

MINUTES OF A REGULAR MONTHLY BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JANUARY 18, 2007, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Roy L. Radabaugh, Treasurer; Russell P. Hanna, Operations Manager; William Byers, Operations Technician; Brian Metz, Operations Technician; Cathy Dyer, Office Manager; Linda Watson and Nellie Radcliff, Office Clerks were present.

No one from the public was present.

The first order of business was the re-elections of officers on the Board. Mr. Radabaugh made a motion that each Board Member remain in the same seat they now hold. Mr. Stewart, Chairman, Mr. Lett, Secretary, and Mr. Radabaugh, Treasurer. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve the Minutes of the December 21, 2006, Regular Board Meeting as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

Mr. Radabaugh made a motion to approve running a class 2 legal ad "Advertisement for Bids" for the Tygart Creek - Saulsbury Waterline Replacement Project. The Bids will be sealed. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve Requisition #20 for the Tygart Creek - Saulsbury Waterline Replacement Project as presented. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed Requisition # 20.

Mr. Radabaugh made a motion to approve the Financial Statement dated December 31, 2006, for All Finances (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated December 31, 2006, for Water Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated December 31, 2006, for Sewer Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve checks numbered 37011 thru 37111 written on the Consolidated-Water and Sewer Revenue Checking Account between December 21, 2006 thru January 18, 2007 (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES - JANUARY 18, 2007
PAGE 2

Mr. Radabaugh made a motion to conduct interviews of the Engineering Firms that have submitted their statement of qualifications to the District for the Miscellaneous Water Improvement Project. Interviews will be set for the week of February 5 - 9, beginning at 11:00 a.m. The interview committee will be made up of the Board, Mrs. Dyer and Mr. Hanna. Mr. Lett seconded the motion. The motion passed unanimously.

There was a brief discussion concerning the 30B Pass thru Rate Increase for Allegheny Power requested rate increase PSC case No. 06-0960-E-42T. No motion was made in reference to this item.

The following letter were discussed.

Letter 10 - Letter dated December 27, 2006 from George Blum, Cerrone Associates, Inc., on the 30B rate regulation suggesting that we submit a request for the PSC to recommend necessary tariff adjustments.

Letter 11 - Letter dated December 27, 2006 to Sandra Squire, PSC from Charles Stewart requesting that the PSC staff make the necessary calculations for our rate increase provided under the 30B Rule.

Letter 18 - Letter from the Public Service Commission issuing a final ruling in the Betty Patrick case. The PSC ruled in the Districts favor.

Letter 24 - Letter dated December 28, 2006, from Sandra Squire, PSC, informing the District that they have received the Districts letter asking for our 30B Rule Rate increase and that a case number has been issued.

Letter 45 - Package received December 26, 2006, from Cerrone Associates, Inc., containing the revised set of plans for the Tygart Creek - Saulsbury Waterline Replacement Project.

Letter 50 - Letter dated January 5, 2007, from Virginia McDonald, Rural Utilities, informing the District that it is agreeable for the District to use the remaining contingency monies from the Sycamore Stephens Fork Limestone Windy Ridge Water Extension Project to upgrade the Tygart Creek Saulsbury Water Replacement Project. They have received the environmental clearance and now the District will need to obtain authorization to bid the work.

Letter 69 - Letter dated January 2, 2007, from Randall Cole, Cerrone Associates, Inc., enclosing five copies of Requisition # 20 for Charles Stewart's signature for payment of \$7,700.00 for engineering fees for the Tygart Creek - Saulsbury Waterline Replacement Project.

Letter 74 - Letter dated January 16, 2007, from Virginia McDonald, RUS, containing a letter dated January 1, 2007 to Cerrone Associates, Inc., authorizing to bid the Tygart Creek Saulsbury Waterline

MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES - JANUARY 18, 2007
PAGE 3

Replacement Project.

Letter 81 - Letter dated January 17, 07, from Virginia McDonald, RUS, informing the District that Sycamore Run, Stephens Fork, Limestone & Windy Ridge Water Extension Project Funds of \$6,700.00 will be electronically deposited in the construction checking account on January 19, 2007.

Letter 82 - Fax from Manning Frymier, Cerrone Associates, Inc., containing a copy of the "Advertisement for Bids".

Mrs. Dyer discussed with the Board that Mr. D. Wayne Trimble, of Trimble & Associates had been in contact with her concerning the Arbitrage Reserve Account. He has informed her there are funds available to the District to be withdrawn in the Revenue Account to help pay expenses incurred by the District. All the funds that are available for withdrawal are Sewer Revenue Bonds. Per advise of the District's attorney, Steve Hardman, the money will need to be spent for Sewer items only. Sewer money cannot be used to help finance the Water revenue account. Mr. Radabaugh made a motion authorizing Mr. Stewart be authorized to sign a letter asking for the total amount of funds available. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed the letter.

Mrs. Dyer reported that the Inventory Program is ready and will be installed soon.

She has checked with the phone company and for a price on "Caller ID" for the phone system. The District has been receiving several hang-up calls. The fee was very minimal. The Board authorized her to have "Caller ID" installed on the phone system.

Mrs. Dyer checked on a better Internet Service, but the cost is more than the District is willing to pay at this time.

Mrs. Dyer checked on the cost of the District being able to accept credit cards and debit cards. The Board feels that the cost to the District is just to high for the District to engage in at this time.

This concluded Mrs. Dyer's report.

Mr. Hanna presented the Board with a letter of resignation effective March 15, 2007. Mr. Radabaugh made a motion to accept Mr. Hanna's letter of resignation with deepest regrets, but greatly appreciates all he has done for the District while being Operations Manager. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Hanna informed the Board that he will be willing to train his replacement.

Mr. Radabaugh made a motion that the opening of the Operations Managers job be posted in house

MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES - JANUARY 18, 2007
PAGE 4

for anyone interested in applying for the job. The job opening is to be posted beginning January 19, 2007 thru February 1, 2007. Interested applicants are to submit a complete resume to each of the Commissioners. Interviews are to be conducted in executive sessions. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Hanna reported on several items that the District has been involved in during the past month.

Mr. Hanna reported that he and the men in the maintenance department needed the "Overtime" section of the Employees Handbook (page 16) corrected. The handbook says nonexempt employees shall be paid at the overtime rate (time and one-half of their regular rate of pay) for hours worked in excess of 40 during any work week except insofar as the employee is eligible to accrue compensatory time as described below.

For purposes of calculating overtime, time taken for vacation, sick leave or funeral leave shall not constitute hours worked.

Nonexempt employees shall be paid for hours worked, District holidays, Sundays and any scheduled time over eight (8) hours in a work day at the overtime rate. Operators regularly scheduled to work 10 or 12-hour days shall not be paid at the overtime rate until they work past their normally scheduled shift. Premium pay for work on holidays, Sundays and extra time shall not be used in the calculation of overtime for the workday or work week. Mr. Radabaugh made a motion changing the policy to "Nonexempt employees shall be paid at the overtime rate (time and on-half of their regular rate of pay) for hours worked in excess of 40 during any work week except insofar as the employee is eligible to accrue compensatory time as described below.

For purposes of calculating overtime, time taken for vacation, sick leave or funeral leave shall not constitute hours worked.

Nonexempt employees shall be paid for hours worked, District holidays, Sundays and any scheduled time over eight (8) hours in a work day at the overtime rate. Operators regularly scheduled to work 10 or 12-hour days shall no be paid at the overtime rate until they work past their normally scheduled shift. Floating holidays taken will not be used in the calculation of overtime.

Any volunteered hours worked on a District holiday must be approved by the employees Supervisor or time worked will be paid at their regular rate of pay. This is to be effective beginning January 19, 2007. Mr. Lett seconded the motion. The motion passed unanimously.

Other items that Mr. Hanna reported on was that the Rt. 21 - upgrade is on schedule, the DOH has not approved the easement at this time, the Holiday Inn Express Lift Station has been ordered and the caller box will be thru the Internet service at no expense to the District. The hydrant at the

MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES - JANUARY 18, 2007
PAGE 5

Holiday Inn is in and active. The infiltration of Oaks Trailer Park has been discussed with the owners. The Oil Separator at Wal-Mart has been completely reworked so that it will stay in compliance. Egypt Run Creek Crossing has been repaired by Bosley Construction Company and Rusty Hall.

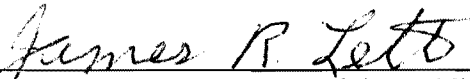
Mr. Hanna informed the Board that he had instructed his men to cut the pine trees down that had been planted at the Wolfe Run Road Tank site. He felt that they would become a problem in the near future. The Board said that they would have to be replaced.

Mr. Hanna discussed with the Board the matter of getting rid of old out dated water meters. He estimated that there may be about 100 old meters. Mr. Radabaugh made a motion authorizing Mr. Hanna to sell the meters. Mr. Lett seconded the motion. The motion passed unanimously.

All business having been discussed, Mr. Lett made a motion that the meeting be adjourned. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart adjourned the meeting at 7:30 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

MINUTES OF A SPECIAL BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD WEDNESDAY, FEBRUARY 7, AND THURSDAY FEBRUARY 8, 2007, AT 11:00 A.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 11:00 a.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Roy L. Radabaugh, Treasurer; Russell Hanna, Operations Manager, Cathy Dyer, Office Manager; Ken Moran, Thrasher Engineering; Randy Watson, Thrasher Engineering; Dana Indermuhle, Swiss Valley Associates, Inc; Bill Brake, Swiss Valley Associates; Matt Brake, Swiss Valley Associates; Frederick Hypes, Dunn Engineering; Marshall Snedegar, Dunn Engineering.

No one from the public was present.

The first order of business was a discussion with Thrasher Engineering who presented their qualifications as an engineering firm interested in working with District on the Misc. Water Improvements Project.

The Board recessed for lunch.

The second order of business was a discussion with Swiss Valley Associates who presented their qualifications as an engineering firm interested in working with the District on the Misc. Water Improvements Project.

The third order of business was a discussion with Dunn Engineering, Inc. who presented their qualifications as an engineering firm interested in working with the District on the Misc. Water Improvements Project.

Mr. Radabaugh requested that the Board go into an executive session to interview candidates for the Operations Manager position.

After the executive session Mr. Stewart reconvened the special meeting and announced that no business was conducted during the executive session.

All business having been discussed, Mr. Lett made a motion the meeting be recessed until Thursday, February 8, 2007 at 11:00 a.m. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart recessed the meeting at 4:45 p.m.

Mr. Charles Stewart, Chairman, reconvened the meeting at 11:00 a.m. Thursday, February 8, 2007. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Roy L. Radabaugh, Treasurer; Russell Hanna, Operations Manager, Cathy Dyer, Office Manager; Manning Frymier, Cerrone Associates; Chad Miller, Cerrone Associates; Mike Davis, Floyd Browne Group; Gary Facemyer, Floyd Browne Group.

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
DECEMBER 31, 2006**

CHECKING ACCOUNTS

Water Revenue Fund Checking Account	
WesBanco Bank	\$ 40.00
Sewer Revenue Fund Checking Account	
WesBanco Bank	55,848.48
Stephens Fork Water Extension Construction Checking	
WesBanco Bank	<u>1,016.33</u>

TOTAL IN CHECKING ACCOUNTS: \$ 56,904.81

WATER ACCOUNTS

Depreciation Reserve Account	
WesBanco Bank	\$ 13,049.39
Revenue Reserve Account	
WesBanco Bank	26,099.13
Revenue Reserve Account-Sams Creek/Chesterville	
WesBanco Bank	28,464.61
Revenue Reserve Account-Rockport	
WesBanco Bank	10,599.86
Depreciation Reserve Account-Rockport	
WesBanco Bank	10,599.62
Revenue Reserve Account-Water Improvement	
WesBanco Bank	31,861.19
Depreciation Reserve Account-Water Improvement	
WesBanco Bank	31,863.42
Depreciation Reserve Account-Sycamore 2004A	
WesBanco Bank	3,348.79
Sycamore Run-Limestone Tap Fees	
WesBanco Bank	14,942.70
Security Deposit Account	
WesBanco Bank	32,660.04
Sycamore Renewal/Replacement	
WesBanco Bank	<u>31,205.22</u>

TOTAL IN WATER ACCOUNTS: \$ 234,693.97

SEWER ACCOUNTS

Repair and Replacement Account	
WesBanco Bank	\$ 14,035.78
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market-WesBanco Bank	33,746.41
Security Deposit Account	
WesBanco Bank	<u>23,867.79</u>

TOTAL IN SEWER ACCOUNTS: \$ 71,649.98

TOTAL ALL FINANCES - DECEMBER 31, 2006 \$363,248.76

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
WATER REVENUE FUND CHECKING ACCOUNT
DECEMBER 31, 2006**

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, NOVEMBER 30, 2006** **\$3,571.37**
RECEIPTS:

Water Sales	\$77,864.51
Water Buffalo Sales	673.25
Reconnection Fees	160.00
Tap Fees	600.00
Security Deposit Refunds	1,073.01
Brickstreet Refund	369.00
CI Thornburg	218.40
Claywood PSD - Mobile Radios	<u>280.00</u>

TOTAL RECEIPTS: **\$ 81,238.17**

TOTAL CASH AVAILABLE: **\$84,809.54**

EXPENDITURES:

Action Answering Service	103.95
Aflac	54.07
Allegheny Power	728.64
Arvilla Pipeline	1,910.64
AT&T	2.46
BP Credit Card Company	529.04
Cardholder Services	162.48
Cingular Wireless	99.16
Cintas	86.40
Claywood Park PSD	16,330.98
Commissioners' Salaries	225.00
Conner Cleaning	130.80
Cutlip-Warner Development Company	5,055.00
HD Supply Waterworks, Ltd	1,078.00
Hardman Supply Company	243.79
Information Products, Inc.	687.35
Karl's Auto Repair Ltd.	79.23
Lowe's	55.17
Mineral Wells Public Service District	1,010.58
Miss Utility of WV Inc.	26.25
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	29.37
Parkersburg Office Supply	70.94
Parkersburg Sentinel Co.	308.13
Presort Plus, Inc.	31.73
Rural Economic & Development	13,365.00
Rural Development - USDA	3,140.00
Rural Development - USDA	3,518.00
Salaries	9,082.17
Signs & More In 24	27.00
Telepage Communications Systems	10.74
Tesa	18.57
C. I. Thornburg	1,475.58
Tractor Supply	20.03
U. S. Postal Service	151.26
USA Blue Book	179.09
Verizon	104.77

**WATER REVENUE CHECKING ACCOUNT
FINANCIAL STATEMENT - DECEMBER 31, 2006
PAGE 2**

EXPENDITURES: (continued)

Water Environmental Testing	81.00
WesBanco Bank-Parkersburg	314.00
WesBanco Bank-Parkersburg	176.00
WesBanco Bank-Parkersburg	1,004.00
WesBanco Bank-Parkersburg - Payroll Taxes	3,762.70
WesBanco Bank-Parkersburg	334.00
WesBanco Bank-Parkersburg - Sycamore R/R	1,580.44
Westfield Group	1,898.43
Westco Internet Service	13.50
Wood County Magistrate Court	45.00
WV DOH-Division of Highways	387.00
WV Dept. of Health & Human	300.00
WV Public Employees Insurance Agency	2,131.57
WV Public Employees Retirement System	2,092.94
WV Rural Water Assoc.	401.42
WV State Tax Department	631.64
WV State Emergency Response	25.00
Johnson Tattoo Co.	2.21
Tawna Sams	3.64
Maryann Patterson	50.14
Johnson Enterprise	50.14
Rachel Aronhalt	4.52
Chase DeMoss	4.40
Mrs. H. Corbitt	1.95
Gladys Delaney	1.30
Dennis Reeder	236.76

TOTAL EXPENDITURES

\$ 84,769.54

**BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT,
WESBANCO BANK, DECEMBER 31, 2006**

\$40.00

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
SEWER REVENUE FUND CHECKING ACCOUNT
DECEMBER 31, 2006**

**BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
WESBANCO BANK, NOVEMBER 30, 2006**

\$ 55,945.24

RECEIPTS:

Sewer Sales	\$ 54,666.94
Security Deposit Refunds	835.36
Tap Fees	600.00
Brickstreet Refund	246.00
Bosley-Howell Grinder Pump Ext	<u>269.29</u>

TOTAL RECEIPTS:

\$ 56,617.59

TOTAL CASH AVAILABLE:

\$112,562.83

EXPENDITURES:

Action Answering Service	69.30
Aflac	37.33
Allegheny Power	4,303.56
AT&T	1.64
BP Credit Card Company	352.69
Cardholder Services	108.32
Cingular Wireless	66.11
Cintas	57.60
Commissioners' Salaries	150.00
Conner Cleaning	157.20
Cutlip Warner Development Co.	450.00
W. W. Grainger, Inc.	31.90
Hajoca Corporation	52.86
Hardman Supply Company	155.11
Johnstone Supply	9.99
Information Products, Inc.	458.23
IVS Hydro	9,893.16
Karl's Auto Repair Ltd.	52.82
Lowe's	36.78
Mid-Ohio Valley Medical Group	90.00
Mineral Wells Public Service District	811.71
Miss Utility of WV Inc.	17.50
Municipal Bond Commission	18,782.81
Ohio Valley Muffler & Brake	19.58
Parkersburg Office Supply	47.29
Parkersburg Utility Board	20.00
Presort Plus, Inc.	21.16
Salaries	7,129.10
Sign & More In 24	18.00
State Electric Supply, Co.	251.16
Telepage Communications Systems	7.16

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL REPORT - SEWER - DECEMBER 31, 2006
PAGE 2**

EXPENDITURES (continued):

C. I. Thornburg	740.69
Tractor Supply	13.35
Trombold Equipment Co. Inc.	294.50
U. S. Postal Service	179.32
USA Blue Book	171.74
Verizon	530.00
Cecil I Walker Machinery	213.06
Water Environmental Testing	235.00
WesBanco Bank-Parkersburg-Sewer R/R	1,305.60
WesBanco Bank-Parkersburg-Payroll Taxes	2,924.42
WV Public Employees Insurance Agency	1,770.98
WV Public Employees Retirement System	1,655.77
Wv Rural Water Assoc.	267.61
WV State Tax Department	487.36
WV State Emergency Response	75.00
Westco Internet Service	9.00
Westfield Group	1,265.62
Wood County Magistrate Court	30.00
WWT Electric	818.80
Johnson Tattoo	1.62
Tawna Sams	2.39
Rachel Aronhalt	4.82
Chase DeMoss	5.21
Andrew Pursley	50.16
Mrs. H. Corbitt	1.04
Gladys Delaney	1.22

TOTAL EXPENDITURES:

\$ 56,714.35

**BALANCE IN SEWER FUND CHECKING ACCOUNT
WESBANCO BANK, DECEMBER 31, 2006**

\$ 55,848.48

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 12/22/06 - ENDING DATE: 1/18/07 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,359	WOOD COUNTY MAGISTRATE COURT	12/28/06	82788	12/28/06	45.00	37,049
2,313	WESBANCO BANK-PARKERSBURG	12/28/06	82663	12/29/06	1,548.19	4
314	CINGULAR WIRELESS	12/28/06	82769	12/29/06	99.16	37,047
314	CINGULAR WIRELESS	12/31/06	82901	12/29/06	99.16	37,047 VOID
1,302	MINERAL WELLS PSD	12/31/06	82909	12/29/06	50.12	37,047
314	CINGULAR WIRELESS	12/31/06	82908	12/29/06	99.16	37,048
1,302	MINERAL WELLS PSD	12/28/06	82773	12/29/06	50.12	37,048
1,302	MINERAL WELLS PSD	12/31/06	82902	12/29/06	50.12	37,048 VOID
486	JOHNSON TATTOO CO	12/29/06	82813	12/29/06	2.21	37,050
486	TAWNA SAMS	12/29/06	82814	12/29/06	3.64	37,051
106	ALLEGHENY POWER	12/28/06	82675	12/30/06	728.64	37,012
369	CONNER CLEANING SERVICE	12/28/06	82684	12/30/06	130.80	37,014
486	MARYANN PATTERSON	12/28/06	82685	12/30/06	50.14	37,015
486	JOHNSON ENTERPRISE	12/28/06	82686	12/30/06	50.14	37,016
486	RACHEAL ARONHALT	12/28/06	82687	12/30/06	4.52	37,017
486	CHASE DEMOSS	12/28/06	82688	12/30/06	4.40	37,018
486	MRS H CORBITT	12/28/06	82690	12/30/06	1.95	37,020
486	GLADYS DELANEY	12/28/06	82691	12/30/06	1.30	37,021
832	HARDMAN SUPPLY COMPANY	12/28/06	82692	12/30/06	243.79	37,022
1,123	KARL'S AUTO REPAIR LTD.	12/28/06	82718	12/30/06	79.23	37,024
1,148	AFLAC	12/28/06	82719	12/30/06	54.07	37,025
1,204	JAMES R. LETT	12/28/06	82720	12/30/06	75.00	37,026
1,302	MINERAL WELLS PSD	12/28/06	82721	12/30/06	913.69	37,027
1,500	OHIO VALLEY MUFFLER & BRAKE	12/28/06	82733	12/30/06	29.37	37,028
1,512	HD SUPPLY WATERWORKS, LTD	12/28/06	82735	12/30/06	1,078.00	37,029
1,604	PARKERSBURG OFFICE SUPPLY	12/28/06	82737	12/30/06	57.17	37,030
1,662	PRESORT PLUS INC	12/28/06	82739	12/30/06	31.73	37,031
1,806	ROY L RADABAUGH	12/28/06	82741	12/30/06	75.00	37,032
1,843	CINTAS LOC #531	12/28/06	82742	12/30/06	86.40	37,033
1,868	DENNIS REEDER	12/28/06	82745	12/30/06	236.76	37,034
1,901	SIGNS & MORE IN 24	12/28/06	82746	12/30/06	27.00	37,035
1,912	CHARLES M. STEWART	12/28/06	82747	12/30/06	75.00	37,036
2,001	TESA COMPANY INC	12/28/06	82748	12/30/06	18.57	37,037
2,005	C I THORNBURG	12/28/06	82749	12/30/06	1,135.36	37,038
2,109	USA BLUE BOOK	12/28/06	82753	12/30/06	179.09	37,039
2,200	CARDMEMBER SERVICES	12/28/06	82754	12/30/06	162.48	37,040
2,205	VERIZON	12/28/06	82755	12/30/06	104.77	37,041

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 12/22/06 - ENDING DATE: 1/18/07 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

NK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00 CONSOLIDATED BANK ACCOUNT						
2,306	WATER ENVIRONMENTAL TESTING	12/28/06	82757	12/30/06	81.00	37,042
2,314	WV DEPT OF TAX & REVENUE	12/28/06	82758	12/30/06	631.64	37,043
2,315	WV PUBLIC EMPLOYEES RETIREMENT	12/28/06	82759	12/30/06	2,092.94	37,044
2,316	WESTFIELD GROUP	12/28/06	82760	12/30/06	1,054.27	37,045
2,338	WESBANCO-WATER RES-SAMS-CV	12/28/06	82762	12/30/06	314.00	37,046
153	ACTION ANSWERING SERVICE PLUS	12/31/06	82859	12/31/06	53.46	37,052
161	ARVILLA PIPELINE CONSTR CO INC	12/31/06	82860	12/31/06	1,910.64	37,053
360	CUTLIP-WARNER DEVELOPMENT CO	12/31/06	82862	12/31/06	5,055.00	37,054
1,500	OHIO VALLEY MUFFLER & BRAKE	12/31/06	82866	12/31/06	13.77	37,056
2,103	USDA-RURAL DEVELOPMENT	12/31/06	82871	12/31/06	3,140.00	37,059
2,302	WV DOH - DIVISION OF HIGHWAYS	12/31/06	82872	12/31/06	387.00	37,060
2,320	WV RURAL WATER ASSOCIATION	12/31/06	82873	12/31/06	401.42	37,061
2,339	WESTCO INTERNET	12/31/06	82874	12/31/06	13.50	37,062
2,101	U S POSTAL SERVICE	1/05/07	82976	1/05/07	96.00	37,063
840	HAUL AWAY TRASH L.L.C.	1/05/07	82983	1/05/07	19.50	37,064
1,805	RURAL DEVELOPMENT ADMN.	1/05/07	82985	1/05/07	2,112.00	37,065
2,313	WESBANCO BANK-PARKERSBURG	1/11/07	83447	1/11/07	3,422.36	1
124	AT&T - STATE CALLING SERVICE	1/11/07	83452	1/12/07	1.27	37,066
309	CLAYWOOD PARK PSD	1/11/07	83454	1/12/07	16,250.97	37,067
438	DOMINION HOPE	1/11/07	83457	1/12/07	327.28	37,068
1,200	LOWE'S	1/11/07	83460	1/12/07	46.55	37,070
1,301	MISS UTILITY OF WV INC	1/11/07	83461	1/12/07	16.35	37,071
2,039	TELEPAGE COMMUNICATIONS SYSTEM	1/11/07	83475	1/12/07	10.74	37,074
2,044	TRACTOR SUPPLY CREDIT PLAN	1/11/07	83476	1/12/07	23.98	37,075
2,306	WATER ENVIRONMENTAL TESTING	1/11/07	83480	1/12/07	81.00	37,076
2,308	WV PUBLIC EMPLOYEES INS AGENCY	1/11/07	83484	1/12/07	1,986.67	37,077
2,373	WESBANCO BANK-PARKERSBURG	1/11/07	83487	1/12/07	167.00	37,080
2,374	WESBANCO BANK-PARKERSBURG	1/11/07	83488	1/12/07	167.00	37,081
2,375	WESBANCO BANK-PARKERSBURG	1/11/07	83489	1/12/07	502.00	37,082
2,376	WESBANCO BANK-PARKERSBURG	1/11/07	83490	1/12/07	502.00	37,083
23,004	WESBANCO BANK INC	1/11/07	83491	1/12/07	176.00	37,084
23,005	WESBANCO BANK, INC.	1/11/07	83492	1/12/07	1,946.61	37,085
360	CUTLIP-WARNER DEVELOPMENT CO	1/11/07	83499	1/12/07	360.00	37,087
2,106	USDA-RURAL DEVELOPMENT	1/11/07	83511	1/12/07	3,325.00	37,088
2,113	USDA-RURAL UTILITIES SERVICE	1/11/07	83513	1/12/07	3,518.00	37,089
486	JOSH OR NOEL SUMMERS	1/11/07	83517	1/12/07	22.88	37,090
486	SHARON WILSON	1/11/07	83518	1/12/07	15.65	37,091

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 12/22/06 - ENDING DATE: 1/18/07 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00 CONSOLIDATED BANK ACCOUNT						
486	BRAD L SUTTON	1/11/07	83519	1/12/07	1.09	37,092
486	LIDONIA DE FRIAS	1/11/07	83520	1/12/07	19.78	37,093
486	DELBERT D DRAKE JR	1/11/07	83521	1/12/07	20.03	37,094
486	DONALD OR JUDITH PADGETT	1/11/07	83522	1/12/07	50.14	37,095
486	WARREN D OR JUDITH PADGETT	1/11/07	83523	1/12/07	50.14	37,096
486	WARREN D OR JUDITH PADGETT	1/12/07	83582	1/12/07	50.14	37,096 VOID
486	BERNARD RIDDLE	1/11/07	83524	1/12/07	50.14	37,097
1,302	MINERAL WELLS PSD	1/11/07	83536	1/12/07	271.40	37,098
275	BP	1/12/07	83574	1/12/07	571.63	37,099
486	WARREN D OR JANET L MYERS	1/12/07	83595	1/12/07	50.14	37,101
2,101	U S POSTAL SERVICE	1/17/07	83722	1/17/07	153.73	37,102
106	ALLEGHENY POWER	1/18/07	83793	1/18/07	377.58	37,103
369	CONNER CLEANING SERVICE	1/18/07	83796	1/18/07	130.80	37,104
1,500	OHIO VALLEY MUFFLER & BRAKE	1/18/07	83824	1/18/07	13.77	37,105
1,600	PARKERSBURG SENTINEL CO	1/18/07	83829	1/18/07	10.92	37,106
1,663	PITNEY BOWES, INC	1/18/07	83834	1/18/07	59.08	37,107
2,001	TESA COMPANY INC	1/18/07	83869	1/18/07	24.31	37,110
2,200	CARDMEMBER SERVICES	1/18/07	83871	1/18/07	311.99	37,111
CONSOLIDATED BANK ACCOUNT					59,744.67	86 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 12/22/06 - ENDING DATE: 1/18/07 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
907	IVS HYDRO, INC.	12/27/06	82411	12/27/06	893.16	37,011
2,359	WOOD COUNTY MAGISTRATE COURT	12/28/06	82788	12/28/06	30.00	37,049
2,313	WESBANCO BANK-PARKERSBURG	12/28/06	82663	12/29/06	1,232.83	4
314	CINGULAR WIRELESS	12/28/06	82769	12/29/06	66.11	37,047
314	CINGULAR WIRELESS	12/31/06	82901	12/29/06	66.11	37,047 VOID
1,302	MINERAL WELLS PSD	12/31/06	82909	12/29/06	50.12	37,047
314	CINGULAR WIRELESS	12/31/06	82908	12/29/06	66.11	37,048
1,302	MINERAL WELLS PSD	12/28/06	82773	12/29/06	50.12	37,048
1,302	MINERAL WELLS PSD	12/31/06	82902	12/29/06	50.12	37,048 VOID
486	JOHNSON TATTOO CO	12/29/06	82813	12/29/06	1.62	37,050
486	TAWNA SAMS	12/29/06	82814	12/29/06	2.39	37,051
106	ALLEGHENY POWER	12/28/06	82675	12/30/06	4,303.56	37,012
360	CUTLIP-WARNER DEVELOPMENT CO	12/28/06	82682	12/30/06	90.00	37,013
369	CONNOR CLEANING SERVICE	12/28/06	82684	12/30/06	157.20	37,014
486	RACHEAL ARONHALT	12/28/06	82687	12/30/06	4.82	37,017
486	CHASE DEMOSS	12/28/06	82688	12/30/06	5.21	37,018
486	ANDREW PURSLEY	12/28/06	82689	12/30/06	50.16	37,019
486	MRS H CORBITT	12/28/06	82690	12/30/06	1.04	37,020
486	GLADYS DELANEY	12/28/06	82691	12/30/06	1.22	37,021
832	HARDMAN SUPPLY COMPANY	12/28/06	82692	12/30/06	155.11	37,022
842	HAJOCA CORPORATION	12/28/06	82716	12/30/06	52.86	37,023
1,123	KARL'S AUTO REPAIR LTD.	12/28/06	82718	12/30/06	52.82	37,024
1,148	AFLAC	12/28/06	82719	12/30/06	37.33	37,025
1,204	JAMES R. LETT	12/28/06	82720	12/30/06	50.00	37,026
1,302	MINERAL WELLS PSD	12/28/06	82721	12/30/06	725.05	37,027
1,500	OHIO VALLEY MUFFLER & BRAKE	12/28/06	82733	12/30/06	19.58	37,028
1,604	PARKERSBURG OFFICE SUPPLY	12/28/06	82737	12/30/06	38.11	37,030
1,662	PRESORT PLUS INC	12/28/06	82739	12/30/06	21.16	37,031
1,806	ROY L RADABAUGH	12/28/06	82741	12/30/06	50.00	37,032
1,843	CINTAS LOC #531	12/28/06	82742	12/30/06	57.60	37,033
1,901	SIGNS & MORE IN 24	12/28/06	82746	12/30/06	18.00	37,035
1,912	CHARLES M. STEWART	12/28/06	82747	12/30/06	50.00	37,036
2,005	C I THORNBURG	12/28/06	82749	12/30/06	113.25	37,038
2,200	CARDMEMBER SERVICES	12/28/06	82754	12/30/06	108.32	37,040

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 12/22/06 - ENDING DATE: 1/18/07 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,205	VERIZON	12/28/06	82755	12/30/06	530.00	37,041
2,314	WV DEPT OF TAX & REVENUE	12/28/06	82758	12/30/06	487.36	37,043
2,315	WV PUBLIC EMPLOYEES RETIREMENT	12/28/06	82759	12/30/06	1,655.77	37,044
2,316	WESTFIELD GROUP	12/28/06	82760	12/30/06	702.85	37,045
153	ACTION ANSWERING SERVICE PLUS	12/31/06	82859	12/31/06	35.64	37,052
360	CUTLIP-WARNER DEVELOPMENT CO	12/31/06	82862	12/31/06	360.00	37,054
733	W. W. GRAINGER, INC.	12/31/06	82865	12/31/06	31.90	37,055
1,500	OHIO VALLEY MUFFLER & BRAKE	12/31/06	82866	12/31/06	9.18	37,056
1,607	PARKERSBURG UTILITY BOARD	12/31/06	82868	12/31/06	20.00	37,057
2,005	C I THORNBURG	12/31/06	82870	12/31/06	189.25	37,058
2,320	WV RURAL WATER ASSOCIATION	12/31/06	82873	12/31/06	267.61	37,061
2,339	WESTCO INTERNET	12/31/06	82874	12/31/06	9.00	37,062
2,101	U S POSTAL SERVICE	1/05/07	82976	1/05/07	64.00	37,063
840	HAUL AWAY TRASH L.L.C.	1/05/07	82983	1/05/07	13.00	37,064
2,313	WESBANCO BANK-PARKERSBURG	1/11/07	83447	1/11/07	2,588.84	1
124	AT&T - STATE CALLING SERVICE	1/11/07	83452	1/12/07	.85	37,066
438	DOMINION HOPE	1/11/07	83457	1/12/07	218.18	37,068
733	W. W. GRAINGER, INC.	1/11/07	83458	1/12/07	114.25	37,069
1,200	LOWE'S	1/11/07	83460	1/12/07	31.04	37,070
1,301	MISS UTILITY OF WV INC	1/11/07	83461	1/12/07	10.90	37,071
1,961	SOMERVILLE FABRICATORS INC.	1/11/07	83472	1/12/07	113.00	37,072
2,023	TRIMBLE & ASSOCIATES	1/11/07	83473	1/12/07	1,975.00	37,073
2,039	TELEPAGE COMMUNICATIONS SYSTEM	1/11/07	83475	1/12/07	7.16	37,074
2,044	TRACTOR SUPPLY CREDIT PLAN	1/11/07	83476	1/12/07	15.98	37,075
2,306	WATER ENVIRONMENTAL TESTING	1/11/07	83480	1/12/07	315.00	37,076
2,308	WV PUBLIC EMPLOYEES INS AGENCY	1/11/07	83484	1/12/07	1,839.05	37,077
2,312	WESBANCO BANK-PARKERSBURG	1/11/07	83485	1/12/07	1,366.67	37,078
2,319	WV DEP	1/11/07	83486	1/12/07	1,080.00	37,079
130,016	MID-OHIO VALLEY MEDICAL GROUP	1/11/07	83493	1/12/07	65.00	37,086
486	JOSH OR NOEL SUMMERS	1/11/07	83517	1/12/07	29.28	37,090
486	SHARON WILSON	1/11/07	83518	1/12/07	21.30	37,091
486	BRAD L SUTTON	1/11/07	83519	1/12/07	8.50	37,092
486	LIDONIA DE FRIAS	1/11/07	83520	1/12/07	34.72	37,093
486	DONALD OR JUDITH PADGETT	1/11/07	83522	1/12/07	50.14	37,095
486	WARREN D OR JUDITH PADGETT	1/11/07	83523	1/12/07	50.14	37,096
486	WARREN D OR JUDITH PADGETT	1/12/07	83582	1/12/07	50.14	37,096 VOID

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 12/22/06 - ENDING DATE: 1/18/07 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
486	BERNARD RIDDLE	1/11/07	83524	1/12/07	50.14	37,097
1,302	MINERAL WELLS PSD	1/11/07	83536	1/12/07	260.77	37,098
275	BP	1/12/07	83574	1/12/07	395.07	37,099
1,854	SULLIVAN INC.	1/12/07	83577	1/12/07	166.51	37,100
486	WARREN D OR JANET L MYERS	1/12/07	83595	1/12/07	50.14	37,101
2,101	U S POSTAL SERVICE	1/17/07	83722	1/17/07	102.49	37,102
106	ALLEGHENY POWER	1/18/07	83793	1/18/07	40.74	37,103
369	CONNER CLEANING SERVICE	1/18/07	83796	1/18/07	157.20	37,104
1,500	OHIO VALLEY MUFFLER & BRAKE	1/18/07	83824	1/18/07	9.18	37,105
1,600	PARKERSBURG SENTINEL CO	1/18/07	83829	1/18/07	7.28	37,106
1,663	PITNEY BOWES, INC	1/18/07	83834	1/18/07	39.39	37,107
13,018	MAHONE TIRE SERVICE	1/18/07	83845	1/18/07	457.32	37,108
1,908	STATE ELECTRIC SUPPLY CO INC	1/18/07	83868	1/18/07	4.66	37,109
2,200	CARDMEMBER SERVICES	1/18/07	83871	1/18/07	208.00	37,111
	CONSOLIDATED BANK ACCOUNT				24,647.94	78 *

**MINERAL WELLS PUBLIC SERVICE DISTRICT
PAYROLL CHECKS
CONSOLIDATED REVENUE FUND CHECKING ACCOUNT
DECEMBER 31, 2006 – JANUARY 15, 2007**

CHECK NO.

1822	Todd R. Anderson	\$735.06
1823	Dennis R. Brown	525.83
1824	William H. Byers Jr.	862.97
1825	Linda K. Church	931.69
1826	Russell P. Hanna	1041.32
1827	Brian W. Metz	711.78
1828	Cathy J. Dyer	898.23
1829	Linda K. Watson	702.38
1830	Nellie B. Radcliff	604.66
1831	Todd R. Anderson	810.90
1832	Dennis R. Brown	656.85
1833	William H. Byers Jr.	1061.10
1834	Russell P. Hanna	1086.57
1835	Brian W. Metz	731.36
1836	Cathy J. Dyer	1167.38
1837	Linda K. Watson	771.06
1838	Nellie B. Radcliff	704.97
1839	Linda K. Church	4667.50

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
DECEMBER 22, 2006 – JANUARY 18, 2007**

1. Flyer from The Pipeline, Volume 29, Issue 4, Winter 2006.
2. Issue of Inside Brickstreet, Volume 1, Issue 4, Winter 2006.
3. Pamphlet for PSD Board Members Seminar, for February 8-10 at Charleston Civic Center, Charleston, WV.
4. Pamphlet from West Virginia Rural Water Association, West Virginia Legislature 2007 Information Booklet.
5. Newsletter from West Virginia Rural Water Association, Vol. 13, Issue 1.
6. Fax dated December 22, 2006, to Mineral Wells PSD, from Verizon to confirm receipt of telephone service to be installed at the Mineral Wells PSD Sewage Lift Stations located at 76 Nicholette Road.
7. Fax dated December 22, 2006, to Mr. George Blum, Cerrone Associates, Inc., from Linda K. Church enclosing to proceed with 30B Pass Thru Water Rate Increase for Claywood Park Water Treatment Plant Project.
8. Fax dated December 22, 2005, to Manning Frymier, P.E., Cerrone Associates, Inc., from Linda K. Church enclosing to proceed with advertisement for bids for Contract No. 5 of the Sycamore Run, Stephens Fork, Limestone Ridge Water Extension Project.
9. Copy of letter dated December 22, 2006, to Manning Frymier, P.E., Cerrone Associates, Inc., from Cathy J. Dyer, enclosing items that were signed for the Tygart Creek-Saulsbury Waterline Replacement.
10. ****Letter dated December 26, 2006, to Charles M. Stewart, from George E. Blum, Cerrone Associates, Inc., enclosing for review a copy of the Public Service Commission Rule 30-B rate regulations.
11. ****Copy of letter dated December 27, 2006, to Ms. Sandra Squire, Public Service Commission of West Virginia, from Charles M. Stewart, Mineral Wells PSD, requesting that the Commission Staff make such investigations and calculations as necessary to recommend amended tariffs for our customers.

Mineral Wells PSD
List of Correspondence
January 18, 2007
Page 2

12. Copy of letter dated December 21, 2006, to Mr. Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing two right of way easements to be recorded.
13. Copy of letter dated December 16, 2006, to Mr. Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting that was held Thursday, November 16, 2006.
14. Copy of letter dated December 22, 2006, to Mr. Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing Lien for Sewer Service to be recorded for Allen Estep.
15. Copy of statement to William Byers, from James C. Wright, Lab Manager, Water Environmental Testing, samples for Oil & Grease results for Walmart, and Pepsi Bottling Group.
16. A recorded copy dated December 26, 2006 of Notice of Statutory Lien for Sewer Service, for Allen Estep.
17. A carbon copy letter for Russ Hanna, dated December 27, 2006, to Ms. Virginia McDonald, USDA Rural Development, from Manning Frymier, PE, Cerrone Associates, enclosing for review plans and specifications for, Sycamore Run, Stephens Fork, Limestone Water Extensions Project, Tygart Creek – Saulsbury Line Replacement.
18. ****Final order dated December 26, 2006, to Mineral Wells PSD, from Cecelia Gail Jarrell, Administrative Law Judge, Public Service Commission, recommended decision for Betty L. Patrick, case # 06-0608-PWD-C.
19. Copy of Certificate of Insurance to Mineral Wells PSD, from Brickstreet Mutual Insurance Company, stating limits/coverage for Workers Compensation and Employers Liability, for 1/1/07 thru 7/1/07.
20. Letter dated December 27, 2006, to Mineral Wells PSD, from Arnold R. Keaton, P.E., Engineer, State of West Virginia Dept. of Health and Human Resources, receipting our check in the amount of \$300.00 for engineering review for Tygart Creek-Saulsbury Waterline.
21. Fax dated December 29, 2006, to Russ Hanna, from John Bosley Enterprises, Inc. asking for review and comment on items of interest for the Holiday Inn Express Grinder station prepared by Civil Tech Engineering.

Mineral Wells PSD
List of Correspondence
January 18, 2007
Page 3

22. Copy of letter dated December 29, 2006, to Alicia Legg, State of WV Consolidated Public Retirement Board, from Cathy Dyer, enclosing form Pers 17, for JAE June 04 for district employee Linda K. Church.
23. Copy of letter dated December 29, 2006, to Woodridge/Orix LLC, from Linda Watson, enclosing a billing reprint for account #1-01287-02.
24. ****Letter dated December 28, 2006; to Charles M. Stewart, from Sandra Squire, Public Service Commission, regarding Case No. 06-1979-PWD-30B.
25. ****Letter dated December 26, 2006, to Russ Hanna, from Manning H. Frymier, PE, Cerrone Associates, Inc., enclosing a list of answers to the questions that Bill Byers raised concerning the design of the Sycamore – Limestone Water System.
26. Fax dated January 2, 2007, to Ms. Christy Pitsenbarger, West Virginia Bureau of Public Health Office of Environmental Health Services, from Cathy Dyer, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of December 2006.
27. Invoice dated January 7, 2007, to 2M Properties, from Mineral Wells PSD, attaching invoice for a replacement of damaged meter yoke at Rt. 21.
28. Fax dated January 2, 2007, to Mark Husk, Bosley Construction, from Russ Hanna, enclosing the Grinder Pump Shop Drawing Review for the Holiday Inn Express.
29. Fax dated January 3, 2007, to Debbie Boone, from Nellie Radcliff, attaching a deferred payment agreement form for her signature.
30. Copy of letter dated January 3, 2007, to Parkersburg Utility Board, from Linda K. Watson, enclosing district check #37057, in the amount of \$20.00 for a re-connection for Samuel & Christina Lockhart.
31. Copy of letter dated January 3, 2007, to Debbie Britt, West Virginia Rural Water Association, from Cathy Dyer enclosing a completed Renewal Application for Voting Membership Dues for 2007 and district check for \$669.03.
32. Faxed copy dated January 3, 2007, of Mineral Wells Public Service District Beeper Schedule to Action Answering Service.

Mineral Wells PSD
List of Correspondence
January 18, 2007
Page 4

33. Fax dated January 3, 2007, to Cathy Dyer from D. Wayne Trimble, Trimble & Associates enclosing Arbitrage Rebate Calculations for Mineral Wells PSD, Series 1995, Series 1997 and Series 2003 Revenue Bonds.
34. Copy of letter dated January 3, 2007, to Christopher and Stephanie Bosley-Howell, from Cathy Dyer enclosing a copy of the executed agreement for your sewer main extension, as well as a copy of the right of way easement for the project.
35. Copy of letter dated January 3, 2007, to Dennis Reeder, from Cathy Dyer enclosing a copy of the right of way easement allowing Mineral Wells PSD to provide water to Wayne Boone.
36. Copy of letter dated January 4, 2007, to Mike C. Field, from Cathy Dyer in regards to a Returned NSF Check.
37. Fax dated January 5, 2007, to Eric Gumm, Rural Utilities Services, From Cathy Dyer, attaching a copy of the December 2006 bank statement for the Stephens Fork Water Extensions Construction Account at WesBanco.
38. Copy of letter dated January 5, 2007, to Steve Cooper, West Virginia Dept. of Environmental Protection and Natural Resources, from Linda Watson enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report, and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of December 2006. Also including October, November and December 2006 DMR for Pepsi Bottling Group, and Oil & Grease results for Walmart.
39. Copy of letter dated January 5, 2007, to WV Department of Environmental Protection Division of Water and Waste Management, from Linda Watson enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report, and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of December 2006. Also including October, November and December 2006 DMR for Pepsi Bottling Group, and Oil & Grease results for Walmart.
40. Copy of letter dated January 5, 2007, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda Watson enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report, and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of December 2006.

Mineral Wells PSD
List of Correspondence
January 18, 2007
Page 5

41. Copy of letter dated January 5, 2007, to Manning Frymier, P.E. Cerrone Associates, Inc., from Linda Watson enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of December 2006, and some data pertinent to the daily operation of the wastewater treatment plant. Also including October, November and December 2006 DMR for Pepsi Bottling Group, and Oil & Grease results for Walmart.
42. Copy of letter dated January 5, 2007, to Jon Ferguson, Haul Away Trash L.L.C., from Linda K. Watson, stating services will no longer be needed do to defective equipment which would cause a safety hazard while emptying the bin per Russ Hanna.
43. Copy of letter dated January 5, 2007, to Emmanuel Ogwude, from Cathy Dyer regarding Magistrate Court Fees in the amount of \$75.00.
44. Copy of letter dated January 5, 2007, to Wood County Magistrate from Cathy Dyer enclosing a completed Affidavit Default Judgment for civil suit between Mineral Wells PSD and Emmanuel Ogwude.
45. ****Copy of letter dated December 26, 2006, to Russ Hanna, from Manning H. Frymier, PE, Cerrone Associates, enclosing a revised plan set for the Tygart Creek – Saulsbury Waterline Replacement.
46. Letter dated December 29, 2006, to Mineral Wells PSD, from Verizon, for a billing address change for account # 1-00010-00.
47. Copy of letter dated January 3, 2007, to Kesner, Kesner & Bramble, PLLC, from Cathy Dyer, enclosing information requested for claim no. R-CWP-3117242-090203-A.
48. Copy of letter dated January 8, 2007, to Kesner, Kesner & Bramble, PLLC from Cathy Dyer, enclosing information requested for claim no. R-CWP-3117242-090203-A.
49. Letter dated December 27, 2006 to Russ Hanna, from Travis B. Cantley, PE, L.A. Gates Company, requesting for Verification of Utility Location for South Mineral Wells Interchange.

**Mineral Wells PSD
List of Correspondence
January 18, 2007
Page 6**

50. ****Letter dated January 5, 2007, to Charles M. Stewart, from Virginia M. McDonald, Rural Development Specialist, in regards to remaining project contingency funds from the Sycamore Run, Stephens Fork, Limestone Water Extension Project.
51. Letter dated January 8, 2007, to Cathy Dyer, from Debbie Britt, West Virginia Rural Water Association, stating a thank you for renewing our Voting Membership.
52. Letter dated January 2007, to Russ Hanna, from Public Service Commission of West Virginia, enclosing information on the threat of a pandemic influenza outbreak.
53. Copy of letter dated January 9, 2007, to Stoney Creek Log Structures, from Cathy Dyer, regarding Delinquent Account No. 9-04763-02 for Water and Sewer Service at Rt. 2 Box 186 (Southern Highway).
54. Copy of letter dated January 9, 2007, to West Virginia Bureau of Public Health, Office of Environmental Health Services, from Cathy Dyer, enclosing completed forms for certification and examination for wastewater operators for Mineral Wells PSD employees Dennis R. Brown and Todd R. Anderson.
55. Copy of letter dated January 9, 2007, to Mr. Jefferson Brady, PE, Executive Secretary West Virginia Infrastructure & Jobs Developmental Council, from Cathy Dyer, enclosing the Monthly Financial Report for the month of December 2006 for the Mineral Wells PSD Stephens Fork Water Construction Project.
56. Copy of letter dated January 9, 2007, to Mr. Daniel Yonkosky, Director, State of West Virginia Water Development Authority, from Cathy J. Dyer, enclosing the Monthly Financial Report for the month of December 2006 for the Mineral Wells PSD Stephens Fork Water Construction Project.
57. Copy of Invoice dated January 9, 2007, to Wal-Mart Stores, from Mineral Wells PSD, enclosing credit balance for November 16, 2006.
58. Copy of Invoice dated January 9, 2007, to Pepsi Cola, from Mineral Wells PSD, enclosing a balance due.

Mineral Wells PSD
List of Correspondence
January 18, 2007
Page 7

59. Copy of letter dated January 9, 2007, to West Virginia Bureau for Public Health Office of Environmental Health Services, from Cathy Dyer, enclosing a completed renewal application for Class 1 thru 4 Water Operators Mineral Wells PSD employee Russell P. Hanna.
60. Memorandum dated December 21, 2006, to Mineral Wells PSD, from West Virginia PEIA, regarding 2007 Monthly Billing Dates.
61. Copy of fax dated January 11, 2007, to Russ Hanna, from Kesner, Kesner & Bramble attaching the verification form for Civil Action No. 05-C-432.
62. Copy of fax dated January 12, 2007, to Wirt County Journal, from Cathy Dyer, attaching notice for the newspaper regarding the monthly Board meeting.
63. Copy of fax dated January 12, 2007, to Jackson Herald Newspaper, from Cathy Dyer, attaching notice for the newspaper regarding the monthly Board meeting.
64. Copy of fax dated January 12, 2007, to Parkersburg News/Sentinel, from Cathy Dyer, attaching notice for the newspaper regarding the monthly Board meeting.
65. Copy of fax dated January 12, 2007, to Ernest Hentshel II, from Russell Hanna, attaching verification form.
66. Copy of fax dated January 12, 2007, to Russ Hanna, from Kesner, Kesner & Bramble, enclosing the first set of interrogatories and first request for production of documents in Civil Action No. 05-C-432 (#3 Graham Lane).
67. Fax dated January 12, 2007, to Steve Hardman from Cathy Dyer, attaching a proposed letter to Sara Boardman, WV Municipal Bond Commission.
68. Copy of letter dated January 15, 2007, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing deed to be recorded for Dana and Tanya Bee.

Mineral Wells PSD
List of Correspondence
January 18, 2007
Page 8

69. ****Letter dated January 12, 2007, to Charles M. Stewart, from Randall M. Cole, Project Administrator, Cerrone Associates, enclosing for review and approval five (5) copies of Requisition No. 20 for the District's water project.
70. Copy of letter dated January 15, 2007, to Stoney Creek Log Structures, from Cathy Dyer, regarding Delinquent Account No. 9-04763-02 for Water and Sewer Service at Rt. 2 Box 186 (Southern Highway), Mineral Wells, WV 26150.
71. Copy of letter dated January 16, 2007, to West Virginia Bureau for Public Health Office of Environmental Health Services, from Cathy Dyer, enclosing completed ES-51 forms for certification and examination for wastewater operators Dennis R. Brown and Todd R. Anderson.
72. Letter dated January 12, 2007, to Mineral Wells PSD, from Hajoca Corporation, requesting a new tax exemption form.
73. Copy of fax dated January 16, 2007, to Hajoca Corporation, from Cathy Dyer, enclosing a West Virginia Tax Exemption Certificate for Mineral Wells PSD.
74. ****Letter dated January 16, 2007, to Charles M. Stewart, from Virginia McDonald, United States Department of Agriculture Rural Development, in regards to the Tygart Creek-Saulsbury Waterline Replacement Project.
75. Memo dated January 16, 2007, to Mineral Wells PSD, from West Virginia Department of Environmental Protection, in regards to Additions to FY2007 Priority List.
76. Copy of letter dated January 18, 2007, to Charles M. Stewart, from Russell P. Hanna, submitting his letter of resignation effective March 15, 2007.
77. Mailed copy on January 16, 2007, of 2005 Drinking Water Quality Report sent to PWP at PO Box 517, Mineral Wells, WV 26150.
78. E-mail dated January 16, 2007, to Cathy Dyer, from Suddenlink Business Services, regarding internet options.
79. Copy of letter dated January 18, 2007, to Mineral Wells PSD, from IVS Hydro, Inc., stating they need a Tax Exemption Certificate Form.

Mineral Wells PSD
List of Correspondence
January 18, 2007
Page 9

80. Copy of letter dated January 17, 2007, to Russell P. Hanna, from Packaged Systems, in reference of the Holiday Inn Express Pump Station.
81. ****Letter dated January 17, 2007, to Charles M. Stewart, from Virginia McDonald, United States Department of Agriculture Rural Development, in regards to the Stephens Fork Water Extensions Construction Account.
82. Memo dated January 16, 2007, to Mineral Wells PSD, from State of West Virginia Consolidated Public Retirement Board, in reference of the West Virginia Consolidated Public Retirement Board Laws and Rules – 2006.
83. ****Fax dated January 18, 2007, to Cathy Dyer, from Manning Frymier, Cerrone Associates, Inc., in reference to the “Advertisement for Bids” for the Tygart Creek-Saulsbury Waterline Replacement Project.