

**MINUTES OF A REGULAR MONTHLY BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, MARCH 16, 2006, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA**

Mr. Charles Stewart, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. Roy L. Radabaugh, Treasurer; James R. Lett, Secretary; Russell Hanna, Operation Manager; Linda K. Church, Office Manager; Nellie Radcliff, Office Clerk; Brian Metz, Operations Technician; R. Shayne Brabham, Claywood Public Service District, Assistant General Manager and Todd Grinstead, Claywood Public Service District, General Manager were present.

The first order of business was the discussion of the financing of the Claywood Park Public Service District Water Plant upgrade project. Mr. Grinstead presented the Board with figures of a tentative Budget for the new upgrade. The original Budget (2002) total project cost was \$5,295,000.00. Revised Budget after bids was \$7,858,000.00. Revised Budget as of March 2006 is \$6,503,975.00. The Public Service Commission approved Mineral Wells Public Service District's share to be \$256,935.00 per year. While the meeting was in progress, Mr. George Blum, Cerrone Associates, Inc., called and informed Mr. Grinstead that the anticipated share for Mineral Wells Public Service District would be increased to approximately \$280,000.00 an increase of \$12,000.00 per year or 5%. Mr. Grinstead informed the Board that they have trimmed everything from the project they can possibly trim to get the project down to bid proposal. They were able to trim \$1,308,975.00, but after this figure the cost is still over budget. They have been in contact with the Public Service Commission and are exploring every avenue possible to receive financing for the project. They will keep Mineral Wells Public Service Board members informed of any progress they make in obtaining financing.

Mr. Grinstead informed the Board that the construction company that was low bidder will hold the bid until the end of June 2006 providing there is no big increase in the price of construction materials. He is hoping to have an order from the Public Service Commission stating that the project can break ground by then. If they have to re-bid, it will most probably come in at a much higher bid.

Mr. Brabham discussed with the Board a problem that occurred with Mr. Phil Lemley and Stonegate Construction Co. while he was still employed with Mineral Wells Public Service District. It seems that Stonegate Construction Company caused a gas leak at the Lemley residence and refused to repair it. The neighbors that are on the private gas line repaired the leak and sent Stonegate Construction Co. a bill in an amount of approximately \$638.00. As of today's date, March 16, 2006, Stonegate Construction Co., has failed to pay this bill. Mr. Radabaugh made a motion that the District pay this bill to Mr. Lemley and seek reimbursement from Stonegate Construction Co. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Grinstead and Mr. Brabham excused themselves from the rest of the meeting.

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Mr. Brian Metz was present to address the board. He thanked them for giving him the opportunity to go to school and further his education in the course of Water Treatment Class and Wastewater Management. He excused himself from the rest of the meeting.

Mr. Lett made a motion to approve the Minutes of the February 16, 2006, Regular Board Meeting as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

Mr. Radabaugh made a motion to approve the Financial Statement dated February 28, 2006, for All Finances (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated February 28, 2006, for Water Revenue Fund Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated February 28, 2006, for Sewer Revenue Fund Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve checks numbered 35860 thru 35955 written on the Consolidated-Water and Sewer Revenue Checking Account (copy attached) between February 17, 2006 and March 16, 2006. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve payroll checks numbered 1659 thru 1674 written on the Consolidate Payroll Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Church reviewed the following letters.

Letter 9 - Flyer from **WV Public Service Commission** enclosing information on a seminar to be held April 5-6, 2006 at the Ramada Inn in Morgantown, WV on The Managers Seminar. Mr. Hanna expressed that he wanted to attend this seminar. Mr. Radabaugh made a motion authorizing Mr. Hanna to attend this seminar. Mr. Lett seconded the motion. The motion passed unanimously.

Letter 23 - Copy of letter dated February 22, 2006, to Randall M. Cole, Project Administrator, Cerrone Associates, from Linda Church enclosing the original West Virginia Department of Environmental Protection State Revolving Loan Fund Project Priority List Fact Sheet requesting completion of form and returning to the Mineral Wells PSD for proper signatures.

Letter 40 - Letter dated March 3, 2006, to Linda Church from Steven R. Hardman, Bowles Rice

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McDavid Graff & Love LLP enclosing information pertaining to Case # 06-0107-PWD-C (Sandra K. Simmons vs Mineral Wells PSD).

Letter 42 - Copy of letter dated March 3, 2006, to Todd Anderson from the State of West Virginia Department of Health and Human Resources Bureau for Public Health Office of Environmental Health Services enclosing certification for Waste Water Treatment Works Operator-in-Training.

Letter 57 - Copy of letter dated March 10, 2006, to Virginia McDonald, USDA Rural Development Rural Utilities Service, and cc: Russ Hanna from Manning Frymier, PE, Cerrone Associates enclosing a list of items for approval to purchase out of the remaining contingency funds of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extensions Projects.

Letter 58 - Letter dated March 10, 2006, to Russ Hanna from Manning Frymier, PE., Cerrone Associates enclosing information list to outline the services to be rendered for the Slate Creek Water Line Relocation (Cerrone Project No. M110-21W).

Letter 59 - Letter dated March 10, 2006, to Russ Hanna from Manning Frymier, P.E., Cerrone Associates enclosing a preliminary drawing and cost estimate for the water line relocation on Slate Creek Road.

Letter 60 - Copy of letter dated March 13, 2006, to Virginia McDonald, USDA-Rural Development Rural Utilities Service, cc Russ Hanna from Manning Frymier, P.E., Cerrone Associates following up Ms. McDonald's letter dated January 12, 2006 denying approval to use remaining contingency monies to tank painting. The District's stand on the issue is that all customers of the District are contributing to pay for this project through rate increases.

Letter 62 - Copy of letter dated March 10, 2006, to Brian W. Metz from Dawn Newell, HHR Program Manager I, State of WV Department of Health and Human Resources Bureau for Public Health Office of Environmental Health Services informing Mr. Metz of his passing grade on the Class 1 public water supply operator exam.

Letter 65 - Notice received March 16, 2006, dated March 8, 2006 from American Flow Control issuing an important Safety Notice alerting customers and distributors that the hydrant operating rods and grease in model B-84-B, B-62-B, B-50-B and MK73 hydrants with cast dates from 1999 thru 2003 must be replaced. AFC will provide, at no cost, operation rod replacement kits, installations instructions, parts necessary to replace and labor allowance of \$40.00 for each hydrant repaired.

Mrs. Church reported to the Board that forms need to be signed to change the regular checking account to an interest bearing account. Also, in order to get a new visa card for the District, the old account will need to be closed and a new account opened. Mr. Radabaugh agreed to go the bank

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and see if he could get a new card for the District.

Mrs. Church reported that the District has installed four(4) grinder pumps since the last deposit was made into the grinder pump reserve account. She stated that a deposit of \$2,000.00 should be made into the account as soon as the District has funds available. The Board agreed to wait until a later date to make a deposit into this account. This concluded Mrs. Church's report.

Mr. Hanna reported on the following items.

Mr. Frymier, P.E. Cerrone Associates, Inc., is still trying to obtain the funds to paint the storage tanks thru the contingency funds from the Sycamore Run, Stephens Fork, Limestone Water Extension Project. He, also, sent a fax with the cost of re-locating the water line on Slate Creek Road. The line is in a road slip and needs to be moved. The estimated cost of this is \$32,000.00.

The Board discussed the above items and there may need to be a rate hike to cover the cost of these two items. No motion was made concerning the items.

Mr. Hanna has been in contact with the City of Parkersburg concerning the emergency connection of the water lines of the District to the City's water line. The City is willing to share the cost. As of today's date there have been no numbers as to the cost discussed.

Mr. Hanna reported nothing has been accomplished in two and a half weeks at the Wastewater Treatment Plant in reference to the sludge removal. IVS Hydro lost a bag in the pond, bag split and water is not draining as it was suppose to, now they need to add lime to the bags that have drained.

Mr. Hanna discussed with the Board the rate of pay increase that the maintenance men receive when they go to school for a certificate. The rule now says the men have to accumulate 2000 hours of on the job training after they pass the test to earn the certificate to receive a pay increase of fifty cents per hour per certificate. They would like to have this changed so that when they pass the test they could receive twenty-five cents per hour pay increase and receive the other twenty-five cents when they receive the certificate. Mr. Radabaugh made a motion to increase the pay scale by twenty-five cents per hour at the time the test is passed and increase the pay scale by another twenty-five cents per hour at the time the certificate is earned. Mr. Lett seconded the motion. The motion passed unanimously.

The fence has been installed around the Bogal Ridge Water Tank.


Mr. Radabaugh made a motion authorizing Mr. Hanna to discuss with Mr. Lowther concerning the District paying half the cost of installing a fence around the Wastewater Treatment Plant. Mr. Lett seconded the motion. The motion passed unanimously.

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All business having been discussed, Mr. Lett made a motion that the meeting be adjourned. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart adjourned the meeting at 7:00 p.m.

**CERTIFICATION**

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.

  
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James R. Lett, Secretary of the Public Service Board of the  
Mineral Wells Public Service District, Mineral Wells, West  
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT  
FEBRUARY 28, 2006**

**CHECKING ACCOUNTS**

Water Revenue Fund Checking Account	
WesBanco Bank	\$ 9,093.85
Sewer Revenue Fund Checking Account	
WesBanco Bank	110,418.99
Stephens Fork Water Extension Construction Checking	
WesBanco Bank	<u>1,030.89</u>

**TOTAL IN CHECKING ACCOUNTS: \$ 120,543.73**

**WATER ACCOUNTS**

Depreciation Reserve Account	
WesBanco Bank	\$ 13,025.20
Revenue Reserve Account	
WesBanco Bank	26,050.74
Revenue Reserve Account-Sams Creek/Chesterville	
WesBanco Bank	25,276.43
Revenue Reserve Account-Rockport	
WesBanco Bank	8,912.27
Depreciation Reserve Account-Rockport	
WesBanco Bank	8,912.51
Revenue Reserve Account-Water Improvement	
WesBanco Bank	26,789.02
Depreciation Reserve Account-Water Improvement	
WesBanco Bank	26,791.36
Depreciation Reserve Account-Sycamore 2004A	
WesBanco Bank	1,584.89
Sycamore Run-Limestone Tap Fees	
WesBanco Bank	33,250.36
Security Deposit Account	
WesBanco Bank	40,244.35
Sycamore Renewal/Replacement	
WesBanco Bank	<u>12,799.81</u>

**TOTAL IN WATER ACCOUNTS: \$ 223,636.94**

**SEWER ACCOUNTS**

Repair and Replacement Account	
WesBanco Bank	\$ 948.79
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market-WesBanco Bank	33,467.55
Security Deposit Account	
WesBanco Bank	<u>22,916.37</u>

**TOTAL IN SEWER ACCOUNTS: \$ 57,332.71**

**TOTAL ALL FINANCES, FEBRUARY 28, 2006 \$401,513.38**

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT  
WATER REVENUE FUND CHECKING ACCOUNT  
FEBRUARY 28, 2006**

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT  
WESBANCO BANK, JANUARY 31, 2006** **\$ 10,799.16**

**RECEIPTS:**

Water Sales	\$65,756.81
Water Buffalo Sales	392.75
Reconnection Fees	80.00
Tap Fees	1,200.00
Robert Dent - Meter Damage	15.00
Rusty Hall	383.36
WV Workers Compensation	211.86
Internal Revenue Service	13.52
Mineral Wells PSD Sewer Revenue Fund	533.74
Requisition No. 18-Sycamore Project	4,684.24
Security Deposit Refunds	<u>1,005.19</u>

**TOTAL RECEIPTS:** **\$ 74,276.47**

**TOTAL CASH AVAILABLE:** **\$ 85,075.63**

**EXPENDITURES:**

Action Answering Service	\$ 53.97
ADT Security Services	60.43
Allegheny Power	1,038.40
AT& T State Calling Service	3.77
BP Credit Card Company	625.32
Cardholder Services	452.52
Cingular	100.39
Cintas	110.40
Claywood Park PSD	15,426.04
Commissioners' Salaries	225.00
Conner Cleaning Service	130.80
Cutlip-Warner Development Company	2,656.00
Hall's Backhoe Service	200.00
Hank's Sales & Service, Inc.	138.60
Hardman Supply Company	76.19
Haul Away Trash, LLC	19.50
Holiday Inn Express	236.00
Karl's Auto Repair Ltd.	192.97
Lowe's	73.31
Midwest Pipe & Supply	352.30
Miller Communications	18.00
Mineral Wells Public Service District	918.34
Miss Utility of WV Inc.	13.50

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**EXPENDITURES: (continued)**

Lois Mohr	616.01
Municipal Bond Commission	10,696.47
Parkersburg Office Supply	97.90
Rural Economic & Development	\$ 13,365.00
Rural Development - USDA	8,152.00
Salaries	6,193.37
Telepage Communications Systems	10.74
C. I. Thornburg Co.	2,495.20
Tractor Supply Credit Plan	10.19
U. S. Postal Service	201.06
Verizon	127.97
Water Environmental Testing	81.00
WesBanco Bank-Parkersburg	314.00
WesBanco Bank-Parkersburg	176.00
WesBanco Bank-Parkersburg	1,004.00
WesBanco Bank-Parkersburg - Payroll Taxes	2,878.76
WesBanco Bank-Parkersburg	334.00
WesBanco Bank-Parkersburg - Sycamore R/R	1,903.04
Westco Internet	13.50
WV Public Employees Insurance Agency	1,704.99
WV Public Employees Retirement System	1,476.74
WV State Tax Department	496.98
Jamie J. Ankrom	9.14
Leigh Ann Boise	22.40
Jennifer Bradley	20.69
Roger L. Coe	7.29
Enchanted Florist	19.26
Timothy King/Nicole Blair	12.32
Sean D. Lester	50.18
Heather McCartney	50.64
Jerry B. Piersol	50.14
Gary Roark	33.16
Sandra Rogers	50.80
Charlene R. Smith	50.13
Robert Wilcox, Jr.	1.06
Leo D. Wingrove	33.56
Katherine Winkler	50.17
Jason S. Wood	50.17
<b>TOTAL EXPENDITURES</b>	<b>\$ 75,981.78</b>

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT,  
WESBANCO BANK, FEBRUARY 28, 2006**

**\$ 9,093.85**



**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT  
SEWER REVENUE FUND CHECKING ACCOUNT  
FEBRUARY 28, 2006**

**BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT  
WESBANCO BANK, JANUARY 31, 2006** **\$ 66,106.22**

**RECEIPTS:**

Sewer Sales	\$ 42,791.33
Security Deposit Refunds	1,056.49
Sewer Repair/Replacement Account	107,000.00
Tap Fees	300.00
WV Workers Compensation Refund	179.74
Lois Mohr Transfer	<u>398.47</u>

**TOTAL RECEIPTS:** **\$ 151,726.03**

**TOTAL CASH AVAILABLE:** **\$ 217,832.25**

**EXPENDITURES:**

Action Answering Service	35.98
ADT Security Services	40.28
Allegheny Power	3,742.38
AT&T State Calling Service	2.51
Auto Fleet & Industrial Supply	299.80
BP Credit Card Company	416.88
Cardholder Services	301.68
Carter Lumber Co. #11602	50.19
Cingular	66.93
Cintas	73.60
Commissioners' Salaries	150.00
Conner Cleaning Service	157.20
Cutlip-Warner Development Company	4,320.00
Fasteners & Supply Inc.	939.90
Hank's Sales & Service, Inc.	92.40
Hardman Supply Company	70.58
Haul Away Trash, LLC	13.00
IVS Hydro, Inc.	54,880.00
Karl's Auto Repair	128.64
Lowe's	48.87
Mid-Ohio Valley Medical Group	170.00
Miller Communications	12.00
Mineral Wells Public Service District	1,396.98
Miss Utility of WV Inc.	9.00
Municipal Bond Commission	19,351.63
Parkersburg Office Supply	65.28

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**EXPENDITURES: (continued)**

REI Consultants	\$ 360.00
Salaries	6,149.41
Somerville Fabricators, Inc.	278.00
Telepage Communications Systems	7.16
C. I. Thornburg Co., Inc.	567.50
Tractor Supply Credit Plan	6.80
Trimble Associates	1,125.00
Trombold Equipment Co.	2,120.88
U. S. Postal Service	134.04
Verizon	520.65
Water Environmental Testing	230.00
Westco Internet	9.00
WesBanco Bank-Parkersburg-Sewer R/R	1,414.37
WesBanco Bank-Parkersburg-Payroll Taxes	2,766.47
WV Public Employees Insurance Agency	1,645.46
WV Public Employees Retirement System	1,475.53
WV State Tax Department	456.02
WWT Electric	623.40
Jamie J. Ankrom	15.28
Jennifer Bradley	29.96
Robert Coe	7.59
Robert Cook/Shannon Bailey	41.93
Leigh Ann Boise	24.17
Enchanted Florist	33.83
Timothy King/Nicole Blair	12.78
Sean Lester	197.76
Heather McCartney	50.64
Jerry Piersol	50.14
Gary Roark	41.68
Sandra Rogers	50.80
Wm/Stephen Wells	39.25
Leo D. Wingrove	41.88
Jason S Wood	50.17

**TOTAL EXPENDITURES: \$ 107,413.26**

**BALANCE IN SEWER FUND CHECKING ACCOUNT  
WESBANCO BANK, FEBRUARY 28, 2006**

**\$ 110,418.99**

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*

\*\* BEGINNING DATE: 2/17/06 - ENDING DATE: 3/16/06 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

K ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
01 000 00	CONSOLIDATED BANK ACCOUNT					
1,302	MINERAL WELLS PSD	2/22/06	67028	2/16/06	40.89	35,858
1,866	REI CONSULTANTS	2/22/06	67029	2/16/06	360.00	35,859
2,101	U S POSTAL SERVICE	2/22/06	67030	2/16/06	151.98	35,860
1,302	MINERAL WELLS PSD	2/22/06	67019	2/16/06	40.89	38,858 VOID
1,866	REI CONSULTANTS	2/22/06	67020	2/16/06	360.00	38,859 VOID
2,101	U S POSTAL SERVICE	2/22/06	67021	2/16/06	151.98	38,860 VOID
2,101	U S POSTAL SERVICE	2/23/06	67075	2/23/06	41.86	35,861
907	IVS HYDRO, INC.	2/28/06	67548	2/28/06	.00	
106	ALLEGHENY POWER	2/27/06	67423	2/28/06	2,730.65	35,862
114	AUTO FLEET & INDUSTRIAL SUPPLY	2/27/06	67425	2/28/06	299.80	35,863
145	ADT SECURITY SERVICES	2/27/06	67428	2/28/06	40.28	35,864
153	ACTION ANSWERING SERVICE PLUS	2/27/06	67429	2/28/06	35.98	35,865
314	CINGULAR WIRELESS	2/27/06	67430	2/28/06	66.93	35,866
369	CONNER CLEANING SERVICE	2/27/06	67435	2/28/06	157.20	35,868
486	HEATHER MCCARTNEY	2/27/06	67436	2/28/06	50.64	35,869
486	SANDRA ROGERS	2/27/06	67437	2/28/06	50.80	35,870
486	GARY ROARK	2/27/06	67438	2/28/06	41.68	35,871
486	CARTER LUMBER CO #11602	2/27/06	67439	2/28/06	50.19	35,872
486	ROBERT COOK & SHANNON BAILEY	2/27/06	67440	2/28/06	41.93	35,873
486	WILLIAM WELLS/STEPHEN WELLS	2/27/06	67441	2/28/06	39.25	35,874
486	LEIGH ANN BOISE	2/27/06	67442	2/28/06	24.17	35,875
486	TIMOTHY KING/NICOLE BLAIR	2/27/06	67443	2/28/06	12.78	35,876
486	JAMIE J ANKROM	2/27/06	67444	2/28/06	15.28	35,877
486	LEO D WINGROVE	2/27/06	67445	2/28/06	41.88	35,878
486	JASON S WOOD	2/27/06	67447	2/28/06	50.17	35,880
486	JERRY B PIERSOL	2/27/06	67448	2/28/06	50.14	35,881
486	SEAN D LESTER	2/27/06	67450	2/28/06	50.18	35,883
486	SEAN D LESTER	2/27/06	67451	2/28/06	147.58	35,884
486	ENCHANTED FLORIST	2/27/06	67452	2/28/06	33.83	35,885
832	HARDMAN SUPPLY COMPANY	2/27/06	67453	2/28/06	70.58	35,886
907	IVS HYDRO, INC.	2/27/06	67466	2/28/06	56,000.00	35,888
907	IVS HYDRO, INC.	2/28/06	67526	2/28/06	56,000.00	35,888 VOID
1,123	KARL'S AUTO REPAIR LTD.	2/27/06	67467	2/28/06	128.64	35,889
1,204	JAMES R. LETT	2/27/06	67469	2/28/06	50.00	35,890
1,302	MINERAL WELLS PSD	2/27/06	67470	2/28/06	732.94	35,891
1,604	PARKERSBURG OFFICE SUPPLY	2/27/06	67485	2/28/06	65.28	35,893

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*

\*\* BEGINNING DATE: 2/17/06 - ENDING DATE: 3/16/06 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

K ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00 CONSOLIDATED BANK ACCOUNT						
1,806	ROY L RADABAUGH	2/27/06	67489	2/28/06	50.00	35,895
1,843	CINTAS LOC #531	2/27/06	67490	2/28/06	73.60	35,896
1,912	CHARLES M. STEWART	2/27/06	67494	2/28/06	50.00	35,897
1,961	SOMERVILLE FABRICATORS INC.	2/27/06	67495	2/28/06	278.00	35,898
2,004	TROMBOLD EQUIPMENT CO INC	2/27/06	67496	2/28/06	2,120.88	35,899
2,005	C I THORNBURG	2/27/06	67497	2/28/06	567.50	35,900
2,200	CARDMEMBER SERVICES	2/27/06	67512	2/28/06	301.68	35,902
2,205	VERIZON	2/27/06	67513	2/28/06	520.65	35,903
2,300	WWT ELECTRIC	2/27/06	67515	2/28/06	535.00	35,904
2,306	WATER ENVIRONMENTAL TESTING	2/27/06	67516	2/28/06	230.00	35,905
2,313	WESBANCO BANK-PARKERSBURG	2/27/06	67518	2/28/06	1,320.23	35,906
2,314	WV DEPT OF TAX & REVENUE	2/27/06	67519	2/28/06	456.02	35,907
2,315	WV PUBLIC EMPLOYEES RETIREMENT	2/27/06	67520	2/28/06	1,475.53	35,908
907	IVS HYDRO, INC.	2/28/06	67538	2/28/06	54,880.00	35,910
360	CUTLIP-WARNER DEVELOPMENT CO	2/28/06	67615	2/28/06	4,320.00	35,912
877	HANK'S SALES & SERVICE INC.	2/28/06	67616	2/28/06	92.40	35,913
2,339	WESTCO INTERNET	2/28/06	67617	2/28/06	9.00	35,914
108	AT&T	3/14/06	67914	3/15/06	.83	35,920
275	BP	3/14/06	67916	3/15/06	294.78	35,921
438	DOMINION HOPE	3/14/06	67918	3/15/06	273.49	35,923
600	FASTENERS & SUPPLY INC	3/14/06	67920	3/15/06	26.15	35,925
840	HAUL AWAY TRASH L.L.C.	3/14/06	67921	3/15/06	13.00	35,926
1,200	LOWE'S	3/14/06	67922	3/15/06	275.79	35,927
1,301	MISS UTILITY OF WV INC	3/14/06	67924	3/15/06	7.80	35,929
1,304	MILLER COMMUNICATIONS	3/14/06	67927	3/15/06	12.00	35,930
1,307	MUNICIPAL BOND COMMISSION	3/14/06	67928	3/15/06	18,782.81	35,931
1,373	BRIAN METZ	3/14/06	67939	3/15/06	39.25	35,932
1,620	PIONEER PRODUCTS, INC.	3/14/06	67940	3/15/06	20.25	35,933
1,951	SECRETARY OF STATE OF WV	3/14/06	67942	3/15/06	20.80	35,934
2,039	TELEPAGE COMMUNICATIONS SYSTEM	3/14/06	67943	3/15/06	7.16	35,935
2,303	R D WILSON SONS & CO CLKG	3/14/06	67947	3/15/06	43.67	35,938
2,306	WATER ENVIRONMENTAL TESTING	3/14/06	67948	3/15/06	390.00	35,939
2,308	WV PUBLIC EMPLOYEES INS AGENCY	3/14/06	67952	3/15/06	1,820.13	35,940
2,312	WESBANCO BANK-PARKERSBURG	3/14/06	67953	3/15/06	1,069.78	35,941
130,016	MID-OHIO VALLEY MEDICAL GROUP	3/14/06	67961	3/15/06	65.00	35,949
2,313	WESBANCO BANK-PARKERSBURG	3/14/06	68152	3/15/06	1,475.62	35,950

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*

\*\* BEGINNING DATE: 2/17/06 - ENDING DATE: 3/16/06 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
01 000 00	CONSOLIDATED BANK ACCOUNT					
2,101	U S POSTAL SERVICE	3/16/06	68201	3/16/06	95.44	35,951
100	APPALACHIAN SOFTWARE INC	3/16/06	68211	3/16/06	789.78	35,952
2,307	HUGHES SUPPLY, INC.	3/16/06	68215	3/16/06	1,310.38	35,955
	CONSOLIDATED BANK ACCOUNT				99,235.04	67 *

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 2/17/06 - ENDING DATE: 3/16/06 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

K ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,101	U S POSTAL SERVICE	2/23/06	67075	2/23/06	62.78	35,861
106	ALLEGHENY POWER	2/27/06	67423	2/28/06	1,038.40	35,862
145	ADT SECURITY SERVICES	2/27/06	67428	2/28/06	60.43	35,864
153	ACTION ANSWERING SERVICE PLUS	2/27/06	67429	2/28/06	53.97	35,865
314	CINGULAR WIRELESS	2/27/06	67430	2/28/06	100.39	35,866
360	CUTLIP-WARNER DEVELOPMENT CO	2/27/06	67432	2/28/06	180.00	35,867
369	CONNER CLEANING SERVICE	2/27/06	67435	2/28/06	130.80	35,868
486	HEATHER MCCARTNEY	2/27/06	67436	2/28/06	50.64	35,869
486	SANDRA ROGERS	2/27/06	67437	2/28/06	50.80	35,870
486	GARY ROARK	2/27/06	67438	2/28/06	33.16	35,871
486	LEIGH ANN BOISE	2/27/06	67442	2/28/06	22.40	35,875
486	TIMOTHY KING/NICOLE BLAIR	2/27/06	67443	2/28/06	12.32	35,876
486	JAMIE J ANKROM	2/27/06	67444	2/28/06	9.14	35,877
486	LEO D WINGROVE	2/27/06	67445	2/28/06	33.56	35,878
486	KATHERINE WINKLER	2/27/06	67446	2/28/06	50.17	35,879
486	JASON S WOOD	2/27/06	67447	2/28/06	50.17	35,880
486	JERRY B PIERSOL	2/27/06	67448	2/28/06	50.14	35,881
486	CHARLENE R SMITH	2/27/06	67449	2/28/06	50.13	35,882
486	SEAN D LESTER	2/27/06	67450	2/28/06	50.18	35,883
486	ENCHANTED FLORIST	2/27/06	67452	2/28/06	19.26	35,885
832	HARDMAN SUPPLY COMPANY	2/27/06	67453	2/28/06	76.19	35,886
880	HALL'S BACKHOE SERVICE LLC	2/27/06	67465	2/28/06	200.00	35,887
1,123	KARL'S AUTO REPAIR LTD.	2/27/06	67467	2/28/06	192.97	35,889
1,204	JAMES R. LETT	2/27/06	67469	2/28/06	75.00	35,890
1,302	MINERAL WELLS PSD	2/27/06	67470	2/28/06	372.81	35,891
1,311	MIDWEST PIPE & SUPPLY	2/27/06	67484	2/28/06	352.30	35,892
1,604	PARKERSBURG OFFICE SUPPLY	2/27/06	67485	2/28/06	97.90	35,893
1,805	RURAL DEVELOPMENT ADMN.	2/27/06	67488	2/28/06	2,112.00	35,894
1,806	ROY L RADABAUGH	2/27/06	67489	2/28/06	75.00	35,895
1,843	CINTAS LOC #531	2/27/06	67490	2/28/06	110.40	35,896
1,912	CHARLES M. STEWART	2/27/06	67494	2/28/06	75.00	35,897
2,005	C I THORNBURG	2/27/06	67497	2/28/06	2,495.20	35,900
2,103	USDA-RURAL DEVELOPMENT	2/27/06	67511	2/28/06	3,140.00	35,901
2,200	CARDMEMBER SERVICES	2/27/06	67512	2/28/06	452.52	35,902
2,205	VERIZON	2/27/06	67513	2/28/06	127.97	35,903
2,306	WATER ENVIRONMENTAL TESTING	2/27/06	67516	2/28/06	81.00	35,905
2,313	WESBANCO BANK-PARKERSBURG	2/27/06	67518	2/28/06	1,375.63	35,906
2,314	WV DEPT OF TAX & REVENUE	2/27/06	67519	2/28/06	496.98	35,907
2,315	WV PUBLIC EMPLOYEES RETIREMENT	2/27/06	67520	2/28/06	1,476.74	35,908
2,338	WESBANCO-WATER RES-SAMS-CV	2/27/06	67521	2/28/06	314.00	35,909

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*

\*\* BEGINNING DATE: 2/17/06 - ENDING DATE: 3/16/06 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
** ERROR **						
888	HOLIDAY INN EXPRESS	2/28/06	67547	2/28/06	236.00	35,911
360	CUTLIP-WARNER DEVELOPMENT CO	2/28/06	67615	2/28/06	2,476.00	35,912
877	HANK'S SALES & SERVICE INC.	2/28/06	67616	2/28/06	138.60	35,913
2,339	WESTCO INTERNET	2/28/06	67617	2/28/06	13.50	35,914
1,302	MINERAL WELLS PSD	2/28/06	67658	2/28/06	50.02	35,915
1,373	BRIAN METZ	3/07/06	67756	3/07/06	40.67	35,916
2,005	C I THORNBURG	3/07/06	67757	3/07/06	6.69	35,917
309	CLAYWOOD PARK PSD	3/07/06	67755	3/07/06	15,271.55	35,918
1,302	MINERAL WELLS PSD	3/07/06	67778	3/07/06	50.02	35,919
1,302	MINERAL WELLS PSD	3/08/06	67812	3/07/06	50.02	35,919 VOID
1,302	MINERAL WELLS PSD	3/14/06	67925	3/15/06	.00	1
108	AT&T	3/14/06	67914	3/15/06	1.25	35,920
275	BP	3/14/06	67916	3/15/06	442.18	35,921
306	WV ENVIRONMENTAL TRAINING CENT	3/14/06	67917	3/15/06	50.00	35,922
438	DOMINION HOPE	3/14/06	67918	3/15/06	410.23	35,923
486	HOWARD PATRICK MC CAULEY JR.	3/14/06	67919	3/15/06	13.65	35,924
840	HAUL AWAY TRASH L.L.C.	3/14/06	67921	3/15/06	19.50	35,926
1,200	LOWE'S	3/14/06	67922	3/15/06	67.26	35,927
1,240	WILLIAM KENT LOWTHER AND	3/14/06	67923	3/15/06	7.24	35,928
1,301	MISS UTILITY OF WV INC	3/14/06	67924	3/15/06	11.70	35,929
1,304	MILLER COMMUNICATIONS	3/14/06	67927	3/15/06	18.00	35,930
1,307	MUNICIPAL BOND COMMISSION	3/14/06	67928	3/15/06	10,696.47	35,931
1,951	SECRETARY OF STATE OF WV	3/14/06	67942	3/15/06	31.20	35,934
2,039	TELEPAGE COMMUNICATIONS SYSTEM	3/14/06	67943	3/15/06	10.74	35,935
2,106	USDA-RURAL DEVELOPMENT	3/14/06	67944	3/15/06	3,325.00	35,936
2,113	USDA-RURAL UTILITIES SERVICE	3/14/06	67946	3/15/06	2,900.00	35,937
2,303	R D WILSON SONS & CO CLKG	3/14/06	67947	3/15/06	65.51	35,938
2,306	WATER ENVIRONMENTAL TESTING	3/14/06	67948	3/15/06	67.50	35,939
2,308	WV PUBLIC EMPLOYEES INS AGENCY	3/14/06	67952	3/15/06	1,530.32	35,940
2,358	WV LABORERS TRAINING CENTER	3/14/06	67954	3/15/06	90.00	35,942
2,358	WV LABORERS TRAINING CENTER	3/15/06	68174	3/15/06	90.00	35,942 VOID
2,373	WESBANCO BANK-PARKERSBURG	3/14/06	67955	3/15/06	167.00	35,943
2,374	WESBANCO BANK-PARKERSBURG	3/14/06	67956	3/15/06	167.00	35,944
2,375	WESBANCO BANK-PARKERSBURG	3/14/06	67957	3/15/06	502.00	35,945
2,376	WESBANCO BANK-PARKERSBURG	3/14/06	67958	3/15/06	502.00	35,946
23,004	WESBANCO BANK INC	3/14/06	67959	3/15/06	176.00	35,947
23,005	WESBANCO BANK, INC.	3/14/06	67960	3/15/06	1,643.92	35,948
2,313	WESBANCO BANK-PARKERSBURG	3/14/06	68152	3/15/06	1,504.16	35,950
2,358	WV LABORERS TRAINING CENTER	3/16/06	68217	3/16/06	.00	1

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*

\*\* BEGINNING DATE: 2/17/06 - ENDING DATE: 3/16/06 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
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01 000 00 CONSOLIDATED BANK ACCOUNT

2,101	U S POSTAL SERVICE	3/16/06	68201	3/16/06	143.16	35,951
100	APPALACHIAN SOFTWARE INC	3/16/06	68211	3/16/06	1,184.66	35,952
158	ALCO AMERIFENCE	3/16/06	68212	3/16/06	5,688.00	35,953
306	WV ENVIRONMENTAL TRAINING CENT	3/16/06	68213	3/16/06	90.00	35,954
2,307	HUGHES SUPPLY, INC.	3/16/06	68215	3/16/06	1,965.56	35,955

CONSOLIDATED BANK ACCOUNT					67,442.69	80 *
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**MINERAL WELLS PUBLIC SERVICE DISTRICT  
PAYROLL CHECKS  
CONSOLIDATED REVENUE FUND CHECKING ACCOUNT  
FEBRUARY 28, 2006 - MARCH 15, 2006**

**CHECK NO.**

1659 Todd R. Anderson	\$ 612.77
1660 Dennis R. Brown	451.18
1661 William H. Byers, Jr.	1,054.72
1662 Linda K. Church	882.59
1663 Russell P. Hanna	1,044.19
1664 Brian Wayne Metz	573.06
1665 Cathy J. Dyer	701.84
1666 Nellie B. Radcliff	560.29
1667 Todd R. Anderson	740.08
1668 Dennis R. Brown	527.53
1669 William H. Byers, Jr.	936.59
1670 Linda K. Church	995.90
1671 Russell P. Hanna	1,129.39
1672 Brian Wayne Metz	721.74
1673 Cathy J Dyer	833.91
1674 Nellie B. Radcliff	654.45

**MINERAL WELLS PUBLIC SERVICE DISTRICT**  
**LIST OF CORRESPONDENCE**  
**FEBRUARY 17, 2006 –MARCH 16, 2006**

1. Flyer from **STEPTOE & JOHNSON** introducing Katy Mallory, PE, as their new Project Finance Manger.
2. Flyer from **THE WV ENFIRONMENTAL TRAINING CENTER** enclosing registration for class to be held at Cedar Lakes on April 10 – 12, 2006 on Activated Sludge Process Control I.
3. Flyer from **WV EQUIPMENT, TECHNOLOGY AND DESIGN EXPOSITION** to be held at the Charleston Civic Center on March 22 – 23, 2006.
4. February 2006, issue of **YOUR MONEY MATTERS** from WesBanco.
5. Newsletter received March 3, 2006, **INFRASTRUCTURE COUNCIL REPORT** from the West Virginia Rural Water Association.
6. Newsletter received February 17, 2006, **LEGISLATIVE UPDATE** from WV Rural Water Association.
7. March 2, 2006, issue of **THE WEST VIRGINIA WATER HAMMER** from the West Virginia Rural Water Association.
8. Flyer from **FAI FINANCIAL ACCOUNTING INSTITUE** to James Lett on seminars to be held in Mineral Wells, WV.
9. \*\*\*\*Flyer from **WV PUBLIC SERVICE COMMISSION** enclosing information on a seminar to be held April 5-6, 2006 at the Ramada Inn in Morgantown, WV on The Managers Seminar.
10. Flyer from **WV PUBLIC SERVICE COMMISSION** enclosing information on a seminar to be held April 7, 2006 at the Ramada Inn in Morgantown, WV on Advanced Utility Topics Seminar.
11. Flyer from **WV PUBLIC SERVICE COMMISSION** enclosing information on a seminar to be held April 4, 2006 at the Ramada Inn in Morgantown, WV on Utility Cases Seminar.
12. Memo dated March 1, 2006, to Mineral Wells PSD from Miss Utility of West Virginia announcing the First Quarter Meeting to be held April 20, 2006 at Tamarack in Beckley, WV.

**MINERAL WELLS PSD  
LIST OF CORRESPONDENCE  
MARCH 16, 2006  
PAGE 2**

13. Copy of letter dated February 17, 2006, to Jefferson Brady, Executive Secretary, WV Infrastructure & Jobs Development Council from Linda Church enclosing signed copy of the Requisition No. 18 for the Sycamore Run, Stephens Fork waterline extension project approved at the Regular Board Meeting held Thursday, February 16, 2006.
14. Copy of letter dated February 17, 2006, to Virginia McDonald, Rural Development Specialist, Rural Utilities Service from Linda Church enclosing (4) signed copies of Requisition No. 18 for the Sycamore Run, Stephens Fork waterline extension project approved at the Regular Board Meeting held Thursday, February 16, 2006.
15. Copy of letter dated February 17, 2006, to Mary Rader, Wood County Commission, Wood County Courthouse enclosing an approved copy of Minutes of the Regular Board Meeting held Thursday, January 19, 2006.
16. Letter dated February 16, 2006, to Linda Church from Steven Hardman, Bowles Rice McDavid Graff & Love LLP enclosing an answer to PSC complaint from Sandra K. Simmons.
17. Copy of itemized statement dated February 17, 2006, to Lois Mohr from Linda Church enclosing District check #35857 in the amount of \$616.04 for overpayment of water and sewer main extensions.
18. Letter received February 17, 2006, to Linda Church from the United States Bankruptcy Court Southern District of West Virginia entitling a discharge of debtor for Joseph Allen and Susan Elaine Miller.
19. Letter received February 17, 2006, to Linda Church from the United States Bankruptcy Court Southern District of West Virginia entitling a discharge of debtor for Troy Dean and Shannon Marie Jolly.
20. Letter dated February 15, 2006, to Linda Church from Jan Long, Communication and Outreach Manager, WV PEIA enclosing forms for the mandatory Benefit Coordinator for the Mineral Wells PSD.
21. Letter dated February 16, 2006, to Linda Church from Hank Bowry, Hank's Sales and Service requesting a copy of the Mineral Wells PSD tax exempt identification number.

**MINERAL WELLS PSD  
LIST OF CORRESPONDENCE  
MARH 16, 2006  
PAGE 3**

22. Letter dated February 15, 2006, to Russell Hanna from Mike Johnson, PE, Program Manager Clean Water SRF Program, West Virginia Department of Environmental Protection enclosing forms for the FY 2006-07 Priority List for the State Revolving Fund.
23. \*\*\*\*Copy of letter dated February 22, 2006, to Randall M. Cole, Project Administrator, Cerrone Associates from Linda Church enclosing the original West Virginia Department of Environmental Protection State Revolving Loan Fund Project Priority List Fact Sheet requesting completion of form and returning to the Mineral Wells PSD for proper signatures.
24. Copy of past due bill mailed to Fluharty, #4 Eagle Lane mailed to corrected address of 104 Oaks Trailer Park, Mineral Wells, WV furnished by the Post Office February 23, 2006.
25. Copy of past due bill mailed to Scott, 1264 Elizabeth Pike mailed to corrected address of #5 Wharton Dr., Parkersburg, WV furnished by the Post Office February 23, 2006.
26. Notice number CP112 dated February 20, 2006, to Linda Church from the Department of the Treasury Internal Revenue Service enclosing information of refund due Mineral Wells PSD in the amount of \$13.52 for error on tax form 941.
27. Letter dated February 27, 2006, to Russell Hanna from Pond Creek VFD stating they had used (750) gallons of water for fire fighting and (0) gallons used for fire training purposes.
28. Letter dated February 22, 2006, from West Virginia Rural Water Association enclosing room reservation request form for the 21<sup>st</sup> Annual WVRWA Training and Technical Assistance Conference to be held September 10-13, 2006 at Cannan Valley Resort.
29. Fax dated February 28, 2006, to Sandra Rose, WesBanco from Linda Church enclosing letter from the Chairman of the Mineral Wells PSD requesting that a retired employee's name be removed from the District's Business Visa Account.

**MINERAL WELLS PSD  
LIST OF CORRESPONDENCE  
March 16, 2006  
PAGE 4**

30. Fax dated February 28, 2006, to Christy Pitsenbarger, West Virginia Bureau of Public Health Office of Environmental Health Services from Linda Church enclosing the Monthly Operational Report for the Mineral Wells PSD for the month of February 2006.
31. Letter dated February 22, 2006, to Charles Stewart from Virginia McDonald, Rural Development Specialist enclosing approval for payment from the District's Water Extensions Construction Account expenses for Harlan Lott issue.
32. Copy of letter dated February 28, 2006, to Jamie Six, from Linda Church enclosing (2) rights-of-way easements and plats for recording signed by Olin E. and Freda Daughery and Charles R. White.
33. Letter dated February 14, 2006, to Charles Stewart from D. Wayne Trimble, President, Trimble & Associates enclosing Arbitrage Rebate Calculation Sewerage System Refunding Revenue Bonds \$1,440,000 Series 1997.
34. Letter dated February 14, 2006, to Charles Stewart from D. Wayne Trimble, President, Trimble & Associates enclosing Arbitrage Rebate Calculation Sewerage System Refunding Revenue Bonds \$1,023,800 Series 1995.
35. Letter dated February 14, 2006, to Charles Stewart from D. Wayne Trimble, President, Trimble & Associates enclosing Arbitrage Rebate Calculation Sewerage System Revenue Bonds \$415,000 Series 2003.
36. Copy of letter dated March 2, 2006, to Kim McClead, Branch Manager, WesBanco Bank from Linda Church informing them that the District had completed a credit application with REI Consultants, releasing WesBanco to respond to questions about the District accounts regarding this credit application.
37. Letter dated February 27, 2006, to the District from Timothy P. Cooper requesting that all remittance for Charles B. Cooper, to forward to him as Power of Attorney.
38. Letter dated March 5, 2006, from CAN referencing Equipment Insurance Protection Plan Coverage Changes stating that effective May 20, 2006 that will operate under the name of Wireless Phone Insurance.

**MINERAL WELLS PSD  
LIST OF CORRESPONDENCE  
MARCH 16, 2006  
PAGE 5**

39. Fax dated March 3, 2006, to Linda Church from Steven R. Hardman, Bowles Rice McDavid Graff & Love LLP enclosing information pertaining to Case #06-0107-PWD-C (Sandra K. Simmons vs. Mineral Wells PSD).
40. \*\*\*\*Letter dated March 3, 2006, to Linda Church from Steven R. Hardman, Bowles Rice McDavid Graff & Love LLP enclosing information pertaining to Case #06-0107-PWD-C (Sandra K. Simmons vs. Mineral Wells PSD).
41. Letter dated March 4, 2006, to Linda Church from Public Service Commission requesting the District's 2005 Gross Intrastate Revenue, completed information returned to PSC on March 6, 2006.
42. \*\*\*\*Copy of letter dated March 3, 2006, to Todd Anderson from the State of West Virginia Department of Health and Human Resources Bureau for Public Health Office of Environmental Health Services enclosing certification for Waste Water Treatment Works Operator-in Training.
43. Letter received March 8, 2006, from the United States Bankruptcy Court for the Southern District of West Virginia on legal actions of Newblakor, Inc.
44. Copy of letter dated March 8, 2006, to WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch from Cathy Dyer enclosing copies of the February 2006 National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report (DMR), WV Summary of Waste Water Treatment Plant Operations (ES59), DMR for Pepsi Bottling Group and Oil and Grease result for Walmart located in the Patriot Plaza.
45. Copy of letter dated March 8, 2006, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit from Cathy Dyer enclosing copies of the February 2006 National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report (DMR), WV Summary of Waste Water Treatment Plant Operations (ES59), DMR for Pepsi Bottling Group and Oil and Grease result for Walmart located in the Patriot Plaza.
46. Copy of letter dated March 8, 2006, to Manning Frymier, PE, Cerrone Associates, Inc. from Cathy Dyer enclosing copies of the February 2006 National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report (DMR), WV Summary of Waste Water Treatment Plant

**MINERAL WELLS PSD  
LIST OF CORRESPONDENCE  
MARCH 16, 2006  
PAGE 6**

- Operations (ES59), DMR for Pepsi Bottling Group and Oil and Grease result for Walmart located in the Patriot Plaza.
47. Copy of letter dated March 8, 2006, to Steve Cooper, WV Department of Environmental Protection and Natural Resources from Cathy Dyer enclosing copies of the February 2006 National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report (DMR), WV Summary of Waste Water Treatment Plant Operations (ES59), DMR for Pepsi Bottling Group and Oil and Grease result for Walmart located in the Patriot Plaza.
  48. Received March 7, 2006, from Cingular Wireless (4) Cingular Reward Visa Cards in the amount of \$50.00 each applied to Cingular Wireless account.
  49. Fax dated March 9, 2006, to Jackson Herald Newspapers from Linda Church requesting attachment to run in their March 14, 2006 issue as a free public service notice on the Regular Board Meeting to be held March 16, 2006 at 5:00 pm.
  50. Fax dated March 9, 2006, to Jackson Herald Newspapers from Linda Church requesting attachment to run in their March 14, 2006 issue on the Regular Board Meeting to be held March 16, 2006 at 5:00 pm.
  51. Copy of letter dated March 9, 2006, to Carrie L. Grimm, ERSII, WV Department of Environmental Protection Division of Water and Waste Management from Linda Church enclosing the Monthly Financial Report for the month of February 2006 for the Dover Drive/Dechlorination project.
  52. Copy of letter dated March 9, 2006, to Jefferson Brady, PE, Executive Secretary, West Virginia Infrastructure & Jobs Development Council from Linda Church enclosing the Monthly Financial Report for the month of February 2006 for the Mineral Wells PSD's Stephens Fork Water Construction Project, Water Revenue Bonds, Series 2004A.
  53. Copy of letter dated March 10, 2006, to Lisa A. McClung, Director, WV Dept. of Water & Waste Management Water & Waste Management Water Permitting Section from Russ Hanna requesting an extension on permit WV/NPDES App. #WV008114 M.W.P.S.D.
  54. Fax dated March 10, 2006, to Manning Frymier, Cerrone Associates from Russ Hanna enclosing a list of quantities and pricing for Limestone, Sycamore project wish list.

**MINERAL WELLS PSD  
LIST OF CORRESPONDENCE  
MARCH 16, 2006  
PAGE 7**

55. Fax dated March 10, 2006, to Editors, Parkersburg News/Sentinel from Linda Church enclosing notice for the regular board meeting to be held Thursday, March 15, 2006 at 5:00 PM to be run in their first available issue.
56. Notice dated March 8, 2006, to Linda Church from United States Bankruptcy Court Southern District of West Virginia granting final decree closing for Erica Ann Grose.
57. \*\*\*\*Copy of letter dated March 10, 2006, to Virginia McDonald, USDA Rural Development Rural Utilities Service, and cc: Russ Hanna from Manning Frymier, PE, Cerrone Associates enclosing a list of items for approval to purchase on the remaining contingency funds of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extensions.
58. \*\*\*\*Letter dated March 10, 2006, to Russ Hanna from Manning Frymier, PE, Cerrone Associates enclosing information list to outline the services to be rendered for the Slate Creek Water Line Relocation (Cerrone Project No. M110-21W).
59. \*\*\*\*Letter dated March 10, 2006, to Russ Hanna from Manning Frymier, PE, Cerrone Associates enclosing a preliminary drawing and cost estimate for the water line relocation on Slate Creek Road.
60. \*\*\*\*Copy of letter dated March 13, 2006, to Virginia McDonald, USDA-Rural Development Rural Utilities Service, cc Russ Hanna from Manning Frymier, Cerrone Associates following up Ms. McDonald's letter dated January 12, 2006 denying approval to use remaining contingency monies to tank painting. The District's stand on the issue is that all customers of the District are contributing to pay for this project through rate increases.
61. Received March 15, 2006, certification for William Byers, Jr. as a Class 1 Public Water Supply Operator.
62. \*\*\*\*Copy of letter dated March 10, 2006, to Brain W. Metz from Dawn Newell, HHR Program Manager I, State of WV Department of Health and Human Resources Bureau for Public Health Office of Environmental Health Services informing Mr. Metz of his passing grade of the Class 1 public water supply operator.



**MINERAL WELLS PSD  
LIST OF CORRESPONDENCE  
MARCH 16, 2006  
PAGE 8**

63. Copy of letter dated March 15, 2006, to West Virginia Municipal Bond Commission from Linda Church enclosing District check #35835 in the amount of \$29,479.28 for the following bond payments:

MIW-S-1-97-R-W0-06 Sewer 97 Revenue	\$9,302.30
MIW-S-1-95-X-W0-06 Sewer 85 Revenue	\$5,688.40
MIW-S-1-85-B-W0-06 Sewer 85B Revenue	\$1,293.00
MIW-S-1-03-A-w0-06 Sewer 03-A-Revenue	\$2,288.88
MIW-S-2-03-A-W0-06 Sewer 03-A Reserve	\$ 210.23
MIW-W-1-69-X-w0-06 69 Water Revenue	\$1,592.00
MIW-W-2-04-B-W0-06 Water 04-B Reserves	\$ 175.00
MIW-W-2-04-A-W0-06 Water 04-A Reserve	\$ 811.69
MIW-W-1-04-A-W0-06 Water 04-A Revenue	\$8,116.88

65. \*\*\*\*Notice received March 16, 2006 dated March 8, 2006 from American Flow Control issued an important Safety Notice alerting customers and distributors that the hydrant operating rods and grease in model B-84-B, B-62-B, B-50-B and MK73 hydrants with cast dates from 1999 thru 2003 must be replaced. AFC will provide, at not cost, operating rod replacement kits, installations instructions, parts necessary to replace and labor allowance of \$40.00 for each hydrant repaired.

MINERAL WELLS PUBLIC SERVICE DISTRICT  
BOARD MEETING ATTENDANCE ROSTER  
MARCH 16, 2006

Brian met  
R. Shaggy Radchaw  
~~Don Dintel~~  
Luss Hanna  
James R. Lett  
Cofl. Radchaw  
CHARLES STEWART  
Nellie Radchaw  
Linda Church