

MINUTES OF A REGULAR MONTHLY BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JANUARY 19, 2006, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Roy L. Radabaugh, Treasurer; Russell P. Hanna, Operations Manager; Linda K. Church, Office Manager; Nellie Radcliff, Office Clerk; Jo Kress, representative of AFLAC, were present.

The first order of business was the re-election of officers. Mr. Radabaugh made a motion that the Board members retain their present offices. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Charles Stewart, Chairman; Mr. Roy L. Radabaugh, Treasurer; Mr. James Lett, Secretary.

Jo Kress, representative with Aflac insurance company was present to do an orientation of the insurance coverages that her company would like to present to the District's employees. Mr. Radabaugh made a motion authorizing a presentation. Mr. Lett seconded the motion. The motion passed unanimously. Ms. Kress will contact the office and set up an appointment. She excused herself from the rest of the meeting.

The District received one bid for the sludge removal from pond # 1 at the District's wastewater treatment plant. Mr. Radabaugh made a motion to accept the bid from IVS Hydro, Inc. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Hanna is to notify IVS Hydro, Inc., by mail that their bid was accepted and that they would be expected to start the work within 30 days of notification.

Mr. Lett made a motion to approve the Minutes of the December 15, 2005, Regular Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the Regular Board Meeting.

Mr. Lett made a motion to approve the Minutes of the January 5, 2006, Special Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the Special Board Meeting of January 5, 2006.

Mr. Lett made a motion to approve the Minutes of the January 16, 2006, Special Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the Special Board Meeting of January 16, 2006.

Mr. Radabaugh made a motion to approve the Financial Statement dated December 31, 2005, for All Finances (copy enclosed). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated December 31, 2005, for Water Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated December 31, 2005, for the Sewer Revenue Fund Checking account (copy attached). Mr. Lett seconded the motion. The motion

**MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES - JANUARY 19, 2006
PAGE 2**

passed unanimously.

Mr. Radabaugh made a motion to approve checks 35662 thru 35764 written on the Consolidated-Water and Sewer Revenue Checking Account between December 16, 2005 - January 19, 2006 (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve Payroll Checks 1627 thru 1642 written on the Consolidated Payroll Account between December 16, 2005 - January 19, 2006 (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

The following letters were discussed

Letter 15 - Letter dated December 15, 2005, from the West Virginia Rural Water Association to Mineral Wells PSD enclosing a reminder of Voting membership dues for 2006 due for renewal on February 1, 2006. Mr. Radabaugh made a motion approving the payment of the membership dues for 2006. Mr. Lett seconded the motion. The motion passed unanimously.

Letters 26 - 35 Copy of a certified letters dated December 28, 2005, to customers of the District from Linda Church enclosing a copy of the Users' Agreement signed by the customers and the Mineral Wells PSD agreeing to pay the minimum bill for a period of three (3) years. This letter request that the customers pay their bill. Also, the letters informed them of the legal actions that can be taken against them.

Letter 69 - Letter received January 10, 2006, from William F. Schmidt, United National Insurance Company to the Mineral Wells PSD with Notice of Non-renewal of Insurance for the Public Officials Liability effective March 19, 2006.

Letter 80 - Copy of letter dated January 12, 2006, to Jay Parsons, Chief, Mineral Wells Volunteer Fire Department from Linda Church enclosing copy of the annual Tier Two Report submitted to the West Virginia State Emergency Response Commission.

Letter 81 - Copy of letter dated January 12, 2006, to Ed Hupp, Wood County Local Emergency Planning Commission from Linda Church enclosing a copy of the annual Tier Two Report submitted to the West Virginia State Emergency Response Commission.

Letter 82 - Copy of letter dated January 12, 2006, to James J. Gianato. Chairman, West Virginia State Emergency Response Commission from Linda Church enclosing the Tier Two Filing Fee Worksheet and a check for \$100.00 for the annual filing fee.

Letter 85 - Letter dated January 12, 2006, to Charles Stewart, from Virginia Mc Donald, Rural Development Specialist, United States Department of Agriculture Rural Development turning down request of Manning Frymier, Cerrone Associates to have (2) water tanks painted with money from the Stephens Fork/Sycamore Run Waterline Extension Project.

**MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES - JANUARY 19, 2006
PAGE 3**

Letter 101 - Fax dated January 17, 2006, to Linda Church from Donald and Deborah Joseph requesting the check being held for payment to be held until January 20, 2006.

Letter 102 - Copy of letter and release agreement dated January 17, 2006, to David L. Bargeloh from Russell Hanna enclosing check # 35753 in the amount of \$331.78 for reimbursement of french drain cleaning by Mr. Rooter on January 11, 2006.

Letter 112 - Letter dated January 17, 2006, from South Putnam Public Service District asking to help pay legal fees as intervenors in the AEP rate case.

Mrs. Church reported that Mr. Bowry would provide a bar code chip and extra tray for the new laser printer that the District ordered.

This concluded Mrs. Church's report.

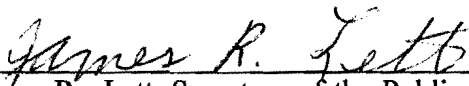
Mr. Hanna reported that Mr. Harlan Lott came in and signed an easement for the waterline that was installed on his property in error with the Sycamore Run/Stephens Fork Water Extension Project.

The fence line has been staked out for the Bogal Ridge tank site. Alcoa Fence Company is to install a chain link fence at this site.

All business having been discussed, Mr. Lett made a motion that the meeting be adjourned. Mr. Radabaugh seconded the motion. Mr. Stewart adjourned the meeting at 6:15 p.m.

CERTIFIED

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
DECEMBER 31, 2005**

CHECKING ACCOUNTS

Water Revenue Fund Checking Account WesBanco Bank	\$ 6,391.76
Sewer Revenue Fund Checking Account WesBanco Bank	57,708.17
Stephens Fork Water Extension Construction Checking WesBanco Bank	<u>5,715.13</u>

TOTAL IN CHECKING ACCOUNTS: \$ 69,815.06

WATER ACCOUNTS

Depreciation Reserve Account WesBanco Bank	\$ 13,025.20
Revenue Reserve Account WesBanco Bank	26,050.74
Revenue Reserve Account-Sams Creek/Chesterville WesBanco Bank	24,648.43
Revenue Reserve Account-Rockport WesBanco Bank	8,578.27
Depreciation Reserve Account-Rockport WesBanco Bank	8,578.51
Revenue Reserve Account-Water Improvement WesBanco Bank	25,785.02
Depreciation Reserve Account-Water Improvement WesBanco Bank	25,787.36
Depreciation Reserve Account-Sycamore 2004A WesBanco Bank	1,232.89
Sycamore Run-Limestone Tap Fees WesBanco Bank	33,250.36
Sycamore Run-Limestone Security Deposits WesBanco Bank	15,175.69
Security Deposit Account WesBanco Bank	25,278.47
Sycamore Renewal/Replacement WesBanco Bank	<u>9,057.84</u>

TOTAL IN WATER ACCOUNTS: \$ 216,448.78

SEWER ACCOUNTS

Repair and Replacement Account WesBanco Bank	\$ 104,721.37
Reserve for Grinder Pump Maintenance Prime Rate Money Market-WesBanco Bank	33,410.77
Security Deposit Account WesBanco Bank	<u>22,667.21</u>

TOTAL IN SEWER ACCOUNTS: \$160,799.35

TOTAL ALL FINANCES, DECEMBER 31, 2005 \$447,063.19

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
WATER REVENUE FUND CHECKING ACCOUNT
DECEMBER 31, 2005**

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, NOVEMBER 30, 2005** **\$ 25,393.47**

RECEIPTS:

Water Sales	\$73,546.10
Water Buffalo Sales	446.75
Reconnection Fees	100.00
Tap Fees	600.00
Robert Dent - Meter Damage	50.00
Innovative Business Products - Refund	38.58
Julianna Gainer	21.85
Security Deposit Refunds	<u>766.58</u>

TOTAL RECEIPTS: **\$ 75,569.86**

TOTAL CASH AVAILABLE: **\$ 100,963.33**

EXPENDITURES:

Allegheny Power	742.16
AT& T State Calling Service	3.88
AZ Commercial	4.79
Bowles Rice McDavid Graff & Love	492.62
BP Credit Card Company	435.99
Brickstreet Mutual Insurance	2,889.00
Cardholder Services	249.68
Carolina Cipher	135.00
Cingular	149.87
Cintas	115.95
Claywood Park Public Service District	29,877.60
Commissioners' Salaries	225.00
Conner Cleaning Service	172.80
Cutlip-Warner Development Company	2,160.00
Dominion Hope	631.12
Fasteners & Supply, Inc.	114.90
Hajoca Corporation	26.36
Hardman Supply Company	156.55
Haul Away Trash L.L.C.	39.00
Hughes Supply, Inc.	1,054.10
Rob Johnston Appraisal Service	650.00
Karl's Auto Repair Ltd.	31.62
Mahone Tire Service	292.87
Miller Communications	18.00
Mineral Wells Public Service District	315.04

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL REPORT-WATER-DECEMBER 31, 2005
PAGE 2**

EXPENDITURES: (continued)

Miss Utility of WV Inc.	23.40
Municipal Bond Commission	10,696.47
Parkersburg Office Supply	54.55
Rural Economic & Development	\$ 13,365.00
Rural Development - USDA	8,152.00
Salaries	7,606.63
State Electric Supply Co., Inc.	28.33
Telepage Communications Systems	10.74
The West Virginia Law	37.35
C. I. Thornburg Co.	858.84
Tractor Supply Credit Plan	44.53
USA Blue Book	313.29
U. S. Postal Service	146.34
Verizon	146.62
W C Weil Company	219.52
WesBanco Bank-Parkersburg	314.00
WesBanco Bank-Parkersburg	176.00
WesBanco Bank-Parkersburg	1,004.00
WesBanco Bank-Parkersburg	3,557.45
WesBanco Bank-Parkersburg	334.00
WesBanco Bank-Parkersburg	1,722.07
Westco Internet	13.50
Westfield Group	207.60
WV Public Employees Insurance Agency	1,657.20
WV Public Employees Retirement System	1,813.09
WV State Tax Department	583.18
John Pelfrey	55.77
Benjamin Knopp	52.60
Paul R. Derenberger	50.42
Allen C. & Sandra A. Burkhart	54.43
John & Carol Miller	51.30
Julianna Gainer	36.91
Lyndall L. Jones	50.14
Ronald T. Moore	50.14
Christopher T. Ashley	50.13
Jeffrey & Vicki Hildebrand	50.13

TOTAL EXPENDITURES

\$ 94,571.57

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT,
WESBANCO BANK, DECEMBER 31, 2005**

\$ 6,391.76

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
SEWER REVENUE FUND CHECKING ACCOUNT
DECEMBER 31, 2005**

**BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, NOVEMBER 30, 2005**

\$ 66,821.44

RECEIPTS:

Sewer Sales	\$51,487.69
Security Deposit Refunds	759.57
Tap Fees	300.00
Parkersburg News & Sentinel (refund)	28.03
Innovative Business Products	38.59
Michael & Beverly Moore (grinder repair)	885.41
Julianna Gainer	19.68
Hughes Supply, Inc.	<u>92.01</u>

TOTAL RECEIPTS:

\$ 53,610.98

TOTAL CASH AVAILABLE:

\$120,432.41

EXPENDITURES:

Allegheny Power	4,859.76
AT&T State Calling Service	2.58
AZ Commercial	3.20
Bowles Rice McDavid Graff & Love	74.00
BP Credit Card Company	290.66
Brickstreet Mutual Insurance	1,926.00
Cardholder Services	166.45
Carolina Cipher	90.00
Carr Concrete Corporation	2,700.00
Cingular	609.85
Cintas	77.30
Commissioners' Salaries	150.00
Conner Cleaning Service	115.20
Cutlip-Warner Development Company	2,650.00
Dominion Hope	420.75
Fasteners & Supply, Inc.	146.60
Hardman Supply Company	221.98
Haul Away Trash L.L.C.	26.00
Jabo Supply Corporation	65.54
Karl's Auto Repair	21.08
Mahone Tire Service	195.25
Miller Communications	12.00
Mineral Wells Public Service District	887.20

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL REPORT-SEWER-DECEMBER 31, 2005
PAGE 2**

EXPENDITURES: (continued)

Miss Utility of WV Inc.	15.60
Municipal Bond Commission	19,351.63
Parkersburg Office Supply	36.37
Salaries	6,572.75
State Electric Supply Co., Inc.	398.84
Sullivan, Inc.	232.50
Telepage Communications Systems	7.16
The West Virginia Law	24.90
C. I. Thornburg Co., Inc.	1,410.35
Tractor Supply Credit Plan	29.69
Trombold Equipment Co.	9,444.48
U. S. Postal Service	172.08
Verizon	500.78
Water Environmental Testing	309.50
WesBanco Bank-Parkersburg	1,367.34
WesBanco Bank-Parkersburg	2,929.80
Westco Internet	9.00
Westfield Group	138.40
WV Public Employees Insurance Agency	1,693.25
WV Public Employees Retirement System	1,542.50
WV State Tax Department	464.82
John Pelfrey	54.55
Benjamin Knopp	52.60
Paul Derenberger	50.42
Amber Newland	44.61
Christina Lyons	16.62
Julianna Gainer	42.04
Cynthia J. Varner	50.14
Jeffrey & Vicki Hildebrand	<u>50.13</u>

TOTAL EXPENDITURES: \$ 62,724.25

**BALANCE IN SEWER FUND CHECKING ACCOUNT
WESBANCO BANK, DECEMBER 31, 2005**

\$57,708.17

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 12/16/05 - ENDING DATE: 1/19/06 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00 CONSOLIDATED BANK ACCOUNT						
106	ALLEGHENY POWER	12/20/05	64742	12/20/05	742.16	35,662
314	CINGULAR WIRELESS	12/20/05	64743	12/20/05	38.14	35,663
2,200	CARDMEMBER SERVICES	12/20/05	64751	12/20/05	249.68	35,665
2,205	VERIZON	12/20/05	64752	12/20/05	146.62	35,666
2,101	U S POSTAL SERVICE	12/22/05	64842	12/22/05	60.72	35,667
133	AZ COMMERCIAL	12/29/05	65066	12/30/05	4.79	35,669
205	BOWLES RICE MC DAVID GRAFF &	12/29/05	65067	12/30/05	111.00	35,670
360	CUTLIP-WARNER DEVELOPMENT CO	12/29/05	65069	12/30/05	630.00	35,671
369	CONNER CLEANING SERVICE	12/29/05	65071	12/30/05	172.80	35,672
486	JOHN PELFREY	12/29/05	65072	12/30/05	55.77	35,673
486	BENJAMIN KNOPP	12/29/05	65073	12/30/05	52.60	35,674
486	PAUL R DERENBERGER	12/29/05	65074	12/30/05	50.42	35,675
486	ALLEN C OR SANDRA A BURKHART	12/29/05	65075	12/30/05	54.43	35,676
486	JOHN W OR CAROL MARTIN	12/29/05	65076	12/30/05	51.30	35,677
486	JULIANNA D GAINER	12/29/05	65079	12/30/05	15.06	35,680
486	LYNDALL L JONES	12/29/05	65080	12/30/05	50.14	35,681
486	RONALD T MOORE	12/29/05	65082	12/30/05	50.14	35,683
486	CHRISTOPHER T ASHLEY	12/29/05	65083	12/30/05	50.13	35,684
486	JEFFREY & VICKI HILDEBRAND	12/29/05	65084	12/30/05	50.13	35,685
832	HARDMAN SUPPLY COMPANY	12/29/05	65085	12/30/05	156.55	35,686
842	HAJOCA CORPORATION	12/29/05	65106	12/30/05	26.36	35,687
1,118	ROB JOHNSTON APPRAISAL SERVICE	12/29/05	65111	12/30/05	650.00	35,689
1,204	JAMES R. LETT	12/29/05	65112	12/30/05	75.00	35,690
1,302	MINERAL WELLS PSD	12/29/05	65113	12/30/05	286.46	35,691
1,604	PARKERSBURG OFFICE SUPPLY	12/29/05	65125	12/30/05	54.55	35,692
1,805	RURAL DEVELOPMENT ADMN.	12/29/05	65129	12/30/05	2,112.00	35,693
1,806	ROY L RADABAUGH	12/29/05	65130	12/30/05	75.00	35,694
1,843	CINTAS LOC #531	12/29/05	65131	12/30/05	115.95	35,695
1,908	STATE ELECTRIC SUPPLY CO INC	12/29/05	65135	12/30/05	28.33	35,696
1,912	CHARLES M. STEWART	12/29/05	65139	12/30/05	75.00	35,697
2,005	C I THORNBURG	12/29/05	65142	12/30/05	858.84	35,699
2,103	USDA-RURAL DEVELOPMENT	12/29/05	65148	12/30/05	3,140.00	35,700
2,109	USA BLUE BOOK	12/29/05	65149	12/30/05	313.29	35,701
2,307	HUGHES SUPPLY, INC.	12/29/05	65150	12/30/05	1,054.10	35,702
2,338	WESBANCO-WATER RES-SAMS-CV	12/29/05	65153	12/30/05	314.00	35,703
2,385	W C WEIL COMPANY	12/29/05	65154	12/30/05	219.52	35,704
13,018	MAHONE TIRE SERVICE	12/29/05	65155	12/30/05	292.87	35,705
2,045	THE WEST VIRGINIA LAW	12/29/05	65223	12/30/05	37.35	35,706

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 12/16/05 - ENDING DATE: 1/19/06 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BNK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,314	WV DEPT OF TAX & REVENUE	12/29/05	65225	12/30/05	464.82	35,708
2,315	WV PUBLIC EMPLOYEES RETIREMENT	12/29/05	65226	12/30/05	1,542.50	35,709
20,010	BRICKSTREET MUTUAL INSURANCE	12/29/05	65227	12/30/05	1,926.00	35,710
486	JULIANNA D. GAINER	12/30/05	65265	12/30/05	19.68	35,711
2,005	C I THORNBURG	12/30/05	65273	12/30/05	300.00	35,712
314	CINGULAR WIRELESS	12/30/05	65301	12/30/05	22.48	35,714
438	DOMINION HOPE	12/30/05	65303	12/30/05	420.75	35,715
600	FASTENERS & SUPPLY INC	12/30/05	65304	12/30/05	130.90	35,716
2,339	WESTCO INTERNET	12/30/05	65314	12/30/05	9.00	35,717
840	HAUL AWAY TRASH L.L.C.	12/30/05	65328	12/30/05	13.00	35,718
1,123	KARL'S AUTO REPAIR LTD.	12/30/05	65329	12/30/05	21.08	35,719
1,302	MINERAL WELLS PSD	12/30/05	65330	12/30/05	50.00	35,720
1,908	STATE ELECTRIC SUPPLY CO INC	12/30/05	65331	12/30/05	106.00	35,721
1,837	RESA V	1/10/06	65399	1/10/06	35.00	35,722
2,319	WV DEP	1/11/06	65408	1/11/06	775.00	35,723
108	AT&T	1/12/06	65603	1/13/06	.96	35,724
153	ACTION ANSWERING SERVICE PLUS	1/12/06	65604	1/13/06	33.10	35,725
275	BP	1/12/06	65605	1/13/06	370.53	35,726
702	GENE'S SEPTIC TANK CLEANING	1/12/06	65608	1/13/06	250.00	35,727
1,123	KARL'S AUTO REPAIR LTD.	1/12/06	65609	1/13/06	14.40	35,728
1,301	MISS UTILITY OF WV INC	1/12/06	65610	1/13/06	13.70	35,729
1,302	MINERAL WELLS PSD	1/12/06	65611	1/13/06	24.18	35,730
1,304	MILLER COMMUNICATIONS	1/12/06	65612	1/13/06	12.00	35,731
1,307	MUNICIPAL BOND COMMISSION	1/12/06	65613	1/13/06	19,351.63	35,732
1,604	PARKERSBURG OFFICE SUPPLY	1/12/06	65623	1/13/06	38.50	35,733
2,039	TELEPAGE COMMUNICATIONS SYSTEM	1/12/06	65625	1/13/06	7.16	35,735
2,044	TRACTOR SUPPLY CREDIT PLAN	1/12/06	65626	1/13/06	24.15	35,736
2,306	WATER ENVIRONMENTAL TESTING	1/12/06	65630	1/13/06	495.00	35,740
2,308	WV PUBLIC EMPLOYEES INS AGENCY	1/12/06	65632	1/13/06	1,570.34	35,741
2,312	WESBANCO BANK-PARKERSBURG	1/12/06	65633	1/13/06	1,287.19	35,742
2,313	WESBANCO BANK-PARKERSBURG	1/12/06	65634	1/13/06	1,229.55	35,743
2,318	WV STATE EMERGENCY RESPONSE	1/12/06	65635	1/13/06	75.00	35,744
130,016	MID-OHIO VALLEY MEDICAL GROUP	1/12/06	65642	1/13/06	65.00	35,751
106	ALLEGHENY POWER	1/19/06	65776	1/19/06	1,485.31	35,754
205	BOWLES RICE MC DAVID GRAFF &	1/19/06	65778	1/19/06	190.25	35,755
486	RICHARD S. BRABHAM	1/19/06	65781	1/19/06	130.05	35,757
1,500	OHIO VALLEY MUFFLER & BRAKE	1/19/06	65782	1/19/06	8.80	35,758
1,600	PARKERSBURG SENTINEL CO	1/19/06	65783	1/19/06	290.12	35,759
1,607	PARKERSBURG UTILITY BOARD	1/19/06	65784	1/19/06	40.00	35,760
2,101	U S POSTAL SERVICE	1/19/06	65785	1/19/06	93.39	35,761

V E N D O R C H E C K S R E P O R T

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 12/16/05 - ENDING DATE: 1/19/06 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,200	CARDMEMBER SERVICES	1/19/06	65786	1/19/06	80.00	35,762
2,205	VERIZON	1/19/06	65787	1/19/06	500.52	35,763
	CONSOLIDATED BANK ACCOUNT				48,328.64	78 *

**MINERAL WELLS PUBLIC SERVICE DISTRICT
PAYROLL CHECKS
CONSOLIDATED REVENUE FUND CHECKING ACCOUNT
DECEMBER 31, 2005 - JANUARY 15, 2006**

CHECK NO.

1627 Todd R. Anderson	\$ 875.65
1628 Dennis R. Brown	505.22
1629 William H. Byers, Jr.	1,119.82
1630 Linda K. Church	1,002.78
1631 Russell P. Hanna	1,196.20
1632 Brian Wayne Metz	719.26
1633 Cathy J. Dyer	807.98
1634 Nellie B. Radcliff	656.39
1635 Todd R. Anderson	373.72
1636 Dennis R. Brown	472.29
1637 William H. Byers, Jr.	859.76
1638 Linda K. Church	902.08
1639 Russell P. Hanna	1,040.93
1640 Brian Wayne Metz	668.66
1641 Cathy J Dyer	755.10
1642 Nellie B. Radcliff	578.46

MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
DECEMBER 16, 2005 - JANUARY 19, 2006

1. Received 12/05, newsletter issue for November-December, 2005 **THE PIPELINE.**
2. Received 12/05, flyer from **THE PIPELINE**, The National Association of Pipe Fabricators, Inc. with upcoming seminars.
3. Received 12/05, flyer from **THE REPORTER**, Winter 2005 issue enclosing changes to Social Security Administration and the Internal Revenue Service.
4. Received 12/05, flyer from **BRICKSTREET INSURANCE** enclosing time schedule for transition from Workers' Compensation Commission premiums to Brickstreet Insurance premiums
5. Received 12/05, from **MISS UTILITY OF WEST VIRGINIA** memo of the 4th Quarter meeting to be held January 19, 2006 at the Blennerhassett Hotel in Parkersburg, WV.
6. Flyer received from **WEST VIRGINIA ENVIRONMENTAL TRAINING CENTER**, enclosing Winter 2006 Wastewater Courses:

Class IV Management Institute	January 23-27, 2006
Fats, Oils, and Grease (FOG)	February 23-23, 2006
Class I Wastewater Certification	March 6-10, 2006
7. Received 12/05, flyer from **Wesbanco**, December issue on Your Money Matters.
8. Flyer received from **WEST VIRGINIA ENVIRONMENTAL TRAINING CENTER**, enclosing the 2006 Training Schedule and Winter 2006 Drinking Water Courses:

Class IV Management Institute	January 23-27, 2006
Class III Drinking Water Certification	Jan. 30 - Feb 2, 2006
Water Distribution System O&M	February 13 - 17, 2006
Class I Water Operator Certification	Feb. 27 - Mar. 3, 2006

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2006
PAGE 2**

9. Letter dated January 1, 2006, from the West Virginia Rural Water Association enclosing an application for the WVRWA Scholarship Program.
10. Letter dated December 28, 2005, from Brickstreet Insurance enclosing Workers Compensation and Employers Liability Policy for the Mineral Wells PSD.
11. Survey from the **U.S DEPARTMENT OF HOMELAND SECURITY** (FEMA) on the Public Assistance Program.
12. Flyer dated January 6, 2006, from **WEST VIRGINIA RURAL WATER ASSOCIATION** enclosing a schedule for five CCR workshops for all public water systems.

April 6, 2006	Community Building - Glen Dale, WV
April 12, 2006	City Hall - Nutter Fort, WV
April 25, 2006	Huttonsville PSD, Mill Creek, WV
May 2, 2006	WVRWA Office - Hurricane, WV
May 11, 2006	Public Library, Welch, WV

13. Flyer from **MVEI An Environmental Services Company** offering their inspection and technical services.
14. Flyer from **PSD BOARD MEMBERS MANDATORY TRAINING SEMINAR** enclosing details of seminar to be held February 9 - 11, 2006 at the Charleston Civic Center.
15. ****Letter dated December 15, 2005, from the West Virginia Rural Water Association to Mineral Wells PSD enclosing reminder of Voting membership dues for 2006 due for renewal on February 1, 2006.
16. Fax dated December 15, 2005, to Virginia McDonald, Rural Utilities Services from Linda Church requesting permission to pay an invoice from the WV Department of Transportation Division of Highways for the inspection fees for the Sycamore Run, Stephens Fork, Limestone Ridge Water Project in the amount of \$71,793,23 for 166,961 ft at a cost of \$.43 per foot.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2006
PAGE 3**

17. Fax dated December 15, 2005, to Eric Gumm, Rural Utilities Services from Linda Church enclosing copies of deposits made on July 19, 2005 and July 25, 2005 to the Stephens Fork Water Extensions Construction Account at WesBanco Bank, the checks were received for the WV DHO Inspection fees from United Construction for Contract No. 1 and Stonegate Construction for contract No. 2B.
18. Letter dated December 16, 2005, to Charles Stewart, Chairman MWPSD from Virginia McDonald, Rural Development enclosing copy of letter sent to Kimberly McClead, Branch Manager WesBanco approving payment of invoice to the West Virginia Division of Highways in the amount of \$71,793.23.
19. Copy of letter dated December 16, 2005, to Katie Robison, PWP Industries from Nellie Radcliff enclosing a copy of the Mineral Wells PSD 2004 Drinking Water Quality Report.
20. Copy of invoice dated December 21, 2005, to Smith Concrete from Linda Church in the amount of \$242.90 for damages to water pit on November 29, 2005 serving the Don & Audrey Morrison residence located on Route 14 near Slate.
21. Fax dated December 21, 2005, to the Parkersburg News & Sentinel from Linda Church requesting that the attached notice be published as a legal advertisement on Monday, January 3, and Monday, January 10, 2006.
22. Letter dated December 20, 2005, to Linda Church from Jamie Six, Clerk, Wood County Commission enclosing notice of redeem, for property owned by Robert W. Barker.
23. Notice dated December 26, 2005, to Linda Church from the Department of the Treasury Internal Revenue Service applying check received December 1, 2005, to tax 941, tax period ending December 31, 2005.
24. Documents received from James Wright, Lab Manager, Water Environmental Testing with results of samples taken November 28, 2005 for the Patriot Center WalMart.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2006
PAGE 4**

25. Copy of letter dated December 22, 2005, to West Virginia Department of Highways Finance Division from Linda Church enclosing District check #1084 in the amount of \$71,793.23 for payment for use of 166,961 feet of WV DOH right-of-way for the installation of water lines under Permit #03-04-0243 for the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
26. ****Copy of certified letter dated December 28, 2005, to Paul D. Lewis (acct 8-01750-00) from Linda Church enclosing a copy of the Users' Agreement signed by Mr. Lewis and the Mineral Wells PSD agreeing to pay the minimum billing for a period of three (3) years. This letter requests that Mr. Lewis please pay his past due bill of \$87.38. Also, informing Mr. Lewis of legal actions that can be taken against him.
27. ****Copy of certified letter dated December 28, 2005, to Harley D. Lott (acct 8-05600-00) from Linda Church enclosing a copy of the Users' Agreement signed by Mr. Lott and the Mineral Wells PSD agreeing to pay the minimum billing for a period of three (3) years. This letter requests that Mr. Lott please pay his past due bill of \$87.38. Also, informing Mr. Lott of legal actions that can be taken against him
28. ****Copy of certified letter dated December 28, 2005, to Ricky West (acct 8-01700-00) from Linda Church enclosing a copy of the Users' Agreement signed by Mr. West and the Mineral Wells PSD agreeing to pay the minimum billing for a period of three (3) years. This letter requests that Mr. West please pay his past due bill of \$87.38. Also, informing Mr. West of legal actions that can be taken against him.
29. ****Copy of certified letter dated December 28, 2005, to Tim Windland (acct 3-07851-00) from Linda Church enclosing a copy of the Users' Agreement signed by Mr. Windland and the Mineral Wells PSD agreeing to pay the minimum billing for a period of three (3) years. This letter requests that Mr. Windland please pay his past due bill of \$87.38. Also, informing Mr. Windland of legal actions that can be taken against him.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2006
PAGE 5**

30. ****Copy of certified letter dated December 28, 2005, to Ryan Rolston (acct 8-20600-00) from Linda Church enclosing a copy of the Users' Agreement signed by Mr. Rolston and the Mineral Wells PSD agreeing to pay the minimum billing for a period of three (3) years. This letter requests that Mr. Rolston please pay his past due bill of \$87.38. Also, informing Mr. Rolston of legal actions that can be taken against him.
31. ****Copy of certified letter dated December 28, 2005, to Janey Bennett Douglas (acct 8-07600-00) from Linda Church enclosing a copy of the Users' Agreement signed by Ms. Douglas and the Mineral Wells PSD agreeing to pay the minimum billing for a period of three (3) years. This letter requests that Ms. Douglas please pay his past due bill of \$87.38. Also, informing Ms. Douglas of legal actions that can be taken against her.
32. ****Copy of certified letter dated December 28, 2005, to Paul D. Lewis (acct 8-01750-00) from Linda Church enclosing a copy of the Users' Agreement signed by Mr. Lewis and the Mineral Wells PSD agreeing to pay the minimum billing for a period of three (3) years. This letter requests that Mr. Lewis please pay his past due bill of \$87.38. Also, informing Mr. Lewis of legal actions that can be taken against him.
33. ****Copy of certified letter dated December 28, 2005, to Betty L. Patrick (acct 8-05000-00) from Linda Church enclosing a copy of the Users' Agreement signed by Ms. Patrick and the Mineral Wells PSD agreeing to pay the minimum billing for a period of three (3) years. This letter requests that Ms. Patrick please pay his past due bill of \$87.38. Also, informing Ms. Patrick of legal actions that can be taken against her.
34. ****Copy of certified letter dated December 28, 2005, to Roger Hardbarger (acct 8-21800-00) from Linda Church enclosing a copy of the Users' Agreement signed by Mr. Hardbarger and the Mineral Wells PSD agreeing to pay the minimum billing for a period of three (3) years. This letter requests that Mr. Hardbarger please pay his past due bill of \$87.38. Also, informing Mr. Hardbarger of legal actions that can be taken against him.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2006
PAGE 6**

35. ****Copy of certified letter dated December 28, 2005, to Kenneth Carpenter (acct 4-12225-00) from Linda Church enclosing a copy of the Users' Agreement signed by Mr. Carpenter and the Mineral Wells PSD agreeing to pay the minimum billing for a period of three (3) years. This letter requests that Mr. Carpenter please pay his past due bill of \$87.38. Also, informing Mr. Carpenter of legal actions that can be taken against him.
36. Fax dated December 29, 2005, to Sharon, Action Answering Service from Linda Church attaching copy of the on-call schedule for 2006.
37. Copy of invoice dated December 29, 2005, to Melissa Cottrell from the Mineral Wells PSD for 1-Water Tap Fee to new home constructed on Buck Run Road.
38. Fax dated December 29, 2005, to Jackson Herald Newspapers from Linda Church attaching notice to be run in their next issue about the Special Board Meeting to be held January 5, 2006 at 2:00 PM.
39. Fax dated December 29, 2005, to Wirt County Journal from Linda Church attaching notice to be run in their next issue about the Special Board Meeting to be held January 5, 2006 at 2:00 PM.
40. Fax dated December 29, 2005, to Parkersburg News/Sentinel from Linda Church attaching notice to be run in their next issue about the Special Board Meeting to be held January 5, 2006 at 2:00 PM.
41. Copy of letter dated December 30, 2005, to Jamie Six, Clerk Wood County from Linda Church enclosing liens for delinquent sewer service against properties owned by Allen and Armeda Estep, husband and wife, and Shirley C. Townsend Fought.
42. Fax dated January 3, 2006, to Christy Pitsenbarger, West Virginia Bureau of Public Health Office of Environmental Health Services attaching the Mineral Wells PSD Monthly Operational Report for the month of December, 2005.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2005
PAGE 7**

43. Notice dated December 29, 2005, from the United States Bankruptcy Court for the Southern District of West Virginia requesting motion for shortened notice period and expedited hearing of Debtor's (Woodridge Plantation Golf Club (Newbalkor, Inc. d/b/a)) motion for the use of cash collateral by the sale of Memberships.
44. Copy of letter dated December 27, 2005, from Cingular requesting the IMEI bar-code for the following cell phones purchased December 2005:
 - 357457-00-097595-4 - Bill
 - 357457-00-154142-5 - Todd
 - 357457-00-094645-0 - Denny
 - 357457-00-095320-9 - Brian
 - 357457-00-094542-9 - Russ
45. Copy of letter dated January 3, 2006, to Cingular Offer from Linda Church enclosing the Resubmission Information Forms with the correct IMEI bar-code labels attached to each form.
46. Fax dated January 3, 2006, to Mineral Wells PSD from West Virginia University Soil Testing Laboratory for Bill Lowther and Labors Training Center 2.
47. Notice dated January 3, 2006, from the United States Bankruptcy Court for the Southern District of West Virginia requesting motion of the debtor to expand exclusivity period for gaining acceptance of plan or reorganization of Newblakor, Inc. d/b/a Woodridge Plantation Golf Club.
48. Fax dated January 4, 2006, to Eric Gumm, Rural Utilities Services from Linda Church attaching copy of the December 31, 2005 bank statement for the Stephens Fork Water Extensions Construction Account at WesBanco.
49. Letter dated December 30, 2005, to Linda Church from ASI enclosing their new location, phone and fax numbers.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2006
PAGE 8**

50. Notice dated December 30, 2005, from the United States Bankruptcy Court from the Southern District of West Virginia considered the motion filed by Newblakor, Inc. d/b/a Woodridge Plantation for permission for the sale of up to 25 golf course memberships with cash collateral proceeds to be used for the maintenance and upkeep of the golf course and for ordinary operating expenses during the winter months.
51. Letter dated January 4, 2006, from Karen S. Copeland, Contributions Manager, State of West Virginia Consolidated Public Retirement Board enclosing the 2005 Supplement of the West Virginia Consolidated Public Retirement Board Laws and Rules.
52. Letter received January 6, 2006, from Goodyear Tire and Rubber Company requesting confirmation of tire purchased on December 13, 2005.
53. Fax dated January 6, 2006, to Bill Byers, from Shayne Brabham, Claywood Park PSD attaching a tank chart.
54. Letter dated January 6, 2006, to Mineral Wells PSD from Mineral Wells VFD enclosing December 2005 water usage:
 - 50 gallons - fire fighting
 - 0-gallons - fire training
55. Letter dated January 3, 2006, to Mineral Wells PSD from BP Oil requesting copy of Mineral Wells PSD's West Virginia Consumers Sales and Service Tax and Use Tax Exemption Certificate (Pifer's Service Center, LLC).
56. Copy of letter dated January 9, 2006, to Pifer's Service Center, LLC from Linda Church enclosing a completed West Virginia Consumers Sales and Service Tax and Use Tax Exemption Certificate for the Mineral Wells PSD.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2006
PAGE 9**

57. Copy of letter dated January 9, 2006, to Daniel Yonkosky, Director, State of West Virginia Water Development Authority from Linda Church enclosing the December 2005 Monthly Financial Report for the Mineral Wells PSD's Stephens Fork Water Construction Project referencing Mineral Wells Public Service District Water Revenue Bonds, Series 2004A.
58. Copy of letter dated January 9, 2006, to Katy Mallory, Executive Secretary, West Virginia Infrastructure & Jobs Development Council from Linda Church enclosing the December 2005 Monthly Financial Report for the Mineral Wells PSD's Stephens Fork Water Construction Project referencing Mineral Wells Public Service District Water Revenue Bonds, Series 2004A.
59. Copy of letter dated January 9, 2006, to Daniel Yonkosky, Director, State of West Virginia Water Development Authority from Linda Church enclosing the December 2005 Monthly Financial Report for the Mineral Wells PSD's Dover Drive/Wastewater Plant Dechlorination Construction Project referencing Mineral Wells Public Service District Sewerage System Revenue Bond, Series 2003A.
60. Copy of letter dated January 9, 2006, to Carrie L. Grimm, ERSII, WV Department of Environmental Protection Division of Water and Waste Management from Linda Church enclosing the December 2005 Monthly Financial Report for the Dover Drive/Dechlorination Project.
61. Fax dated January 9, 2006, to Wirt County Journal from Linda Church attaching notice and agenda for the Regular Session of the Public Service Board of the Mineral Wells PSD to be held Thursday, January 19, 2006 at 5:00 PM.
62. Fax dated January 9, 2006, to Wirt County Journal from Linda Church attaching notice of a Special Session of the Public Service Board of the Mineral Wells PSD to be held Monday, January 16, 2006 at 10:00 AM.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2006
PAGE 9**

63. Fax dated January 9, 2006, to Jackson Herald Newspapers from Linda Church attaching notice of a Special Session of the Public Service Board of the Mineral Wells PSD to be held Monday, January 16, 2006 at 10:00 AM.
64. Fax dated January 9, 2006, to Jackson Herald Newspapers from Linda Church attaching notice and agenda for the Regular Session of the Public Service Board of the Mineral Wells PSD to be held Thursday, January 19, 2006 at 5:00 PM.
65. Fax dated January 9, 2006, to Parkersburg News /Sentinel from Linda Church attaching notice of a Special Session of the Public Service Board of the Mineral Wells PSD to be held Monday, January 16, 2006 at 10:00 AM.
66. Letter dated December 19, 2005, to Linda Church from Pitney Bowes enclosing instructions for downloading the new postal rates effective January 8, 2006.
67. Document dated January 9, 2006, for an application for WasteWater Treatment Works Operator-In-Training for Dennis R. Brown.
68. Document dated January 9, 2006, for an application for WasteWater Treatment Works Operator-In-Training for Todd R. Anderson.
69. ****Letter received January 10, 2006 from William F. Schmidt, United National Insurance Company to the Mineral Wells PSD with Notice of Nonrenewal of Insurance for the Public Officials Liability effective March 19, 2006.
70. Letter dated January 4, 2006, from Karen S. Copeland, Contributions Manager, State of West Virginia Consolidated Public Retirement Board enclosing the 2005 Supplement of the West Virginia Consolidated Public Retirement Board Laws and Rules.
71. Fax dated January 10, 2006, to Marie Williamson, Reagle & Padden, Inc. attaching a certified Notice of Nonrenewal of Insurance for the Mineral Wells PSD Public Officials Liability Policy.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2006
PAGE 10**

72. Fax dated January 10, 2006, to Missy Cottrell, WesBanco from Linda Church requesting to have account #0310017949 changed to active status.
73. Fax dated January 10, 2006, to Linda Church from Missy Cottrell, WesBanco attaching details of account #0310017949 changed to active status.
74. Fax dated January 10, 2006, to Russ Hanna from John Neel, Hughes Panhandle Pipe and Supply enclosing authorization to return (1) pocket proreader.
75. Copy of letter dated January 11, 2006, to Registration WV Environmental Training Center from Linda Church enclosing District check #035722 in the amount of \$70.00 for the following:
- Dennis Brown - Class I Math Prep Class
 - Class I Drinking Water Certification

 - Brian Metz - Class I Math Prep Class
 - Class I Wastewater Certification
74. Copy of letter dated January 11, 2006, to WV Department of Environmental Protection Division of Water and Waste Management from Cathy Dyer enclosing the following for December 2005:
- National Pollutant Discharge Elimination System (NPDES & DMR)
WV Summary of Waste Water Treatment Plt Operations (ES59)

 - St of WV Natl Pollutant Discharge Elimination System Discharge
Monitoring Report for Pepsi Bottling Grp. Oct, Nov, Dec 2005
Lab results of the oil and grease compliance of Patriot Plaza
WalMart

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2005
PAGE 10**

75. Copy of letter dated January 11, 2006, to Manning Frymier P.E., Cerrone Associates from Cathy Dyer enclosing the following for December 2005:

National Pollutant Discharge Elimination System (NPDES & DMR)
WV Summary of Waste Water Treatment Plt Operations (ES59)

St of WV Natl Pollutant Discharge Elimination System Discharge
Monitoring Report for Pepsi Bottling Grp. Oct, Nov, Dec 2005
Lab results of the oil and grease compliance of Patriot Plaza
WalMart

76. Copy of letter dated January 11, 2006, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit from Cathy Dyer enclosing the following for December 2005:

National Pollutant Discharge Elimination System (NPDES & DMR)
WV Summary of Waste Water Treatment Plt Operations (ES59)

St of WV Natl Pollutant Discharge Elimination System Discharge
Monitoring Report for Pepsi Bottling Grp. Oct, Nov, Dec 2005
Lab results of the oil and grease compliance of Patriot Plaza
WalMart

77. Copy of letter dated January 11, 2006, to Steve Cooper, West Virginia Department of Environmental Protection and Natural Resources from Cathy Dyer enclosing the following for December 2005:

National Pollutant Discharge Elimination System (NPDES & DMR)
WV Summary of Waste Water Treatment Plt Operations (ES59)

St of WV Natl Pollutant Discharge Elimination System Discharge
Monitoring Report for Pepsi Bottling Grp. Oct, Nov, Dec 2005
Lab results of the oil and grease compliance of Patriot Plaza
WalMart

78. Test results dated January 9, 2006, from Thomas Herrmann, M.D. to Mineral Wells PSD enclosing hepatitis B test results.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2006
PAGE 11**

79. Letter dated January 10, 2006, from D. Pauline Lowers, Admin Assistant, Union Williams Public Service District to Linda Church enclosing a list of write offs as of January 10, 2006.
80. ****Copy of letter dated January 12, 2006, to Jay Parsons, Chief, Mineral Wells Volunteer Fire Department from Linda Church enclosing copy of the annual Tier Two Report submitted to the West Virginia State Emergency Response Commission.
81. ****Copy of letter dated January 12, 2006, to Ed Hupp, Wood County Local Emergency Planning Commission from Linda Church enclosing copy of the annual Tier Two Report submitted to the West Virginia State Emergency Response Commission.
82. ****Copy of letter dated January 12, 2006, to James J. Gianato, Chairman, West Virginia State Emergency Response Commission from Linda Church enclosing the Tier Two Filing Fee Worksheet and a check for \$100.00 for the annual filing fee.
83. Fax dated January 12, 2006, to Tom Abraham, Agri-Sludge from Nellie Radcliff attaching a copy of the Mineral Wells PSD bid package per his request.
84. Received January 12, 2005, from the United States Bankruptcy Court Southern District of West Virginia granting final decree closing case to Michael Ray Burch.
85. ****Letter dated January 12, 2006, to Charles Stewart from Virginia McDonald, Rural Development Specialist, United States Department of Agriculture Rural Development turning down request of Manning Frymier, Cerrone Associates to have (2) water tanks painted with money from the Stephens Fork/Sycamore Run Waterline Extensions Project.
86. Fax dated January 13, 2006, to Steve Hardman, Bowles Rice McDavid Graff & Love from Linda Church enclosing invoice received from them requesting purpose of invoice.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2006
PAGE 12**

87. Fax dated January 13, 2006, to Parkersburg News/Sentinel from Linda Church enclosing request for ad to be published for the regular board meeting to be held January 19, 2006 at 5:00 PM.

88. Copy of letter dated January 13, 2006, to West Virginia Water Development Authority from Linda Church enclosing deposits made to the West Virginia Municipal Bond Commission for the Mineral Wells PSD Sewage System Revenue Bonds, Series 1995 Sinking Fund:

Revenue Fund	\$5,688.40
Reserve Fund	568.82

89. Copy of letter dated January 13, 2006, to Katy Mallory, P.E. Executive Secretary Infrastructure Council from Linda Church enclosing deposits made to the West Virginia Municipal Bond Commission for the Mineral Wells PSD Waste System Revenue Bonds, Series 2004 Sinking Fund:

Water Revenue-04-A	\$8,116.88
Reserve Fund-04-A	811.69
Reserve Fund-04-B	175.90

90. Copy of letter dated January 13, 2006, to West Virginia Municipal Bond Commission from Linda Church enclosing District check #035660 in the amount of \$30,048.10 for the following bond payments:

\$9,302.30	MIW-S-1-97-R-w0-06 Sewer 97 Revenue
\$5,688.40	MIW-S-1-95-X-W0-06 Sewer 85 Revenue
\$ 568.82	MIW-S-2-95-X-W0-06 Sewer 95 Reserve
\$1,293.00	MIW-S-1-85-B-W0-06 Sewer 85-B Revenue
\$2,288.88	MIW-S-1-03-A-20-06 Sewer 04-A-Revenue
\$ 210.23	MIW-S-2-03-A-W0-06 Sewer 04-A Reserve
\$1,592.00	MIW-W-1-69-X-W0-06 69 Water Revenue
\$ 175.90	MIW-W-2-04-B-W0-06 Water 04-B Reserves
\$ 811.96	MIW-W-2-04-A-W0-06 Water 04-A Reserve
\$8,116.88	MIW-W-1-04-A-20-06 Water 04-A Revenue

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2006
PAGE 13**

91. Copy of letter dated January 13, 2006, to West Virginia Water Development authority from Linda Church enclosing deposits made to West Virginia Municipal Bond Commission for the Mineral Wells PSD Sewage System Revenue Bonds, Series 2003 Sinking Fund:

Revenue Fund	\$2,288.88
Reserve Fund	\$ 210.23

92. Fax dated January 13, 2006, to P.H.Senesac from Nellie Radcliff enclosing bid package for the Sanitary Pond Cleaning and Dewatering.
93. Fax dated January 16, 2006, to Russ Hanna from Wayne Boone, The Utility Board - City of Parkersburg enclosing letter of agreements between landowners and the Utility for receiving sludge.
94. Copy of letter dated January 16, 2006, to Steve Cooper, West Virginia Department of Environmental Protection and Natural Resources from Cathy Dyer enclosing the WV National Pollutant Discharge Elimination System Discharge Monitoring Report for the Mineral Wells I-77 Rest Area, Wood County for October through December 2005.
95. Copy of letter dated January 16, 2006, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit from Cathy Dyer enclosing the WV National Pollutant Discharge Elimination System Discharge Monitoring Report for the Mineral Wells I-77 Rest Area, Wood County for October through December 2005.
96. Copy of letter dated January 16, 2006, to Manning Frymier, P.E. Cerrone Associates, Inc. from Cathy Dyer enclosing the WV National Pollutant Discharge Elimination System Discharge Monitoring Report for the Mineral Wells I-77 Rest Area, Wood County for October through December 2005.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2006
PAGE 14**

97. Copy of letter dated January 16, 2006, to WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch from Cathy Dyer enclosing the WV National Pollutant Discharge Elimination System Discharge Monitoring Report for the Mineral Wells I-77 Rest Area, Wood County for October through December 2005.
98. Received January 17, 2006, from the United States Bankruptcy Court Southern District of West Virginia to Linda Church granting final decree closing case for Brandy Jo Moore.
99. Letter dated January 13, 2006, to Russ Hanna from Fred Rader, Community Development Director, Mid-Ohio Valley Regional Planning and Development Council confirming meeting to be held Thursday, January 19, 2005, 3:30 PM at the MOVRC office to discuss the Wood county Comprehensive Plan presented by Gannett Fleming.
100. Letter dated January 17, 2006, to Linda Church from Donald and Deborah Joseph requesting the check being held for payment to be held until January 20, 2006.
101. ****Fax dated January 17, 2006, to Linda Church from Eric Gumm, United States Department of Agriculture Rural Development confirming from Virginia McDonald that it is ok to move the tap fee funds from the Stephens Fork/Sycamore run project.
102. ****Copy of letter and release agreement dated January 17, 2006, to David L. Bargeloh from Russell Hanna enclosing check #35753 in the amount of \$331.78 for reimbursement of french drain cleaning by Mr. Rooter on January 11, 2006.
103. Fax dated January 17, 2006, to Linda Church from James F. Aucremanne, PSC enclosing copy of the PSC 2006 holiday schedule.
104. Fax dated January 17, 2006, from Silverton Public Service District attaching their new name and address change. (Northern Jackson County Public Service District.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2006
PAGE 15**

105. Copy of letter dated January 17, 2006, to Jamie Six, Clerk of Wood County from Linda Church enclosing right-of-way easement to be recorded for Harlan L. Lott.
106. Letter dated January 10, 2006, from the United States Bankruptcy Court for the Southern District of West Virginia granting Debtor's (Newlbakor, Inc.) granting motion to extend time to submit a Disclosure Statement and Plan of Reorganization.
107. Letter dated January 17, 2006, to Linda Church from State of West Virginia Consolidated Public Retirement Board enclosing spreadsheet on adjusted monthly retirement report.
108. Fax dated January 18, 2006, to Russell Hanna from Steven R. Hardman, Bowles Rice McDavid Graff & Love enclosing an addendum #1 to Bid Package.
109. Fax dated January 18, 2006, to Russell Hanna from Brad Tyler enclosing signed Bid Package Addendum #1.
110. Letter dated January 13, 2006, to Dennis R. Brown from State of West Virginia Department of Health and Human Resources Bureau for Public Health Office of Environmental Health Services enclosing certification of Waste Water Treatment Works Operator-in Training.
111. Letter dated January 15, 2006, from United States Bankruptcy Court Southern District of West Virginia enclosing corrected Social Security numbers for Joseph and Susan Miller.
112. Letter dated January 17, 2006, from South Putnam Public Service District asking to help pay legal fees as intervenors in the AEP rate case.
113. Letter dated January 18, 2006, to Charles Stewart from Jamie Six, Clerk of Wood County enclosing notice of redeem for Robert W. Barker.

**MINERAL WELLS PSD
LIST OF CORRESPONDENCE
JANUARY 19, 2006
PAGE 16**

114. Fax dated January 10, 2006, to Jeff Huskisson from Linda Church enclosing copy of the Bid Package for the Sanitary Pond Cleaning and Dewatering Project.