

MINUTES OF A REGULAR MONTHLY BOARD
MEETING OF THE PUBLIC SERVICE DISTRICT
BOARD OF THE MINERAL WELLS PUBLIC
SERVICE DISTRICT HELD THURSDAY,
SEPTEMBER 15, 2005 AT 5:00 P.M. IN THE
DISTRICT'S OFFICE LOCATED AT MINERAL
WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Roy L. Radabaugh, Treasurer; Russell Hanna, Operations Manager; Randy Harris; Pat Mc Clung; Dave Gorrell; Beth Bumgarner, Harmon Thompson, A.C; James Ice, Harmon Thompson, A.C; Cathy Dyer, Office Clerk; Linda Church, Office Manager; Jim Dickel; Nellie Radcliff, Office Clerk; Blaine Radcliff; William Byers, Operations Technician were present

The first order of business was the presentation of the annual audit report by Ms. Bumgarner, CPA, with the firm of Harman Thompson, A.C. She reported that the firm had audited the financial statements of the District for the year ended June 30, 2005 and issued a report dated August 26, 2005. In planning and performing the audit, Mineral Wells Public Service District's internal control over financial reporting was in order. There was no significant difficulties in dealing with management in performing and completing the audit. The audit was a good clean audit. After a brief discussion Ms. Bumgarner and Mr. Ice excused themselves from the rest of the meeting.

Randy Harris, Pat McClung, Dave Gorrell, Jim Dickel, and Blaine Radcliff were present to participate in an auction of a walk-behind gravely mower at 5:30 p.m. Mr. Radabaugh started the bidding at 5:30 with Dave Gorrell having the final bid of \$575.00. Mr. Radabaugh made a motion to accept the bid of \$575.00 for the Gravely Walk-Behind Mower. Mr. Lett seconded the motion. The motion passed unanimously. Randy Harris, Pat McClung, Dave Gorrell, Jim Dickel and Blaine Radcliff excused themselves from the rest of the meeting.

The District had been approached by the Public Service Commission concerning billing and/or termination of sewer customer for K.G. Anderson's subdivision located on Butcher Bend Road. The customers of the subdivision are served by Mr. Anderson's private sewage lagoon that does not meet the quality standards. After a brief discussion Mr. Radabaugh made a motion that the District had no interest in billing and collecting sewer revenue or terminating water service to collect delinquent sewer accounts for the K. G. Anderson subdivision. Mr. Lett seconded the motion. The motion passed unanimously.

Linda Church, Office Manager, presented the water purchase agreement for Claywood Park PSD's new water treatment plant project. After a discussion, Mr. Radabaugh made a motion to accept the new water purchase agreement (copy attached). Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed the new water purchase agreement.

Mr. Lett made a motion to approve the Minutes of the August 18, 2005, Regular Board Meeting as

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presented. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the minutes.

Mr. Radabaugh made a motion to approve the Financial Statement dated August 31, 2005, for All Finances (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated August 31, 2005, for Water Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated August 31, 2005, for Sewer Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve checks numbered 35286 - 35376 written on the Consolidated - Water and Sewer Revenue Checking Account (copy attached) between August 19, 2005 - September 15, 2005. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve payroll check numbers 1559-1577 written on the Consolidate Payroll Account (copy attached) between August 19, 2005 - September 15, 2005. Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Church discussed the following letters of correspondence with the Board.

Letter 16- Letter postmarked August 18, 2005, from Harlan L. Lott to the Mineral Wells Public Service District inquiring about the District's authority to place a waterline across his property. Asking for waterline to be removed, property restored to its original condition and a public apology.

Letter 22 - Fax dated August 23, 2005, to Margaret Batten from Donna, Claywood PSD attaching a copy of the Plant Cost Allocation.

Letter 25 - Letter dated August 24, 2005, from James Ruckman, PS Director of Field Activities, Cerrone Associates, Inc., to Russ Hanna enclosing easement and tax maps on the Harlan Lott trespassing letter per his conversation with Russ on August 23, 2005.

Letter 63 - Letter dated September 10, 2005, to Charles Stewart from George E. Blum, Director Finance & Administration, Cerrone Associates, Inc. enclosing a copy of a Class Cost of Service Study for the District's review.

Mrs. Church did not have any thing else to report on except that she would be on vacation the week

MINERAL WELLS PUBLIC SERVICE DISTRICT
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of September 19, 2005 thru September 23, 2005.

Mr. Hanna discussed the following items with the Board.

He had been in contact with Mr. Harlan Lott in reference to the letter we received. The Board authorized Mr. Hanna to contact Cerrone, Inc., the engineering firm to get their in-put concerning the fact that a 2" water main line was installed on property for which an easement had not been obtained. The Board will wait to hear from them.

Some of the items that were discussed at the meeting of the West Virginia Rural Water Association Mr. Hanna attended at the Canaan Valley Conference in September were collection agencies collecting charge off accounts, cost of materials to do road bores being the responsibility of the customer with the district bearing only the cost of the casing for a bore.

Mr. Hanna discussed with the Board the fact that the District could buy approximately 33 meters out of the contingency money from the project.

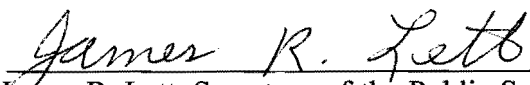
Mr. Lett brought it to the Boards attention that the men in the maintenance department would like to drive the service truck home the week that they are on call. The Board said they would take this under advisement. No motion was made on this item.

Mr. Radabaugh made a motion to resend the motion that had been made and approved at the Special Board Meeting of September 9, 2005 asking for a Class Cost of Service Study to be conducted by the Public Service Commission after the new water treatment plant has been in service for one year if requested by either party. Mr. Lett seconded the motion. The motion passed unanimously.

All business having been discussed, Mr. Lett made a motion the meeting be adjourned. Mr. Radabaugh seconded the motion. Mr. Stewart adjourned the meeting at 7:25 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the
mineral Wells Public Service District, Mineral Wells, West
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
WATER REVENUE FUND CHECKING ACCOUNT
AUGUST 31, 2005**

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, JULY 31, 2005** **\$ 4,722.98**

RECEIPTS:

Water Sales	\$83,963.52
Water Buffalo Sales	720.75
Reconnection Fees	40.00
Tap Fees	1,500.00
Glen Patterson Water Ext Prepayment	1,455.00
Chet Howard	19.42
Page-Kincaid PSD	50.00
Sycamore Security Deposits Refund	153.97
Harold Jackson	20.65
Bank Error	(.50)
G. W. Shingleton - pit extenders	49.92
Security Deposit Refunds	<u>1,002.96</u>

TOTAL RECEIPTS: **\$88,975.69**

TOTAL CASH AVAILABLE: **\$93,698.67**

EXPENDITURES:

Municipal Bond Commission	\$ 2,579.59
Rural Economic & Development	13,365.00
USDA-Rural Development	8,152.00
WesBanco Bank-Parkersburg	167.00
WesBanco Bank-Parkersburg	343.00
WesBanco Bank-Parkersburg	1,004.00
WesBanco Bank-Parkersburg	6,178.62
WesBanco Bank-Parkersburg	314.00
WesBanco Bank-Parkersburg	1,610.30
Salaries	11,691.10
Commissioner's Salaries	187.50
WV Public Employees Retirement System	2,141.03
WV State Tax Department	1,042.58
WV Public Employees Insurance Agency	1,308.47
U S Postal Service	335.66
AT&T State Calling Service	3.38
Miss Utility of WV Inc.	18.45
Telepage Communications Systems	10.74
Cintas	141.45

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FINANCIAL STATEMENT-WATER-AUGUST 2005
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BP Credit Card Company	\$ 615.28
Mineral Wells Public Service District	737.80
Mineral Wells PSD-Postal Permit	90.00
Claywood Park Public Service District	21,916.13
Cutlip-Warner Development Company	5,780.00
Conner Cleaning Service	130.80
Verizon	125.39
Dominion Hope	13.24
Hardman Supply Company	142.34
Allegheny Power	877.83
Parkersburg Office Supply	192.61
Westco Internet	13.50
Midwest Pipe & Supply	1,089.00
C. I. Thornburg Co.	2,420.25
Hughes Supply, Inc.	240.00
Miller Communications	404.71
Water Environmental Testing	67.50
Action Answering Service Plus	44.79
Cingular	66.58
Reliance Laboratories, Inc.	180.00
Steers Heating & Cooling, Inc.	142.75
Westfield Group	2,796.03
Haul Away Trash L.L.C.	39.00
One Call Systems, Inc.	30.60
ADT Security Services	58.10
Margaret Batten	14.44
Mary E. Gerlach	.56
Charlotte V. Lemon	30.98
Darlene M. Murphy	3.13
Robin Crumbaker	17.63
Willis R. McComas	51.27
Danny L. & Linda D. Burton	51.38
St. Matthew's Charge	51.32
Samuel & Shannon Hannahs	6.35
Burl Waggoner	35.45
Chet Howard	70.13
Keith Rhodes	50.14
James & Lori Longwell	50.13
Vicki Squires	50.21

TOTAL EXPENDITURES

\$89,291.22

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT,
WESBANCO BANK, AUGUST 31, 2005**

\$4,407.45

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
SEWER REVENUE FUND CHECKING ACCOUNT
AUGUST 31, 2005**

**BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, JULY 31, 2005** **\$36,751.55**

RECEIPTS:

Sewer Sales	\$55,089.68
Robert Evans Prepayment Grinder Ext	5,996.23
Tap Fees	900.00
Jerry Chapman Prepayment Grinder Ext	4,302.32
John Bargeloh Prepayment Grinder Ext	6,793.89
Bank Error - Fred Meadows	33.00
Tammy Bennett	8.62
Security Deposit Refund	<u>1,107.82</u>

TOTAL RECEIPTS: **\$74,231.56**

TOTAL CASH AVAILABLE: **\$110,983.11**

EXPENDITURES:

Municipal Bond Commission	\$19,351.63
WesBanco Bank-Parkersburg	1,403.02
WesBanco Bank-Parkersburg	5,354.60
Salaries	9,955.04
Commissioners' Salaries	187.50
WV Public Employees Insurance Agency	1,293.29
WV Public Employees Retirement System	1,724.76
WV Dept. of Tax & Revenue	883.42
U. S. Postal Service	223.78
AT&T - State Calling Service	2.25
Action Answering Service Plus	29.86
Miss Utility of WV Inc.	12.30
Telepage Communications System	7.16
Water Environmental Testing	262.00
Conner Cleaning Service	157.20
Cintas	94.30
Verizon	521.36
Allegheny Power	5,653.54
BP Credit Card Center	410.19
Mineral Wells Public Service District	1,465.49
Parkersburg Office Supply	128.39
Dominion Hope	8.82
Cingular	44.38
Cutlip-Warner Development Co.	945.00
Westco Internet	9.00

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FINANCIAL STATEMENT-SEWER-AUGUST 31, 2005
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Mid Ohio Valley Medical	\$ 65.00
C. I. Thornburg Co., Inc.	379.64
Midwest Pipe & Supply	1,633.60
Hardman Supply Company	73.84
Haul Away Trash L.L.C.	26.00
AZ Commercial	56.97
ADT Security	38.74
U S Postal Service - Permit Fee	60.00
Fasteners & Supply, Inc.	3,381.58
Gene's Septic Tank Cleaning	200.00
New Way Carpet Cleaning	1,293.03
WWT Electric	1,276.19
Miller Communications	12.00
One Call Systems, Inc.	20.40
Westfield Group	3,694.75
Carr Concrete Corporation	882.00
Mary E. Gerlach	20.49
Charlotte V. Lemon	34.15
Darlene M. Murphy	6.13
Robin K. Crumbaker	27.14
Bob Evans #491	100.30
Jerod Greathouse	37.99
Mona L. Barker	34.89
Samuel & Shannon Hannahs	12.79
Melissa Napalo	11.16
Keith Rhodes	50.14
Margaret J. Foreman	50.14
Chad Gorrell	50.13
Margaret Batten	8.82

TOTAL EXPENDITURES:

\$63,666.29

**BALANCE IN SEWER FUND CHECKING ACCOUNT
WESBANCO BANK, AUGUST 31, 2005**

\$ 47,316.82

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
AUGUST 31, 2005**

CHECKING ACCOUNTS

Water Revenue Fund Checking Account	
WesBanco Bank	\$ 4,407.45
Sewer Revenue Fund Checking Account	
WesBanco Bank	47,316.82
Stephens Fork Water Extension Construction Checking	
WesBanco Bank	<u>47,685.01</u>

TOTAL IN CHECKING ACCOUNTS: \$ 99,409.28

WATER ACCOUNTS

Depreciation Reserve Account	
WesBanco Bank	\$13,008.61
Revenue Reserve Account	
WesBanco Bank	26,017.59
Revenue Reserve Account-Sams Creek/Chesterville	
WesBanco Bank	23,362.45
Revenue Reserve Account-Rockport	
WesBanco Bank	7,900.01
Depreciation Reserve Account-Rockport	
WesBanco Bank	7,900.20
Revenue Reserve Account-Water Improvement	
WesBanco Bank	23,746.11
Depreciation Reserve Account-Water Improvement	
WesBanco Bank	23,748.46
Revenue Reserve Account-Sycamore 2004A	
WesBanco Bank	1,623.38
Depreciation Reserve Account-Sycamore 2004A	
WesBanco Bnk	528.00
Sycamore Run-Limestone Tap Fees	
WesBanco Bank	33,208.04
Sycamore Run-Limestone Security Deposits	
WesBanco Bank	15,310.26
Security Deposit Account	
WesBanco Bank	<u>24,599.92</u>

TOTAL IN WATER ACCOUNTS: \$200,953.03

SEWER ACCOUNTS

Repair and Replacement Account	
WesBanco Bank	\$98,563.26
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market-WesBanco Bank	31,304.58
Security Deposit Account	
WesBanco Bank	<u>22,088.51</u>

TOTAL IN SEWER ACCOUNTS: \$151,956.35

TOTAL ALL FINANCES, AUGUST 31, 2005 \$452,318.66

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 8/19/05 - ENDING DATE: 9/15/05 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00 CONSOLIDATED BANK ACCOUNT						
2,101	U S POSTAL SERVICE	8/23/05	60011	8/23/05	101.81	35,286
106	ALLEGHENY POWER	8/31/05	60309	8/31/05	101.44	35,287
145	ADT SECURITY SERVICES	8/31/05	60315	8/31/05	58.10	35,289
309	CLAYWOOD PARK PSD	8/31/05	60316	8/31/05	15,570.14	35,290
309	CLAYWOOD PARK PSD	8/31/05	60317	8/31/05	6,345.99	35,291
314	CINGULAR	8/31/05	60318	8/31/05	66.58	35,292
360	CUTLIP-WARNER DEVELOPMENT CO	8/31/05	60319	8/31/05	4,432.70	35,293
360	CUTLIP-WARNER DEVELOPMENT CO	8/31/05	60450	8/31/05	4,432.70	35,293 VOID
438	DOMINION HOPE	8/31/05	60323	8/31/05	13.24	35,294
486	MARY E GERLACH	8/31/05	60324	8/31/05	.56	35,295
486	CHARLOTTE V LEMON	8/31/05	60325	8/31/05	30.98	35,296
486	DARLENE M MURPHY	8/31/05	60326	8/31/05	3.13	35,297
486	ROBIN K CRUMBAKER	8/31/05	60327	8/31/05	17.63	35,298
486	WILLIS R MC COMAS	8/31/05	60330	8/31/05	51.27	35,301
486	DANNY L & LINDA D BURTON	8/31/05	60331	8/31/05	51.38	35,302
486	ST MATTHEW'S CHARGE PARSONAGE	8/31/05	60332	8/31/05	51.32	35,303
486	SAMUEL & SHANNON HANNAHS	8/31/05	60335	8/31/05	6.35	35,306
486	BURL WAGGONER	8/31/05	60337	8/31/05	35.45	35,308
486	CHET HOWARD	8/31/05	60338	8/31/05	50.71	35,309
486	KEITH RHODES	8/31/05	60339	8/31/05	50.14	35,310
486	LORI & JAMES LONGWELL	8/31/05	60342	8/31/05	50.13	35,313
486	VICKI SQUIRES	8/31/05	60343	8/31/05	50.21	35,314
486	CHET HOWARD	8/31/05	60344	8/31/05	19.42	35,315
832	HARDMAN SUPPLY COMPANY	8/31/05	60345	8/31/05	142.34	35,316
1,204	JAMES R. LETT	8/31/05	60360	8/31/05	62.50	35,317
1,302	MINERAL WELLS PSD	8/31/05	60361	8/31/05	707.67	35,318
1,304	MILLER COMMUNICATIONS	8/31/05	60381	8/31/05	386.71	35,319
1,311	MIDWEST PIPE & SUPPLY	8/31/05	60382	8/31/05	1,089.00	35,320
1,604	PARKERSBURG OFFICE SUPPLY	8/31/05	60388	8/31/05	140.35	35,321
1,805	RURAL DEVELOPMENT ADMN.	8/31/05	60394	8/31/05	2,112.00	35,322
1,806	ROY L RADABAUGH	8/31/05	60395	8/31/05	62.50	35,323
1,843	CINTAS	8/31/05	60396	8/31/05	141.45	35,324
1,912	CHARLES M. STEWART	8/31/05	60401	8/31/05	62.50	35,325
2,101	U S POSTAL SERVICE	8/31/05	60408	8/31/05	90.00	35,326
2,103	USDA-RURAL DEVELOPMENT	8/31/05	60409	8/31/05	3,140.00	35,327
2,307	HUGHES SUPPLY, INC.	8/31/05	60411	8/31/05	240.00	35,329
2,313	WESBANCO BANK-PARKERSBURG	8/31/05	60412	8/31/05	4,284.36	35,330
2,314	WV DEPT OF TAX & REVENUE	8/31/05	60414	8/31/05	1,042.58	35,331
2,315	WV PUBLIC EMPLOYEES RETIREMENT	8/31/05	60415	8/31/05	1,849.19	35,332
2,338	WESBANCO-WATER RES-SAMS-CV	8/31/05	60416	8/31/05	314.00	35,333

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 8/19/05 - ENDING DATE: 9/15/05 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00 CONSOLIDATED BANK ACCOUNT						
20,008	MARGARET BATTEN	8/31/05	60417	8/31/05	14.44	35,334
2,315	WV PUBLIC EMPLOYEES RETIREMENT	8/31/05	60438	8/31/05	291.84	35,335
275	BP CREDIT CARD CENTER	8/31/05	60463	8/31/05	615.28	35,337
360	CUTLIP-WARNER DEVELOPMENT CO	8/31/05	60465	8/31/05	3,475.00	35,338
369	CONNER CLEANING SERVICE	8/31/05	60468	8/31/05	130.80	35,339
2,101	U S POSTAL SERVICE	8/31/05	60482	8/31/05	14.40	35,342
2,339	WESTCO INTERNET	8/31/05	60483	8/31/05	13.50	35,343
840	HAUL AWAY TRASH L.L.C.	8/31/05	60524	8/31/05	19.50	35,344
1,604	PARKERSBURG OFFICE SUPPLY	8/31/05	60530	8/31/05	52.26	35,345
2,005	C I THORNBURG	8/31/05	60643	8/31/05	2,420.25	35,347
106	ALLEGHENY POWER	9/14/05	60909	9/15/05	112.20	35,348
108	AT&T	9/14/05	60913	9/15/05	2.55	35,349
153	ACTION ANSWERING SERVICE PLUS	9/14/05	60914	9/15/05	53.16	35,350
742	GLOTFELTY ENTERPRISES, INC.	9/14/05	60917	9/15/05	14.08	35,352
802	HARMAN THOMPSON MALLORY & ICE	9/14/05	60918	9/15/05	2,100.00	35,353
826	RUSSELL P HANNA	9/14/05	60919	9/15/05	45.13	35,354
1,302	MINERAL WELLS PSD	9/14/05	60932	9/15/05	13.78	35,356
1,304	MILLER COMMUNICATIONS	9/14/05	60933	9/15/05	18.00	35,358
1,307	MUNICIPAL BOND COMMISSION	9/14/05	60934	9/15/05	1,767.90	35,359
2,039	TELEPAGE COMMUNICATIONS SYSTEM	9/14/05	60952	9/15/05	17.94	35,362
2,106	USDA-RURAL DEVELOPMENT	9/14/05	60954	9/15/05	3,325.00	35,363
2,107	USDA-RURAL DEVELOPMENT	9/14/05	60955	9/15/05	10,040.00	35,364
2,113	USDA-RURAL UTILITIES SERVICE	9/14/05	60956	9/15/05	2,900.00	35,365
2,306	WATER ENVIRONMENTAL TESTING	9/14/05	60957	9/15/05	67.50	35,366
2,308	WV PUBLIC EMPLOYEES INS AGENCY	9/14/05	60960	9/15/05	1,872.55	35,367
2,373	WESBANCO BANK-PARKERSBURG	9/14/05	60962	9/15/05	167.00	35,369
2,374	WESBANCO BANK-PARKERSBURG	9/14/05	60963	9/15/05	167.00	35,370
2,375	WESBANCO BANK-PARKERSBURG	9/14/05	60964	9/15/05	502.00	35,371
2,376	WESBANCO BANK-PARKERSBURG	9/14/05	60965	9/15/05	502.00	35,372
23,004	WESBANCO BANK INC	9/14/05	60966	9/15/05	176.00	35,373
23,005	WESBANCO BANK, INC.	9/14/05	60967	9/15/05	2,099.09	35,374
2,313	WESBANCO BANK-PARKERSBURG	9/14/05	61032	9/15/05	1,400.28	35,375
1,307	MUNICIPAL BOND COMMISSION	9/15/05	61058	9/15/05	811.69	35,376
CONSOLIDATED BANK ACCOUNT					73,815.25	71 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 8/19/05 - ENDING DATE: 9/15/05 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00 CONSOLIDATED BANK ACCOUNT						
2,101	U S POSTAL SERVICE	8/23/05	60011	8/23/05	67.87	35,286
106	ALLEGHENY POWER	8/31/05	60309	8/31/05	4,390.65	35,287
133	AZ COMMERCIAL	8/31/05	60314	8/31/05	29.99	35,288
145	ADT SECURITY SERVICES	8/31/05	60315	8/31/05	38.74	35,289
314	CINGULAR	8/31/05	60318	8/31/05	44.38	35,292
360	CUTLIP-WARNER DEVELOPMENT CO	8/31/05	60319	8/31/05	315.00	35,293
360	CUTLIP-WARNER DEVELOPMENT CO	8/31/05	60450	8/31/05	315.00	35,293 VOID
438	DOMINION HOPE	8/31/05	60323	8/31/05	8.82	35,294
486	MARY E GERLACH	8/31/05	60324	8/31/05	20.49	35,295
486	CHARLOTTE V LEMON	8/31/05	60325	8/31/05	34.15	35,296
486	DARLENE M MURPHY	8/31/05	60326	8/31/05	6.13	35,297
486	ROBIN K CRUMBAKER	8/31/05	60327	8/31/05	27.14	35,298
486	BOB EVANS - 491	8/31/05	60328	8/31/05	50.15	35,299
486	BOB EVANS - 491	8/31/05	60329	8/31/05	50.15	35,300
486	JEROD GREATHOUSE	8/31/05	60333	8/31/05	37.99	35,304
486	MONA L BARKER	8/31/05	60334	8/31/05	34.89	35,305
486	SAMUEL & SHANNON HANNAHS	8/31/05	60335	8/31/05	12.79	35,306
486	MELISSA NAPALO	8/31/05	60336	8/31/05	11.16	35,307
486	KEITH RHODES	8/31/05	60339	8/31/05	50.14	35,310
486	MARGARET J FOREMAN	8/31/05	60340	8/31/05	50.14	35,311
486	CHAD GORRELL	8/31/05	60341	8/31/05	50.13	35,312
832	HARDMAN SUPPLY COMPANY	8/31/05	60345	8/31/05	73.84	35,316
1,204	JAMES R. LETT	8/31/05	60360	8/31/05	62.50	35,317
1,302	MINERAL WELLS PSD	8/31/05	60361	8/31/05	672.37	35,318
1,311	MIDWEST PIPE & SUPPLY	8/31/05	60382	8/31/05	1,633.60	35,320
1,604	PARKERSBURG OFFICE SUPPLY	8/31/05	60388	8/31/05	93.55	35,321
1,806	ROY L RADABAUGH	8/31/05	60395	8/31/05	62.50	35,323
1,843	CINTAS	8/31/05	60396	8/31/05	94.30	35,324
1,912	CHARLES M. STEWART	8/31/05	60401	8/31/05	62.50	35,325
2,101	U S POSTAL SERVICE	8/31/05	60408	8/31/05	60.00	35,326
2,300	WWT ELECTRIC	8/31/05	60410	8/31/05	1,276.19	35,328
2,313	WESBANCO BANK-PARKERSBURG	8/31/05	60412	8/31/05	3,847.87	35,330
2,314	WV DEPT OF TAX & REVENUE	8/31/05	60414	8/31/05	883.42	35,331
2,315	WV PUBLIC EMPLOYEES RETIREMENT	8/31/05	60415	8/31/05	1,620.36	35,332
20,008	MARGARET BATTEN	8/31/05	60417	8/31/05	8.82	35,334
2,315	WV PUBLIC EMPLOYEES RETIREMENT	8/31/05	60438	8/31/05	104.40	35,335
133	AZ COMMERCIAL	8/31/05	60462	8/31/05	26.98	35,336

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 8/19/05 - ENDING DATE: 9/15/05 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

3 101 000 00 CONSOLIDATED BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
275	BP CREDIT CARD CENTER	8/31/05	60463	8/31/05	410.19	35,337
360	CUTLIP-WARNER DEVELOPMENT CO	8/31/05	60465	8/31/05	315.00	35,338
369	CONNER CLEANING SERVICE	8/31/05	60468	8/31/05	157.20	35,339
600	FASTENERS & SUPPLY INC	8/31/05	60469	8/31/05	2,010.00	35,340
1,424	NEW WAY CARPET CLEANING	8/31/05	60473	8/31/05	1,293.03	35,341
2,101	U S POSTAL SERVICE	8/31/05	60482	8/31/05	9.60	35,342
2,339	WESTCO INTERNET	8/31/05	60483	8/31/05	9.00	35,343
840	HAUL AWAY TRASH L.L.C.	8/31/05	60524	8/31/05	13.00	35,344
1,604	PARKERSBURG OFFICE SUPPLY	8/31/05	60530	8/31/05	34.84	35,345
1,302	MINERAL WELLS PSD	8/31/05	60565	8/31/05	8.62	35,346
2,005	C I THORNBURG	8/31/05	60643	8/31/05	379.64	35,347
106	ALLEGHENY POWER	9/14/05	60909	9/15/05	40.45	35,348
108	AT&T	9/14/05	60913	9/15/05	1.70	35,349
153	ACTION ANSWERING SERVICE PLUS	9/14/05	60914	9/15/05	35.44	35,350
402	DANNY'S LAWN SERVICE	9/14/05	60916	9/15/05	150.00	35,351
742	GLOTFELTY ENTERPRISES, INC.	9/14/05	60917	9/15/05	9.38	35,352
802	HARMAN THOMPSON MALLORY & ICE	9/14/05	60918	9/15/05	1,400.00	35,353
826	RUSSELL P HANNA	9/14/05	60919	9/15/05	30.08	35,354
1,008	JABO SUPPLY CORPORATION	9/14/05	60930	9/15/05	7.25	35,355
1,302	MINERAL WELLS PSD	9/14/05	60932	9/15/05	28.80	35,356
1,302	MINERAL WELLS PSD	9/14/05	60931	9/15/05	20.65	35,357
1,304	MILLER COMMUNICATIONS	9/14/05	60933	9/15/05	12.00	35,358
1,307	MUNICIPAL BOND COMMISSION	9/14/05	60934	9/15/05	19,351.63	35,359
1,908	STATE ELECTRIC SUPPLY CO INC	9/14/05	60948	9/15/05	444.97	35,360
2,004	TROMBOLD EQUIPMENT CO INC	9/14/05	60950	9/15/05	3,660.00	35,361
2,039	TELEPAGE COMMUNICATIONS SYSTEM	9/14/05	60952	9/15/05	11.96	35,362
2,306	WATER ENVIRONMENTAL TESTING	9/14/05	60957	9/15/05	287.00	35,366
2,308	WV PUBLIC EMPLOYEES INS AGENCY	9/14/05	60960	9/15/05	1,527.90	35,367
2,312	WESBANCO BANK-PARKERSBURG	9/14/05	60961	9/15/05	1,377.76	35,368
2,313	WESBANCO BANK-PARKERSBURG	9/14/05	61032	9/15/05	1,385.63	35,375
CONSOLIDATED BANK ACCOUNT					50,021.82	65 *

**MINERAL WELLS PUBLIC SERVICE DISTRICT
PAYROLL CHECKS
CONSOLIDATED REVENUE FUND CHECKING ACCOUNT
AUGUST 19, 2005 - SEPTEMBER 15, 2005**

CHECK NO.

1559 Todd R. Anderson	\$ 848.61
1560 Margaret J. Batten	1116.99
1561 Dennis R. Brown	645.11
1562 William H. Byers, Jr.	1,391.46
1563 Linda K. Church	1,031.85
1564 Russell P. Hanna	1,208.90
1565 Brian Wayne Metz	902.35
1566 Cathy J. Dyer	911.64
1567 Nellie B. Radcliff	737.27
1568 VOIDED	
1569 Margaret Batten	5,331.65
1570 Todd R. Anderson	768.74
1571 Dennis R. Brown	515.74
1572 William H. Byers, Jr.	889.68
1573 Linda K. Church	974.81
1574 Russell P. Hanna	1,058.10
1575 Brian Wayne Metz	650.85
1576 Cathy J Dyer	820.59
1577 Nellie B. Radcliff	624.27

MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
AUGUST 19, 2005 - SEPTEMBER 15, 2005

1. Flyer from **WV ENVIRONMENTAL TRAINING CENTER** seminar to be held on September 22,23, 2005 in Charleston, WV on Flow Measurement and Optimizing Clarifier Performance.
2. Memorandum from **WEST VIRGINIA RURAL WATER ASSOCIATION** enclosing the Official Notice of the upcoming West Virginia Rural Water Association Annual Business Meeting to be held on Monday, September 12, 2005 at Canaan Valley.
3. Flyer from **THE WV ENVIRONMENTAL TRAINING CENTER** seminar to be held on September 26, 2005 at Fairmont Water Treatment Plant Fairmont, WV or November 7, 2005 at Cabell County Library Huntington, WV on Establishing a Cross Connection Program.
4. Flyer from **WV STATE TREASURER'S OFFICE** on seminar to be held on August 31, 2005 at Stonewall Jackson State Park, September 14, 2005 at Parkersburg Holiday Inn and September 28, 2005 at Martinsburg Holiday Inn on Unclaimed Property Workshop.
5. Flyer from **PUBLIC SERVICE COMMISSION OF WV** seminar to be held October 18 - 19, 2005 at Pipestem State Park Resort on Safety Seminar presented by the WV Division of Labor and the WV Worker's Compensation Commission.
6. Flyer from **PUBLIC SERVICE COMMISSION OF WV** seminar to be held on October 20, 2005 at Pipestem State Park Resort on Main Extension Seminar.
7. Flyer from **PUBLIC SERVICE COMMISSION OF WV** seminar to be held held on October 21, 2005 at Pipestem State Park Resort on Termination Seminar.
8. Postcard received September 9, 2005, from **WEST VIRGINIA STATE TREASURER'S OFFICE** to Margaret Batten as a reminder of the free Unclaimed Property Workshop to be held September 14, 2005 at the Parkersburg Holiday Inn and September 28, 2005 at the Martinsburg Holiday Inn.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
SEPTEMBER 15, 2005
PAGE 2**

9. Letter dated August 12, 2005, to Charles Stewart from Randall M. Cole, Project Administrator, Cerrone Associates referencing Requisition No. 17 of the Sycamore Run, Stephens Fork Water Extensions enclosing the following releases for the Districts file Stonegate Construction - Contract 2A:
 - a. Certificate and Release
 - b. DOH Release
 - c. Contractor's Letter of Completion
 - d. Consent of Surety to Final Payment
 - e. Engineer's Notice of Acceptability
 - f. State Tax Department Release
10. Letter dated August 18, 2005, to Russ Hanna from Vincent JD Shaw, Project Representative, Cerrone Associates enclosing the tap record for Customer No. 0302-2 for the Sycamore Run, Stephens Fork Limestone Ridge Water Extensions.
11. Letter dated August 18, 2005, to Charles Stewart from Randall M. Cole, Project Administrator, Cerrone Associates enclosing the District's approved copy of Change Order No. 5 to Contract 2A for the District's Sycamore Run, Stephens Fork Water Project.
12. Copy of letter dated August 19, 2005, to Mary Rader, Wood County Commission, from Margaret Batten enclosing a copy of the Minutes of the Regular Board Meeting held on Thursday, July 21, 2005 of the Mineral Wells Public Service.
13. Copy of letter dated August 19, 2005, to Katy Mallory, Executive Secretary, WV Infrastructure & Jobs Development Council enclosing a signed copy of Requisition NO. 17 for the Sycamore Run, Stephens Fork Water Extension Project, which was approved at the District's Regular Board Meeting held on Thursday, August 18, 2005.
14. Copy of letter dated August 19, 2005, to Virginia McDonald, Rural Development Specialist, Rural Utilities Service from Margaret Batten enclosing (6) signed copies of the Change Order No. 6 to Contract #2A, Stonegate Construction, Inc. to add one service reconnect on Browns

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
SEPTEMBER 15, 2005
PAGE 3**

Ridge, Final Quantity Adjustments and (4) signed copies of Requisition No.17 for the District's Water Project.

15. Fax dated August 22, 2005, to Randall M. Cole, Cerrone Associates, Inc. from Margaret Batten per their telephone conversation requesting copy of the front page of the Change Order No. 6 to Contract 2A - Stonegate Construction.
16. ***Letter posted marked August 18, 2005, from Harlan L. Lott to the Mineral Wells Public Service District inquiring the District's authority to place a waterline across his property. Asking for waterline to be removed, property restored to it's original condition and a public apology.
17. Letter dated August 22, 2005, from Amy L. Swann, Director of the Water and Wastewater Division of the Public Service Commission of West Virginia to Barbara and Ronald D. Lott returning their check in the amount of \$57.38, sent to them for payment that should have been sent to the Mineral Wells Public Service District.
18. Fax dated August 23, 2005, to Pauline, Union Williams PDS from Margaret Batten per their telephone conversation requesting copies of (2) invoices to the DOH for project work.
19. Fax dated August 23, 2005, from the Union Williams PSD to the Mineral Wells PSD on the meeting agenda of the Wood County PSD's meeting to be held on August 24, 2005 at Mineral Wells Public Service District.
20. Copy of letter dated August 23, 2005, to Russ Henderson, USDA Rural Development from Russell Hanna, Operations Manager Mineral Wells PSD advising that the water extension project for Contract 2A, Sycamore Run, Stephens Fork, Rockcamp run has been completed to the specs and plan submitted by Cerrone Associates, Inc. The Mineral Wells Public Service District recommends that final payment be made to the Stonegate Construction for Contract 2A.
21. Fax dated August 23, 2005, to Robert Starkey from Russ Hanna attaching copies of sheets from the Tepco Data Sheet for the Bob Bagley trailer park.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
SEPTEMBER 15, 2005
PAGE 4**

22. ***Fax dated August 23, 2005, to Margaret Batten from Donna, Claywood Park Public Service District attaching copy of the Plant Cost Allocation.
23. Fax dated August 24, 2005, to Beth Bumgarner, Harman Thomson A.C. from Margaret Batten attaching copy of the fax from Donna, Claywood Park PSD relative to reimbursement due at the end of June 30, 2005.
24. Letter dated August 24, 2005, from Steven Hardman, Partner, Bowles Rice McDavid Graff & Love LLP to Harman Thompson, A.C. in response of letter sent to them dated August 2, 2005 requesting information concerning the status of pending or threatened litigation and other claims which they handle for the PSD.
25. ***Letter dated August 24, 2005 from James Ruckman, PS Director of Field Activities, Cerrone Associates, Inc. to Russ Hanna enclosing easement and tax maps on the Harlan Lott trespassing letter per their conversation with Russ on August 23, 2005.
26. Letter dated August 25, 2005, from Columbia Natural Resources to the Mineral Wells Public Service District advising the District of Columbia owning and operating natural gas pipelines in and around the District's area of operation reminding to contact Miss Utility.
27. Fax dated August 31, 2005, sent to Beth Bumgarner, Harman Thompson A.C. from Margaret Batten attaching copy of letter from Virginia McDonald, RUS, relative to the first years interest payment for the Sycamore Run, Stephens Fork Extension.
28. Letter dated August 25, 2005, to Margaret Batten from Wendy S. Pagot, Trust Administration, Wesbanco reminding the District's responsibility of their annually requirement to make public their financial statement of Bond Issue #76-0137-00.
29. Letter dated August 2005, to the District from Gregory A. Dugan, Sr. Vice President Bank Operations, Wesbanco enclosing business account analysis fees effective September 2005.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
SEPTEMBER 15, 2005
PAGE 5**

30. Copy of letter dated August 29, 2005, to Robert Evans from Margaret Batten enclosing a copy of his agreement with the Mineral Wells Public Service District.
31. Copy of letter dated August 29, 2005, to Century Surety Underwriters from Margaret Batten enclosing a copy of the Contract Bond Statue Query for United Welding for Contract 2B of our Sycamore Run, Stephens Fork, Limestone Ridge water extension project.
32. Fax dated August 29, 2005 to Jim Ruckman, Cerrone Associates, Inc. from Russ Hanna enclosing a copy of deed for Harlan L. Lott.
33. Copy of invoice dated August 29, 2005, to Rockport Church of Christ from the Mineral Wells Public Service District for a 11-30976 meter pit extender.
34. Copy of invoice dated August 29, 2005, to Duane Dutrow from the Mineral Wells Public Service District for the repair of Woodridge maintenance water meter.
35. Copy of invoice dated August 29, 2005, to Richard L. Casey from the Mineral Wells Public Service District for repair made to corp stop at 223 Woodridge Dr. caused by the Bradford Backhoe Service.
36. Fax dated August 29, 2005, to Randall M. Cole, Project Administrator Cerrone Associates, Inc. from Margaret Batten enclosing a copy of bond status query from Gulf Insurance Company for United Welding for Contract 2B.
37. Copy of letter dated August 29, 2005, to Lynn Hershberger, Miss Utility of WV from William Byers enclosing maps marked to add to the Mineral Wells Public Service District's system database.
38. Fax dated August 29, 2005, to Margaret Batten from Randall M. Cole, Cerrone Associates, Inc. enclosing per the Mineral Wells Public Service District's request a completed Bond Status Inquiry form for United Welding.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
SEPTEMBER 15, 2005
PAGE 6**

39. Letter dated August 15, 2005, to the Mineral Wells Public Service District from Lock/Line informing the District of changes to their wireless equipment insurance.
40. Copy of correspondence dated August 29, 2005, to Wood County Clerks Office from Margaret Batten requesting the recording of easement between Jerry E. and Susan Chapman and the Mineral Wells Public Service District.
41. Letter dated August 30, 2005, from Joe Estep, Premium Accounts PEIA to Linda Church enclosing list of changes to Optional Life premium.
42. Fax dated August 30, 2005, to Beth Bumgarner, Harman Thompson A.C. Ice from Margaret Batten enclosing a copy of signature card and check deposit ticket for the depreciation reserve account at Wesbanco Bank.
43. Fax dated August 31, 2005, to Christy Pitsenbarger, WV Bureau of Public Health from Margaret Batten enclosing the Monthly Operational Report for Mineral Wells Public Service District.
44. Copy of letter dated August 31, 2005, to Jesse Sheppard, WV Department of Transportation from Margaret Batten enclosing the Completed Form BF-125 for the Sycamore Run, Stephens Fork, Limestone Water Project.
45. Copy of letter dated September 1, 2005, to James Six, Clerk of Wood County from Linda Church enclosing request for easement recording of the following agreements between them and the Mineral Wells Public Service District:

Robert B. and Arda M. Gilbert
John F. and Linda J. Bargeloh
John F. and Linda J. Bargeloh, Roderick D. and Joyce E. Fox
46. Copy of letter dated September 1, 2005, to Manning Frymier, PE, Cerrone Associates, Inc. from Linda Church enclosing a copy of a report issued by the Insurance Services Office, Inc. for the Mineral Wells Volunteer Fire Department.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
SEPTEMBER 15, 2005
PAGE 7**

47. Fax dated September 1, 2005, to Brenda Tittle, Tax Department, Applied Industrial Technologies from Linda Church enclosing a tax exemption certificate per their request dated August 30, 2005.
48. Fax dated September 1, 2005 to Linda Church from Eric Gumm Rural Development Area Director a copy of letter to Charles Stewart from Alan L. Harris Rural Development Area Director listing invoices that have been approved for payment from the District's Water Extensions Construction Account (Stephens for Water Extensions)

Stonegate Construction, Inc. (Contract 2A)	\$92,698.66
Bowles, Rice, McDavid, Graff & Love	\$ 5,000.00
Mineral Wells Public Service District	\$ 582.60
Cerrone Associates, Inc.	\$31,841.86

48. Copy of letter dated September 2, 2005, to Jerry and Susan Chapman from Linda Church enclosing a the executed agreement for their sewer main located on Chesterville Road and copy of the right-of-way easement.
49. Fax dated September 6, 2005, to Parkersburg New & Sentinel from Linda Church enclosing ad to be run the local newspaper of notice of special meeting of the Board of Directors to be held September 9, 2005 at 10:00 am.
50. Letter dated September 1, 2005, to Charles Stewart from Alan L. Harris, Rural Development Area Director referencing the Stephens Fork Water Extensions Construction Account approving payment of the following:

Stonegate Construction, Inc. (Contract 2A)	\$92,698.66
Bowles, Rice, McDavid, Graff & Love	\$ 5,000.00
Mineral Wells Public Service District	\$ 582.00
Cerrone Associates, Inc.	\$31,841.66

51. Copy of letter dated September 2, 2005, to Karen Heihle, Stonegate Construction, Inc. from Linda Church enclosing a copy of the District's check #1078 in the amount of \$92,698.66 for payment for Contract No. 2A of the Sycamore Run, Stephens Fork Waterline Extension project. Noting that Stonegate had picked up the check on September 2, 2005 at

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
SEPTEMBER 15, 2005
PAGE 8**

the District's office.

52. Fax dated September 7, 2005, to Jim Ruckman from Russ Hanna enclosing copy of deeds for Harry S. and Linda Miller and Willis G. and Cheryl L. Conaway.
53. Copy of letter dated September 7, 2005, to Manning H. Frymier, Cerrone Associates from Linda Church enclosing District's check no. 1081 in the amount of \$13,186.58 for payment as shown on Requisition No. 17 of the Sycamore Run, Stephens Fork Water Extension project.
54. Copy of letter dated September 7, 2005, to Diane Wolfe, Bowles, Rice, McDavid, Graff and Love from Linda Church enclosing District's check no. 1079 in the amount of \$5,000.00 for payment as shown on Requisition No. 17 of the Sycamore Run, Stephens Fork Waterline Extension project.
55. Fax dated September 7, 2005, to Parkersburg New and Sentinel from Linda Church to publish notice in classified section September 12-14, 2005 for (1) Gravely Walk Behind mower.
56. Fax dated September 7, 2005, to Beth Bumgarner, Harmon Thompson A.C., cc: to Linda Church from Randall Cole Cerrone Associates, Inc. enclosing her request for Mineral Wells Public Service District's asset breakdown.
57. Fax dated September 7, 2005, to Jim Ice, Harman Thompson, A.C. from Linda Church enclosing copies of an old agreement and the two new agreements by and between Mineral Wells Public Service District and Claywood Park Public Service District for the purchase of water per request of Charles Stewart.
58. Fax dated September 8, 2005, from Debbie Hennage, Hughes Water and Sewer to Russ Hanna enclosing information on the Equinox Training Seminar. Neptune Technology Group is replacing EZRoute software with Equinox.
59. Letter dated September 8, 2005, to Charles Stewart from Randall Cole, Project Administrator, Cerrone Associates enclosing an approved copy of Change Order No. 6 to Contract 2A for the Mineral Wells Public Service District's Sycamore Run, Stephens Fork Water Project.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
SEPTEMBER 15, 2005
PAGE 9**

60. Copy of agreement between Claywood Park Public Service District and the Mineral Wells Public Service District dated September 9, 2005.
61. Letter dated September 9, 2005, to Linda Church from Beth Bumgarner, CPA, Harman Thomson, A.C. enclosing (3) discussion copies of the audit report and communications letter for audit year ending June 30, 2005.
62. Letter dated September 9, 2005, from Scott Hass, Overland Solutions, Inc. to the Mineral Wells Public Service District notifying of requested audit by Westfield Group - OH - Physical Audits which is a required provision of the insurance policy covering General Liability insurance. The audit will be September 25, 2005 for the period of 8/1/04 - 8/1/05 with the following records:
 - Monthly or Quarterly Payroll Records/Individual Earnings Records
 - 941 Quarterly Payroll Tax Reports & State Unemployment Records
 - Amount of Overtime paid by classification
 - Day labor / Contract labor costs
 - Amount paid to each Subcontractor you hired, if any
 - Certificates of Insurance from Subcontractors, if any
 - Cash Disbursements journal
63. ***Letter dated September 10, 2005, to Charles Stewart from George E. Blum, Director Finance & Administration, Cerrone Associates, Inc. enclosing a copy of a Class Cost of Service Study for the District's review.
64. Fax dated September 12, 2005, to Eric Gumm, Rural Development Services from Linda Church attaching copies of monthly bank statements for June, July and August 2005 for the Stephens Fork Construction Account per his request.
65. Fax dated September 12, 2005, to Parkersburg News/Sentinel from Linda Church enclosing ad request for the Mineral Wells Public Service District's monthly board meeting to be held September 15, 2005 at 5:00pm.
66. Fax dated September 12, 2005, to The Wirt County Journal from Linda Church enclosing ad request for the Mineral Wells Public Service District's monthly board meeting to be held September 15, 2005 at 5:00pm.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
SEPTEMBER 15, 2005
PAGE 10**

67. Fax dated September 12, 2005, to Jackson Herald Newspapers from Linda Church enclosing ad request for the Mineral Wells Public Service District's monthly board meeting to be held September 15, 2005 at 5:00pm.
68. Fax dated September 13, 2005, to Rhonda, Tractor Supply, Co. from Linda Church attaching an application for sewer service.
69. Fax dated September 13, 2005, to Eileen Fluharty, USDA Rural Development from Cathy Dyer attaching invoice for past due amounts for water and sewer for Erica McCloy.
70. Copy of letter dated September 13, 2005, to the Municipal Branch of the WV Department of Environmental Protection Division of Water and Waste Management from Cathy Dyer enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report for the month of August 2005.
71. Copy of letter dated September 13, 2005, to Manning Frymier, PE, Cerrone Associates, Inc. from Cathy Dyer enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report for the month of August 2005.
72. Copy of letter dated September 13, 2005, to Jeff Smith at the Office of Environmental Health Services Regulatory Development and Compliance Unit from Cathy Dyer enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report for the month of August 2005.
73. Copy of letter dated September 13, 2005, to Steve Cooper, West Virginia Department of Environmental Protection and Natural Resources from Cathy Dyer enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report for the month of August 2005.
74. Copy of letter dated August 26, 2005, to Harman Thompson, A.C. from the Mineral Wells Public Service District in connection with the audit of the financial statements as of June 30, 2005 and 2004.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
SEPTEMBER 15, 2005
PAGE 11**

75. Fax dated September 14, 2005, to Linda Church from Eileen Fluharty, United States Department of Rural Development attaching a vendor code request form for their new system of receiving money EFT.
76. Fax dated September 14, 2005, to Eileen Fluharty, United States Department of Rural Development from Linda Church attaching the completed Vendor Code Request form.
77. Fax dated September 14, 2005, to Aaron, Harman Thompson, A.C. from Linda Church enclosing requested information for the completion of the District's PSC report.
78. Copy of letter dated September 14, 2005, to Virginia McDonald, Rural Development Specialist, Rural Utilities Service from Linda Church enclosing an invoice in the amount of \$3,000.00 from Packaged Systems, Inc. The invoice is to be paid from the funds for the Stephens Fork, Sycamore Run, Limestone Ridge Water Extension Project.
79. Fax dated September 15, 2005, to Linda Church from Steve Hardman, Bowles Rice McDavid Graff & Love enclosing the agreement between Claywood Park PSD and Mineral Wells PSD.