

MINUTES OF A REGULAR MONTHLY BOARD
MEETING OF THE PUBLIC SERVICE DISTRICT
BOARD OF THE MINERAL WELLS PUBLIC
SERVICE DISTRICT HELD THURSDAY, JULY
21, 2005 AT 5:00 P.M. IN THE DISTRICT'S
OFFICE LOCATED AT MINERAL WELLS, WEST
VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. Roy L. Radabaugh, Treasurer; James R. Lett, Secretary; Margaret Batten, Office Manager; Linda Church, Office Manager Assistant; Nellie Radcliff, Office Clerk; Russell Hanna, Operations Manager; and William Byers, Operations Technician were present.

Robert Casto had requested to be put on the agenda for this months meeting, but he did not attend.

Mr. Lett made a motion to approve the Minutes of the June 16, 2005, Regular Board Meeting as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the Regular Board Meeting of June 16, 2005.

Mr. Lett made a motion to approve the Minutes of the Special Board Meeting of July 12, 2005. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the Special Board Meeting of July 12, 2005.

Mr. Radabaugh made a motion to approve the Financial Statement dated June 30, 2005, for All Finances Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated June 30, 2005, for Water Revenue Fund Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated June 30, 2005, for Sewer Revenue Fund Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve check numbers 35087 thru 35180 written on the Consolidated-Water and Sewer Revenue Checking Account between June 16, 2005 - July 20, 2005 (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve check numbers 35181 thru 35204 written on July 21, 2005 on the Consolidated-Water and Sewer Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve Payroll Check numbers 1526 thru 1541 written on the

MINERAL WELLS PUBLIC SERVICE DISTRICT
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Consolidated Payroll Account between June 16, 2005 - July 21, 2005 (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Batten presented Letter 88 - WV Rural Water Association - Voting Credential Form for the Twentieth Annual Meeting of the Association to be held September 12, 2005. Mr. Radabaugh made a motion authorizing Russell Hanna to be the Voting Delegate for Mineral Wells Public Service District at the Twentieth Annual Meeting of the West Virginia Rural Water Association on September 12, 2005. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion that the Board go into executive session to discuss hiring a new employee. Mr. Lett seconded the motion. The motion passed unanimously. The Board went into executive session at 5:20 p.m.

The meeting reconvened at 5:30 p.m. with no motion having been made while in executive session

Mr. Radabaugh made a motion that the District hire Cathy J. Dyer for office clerk, effective August 8, 2005 with a starting wage of \$12.00 per hour for a probation period of 3 months, at that time if her work is satisfactory, she will receive \$1.00 increase per hour. Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Batten presented the Board with a list of Water Charge-Off customers for the year. The total water charge-off is \$1,137.35 (copy attached). Mr. Radabaugh made a motion to approve the water charge off as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Batten presented the Board with a list of Sewer Charge-Off customers for the year. The total sewer charge-off is \$904.12 (copy attached). Mr. Radabaugh made a motion to approve the sewer charge off as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Hanna briefed the Board on the status of some items that have been developing. The Leigh Mason trailer park is being developed with 45 units. The District will have to do the road bore for this project.

The water extension that Steve Johnson was wanting the Burtons to finance will not be installed. The Burtons conveyed that they are not willing to pay for a water line that will benefit the Johnson family.

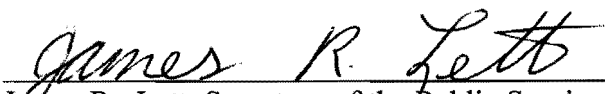
Mr. Robert Matheny had an appointment with Mr. Hanna at which time he requested that the District move the water lines at the Mineral Wells Hill Tank site. Mr. Hanna informed him that he would have to bear the total cost of relocating the water lines. Mr. Matheny was not happy with this answer and he has not contacted the District since this appointment.

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All business having been discussed, Mr. Radabaugh made a motion that the meeting be adjourned. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart adjourned the meeting at 6:10 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
JUNE 30, 2005**

CHECKING ACCOUNTS

Water Revenue Fund Checking Account	
WesBanco Bank	\$ 3,575.85
Sewer Revenue Fund Checking Account	
WesBanco Bank	33,761.02
Stephens Fork Water Extension Construction Checking	
WesBanco Bank	<u>80.36</u>

TOTAL IN CHECKING ACCOUNTS: \$ 37,418.23

WATER ACCOUNTS

Depreciation Reserve Account	
WesBanco Bank	\$13,008.61
Revenue Reserve Account	
WesBanco Bank	26,017.59
Revenue Reserve Account-Sams Creek/Chesterville	
WesBanco Bank	22,734.45
Revenue Reserve Account-Rockport	
WesBanco Bank	7,566.01
Depreciation Reserve Account-Rockport	
WesBanco Bank	7,566.20
Revenue Reserve Account-Water Improvement	
WesBanco Bank	22,742.11
Depreciation Reserve Account-Water Improvement	
WesBanco Bank	22,744.46
Sycamore Run-Limestone Tap Fees,	
WesBanco Bank	33,208.04
Sycamore Run-Limestone Security Deposits	
WesBanco Bank	15,670.11
Security Deposit Account	
WesBanco Bank	<u>24,244.77</u>

TOTAL IN WATER ACCOUNTS: \$195,502.35

SEWER ACCOUNTS

Repair and Replacement Account	
WesBanco Bank	\$95,742.42
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market-WesBanco Bank	31,252.33
Security Deposit Account	
WesBanco Bank	<u>21,988.23</u>

TOTAL IN SEWER ACCOUNTS: \$148,982.98

TOTAL ALL FINANCES, JUNE 30, 2005 \$381,903.56

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
WATER REVENUE FUND CHECKING ACCOUNT
JUNE 30, 2005**

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, MAY 31, 2005 \$15,219.20**

RECEIPTS:

Water Sales	\$63,141.26
Water Buffalo Sales	813.00
Reconnection Fees	80.00
Tap Fees	1,200.00
James Tenney Extension	11.93
Sycamore Security Deposits Refund	256.92
Sycamore Tap Fee Refunds	300.00
MWPSD Sewer Rent	5,000.00
Cutlip Warner Development	53.64
Reimbursement-Sycamore Project	3,031.46
Payroll Correction	13.05
Security Deposit Refunds	<u>1,002.74</u>

TOTAL RECEIPTS: \$74,904.00

TOTAL CASH AVAILABLE: \$90,123.20

EXPENDITURES:

Municipal Bond Commission	\$ 1,592.00
Rural Economic & Development	13,365.00
USDA-Rural Development	8,152.00
WesBanco Bank-Parkersburg	334.00
WesBanco Bank-Parkersburg	176.00
WesBanco Bank-Parkersburg	1,004.00
WesBanco Bank-Parkersburg	3,064.12
WesBanco Bank-Parkersburg	314.00
Salaries	6,566.49
Commissioner's Salaries	300.00
WV Public Employees Retirement System	1,548.01
WV State Tax Department	544.65
WV Public Employees Insurance Agency	1,468.60
U S Postal Service	232.78
AT&T State Calling Service	6.67
Miss Utility of WV Inc.	21.25
Telepage Communications Systems	8.95

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT-WATER-JUNE, 2005
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Cintas	87.40
BP Credit Card Company	496.56
Mineral Wells Public Service District	442.60
Claywood Park Public Service District	30,219.26
Cutlip-Warner Development Company	2,715.00
Conner Cleaning Service	109.00
Verizon	98.37
Dominion Hope	15.74
Hardman Supply Company	46.94
Allegheny Power	669.87
Parkersburg Office Supply	81.74
Westco Internet	11.25
Fasteners & Supply	49.72
Midwest Pipe & Supply	65.84
C. I. Thornburg Co.	4,094.39
Hughes Supply, Inc.	3,221.23
Miller Communications	30.00
Bill Bailey Insurance	100.00
Water Environmental Testing	81.00
Ohio Valley Muffler & Brake	20.94
Barry W. Wilson	15.26
Teresa Fought	151.33
Phillip Brumfield	151.34
Carl Coffman Estates	151.54
Donna Harlacher	1.79
Shane Freshour	50.23
Karenda L. Bonnell	50.29
Connie S. Semones	50.14
Darlene Brown	50.14
Heath Knight	13.99
Steve & Sherry Shepherd	5.96
Michelle Garner-Burrows	43.74
Ruth Chapman	19.19
Dawn Rogers	7.31
Jeri D. Cloudy	31.49
Richard I. Dowler	50.08
Vickie Gates	50.12
Jeffrey L. West	50.12
Rodney L. Wayne	50.07
Rodney L. Wayne	50.31
Brian Fluharty	51.41
Mildred P. Murray	51.30

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT-WATER-JUNE, 2005
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Big Mac Printing	32.89
Appalachian Software Inc.	613.30
Haul Away Trash, L. L. C.	32.50
Parkersburg Lock Service	53.70
WV Rural Water Association	50.00
Easton Printing Company	86.37
Action Answering Service Plus	40.02
Bowles Rice McDavid Graff & Love	112.50
Mullen Motors	338.28
Public Service Commission of WV	2,625.28
Deposit Ticket Charge	7.51
Cingular	<u>51.48</u>

TOTAL EXPENDITURES:

\$86,546.35

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT,
WESBANCO BANK, JUNE 30, 2005**

\$ 3,576.85

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
SEWER REVENUE FUND CHECKING ACCOUNT
JUNE 30, 2005**

**BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, MAY 31, 2005** **\$45,347.74**

RECEIPTS:

Sewer Sales	\$47,871.52
Reconnect Fees	40.00
Tap Fees	900.00
Reimbursement from Consolidated Account	100.00
Security Deposit Refund	<u>1,006.34</u>

TOTAL RECEIPTS: **\$49,917.86**

TOTAL CASH AVAILABLE: **\$95,265.60**

EXPENDITURES:

Municipal Bond Commission	\$19,351.63
WesBanco Bank-Parkersburg	1,298.72
WesBanco Bank-Parkersburg	3,259.42
Salaries	7,376.97
Commissioners' Salaries	300.00
WV Public Employees Insurance Agency	1,068.14
WV Public Employees Retirement System	1,725.94
WV Dept. of Tax & Revenue	588.35
U. S. Postal Service	232.79
AT&T - State Calling Service	6.68
Action Answering Service Plus	40.03
Miss Utility of WV Inc.	21.25
Telepage Communications System	8.95
Water Environmental Testing	185.00
Conner Cleaning Service	179.00
Cintas	87.40
Verizon	536.97
Allegheny Power	5,482.74
BP Credit Card Center	498.05
Mineral Wells Public Service District	1,069.83
Parkersburg Office Supply	81.75
Easton Printing Co.	86.37
Dominion Hope	15.74
AZ Commercial	61.17
Cardholder Services	29.57
Cingular	51.48
Cutlip-Warner Development Co.	4,315.00
Westco Internet	11.25

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT-SEWER-JUNE 30, 2005
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Miller Communications, Inc.	91.00
Big Mac Printing	32.89
Danny's Lawn Service	300.00
Ohio Valley Muffler & Brakes	20.96
C. I. Thornburg Co., Inc.	509.50
Fasteners & Supply, Inc.	601.73
Midwest Pipe & Supply	542.55
Hughes Supply, Inc.	780.16
Appalachian Software, Inc.	613.31
Barry W. Wilson	16.88
Haul Away Trash LLC	32.50
MWPSD Water Revenue (Rent)	5,000.00
Matheny Motor Truck Co.	36.57
WV Rural Water Association	50.00
ABB Automation, Inc.	980.70
Bowles Rice McDavid Graff & Love	112.50
Mullen Motors	338.27
WV Public Service Commission	2,304.94
Bosley Rental	177.89
Donna Harlacher	1.60
Shane Freshour	50.23
Karenda L. Bonnell	50.29
Connie S. Semones	50.14
Kent Waltz	24.26
Greg Sturms	52.86
Mineral Wells BPD	50.15
Nancy Waggoner	4.38
Kenneth M. Caplinger	23.38
Heather R. Knight	18.33
Michelle Garner-Burrows	43.25
Ruth Chapman	28.21
Dawn Rogers	14.23
Jeri D. Cloudy	38.15
Laury A. Hicks	12.87
Jeffrey L. West	50.12
WWT Electric	337.84
State Electric Supply Co.	20.90
WesBanco Bank-Deposit Ticket Charge	7.51
Hardman Supply Company	<u>113.34</u>

TOTAL EXPENDITURES:

\$61,504.58

**BALANCE IN SEWER FUND CHECKING ACCOUNT
WESBANCO BANK, JUNE 30, 2005**

\$33,761.02

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SELECTED FUNDS **

** BEGINNING DATE: 6/17/05 - ENDING DATE: 7/20/05 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00 CONSOLIDATED BANK ACCOUNT						
2,101	U S POSTAL SERVICE	6/24/05	57762	6/24/05	100.74	35,087
102	ABB AUTOMATION, INC	6/24/05	57767	6/24/05	980.70	35,088
106	ALLEGHENY POWER	6/24/05	57768	6/24/05	2,181.63	35,089
153	ACTION ANSWERING SERVICE PLUS	6/24/05	57770	6/24/05	80.05	35,090
205	BOWLES RICE MC DAVID GRAFF &	6/24/05	57771	6/24/05	225.00	35,091
275	BP CREDIT CARD CENTER	6/24/05	57772	6/24/05	994.61	35,092
500	EASTON PRINTING CO	6/24/05	57776	6/24/05	172.74	35,093
1,204	JAMES R. LETT	6/24/05	57788	6/24/05	200.00	35,094
1,300	MULLEN MOTORS	6/24/05	57789	6/24/05	676.55	35,095
1,302	MINERAL WELLS PSD	6/24/05	57790	6/24/05	563.26	35,096
1,500	OHIO VALLEY MUFFLER & BRAKE	6/24/05	57794	6/24/05	20.95	35,097
1,619	PUBLIC SERVICE COMMISSION-WV	6/24/05	57800	6/24/05	4,930.22	35,098
1,805	RURAL DEVELOPMENT ADMN.	6/24/05	57802	6/24/05	2,112.00	35,099
1,806	ROY L RADABAUGH	6/24/05	57803	6/24/05	200.00	35,100
1,912	CHARLES M. STEWART	6/24/05	57807	6/24/05	200.00	35,101
2,103	USDA-RURAL DEVELOPMENT	6/24/05	57818	6/24/05	3,140.00	35,102
2,205	VERIZON	6/24/05	57820	6/24/05	35.59	35,103
2,205	VERIZON	6/24/05	57821	6/24/05	599.75	35,104
2,338	WESBANCO-WATER RES-SAMS-CV	6/24/05	57823	6/24/05	314.00	35,105
						** ERROR **
2,107	USDA-RURAL DEVELOPMENT	6/30/05	58130	6/30/05	.00	1
						** ERROR **
106	ALLEGHENY POWER	6/30/05	58047	6/30/05	3,970.98	35,106
200	BOSLEY RENTAL & SUPPLY INC	6/30/05	58048	6/30/05	177.89	35,107
309	CLAYWOOD PARK PSD	6/30/05	58049	6/30/05	15,509.23	35,108
402	DANNY'S LAWN SERVICE	6/30/05	58051	6/30/05	300.00	35,109
438	DOMINION HOPE	6/30/05	58052	6/30/05	31.48	35,110
486	DONNA HARLACHER	6/30/05	58053	6/30/05	3.39	35,111
486	SHANE FRESHOUR	6/30/05	58054	6/30/05	100.46	35,112
486	KARENDA L BONNELL	6/30/05	58055	6/30/05	100.58	35,113
486	CONNIE S SEMONES	6/30/05	58056	6/30/05	100.28	35,114
486	DARLENE J BROWN	6/30/05	58057	6/30/05	50.14	35,115
486	KENT WALTZ	6/30/05	58058	6/30/05	24.26	35,116
486	GREG STURMS	6/30/05	58059	6/30/05	52.86	35,117
486	MINERAL WELLS BPD	6/30/05	58060	6/30/05	50.15	35,118
486	NANCY WAGGONER	6/30/05	58061	6/30/05	4.38	35,119
486	KENNETH M CAPLINGER	6/30/05	58062	6/30/05	23.38	35,120
486	HEATHER R KNIGHT	6/30/05	58063	6/30/05	32.32	35,121
486	STEVE & SHERRY SHEPHERD	6/30/05	58064	6/30/05	5.96	35,122
486	MICHELE GARNER-BURROWS	6/30/05	58065	6/30/05	86.99	35,123
486	RUTH CHAPMAN	6/30/05	58066	6/30/05	47.40	35,124
486	DAWN ROGERS	6/30/05	58067	6/30/05	21.54	35,125
486	JERI D CLOUDY	6/30/05	58068	6/30/05	69.64	35,126
486	LAURY A HICKS	6/30/05	58069	6/30/05	12.87	35,127
486	RICHARD I DOWLER	6/30/05	58070	6/30/05	50.08	35,128
486	VICKI GATES	6/30/05	58071	6/30/05	50.12	35,129

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SELECTED FUNDS **

** BEGINNING DATE: 6/17/05 - ENDING DATE: 7/20/05 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00 CONSOLIDATED BANK ACCOUNT						
486	JEFFREY L WEST	6/30/05	58072	6/30/05	100.24	35,130
486	RODNEY L WAYNE	6/30/05	58073	6/30/05	50.31	35,131
486	RODNEY L WAYNE	6/30/05	58074	6/30/05	50.07	35,132
486	BRIAN FLUHARTY	6/30/05	58075	6/30/05	51.41	35,133
486	MILDRED P MURRAY	6/30/05	58076	6/30/05	51.30	35,134
832	HARDMAN SUPPLY COMPANY	6/30/05	58077	6/30/05	160.28	35,135
1,301	MISS UTILITY OF WV INC	6/30/05	58090	6/30/05	42.50	35,136
1,302	MINERAL WELLS PSD	6/30/05	58091	6/30/05	824.89	35,137
1,311	MIDWEST PIPE & SUPPLY	6/30/05	58107	6/30/05	77.96	35,138
1,843	CINTAS	6/30/05	58116	6/30/05	174.80	35,139
2,113	USDA-RURAL UTILITIES SERVICE	6/30/05	58132	6/30/05	2,900.00	35,140
2,313	WESBANCO BANK-PARKERSBURG	6/30/05	58134	6/30/05	3,167.43	35,141
2,314	WV DEPT OF TAX & REVENUE	6/30/05	58136	6/30/05	1,133.00	35,142
2,315	WV PUBLIC EMPLOYEES RETIREMENT	6/30/05	58137	6/30/05	3,273.95	35,143
23,004	WESBANCO BANK INC	6/30/05	58138	6/30/05	176.00	35,144
360	CUTLIP-WARNER DEVELOPMENT CO	6/30/05	58151	6/30/05	5,935.00	35,145
1,604	PARKERSBURG OFFICE SUPPLY	6/30/05	58156	6/30/05	163.49	35,146
2,200	CARDHOLDER SERVICES	6/30/05	58172	6/30/05	29.57	35,147
1,302	MINERAL WELLS PSD	6/30/05	58239	6/30/05	7.93	35,148
2,005	C I THORNBURG	6/30/05	58242	6/30/05	3,667.47	35,149
2,300	WWT ELECTRIC	6/30/05	58252	6/30/05	337.84	35,150
2,307	HUGHES SUPPLY, INC.	6/30/05	58253	6/30/05	4,001.39	35,151
314	CINGULAR	6/30/05	58262	6/30/05	102.96	35,152
360	CUTLIP-WARNER DEVELOPMENT CO	6/30/05	58264	6/30/05	1,095.00	35,153
600	FASTENERS & SUPPLY INC	6/30/05	58266	6/30/05	36.45	35,154
840	HAUL AWAY TRASH L.L.C.	6/30/05	58267	6/30/05	32.50	35,155
1,304	MILLER COMMUNICATIONS	6/30/05	58271	6/30/05	30.00	35,156
1,908	STATE ELECTRIC SUPPLY CO INC	6/30/05	58272	6/30/05	20.90	35,157
2,339	WESTCO INTERNET	6/30/05	58273	6/30/05	22.50	35,158
909	UNITED STATES TREASURY	7/11/05	58338	7/11/05	13.05	35,159
2,310	WV WORKERS COMPENSATION	7/11/05	58465	7/12/05	2,082.75	35,160
1,302	MINERAL WELLS PSD	7/14/05	58588	7/15/05	122.04	35,161
1,307	MUNICIPAL BOND COMMISSION	7/14/05	58589	7/15/05	20,943.63	35,162
2,106	USDA-RURAL DEVELOPMENT	7/14/05	58599	7/15/05	3,325.00	35,163
2,107	USDA-RURAL DEVELOPMENT	7/14/05	58600	7/15/05	10,040.00	35,164
2,306	WATER ENVIRONMENTAL TESTING	7/14/05	58602	7/15/05	469.00	35,165
2,308	WV PUBLIC EMPLOYEES INS AGENCY	7/14/05	58605	7/15/05	3,003.74	35,166
2,312	WESBANCO BANK-PARKERSBURG	7/14/05	58606	7/15/05	1,224.34	35,167
2,313	WESBANCO BANK-PARKERSBURG	7/14/05	58607	7/15/05	3,152.84	35,168
2,373	WESBANCO BANK-PARKERSBURG	7/14/05	58608	7/15/05	167.00	35,169
2,374	WESBANCO BANK-PARKERSBURG	7/14/05	58609	7/15/05	167.00	35,170
2,375	WESBANCO BANK-PARKERSBURG	7/14/05	58610	7/15/05	502.00	35,171
2,376	WESBANCO BANK-PARKERSBURG	7/14/05	58611	7/15/05	502.00	35,172
23,004	WESBANCO BANK INC	7/14/05	58612	7/15/05	176.00	35,173
130,016	MID-OHIO VALLEY MEDICAL GROUP	7/14/05	58613	7/15/05	114.00	35,174
124	AT&T - STATE CALLING SERVICE	7/14/05	58620	7/15/05	13.35	35,175

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SELECTED FUNDS **

** BEGINNING DATE: 6/17/05 - ENDING DATE: 7/20/05 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00 CONSOLIDATED BANK ACCOUNT						
500	EASTON PRINTING CO	7/14/05	58622	7/15/05	37.95	35,176
1,301	MISS UTILITY OF WV INC	7/14/05	58626	7/15/05	49.75	35,177
2,039	TELEPAGE COMMUNICATIONS SYSTEM	7/14/05	58629	7/15/05	17.90	35,178
2,107	USDA-RURAL DEVELOPMENT	7/14/05	58630	7/15/05	2,900.00	35,179
2,101	U S POSTAL SERVICE	7/19/05	58721	7/19/05	367.51	35,180
CONSOLIDATED BANK ACCOUNT					115,712.16	95 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SELECTED FUNDS **

** BEGINNING DATE: 7/21/05 - ENDING DATE: 7/21/05 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
106	ALLEGHENY POWER	7/21/05	58836	7/21/05	1,413.15	35,181
153	ACTION ANSWERING SERVICE PLUS	7/21/05	58838	7/21/05	74.65	35,182
205	BOWLES RICE MC DAVID GRAFF &	7/21/05	58841	7/21/05	230.68	35,183
275	BP CREDIT CARD CENTER	7/21/05	58844	7/21/05	839.95	35,184
299	BIG TYGART UM CHURCH	7/21/05	58847	7/21/05	1,136.52	35,185
360	CUTLIP-WARNER DEVELOPMENT CO	7/21/05	58849	7/21/05	1,070.00	35,186
369	CONNER CLEANING SERVICE	7/21/05	58850	7/21/05	288.00	35,187
486	RENA CHANEY	7/21/05	58851	7/21/05	100.26	35,188
486	KEVIN BILES	7/21/05	58852	7/21/05	12.75	35,189
486	GLEN ASH	7/21/05	58853	7/21/05	12.75	35,190
733	W. W. GRAINGER, INC.	7/21/05	58854	7/21/05	46.65	35,191
1,112	DAVID JEFFREY	7/21/05	58867	7/21/05	1,136.52	35,192
1,302	MINERAL WELLS PSD	7/21/05	58868	7/21/05	77.60	35,193
1,304	MILLER COMMUNICATIONS	7/21/05	58870	7/21/05	651.43	35,194
1,311	MIDWEST PIPE & SUPPLY	7/21/05	58871	7/21/05	606.00	35,195
1,607	PARKERSBURG UTILITY BOARD	7/21/05	58879	7/21/05	120.00	35,196
1,704	HEATH KIDDER	7/21/05	58880	7/21/05	935.97	35,197
1,854	SULLIVAN INC.	7/21/05	58884	7/21/05	175.02	35,198
1,908	STATE ELECTRIC SUPPLY CO INC	7/21/05	58886	7/21/05	32.60	35,199
2,205	VERIZON	7/21/05	58888	7/21/05	644.70	35,200
3,013	KENNETH & DENISE CARNEY	7/21/05	58895	7/21/05	645.50	35,201
19,019	JAMES R & RHONDA STRONG	7/21/05	58896	7/21/05	1,214.40	35,202
19,019	JAMES R & RHONDA STRONG	7/21/05	58924	7/21/05	1,214.40	35,202 VOID
1,302	MINERAL WELLS PSD	7/21/05	58910	7/21/05	32.91	35,203
19,019	JAMES R & RHONDA STRONG	7/21/05	58936	7/21/05	1,089.90	35,204
CONSOLIDATED BANK ACCOUNT					11,373.51	23 *

**MINERAL WELLS PUBLIC SERVICE DISTRICT
PAYROLL CHECKS
CONSOLIDATED REVENUE FUND CHECKING ACCOUNT
JUNE 17, 2005 - JULY 21, 2005**

CHECK NO.

1526 Todd R. Anderson	\$ 744.76
1527 Margaret J. Batten	1,013.27
1528 Dennis R. Brown	547.40
1529 William H. Byers, Jr.	1,063.12
1530 Linda K. Church	906.43
1531 Russell P. Hanna	1,255.57
1532 Brian Wayne Metz	602.92
1533 Nellie B. Radcliff	828.97
1534 Todd R. Anderson	768.74
1535 Margaret J. Batten	1,048.78
1536 Dennis R. Brown	510.99
1537 William H. Byers, Jr.	955.82
1538 Linda K. Church	921.26
1539 Russell P. Hanna	1,289.16
1540 Brian Wayne Metz	632.32
1541 Nellie B. Radcliff	828.82

MINERAL WELLS PUBLIC SERVICE DISTRICT
ACCOUNTS TO BE CHARGED OFF
JUNE 30, 2005

<i>NAME</i>	<i>ACCT. NO.</i>	<i>WATER</i>	<i>SEWER</i>	<i>TOTAL</i>
Erica McCloy	1-00520-01	\$ 107.00	\$ 111.89	\$ 218.89
Michele Kapple	1-01678-01	\$ 33.94	\$ 41.89	\$ 75.83
Shannon & Troy Jolly	1-02225-01	\$ 114.79	\$ 134.85	\$ 249.64
Kenneth R. Hinkle	2-02845-00	\$ 25.53		\$ 25.53
Russell T. Farr	4-03700-00	\$ 162.20		\$ 162.20
Cathy Cunningham	9-00816-04		\$ 93.41	\$ 93.41
Dustin Farnsworth	9-00976-03		\$ 146.37	\$ 146.37
Peg St. Clair	9-00986-00		\$ 28.79	\$ 28.79
Ted & Vicki Anderson	9-03003-02	\$ 29.76	\$ 31.82	\$ 61.58
Matthew Weaver	9-03013-02	\$ 20.72	\$ 23.59	\$ 44.31
Jessica Satterfield	9-03123-00	\$ 11.68	\$ 12.24	\$ 23.92
Annette D. Miller	9-03133-00	\$ 16.71		\$ 16.71
Stephanie Hickman	9-03273-04	\$ 31.97	\$ 31.81	\$ 63.78
Jerry L. Jett	9-03703-02	\$ 14.40		\$ 14.40
Duck's Auto Sales	9-04443-01	\$ 36.01	\$ 26.22	\$ 62.23
Heather Wilson	9-05793-05	\$ 9.64	\$ 8.70	\$ 18.34
Ashley & Shawn Brown	9-05853-02	\$ 74.01	\$ 61.74	\$ 135.75
Tammy Williams	9-07761-04	\$ 28.12	\$ 5.61	\$ 33.73
Erica Grose	9-07831-04	\$ 11.68	\$ 13.18	\$ 24.86

**MINERAL WELLS PSD
CHARGE OFFS FOR 2005
PAGE 2**

NAME	ACCT NO.	WATER	SEWER	TOTAL
Jessica Miller Hildrebrand	9-08011-03	\$ 8.77	\$ 10.47	\$ 19.24
Isaac D. Read	9-08021-03	\$ 14.71	\$ 14.74	\$ 29.45
Elsie D. Powell	9-09141-07	\$ 22.89	\$ 19.25	\$ 42.14
Cheryl Marie Ball	9-09141-08	\$ 30.01	\$ 29.25	\$ 59.26
Joseph & Jody Johnson	9-09542-03	\$ 57.62		\$ 57.62
Harold G. Rutherford	9-09672-03	\$ 58.91		\$ 58.91
Darla Lott	9-09692-01	\$ 40.61	\$ 34.67	\$ 75.28
Diane Gore	9-09722-02	\$ 39.07		\$ 39.07
Simon Knotts	9-09722-03	\$ 22.05		\$ 22.05
Randal Donahue	9-09742-04	\$ 15.66		\$ 15.66
William E. Crothers III	9-11554-04	\$ 29.48	\$ 23.63	\$ 53.11
Gregory Van Putnam	9-11855-01	\$ 69.41		\$ 69.41
TOTALS		\$ 1,137.35	\$ 904.12	\$ 2,041.47

MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JUNE 17, 2005 - JULY 21, 2005

1. **West Virginia Rural Water Association INFRASTRUCTURE COUNCIL REPORT NEWSLETTER**, a publication of the West Virginia Rural Water Association dated July 19, 2005, Vol. 11, Issue 7.
2. Flyer from the Public Service Commission of West Virginia containing an Advanced Board Members Seminar Registration Form for the seminar scheduled August 12, 2005, at the Days Inn at Flatwoods, West Virginia.
3. Flyer from the Public Service Commission of West Virginia containing a Managers Seminar Registration Form for a seminar scheduled for August 11, 2005, at the Days Inn at Flatwoods, West Virginia.
4. Letter dated May 27, 2005, to the Mineral Wells PSD from Geert F. Bakker, Chief Utilities Manager, Water and Wastewater Division, Public Service Commission of West Virginia, stating that the all districts must certify to the Public Service Commission the number of customers being served as of July 1 each year.
5. Memorandum dated June 14, 2005, to Benefits Coordinators from Joe Estep, Supervisor, Premium Accounts, containing an Early Warning Report listing the employees whose rates will increase effective July 1, 2005.
6. Letter dated June 14, 2005, to Linda Church from Bruce Moses, Carolina Cipher, stating that the old BSI telephone number, 366-996-6465, has been changed to 336-855-8733 effective June 30, 2005.
7. Fax dated June 15, 2005, to Margaret Batten from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., listing the amount of water used by the contractors for flushing and disinfection on the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
8. Letter dated June 15, 2005, to Charles M. Stewart from Virginia McDonald, Rural Development Specialist, Rural Utilities Service, stating that funds in the amount of \$40,000 for the Stephens Fork Water Extensions Project will be deposited electronically in the Construction Account at WesBanco Bank, in Mineral Wells on June 17, 2005.
9. Letter dated June 16, 2005, to Charles Stewart from Virginia McDonald, Rural Development Specialist, Rural Development Specialist, Rural

MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JULY 21, 2005
PAGE 2

Utilities Service, stating that funds in the amount of \$111,500 for the Stephens Fork Water Extensions Project will be deposited electronically in the Construction Account at WesBanco Bank, Inc., in Mineral Wells on June 20, 2005.

10. Copy of a letter dated June 17, 2005, to Katy Mallory, Executive Secretary, WV Infrastructure & Jobs Development Council, from Margaret Batten enclosing a signed copy of Requisition No. 15 for the Sycamore Run, Stephens Fork Waterline Extension Project.
11. Copy of a letter dated June 17, 2005, to Dale Meadows, Permit Supervisor, WV Department of Transportation, from Margaret Batten enclosing a Rider to Change Amount of Suretyship for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project from \$100,000 to \$10,000.
12. Fax dated June 17, 2005, to Manning H. Frymier, P.E., Cerrone & Associates, Inc., from Margaret Batten enclosing a copy of the Bacteriological Examination for the water samples on the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
13. Copy of a letter dated June 17, 2005, to Virginia McDonald, Rural Development Specialist, Rural Utilities Service, from Margaret Batten enclosing four signed copies of Requisition No. 15 for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
14. Copy of a letter dated June 17, 2005, to Mary Rader, Wood County Commission, from Margaret Batten enclosing an approved copy of the Minutes of the May 19, 2005, Regular Board Meeting and an approved copy of the June 9, 2005, Special Board Meeting.
15. WesBanco Fax dated June 20, 2005, to Linda from Kim McClead, containing a copy of the wire transfer confirmation for a deposit of \$151,900 into the Stephens Fork Construction Account.
16. Copy of a letter dated June 21, 2005, to Karen Hiehle, Stonegate Construction, Inc., from Margaret Batten enclosing District Check No. 1066 in the amount of \$2,876.00 for Contract No. 1 and District Check No. 1067 in the amount of \$18,393.21 for Contract No. 2A as payment

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JULY 21, 2005
PAGE 3**

for the amount of shown on Requisition No. 14 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.

17. WesBanco Fax dated June 21, 2005, to Margaret from Kim McClead containing copies of the wire transfer confirmations showing the individual deposits of \$40,400 and \$111,500 totaling \$151,900 to the Stephens Fork Construction Account.
18. Copy of a letter dated June 21, 2005, to United Welding, Inc. from Margaret Batten enclosing an invoice in the amount of \$24,297.15 for Permit Inspection Fees required by the West Virginia Department of Highways for Contract 2B of the Stephens Fork, Sycamore Run, Limestone Ridge Water Extension Project.
19. Fax dated June 21, 2005, to Virginia McDonald, Rural Utilities Services, from Margaret Batten enclosing a copy of the Wire Transfer Advice for the Stephens Fork Water Extensions Construction Account from WesBanco.
20. Letter dated June 21, 2005, to the Mineral Wells PSD - Sewer from Herb Brooks, Budget & Finance Manager, Public Service Commission of West Virginia, stating that the District's annual assessment for 2004 is \$2,304.94 and that it must be paid by July 1, 2005.
21. Letter dated June 21, 2005, to the Mineral Wells PSD - Water from Herb Brooks, Budget & Finance Manager, Public Service Commission of West Virginia, stating that the District's annual assessment for 2004 is \$2,625.28 and that it must be paid by July 1, 2005.
22. Fax dated June 21, 2005, to Bill Byers from Werner Knight, Miller Communications, containing the spec sheets for the Zetron Sentrimax Auto Dialer.
23. Fax dated June 21, 2005, to Margaret Batten from Randall M. Cole, Cerrone & Associates, Inc., containing a copy of the page from the specifications for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Contract showing the amounts that each contractor is to pay for the DOH Inspection Fees and Surety Bond.
24. Correspondence Instructions dated June 21, 2005, to Sean Lester from

MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JULY 21, 2005
PAGE 4

Margaret Batten containing a Right-of-Way and related documents for the right of ingress and egress through the Victory Assembly of God property to maintain the grinder pump that services the Sanctuary Heights Development.

25. Copy of a letter dated June 21, 2005, to Karen Hiehle, Stonegate Construction, Inc., from Margaret Batten enclosing an invoice in the amount of \$22,949.10 for Contract No. 1 and an invoice in the amount of \$30,250.50 for Contract No. 2-A Permit Inspections Fees required by the West Virginia Department of Highways for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
26. Fax dated June 21, 2005, to Evan Bevins, **PARKERSBURG NEWS & SENTINEL**, containing a copy of the District's 2004 Drinking Water Quality Report.
27. Copy of a letter dated June 21, 2005, to Randall Cole, Cerrone Associates, Inc., from Margaret Batten enclosing a copy of the District's letters dated June 21, 2005, to United Welding and Stonegate Construction containing invoices for WV DOH Inspection Fees.
28. Letter dated June 21, 2005, to Russ Hanna, Operations Manager, from James M. Ruckman, P.S., Director of Field Activities, Cerrone Associates, Inc., enclosing copies of the remaining water meter setting records for Contract #2A of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
29. Copy of a letter dated June 21, 2005, to United Welding, Inc., from Margaret Batten enclosing an invoice in the amount of \$75.39 from C. I. Thornburg, Inc. for materials borrowed from the District.
30. Letter dated June 21, 2005, to Charles Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., enclosing for signature two copies of the completed Request for Release of Final Settlement from the State Tax Department for Stonegate Construction, Inc. for Contract No. 1 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
31. Copy of a letter dated June 21, 2005, to the WV Rural Water Association

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JULY 21, 2005
PAGE 5**

from Margaret Batten enclosing a registration form and District Check no. 35086 in the amount of \$00 for Russell Hanna to attend the WV Rural Water Association's Annual Technical Conference at Canaan Valley, WV, on September 12th and 13th.

32. Letter dated June 22, 2005, from the West Virginia Department of Environmental Protection stating that the WV Division of Water and Waste Management has scheduled a public meeting for the draft FY 2006-2007 Project Priority List and Intended Use Plan for the Water Pollution Control Revolving Loan Fund Program (SRF).
33. Fax dated June 22, 2005, from the Wood County PSD Association stating that they will hold a meeting on Wednesday, June 22, 2005, at 12 p.m. at Claywood Park PSD Office.
34. Copy of a letter dated June 22, 2005, to Dianne Wolfe, Legal Assistant, Bowles Rice McDavid Graff & Love, enclosing one copy each or recorded rights-of-way easements for Gladys P. Dent, David and Sandra Todd, Lionel & Garnet Thomas, and Fred Johnson for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
35. Copy of a letter dated June 22, 2005, to Matthew W. Warner, Cutlip-Warner Development from Margaret Batten enclosing one copy each of the Agreements between the District and Matthew W. Warner and Larry R. Cutlip, Partnership for the water and sewer lines to serve Imperial Point and Crown Manor.
36. Fax dated June 22, 2005, to Manning Frymier, P.E., Cerrone Associates, Inc., from William Byers enclosing a copy of the Water Bacteriological Report for Brown's Ridge.
37. Copy of a letter dated June 22, 2005, to Manning Frymier, P.E., Director of Engineering, Cerrone Associates, Inc., from Margaret Batten enclosing District Check No. 1069 in the amount of \$16,234.79 for payment as shown on Requisition No. 14 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
38. Fax dated June 22, 2005, to WalMart, Attention: Lisa, from Nellie Radcliff enclosing a copy of Elma Wilson's Billing Reprint for the period of April 5,

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JULY 21, 2005
PAGE 6**

2005, to June 2, 2005.

39. Copy of a letter dated June 23, 2005, to Don Cottrill, United Welding, Inc., from James M. Ruckman, P.S., Director of Field Activities, Cerrone Associates, Inc., containing a summary of the final inspection on June 20th of Contract No. 2-B of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
40. Copy of a letter dated June 23, 2005, to Bernie Dunlap, Superintendent, Stonegate Construction, Inc., from James M. Ruckman, P.S., Director of Field Activities, Cerrone Associates, Inc., containing a summary of the final inspection on June 20th of Contract No. 1 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
41. Copy of a letter dated June 24, 2005, to Matt Warner, CUTLIP-Warner Development, from Margaret Batten enclosing an invoiced for material used from the District's inventory for the construction in Royal Gardens Apartment Complex.
42. Copy of a letter dated June 23, 2005, to Larry Morris, Mid Atlantic Storage Systems, Inc., from James M. Ruckman, PS, Director of Field Activities, Cerrone Associates, Inc., containing a summary of the final inspection conducted on June 20th of Contract No. 3 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
43. Fax dated June 24, 2005, to Russ Hanna from Jim Ruckman, P.S., Cerrone Associates, Inc., containing a copy of a letter dated June 23, 2005, to Don Cottrill, United Welding, Inc., from Mr. Ruckman containing a summary of the Final Inspection conducted on June 20, 2005, of Contract No. 2-B of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
44. Fax dated June 27, 2005, to Becky, **PARKERSBURG NEWS & SENTINEL**, from Margaret Batten enclosing a help-wanted ad to be published in both newspapers on July 1, 2, and 3, 2005.
45. Correspondence Instructions dated June 28, 2005, to the Wood County Clerk from Margaret Batten enclosing a right-of-way easement signed by Dorothy Juanita States to be recorded and returned to the office.

MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JULY 21, 2005
PAGE 7

46. Letter dated June 28, 2005, to Russ Hanna from Jesse E. Sheppard, District Three Utilities Supervisor, West Virginia Department of Transportation, Division of Highways, stating that Contract No. 2-A of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project has been completed and is satisfactory concerning the Division of Highways Right-of-Way Encroachment.
47. Fax dated June 28, 2005, to Karen Hiehle, Stonegate Construction, Inc.; Russ Hanna, Mineral Wells PSD; Virginia McDonald, Rural Utilities Service; Russ Henderson, Rural Utilities Service; Jesse Sheppard, Division of Highways; and Manning Frymier, P.E., Cerrone Associates, Inc.; from Jim Ruckman, P.S., Cerrone Associates, Inc.; stating that the final inspection walk thru for Contract No. 2-A is scheduled for July 6, 2005, beginning at 9:30 a.m. at the District's Maintenance Garage.
48. Letter dated June 28, 2005, to Owner/Manager from Grant Bishop, Assistant Director, Plant Industries Division, Pesticide Regulatory Programs, West Virginia Department of Agriculture, containing a copy of Title 61, Series 12A Certified Applicator Rules.
49. Letter dated June 29, 2005, to the District from Randall H. Perry, CPA, Audit Partner, Perry & Associates, Certified Public Accountants, A.C., asking to have an opportunity to bid on the District's annual audit.
50. Copy of a letter dated June 30, 2005, to Russ Henderson, USDA Rural Development, from Russell Hanna stating that Contract No. 1 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project has been completed to specifications and that the District recommends that final payment be made to the contractor, Stonegate Construction, Inc.
51. Copy of a letter dated June 30, 2005, to Russ Henderson, USDA Rural Development, from Russell Hanna stating that Contract 2-B of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project has been completed to specifications and that the District recommends that final payment be made to the contractor, United Welding, Inc.
52. Letter dated June 30, 2005, to the District - Water from David Jarrett, Utilities Division, Public Service Commission of West Virginia, enclosing

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JULY 21, 2005
PAGE 8**

two copies of the Commission's Annual Report Form for the twelve months that ended June 30, 2005. These forms must be completed and filed with the Commission no later than September 30, 2005.

53. Letter dated June 30, 2005, to the District - Sewer from David Jarrett, Utilities Division, Public Service Commission of West Virginia, enclosing two copies of the Commission's Annual Report Form for the twelve months that ended June 30, 2005. These forms must be completed and filed with the Commission no later than September 30, 2005.
54. Copy of a letter dated June 30, 2005, to Russ Henderson, USDA Rural Development, from Russ Hanna stating that Contract 3, Windy Ridge Tank, of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extensions Project has been completed to specifications and that the district recommends that final payment be made to the contractor, Mid Atlantic Storage Systems.
55. Copy of a letter dated June 30, 2005, to Ms. Virginia McDonald, USDA - Rural Development, from Manning H. Frymier, P.E., Director of Engineering, Cerrone Associates, Inc., containing a copy of a quote the District received for upgrades to their existing radio telemetry system for your review.
56. Fax dated July 1, 2005, to Stacy States from Linda Church enclosing an application for employment for the office position advertised in the local newspapers.
57. Letter dated July 5, 2005, to Charles Stewart from Virginia McDonald, Rural Development Specialist, United States Department of Agriculture, enclosing loan status information for use in completing the District's year end reports.
58. Form FmHA 1924-12, Inspection Report dated July 6, 2005, completed by Russell L. Henderson, Contract Specialist, USDA Rural Utilities, for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
59. Fax dated July 6, 2005, to Christy Pitsenbarger, WV Bureau of Public Health, Office of Environmental Health Services, from Margaret Batten attaching the Monthly Operational Report for The District for the month

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JULY 21, 2005
PAGE 9**

of June 2005.

60. Fax dated July 6, 2005, to the **JACKSON HERALD NEWSPAPERS**, containing a notice to be published in the newspaper regarding the special board meeting scheduled for July 12, 2005, at 1:30 p.m.
61. Fax dated July 6, 2005, to Editor, **PARKERSBURG NEWS**, from Margaret Batten containing a notice to be published in the newspaper regarding the special board meeting scheduled for July 12, 2005, at 1:30 p.m.
62. Letter dated July 6, 2005, to the Mineral Wells Public Service District from Richard D. Genthner, P.E., Director, Materials Control, Soils and Testing Division, West Virginia Department of Transportation, Division of Highways, enclosing a Discharge Monitoring Report for the Mineral Wells I-77 Rest Area.
63. Letter dated July 6, 2005, to Charles M. Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., enclosing approved copies of Change Order Nos. 7 and 8 to Contract No. 1 for the District's Sycamore Run, Stephens Fork Water Project.
64. Fax dated July 6, 2005, to Editor, **PARKERSBURG SENTINEL**, from Margaret Batten containing a notice to be published in the newspaper regarding the special board meeting scheduled for July 12, 2005, at 1:30 p.m.
65. Fax dated July 6, 2005, to the **WIRT COUNTY JOURNAL** from Margaret Batten containing a notice to be published in the newspaper regarding the special Board meeting scheduled for July 12, 2005, at 1:30 p.m.
66. Letter dated July 6, 2005, to Charles Stewart from Virginia McDonald, Rural Development Specialist, USDA Rural Utilities Service, stating that the following invoices have been approved for payment for the Stephens Fork Water Extensions Construction Account at WesBanco Bank, Inc.:
United Welding, Inc. - \$99,518.35 and Mid Atlantic Storage Systems, Inc. - \$11,971.74
67. Letter dated July 7, 2005, to Charles Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., containing, for review

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JULY 21, 2005
PAGE 10**

and approval, five copies of Requisition No. 16 for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.

68. Letter dated July 7, 2005, to Charles M. Stewart from Randall M. Cole, Project Administrator, Cerrone Associates, Inc., enclosing the following releases for Stonegate Construction, Inc. - Contract No. 1 and Panhandle Pipe/Hughes Supply - Contract No. 4 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project:
 1. Certificate and Release
 2. DOH Release
 3. Contractors's Letter of Completion
 4. Consent of Surety to Final Payment
 5. Engineer's Notice of Acceptability
69. Letter dated July 7, 2005, to Customer, Mineral Wells Public Service District, from Russell P. Hanna containing instructions for participation in the required Lead and Copper Sampling required by the federal government.
70. Fax dated July 7, 2005, to Kim McClead, WesBanco Bank, Inc., from Margaret Batten containing the necessary information required to open a savings account named Mineral Wells Public Service District Sycamore Run-Stephens Fork Depreciation Reserves.
71. Copy of a letter dated July 7, 2005, to Denise R. Watson, WV State Tax Department, Internal Auditing Division, from Margaret Batten containing a Request for Final Settlement for Stonegate Construction, Inc. This letter was also sent by fax.
72. Copy of a letter dated July 7, 2005, to Daniel Yonkosky, Director, State of West Virginia Water Development Authority, from Margaret Batten enclosing the Monthly Financial Report for June 2005, for the District's Dover Drive/Wastewater Plant Dechlorination Construction Project.
73. Copy of a letter dated July 7, 2005, to Carrie L. Grimm, ERSII, WV Department of Environmental Protection, Division of Water and Waste Management, enclosing the Monthly Financial Report for the month of June 2005 for the Dover Drive/Dechlorination Project.

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JULY 21, 2005
PAGE 11**

74. Copy of a letter dated July 7, 2005, to Katy Mallory, Executive Secretary, West Virginia Infrastructure & Jobs, Development Council, from Margaret Batten enclosing the Monthly Financial Report for the month of June 2005 and a corrected report for the month of May, 2005 for the District's Stephens Fork Water Construction Project.
75. Copy of a letter dated July 7, 2005, to Daniel Yonkosky, Director, West Virginia Water Development Authority, from Margaret Batten enclosing a copy of the Monthly Financial Report for the month of June 2005 and a corrected report for the month of May 2005 for the District's Stephens Fork Water Construction Project.
76. Copy of a letter dated July 7, 2005, to Manning Frymier, P.E., Cerrone Associates, Inc., from Virginia M. McDonald, Rural Development Specialist, USDA Rural Utilities Service, stating that his request on behalf of the District to utilize project funds for additional telemetry for the new Limestone Booster Station and Windy Ridge Tank has been approved.
77. Copy of a letter dated July 8, 2005, to United Welding, Inc. from Margaret Batten enclosing an invoice in the amount of \$180.00 from the District to hire Cutlip-Warner Development to dig out corp and turn on line for Tony Myers on Windy Ridge.
78. Fax dated July 8, 2005, to Russ Hanna from Manning Frymier, P.E., Cerrone Associates, Inc., containing a quote from Miller Communications for the Raco Verbatim Autodialer.
79. Fax dated July 8, 2005, to Margaret Batten from Jim Aucremanne, Public Service Commission of West Virginia, containing a complaint from Travis Maston about the contractor dumping dirt on his property during the construction of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project. Mrs. Batten faxed Mr. Aucremanne a copy of the Consent to Enter/Dump Fill signed by Mr. Travis holding Stonegate Construction, Inc. harmless.
80. Copy of a letter dated July 8, 2005, to Mid Atlantic Storage System, Inc., from Margaret Batten enclosing District Check No. 1071 in the amount of \$11,971.74 for Contract 3-Final as shown on Requisition No. 15 of the Sycamore Run, Stephens Fork Waterline Extension Project.

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JULY 21, 2005
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81. Letter dated July 8, 2005, to the District from Denise Watson, Tax Unit Supervisor, Administrative Support Unit, Internal Auditing Division, West Virginia Department of Revenue State Tax Department instructing the District to withhold all final payments on contracts held by Stonegate Construction, Inc.
82. Copy of a letter dated July 8, 2005, to United Welding, Inc., from Margaret Batten enclosing District Check No. 1070 in the amount of \$99,518.35 as final payment for Contract No. 2-B (Requisition No. 15) of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
83. Copy of a letter dated July 8, 2005, to G. W. Shingleton from Margaret Batten enclosing an invoice in the amount of \$30.00 for two 6" pit extenders.
84. Fax dated July 8, 2005, to Russ Hanna from Manning Frymier, P.E., Cerrone Associates, Inc., containing a copy of the letter dated July 7, 2005, from Virginia McDonald, Rural Utilities Service, approving the additional telemetry for the Limestone Booster Station and Windy Ridge Water Tank.
85. Copy of a letter dated July 11, 2005, to Dianne Wolfe, Legal Assistant, Bowles Rice McDavid Graff & Love, from Margaret Batten enclosing a copy of a recorded right-of-way easement signed by Dorothy Juanita States for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
86. Copy of a letter dated July 11, 2005, to Karen Hiehle, President, Stonegate Construction, Inc., from James M. Ruckman, P.S., Director of Field Activities, Cerrone Associates, Inc., summarizing the finds from the final inspection conducted on July 6, 2005, for Contract No. 2-A of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
87. Letter dated July 11, 2005, to Charles M. Stewart from Manning Frymier, P.E., Cerrone Associates, Inc., enclosing for signature six copies of the Certificate of Substantial Completion to Stonegate Construction, Inc., for Browns's Ridge and Providence Road portions of Change Order No. 4 for Contract No. 2-A of the Sycamore Run, Stephens Fork, Limestone Ridge

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Water Extension Project.

88. ****Letter dated July 11, 2005, to Employer from Gregory A. Burton, President/CEO, West Virginia Employers' Mutual Insurance Company, containing an Official Ballot for the West Virginia Employers' Mutual Insurance Company Permanent Board of Directors to be completed and returned no later than July 24, 2005.
89. Letter dated July 11, 2005, to Charles Stewart from Manning Frymier, P.E., Cerrone Associates, Inc., enclosing for signature six copies each of Change Order No. 5 to Contract No. 2-A for Stonegate Construction, Inc. for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
90. Copy of a letter dated July 11, 2005, to Russ Henderson, USDA Rural Development, from Russell P. Hanna stating that Contract No. 1 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project has been completed to specifications and recommends that final payment be paid to Stonegate Construction, Inc.
91. Copy of a letter dated July 11, 2005, to Russ Henderson, USDA Rural Development, from Russell P. Hanna state that Contract No. 4 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project has been completed to specifications and recommends that final payment be paid to Panhandle Pipe/Hughes Supply.
92. Copy of a letter dated July 12, 2005, to Virginia McDonald, Rural Development Specialist, Rural Utilities Service, from Margaret Batten enclosing copies of Russell Hanna's letters dated July 11, 2005, to Russ Henderson, USDA Rural Development, stating that final payments be made to Stonegate Construction for Contract No. 1 and Panhandle Pipe/Hughes Supply for Contract No. 4 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension project.
93. Copy of a letter dated July 12, 2005, to Randall Cole, Cerrone Associates, Inc., from Margaret Batten enclosing copies of the District's letters dated July 11th and July 12th to Virginia McDonald and Russ Henderson, both with the USDA Rural Development, relative to making final payments to Stonegate Construction, Inc. for Contract No. 1 and Panhandle

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Pipe/Hughes Supply for Contract No. 4 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.

94. Fax dated July 12, 2005, to Randall M. Cole, Project Administrator, Cerrone Associates, Inc., from Margaret Batten enclosing a copy of the Status Query from Century Surety Underwriters for United Welding, Inc. for Contract No. 2-B to be completed and returned to the District Office. Also enclosed was a copy of the letter from the WV State Tax Department directing the District to withhold final payment to Stonegate Construction.
95. Fax dated July 12, 2005, to **JACKSON HERALD NEWSPAPERS** from Margaret Batten enclosing a notice and an agenda for the July 21, 2005, regular board meeting to be published in the next issue of the newspaper.
96. Fax dated July 12, 2005, to the **WIRT COUNTY JOURNAL** from Margaret Batten containing a notice and an agenda for the July 21, 2005, regular board meeting to be published in the first available issue of the newspaper.
97. Fax dated July 12, 2005, to Dianne Wolfe, Legal Assistant, Bowles Rice McDavid Graff & Love, from Margaret Batten enclosing a copy of a recorded rights-of-way easement for Danny Lee and Linda Burton and Donald R. and Patricia Murray for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
98. Fax dated July 12, 2005, to Shayne Brabham, Claywood Park PSD, from Margaret Batten attaching letters relative to the Agreement between the District and Claywood Park PSD in conjunction with the water treatment plant located at Davisville, West Virginia.
99. Fax dated July 12, 2005, to Ms. Katy Mallory, Executive Secretary, WV Infrastructure & Jobs Development Council, from Margaret Batten attaching a copy of the District's letter and the cover sheet of Requisition No. 16 for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
100. Copy of a letter dated July 13, 2005, to Ms. Katy Mallory, WV Infrastructure & Jobs Development Council, from Margaret Batten enclosing a signed copy of Requisition No. 16 for the Sycamore Run,

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Stephens Fork, Limestone Ridge Water Extension Project.

101. Copy of a letter dated July 13, 2005, to Virginia McDonald, Rural Development Specialist, Rural Utilities Service, from Margaret Batten enclosing four signed copies of Requisition No. 16 for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
102. Letter dated July 12, 2005, to Russell Hanna from Michael A. Withrow, Partner/Owner, Backflow Consulting Services, L.L.C., enclosing a copy of the test results obtained at the Cracker Barrel Restaurant in Mineral Wells on July 11, 2005. One failure was noted and is being addressed.
103. Copy of a letter dated July 12, 2005, to Jesse Sheppard, Utilities Supervisor, WV Division of Highways, District 3, from James M. Ruckman, Director of Field Activities, Cerrone Associates, Inc., enclosing two copies of proposed Change Order #5 to Contract No. 2-A of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
104. Letter dated July 12, 2005, to Charles Stewart from Virginia McDonald, Rural Development Specialist, Rural Utilities Service, stating that project funds in the amount of \$125,700 would be electronically deposited into the Stephens Fork Water Extension Construction Account at WesBanco Bank, Inc. on July 14, 2005.
105. Fax dated July 13, 2005, to Editors, **PARKERSBURG SENTINEL**, from Margaret Batten enclosing a notice and an agenda for the July 21, 2005, regular board meeting to be published in the first available issue of the newspaper.
106. Fax dated July 13, 2005, to Editors, **PARKERSBURG NEWS**, from Margaret Batten enclosing a notice and an agenda for the July 21, 2005, regular board meeting to be published in the first available issue of the newspaper.
107. Copy of a letter dated July 13, 2005, to Randall M. Cole, Project Administrator, Cerrone Associates, Inc., from Margaret Batten enclosing an invoice from Bowles Rice McDavid Graff & Love for services rendered and expenses incurred at Counsel for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project. Mr. Cole was instructed to

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LIST OF CORRESPONDENCE
JULY 21, 2005
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include this invoice in the next requisition for payment for the water project.

108. Copy of a letter dated July 13, 2005, to Randall Cole, Cerrone Associates, Inc., from Margaret Batten enclosing an invoice from the District in the amount of \$494.42 for expenses relating to the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project. This invoice is to be included in the next requisition for payment for the water project.
109. Copy of a letter dated July 13, 2005, to Virginia McDonald, Rural Development Specialist, Rural Utilities Service, from Margaret Batten requesting authorization to purchase the following items from Panhandle Pipe/Hughes supply to convert the water meters at the I-77 Rest Area to Radio Read Meters:
- | | | |
|----|--------------------------------|----------|
| 1. | 2 - R62G52 2-T/OPR Register, G | \$150.00 |
| 2. | 2 - R900 Prt MIW | \$240.00 |
110. Letter dated July 13, 2005, to Charles Stewart from Virginia McDonald, Rural Development Specialist, Rural Utilities Service, stating that the District's audit for year ending June 30, 2004, has been reviewed by their Field Accountant and found acceptable. Three items of concern were noted.
111. Fax dated July 14, 2005, to Jim Ruckman, Cerrone Associates, Inc., from Margaret Batten attaching a copy of the status inquiry from Century Surety Underwriters for United Welding, Inc. for Contract No. 2-B. Mrs. Batten asked that the form be completed and returned to her to be forwarded onto the Underwriters.
112. Fax dated July 14, 2005, to Don Cottrill, United Welding, Inc., from Margaret Batten containing a copy of Russell Hanna's letter dated June 30, 2005, to Russ Henderson, USDA Rural Development stating that the water extension project for Contract No. 2-B has been completed to specifications and recommending that final payment be released to United Welding.
113. Copy of a letter dated July 15, 2005, to Amy L. Swann, Director, Water and Wastewater Division, Public Service Commission of West Virginia,

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from Margaret Batten stating that Russell P. Hanna has replaced R. Shayne Brabham as Operations Manager and that Linda K. Church will be replacing Margaret Batten as Office Manager effective August 31, 2005.

114. Fax dated July 15, 2005, to Manning Frymier, P.E., Cerrone Associates, Inc., from William H. Byers, Jr., enclosing a quote from Package Systems for a sixteen channel dialer that appears to user friendly.
115. Copy of a letter dated July 15, 2005, to the West Virginia Municipal Bond Commission from Margaret Batten enclosing District Check No. 35162 in the amount of \$20,943.63 as payments to the following accounts:
 1. Account # MIW-S-1-97-R-W0-06 Sewer 97 Revenue \$ 9,302.30
 2. Account # MIW-S-1-95-X-W0-06 Sewer 85 Revenue \$ 5,688.40
 3. Account # MIW-S-2-95-X-W0-06 Sewer 95 Reserve \$ 568.82
 4. Account # MIW-S-1-85-B-W0-06 Sewer 85-B Revenue \$ 1,293.00
 5. Account # MIW-S-1-03-A-W0-06 Sewer 03-A Reserve \$2,288.88
 6. Account # MIW-S-2-03-A-W0-06 Sewer 03-A Reserve \$ 210.23
 7. Account # MIW-W-1-69-X-w0-06 69 Water Revenue \$ 1,592.00
116. Copy of a letter dated July 15, 2005, to the West Virginia Water Development Authority from Margaret Batten enclosing a copy of payment form, copy of letter and copy of check for the months of April, May, and June 2005 for payments made to the West Virginia Municipal Bond Commission on behalf of the District for Sewage System Revenue Bonds, Series 2003.
117. Copy of a letter dated July 15, 2005, to the West Virginia Water Development Authority from Margaret Batten stating that the following deposits were made to the West Virginia Municipal Bond Commission on behalf of the District on July 15, 2005:

MWPSD Sewage System Revenues Bonds, Series 2003

 1. Revenue Fund - \$2,288.00
 2. Reserve Fund - \$ 210.23
118. Copy of a letter dated July 15, 2005, to the West Virginia Water Development Authority from Margaret Batten stating that the following deposits were made to the West Virginia Municipal Bond Commission on

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JULY 21, 2005
PAGE 18**

behalf of the District on July 15, 2005:

MWPSD Sewage System Revenue Bonds, Series 1995

1. Revenue Fund - \$5,688.40
2. Reserve Fund - \$ 568.82

119. Fax dated July 15, 2005, to Werner Knight, Miller Communications, from Manning Frymier, P.E., Cerrone Associates, Inc., stating that Bill Byers is unhappy with the selection of the Sentramax Dialer for the Office Telemetry upgrade. He asked him to consider the Verbatim 16 Channel.
120. Fax dated July 15, 2005, to Drema S. Witt, West Virginia Public Service Commission, Water and Wastewater Division, from Margaret Batten attaching a copy of the letter dated July 15, 2005, to Drema Witt from Margaret Batten enclosing the District's completed Certification of Customers Form for the year ending June 30, 2005.
121. Fax dated July 15, 2005, to Russ Hanna from Manning Frymier, P.E., Cerrone Associates, Inc., stating that the map of the fairgrounds did not come through the fax very good and asking that the original map be mailed to his office.
122. Letter dated July 15, 2005, to Russ Hanna from Dave Fueg, Cerrone Associates, Inc., relative to updating the District's water system modeled hydraulically in the WaterCAD computer software.
123. Fax dated July 16, 2005, to Randall M. Cole, Cerrone Associates, Inc., from Margaret Batten attaching a copy of a letter to the District from Denise R. Watson, WV State Tax Department, authorizing release of final payment to Stonegate Construction, Inc., for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
124. Letter dated July 18, 2005, to Charles Stewart from Virginia M. McDonald, Rural Utilities Service, approving the following payments from the Stephens Fork Water Extensions Construction Account at WesBanco Bank, Inc.:
 1. Stonegate Construction, Inc. (Contract No. 1) \$ 71,933.12
 2. Stonegate Construction, Inc. (Contract No. 2-A) \$ 91,337.92

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JULY 21, 2005
PAGE 19**

3.	Panhandle Pipe/Hughes Supply	\$ 2,090.00
4.	Panhandle Pipe/Hughes Supply	\$ 2,030.00
5.	Packaged Systems, Inc.	\$ 11,400.00
6.	Cerrone Associates, Inc.	\$ 13,186.58

125. Letter dated July 18, 2005, to Charles Stewart from Virginia McDonald, Rural Development Specialist, Rural Utilities Service, stating that payment in the amount of #390.00 to Panhandle Pipe/Hughes Supply has been approved for payment for the Stephens Fork Water Extensions Construction Account at WesBanco Bank, Inc.
126. Copy of a letter dated July 18, 2005, to Randall Clark, Project Administrator, Cerrone Associates, Inc., from Margaret Batten enclosing a copy of the letter dated July 18, 2005, to the District from Denise R. Watson, Tax Unit Supervisor, West Virginia Tax Department containing a Certificate of Release for Final payment for Stonegate Construction, Inc., for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
127. Letter dated July 18, 2005, to Margaret Batten from Denise Watson, Tax Unit Supervisor, Administrative Support Unit, Internal Auditing Division, West Virginia State Tax Department authorizing the release of final payment to Stonegate Construction, Inc. for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project. This letter was also faxed to the office from the desk of Barbara McClain on July 18, 2005.
128. Copy of a letter dated July 18, 2005, to Virginia McDonald, Rural Development Specialist, Rural Utilities Service, from Margaret Batten enclosing a copy of the letter dated July 18, 2005, to the District from Denise Watson, WV State Tax Department, authorizing release of final payment to Stonegate Construction, Inc., for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
129. Copy of a letter dated July 19, 2005, to the Office of Environmental Health Services, Regulatory Development and Compliance Unit, Attention: Jeff Smith, from Linda Church enclosing a copy of the National Discharge Elimination System (NPDES) Discharge Monitoring Report (DMR), State of West Virginia, and a copy of the WV Summary of Waste Water Treatment Plant Operations (ES59) for the month of June 2005 for

MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JULY 21, 2005
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the District's wastewater treatment plant.

130. Copy of a letter dated July 19, 2005, to Manning Frymier, P.E., Cerrone Associates, Inc., from Linda Church enclosing a copy of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report (DMR), State of West Virginia; a copy of the WV Summary of Waste Water Treatment Plant Operations (ES59); and a list of some data pertinent to the daily operation of the plant during the month of June 2005.
131. Copy of a letter dated July 19, 2005, to the Municipal Branch, WV Department of Environmental Protection, Division of Water and Waste Management, Permitting and Engineering Branch, from Linda Church enclosing a copy of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report (DMR), State of West Virginia, and a copy of the WV Summary of Waste Water Treatment Plant Operations (ES59) for the month of June 2005.
132. Copy of a letter dated July 19, 2005, to Steve Cooper, West Virginia Department of Environmental Protection and Natural Resources, from Linda Church enclosing a copy of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report (DMR), State of West Virginia, and a copy of the WV Summary of Waste Water Treatment Plant Operations (ES59) for the month of June 2005.
133. Copy of a letter dated July 19, 2005, to Randall Cole, Project Administrator, Cerrone Associates, Inc., from Margaret Batten enclosing an invoice in the amount of \$88.18 for expenses relating to the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project with instructions to include it on the next requisition for the project.
134. Fax dated July 19, 2005, to Dianne Wolfe, Bowles Ride McDavid Graff & Love, from Margaret Batten enclosing a copy of an invoice from Bowles Rice McDavid Graff & Love dated January 1, 2005, showing that Linda Church spoke with Steve Hardman on January 12, 2005, about two entries totally \$129.50. Mr. Hardman instructed here to delete the charges from her invoice.
135. WesBanco Fax dated July 19, 2005, to Margaret from Melissa Cottrell

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JULY 21, 2005
PAGE 21**

attaching a copy of the wire transfer confirmation showing a deposit to the Stephens Fork Water Extension Construction Account in the amount of \$125,700.

136. Copy of a letter dated July 19, 2005, to Dowler's Tractor Sales and Service from Russell P. Hanna stating that the District would like to purchase one Broadmoor 18 HP Single Briggs-Hydro Trans. Tractor at a cost of \$2,931.00 and one 42 inch Blade and Kit at a cost of \$610.00.
137. Copy of a letter dated July 19, 2005, to Randall Cole, Project Administrator, Cerrone Associates, Inc., from Margaret Batten enclosing one copy each of letters dated July 18, 2005, to Charles Stewart and Kimberly McClead, Branch Manager, WesBanco, Inc., from Virginia McDonald approving payment to Panhandle Pipe/Hughes Supply for radio read meters for the I-77 Rest Area.
138. Fax dated July 19, 2005, to the District from Bob Smith, Tri-State Roofing & Sheet Metal Company, containing a quote of \$1,125.00 to install a new compressor (under warranty), filter driers, three contactors and freon at a cost of \$1,125.00.
139. Fax dated July 19, 2005, to Virginia McDonald, Rural Utilities Services, from Margaret Batten enclosing a copy of the Wire Transfer Advice for the \$125,700 deposit made on July 14, 2005, to the Stephens Fork Water Extensions Construction Account.
140. Letter dated July 20, 2005, to Jerry Chapman from Russell Hanna containing an agreement and all pertinent documents for a sewer line extension on Chesterville Road.
141. Fax dated July 20, 2005, to Stuart Frazier, Appalachian Software, Inc. from Linda Church attaching a copy of the Journal 303 dated July 14, 2005, a copy of the July 14, 2005, Payroll Entry File Listing, a copy of the July 14, 2005, Payroll Journal, and a copy of the July 14, 2005, Payroll GL Update.
142. Fax dated July 20, 2005, to Stuart Frazier, Appalachian Software, Inc. from Linda Church attaching a copy of the Master File Ded/Other Listing and a copy of the Ded/Other GL Distribution File.

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143. Fax dated July 20, 2005, to Stuart Frazier, Appalachian Software, Inc., from Linda Church attaching a copy of Cost Center Account Numbers Listing.

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
SEWER REVENUE FUND CHECKING ACCOUNT
JUNE 30, 2005**

**BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, MAY 31, 2005**

\$45,347.74

RECEIPTS:

Sewer Sales	\$47,871.52
Reconnect Fees	40.00
Tap Fees	900.00
Reimbursement from Consolidated Account	100.00
Security Deposit Refund	<u>1,006.34</u>

TOTAL RECEIPTS:

\$49,917.86

TOTAL CASH AVAILABLE:

\$95,265.60

EXPENDITURES:

Municipal Bond Commission	\$19,351.63
WesBanco Bank-Parkersburg	1,298.72
WesBanco Bank-Parkersburg	3,259.42
Salaries	7,376.97
Commissioners' Salaries	300.00
WV Public Employees Insurance Agency	1,068.14
WV Public Employees Retirement System	1,725.94
WV Dept. of Tax & Revenue	588.35
U. S. Postal Service	232.79
AT&T - State Calling Service	6.68
Action Answering Service Plus	40.03
Miss Utility of WV Inc.	21.25
Telepage Communications System	8.95
Water Environmental Testing	185.00
Conner Cleaning Service	179.00
Cintas	87.40
Verizon	536.97
Allegheny Power	5,482.74
BP Credit Card Center	498.05
Mineral Wells Public Service District	1,069.83
Parkersburg Office Supply	81.75
Easton Printing Co.	86.37
Dominion Hope	15.74
AZ Commercial	61.17
Cardholder Services	29.57
Cingular	51.48
Cutlip-Warner Development Co.	4,315.00
Westco Internet	11.25

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FINANCIAL STATEMENT-SEWER-JUNE 30, 2005
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Miller Communications, Inc.	91.00
Big Mac Printing	32.89
Danny's Lawn Service	300.00
Ohio Valley Muffler & Brakes	20.96
C. I. Thornburg Co., Inc.	509.50
Fasteners & Supply, Inc.	601.73
Midwest Pipe & Supply	542.55
Hughes Supply, Inc.	780.16
Appalachian Software, Inc.	613.31
Barry W. Wilson	16.88
Haul Away Trash LLC	32.50
MWPSD Water Revenue (Rent)	5,000.00
Matheny Motor Truck Co.	36.57
WV Rural Water Association	50.00
ABB Automation, Inc.	980.70
Bowles Rice McDavid Graff & Love	112.50
Mullen Motors	338.27
WV Public Service Commission	2,304.94
Bosley Rental	177.89
Donna Harlacher	1.60
Shane Freshour	50.23
Karenda L. Bonnell	50.29
Connie S. Semones	50.14
Kent Waltz	24.26
Greg Sturms	52.86
Mineral Wells BPD	50.15
Nancy Waggoner	4.38
Kenneth M. Caplinger	23.38
Heather R. Knight	18.33
Michelle Garner-Burrows	43.25
Ruth Chapman	28.21
Dawn Rogers	14.23
Jeri D. Cloudy	38.15
Laury A. Hicks	12.87
Jeffrey L. West	50.12
WWT Electric	337.84
State Electric Supply Co.	20.90
WesBanco Bank-Deposit Ticket Charge	7.51
Hardman Supply Company	<u>113.34</u>

TOTAL EXPENDITURES:

\$61,504.58

**BALANCE IN SEWER FUND CHECKING ACCOUNT
WESBANCO BANK, JUNE 30, 2005**

\$33,761.02