

MINUTES OF A SPECIAL BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD WEDNESDAY, MAY 2, 2007, AT 1:00 P.M. IN THE DISTRICTS CONFERENCE ROOM LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order. He asked everyone present to sign the attendance roster. Roy L. Radabaugh, Treasurer; James R. Lett, Secretary; Virginia McDonald, USDA; George Blum, Cerrone Associates, Inc.; Alan Harris, USDA; Janette L. Jones, Dominion Hope; Jack Duke, Verizon; Mike Enyart, Mike Enyart & Sons; Manning Frymier, Cerrone Associates, Inc.; Eric Taylor, Mike Enyart & Sons; Cathy Dyer, Office Manager; Nellie Radcliff, Office Clerk; Keith Lynch, WV Division of Highways; James Ruckman, Cerrone Associates, Inc.; Steven Hardman, Bowles Rice; and William Byers were present.

The purpose of the Special Meeting was to approve the connection and decommission of the 4" line in the Controlled Access Right of Way on Route 21. Mr. Radabaugh made a motion to approve the connection and decommissioning of the 4" waterline on Route 21. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion authorizing Mr. Stewart to sign Addendum No. 6. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion approving Addendum No. 6 as presented. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed Addendum No. 6.

Mr. Radabaugh made a motion requesting a recess. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart recessed at 2:15.

Mr. Stewart called the meeting to order again at 2:45 p.m. At this time Mr. Frymier presented the Board with Tygart Creek-Saulsbury Waterline Replacement Preconstruction Conference (copy attached). Mr. Frymier and Mr. Ruckman explained to and updated the representatives of all the utilities what the contractor would be doing. They explained about the On Site Supervision, State Road Inspection, Progress Payment, Retainage, Time of Completion, Communication between Contractor's Superintendent - Foreman-Project Representative-Inspector, Chain of communication-Project Engineer to Project Representative to Contractor, Communicate changes in work schedule-Contractor to Project Representative/Compaction Required at All Locations, Existing Utilities-Public-Miss Utility Location-Private and Public Utility Repair-Water Systems Spec Section 02665-Part 2-Paragraph 2.03(Section addressed utility repair method-public and private). Repair Responsibility-Water Systems Spec Section 02665-Part 3 - Paragraph 3.03(Section addresses utilities damaged by construction). Locator Tape-Plastic tape and wire. Review installation procedure as per details. Work Area-Confine work to available right of way-Private right of ways obtained have a 15' wide permanent width together with a 30' wide temporary construction width. Discussion of additional line upgrades/Change Order No. 1.

Mrs. McDonald presented the Board with Requisition No. 1 in the amount of \$2,581.25. Mr.

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Radabaugh made a motion to approve Requisition No. 1 as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. McDonald & Alan Harris discussed the funding for the Miscellaneous Water Improvements Project. After the discussion they excused themselves from the rest of the meeting.

George Blum discussed with the Board the 19A Emergency Rate increase. Mr. Radabaugh made a motion authorizing Cerrone Associates, Inc., to proceed with the 19A Emergency Rate increase. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Frymier and Mr. Ruckman excused themselves from the rest of the meeting.

Mr. Radabaugh made a motion to recess at 3:30 p.m. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart recessed the meeting.

Mr. Stewart reconvened the meeting at 4:00 p.m.

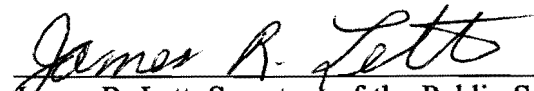
When the meeting was reconvened a brief discussion of the General Liability Insurance policy. Mr. Radabaugh made a motion to table the item until the next regular meeting on May 17, 2007. Mr. Lett seconded the motion. The motion passed unanimously.

All business having been discussed, Mr. Lett made a motion that the meeting be adjourned. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart adjourned the meeting at 4:10 p.m..

CERTIFICATION

I, James R. Lett, Secretary, of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the Meeting held at the time and place aforesaid.

IN WITNESS WHEREOF, I have hereunto set my hand on this the 17th day of May, 2007.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia