret Batten enclosing a copy of the District's Monthly Financial Report for the month of May 2005 for the District's 2004-A Water Revenue Bonds used to finance the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
56. Fax dated June 2, 2005, to Christy Pitsenbarger, West Virginia Bureau of Public Health, Office of Environmental Health Services, from Margaret

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JUNE 16, 2005
PAGE 9**

Batten containing a copy of the District's Monthly Operational Report for the month of May 2005.

57. Copy of a letter dated June 2, 2005, to Carrie L. Grimm, ERSII, WV Department of Environmental Protection, Division of Water and Waste Management, from Margaret Batten enclosing the District's Monthly Financial Report for the month of May 2005 for the Dover Drive/Dechlorination Sewer Project.
58. Copy of a letter dated June 2, 2005, to Daniel Yonkosky, Director, Water Development Authority of West Virginia, from Margaret Batten enclosing a copy of the District's Monthly Financial Report for May 2005 for the Dover Drive/Dechlorination Sewer Project.
59. Letter dated June 2, 2005, to Charles Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., enclosing the Engineer's Notice of Acceptability of Work for Contract No. 1 and Contract No. 2-B for the District's Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
60. Fax dated June 3, 2005, to **Jackson Herald Newspapers** from Margaret Batten containing a notice announcing the June 9, 2005, Special Board Meeting to be published in the first available issue of the newspaper.
61. Copy of a letter dated June 3, 2005, to Sandra Squire, Executive Secretary, Public Service Commission of West Virginia, from Margaret Batten enclosing an original and twelve copies of tariff P.S.C. W.Va. No. 7 reflecting the rates approved February 18, 2003, which became Final Order on March 20, 2003, in Case No. 02-1050-PWD-CN Mineral Wells Public Service District along with one copy each of the Certificate of Substantial Completion for all three contracts of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project requesting that the new rates become effective with the District's June 20, 2005, billing.
62. Copy of a letter dated June 3, 2005, to Randall Cole, Project Administrator, Cerrone Associates, Inc., from Margaret Batten enclosing five signed copies of the Certificate of Substantial Completion for Contract 2-A of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
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63. Fax dated June 3, 2005, to **Wirt County Journal** from Margaret Batten enclosing a notice about the District's June 9, 2005, Special Board Meeting to be published in the June 7, 2005, issue of the newspaper.
64. Letter dated June 3, 2005, to Russell Hanna from Amy L. Swann, Director, Water and Wastewater Division, Public Service Commission of West Virginia, thanking him for attending the recent Public Service Commission Main Extension Seminar in Flatwoods, West Virginia.
65. Copy of a letter dated June 3, 2005, to Mr. & Mrs. James Tenney from Margaret Batten enclosing an invoice of actual cost for the two inch water line extension they recently installed on Paddle Run Road along with a copy of the water line extension agreement.
66. Letter dated June 3, 2005, to Russ Hanna from Jesse E. Sheppard, District Three Utilities Supervisor, WV Division of Highways, stating that Contract #2-B (United Welding, Inc.) of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project is complete and satisfactory concerning the Department of Highways Encroachment.
67. Letter dated June 3, 2005, to Russ Hanna from Jesse E. Sheppard, District Three Utilities Supervisor, West Virginia Division of Highways, stating that Contract #1 (Stonegate Construction) of the Sycamore Run, Stephens Fork and Limestone Ridge Water Extension Project is complete and satisfactory concerning the Department of Highways Encroachment.
68. Copy of correspondence instructions dated June 6, 2005, to the Wood County Clerk from Margaret Batten enclosing a water right-of-way easement signed by Heath and Melinda Kidder to be recorded and returned to the District Office.
69. Fax dated June 6, 2005, to Virginia McDonald, Rural Utilities Service, from Margaret Batten containing a copy of the Wire Transfer Advice for June 1, 2005, deposit to the Stephens Fork Water Extensions Construction Account.
70. Fax dated June 6, 2005, to Editors, **PARKERSBURG NEWS & SENTINEL**, from Margaret Batten containing a notice announcing the June 9, 2005, Special Board Meeting to be published in the first available

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issue of the newspapers.

71. Letter dated June 7, 2005, to Charles Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., enclosing an approved copy of Change Order No. 3 to Contract 4 of the District's Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
72. Copy of a letter dated June 7, 2005, to Larry Cutlip, Cutlip-Warner Development, from Margaret Batten enclosing one copy each of two rights-of-way easements for water and sewer lines located in the Imperial Pointe and Crown Manor Subdivisions.
73. Fax dated June 7, 2005, to Charles Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., enclosing for signature six copies each of Change Order No. 7 to Contract 1 for Stonegate Construction, Inc. for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
74. Letter dated June 2, 2005, to Charles M. Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., enclosing for signature six copies each of Change Order No. 8 to Contract 1 for Stonegate Construction, Inc., for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
75. Memo mailed on June 6, 2005, to Yvonne E. Sams stating that water service is now available to her property located in the area of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project. The original memo dated May 20, 2005, was mailed to Rick Bowry and was returned by the United States Post Office stamped "moved left no address".
76. Memo mailed on June 6, 2005, to Mary Spence and/or Currents Residents, Route 1, Box 47, Palestine, WV 26160, stating that water service is now available to the property located within the boundaries of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project. The original memo dated May 20, 2005, was mailed to the people renting the property.
77. ****Fax dated June 8, 2005, from Claywood Park Public Service District

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announcing the retirement of Jack Beck and inviting everyone to a lunch being held in his honor on June 30, 2005, starting at 12 noon at the Claywood Office.

78. Letter dated June 7, 2005, to the Mineral Wells Public Service District from Marvetta Coffman requesting that the tap fee and security deposit paid by her late husband Carl Coffman be refunded. These fees were paid for water service to her farm located at the end of Sycamore Run Road as a part of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
79. Letter dated June 7, 2005, to Charles M. Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., enclosing for review and approval five copies of Requisition No. 14 for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
80. Letter dated June 7, 2005, to Russ Hanna from James M. Ruckman, Director of Field Activities, Cerrone Associates, Inc., enclosing copies of the water meter setting records (tap records) for Contracts #1, #2A, and #2B of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
81. Fax dated June 7, 2005, to Margaret from Missy, WesBanco Bank, Inc., containing a copy of the Automated Clearing House Functions Display History Items showing the \$19,000.00 wire transfer deposit to the Stephens Fork Water Extension Construction Account by Rural Utilities Service.
82. Copy of a letter dated June 7, 2005, to Panhandle Pipe/Hughes Supply from Margaret Batten enclosing District Check No. 1062 in the amount of \$36,480.00 for payment for Contract 4 as billed on Requisition No. 13 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
83. A date stamped copy of the executed water tariff for the District that became effective May 19, 2005, was received from Marcia Hill, Public Service Commission of West Virginia, on June 8, 2005.
84. Letter dated June 8, 2005, to Margaret Batten from Dale Meadows,

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Permit Supervisor, West Virginia Division of Highways, reducing the District's Construction Bond on Permit 3-04-243 for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project from \$100,000 to \$10,000. This letter was also received by fax on June 8, 2005.

85. Fax dated June 8, 2005, to Virginia McDonald, USDA-Rural Development, from Manning H. Frymier, P.E., Cerrone Associates, Inc., enclosing copies of two letters from Jesse E. Sheppard, District Three Utilities Supervisor, WV Division of Highways, stating that Contract No. 1 and Contract No. 2-B have been completed and are satisfactory concerning the Department of Highways Encroachment. Mr. Frymier further stated that Russ Henderson, Rural Utilities Service, can schedule his follow-up final inspection at his convenience.
86. Fax dated June 8, 2005, to Dale Meadows, WV Department of Transportation, from Margaret Batten enclosing a copy of his September 21, 2000, letter to the District stating that the District may reduce its construction bond for the Rockport Water Extension Project from \$100,000 to \$10,000.
87. Fax dated June 8, 2005, to Liane Showalter, Bill Bailey Insurance, from Margaret Batten containing a letter to Ms. Showalter from Margaret Batten asking that District's construction bond permit for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project be reduced from \$100,000 to \$10,000. Also enclosed was a copy of the letter dated June 8, 2005, written by Dale Meadows, WV Division of Highways, to Mrs. Batten giving her permission to have the construction bond reduced from \$100,000 to \$10,000.
88. Fax dated June 8, 2005, to Virginia McDonald, Rural Utilities Service, from Margaret Batten containing copies of the Bank Statements for April and May 2005 for the Stephens Fork Water Extensions Construction Account.
89. One copy each of Certified Payrolls for the period of May 15, 2005, through June 4, 2005, for Contract 1 and Contract 2-A of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project. These payrolls were signed by Nicole Hiehle Patel and were dated June 8, 2005.

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90. ****Memorandum dated June 9, 2005, to Benefits Coordinator from Joe Estep, Premium Accounts Supervisor, West Virginia Public Employees Insurance Agency, stating that all groups except Non State Agencies will remain under the 2005 Rate Structure until at least December 31, 2005. Non State Agencies will be under the 2006 Rate Structure beginning July 1, 2005.
91. Copy of a letter dated June 8, 2005, to Randall Cole, Project Administrator, Cerrone Associates, Inc., from Margaret Batten enclosing a copy of her letter to Ms. Virginia McDonald, Rural Utilities Service, enclosing Change Orders 7 and 8 to Contract 1 and Requisition No. 14 for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
92. Copy of correspondence instructions dated June 9, 2005, to June Donaldson from Nellie Radcliff enclosing the envelope and check that she mailed on May 7, 2005, for her water and sewer bill. The letter was lost in the mail and did not arrive at our office until June 9, 2005.
93. Copy of a letter dated June 9, 2005, to James Ice, CPA, Harman Thompson, A.C.; from Margaret Batten enclosing the signed copy of the proposal to perform the District's audit for the fiscal year ending June 30, 2005.
94. Copy of a letter dated June 9, 2005, to Virginia McDonald, Rural Utilities Service, from Margaret Batten enclosing six signed copies of Change Order No. 7 to Contract 1, six signed copies of Change Order No. 8 to Contract 1, and four signed copies of Requisition No. 14 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
95. Copy of a letter dated June 9, 2005, to Katy Mallory, Executive Secretary, WV Infrastructure & Jobs Development Council, from Margaret Batten enclosing a signed copy of Requisition No. 14 for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
96. Copy of a letter dated June 9, 2005, to Virginia McDonald, Rural Development Specialist, Rural Utilities Service, from Margaret Batten enclosing District Check No. 1065 in the amount \$19,000 for the first year's interest on loan number 91-09 for the Sycamore Run, Stephens

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Fork, Limestone Ridge Water Extension Project.

97. Letter dated June 9, 2005, to Charles Stewart from Charles H. Robinette, P.E., Environmental Engineering Division, West Virginia Department of Health and Human Resources, Bureau For Public Health, Office of Environmental Health Services, explaining the State 2 Disinfection By-Products Rule which is anticipated to be finalized near the end of 2005 or early in 2006.
98. Letter dated June 10, 2005, to Russ Hanna from Manning Frymier, P.E., Cerrone Associates, Inc., enclosing two half-sized copies of the Record Drawings for Contracts 1, 2-A and 2-B for the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
99. Fax dated June 13, 2005, to Russ Hanna from Randy D. Gainer, HVAC Service Manager, Tri-State Roofing & Sheet Metal Company, containing an estimate in the amount of \$2,048.00 to furnish and install a new Carrier 2-ton heat pump at the District's wastewater treatment plant office.
100. Fax dated June 13, 2005, to Rick Robinson, Cerrone Associates, Inc., from Jim Ruckman, P.S., Cerrone Associates, Inc., containing a memorandum requiring some specific information needed to complete the as-built drawings for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
101. Letter dated June 13, 2005, to John Padden, Reagle & Padden, Inc., from Russell Hanna containing a letter addressing the issue of damage to Lewis Wheaton's carpet which occurred due to a sewage backup in his basement on April 22, 2005. This letter was also sent by fax.
102. Fax dated June 13, 2005, to the District from Steers Heating & Cooling, Inc., containing a quote to supply and install one Lennon HP29-024 heat pump and a CB29-26 air handler with a 10KW electric heat at the wastewater treatment plant office for a cost of \$3,688.00.
103. Copy of a letter dated June 13, 2005, to Elizabeth-Wirt County VFD from Russell P. Hanna informing them that the Sycamore Run, Stephens Fork, Limestone Ridge Water Project has been completed and that fire

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protection is available at all hydrants located within that project.

104. Copy of a letter dated June 13, 2005, to the Mineral Wells VFD from Russell P. Hanna informing them that the Sycamore Run, Stephens Fork, Limestone Ridge Water Project has been completed and that fire protection is now available at all hydrants located within that project.
105. Copy of a letter dated June 13, 2005, to the Pond Creek VFD from Russell P. Hanna informing them that the Sycamore Run, Stephens Fork, Limestone Ridge Water Project has been completed and that fire protection is now available at all hydrants located within that project.
106. Copy of a letter dated June 13, 2005, to the Silverton VFD from Russell P. Hanna informing them that the Sycamore Run, Stephens Fork, Limestone Ridge Water Project has been completed and that fire protection is now available at all hydrants located within that project.
107. Copy of a letter dated June 13, 2005, to Mr. & Mrs. Heath Kidder from Margaret Batten enclosing a recorded copy of the right-of-way easement for the water main located on their property.
108. Copy of a letter dated June 13, 2005, to Randall Cole, Project Administrator, Cerrone Associates, Inc., from Margaret Batten enclosing an invoice dated June 8, 2005, from Packaged Systems, Inc. to furnish and install pumps and controls at the Saulsbury Pump Station to be included in the July 12, 2005, requisition for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
109. Fax dated June 13, 2005, to the **JACKSON HERALD NEWSPAPERS** from Margaret Batten containing a notice and agenda for the June 16, 2005, Board Meeting to be published in the next issue of the newspaper.
110. Fax dated June 13, 2005, to Editors, **PARKERSBURG NEWS/SENTINEL** from Margaret Batten containing a notice and agenda for the June 16, 2005, Board Meeting to be published in the first available issue of the newspapers
111. Fax dated June 13, 2005, to the **WIRT COUNTY JOURNAL** from Margaret Batten containing a notice and agenda for the June 16, 2005,

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Board Meeting to be published in the first available issue of the newspaper.

112. Memo (no date) to All MUWV Members from Jim Kovach, Miss Utility of West Virginia, stating that the 2005 MUWV Annual/Quarter meeting will be held on July 21, 2005, at the Canaan Valley Conference Center.
113. Letter dated June 13, 2005, to Charles Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., enclosing the following releases for United Welding, Inc. and Mid-Atlantic Storage Systems, Inc.: 1) Certificate and Release; 2) DOH Release (United Welding, Inc. only); 3) State Tax Department Release; 4) Contractor's Letter of Completion; 5) Consent of Surety to Final Payment; 6) Engineer's Notice of Acceptability.
114. Letter dated June 13, 2005, to Charles Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., enclosing for review and approval Requisition No. 15 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
115. Letter dated June 13, 2005, to Charles Stewart from Virginia McDonald, Rural Development Specialist, Rural Utilities Service, stating that Addendum No. 4 to the Agreement for Engineering Services dated March 16, 2000, between the District and Cerrone Associates, Inc. is acceptable to the Rural Utilities Service.
116. Letter dated June 13, 2005, to the District from Liane Showalter, Bill Bailey Insurance Agency, enclosing a Rider To Change Amount of Suretyship for the Ohio Farmer Insurance Company Bond #5939548 for June 15, 2005, - June 15, 2006, for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
117. Letter of Transmittal dated June 13, 2005, to the District from Jim Ruckman, P.S., Cerrone Associates, Inc., enclosing completed complaint records for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
118. Letter dated June 14, 2005, to Charles Stewart from Virginia McDonald, Rural Development Specialist, Rural Utilities Service, stating that the

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following invoices have been approved for payment from the Stephens Fork Water Extension Construction Account:

Stonegate Construction, Inc. (Contract 1)	\$ 2,876.00
Stonegate Construction, Inc. (Contract 2-A)	\$18,393.21
Mineral Wells Public Service District	\$ 3,031.46
Cerrone Associates, Inc.	\$16,234.79

119. Copy of a letter dated June 15, 2005, to Teresia Fought from Linda Church enclosing District Check No. 35052 in the amount of \$151.33 as a refund of her tap fee and security deposit for water service to her rental property located on Windy Ridge Road. (Easement Problem)
120. Copy of a letter dated June 15, 2005, to Phillip Brumfield from Linda Church enclosing District Check No. 35053 in the amount of \$151.34 as a refund of his tap fee and security deposit for water service to property located on Conger Ridge Road. (Area cut off due to easement problem)
121. Copy of a letter dated June 15, 2005, to the West Virginia Municipal Bond Commission from Margaret Batten enclosing District Check No. 35063 in the amount of \$20,943.63 for monthly payments to the following accounts:
- | | | |
|--------------------|--------------------|------------|
| MIW-S-1-97-R-W0-06 | Sewer 97 Revenue | \$9,302.30 |
| MIW-S-1-95-X-W0-06 | Sewer 95 Revenue | \$5,688.40 |
| MIW-S-2-95-X-W0-06 | Sewer 95 Reserve | \$ 568.82 |
| MIW-S-1-85-B-W0-06 | Sewer 85-B Revenue | \$1,293.00 |
| MIW-S-1-03-A-W0-06 | Sewer 03-A Revenue | \$2,288.88 |
| MIW-S-2-03-A-W0-06 | Sewer 03-A Reserve | \$ 210.23 |
| MIW-W-1-69-X-W0-06 | 69 Water Revenue | \$1,592.00 |
122. Copy of a letter dated June 15, 2005, to West Virginia Water Development Authority from Margaret Batten stating that payments in the amounts of \$5,688.40 and \$568.82 were made to the West Virginia Municipal Bond Commission on June 15, 2005, for the Mineral Wells Public Service District Sewage System Revenue Bonds, Series 1995, Revenue Fund and Reserve Fund respectively.
123. Fax dated June 15, 2005, to Margaret Batten from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., listing the water used for testing and disinfections purposes by Stonegate Construction, Inc. for

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Contracts 1 and 2-A and by United Welding for Contract 2-B of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.

124. Copy of a letter dated June 15, 2005, to Mrs. Karen Hiehle, Stonegate Construction, Inc. enclosing one invoice for \$350.13 (Contract 1) and another invoice for \$469.10 (Contract 2-A) for water used for flushing, pressure testing, and disinfections for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
125. Copy of a letter dated June 15, 2005, to United Welding, Inc. from Margaret Batten enclosing an invoice in the amount of \$513.10 (Contract 2-B) for water used for flushing, pressure testing, and disinfection for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
126. Letter dated June 15, 2005, to Charles Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., containing an approved copy of Change Order No. 4 to Contract 2-B of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
127. Copy of a letter dated June 16, 2005, to WV Department of Environmental Protection, Division of Water and Waste Management, Permitting and Engineering Branch from Linda Church enclosing the following documents:
 1. May 2005 National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report (DMR)
 2. May 2005 WV Summary of Water Treatment Plant Operations (ES59)
 3. May 2005 Oil & Grease Testing-Wal-Mart Car Care Center
 4. April 2005 Revised Metals Sheet for April DMR.
128. Copy of a letter dated June 16, 2005, to Steve Cooper, West Virginia Department of Environmental Protection and Division of Natural Resources, from Linda Church enclosing the following documents:
 1. May 2005 National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report (DMR)
 2. May 2005 WV Summary of Water Treatment Plant

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3. Operations (ES59)
May 2005 Oil & Grease Testing - Wal-Mart Car Care Center
 4. April 2005 Revised Metals Sheet for April DMR.
129. Copy of a letter dated June 16, 2005, to Jeff Smith, Office of Environmental Health Services, Regulatory Development and Compliance Unit, from Linda Church enclosing the following documents:
1. May 2005 National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report (DMR)
 2. May 2005 WV Summary of Water Treatment Plant Operations (ES59)
 3. May 2005 Oil & Grease Testing - Wal-Mart Car Care Center
 4. April 2005 Revised Metals Sheet for April DMR.
130. Copy of a letter dated June 16, 2005, to Manning Frymier, P.E., Cerrone Associates, Inc., from Linda Church enclosing the following documents:
1. May 2005 National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report (DMR)
 2. May 2005 WV Summary of Water Treatment Plant Operations (ES59)
 3. May 2005 Oil & Grease Testing - Wal-Mart Care Care Center
 4. April 2005 Revised Metals Sheet for April 2005 DMR
 5. Collection of wastewater treatment plant data for the month of May.
131. ****Letter dated June 16, 2005, to Charles Stewart, Chairman, Mineral Wells Public Service District, from Margaret Batten, Office Manager, rendering her resignation due to retirement effective on August 31, 2005.