

MINUTES OF A REGULAR MONTHLY BOARD MEETING OF  
THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS  
PUBLIC SERVICE DISTRICT HELD THURSDAY, SEPTEMBER  
21, 2006, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED  
AT MINERAL WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Roy L. Radabaugh, Treasurer; Cathy Dyer and Nellie Radcliff, Office Clerks; William Byers, Operations Technician, Eric Raper, Burgess & Nipple; James Ice and Beth Bumgarner, Harmon Thompson A. C., Certified Public Accountants, were present.

There was no one in attendance from the public.

The first order of business was the presentation of the Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards by Ms. Bumgarner and Mr. Ice. The audits were conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion. This was a good clean audit. Mr. Radabaugh made a motion to accept the audit as presented. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed the audit report. Mr. Ice and Ms. Bumgarner excused themselves from the rest of the Board Meeting.

Mr. Lett made a motion to approve the Minutes of the August 17, 2006, Regular Board Meeting. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

Mr. Radabaugh made a motion to approve the Financial Statement dated August 31, 2006, for All Finances (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated August 31, 2006, for Water Revenue Fund Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated August 31, 2006, for Sewer Revenue Fund Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

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MINUTES - SEPTEMBER 21, 2006  
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Mr. Radabaugh made a motion to approve checks numbered 36602 thru 36705 written on the Consolidated-Water and Sewer Revenue Checking Account (copy attached) between August 18, 2006, thru September 21, 2006. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve Payroll Checks numbered 1755 thru 1770 written on the Consolidated Payroll Account (copy attached) between August 18, 2006, and September 21, 2006. Mr. Lett seconded the motion. The motion passed unanimously.

The following letters were discussed.

Letter 20 - Letter from Sandra Squire, PSC - Their suggestion is that Mrs. Patrick and Mineral Wells Public Service District negotiate a deferred payment plan for the arrearage with the approval of the Legal Board. Mrs. Patrick's account is up to date, but she has not paid a security deposit. It is the consensus of the Board that this is satisfactory.

Letter 37 - Letter to Virginia McDonald, Rural Development - with the requested information for the Management Reports- Water loans.

Letter 41 - Letter from David Dawson, IVS - on the completion of the sewage pond.

Letter 42 - Liens for water service - Roger Hardbarger (277.53), Paul D. Lewis (262.14), Kenneth Carpenter (360.18) - Liens for sewer service - Allen Estep (5,837.25) and Shirley Fought (1,020.65).

Letter 46 - Letter from Virginia McDonanld, Rural Development - informing the District that for the fiscal year 2005 the audit was missing the Management Discussion & Analysis Report and that the operating revenue may not be sufficient to cover operating expenses and interest on long term debt.

Letters 53 & 63 - Letters in response from John D. Rockefeller IV and Shelly Moore Capito on the amendment to bill HR5386 Interior Appropriations bill establishing 11 million dollars EPQ program to develop technologies and provide grants for small water systems.

Letter 73 - Letter from Lisa McClung, WVDEP - Modification #2 WV/NPDES permit to accept 1000 gallons/day of non-domestic water from WV Department of Highways Rest Area I-77 near Williamstown. This Williamstown Rest Area is an error and should be I-77 Rest Area at Mineral Wells. The Board asked Ms. Dyer to call and get this matter cleared up.

Letter 83 - Fax from Beth Bumgarner - Water Plant Cost Allocation from Claywood \$17,168.04. The Board feels that it would be acceptable to make installment payments of \$4,292.01 x 4 or \$5,722.68 x 3.

Letter 92 - Received check from Sharon Tull in the amount of \$1,309.86 for liens on the estate of

MINERAL WELLS PUBLIC SERVICE DISTRICT  
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Lindsay Eddy property.

Letters 101;103 & 104 - Letters naming the District in third party civil suits.

Letter 108 - Linda Church's retirement letter. Mr. Radabaugh made a motion accepting Ms. Church's letter of retirement effective December 31, 2006. Mr. Lett seconded the motion. The motion passed unanimously.

Ms. Dyer reported that the District is in the process of getting a user friendly inventory program through Appalachian Software. The District is now making their federal tax deposits by telephone. The water dispenser is still not working, but parts are on the way to make repairs. This concluded Ms. Dyer's report.

Operations Manager, Russ Hanna, is off work because of having back surgery on September 8, 2006.

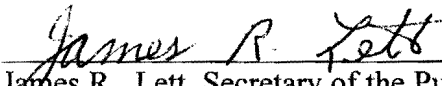
Mr. Byers gave a report on items that are getting under way in the District. Holiday Inn Express is planning a hotel on Nicholette Road, Curtain at the lagoon has been repaired, lagoon is being filled, Chlorine tank has been cleaned, Slate Creek Bridge is completed enough that a tie-in is scheduled for Monday, September 25, 2006, Leigh Mason Trailer Park is still not ready to go, the solar panel for the telemetry has been out, but is now working properly. This concluded Mr. Byers' report.

Mr. Radabaugh requested that the Board go into an executive session with Ms. Dyer. Mr. Stewart recessed the regular meeting at 6:20 p.m.

After a brief executive session, Mr. Stewart reconvened the regular meeting at 6:40 p.m. and announced that no business was conducted during the executive session

Mr. Radabaugh made a motion to create an Office Manager-in-Training position to be filled by Ms. Dyer effective November 1, 2006 with a pay rate of \$15.50 per hour. Mr. Lett seconded the motion. The motion passed unanimously.

All business having been discussed, Mr. Lett made a motion the meeting be adjourned. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart adjourned the meeting at 7:00 p.m.

  
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James R. Lett, Secretary of the Public Service Board of the  
Mineral Wells Public Service District, Mineral Wells, West  
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT  
AUGUST 31, 2006**

**CHECKING ACCOUNTS**

Water Revenue Fund Checking Account	
WesBanco Bank	\$ 13,660.34
Sewer Revenue Fund Checking Account	
WesBanco Bank	51,563.66
Stephens Fork Water Extension Construction Checking	
WesBanco Bank	<u>1,016.33</u>

**TOTAL IN CHECKING ACCOUNTS: \$ 66,240.33**

**WATER ACCOUNTS**

Depreciation Reserve Account	
WesBanco Bank	\$ 13,041.17
Revenue Reserve Account	
WesBanco Bank	26,082.69
Revenue Reserve Account-Sams Creek/Chesterville	
WesBanco Bank	27,191.64
Revenue Reserve Account-Rockport	
WesBanco Bank	9,925.66
Depreciation Reserve Account-Rockport	
WesBanco Bank	9,925.42
Revenue Reserve Account-Water Improvement	
WesBanco Bank	29,834.54
Depreciation Reserve Account-Water Improvement	
WesBanco Bank	29,836.87
Depreciation Reserve Account-Sycamore 2004A	
WesBanco Bank	2,643.07
Sycamore Run-Limestone Tap Fees	
WesBanco Bank	14,933.29
Security Deposit Account	
WesBanco Bank	33,331.79
Sycamore Renewal/Replacement	
WesBanco Bank	<u>23,337.15</u>

**TOTAL IN WATER ACCOUNTS: \$ 220,083.29**

**SEWER ACCOUNTS**

Repair and Replacement Account	
WesBanco Bank	\$ 8,490.69
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market-WesBanco Bank	33,633.85
Security Deposit Account	
WesBanco Bank	<u>23,512.14</u>

**TOTAL IN SEWER ACCOUNTS: \$ 65,636.68**

**TOTAL ALL FINANCES - AUGUST 31, 2006 \$351,960.30**

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT  
WATER REVENUE FUND CHECKING ACCOUNT  
AUGUST 31, 2006**

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT  
WESBANCO BANK, JULY 31, 2006**

**\$ 3,357.62**

**RECEIPTS:**

Water Sales	\$ 90,792.03
Water Buffalo Sales	614.25
Reconnection Fees	200.00
Tap Fees	1,200.00
Security Deposit Refunds	1,107.01
Wood County Commission-Reeder/Boone Ext.	1,000.00
Leigh Mason Trailer Park - Meters	350.00
Denny Reeder/Wayne Boone Ext.	2,561.04
Terry Bartley Ext.	182.90
Ronald Young Ext.	1,872.50
Bank Error	<u>.01</u>

**TOTAL RECEIPTS:**

**\$ 99,879.74**

**TOTAL CASH AVAILABLE:**

**\$ 103,237.36**

**EXPENDITURES:**

Action Answering Service	\$ 47.76
ADT Security Services, Inc.	60.43
Aflac	36.69
Allegheny Power	765.01
Arvilla Pipeline Construction Co., Inc.	1,111.80
AT&T	.76
AZ Commercial	64.18
BP Credit Card Company	936.16
Cardholder Services	14.99
Cingular Wireless	96.66
Cintas	118.59
Claywood Park PSD	15,478.03
Commissioners' Salaries	225.00
Conner Cleaning Service	130.80
Cutlip-Warner Development Company	4,618.00
Dominion Hope	16.54
Fasteners & Supply, Inc.	2.37
Hardman Supply Company	112.48
Haul Away Trash, L.L.C.	39.00
Brian Hyson	112.64
Karl's Auto Repair Ltd.	373.41
Lowe's	30.49
Midwest Pipe & Supply, Inc.	591.74
Miller Communications	386.71
Mineral Wells Public Service District	499.24
Miss Utility of WV Inc.	27.00
Municipal Bond Commission	10,637.47
National Waterworks, Inc.	1,069.00
Ohio Valley Muffler & Brake	3.00
Parkersburg Office Supply	213.12
Pifer's Service Center	63.01
Rural Economic & Development	13,365.00
Rural Development - USDA	5,252.00

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FINANCIAL REPORT - WATER - AUGUST 31, 2006  
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**EXPENDITURES (continued):**

Rural Development - USDA	\$ 3,518.00
Salaries	7,490.91
State Electric Supply Co., Inc.	38.80
Telepage Communications Systems	10.74
C. I. Thornburg	9,401.72
U. S. Postal Service	167.16
Verizon	127.33
Water Environmental Testing	81.00
WesBanco Bank-Parkersburg	314.00
WesBanco Bank-Parkersburg	176.00
WesBanco Bank-Parkersburg	1,004.00
WesBanco Bank-Parkersburg - Payroll Taxes	3,260.43
WesBanco Bank-Parkersburg	334.00
WesBanco Bank-Parkersburg - Sycamore R/R	1,805.40
Westco Internet Service	13.50
Wirt County Clerk	30.00
WV DEP	310.00
WV DOH	236.50
WV Public Employees Insurance Agency	1,817.40
WV Public Employees Retirement System	1,753.97
WV State Tax Department	549.04
Richard Boice	50.08
Geoffrey A. Borchard	50.04
Amy L. Botos	50.13
Arvin Chambers	50.14
Tammy Davis	7.99
Charles A. DeVaughn	51.47
Amanda Eakins	50.14
Edwin Emerick	51.28
Donald Groh	2.04
William B. Kennedy, Jr.	25.66
Dena Morton	50.31
James & Theresa Pixler	50.12
Thomas E. Reynolds	51.64
Frank Slusher, Sr.	50.14
Freddie S. West	30.47
William White	<u>16.39</u>

**TOTAL EXPENDITURES**

**\$ 89,577.02**

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT,  
WESBANCO BANK, AUGUST 31, 2006**

**\$ 13,660.34**

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT  
SEWER REVENUE FUND CHECKING ACCOUNT  
AUGUST 31, 2006**

**BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT  
WESBANCO BANK, JULY 31, 2006**

**\$ 47,892.28**

**RECEIPTS:**

Sewer Sales	\$ 59,295.13
Security Deposit Refunds	756.88
Tap Fees	300.00
Reconnect Fees	80.00
Pepsi-Oil & Grease Sampling	<u>164.00</u>

**TOTAL RECEIPTS:**

**\$ 60,596.01**

**TOTAL CASH AVAILABLE:**

**\$ 108,488.29**

**EXPENDITURES:**

Action Answering Service	31.84
ADT Security Services	40.28
Aflac	54.71
Allegheny Power	3,880.26
Arvilla Pipeline Construction Co., Inc.	1,273.92
AT&T State Calling Service	.50
AZ Commercial	42.79
Bowles Rice McDavid Graff & Love	220.25
BP Credit Card Company	624.11
Cardholder Services	10.00
Cingular Wireless	64.44
Cintas	79.06
Commissioners' Salaries	150.00
Conner Cleaning Service	157.20
Cutlip-Warner Development Co., Inc.	1,170.00
Danny's Lawn Service	300.00
Dominion Hope	11.02
Fasteners & Supply, Inc.	38.98
Gene's Septic Tank Cleaning	390.00
Hajoca Corp.	37.93
Hardman Supply Company	50.15
Haul Away Trash, L.L.C.	26.00
IVS Hydro, Inc.	4,900.00
Karl's Auto Repair	248.95
Lowe's	20.32
Mid-Ohio Valley Medical Group	65.00
Midwest Pipe & Supply	182.27
Mineral Wells Public Service District	789.46
Miss Utility of WV Inc.	18.00
Municipal Bond Commission	18,782.81
Ohio Valley Electrical Inspections	79.50
Ohio Valley Muffler & Brake	2.00
Parkersburg Office Supply	142.07
Pifer's Service Center	42.00
Ramco Aeration, Inc.	2,854.00
Salaries	8,024.12
State Electric Supply Co., Inc.	783.58

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL REPORT - SEWER - AUGUST 31, 2006  
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**EXPENDITURES (continued):**

Telepage Communications Systems	7.16
C. I. Thornburg	284.77
U. S. Postal Service	190.16
Verizon	550.14
Water Environmental Testing	130.00
WesBanco Bank-Parkersburg-Sewer R/R	1,322.51
WesBanco Bank-Parkersburg-Payroll Taxes	3,491.09
Wesco Distribution	413.40
WV Public Employees Insurance Agency	1,617.17
WV Public Employees Retirement System	1,877.26
WV State Tax Department	564.96
Westco Internet Service	9.00
USA Bluebook	570.62
William G. Bush	33.46
Tammy Davis	7.55
Sean Keefe	50.12
William B. Kennedy, Jr.	37.60
Dena Morton	50.31
James & Theresa Pixler	50.12
Sharon Ramsey	54.80
Kent Waltz	1.09
William White	23.82

**TOTAL EXPENDITURES:**

**\$ 56,924.63**

**BALANCE IN SEWER FUND CHECKING ACCOUNT  
WESBANCO BANK, AUGUST 31, 2006**

**\$ 51,563.66**



## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*

\*\* BEGINNING DATE: 8/18/06 - ENDING DATE: 9/21/06 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,307	HUGHES SUPPLY, INC.	9/15/06	77353	7/14/06	171.00	36,484 VOID
2,101	U S POSTAL SERVICE	8/23/06	76009	8/23/06	61.78	36,603
106	ALLEGHENY POWER	8/25/06	76074	8/25/06	302.11	36,604
2,302	WV DOH - DIVISION OF HIGHWAYS	8/25/06	76084	8/25/06	236.50	36,605
2,391	WIRT COUNTY CLERK	8/25/06	76085	8/25/06	6.00	36,606
145	ADT SECURITY SERVICES	8/30/06	76586	8/31/06	60.43	36,608
161	ARVILLA PIPELINE CONSTR CO INC	8/30/06	76587	8/31/06	647.20	36,609
314	CINGULAR WIRELESS	8/30/06	76590	8/31/06	96.66	36,611
360	CUTLIP-WARNER DEVELOPMENT CO	8/30/06	76591	8/31/06	2,325.00	36,612
369	CONNER CLEANING SERVICE	8/30/06	76596	8/31/06	130.80	36,613
486	FRANK SLUSHER, SR	8/30/06	76598	8/31/06	50.14	36,615
486	ARVIN CHAMBERS	8/30/06	76599	8/31/06	50.14	36,616
486	AMANDA EAKINS	8/30/06	76600	8/31/06	50.14	36,617
486	AMY L BOTOS	8/30/06	76601	8/31/06	50.13	36,618
486	DENA MORTON	8/30/06	76603	8/31/06	50.31	36,620
486	RICHARD BOICE	8/30/06	76605	8/31/06	50.08	36,622
486	GEOFFREY A BORCHARD	8/30/06	76606	8/31/06	50.04	36,623
486	CHARLES A DEVAUGHN	8/30/06	76607	8/31/06	51.47	36,624
486	EDWIN EMERICK	8/30/06	76608	8/31/06	51.28	36,625
486	JAMES & THERESA PIXLER	8/30/06	76610	8/31/06	50.12	36,627
486	WILLIAM B KENNDEY, JR	8/30/06	76611	8/31/06	25.66	36,628
486	THOMAS E REYNOLDS	8/30/06	76612	8/31/06	51.64	36,629
832	HARDMAN SUPPLY COMPANY	8/30/06	76613	8/31/06	112.48	36,630
840	HAUL AWAY TRASH L.L.C.	8/30/06	76622	8/31/06	19.50	36,631
1,123	KARL'S AUTO REPAIR LTD.	8/30/06	76624	8/31/06	114.75	36,633
1,148	AFLAC	8/30/06	76625	8/31/06	36.69	36,634
1,204	JAMES R. LETT	8/30/06	76626	8/31/06	75.00	36,635
1,301	MISS UTILITY OF WV INC	8/30/06	76627	8/31/06	27.00	36,636
1,302	MINERAL WELLS PSD	8/30/06	76628	8/31/06	275.48	36,637
1,311	MIDWEST PIPE & SUPPLY	8/30/06	76635	8/31/06	304.50	36,638
1,500	OHIO VALLEY MUFFLER & BRAKE	8/30/06	76638	8/31/06	3.00	36,639
1,512	NATIONAL WATERWORKS, INC.	8/30/06	76640	8/31/06	1,069.00	36,641
1,604	PARKERSBURG OFFICE SUPPLY	8/30/06	76641	8/31/06	208.40	36,642
1,805	RURAL DEVELOPMENT ADMN.	8/30/06	76651	8/31/06	2,112.00	36,643
1,806	ROY L RADABAUGH	8/30/06	76652	8/31/06	75.00	36,644
1,843	CINTAS LOC #531	8/30/06	76653	8/31/06	118.59	36,645
1,912	CHARLES M. STEWART	8/30/06	76657	8/31/06	75.00	36,646

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*

\*\* BEGINNING DATE: 8/18/06 - ENDING DATE: 9/21/06 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,005	C I THORNBURG	8/30/06	76658	8/31/06	8,447.32	36,647
2,103	USDA-RURAL DEVELOPMENT	8/30/06	76666	8/31/06	3,140.00	36,648
2,200	CARDMEMBER SERVICES	8/30/06	76667	8/31/06	14.99	36,649
2,205	VERIZON	8/30/06	76668	8/31/06	127.33	36,650
2,313	WESBANCO BANK-PARKERSBURG	8/30/06	76670	8/31/06	1,657.90	36,651
2,314	WV DEPT OF TAX & REVENUE	8/30/06	76671	8/31/06	549.04	36,652
2,315	WV PUBLIC EMPLOYEES RETIREMENT	8/30/06	76672	8/31/06	1,753.97	36,653
438	DOMINION HOPE	8/31/06	76719	8/31/06	16.54	36,655
600	FASTENERS & SUPPLY INC	8/31/06	76720	8/31/06	2.37	36,656
1,304	MILLER COMMUNICATIONS	8/31/06	76721	8/31/06	386.71	36,657
889	BRIAN HYSOON	8/31/06	76756	8/31/06	112.64	36,659
2,005	C I THORNBURG	8/31/06	76757	8/31/06	954.40	36,660
2,101	U S POSTAL SERVICE	8/31/06	76759	8/31/06	15.60	36,661
1,623	PIPER'S SERVICE CENTER	8/31/06	76775	8/31/06	33.25	36,662
133	AZ COMMERCIAL	8/31/06	76786	8/31/06	64.18	36,663
832	HARDMAN SUPPLY COMPANY	8/31/06	76787	8/31/06	5.29	36,664
1,604	PARKERSBURG OFFICE SUPPLY	8/31/06	76797	8/31/06	4.72	36,665
309	CLAYWOOD PARK PSD	8/31/06	76843	8/31/06	15,478.03	36,666
108	AT&T	9/14/06	77250	9/15/06	3.35	36,669
153	ACTION ANSWERING SERVICE PLUS	9/14/06	77251	9/15/06	44.79	36,670
205	BOWLES RICE MC DAVID GRAFF &	9/14/06	77252	9/15/06	111.00	36,671
275	BP	9/14/06	77254	9/15/06	636.72	36,672
360	CUTLIP-WARNER DEVELOPMENT CO	9/14/06	77255	9/15/06	495.00	36,673
1,301	MISS UTILITY OF WV INC	9/14/06	77258	9/15/06	33.45	36,674
1,307	MUNICIPAL BOND COMMISSION	9/14/06	77259	9/15/06	9,104.47	36,675
1,512	NATIONAL WATERWORKS, INC.	9/14/06	77267	9/15/06	171.00	36,676
2,005	C I THORNBURG	9/14/06	77268	9/15/06	1,167.84	36,677
2,039	TELEPAGE COMMUNICATIONS SYSTEM	9/14/06	77272	9/15/06	10.74	36,678
2,106	USDA-RURAL DEVELOPMENT	9/14/06	77273	9/15/06	3,325.00	36,679
2,107	USDA-RURAL DEVELOPMENT	9/14/06	77274	9/15/06	10,040.00	36,680
2,113	USDA-RURAL UTILITIES SERVICE	9/14/06	77275	9/15/06	3,518.00	36,681
2,306	WATER ENVIRONMENTAL TESTING	9/14/06	77276	9/15/06	342.00	36,682
2,308	WV PUBLIC EMPLOYEES INS AGENCY	9/14/06	77278	9/15/06	1,674.43	36,683
2,313	WESBANCO BANK-PARKERSBURG	9/14/06	77280	9/15/06	1,385.10	36,685
2,339	WESTCO INTERNET	9/14/06	77281	9/15/06	13.50	36,686
2,373	WESBANCO BANK-PARKERSBURG	9/14/06	77282	9/15/06	167.00	36,687
2,374	WESBANCO BANK-PARKERSBURG	9/14/06	77283	9/15/06	167.00	36,688
2,375	WESBANCO BANK-PARKERSBURG	9/14/06	77284	9/15/06	502.00	36,689
2,376	WESBANCO BANK-PARKERSBURG	9/14/06	77285	9/15/06	502.00	36,690
23,004	WESBANCO BANK INC	9/14/06	77286	9/15/06	176.00	36,691
23,005	WESBANCO BANK, INC.	9/14/06	77287	9/15/06	2,269.80	36,692
486	JOHN B SHERIDAN	9/14/06	77309	9/15/06	17.74	36,694

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*

\*\* BEGINNING DATE: 8/18/06 - ENDING DATE: 9/21/06 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
486	WILLIAM CHANCEY	9/14/06	77310	9/15/06	17.70	36,695
486	AARON M WHITE	9/14/06	77311	9/15/06	8.12	36,696
486	JAMES H CARRODUS	9/14/06	77312	9/15/06	13.70	36,697
486	TRAVIS SKINNER	9/14/06	77313	9/15/06	37.79	36,698
1,302	MINERAL WELLS PSD	9/14/06	77316	9/15/06	356.25	36,699
2,101	U S POSTAL SERVICE	9/18/06	77402	9/18/06	143.25	36,700
2,307	HUGHES SUPPLY, INC.	9/21/06	77543	9/21/06	.00	1
106	ALLEGHENY POWER	9/21/06	77535	9/21/06	240.52	36,701
2,044	TRACTOR SUPPLY CREDIT PLAN	9/21/06	77542	9/21/06	31.75	36,705
	CONSOLIDATED BANK ACCOUNT				78,394.31	86 *

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*

\*\* BEGINNING DATE: 8/18/06 - ENDING DATE: 9/21/06 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

## BK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,307	HUGHES SUPPLY, INC.	9/15/06	77353	7/14/06	114.00	36,484 VOID
907	IVS HYDRO, INC.	8/23/06	76007	8/23/06	4,900.00	36,602
2,101	U S POSTAL SERVICE	8/23/06	76009	8/23/06	41.18	36,603
106	ALLEGHENY POWER	8/25/06	76074	8/25/06	659.39	36,604
106	ALLEGHENY POWER	8/30/06	76585	8/31/06	1,900.37	36,607
145	ADT SECURITY SERVICES	8/30/06	76586	8/31/06	40.28	36,608
161	ARVILLA PIPELINE CONSTR CO INC	8/30/06	76587	8/31/06	1,273.92	36,609
205	BOWLES RICE MC DAVID GRAFF &	8/30/06	76589	8/31/06	220.25	36,610
314	CINGULAR WIRELESS	8/30/06	76590	8/31/06	64.44	36,611
360	CUTLIP-WARNER DEVELOPMENT CO	8/30/06	76591	8/31/06	675.00	36,612
369	CONNER CLEANING SERVICE	8/30/06	76596	8/31/06	157.20	36,613
402	DANNY'S LAWN SERVICE	8/30/06	76597	8/31/06	300.00	36,614
486	SEAN KEEFE	8/30/06	76602	8/31/06	50.12	36,619
486	DENA MORTON	8/30/06	76603	8/31/06	50.31	36,620
486	SHARON RAMSEY	8/30/06	76604	8/31/06	54.80	36,621
486	KENT WALTZ	8/30/06	76609	8/31/06	1.09	36,626
486	JAMES & THERESA PIXLER	8/30/06	76610	8/31/06	50.12	36,627
486	WILLIAM B KENNDY, JR	8/30/06	76611	8/31/06	37.60	36,628
832	HARDMAN SUPPLY COMPANY	8/30/06	76613	8/31/06	41.34	36,630
840	HAUL AWAY TRASH L.L.C.	8/30/06	76622	8/31/06	13.00	36,631
842	HAJOCA CORPORATION	8/30/06	76623	8/31/06	37.93	36,632
1,123	KARL'S AUTO REPAIR LTD.	8/30/06	76624	8/31/06	76.50	36,633
1,148	AFLAC	8/30/06	76625	8/31/06	54.71	36,634
1,204	JAMES R. LETT	8/30/06	76626	8/31/06	50.00	36,635
1,301	MISS UTILITY OF WV INC	8/30/06	76627	8/31/06	18.00	36,636
1,302	MINERAL WELLS PSD	8/30/06	76628	8/31/06	580.21	36,637
1,311	MIDWEST PIPE & SUPPLY	8/30/06	76635	8/31/06	133.31	36,638
1,500	OHIO VALLEY MUFFLER & BRAKE	8/30/06	76638	8/31/06	2.00	36,639
1,509	OHIO VALLEY ELECTRICAL INSPEC.	8/30/06	76639	8/31/06	79.50	36,640
1,604	PARKERSBURG OFFICE SUPPLY	8/30/06	76641	8/31/06	138.92	36,642
1,806	ROY L RADABAUGH	8/30/06	76652	8/31/06	50.00	36,644
1,843	CINTAS LOC #531	8/30/06	76653	8/31/06	79.06	36,645
1,912	CHARLES M. STEWART	8/30/06	76657	8/31/06	50.00	36,646
2,005	C I THORNBURG	8/30/06	76658	8/31/06	284.77	36,647
2,200	CARDMEMBER SERVICES	8/30/06	76667	8/31/06	10.00	36,649
2,205	VERIZON	8/30/06	76668	8/31/06	550.14	36,650
2,313	WESBANCO BANK-PARKERSBURG	8/30/06	76670	8/31/06	1,831.06	36,651
2,314	WV DEPT OF TAX & REVENUE	8/30/06	76671	8/31/06	564.96	36,652

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*

\*\* BEGINNING DATE: 8/18/06 - ENDING DATE: 9/21/06 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

## BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00 CONSOLIDATED BANK ACCOUNT						
2,315	WV PUBLIC EMPLOYEES RETIREMENT	8/30/06	76672	8/31/06	1,877.26	36,653
2,382	WESCO DISTRIBUTION INC.	8/30/06	76673	8/31/06	413.40	36,654
438	DOMINION HOPE	8/31/06	76719	8/31/06	11.02	36,655
600	FASTENERS & SUPPLY INC	8/31/06	76720	8/31/06	24.98	36,656
702	GENE'S SEPTIC TANK CLEANING	8/31/06	76755	8/31/06	390.00	36,658
2,101	U S POSTAL SERVICE	8/31/06	76759	8/31/06	10.40	36,661
1,623	PIFER'S SERVICE CENTER	8/31/06	76775	8/31/06	22.16	36,662
133	AZ COMMERCIAL	8/31/06	76786	8/31/06	42.79	36,663
832	HARDMAN SUPPLY COMPANY	8/31/06	76787	8/31/06	3.52	36,664
1,604	PARKERSBURG OFFICE SUPPLY	8/31/06	76797	8/31/06	3.15	36,665
2,109	USA BLUE BOOK	8/31/06	76844	8/31/06	570.62	36,667
106	ALLEGHENY POWER	9/14/06	77249	9/15/06	37.86	36,668
108	AT&T	9/14/06	77250	9/15/06	2.24	36,669
153	ACTION ANSWERING SERVICE PLUS	9/14/06	77251	9/15/06	29.86	36,670
205	BOWLES RICE MC DAVID GRAFF &	9/14/06	77252	9/15/06	154.64	36,671
275	BP	9/14/06	77254	9/15/06	465.20	36,672
1,301	MISS UTILITY OF WV INC	9/14/06	77258	9/15/06	22.30	36,674
1,307	MUNICIPAL BOND COMMISSION	9/14/06	77259	9/15/06	18,782.81	36,675
1,512	NATIONAL WATERWORKS, INC.	9/14/06	77267	9/15/06	114.00	36,676
2,005	C I THORNBURG	9/14/06	77268	9/15/06	437.17	36,677
2,039	TELEPAGE COMMUNICATIONS SYSTEM	9/14/06	77272	9/15/06	7.16	36,678
2,308	WV PUBLIC EMPLOYEES INS AGENCY	9/14/06	77278	9/15/06	1,760.14	36,683
2,312	WESBANCO BANK-PARKERSBURG	9/14/06	77279	9/15/06	1,482.38	36,684
2,313	WESBANCO BANK-PARKERSBURG	9/14/06	77280	9/15/06	1,727.68	36,685
2,339	WESTCO INTERNET	9/14/06	77281	9/15/06	9.00	36,686
130,016	MID-OHIO VALLEY MEDICAL GROUP	9/14/06	77282	9/15/06	29.00	36,693
486	JOHN B SHERIDAN	9/14/06	77309	9/15/06	31.38	36,694
486	WILLIAM CHANCEY	9/14/06	77310	9/15/06	20.65	36,695
486	AARON M WHITE	9/14/06	77311	9/15/06	9.52	36,696
486	JAMES H CARRODUS	9/14/06	77312	9/15/06	20.55	36,697
486	TRAVIS SKINNER	9/14/06	77313	9/15/06	40.19	36,698
1,302	MINERAL WELLS PSD	9/14/06	77316	9/15/06	329.01	36,699
2,101	U S POSTAL SERVICE	9/18/06	77402	9/18/06	95.50	36,700
2,307	HUGHES SUPPLY, INC.	9/21/06	77543	9/21/06	.00	1
702	GENE'S SEPTIC TANK CLEANING	9/21/06	77536	9/21/06	100.00	36,702
1,854	SULLIVAN INC.	9/21/06	77539	9/21/06	247.36	36,703
1,961	SOMERVILLE FABRICATORS INC.	9/21/06	77541	9/21/06	147.26	36,704
2,044	TRACTOR SUPPLY CREDIT PLAN	9/21/06	77542	9/21/06	21.17	36,705

CONSOLIDATED BANK ACCOUNT

44,500.81

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**MINERAL WELLS PUBLIC SERVICE DISTRICT  
PAYROLL CHECKS  
CONSOLIDATED REVENUE FUND CHECKING ACCOUNT  
AUGUST 31, 2006 – SEPTEMBER 15, 2006**

**CHECK NO.**

1755	Todd R. Anderson	\$1,007.27
1756	Dennis R. Brown	667.58
1757	William H. Byers Jr.	1,380.90
1758	Linda K. Church	1,131.20
1759	Russell P. Hanna	1,286.91
1760	Brian W. Metz	773.97
1761	Cathy J. Dyer	927.83
1762	Nellie B. Radcliff	785.13
1763	Todd R. Anderson	880.23
1764	Dennis R. Brown	687.08
1765	William H. Byers Jr.	1,281.85
1766	Linda K. Church	1,009.94
1767	Russell P. Hanna	1,068.53
1768	Brian W. Metz	852.23
1769	Cathy J. Dyer	851.54
1770	Nellie B. Radcliff	681.67

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
LIST OF CORRESPONDENCE  
AUGUST 18, 2006 – SEPTEMBER 21, 2006**

1. Flyer from WesBanco, August 2006 issue of **Your Money Matters.**
2. Flyer from John Perdue, West Virginia State Treasurer, Summer 2006 issue of **Currency Notes.**
3. Flyer from West Virginia ETC, introducing their new on-line training institute, water and wastewater operators can earn all their CEH's online.
4. Booklet from State of West Virginia Public Employees Insurance Agency (PEIA) for benefit plan year 2007.
5. Memo from Miss Utility of West Virginia on the 2006 3<sup>rd</sup> Quarter Board of Directors meeting to be held Thursday, October 19, 2006 at the Cacapon Resort State Park.
6. Notice from John Perdue, West Virginia State Treasurer, reminder of free unclaimed property workshops.
7. Flyer from New Way Restoration Vol XX No. 9 of **The Restorator.**
8. Booklet received from Brickstreet fall 2006 volume 1, issue 3 **Inside.**
9. Flyers from Mineral Wells VFD, annual pig roast to be held September 16, 2006.
10. Newsletter from West Virginia Rural Water Association Vol. 12, Issue 9 **Infrastructure Council Report.**
11. Flyer from the PSC seminar on October 20, 2006, on **Termination of Service.**
12. Flyer from the PSC seminar on October 18, 2006 on **Main Extensions.**
13. Flyer from the PSD seminar on October 17-18, 2006 on **Safety Seminar.**
14. Copy of letter dated August 17, 2006, to Robert Steptoe, III State Director USDA-Rural Development Rural Utilities Service from Charles Stewart, Chairman Mineral Wells PSD requesting meeting to discuss the use of RUS project remaining funds on the Sycamore Run Limestone Project.

**Mineral Wells PSD  
List of Correspondence  
September 21, 2006  
Page 2**

15. Copy of letter dated August 18, 2006, to Jefferson Brady, P.E. Executive Secretary, West Virginia Infrastructure & Jobs Development Council from Linda Church enclosing monthly financial reports for the months of April, May, June and July 2006 for the Mineral Wells PSD Stephens Fork Construction Project.
16. Copy of letter dated August 18, 2006, to Daniel Yonkosky, Director, State of West Virginia Water Development Authority from Linda Church enclosing monthly financial reports for the months of April, May, June and July 2006 for the Mineral Wells PSD Stephens Fork Construction Project.
17. Copy of Mineral Wells PSD rules and regulations for the installation of water service lines mailed to Dale and Martha Archer.
18. Notice from Raymond Wright, Chief of Mineral Wells VFD enclosing water usage for July 2006, 500 gallons for fire fighting and 200 gallons for training purposes.
19. Fax dated August 18, 2006, to Pepsi Cola from Nellie Radcliff attaching copy of the Mineral Wells PSD WV/NPDES permit to be used in their annual audit.
20. \*\*\*\*Letter dated August 17, 2006, to Linda Church from Sandra Squire, Executive Secretary, Public Service Commission of West Virginia enclosing final joint staff memorandum on case No. 06-0608-PWD-C Betty Patrick vs. Mineral Wells PSD.
21. Letter from The Office of Environmental Health Services requesting participation in establishing a water system capacity assistance partnership.
22. Copy of letter dated August 21, 2006, to Wirt County Clerk, Wirt County Courthouse from Linda Church enclosing (4) right-of-way easements for recording.
23. Letter dated August 18, 2006, from Debbie Britt, Executive Director, enclosing Official Notice for West Virginia Rural Water Association Annual Business Meeting to be held Monday, September 11, 2006.
24. Copy of letter dated August 21, 2006, to Marty Seufer, Wood County Commission from Linda Church enclosing an approved copy of the Minutes of the Regular Board Meeting held Thursday, July 20, 2006.



**Mineral Wells PSD  
List of Correspondence  
September 21, 2006  
Page 3**

- 25. Copy of letter dated August 21, 2006, to Mr. and Mrs. Ronald Young from Linda Church enclosing copies of water extension agreement, water right-of-way easement, sewer extension agreement, and sewer right-of-way easement for property located just off Route 21.
- 26. Form mailed August 21, 2006, to the Office of Environmental Health Services from Linda Church.
- 27. Copy of letter dated August 21, 2006, to Jefferson Brady, P.E., Executive Secretary Infrastructure Council from Linda Church enclosing copy of District check #36254 showing deposits made June 19, 2006, to the West Virginia Municipal Bond Commission on the behalf of the Mineral Wells PSD water system revenue bonds series 2004 sinking fund:

Water Revenue-04-A	\$8,116.88
Reserve Fund-04-A	811.69
Reserve Fund-04-B	175.90

- 28. Copy of letter dated August 21, 2006, to West Virginia Water Development Authority from Linda Church enclosing copy of District check #36254 showing deposits made July 14, 2006, to the West Virginia Municipal Bonds Commission on the behalf of the Mineral Wells PSD sewage system revenue bonds, series 2003 sinking fund:

Revenue Fund	\$2,288.88
Reserve Fund	210.23

- 29. Copy of letter dated August 21, 2006, to West Virginia Development Authority from Linda Church enclosing copy of District check #36254 showing deposits made June 19, 2006, to the West Virginia Municipal Bonds Commission on the behalf of the Mineral Wells PSD sewage system revenue bonds, Series 2003 sinking fund:

Revenue Fund	\$2,288.88
Reserve Fund	210.23

**Mineral Wells PSD  
List of Correspondence  
September 21, 2006  
Page 4**

30. Copy of letter dated August 21, 2006, to West Virginia Development Authority from Linda Church enclosing copy of District check #36573 showing deposits made August 15, 2006, to the West Virginia Municipal Bonds Commission on the behalf of the Mineral Wells PSD sewage system revenue bonds, Series 2003 sinking fund:

Revenue Fund	\$2,288.88
Reserve Fund	210.23

31. Copy of letter dated August 21, 2006, to Jefferson Brady, P.E., Executive Secretary Infrastructure Council from Linda Church enclosing copy of District check #36479 showing deposits made July 14, 2006 to the West Virginia Municipal Bond Commission on the behalf of the Mineral Wells PSD water system revenue bonds, Series 2004 sinking fund:

Water Revenue-04-A	\$8,116.88
Reserve Fund-04-A	811.69
Reserve Fund-04-B	175.90

32. Copy of letter dated August 21, 2006, to Jefferson Brady, P.E., Executive Secretary Infrastructure Council from Linda Church enclosing copy of District check #36573 showing deposits made August 15, 2006 to the West Virginia Municipal Bond Commission on the behalf of the Mineral Wells PSD water system revenue bonds, Series 2004 sinking fund:

Water Revenue-04-A	\$8,116.88
Reserve Fund-04-A	811.69
Reserve Fund-04-B	175.90

33. Copy of letter dated August 21, 2006, to West Virginia Development Authority from Linda Church enclosing copy of District check #36573 showing deposits made August 15, 2006, to the West Virginia Municipal Bonds Commission on the behalf of the Mineral Wells PSD sewage system revenue bonds, Series 1995 sinking fund:

Revenue Fund	\$5,688.40
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**Mineral Wells PSD  
List of Correspondence  
September 21, 2006  
Page 5**

34. Copy of letter dated August 21, 2006, to West Virginia Development Authority from Linda Church enclosing copy of District check #36479 showing deposits made July 14, 2006, to the West Virginia Municipal Bonds Commission on the behalf of the Mineral Wells PSD sewage system revenue bonds, Series 1995 sinking fund:

Revenue Fund        \$5,688.40

35. Copy of letter dated August 21, 2006, to West Virginia Development Authority from Linda Church enclosing copy of District check #36254 showing deposits made June 19, 2006, to the West Virginia Municipal Bonds Commission on the behalf of the Mineral Wells PSD sewage system revenue bonds, Series 1995 sinking fund:

Revenue Fund        \$5,688.40

36. Letter dated August 18, 2006, to Linda Church from Sandy Butcher, Bill Bailey Insurance Agency, Inc. inviting her to visit their exhibit at the Annual WV Rural Water Convention to be held September 11-12, 2006 at Canaan Valley.
37. \*\*\*\*Copy of letter dated August 23, 2006, to Virginia McDonald, Rural Development Specialist, USDA-Rural Development from Linda Church enclosing requested information for the Management Reposts-Water loans.
38. Fax dated August 22, 2006, to Wilmington Apartments from Nellie Radcliff enclosing information on Kimberly Miracle as a customer of Mineral Wells PSD.
39. Letter dated August 21, 2006, to Linda Church from Cindie Smith, Verizon 911 Database Center requesting information on telephone number 489-1420.
40. Letter dated August 22, 2006, to Linda Church from Cindie Smith, Verizon 911 Database Center requesting information on telephone numbers 489-2263 and 489-2267.
41. \*\*\*\*Letter dated August 23, 2006, to Russell Hanna from David Dawson, Project Coordinator, IVS Group informing the Mineral Wells PSD of the completion of the #1 pool at the Mineral Wells PSD treatment plant.

**Mineral Wells PSD**  
**List of Correspondence**  
**September 21, 2006**  
**Page 6**

42. \*\*\*\*Copy of letter dated August 28, 2006, to Wirt County Clerk, Wirt County Courthouse from Linda Church enclosing Lien for Water Service against property owned by Roger L. Hardbarger.
43. \*\*\*\*Copy of letter dated August 28, 2006, to Jamie Six, Clerk of Wood County from Linda Church enclosing liens for Water Service for Paul D. Lewis and Kenneth Carpenter, liens for Sewer Service for Allen Estep and Shirley Townsend Fought.
44. Copy of letter dated August 28, 2006, to WV DOH –Division of Highways from Cathy Dyer enclosing check #36605 in the amount of \$236.50 for permit #3-06-0287.
45. Letter dated June 12, 2006, received August 28, 2006 to William Byers from Terrie Sangid, Assistant Director Program Support Section, West Virginia Department of Environmental Protection stating that the WV/NPDES Discharge Monitoring Reports submitted for the months of April and May 2006 are incomplete. April and May BOD and Solids were not reported.
46. \*\*\*\*Letter dated August 29, 2006, to Charles Stewart, Chairman from Virginia McDonald, Rural Development Specialist, USDA Rural Development the FY2005 audit was acceptable with two concerns noted by Field Accountant there was no Management Discussion and Analysis included in the financial report required by GASB statement No. 34 and Operating revenues may not be sufficient to cover operating expenses and interest on long-term debt.
47. Fax dated August 29, 2006, to Beth Bumgarner, CPA Harman Thompson, AC from Linda Church attaching copy of letter from Rural Utilities Service.
48. Copy of invoice dated August 29, 2006, to Dana and Tonya Bee for electrical inspection of sewage lift station.
49. Fax dated August 30, 2006, to Beth Bumgarner, CPA Harman Thompson, AC from Cathy Dyer attaching pay rates for District employees.
50. Fax dated August 31, 2006 from Conner Cleaning and Supply, Inc. attaching their certificate of insurance.
51. Fax dated August 31, 2006, to Russ Hanna from Water Environmental Testing attaching results from sample water.

**Mineral Wells PSD  
List of Correspondence  
September 21, 2006  
Page 7**

52. Copy of letter dated August 31, 2006, to Jamie Six, Clerk of Wood County from Linda Church enclosing a right-of-way easement for recording for Bret and Dena Morton.
53. \*\*\*\*Letter dated August 22, 2006, to Charles Stewart from John D. Rockefeller responding to H.R. 5386, the Interior Appropriations bill.
54. Copy of certified letter dated August 30, 2006, to State of West Virginia Consolidated Public Retirement Board from Linda Church enclosing retirement package for Linda Church.
55. Letter dated August 31, 2006, from the Department of the Treasury Internal Revenue Service providing information on electronic federal tax payment system.
56. Letter dated August 29, 2006, to Linda Church from Scott Haas, Overland Solutions, Inc. requesting information for an audit requested by Westfield Group.
57. Fax dated September 1, 2006, to Christy Pitsenbarger, West Virginia Bureau of Public Health Office of Environmental Health Services from Linda Church attaching the monthly operational report for the month of August 2006.
58. Copy of invoice dated August 31, 2006, to Brian Hyson from Linda Church refunding him for \$112.64 for returned items not used on his line extension.
59. Letter dated September 1, 2006, from Asurion referencing wireless phone insurance coverage change from \$3.99 to \$4.99 per month.
60. Fax dated September 5, 2006, to Eric Gumm, Rural Utilities Services from Linda Church attaching copies of the July and August 2006 bank statements for the Stephens Fork Water Extensions Construction account.
61. Fax dated September 5, 2006, to Russ Hanna from Manning Frymier, Cerrone Associates, Inc. attaching information on the water station.
62. Fax dated September 5, 2006, to Russ Hanna from Manning Frymier, Cerrone Associates, Inc. attaching information on the water station.

**Mineral Wells PSD  
List of Correspondence  
September 21, 2006  
Page 8**

63. \*\*\*\*Letter dated August 25, 2006, to Charles Stewart from Shelley Moore Capito, M.C. referencing the Craig Amendment to the Interior Appropriations bill.
64. Copy of letter dated September 7, 2006, to Jeff Smith, RS, West Virginia Bureau of Public Health Office of Environmental Health Services from Linda Church enclosing a completed renewal application for certification in wastewater operations for Brian W. Metz.
65. Copy of employees' and physicians' report of injury from Brickstreet for Brian Metz injured August 28, 2006 on right shoulder.
66. Fax dated September 7, 2006, to Crista Perkins, Harmon Thompson, A.C. from Linda Church attaching information request for the FY206 audit.
67. Copy of letter dated September 8, 2006, to Jefferson Brady, P.E. Executive Secretary, West Virginia Infrastructure and Jobs from Linda Church enclosing the August 2006 financial report for the Mineral Wells PSD Stephens Fork Water Construction Project Water Revenue Bonds, Series 2004A.
68. Copy of letter dated September 8, 2006, to Daniel Yonkosky, Director, State of West Virginia Water Development Authority from Linda Church enclosing the August 2006 financial report for the Mineral Wells PSD Stephens Fork Water Construction Project Water Revenue Bonds, Series 2004A.
69. Fax dated September 8, 2006, to Beth Bumgarner, Harman Thompson, AC from Linda Church attaching information requested for the FY2006 audit.
70. Fax dated September 8, 2006, to Crista Perkins, Harman Thompson, AC from Linda Church attaching information requested for the FT2006 audit.
71. Copy of certified letter dated September 7, 2006, to Sharon Tull, Administrator Estate of Mrs. Lindsay Eddy from Linda Church provide information on liens against property to which they would like to water service.
72. Copy of letter dated September 11, 2006, to Jeff Smith, RS, ORHS-Env Eng Division Training & Certification Section from Linda Church enclosing completed renewal application for certification in wastewater operations for Brian W. Metz.

**Mineral Wells PSD  
List of Correspondence  
September 21, 2006  
Page 9**

73. \*\*\*\*Letter dated September 8, 2006, to Russell Hanna from Lisa McClung, Director, West Virginia Department of Environmental Protection letter serves as Modification No. 2 for the District's WV/NPDES Permit No. WV0081141 dated December 2003.
74. Letter dated September 11, 2006, to the District from Dwight Brohard requesting to the water analyzed from hole dug on his property.
75. Copy of letter dated September 11, 2006, to Scott Haas, Overland Solutions, Inc. from Linda Church enclosing requested information for audit for Westfield Insurance.
76. Fax dated September 12, 2006, to Bill Byers from Manning Frymeir, PE, Cerrone Associates attaching information on Wastewater Treatment Plant project #M110-195 Bio-Separator Diversion Baffle.
77. Fax dated September 12, 2006, to Teresa, Valtronics, Inc. from Linda Church attaching credit information for billing purposes.
78. Letter dated September 7, 2006, from United States Bankruptcy Court for the Southern District of West Virginia order granting motion to continue the hearing on September 8, 2006, to October 13, 2006 for Newblakor, Inc.
79. Letter dated September 7, 2006, from United States Bankruptcy Court Southern District of West Virginia hearing set for November 1, 2006 for Debtor Theodore E. Socha against Newblakor, Inc.
80. Letter dated September 12, 2006, to Mineral Wells PSD from Brickstreet Insurance enclosing form for completion of injury on August 28, 2006 for Brian Metz.
81. Fax dated September 13, 2006, to Brickstreet Insurance from Linda Church attaching completed form for injury of Brian Metz.
82. Fax dated September 12, 2006, to Bill Byers from Manning Frymier, PE, Cerrone Associates, Inc. attaching per Mr. Byers request shop drawings of the Bio-Separator Diversion Baffle.
83. \*\*\*\*Fax dated September 14, 2006, to Linda Church from Beth Bumgarner, Harman Thompson A.C. attaching copy of Water Plant Cost Allocation from Claywood Park PSD.

**Mineral Wells PSD  
List of Correspondence  
September 21, 2006  
Page 10**

- 84. Fax dated September 14, 2006, to Beth Bumgarner, Harman Thompson A.C. from Linda Church attaching copy of agreement between Mineral Wells PSD and Claywood Park PSD.
- 85. Fax dated September 14, 2006, to Jackson Herald Newspapers from Linda Church attaching notice and agenda for the Regular Board Meeting for September to run in the Tuesday, September 19, 2006 issue.
- 86. Fax dated September 14, 2006, to Wirt County Journal from Linda Church attaching notice to run in the Tuesday, September 19, 2006 issue for the Regular Board Meeting for September 2006.
- 87. Fax dated September 14, 2006, to Parkersburg News/Sentinel from Linda Church attaching notice to run in the Saturday, September 16, 2006 and the Tuesday, September 19, 2006 issues for the Regular Board Meeting for September 2006.
- 88. Copy of letter dated September 15, 2006, to West Virginia Development Authority from Linda Church enclosing copy of check referencing Sewage System Revenue Bonds, Series 1995 sinking fund:

Revenue Fund: \$5,688.40

- 89. Copy of letter dated September 15, 2006, to West Virginia Development Authority from Linda Church enclosing copy of check referencing the Sewage System Revenue Bonds, Series 2003 sinking fund:

Revenue Fund: \$2,288.88  
Reserve Fund: 210.23

- 90. Copy of letter dated September 15, 2006, to Jefferson Brady, P.E., Executive Secretary, Infrastructure Council from Linda Church enclosing copy of check referencing the Water System Revenue Bonds, Series 2004 sinking fund:

Water Revenue-04-A \$8,116.88  
Reserve Fund-04-A 811.69  
Reserve Fund-04-B 175.90



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91. Copy of letter dated September 15, 2006, to West Virginia Municipal Bond Commission from Linda Church enclosing District check #36675 in the amount of \$27,887.28 for the following bond payments:

MIW-S-1-97-R-W0-06	\$9,302.30
MIW-S-1-95-X-W0-06	\$5,688.40
MIW-S-1-95-B-W0-06	\$1,293.00
MIW-S-1-03-A-W0-06	\$2,288.88
MIW-S-2-03-A-W0-06	\$ 210.23
MIW-W-2-04-B-W0-06	\$ 175.90
MIW-W-2-04-A-W0-06	\$ 811.69
MIW-W-1-04-A-W0-06	\$8,116.88

92. \*\*\*\*Received September 13, 2006, check #01 in the amount of \$1,309.86 from Sharon Tull for payment of lien on property owned by Lindsay Eddy.
93. Fax dated September 15, 2006, to Parkersburg News & Sentinel from Linda Church attaching a service interruption to run in the first available issue.
94. Fax dated September 15, 2006, to Beth Bumgarner, Harman Thompson, A.C. from Linda Church attaching requested information of the District's letter to Mr. Robert Steptoe, III, State Director, USDA Rural Development on unused contingency funds remaining from the Sycamore Run, Stephens Fork, Limestone Ridge Water Project.
95. Copy of letter dated September 15, 2006, to Jamie Six, Clerk of Wood County from Linda Church enclosing (3) release of liens for delinquent water service against Mrs. Lindsay Eddy.
96. Fax dated September 18, 2006, to Walter Fraizer, Appalachian Software from Cathy Dyer attaching copies of information on balance sheet for sewer not balancing.
97. Certificate for Brian W. Metz for Waste Water – Operator in Training for the State of West Virginia Department of Health and Human Resources.
98. Fax dated September 11, 2006, to Nellie Radcliff from Regina Carr, Alltel attaching request for taxpayer identification number and certification for completion.

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99. Fax dated September 11, 2006, to Regina Carr, Alltel from Nellie Radcliff attaching application for signature and taxpayer identification.
100. Hand delivered by Beth Bumgarner, Harman Thompson A. C. the FT2006 audit for review.
101. \*\*\*\*Fax dated September 19, 2006, to Steve Hardman, Bowles Rice McDavid Graff and Love PLLC from Cathy Dyer attaching civil suit listing the Mineral Wells PSD as a third party.
102. Fax dated September 19, 2006, to Cathy Dyer from Bruce, Summers Rubber Co. attaching tax exempt certificate for completion.
103. \*\*\*\*Fax dated September 20, 2006, to Cathy Dyer from Steven R. Hardman, Bowles Rice McDavid Graff and Love PLLC attaching letter on the Third-party complaint be sent to our insurance carrier.
104. \*\*\*\*Fax dated September 20, 2006, to Kathy McVey, Reagle and Padden from Cathy Dyer attaching the third party complaint.
105. Fax dated September 20, 2006, to Cathy Dyer from Aaron Wix, Harman Thompson A.C. attaching forms for completion for the FY2006 audit.
106. Fax dated September 20, 2006, to Aaron Wix, Harman Thompson A. C. from Cathy Dyer attaching completed forms per his request for the FY 2006 audit.
107. Fax dated September 20, 2006, to Bruce, Summers Rubber Co. from Cathy Dyer attaching Certificate of Tax Exemption.
108. \*\*\*\*Letter dated September 21, 2006, to Charles Stewart from Linda Church with her plans to retire effective December 31, 2006.
109. Letter dated September 20, 2006, to Russ Hanna from Beth A. Heuer, Sr. Claims Representative, Westfield Insurance claim NR-SBT-3117242-012406-A request for liability assessments from attorney and statement from Ms. Stiltner have been declined but will reconsider request again in future.
110. Fax dated September 21, 2006, to Regina Carr, Alltel Communications from Cathy Dyer attaching invoice in the amount of \$57.00 for sewer service.