

MINUTES OF A REGULAR MONTHLY BOARD
MEETING OF THE PUBLIC SERVICE BOARD OF
THE MINERAL WELLS PUBLIC SERVICE
DISTRICT HELD THURSDAY, DECEMBER 15,
2005, AT 5:00 P.M. IN THE DISTRICT'S OFFICE
LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Roy L. Radabaugh, Treasurer; Linda K. Church, Office Manager; Russell P. Hanna, Operations Manager; and Nellie Radcliff, Office Clerk were present.

There was no one in attendance from the public.

The first order of business was the reading and approving of the Minutes of the November 17, 2005, Regular Board Meeting. Mr. Lett made a motion to approve the Minutes of the November 17, 2005, Regular Board Meeting as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

Mr. Radabaugh made a motion to approve the Financial Statement (copy attached) dated November 30, 2005, for All Finances. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement (copy attached) dated November 30, 2005, for Water Revenue Fund Checking Account. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement (copy attached) dated November 30, 2005, for Sewer Revenue Fund Checking Account. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve checks numbered 35568 thru 35661 written on the Consolidated-Water and Sewer Revenue Checking Account (copy attached) between November 18, 2005, thru December 15, 2005. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve Payroll Checks numbered 1611 thru 1626 written on the Consolidated Payroll Account (copy attached) between November 18, 2005 thru December 15, 2005. Mr. Lett seconded the motion. The motion passed unanimously.

The following letters were discussed.

Letter 16 - Notice from WV State Emergency Response Commission reminding the District of the Annual Tier Two Report and Filing Fee is due Between January 1st and March 1st of 2006.

Letter 56 - Rate notification letter received December 12, 2005 from the Brickstreet Mutual Insurance Company enclosing the District's 2006 Workers Compensation rate.

Letter 57 - Letter received December 12, 2005, from the United States Bankruptcy Court hearing to be held January 13, 2006 at the Federal Courtroom in Parkersburg, WV for Newblakor Inc.(Woodridge Plantation Golf Club) filing a motion for authority to enter into Secured Post-Petition Financing Pursuant

MINERAL WELLS PUBLIC SERVICE DISTRICT
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from the First National Bank of Williamstown and to Grant First Priority Lien of Real Property.

Letter 63 - Letter received December 15, 2005, from Steven Hardman, Bowles Rice McDavid Graff and Love LLP to Russ Hanna confirming telephone conversation pertaining to the proposed bid for the sanitary pond cleaning stating that the work to be done is subject to the Prevailing Wage Requirement. Mr. Radabaugh made a motion authorizing Mr. Hanna to prepare a bid package and advertise for sealed bids for the removal of sewage sludge from the Districts sewer pond #1. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve check no. 1084 in the amount of \$71,793.23 written on the Stephens Fork Water Construction Checking Account for the payment of WV DOH inspection fees. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to increase the hourly employee rate of pay by thirty-five cents on the hour effective January 1, 2006. Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Church had nothing further to report to the Board .

Mr. Hanna reported that he now has cell phones for everyone in the maintenance department.


Harlan Lott easement problem in still being looked into, and as of today there has been no easement found.

Public Service Commission telephoned Mr. Hanna regarding the Anderson Subdivision sewage problem and has requested a Special Meeting held in the District's office on January 5, 2006, at 2:00 p.m.

All business having been discussed, Mr. Lett made a motion that the meeting be adjourned. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart adjourned the meeting at 6:15 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.


James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
NOVEMBER 30, 2005**

CHECKING ACCOUNTS

Water Revenue Fund Checking Account WesBanco Bank	\$ 25,393.47
Sewer Revenue Fund Checking Account WesBanco Bank	66,821.44
Stephens Fork Water Extension Construction Checking WesBanco Bank	<u>77,508.36</u>

TOTAL IN CHECKING ACCOUNTS: \$ 169,723.27

WATER ACCOUNTS

Depreciation Reserve Account WesBanco Bank	\$ 13,016.82
Revenue Reserve Account WesBanco Bank	26,017.59
Revenue Reserve Account-Sams Creek/Chesterville WesBanco Bank	24,318.96
Revenue Reserve Account-Rockport WesBanco Bank	8,405.92
Depreciation Reserve Account-Rockport WesBanco Bank	8,406.14
Revenue Reserve Account-Water Improvement WesBanco Bank	25,266.90
Depreciation Reserve Account-Water Improvement WesBanco Bank	25,269.24
Revenue Reserve Account-Sycamore 2004A WesBanco Bank	4,058.45
Depreciation Reserve Account-Sycamore 2004A WesBanco Bank	1,056.26
Sycamore Run-Limestone Tap Fees WesBanco Bank	33,228.97
Sycamore Run-Limestone Security Deposits WesBanco Bank	15,165.89
Security Deposit Account WesBanco Bank	25,189.62
Sycamore Renewal/Replacement WesBanco Bank	<u>7,335.77</u>

TOTAL IN WATER ACCOUNTS: \$ 216,736.53

SEWER ACCOUNTS

Repair and Replacement Account WesBanco Bank	\$ 103,114.70
Reserve for Grinder Pump Maintenance Prime Rate Money Market-WesBanco Bank	33,383.55
Security Deposit Account WesBanco Bank	<u>22,171.97</u>

TOTAL IN SEWER ACCOUNTS: \$158,670.22

TOTAL ALL FINANCES, NOVEMBER 30, 2005 \$545,130.02

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
WATER REVENUE FUND CHECKING ACCOUNT
NOVEMBER 30, 2005**

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, OCTOBER 31, 2005** **\$ 21,367.07**

RECEIPTS:

Water Sales	\$65,980.00
Water Buffalo Sales	476.50
Reconnection Fees	140.00
Tap Fees	1,200.00
Robert Dent - Meter Damage	75.00
Frances Duckworth Water Main Extension	1,917.26
Dana Bee - Leigh Mason Trailer Park	983.92
Miscellaneous Revenue	.46
Security Deposit Refunds	<u>1,263.48</u>

TOTAL RECEIPTS: **\$ 72,036.62**

TOTAL CASH AVAILABLE: **\$ 93,403.63**

EXPENDITURES:

ABB Automation	\$ 512.88
Action Answering Service	91.20
ADT Security Services	58.10
Allegheny Power	259.95
Appalachian Software, Inc.	1,884.00
AT& T State Calling Service	1.76
BP Credit Card Company	574.81
Cardholder Services	393.47
Cingular	64.38
Cintas	141.66
Commissioners' Salaries	187.50
Conner Cleaning Service	109.00
Cutlip-Warner Development Company	4,893.00
Dominion Hope	138.82
Hardman Supply Company	89.63
Haul Away Trash L.L.C.	19.50
Hughes Supply, Inc.	1,791.26
Karl's Auto Repair Ltd.	277.22
Midwest Pipe & Supply	327.60
Miller Communications	268.00
Mineral Wells Public Service District	660.53
Miss Utility of WV Inc.	24.90
Municipal Bond Commission	10,696.47
Ohio Valley Muffler & Brake	14.37
Parkersburg Office Supply	45.42

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EXPENDITURES: (continued)

Presort Plus, Inc.	47.20
Rural Economic & Development	\$ 13,365.00
Rural Development - USDA	8,152.00
Salaries	6,853.38
Steers Heating & Cooling, Inc.	199.81
Telepage Communications Systems	10.74
TESA Co.	10.72
C. I. Thornburg Co.	3,812.03
U. S. Postal Service	193.32
Verizon	142.25
Water Environmental Testing	67.50
WesBanco Bank-Parkersburg	314.00
WesBanco Bank-Parkersburg	176.00
WesBanco Bank-Parkersburg	1,004.00
WesBanco Bank-Parkersburg	3,113.93
WesBanco Bank-Parkersburg	334.00
WesBanco Bank-Parkersburg	1,982.16
WesBanco Bank-Parkersburg	7.53
Westco Internet	13.50
WV Public Employees Insurance Agency	1,873.04
WV Public Employees Retirement System	1,621.45
WV State Tax Department	509.91
WW Grainger, Inc.	61.80
Joyce Anderson	38.88
Ralph Buchanan	50.14
Rodney Burton	38.20
Darren Cool	30.20
Jeremia Cox	50.13
Roy W. DeMoss	38.88
Mike Fallon	29.66
Jeremy Hall	14.96
Jesse C. & Shan Jones	50.13
Ronald E. Lemon	51.53
Heather & Frank Miller	26.92
Kimberly Nichols	39.04
Estate of Garfield Prine	35.12
Russell C. Smith	51.33
Jessica L. Stevens	24.25
Stephanie Simon	<u>50.15</u>

TOTAL EXPENDITURES

\$ 68,010.22

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT,
WESBANCO BANK, NOVEMBER 30, 2005**

\$ 25,393.47

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
SEWER REVENUE FUND CHECKING ACCOUNT
NOVEMBER 30, 2005**

**BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, OCTOBER 31, 2005 \$ 66,466.03**

RECEIPTS:

Sewer Sales	\$51,462.31
Security Deposit Refunds	902.82
Reconnect Fees	20.00
Robert Evans Sewer Grinder Extension	8.44
Lawrence & Beth Ann Pifer Grinder Extension	<u>30.39</u>

TOTAL RECEIPTS: \$ 52,423.96

TOTAL CASH AVAILABLE: \$118,889.99

EXPENDITURES:

ABB Automation	\$ 512.87
ADT Security Services	38.74
Action Answering Service	60.80
Allegheny Power	4,259.73
Appalachian Software, Inc.	1,256.00
AT&T State Calling Service	1.17
BP Credit Card Company	383.21
Cardholder Services	262.32
Cingular	42.92
Cintas	94.44
Commissioners' Salaries	187.50
Conner Cleaning Service	179.00
Cutlip-Warner Development Company	1,755.00
Dominion Hope	92.54
Gene's Septic Tank Service	795.00
Hardman Supply Company	165.48
Haul Away Trash L.L.C.	13.00
Hughes Supply, Inc.	238.30
Karl's Auto Repair	184.81
Miller Communications	12.00
Mineral Wells Public Service District	575.18
Miss Utility of WV Inc.	16.60
Municipal Bond Commission	19,351.63
Ohio Valley Muffler & Brake	9.58
Parkersburg Office Supply	30.28
Parkersburg Utility Board	120.00

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EXPENDITURES: (continued)

Presort Plus	31.46
Salaries	6,458.31
State Electric Supply Co., Inc.	72.93
Steers Heating & Cooling, Inc.	133.21
Telepage Communications Systems	7.16
C. I. Thornburg Co., Inc.	783.00
Trombold Equipment Co.	2,875.66
U. S. Postal Service	128.88
Verizon	497.85
Water Environmental Testing	262.00
WesBanco Bank-Parkersburg	1,327.03
WesBanco Bank-Parkersburg	2,885.95
WesBanco Bank-Parkersburg	7.52
WesBanco Bank-Parkersburg	2,000.00
Westco Internet	9.00
WV Public Employees Insurance Agency	1,427.41
WV Public Employees Retirement System	1,525.46
WV State Tax Department	458.09
W W Grainger, Inc.	136.74
Joyce Anderson	38.43
John & Linda Bargeloh	64.44
Darren Cool	36.75
Jeremia Cox	50.13
Roy W. DeMoss	44.16
Mike A. Fallon	32.36
Jeremy L. Hall	14.38
Jesse C. & Shan Jones	50.13
Heather & Frank Miller	27.31
Kimberly Nichols	<u>44.70</u>

TOTAL EXPENDITURES: \$ 52,068.55

**BALANCE IN SEWER FUND CHECKING ACCOUNT
WESBANCO BANK, NOVEMBER 30, 2005 \$66,821.44**

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 11/18/05 - ENDING DATE: 12/15/05 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

NK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
275	BP	11/18/05	63532	11/18/05	574.81	35,568
486	ESTATE OF GARFIELD W. PRINE	11/18/05	63534	11/18/05	35.12	35,569
1,302	MINERAL WELLS PSD	11/18/05	63538	11/18/05	66.36	35,570
2,200	CARDMEMBER SERVICES	11/18/05	63541	11/18/05	393.47	35,571
2,313	WESBANCO BANK-PARKERSBURG	11/21/05	63606	11/21/05	.00	1
2,101	U S POSTAL SERVICE	11/21/05	63605	11/21/05	58.24	35,573
102	ABB AUTOMATION, INC	11/29/05	63802	11/30/05	512.88	35,574
145	ADT SECURITY SERVICES	11/29/05	63804	11/30/05	58.10	35,576
360	CUTLIP-WARNER DEVELOPMENT CO	11/29/05	63806	11/30/05	900.00	35,577
369	CONNER CLEANING SERVICE	11/29/05	63808	11/30/05	109.00	35,578
438	DOMINION HOPE	11/29/05	63809	11/30/05	138.82	35,579
486	HEATHER AND FRANK MILLER	11/29/05	63810	11/30/05	26.92	35,580
486	RALPH BUCHANAN	11/29/05	63811	11/30/05	50.14	35,581
486	RONALD E LEMON	11/29/05	63812	11/30/05	51.53	35,582
486	RUSSELL C SMITH	11/29/05	63813	11/30/05	51.33	35,583
486	JEREMY L HALL	11/29/05	63814	11/30/05	14.96	35,584
486	MIKE A FALLON	11/29/05	63815	11/30/05	29.66	35,585
486	DARREN COOL	11/29/05	63816	11/30/05	30.20	35,586
486	ROY W DEMOSS	11/29/05	63817	11/30/05	38.88	35,587
486	JOYCE A ANDERSON	11/29/05	63818	11/30/05	38.88	35,588
486	KIMBERLY L NICHOLS	11/29/05	63819	11/30/05	39.04	35,589
486	JESSICA L STEVENS	11/29/05	63820	11/30/05	24.25	35,590
486	RODNEY L BURTON	11/29/05	63821	11/30/05	38.20	35,591
486	JEREMIA COX	11/29/05	63822	11/30/05	50.13	35,592
486	JESSE C & SHAN JONES	11/29/05	63823	11/30/05	50.13	35,593
733	W. W. GRAINGER, INC.	11/29/05	63828	11/30/05	61.80	35,595
832	HARDMAN SUPPLY COMPANY	11/29/05	63830	11/30/05	89.63	35,596
1,204	JAMES R. LETT	11/29/05	63845	11/30/05	62.50	35,597
1,302	MINERAL WELLS PSD	11/29/05	63846	11/30/05	577.60	35,598
1,311	MIDWEST PIPE & SUPPLY	11/29/05	63867	11/30/05	327.60	35,599
1,604	PARKERSBURG OFFICE SUPPLY	11/29/05	63870	11/30/05	45.42	35,600
1,662	PRESORT PLUS INC	11/29/05	63872	11/30/05	47.20	35,601
1,805	RURAL DEVELOPMENT ADMN.	11/29/05	63873	11/30/05	2,112.00	35,602
1,806	ROY L RADABAUGH	11/29/05	63874	11/30/05	62.50	35,603
1,843	CINTAS LOC #531	11/29/05	63875	11/30/05	141.66	35,604
1,912	CHARLES M. STEWART	11/29/05	63880	11/30/05	62.50	35,605
1,963	STEERS HEATING & COOLING, INC.	11/29/05	63881	11/30/05	199.81	35,606
2,001	TESA COMPANY INC	11/29/05	63882	11/30/05	10.72	35,607
2,005	C I THORNBURG	11/29/05	63885	11/30/05	2,853.45	35,609
2,103	USDA-RURAL DEVELOPMENT	11/29/05	63894	11/30/05	3,140.00	35,610
2,307	HUGHES SUPPLY, INC.	11/29/05	63895	11/30/05	1,791.26	35,611

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
** BEGINNING DATE: 11/18/05 - ENDING DATE: 12/15/05 **
** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BNK ACCOUNT

Table with columns: VENDOR#, VENDOR NAME, POST-DT, TRAN#, CHK-DT, CHECK AMOUNT, CHECK#. Includes entries for CONSOLIDATED BANK ACCOUNT, WESBANCO, WV DEPT OF TAX & REVENUE, WESTCO INTERNET, etc.

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 11/18/05 - ENDING DATE: 12/15/05 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
23,005	WESBANCO BANK, INC.	12/14/05	64452	12/15/05	1,722.07	35,658
2,313	WESBANCO BANK-PARKERSBURG	12/14/05	64514	12/15/05	1,726.31	35,659
1,307	MUNICIPAL BOND COMMISSION	12/14/05	64583	12/15/05	10,696.47	35,660
2,101	U S POSTAL SERVICE	12/15/05	64637	12/15/05	85.62	35,661
	CONSOLIDATED BANK ACCOUNT				73,650.39	80 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 11/18/05 - ENDING DATE: 12/15/05 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00 CONSOLIDATED BANK ACCOUNT						
275	BP	11/18/05	63532	11/18/05	383.21	35,568
2,200	CARDMEMBER SERVICES	11/18/05	63541	11/18/05	262.32	35,571
2,309	WESBANCO BANK-PARKERSBURG	11/18/05	63542	11/18/05	2,000.00	35,572
2,313	WESBANCO BANK-PARKERSBURG	11/21/05	63606	11/21/05	.00	
2,101	U S POSTAL SERVICE	11/21/05	63605	11/21/05	38.82	35,573
102	ABB AUTOMATION, INC	11/29/05	63802	11/30/05	512.87	35,574
106	ALLEGHENY POWER	11/29/05	63803	11/30/05	2,792.91	35,575
145	ADT SECURITY SERVICES	11/29/05	63804	11/30/05	38.74	35,576
360	CUTLIP-WARNER DEVELOPMENT CO	11/29/05	63806	11/30/05	1,215.00	35,577
369	CONNER CLEANING SERVICE	11/29/05	63808	11/30/05	179.00	35,578
438	DOMINION HOPE	11/29/05	63809	11/30/05	92.54	35,579
486	HEATHER AND FRANK MILLER	11/29/05	63810	11/30/05	27.31	35,580
486	JEREMY L HALL	11/29/05	63814	11/30/05	14.38	35,584
486	MIKE A FALLON	11/29/05	63815	11/30/05	32.36	35,585
486	DARREN COOL	11/29/05	63816	11/30/05	36.75	35,586
486	ROY W DEMOSS	11/29/05	63817	11/30/05	44.16	35,587
486	JOYCE A ANDERSON	11/29/05	63818	11/30/05	38.43	35,588
486	KIMBERLY L NICHOLS	11/29/05	63819	11/30/05	44.70	35,589
486	JEREMIA COX	11/29/05	63822	11/30/05	50.13	35,592
486	JESSE C & SHAN JONES	11/29/05	63823	11/30/05	50.13	35,593
702	GENE'S SEPTIC TANK CLEANING	11/29/05	63824	11/30/05	595.00	35,594
733	W. W. GRAINGER, INC.	11/29/05	63828	11/30/05	136.74	35,595
832	HARDMAN SUPPLY COMPANY	11/29/05	63830	11/30/05	165.48	35,596
1,204	JAMES R. LETT	11/29/05	63845	11/30/05	62.50	35,597
1,302	MINERAL WELLS PSD	11/29/05	63846	11/30/05	564.47	35,598
1,604	PARKERSBURG OFFICE SUPPLY	11/29/05	63870	11/30/05	30.28	35,600
1,662	PRESORT PLUS INC	11/29/05	63872	11/30/05	31.46	35,601
1,806	ROY L RADABAUGH	11/29/05	63874	11/30/05	62.50	35,603
1,843	CINTAS LOC #531	11/29/05	63875	11/30/05	94.44	35,604
1,912	CHARLES M. STEWART	11/29/05	63880	11/30/05	62.50	35,605
1,963	STEERS HEATING & COOLING, INC.	11/29/05	63881	11/30/05	133.21	35,606
2,004	TROMBOLD EQUIPMENT CO INC	11/29/05	63883	11/30/05	2,875.66	35,608
2,005	C I THORNBURG	11/29/05	63885	11/30/05	783.00	35,609
2,307	HUGHES SUPPLY, INC.	11/29/05	63895	11/30/05	238.30	35,611
2,313	WESBANCO BANK-PARKERSBURG	11/29/05	63984	11/30/05	1,604.62	35,613
2,314	WV DEPT OF TAX & REVENUE	11/29/05	63985	11/30/05	458.09	35,614

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 11/18/05 - ENDING DATE: 12/15/05 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,315	WV PUBLIC EMPLOYEES RETIREMENT	11/29/05	63986	11/30/05	1,525.46	35,615
1,123	KARL'S AUTO REPAIR LTD.	11/30/05	64084	11/30/05	184.81	35,618
1,908	STATE ELECTRIC SUPPLY CO INC	11/30/05	64087	11/30/05	72.93	35,619
2,339	WESTCO INTERNET	11/30/05	64088	11/30/05	9.00	35,620
153	ACTION ANSWERING SERVICE PLUS	11/30/05	64105	11/30/05	30.94	35,621
314	CINGULAR WIRELESS	11/30/05	64106	11/30/05	42.92	35,622
360	CUTLIP-WARNER DEVELOPMENT CO	11/30/05	64108	11/30/05	540.00	35,623
360	CUTLIP-WARNER DEVELOPMENT CO	11/30/05	64120	11/30/05	540.00	35,623 VOID
702	GENE'S SEPTIC TANK CLEANING	11/30/05	64110	11/30/05	200.00	35,624
360	CUTLIP-WARNER DEVELOPMENT CO	11/30/05	64130	11/30/05	540.00	35,625
1,302	MINERAL WELLS PSD	12/08/05	64285	12/08/05	17.22	35,627
2,316	WESTFIELD GROUP	12/08/05	64288	12/08/05	138.40	35,628
314	CINGULAR WIRELESS	12/09/05	64321	12/09/05	561.94	35,629
2,101	U S POSTAL SERVICE	12/12/05	64360	12/12/05	74.52	35,630
106	ALLEGHENY POWER	12/14/05	64411	12/15/05	98.63	35,631
108	AT&T	12/14/05	64412	12/15/05	2.58	35,632
275	BP	12/14/05	64414	12/15/05	290.66	35,634
305	CARR CONCRETE CORPORATION	12/14/05	64415	12/15/05	2,700.00	35,635
600	FASTENERS & SUPPLY INC	12/14/05	64418	12/15/05	15.70	35,637
840	HAUL AWAY TRASH L.L.C.	12/14/05	64419	12/15/05	13.00	35,638
1,301	MISS UTILITY OF WV INC	12/14/05	64423	12/15/05	15.60	35,639
1,304	MILLER COMMUNICATIONS	12/14/05	64424	12/15/05	12.00	35,640
1,307	MUNICIPAL BOND COMMISSION	12/14/05	64425	12/15/05	13,453.00	35,641
1,307	MUNICIPAL BOND COMMISSION	12/14/05	64519	12/15/05	13,453.00	35,641 VOID
1,854	SULLIVAN INC.	12/14/05	64435	12/15/05	232.50	35,642
2,004	TROMBOLD EQUIPMENT CO INC	12/14/05	64436	12/15/05	7,590.00	35,643
2,039	TELEPAGE COMMUNICATIONS SYSTEM	12/14/05	64437	12/15/05	7.16	35,644
2,044	TRACTOR SUPPLY CREDIT PLAN	12/14/05	64438	12/15/05	29.69	35,645
2,306	WATER ENVIRONMENTAL TESTING	12/14/05	64442	12/15/05	309.50	35,649
2,308	WV PUBLIC EMPLOYEES INS AGENCY	12/14/05	64444	12/15/05	1,693.25	35,650
2,312	WESBANCO BANK-PARKERSBURG	12/14/05	64445	12/15/05	1,367.34	35,651
3,014	CAROLINA CIPHER	12/14/05	64450	12/15/05	90.00	35,656
2,313	WESBANCO BANK-PARKERSBURG	12/14/05	64514	12/15/05	1,553.27	35,659
1,307	MUNICIPAL BOND COMMISSION	12/14/05	64583	12/15/05	19,351.63	35,660
2,101	U S POSTAL SERVICE	12/15/05	64637	12/15/05	57.08	35,661
	CONSOLIDATED BANK ACCOUNT				54,579.74	67 *

MINERAL WELLS PUBLIC SERVICE DISTRICT
PAYROLL CHECKS
CONSOLIDATED REVENUE FUND CHECKING ACCOUNT
November 30, 2005 - December 15, 2005

CHECK NO.

1611 Todd R. Anderson	\$ 749.63
1612 Dennis R. Brown	533.03
1613 William H. Byers, Jr.	1,044.10
1614 Linda K. Church	1,002.77
1615 Russell P. Hanna	1,294.17
1616 Brian Wayne Metz	703.57
1617 Cathy J. Dyer	877.98
1618 Nellie B. Radcliff	656.38
1619 Todd R. Anderson	834.84
1620 Dennis R. Brown	690.96
1621 William H. Byers, Jr.	986.00
1622 Linda K. Church	1,059.48
1623 Russell P. Hanna	1,178.97
1624 Brian Wayne Metz	829.13
1625 Cathy J Dyer	982.27
1626 Nellie B. Radcliff	734.43

MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
NOVEMBER 18, 2005 - DECEMBER 15, 2005

1. Flyer from **West Virginia ETC**, seminars on Parasites & Pathogens and Anaerobic Digesters to be held December 13, 2005 9:00 AM to 4:00 PM at WV ETC, Cedar Lakes, Ripley, WV.
2. Flyer from **West Virginia Rural Water Association**, training seminar on Wastewater Security and Electrical Safety Lock out/Tag out to be held December 8, 2005 at the Vienna City Hall 9:00 AM to 4:00 PM given by Rick Dennison, WVRWA Waterwater Trainer.
3. Certificate of Insurance received from **WV Workers' Compensation Commission** to certify Mineral Wells PSD effective dates October 1, 2005 thru December 31,2005.
4. Fee renewal notice received November 18, 2005, from the United States Postal Service reminding the Mineral Wells PSD of First-Class Presort due September 27, 2005.
5. Notice received from Packaged Systems, Inc. announcing they have been acquired by Oldcastle Precast, Inc.
6. Application sent to Charles Stewart from the American Water Works Association for the 2005 Utility Membership Application.
7. Application sent to Charles Stewart from the American Water Works Association for the 2005 Utility Membership Application.
8. Notice received from the Miss Utility of West Virginia on the upgrading to the base maps.
9. Notice received from the Mineral Wells Volunteer Fire Department with used (0) zero gallons for fire fighting and 300 gallons use for fire training for the month of October 2005.
10. Flyer from **Lorman Education Services** seminar on Building Codes in West Virginia to be held February 21, 2006 at the Capital Conference Center in Charleston, WV.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
DECEMBER 15, 2005
PAGE 2**

11. Flyer from **Freedom Systems** on government software, systems and services.
12. Newsletter from **Currency Notes**.
13. Flyer from **Philadelphia Mixing Solutions** on the Halo System that provides biological nutrient removal.
14. Flyer from **Philadelphia Mixing Solutions** on mixers and aerators.
15. Newsletter from **West Virginia Rural Water Association**.
16. Notice from **WV State Emergency Response Commission** reminding the Mineral Wells Public Service District of the Annual Tier Two Report and Filing Fee is due between January 1st and March 1st of 2006.
17. Letter received December 15, 2005, from **American Water Works Association** offering their book Benchmarking Performance Indicators for Water and Wastewater Utilities: Survey Data and Analysis Report for \$595.00 plus shipping.
18. Copy of letter dated November 17, 2005, to Sandra Squire, Executive Secretary of the Public Service Commission for West Virginia from Charles Stewart, Roy Radabaugh, and James Lett Board of Commissioners for the Mineral Wells PSD requesting that paragraph six on page five of the final order of Case No. 05-0479-PWD-CN-PC agreement with Claywood Park PSD be amended to read exactly the same as the executed agreement.
19. Letter dated November 17, 2005, to Linda Church from the Parkersburg Housing Authority requesting the average cost of Water and Sewer for their records in assisting low-income families.
20. Copy of letter dated November 17, 2005, to Parkersburg Utility Board from Cathy Dyer enclosing District check #035563 in the amount of \$120.00 for six (6) reconnect fees collected for shared customers in the Pettyville area. Fees were collected July 2005 thru October 7, 2005.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
DECEMBER 15, 2005
PAGE 3**

21. Copy of letter dated November 18, 2005, to Manning H. Frymier, PE Cerrone Associates, Inc. from Linda Church enclosing copy of letter sent to Sandra Squire, Public Service Commission of West Virginia requesting that the order for Claywood Park PSD's water treatment plant be amended to read exactly as the executed agreement dated September 21, 2005, between Claywood Park PSD and the Mineral Wells PSD.
22. Copy of letter dated November 18, 2005, to Todd Grinstead, GM, Claywood Park Public Service District, from Linda Church enclosing copy of letter sent to Sandra Squire, Public Service Commission of West Virginia requesting that the order for Claywood Park PSD's water treatment plant be amended to read exactly as the executed agreement dated September 21, 2005, between Claywood Park PSD and the Mineral Wells PSD.
23. Copy of letter dated November 18, 2005, to Steven Hardman, Esquire, Bowles, Rice, McDavid, Graff & Love from Linda Church enclosing copy of letter sent to Sandra Squire, Public Service Commission of West Virginia requesting that the order for Claywood Park PSD's water treatment plant be amended to read exactly as the executed agreement dated September 21, 2005, between Claywood Park PSD and the Mineral Wells PSD.
24. Copy of letter dated November 18, 2005, to Mary Rader, Wood County Commission from Linda Church enclosing a copy of the Minutes of the Regular Board Meeting held Thursday, October 20, 2005 for the Mineral Wells Public Service District.
25. Copy of letter November 18, 2005, to Jerry Reagan Pre-Sort Plus from Linda Church enclosing a floppy disk containing the complete file for the Mineral Wells PSD accounts to be updated to meet the requirements of the United States Postal Pre-Sort Permit.
26. Copy of letter dated November 18, 2005, to Francis E. Duckworth from Linda Church enclosing a copy of the executed agreement for his water main extension located on Scarce-of-Fat Road.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
DECEMBER 15, 2005
PAGE 4**

27. Copy of letter dated November, 21, 2005, to Francis E. Duckworth from Linda Church enclosing a copy of recorded right-of-way easement for a water main extension located on Scarce-of-Fat Road.
28. Copy of letter dated November 21, 2005, to Helping Hands c/o Coldwater Creek from Linda Church requesting that if they decide to help Christopher Miller and Jennifer Bradley pay for their security deposit for water that they applied for at #21 Skyview Acres, to make the check payable to the Mineral Wells Public Service District.
29. Fax dated November 21, 2005, to Debbie at Trombold Equipment from Cathy Dyer acknowledgment of material received.
30. Copy of letter dated November 21, 2005, to Bill Amick, Postmaster of Mineral Wells from Linda Church enclosing a copy of canceled check #35326 in the amount of \$150.00 for the Mineral Wells PSD First-Class Presort Permit No. 3.
31. Copy of letter dated November 23, 2005, to Michael Moore from Linda Church invoicing for repair of grinder pump at 119-E Society Hill Road in the amount of \$884.41 due on December 15, 2005.
32. Copy of worksheet to the Parkersburg Housing Authority attention of Debra Carroll from Linda Church for average monthly water and sewer usage.
33. Fax dated November 21, 2005, to Debbie at Trombold Equipment from Cathy Dyer acknowledgment of material received.
34. Copy of letter dated November 30, 2005, to Robert and Wayne Yoder from Linda Church informing them of the user's agreement that follows the property which they purchased on Morehead Ridge. Enclosing copy of current amount due of \$105.97 and a security deposit of \$50.00.
35. Fax dated November 30, 2005, to Christy Pitsenbarger, West Virginia Bureau of Public Health from Linda Church enclosing the Monthly Operational Report for the Mineral Wells Public Service District for the month of November 2005.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
DECEMBER 15, 2005
PAGE 5**

36. Copy of letter dated December 1, 2005, to Brian Hoover from Cathy Dyer enclosing his check #1561 in the amount of \$143.44. The original check was mailed to the District and not received until November 28, 2005.
37. Fax dated December 1, 2005, to Angie Haynes, Lowes Home Center from Nellie Radcliff enclosing an application for service.
38. Fax received December 5, 2005 to Russ Hanna from Brad Taylor, IVS Hydro Inc. quote for dewatering project.
39. Letter received December 5, 2005, from Backflow Consulting Services LLC to Russell Hanna enclosing a copy of the required backflow device test results conducted at the Cracker Barrel Restaurant located in Mineral Wells, WV.
40. Received December 2, 2005, from the Department of the Treasury Internal Revenue Service the **2005 Package 1099.**
41. Received December 5, 2005, from the United States Bankruptcy Court on the filing of Chapter 7 for Brandy Jo Moore.
42. Received December 7, 2005, copy of letter dated November 16, 2005, to Linda Church from the West Virginia Department of Transportation Division of Highways enclosing the approved copy of Permit Nbr. 03-05-0402 for road bore at 21/20 Lincolnshire Drive, off State Rt. 14.
43. Received December 5, 2005, copy of letter dated November 17, 2005, to Linda Church from the West Virginia Department of Transportation Division of Highways enclosing the approved copy of Permit Nbr. 03-05-0430 for road bore 14/2 Scare of Fat Road, off 14/1 Turkey Foot Road.
44. Fax received December 7, 2005, to Russ Hanna from Jim Cox, Lubeck Public Service District enclosing a copy of a bid package for the Mineral Wells PSD sanitary pond cleaning and dewatering.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
DECEMBER 15, 2005
PAGE 6**

45. Fax dated December 7, 2005, to Eric Gumm, Rural Utilities Services from Linda Church enclosing a copy of the November 30, 2005 bank statement for the Stephens Fork Water Extensions Construction Account at Wesbanco.
46. Fax dated December 7, 2005, to **Jackson Herald Newspapers** from Linda Church enclosing a notice for the regular board meeting to be held Thursday, December 15, 2005 at 5:00 PM.
47. Fax dated December 7, 2005, to the **Wirt County Journal** from Linda Church enclosing a notice for the regular board meeting to be held Thursday, December 15, 2005 at 5:00 PM.
48. Fax dated December 7, 2005, to the **Parkersburg News/Sentinel** from Linda Church requesting an ad to be published for the regular board meeting to be held Thursday, December 15, 2005 at 5:00 PM.
49. Letter dated November 29, 2005, from Penny Agostini, Manager, WesBanco requesting two authorized signers to kept account MMDA-BU0410001118 active.
50. Copy of letter dated December 8, 2005, to Carrie L. Grimm, ERSII West Virginia Department of Environmental Protection Division of Water and Waste Management, enclosing monthly financial report for the month of November 2005 for the Dover Drive/Dechlorination project.
51. Copy of letter dated December 8, 2005, to Katy Mallory, Executive Secretary West Virginia Infrastructure & Jobs Development Council form Linda Church enclosing the monthly financial report for November 2005, for the Stephens Fork Water Construction Project Water Revenue Bonds, Series 2004A.
52. Copy of letter dated December 8, 2005, to Daniel Yonkosky, Director State of West Virginia Water Development Authority from Linda Church enclosing the monthly financial report for November 2005 for the Dover Drive/Wastewater Plant Dechlorination Construction Project Sewerage System Revenue Bond, Series 2003A.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
DECEMBER 15, 2005
PAGE 7**

53. Copy of letter dated December 8, 2005, to Daniel Yonkosky, Director State of West Virginia Water Development Authority from Linda Church enclosing the monthly financial report for November 2005 for the Stephens Fork Water Construction Project Water Revenue Bonds, Series 2004A.
54. Copy of the completed 2005 Survey of Local Government Finances for the Mineral Wells Public Service District.
55. Letter dated December 6, 2005, to Russ Hanna from James Brown, Vice President of Sales and Marketing Raco Manufacturing and Engineering Co., on their alarm monitoring, reporting and control systems.
56. ****Rate notification letter received December 12, 2005 from the Brickstreet Mutual Insurance Company enclosing the Mineral Wells Public Service District 2006 Workers' Compensation rate.
57. ****Letter received December 12, 2005, from the United States Bankruptcy Court hearing to be held January 13, 2006 at the Federal Courtroom in Parkersburg, WV for Newblakor Inc. (Woodridge Plantation Golf Club) filing a motion for authority to enter into Secured Post-Petition Financing Pursuant from the First National Bank of Williamstown and to Grant First Priority Lien of Real Property.
58. Letter received December 12, 2005, from the Mineral Wells VFD on their usage of water for November 2005, 14,700 gallons for fire fighting and (0) zero for fire training.
59. Fax dated December 12, 2005, to Jim Cox, Lubeck PSD, from Linda Church enclosing copies of Certificates of Insurance submitted by two contractors for the completed water project of Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project per request from Russ Hanna.
60. Fax received December 13, 2005, to Mineral Wells PSD from Harry Hutchinson, Acting Supervisor for the Utility Section, West Virginia Department of Transportation, Division of Highways enclosing the footages for PW4785R.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
DECEMBER 15, 2005
PAGE 8**

a. United Welding	69,086 ft
b. Stonegate Construction	97,885 ft
c. Total	166,961 ft

61. Received December 14, 2005, from James Gianato, Chairman WV SERC the SARA Title III Tier Two Reporting packet due between January 1st and March 1st 2006.
62. Fax received December 15, 2005, to Russ Hanna from Union Williams PSD enclosing the agenda for the monthly PSD Meeting to be held 12:00 PM hosted by the Mineral Wells PSD.
63. ****Letter received December 15, 2005, from Steven Hardman, Bowles Rice McDavid Graff and Love LLP to Russ Hanna confirming telephone conversation pertaining to the proposed bid for the sanitary pond cleaning that the work to be done is subject to the Prevailing Wage Requirement.
64. Copy of letter dated December 15, 2005, to Carolina Cipher from Linda Church enclosing District check #35656 in the amount of \$225.00 as payment for the District's 2006 annual fee on it's inventory program.
65. Copy of letter dated December 15, 2005, to the West Virginia Municipal Bond Commission from Linda Church enclosing District check #35660 in the amount of \$30,048.10 for the following bond payments.

\$9,302.30	MIW-S-1-R-W0-06	Sewer 97 Revenue
\$5,688.40	MIW-S-95-X-W0-06	Sewer 85 Revenue
\$ 568.82	MIW-S-2-95-X-W0-06	Sewer 95 Reserve
\$1,293.00	MIW-S-1-85-B-W0-06	Sewer 85-B Revenue
\$2,288.88	MIW-S-1-03-A-W0-06	Sewer 03-A Revenue
\$ 210.23	MIW-S-2-03-A-W0-06	Sewer 03-A Reserve
\$1,592.00	MIW-W-1-69-X-W0-06	69 Water Revenue
\$ 175.90	MIW-W-2-04-B-W0-06	Water 04-B Reserves
\$ 811.69	MIW-W-2-04-A-w0-06	Water 04-A Reserve
\$8,116.88	MIW-W-1-04-A-W0-06	Water 04-A Revenue

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
DECEMBER 15, 2005
PAGE 9**

66. Copy of letter dated December 15, 2005, to Katy Mallory, P.E. Executive Secretary Infrastructure Council from Linda Church enclosing copy of check and letter for deposits made to the West Virginia Municipal Bond Commission on the behalf of the Mineral Wells Public Service District on December 15, 2005 for the Water System Revenue Bonds, Series 2004.

Sinking Fund:

Water Revenue 04-A	\$8,116.88
Reserve Fund 04-A	811.69
Reserve Fund 04-B	175.90

67. Copy of letter dated December 15, 2005, to West Virginia Water Development Authority from Linda Church enclosing copy of check and letter for deposits made to the West Virginia Municipal Bond Commission on the behalf of the Mineral Wells Public Service District on December 15, 2005 for the Sewage System Revenue Bonds, Series 2003.

Sinking Fund:

Revenue Fund	\$2,288.88
Reserve Fund	\$ 210.23

68. Copy of letter dated December 15, 2005, to West Virginia Water Development Authority from Linda Church enclosing copy of check and letter for deposits made to the West Virginia Municipal Bond Commission on the behalf of the Mineral Wells Public Service District on December 15, 2005 for the Water System Revenue Bonds, Series 2004.

Sinking Fund:

Water Revenue 04-A	\$8,116.88
Reserve Fund 04-A	811.69
Reserve Fund 04-B	175.90

69. Copy of letter dated December 15, 2005, to West Virginia Water Development Authority from Linda Church enclosing copy of check and letter for deposits made to the West Virginia Municipal Bond Commission on the behalf of the Mineral Wells Public Service District

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
DECEMBER 15, 2005
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on December 15, 2005 for the Sewage System Revenue Bonds, Series 1995.

Sinking Fund:

Revenue Fund	\$5,688.40
Reserve Fund	\$ 568.82

70. Copy of letter dated December 15, 2005, to Steve Cooper, West Virginia Department of Environmental Protection and Natural Resources from Cathy Dyer enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report (DMR) and a copy of the WV Summary of Waste Water Treatment Plant Operations (ES59) for the month of November 2005 for the Mineral Wells Public Service District's Wastewater Treatment Plant.
71. Copy of letter dated December 15, 2005, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit from Cathy Dyer enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report (DMR) and a copy of the WV Summary of Waste Water Treatment Plant Operations (ES59) for the month of November 2005 for the Mineral Wells Public Service District's Wastewater Treatment Plant.
72. Copy of letter dated December 15, 2005, to the WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch from Cathy Dyer enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report (DMR) and copy of the WV Summary of Waste Water Treatment Plant Operations (ES59) for the month of November 2005 for the Mineral Wells Public Service District's Wastewater Treatment Plant.
73. Copy of letter dated December 15, 2005, to Manning Frymier, P.E. Cerrone Associates, Inc. from Cathy Dyer enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report (DMR) and copy of the WV Summary of Waste Water Treatment Plant Operations (ES59) plus pertinent data to the daily operations for the month of November 2005 for the Mineral Wells Public Service District's Wastewater Treatment Plant.