

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, MARCH 15, 2007, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. Roy L. Radabaugh, Treasurer; James R. Lett, Secretary; Todd Anderson, Operations-in-training; Cathy Dyer, Office Manager and Nellie Radcliff, Office Clerk were present.

There was no one from the public present.

Mr. Lett made a motion to approve the Minutes of the February 15, 2007, Regular Board Meeting as presented. Mr. Radabaugh seconded the motion. The motion carried unanimously. Mr. Lett signed the Minutes of the February 15, 2007, Regular Board Meeting.

Mrs. Dyer presented the Board with the Notice of Award for the contractor of the Tygart Creek-Saulsbury Waterline Replacement Project. Mr. Radabaugh made a motion to approve the Notice of Award as presented. Mr. Lett seconded the motion. The motion carried unanimously. Mr. Stewart signed the Notice of Award.

Mrs. Dyer presented the Board with the Agreement of Engineering Services for the Miscellaneous Water Improvements Project. Mr. Radabaugh made a motion to accept the Agreement for Engineering Services for the Miscellaneous Water Improvements Project as presented. Mr. Lett seconded the motion. The motion carried unanimously. Mr. Stewart signed the Agreement of Engineering Services for the Miscellaneous Water Improvements Project.

Mrs. Dyer presented the Board with the Application for Funding from Rural Utilities Service for the Miscellaneous Water Improvement Project in the amount of \$660,000.00. Mr. Radabaugh made a motion to accept the Application for Funding from Rural Utilities Service as presented. Mr. Lett seconded the motion. The motion carried unanimously. Mr. Stewart signed the Application for Funding.

Mr. Radabaugh made a motion to approve the Financial Statement dated February 28, 2007, for All Finances (copy attached) as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated February 28, 2007, for Water Revenue Checking Account (copy attached) as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve checks 37207 thru 37289 written on the Consolidated-Water and Sewer Revenue Checking Account (copy attached) between February 15, 2007 thru March 15, 2007. Mr. Lett seconded the motion. The motion passed unanimously.

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Mr. Radabaugh made a motion to approve the Financial Statement dated February 28, 2007, for Sewer Revenue Checking Account (copy attached) as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve check 37207 thru 37289 written on the Consolidated-Water and Sewer Revenue Checking Account from February 15, 2007 thru March 15, 2007 (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve Payroll checks 1856 thru 1872 (copy attached) written on the Consolidated Payroll Account from February 15, 2007 thru March 15, 2007. Mr. Lett seconded the motion. The motion passed unanimously.

The following letters were discussed.

Letter 23 - Letter from Kesner, Kesner & Bramble (Earnest Hentchel) to Russell Hanna in reference to #3 Graham Lane. Depositions to be taken on April 2, 2007, from Russell Hanna, Bill Byers and Todd Anderson by the attorney for Steve Cutlip. He would like to meet with them on Thursday or Friday prior to April 2, 2007. Depositions will also be taken from Shayne Brabham and Mark Murphy.

Letter 46 - Check in the amount of \$93,225.79, from the Municipal Bond Commission for excess funds in the sewer revenue accounts. Deposited the check in the Sewer Replacement account 4.35% interest rate of account being over \$100,000.00.

Mrs. Dyer presented the Board with a resignation letter from Russell Hanna, Operations Manager, to be effective March 2, 2007. This letter is to replace the original letter of resignation that Mr. Hanna presented to the Board at the January 18, 2007, Board Meeting to be effective March 15, 2007. Mr. Radabaugh made a motion to accept the new letter of resignation to be effective March 2, 2007. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to promote Todd Anderson, Operation Manager-in Training to Operation Manager, effective March 5, 2007. Mr. Anderson's pay will reflect the new rate of Operation Manager effective March 5, 2007. Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Dyer presented the Board with the new Fiscal Year 2008 Water and Sewer Budgets for approval. Mr. Radabaugh made a motion to approve the Water Budget as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Sewer Budget as presented. Mr. Lett seconded

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the motion. The motion passed unanimously.

Mrs. Dyer reported that Sara Boardman reported to the District that there is \$1,370.00 in a Water Reserve Account that the District can withdraw by sending a letter requesting it. Mr. Radabaugh made a motion authorizing Mrs. Dyer to request the funds. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Anderson reported on the following items.

The manhole at Hampton Inn has been repaired.

The Victory Assembly of God access road easement has been signed by the Church and one signed by Tom Lambiotte. The District has received two quotes for the road. Cutlip Warner presented one for \$5,078.00 and Rusty Hall for \$4,860.00. The Mr. Radagaugh made a motion authorizing Mr. Anderson to contact Mr. Hall and let him know that the contract was awarded to him to do the access road. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Anderson informed the Board that the easements have been signed for the Somerville grinder job. The District is still waiting for a few parts to come in.

The District is still waiting on the Department of Highways to issue the permit for the line up-grade for the Tygart Creek Extension.

The District had a grinder for Mr. Sturm on Drain Road fail and sewage backed up in the customers basement. The District agreed to replace the carpet in one room and clean the other. Home owner agreed to plug the floor drains and sign an agreement that we will not be responsible for anymore problems.

The District sold 99 old out-dated water meters for \$297.00.

The new hydrant has been ordered for Tygart Creek. Someone ran over the water hydrant and damaged it. It was more economic to replace the hydrant than to repair it.

The Board discussed the trees that had been cut down at the Wolfe Run Road Tank site. They decided to put this item on hold until a later date.

This concluded Mr. Anderson's report.

Mr. Radabaugh requested that the Board go into an executive session to discuss personnel matters at 6:00 p.m.

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After the executive session, Mr. Stewart reconvened the regular meeting at 6:30 p.m. and announced that no business was conducted during the executive session.

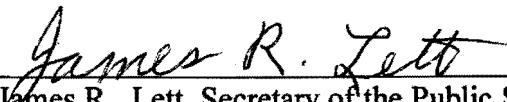
Mr. Radabaugh made a motion to notify job applicants to come in for a job interview. Mr. Lett seconded the motion. The motion passed unanimously.

Since there were no further comments from anyone present, Mr. Stewart asked for a motion to adjourn the meeting. Mr. Lett made the motion that the meeting be adjourned. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart adjourned the meeting at 6:45 p.m.

CERTIFICATION

I, James R. Lett, Secretary, of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the Meeting held at the time and place aforesaid.

IN WITNESS WHEREOF, I have hereunto set my hand on this the 19<sup>th</sup> day of April, 2007.

  
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James R. Lett, Secretary of the Public Service Board of the  
Mineral Wells Public Service District, Mineral Wells, West  
Virginia