MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, MAY 17, 2007 AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Charles Stewart, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. Roy L. Radabaugh, Treasurer; James R. Lett, Secretary; Cathy Dyer, Office Manager; Todd Anderson, Operations Manager; William Byers, Operations Technician; Darin Crites, Operations Technician; Nellie Radcliff, Office Clerk; Linda Watson, Office Clerk; Kay Hill, Secretary of Butcher Bend Lagoon Maintenance Homeowners Association; Ronald Dolly, Vice President of the Butcher Bend Lagoon Maintenance Homeowners Association and Frank Hughes, Resident of Slate Creek Road were present.

The first order of business was to see if anyone from the public was present with questions concerning the Miscellaneous Water Improvement Project. No one was present. Mr. Frank Hughes was present to inquire if the District had any plans of expanding the waterline up Slate Creek Road to his residence on west of the existing line. The Board informed him that the numbers for expansion was not there and that the District would not be extending in the area that he lives in. He excused himself from the rest of the meeting.

Kay Hill and Ronald Dolly were present to request the District to start billing 18 residents commonly called the Anderson Subdivision, now called the Butcher Bend Lagoon Maintenance Association Utility Co. The Public Service Commission notified them as of April 30, 2007 that they in fact now are a Utility Company. They had a discussion with the Board in reference to the District billing, collecting, termination for non-payment of the fees to maintain the lagoon at their subdivision. The Board suggested that they have their lawyer draw up an agreement between their Association and the District. In the agreement the District will charge one dollar (\$1.00) per customer in addition to the fee set by the Public Service Commission and a \$20.00 re-connect fee for anyone that is turned off for non-payment. The District agrees that it will issue a check to the Association for the fees that it collects. Mr. Radabaugh made a motion that the Butcher Bend Lagoon Maintenance Homeowners Association have their lawyer draw up an agreement stating all the terms and conditions between the District and the Association. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve a letter of engagement form Suttle & Stainaker for the Miscellaneous Water Improvements Project. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed the letter.

Mr. Radabaugh made a motion to approve a letter requesting George Blum, Cerrone Associates, Inc., to apply for a Rule 19A Water Rate increase. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart signed the letter.

Mr. Radabaugh made a motion for the District to change insurance carriers. See comparison sheet attached. The new carrier will be Rural Special Districts Insurance Services/Bill Bailey Insurance Agency. Mr. Lett seconded the motion. The motion passed unanimously.

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Mr. Lett made a motion to approve the Minutes of the April 19, 2007, Regular Board Meeting as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

Mr. Lett made a motion to approve the Minutes of the Special Board Meeting of May 2, 2007 as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

Mr. Radabaugh made a motion to approve the Financial Statement dated April 30, 2007, for All Finances (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated April 30, 2007, for Water Revenue Fund Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve the Financial Statement dated April 30, 2007, for Sewer Revenue Fund Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion to approve Payroll Checks numbers 37379 thru 37485 written on the Consolidated-Water and Sewer Revenue Fund Checking Account between April 20, 2007 thru May 17, 2007 (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

The following letters were discussed.

Letter 13- Letter dated April 19, 2007 with a draft of a deed for the site of the lift station on the property of the District for the Holiday Inn Express. Letter requested it be sent to our Attorney, copy was sent to Steve Hardman. Mr. Hardman found some areas he did not agree with and requested changes. Mr. Hardman inquired on May 2, 2007 if we had received a new draft and we have not.

Letter 21 - Letter dated April 24, 2007, from George Blum/Cerrone Associates, Inc. He talked to Cam Siegrist, BRMG & L about the Arbitrage Rebate Calculations. The Arbitrage is to determine that the interest earned on funds relating to the Bonds does not exceed the interest expenses on the bonds, if the interest earnings exceed the expenses, the excess must be remitted to the government and this calculation must be done annually. Cerrone Associates, Inc., cannot do the calculations for the District because they are involved in the setting up of the Bond Issue. So they recommend that the District keep Trimble and Associates. The District received a check in the amount of \$1,125.00.

Letter 42 - Letter dated April 26, 2007, from George Blum/ Cerrone Associates, Inc., was a letter of engagement for the Rule 19-A rate increase.

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Letter 59 - Letter dated May 2, 2007, from Virginia McDonald/RUS with a follow up form the meeting of May 2, 2007. The District had three (3) items that it needed to take care of. Item # 1 was the retaining of the Districts legal services of Steve Hardman - Item #2 - Acquiring accounting services with the Districts auditors- Suttle & Stalnaker and Item # 3 - was the completion of the Districts annual report for 2007.

Letter 62, 63 - Letter dated May 2, 2007, from Keith Lynch, WVDOH road permits for the Tygart Creek Saulsbury Waterline Replacement Project.

Letter 70 - Letter dated April 30, 2007, from George Blum/Cerrone Associates, Inc., attaching letter of request and forms for the Rule 19A rate increase.

Letter 74 - Letter dated April 23, 2007, from Virginia McDonald. RUS informing the District that they have approved Cerrone Associates, Inc., as the engineer for the Miscellaneous Water Improvements Project attaching agreement.

Letter 75 - Letter dated April 26, 2007, from Alan Harris, RUS, copy to the District from George Blum/Cerrone Associates, Inc., approving request for additional funding for the changes due to obtaining permit from the WVDOH. Mr. Harris noted that the revised project incorporates all remaining project money.

Letter 95 - Letter dated May 8, 2007, to Virginia McDonald/RUS copy to the District from George Blum/Cerrone Associates, Inc., enclosing a draft for review on the Rule 42 rate increase for the Miscellaneous Water Improvements Project.

Letter 110 - Letter dated May 10, 2007, to Virginia McDonald, RUS copy to the District from George Blum/Cerrone Associates, Inc., attaching copy of letter from MOVRC stating the Mineral Wells PSD appears to be consistent with local and regional plans and objectives.

Letter 114 - Copy of letter dated May 5, 2007, to Robert Tebay/Wood County Commission from Mindy S. Ramsey/Dept of Health and Human Resources informing the District of a notification of available funds thru 2008 Local Wellhead Protection Grant Community Water Systems.

Letter 139 - Letter dated May 15, 2007, from Cerrone Associates, Inc., enclosing the District's copy of the executed agreement with Mike Enyart & Sons, Inc., for the Tygart Creek Saulsbury Waterline Replacement Project

Letter 141- Letter dated May 14, 2007, copy to the District from Cerrone Associates, Inc., the Environmental report for the Miscellaneous Water Improvement Project.

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Letter 153 - Letter dated May 10, 2007, from Suttle & Stalnaker attaching letter of engagement for the Miscellaneous Water Improvement Project.

Mrs. Dyer presented the Board with a copy of a letter signed by Mr. Radabaugh requesting funds from the reserve account.

This concluded Mrs. Dyer's report.

Mr. Anderson reported on the following items.

He has been working on locating someone to help take the sewage that is in the Geo bags at the sewer plant. Mr. Radabaugh made a motion authorizing Mr. Anderson to explore and get quotes from companies to remove the sludge that is still at the sewer plant. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Radabaugh made a motion authorizing the District to advertise for bids, if the quotes for the sludge removal come in over \$15,000.00. Mr. Lett seconded the motion. The motion passed unanimously.

The extension at Leigh Mason Trailer Park is completed.

The District ordered and has received the 3" water meter for the Holiday Inn Express.

The Saulsbury / I-77 - Project is going well.

Brian Freeland job is waiting on the DOH road permit.

Somerville Fabricators job is done and waiting on customer to get his work caught up so that the District can install the motor in the grinder.

The District purchased a new roto tiller from Slate Creek Equipment.

Parts for the Water Dispenser has been ordered. Bill ordered a new blower motor for the Sewer Plant.

The sewer blockage on Locust Drive was a main. The District had to repair this problem. There was another sewer problem at Taco Bell that the District repaired.

The Maintenance Dept. would like to purchase light stands and a small generator to have to work on grinders when the Department is called out in the middle of the night to work on grinders. Mr.

Radabaugh made a motion authorizing Mr. Anderson to purchase tripods and a generator. Mr. Lett seconded the motion. The motion passed unanimously.

The Board discussed the Donald Godfrey development and agreed that Cerrone Associates, Inc., the District's engineer should scope it out to see what the District will need to do in order to serve the development. Mr. Anderson is to contact Mr. Frymier concerning this issue.

This concluded Mr. Anderson's report.

Mr. Radabaugh requested that the Board go into an executive session. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Stewart recessed the regular meeting at 7:00 p.m. Mr. Stewart reconvened the regular meeting at 7:45 p.m. and announced that no business was conducted during the executive session.

Since there was no more business to discuss, Mr. Stewart asked for a motion to adjourn the meeting. Mr. Lett made the motion that the meeting be adjourned. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart adjourned the meeting at 7:45 p.m.

CERTIFICATION

I, James R. Lett, Secretary, of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the Meeting held at the time and place aforesaid.

IN WITNESS WHEREOF, I have hereunto set my hand on this the 21st day of June, 2007.

James R. Lett, Secretary, of the Public Service Board of the

James R. Lett, Secretary, of the Public Service Board of the Mineral Wells Public Service District, Mineral Wells, West Virginia

MINERAL WELLS PUBLIC SERVICE DISTRICT FINANCIAL STATEMENT May 31, 2007

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Checking Accounts

Water Revenue Fund Checking Account WesBanco Bank - 1131.2	\$ 24,326.25
Sewer Revenue Fund Checking Account	φ 24,320.20
WesBanco Bank - 2120.2	55,616.92
Stephens Fork Water Extension Construction Checking	
WesBanco Bank - 1131.8	<u>\$ 35.08</u>
Total in Checking Accounts:	\$ 79,978.25
Water Accounts	
Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,065.66
Revenue Reserve Account	00 044 07
WesBanco Bank - 1125.21	22,341.67
Revenue Reserve Account - Sams Creek/Chesterville	00 700 00
WesBanco Bank - 1125.22	23,789.93
Revenue Reserve Account - Rockport WesBanco Bank - 1125.32	11,448.09
Depreciation Reserve Account - Rockport	11,440.03
WesBanco Bank - 1125.23	11,447.85
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	14,330.94
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	34,413.17
Depreciation Reserve Account - Sycamore 2004A	714.97
WesBanco Bank - 1125.27	/ 14.9/
Sycamore Run-Limestone Tap Fees WesBanco Bank - 1131.7	-
Security Deposit Account	_
WesBanco Bank - 1134.0	33,781.62
Sycamore Renewal/Replacement	00,101.02
WesBanco - Bank 1125.34	35,717.99
Total In Water Accounts:	\$201,051.89
Sewer Accounts	
Repair and Replacement Account	
WesBanco Bank - 2123.4	\$ 114,364.90
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2121.5	33,886.25
Security Deposit Account WesBanco Bank - 2121.3	75 559 0F
VVESDAHCU DAHK - 2121.3	25,558.95
Total in Sewer Accounts:	\$173,810.10
Total All Finances - April 30, 2007	\$454,840.24

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MINERAL WELLS PUBLIC SERVICE DISTRICT FINANCIAL STATEMENT WATER REVENUE FUND CHECKING ACCOUNT May 31, 2007

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	TER REVENUE FUND CHECKING ACCOUNT IK, APRIL 30, 2007		\$7,846.94
	Water Sales	\$72,686.94	
	Water Buffalo Sales	732.00	
	Reconnection Fees	200.00	
	Tap fees	1,500.00	
	Security Deposit Refunds	1,047.58	
	Transfer of Reserve funds	18,810.00	
	Holiday Inn Express (meter)	2,475.00	
	Leigh Mason Trailer (D. Bee)	384.00	
	Mike Enyart & Sons - mobilization	1,876.00	
	Correction to MW Vet Clinic	(53.47)	
		(31.25)	
	Correct R. Young extension	(31.23)	
Total Receipts:		\$99,626.80	
Total Cash Availat	ble:		\$107,473.74
Expenditures:			
•	Action Answering Service	53.73	
	ADT Security Services	64.05	
	Allegheny Power	349.51	
	Aflac	16.28	
	At & T	10.11	
	Auto Zone	19.79	
	BP Credit Card Company	686.00	
	Bill Bailey Insurance Agency	130.00	
	Bowles Rice McDavid Graff & Love	63.00	
	Cardholder Services	17.99	
	Cingular Wireless	99.66	
	Cintas	175.71	
	Claywood Park PSD	16,235.64	
	Commissioner's Salaries	450.00	
	Conner Cleaning	130.80	
	Cutlip-Warner Development Co	3,138.00	
	Dominion Hope	196.39	
	Ferguson Waterworks	139.20	
	Hardman Supply Company	77.43	
	HD Supply Waterworks, Ltd	4,922.00	
	Karl's Auto Repair Ltd.	110.65	
	Lowe's	82.63	
	Mineral Wells PSD	114.12	
	Miss Utility of WV Inc.	36.90	
	Monarch Coin & Security	47.00	
	Municipal Bond Commission	9,104.47	
	Parkersburg Lock Service	4.50	
	Parkersburg Office Supply	130.13	
	Parkersburg Sentinel Co.	129.40	

Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Salaries	9,161.32
Taylor's Disposal Inc.	26.99
Telepage Communications Systems	10.74
Tractor Supply Credit Plan	29.99
C. I. Thornburg	2,106.50
US Postal Service	205.70
Verizon	151.21
Water Environmental Testing	116.00
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	1,004.00
WesBanco Bank-Parkersburg - Stephens Fk	176.00
WesBanco Bank-Parkersburg - Wtr Res Sams	314.00
WesBanco Bank-Parkersburg - 79 Res	217.00
WesBanco Bank-Parkersburg- Payroll taxes	3,786.00
WesBanco Bank-Parkersburg-Sycamore R/R	805.27
Wesbanco - deposit tickets	11.28
W C Weil Company	193.58
Westco Internet Service	13.50
WV Public Employees Insurance Agency	2,502.29
WV Public Employees Retirement System	2,130.87
WV State Tax Department	600.94
David R. Hall	23.29
Shanisty S.Myers	38.92
William T. Rubert	18.46
Shane G. Dotson	36.82
Joni Wigal	16.93
Charles M. Karla Spear	17.78
James & Misty McIntyre	50.00
Shawn A. Dearnell	19.01
Robert L & Amber Bagley	50.17
Kristy D Cramlet	50.16
Amanda D & Brian Richards	50.17
Diania K Roberts	8.51

\$83,147.49 **Total Expenditures:** Balance in Water Revenue Fund Checking Account, WesBanco Bank, April 30, 2007

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\$24,326.25

MINERAL WELLS PUBLIC SERVICE DISTRICT FINANCIAL STATEMENT SEWER REVENUE FUND CHECKING ACCOUNT May 31, 2007

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	VER REVENUE FUND CHECKING ACCOUNT K, APRIL 30, 2007		\$48,243.63
	Sewer Sales	\$58,285.60	
	Security Deposit Refunds	1,111.32	
		300.00	
	Tap fees	20.00	
	Reconnect Fee	151.25	
	R. Young sewer extension		
	Mineral Wells Vet Clinic correction	(165.55)	
Total Receipts:		\$59,702.62	
Total Cash Availat	ble:		\$107,946.25
Expenditures:			
	Action Answering Service	35.82	
	ADT Security Services	42.70	
	Aflac	23.12	
	Allegheny Power	4,372.44	
	American Clean Air, Inc.	391.14	
	At & T	6.74	
	Auto Zone	13.20	
	BP Credit Card Company	457.34	
	Bill Bailey Insurance Agency	20.00	
	Bowles Rice McDavid Graff & Love	42.00	
	C. I. Thornburg	1,254.02	
	Cardholder Services	587.00	
	Cingular Wireless	66.44	
	Cintas	117.14	
	Commissioner's Salaries	150.00	
	Conner Cleaning	157.20	
	Cutlip-Warner Development Co.	1,350.00	
	Danny's Lawn Service	300.00	
	Dominion Hope	130.92	
	Ferguson Waterworks	100.80	
	HD Supply Waterworks, Ltd	32.25	
	Hardman Supply Company	91.89	
	Karl's Auto Repair Ltd	73.76	
	•	198.03	
	Lowe's	90.00	
	Mid-Ohio Valley Medical Group Mineral Wells PSD	85.75	
		24.60	
	Miss Utility of WV Inc.		
	Municipal Bond Commission	18,310.28	
	Myers Septic Tank Cleaning	200.00	
	Parkersburg Lock Service	3.00	
	Parkersburg Office Supply	86.75	
	Parkersburg Utility Board	60.00	
	Ron's Porta Johns, Inc.	150.00	
	Salaries	7,100.63	
	Servi-Sel, Inc.	5,842.89	

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Sullivan Inc.	163.00
Taylor's Disposal Inc	18.00
Telepage Communications Systems	7.16
Tractor Supply Credit Plan	19.99
US Postal Service	137.14
Verizon	623.99
Water Environmental Testing	185.00
WesBanco Bank-Parkersburg-Sewer R/R	989.82
WesBanco Bank-Parkersburg-Payroll Taxes	2,901.48
WesBanco - deposit tickets	7.52
Westco Internet Service	9.00
WV Dep	400.00
WV Public Employees Insurance Agency	2,165.73
WV Public Employees Retirement System	1,655.45
WV State Tax Department	450.06
David R. Hall	31.21
Shanisty S. Myers	40.38
William T. Rubert	21.08
Shane G. Dotson	43.10
Joni Wigal	25.37
Ervin Hukill	71.77
Heather Hildebrand	60.06
James & Misty McIntyre	50.00
Benjamin E. Ward	1.95
Steven E. Mercer	5.12
Shawn A. Dearnell	10.72
Robert L. & Amber Bagley	50.17
Kristy D. Cramlet	50.16
Amanda D. & Brian Richards	50.17
Lindsay M. Wilson	9.59
Rick & Brenda A. McCrory	15.90
Mandy K. Hill	32.41
Poole E. & R LLC	33.83
Mark K. Fury	21.97
Mineral Wells Vet Clinic	3.18

Total Expenditures:

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\$52,329.33

Balance in Sewer Revenue Fund Checking Account, WesBanco Bank, April 30, 2007 \$55,616.92

(21/07	Mineral Wells PSD					6/21/07 02:12:55PM P		
	VENDÓR	СНЕС	KS R	LEPORT				
	** BANK: 3 101 000 00	, FUND:		WATER FUND	**			
	** BEGINNING DATE:	5/18/07 -	- ENDING	DATE: 6/	21/07 **			
	** VENDOR RANGE: ALL V	ENDORS	**	** CHECK R	ANGE: ALL CHECKS	**		
NK ACCOUNT								
	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#		
101 000 00 CONSOL	IDATED BANK ACCOUNT							
					50.40	27 406		
2,101	U S POSTAL SERVICE	5/23/07	93584	5/23/07	59.40	37,486		
2,313	WESBANCO BANK-PARKERSBURG	5/30/07	94270	5/31/07	2,128.97	10		
145	ADT SECURITY SERVICES	5/30/07	94368	5/31/07	64.05	37,488		
153	ACTION ANSWERING SERVICE PLUS	5/30/07	94369	5/31/07		37,489		
314	CINGULAR WIRELESS	5/30/07	94370	5/31/07		37,490		
360	CUTLIP-WARNER DEVELOPMENT CO	5/30/07	94371	5/31/07	2,283.00	37,491		
486	DIANIA K ROBERTS	5/30/07	94378	5/31/07	8.51	37.496		
832	HARDMAN SUPPLY COMPANY	5/30/07	94381	5/31/07	77.43	37,499		
1,123	KARL'S AUTO REPAIR LTD.	5/30/07	94390	5/31/07	110.65	37,500		
1,148	AFLAC	5/30/07	94391	5/31/07	16.28	37,501		
1,204	JAMES R. LETT	5/30/07	94392	5/31/07	150.00	37,502		
1,302	MINERAL WELLS PSD	5/30/07	94393	5/31/07	52.12	37,503		
1,311	FERGUSON WATERWORKS	5/30/07	94394	5/31/07	139.20	37,504		
1,512	HD SUPPLY WATERWORKS, LTD	5/30/07	94395	5/31/07	3,747.00	37,505		
1,604	PARKERSBURG OFFICE SUPPLY	5/30/07	94399	5/31/07	130.13	37.506		
1,805	RURAL DEVELOPMENT ADMN.	5/30/07	94407	5/31/07	2,112.00	37,508		
1,806	ROY L RADABAUGH	5/30/07	94408	5/31/07	150.00	37,509		
1,843	CINTAS LOC #531	5/30/07	94409	5/31/07	175.71	37,510		
1,912	CHARLES M. STEWART	5/30/07	94416	5/31/07	150.00	37,512		
2,103	USDA-RURAL DEVELOPMENT	5/30/07	94419	5/31/07	3,140.00	37,514		
2,107	USDA-RURAL DEVELOPMENT	5/30/07	94420	5/31/07	10,040.00	37,515		
2,113	USDA-RURAL UTILITIES SERVICE	5/30/07	94421	5/31/07	3,518.00	37,516		
2,205	VERIZON	5/30/07	94422	5/31/07	151.21	37,517		
2,338	WESBANCO-WATER RES-SAMS-CV	5/30/07	94424	5/31/07	314.00	37,518		
23,024	MONARCH COIN & SECURITY	5/30/07	94427	5/31/07	47.00	37,521		
2,314	WV DEPT OF TAX & REVENUE	5/31/07	94445	5/31/07	600.94	37,522		
2,315	WV PUBLIC EMPLOYEES RETIREMENT	5/31/07	94446	5/31/07	2,130.87	37,523		
2,005	C I THORNBURG	5/31/07	94457	5/31/07	1,023.35	37,524		
2,339	WESTCO INTERNET	5/31/07	94548	5/31/07	13.50	37,527		
2,313	WESBANCO BANK-PARKERSBURG	6/14/07	95532	6/15/07	1,853.21	9		
124	AT&T - STATE CALLING SERVICE	6/14/07	95537	6/15/07	9.86	37,529		
133	AUTO ZONE	6/14/07	95538	6/15/07	63.68	37,530		
205	BOWLES RICE MC DAVID GRAFF &	6/14/07			78.96	37,531		
275	BP	6/14/07	95544	6/15/07	794.71	37,532		
309	CLAYWOOD PARK FSD	6/14/07	95545	6/15/07	16,475.70	37,533		
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6/21/07 02:12:55PM PAGE 1

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21/07			Mineral Wel	10 -30		•1	1/0/ 02:12:55PM	PA
		VENDO	R CHEC	KS F	REPOR	r		
		** BANK: 3 101 000 0	0, FUND:		WATER FUN) **		
		** BEGINNING DATE	: 5/18/07 -	ENDING	DATE: 6	/21/07 **		
		** VENDOR RANGE: ALL	VENDORS	**	** CHECK I	RANGE: ALL CHECKS	**	
NK ACCOUNT					aw 50	CUTOR AMOUNT	CURCY#	
	VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
101 000 00	CONSOLI	DATED BANK ACCOUNT						
	360	CUTLIP-WARNER DEVELOPMENT CO	6/14/07	95546	6/15/07	2,294.00	37,534	
	438	DOMINION HOPE	6/14/07	95548	6/15/07	17.47	37.535	
							30 543	
		SHERRY KIRK	6/14/07		6/15/07		37,543	
	486	STEVE BROWN	6/14/07				37,544	
	486		6/14/07				37,545	
		ALVA C RIGGS	6/14/07		6/15/07	50.19	37,546	
	486	RUSSELL AND JOETTA MOYERS	6/14/07			50.18	37,547	
		CRAIG AND DEBBIE SHIVELY	6/14/07			50.64 50.17	37,548 37,549	
		PATRICIA A & DAVID STANLEY	6/14/07				37,550	
	486	STEPANIE R THOMAS	6/14/07 6/14/07		6/15/07 6/15/07	50.31	37,551	
	486	VINCENT DUCELLIER	6/14/07			50.19	37,552	
	486	ANDY & LINDA REED	6/14/07			50.63	37,553	
	486	BRIAN W METZ VINCENT SHEPPARD	6/14/07		6/15/07		37,554	
	486 486	TAMI WEST	6/14/07		6/15/07		37,555	
	486		6/14/07		6/15/07		37,556	
	486	RICK AND SAMANTHA DELANEY	6/14/07		6/15/07	50.18	37,557	
	486	DAVID BATTEN	6/14/07		6/15/07	51.71	37,558	
	486	JOHN T QUICK	6/14/07		6/15/07	51.65	37,559	
	486	FLOYD ANDERSON	6/14/07		6/15/07		37,560	
	486	DOROTHY GANT	6/14/07			51.65	37,561	
	489	DELL MARKETING L.P.	6/14/07		6/15/07	84.66	37,562	
	1,301	MISS UTILITY OF WV INC	6/14/07	95579	6/15/07	41.85	37,565	
							1	
	•	MILLER COMMUNICATIONS	6/14/07				37,567	
	-	MUNICIPAL BOND COMMISSION	6/14/07				37,568	
	-	OHIO VALLEY MUFFLER & BRAKE	6/14/07			28.74	37,569	
	-	PARKERSBURG SENTINEL CO	6/14/07				37,570 37,571	
		STATE ELECTRIC SUPPLY CO INC	6/14/07			30.90 26.99	37,571 37,572	
	-	TAYLOR'S DISPOSAL INC	6/14/07				37,572	
	•	C I THORNBURG	6/14/07			1,024.28	37,574	
		TELEPAGE COMMUNICATIONS SYSTEM	6/14/07 6/14/07				37,575	
		U S POSTAL SERVICE	6/14/07				37,576	
		USDA-RURAL DEVELOPMENT	6/14/07		6/15/07		37,577	
		USDA-RURAL DEVELOPMENT	6/14/07				37,578	
		USDA-RURAL UTILITIES SERVICE CARDMEMBER SERVICES	6/14/07		6/15/07	17.99	37.579	
	∠,∠∪∪	CHADADADER SEKVICES	0/13/07	22001	J 20/ VI	*****	-	
	2.306	WATER ENVIRONMENTAL TESTING	6/14/07	95609	6/15/07	81.00	37,581	
		WV PUBLIC EMPLOYEES INS AGENCY	·				37.587	
	-,000		-, -, -, -,			·		
	2,373	WESBANCO BANK-PARKERSBURG	6/14/07	95613	6/15/07	167.00	37,584	
		WESBANCO BANK-PARKERSBURG	6/14/07			167.00	37,585	
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Mineral Wells PSD

6/21/07 02:12:55PM PAGE 2

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21/07		•	Mineral Wel	ls PSD		6/21	L/07 02:12:55PM
		VENDC	R CHEC	КS	REPORT		
		** BANK: 3 101 000	00, FUND:		WATER FUND	**	
		** BEGINNING DAT	E: 5/18/07 -	ENDIN	G DATE: 6/2	21/07 **	
		** VENDOR RANGE: ALL	VENDORS	**	** CHECK RA	ANGE: ALL CHECKS	**
NK ACCOUNT							
	VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00) CONSOLI	DATED BANK ACCOUNT					
	2,376	WESBANCO BANK-PARKERSBURG	6/14/07	95616	6/15/07	502.00	37,587
	23,004	WESBANCO BANK INC	6/14/07	95618	6/15/07	176.00	37,589
	23,005	WESBANCO BANK, INC.	6/14/07	95619	6/15/07	1,009.65	37,590
	23,019	WESBANCO BANK PARKERSBURG	6/14/07	95620	6/15/07	217.00	37,591
	2,101	U S POSTAL SERVICE	6/19/07	95704	6/19/07	92.07	37,593
	2,101	U S POSTAL SERVICE	6/21/07	95861	6/21/07	58.61	37,594
	106	ALLEGHENY POWER	6/21/07	95872	6/21/07	785.48	37,595
	202	BIG MAC PRINTING	6/21/07	95876	6/21/07	225.00	37,596
	314	CINGULAR WIRELESS	6/21/07	95877	6/21/07	178.78	37,597
	369	CONNER CLEANING SERVICE	6/21/07	95878	6/21/07	130.80	37,598
	486	EDITH ROSE	6/21/07	95879	6/21/07	26.17	37,599
	486	BRYAN MORGAN	6/21/07	95880	6/21/07	5.43	37,600
	733	W. W. GRAINGER, INC.	6/21/07	95881	6/21/07	13.30	37,601
	1,619	PUBLIC SERVICE COMMISSION-WV	6/21/07	95908	6/21/07	3,181.51	37,603
	2,205	VERIZON	6/21/07	95917	6/21/07	147.00	37,604
	20,010	BRICKSTREET MUTUAL INSURANCE	6/21/07	95920	6/21/07	2,699.40	37,605
	23,025	REED-STURM INSURANCE AGENCY	6/21/07	95921	6/21/07	2,925.55	37,606
	1,302	MINERAL WELLS PSD	6/21/07	95931	6/21/07	20.92	37,607

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CONSOLIDATED BANK ACCOUNT

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21/07	M	ineral Wells	PSD	6/23	L/07 02:13:16P
	VENDOR	снескя	S REPORT		
	** BANK: 3 101 000 00,		SEWER FUND	**	
	** BEGINNING DATE:	5/18/07 - E1			
	** VENDOR RANGE: ALL VE	INDORS	** ** CHECK RA	NGE: ALL CHECKS	**
K ACCOUNT					
VENDOR#	VENDOR NAME	POST-DT TI	RAN# CHK-DT	CHECK AMOUNT	CHECK#
101 000 00 CONSOL	IDATED BANK ACCOUNT				
2,101	U S POSTAL SERVICE	5/23/07 93	3584 5/23/07	39.60	37,486
2,313	WESBANCO BANK-PARKERSBURG	5/30/07 94	1270 5/31/07	1,472.47	10
106	ALLEGHENY POWER	5/30/07 94	1365 5/31/07	4,332.07	37,487
145	ADT SECURITY SERVICES	5/30/07 94	1368 5/31/07	42.70	37,488
153	ACTION ANSWERING SERVICE PLUS	5/30/07 94	1369 5/31/07	35.82	37,489
314	CINGULAR WIRELESS	5/30/07 94	1370 5/31/0 7	66.44	37,490
360	CUTLIP-WARNER DEVELOPMENT CO	5/30/07 94	371 5/31/07	1,350.00	37,491
402	DANNY'S LAWN SERVICE	5/30/07 94	1373 5/31/07	300.00	37,492
486		5/30/07 94		9.59	37,493
486			376 5/31/07	15.90	37,494
486			1377 5/31/07	32.41	37,495
486	POOLE E & R LLC	5/30/07 94	1379 5/31/07	33.83	37,497
486	MARK K FURY	5/30/07 94	380 5/31/07	21.97	37,498
832	HARDMAN SUPPLY COMPANY	5/30/07 94	1381 5/31/07	91.89	37,499
1,123	KARL'S AUTO REPAIR LTD.	5/30/07 94	1390 5/31/07	73.76	37,500
1,148	AFLAC	5/30/07 94	1391 5/31/07	23.12	37,501
1,204		5/30/07 94	1392 5/31/07	50.00	37,502
-	MINERAL WELLS PSD	5/30/07 94	1393 5/31/07	28.75	37,503
-	FERGUSON WATERWORKS	5/30/07 94	1394 5/31/07	100.80	37,504
1,512	HD SUPPLY WATERWORKS, LTD	5/30/07 94	1395 5/31/07	32.25	37,505
-	PARKERSBURG OFFICE SUPPLY	5/30/07 94	1399 5/31/07	86.75	37,506
1,607		•	1406 5/31/07	60.00	37,507
1,806	ROY L RADABAUGH	5/30/07 94	408 5/31/07	50.00	37,509
1,843	CINTAS LOC #531	5/30/07 94	1409 5/31/07	117.14	37,510
	SULLIVAN INC.	5/30/07 94	1414 5/31/07	163.00	37,511
1,912	CHARLES M. STEWART	5/30/07 94	416 5/31/07	50.00	37,512
2,005	C I THORNBURG	5/30/07 94	1417 5/31/07	1,074.16	37,513
2,205	VERIZON	5/30/07 94	1422 5/31/07	623.99	37,517
23,008	SERVI-SEL, INC.	5/30/07 94	1425 5/31/07	5,842.89	37,519
23,023	RON'S PORTA JOHNS, INC.	5/30/07 94	1426 5/31/07	150.00	37,520
	WV DEPT OF TAX & REVENUE	5/31/07 94		450.06	37,522
2,315	WV PUBLIC EMPLOYEES RETIREMENT	5/31/07 94		1,655.45	
2,005	C I THORNBURG	5/31/07 94		66.61	37,524
486	MINERAL WELLS VET CLINIC	5/31/07 94	1521 5/31/07	3.18	37,525
2,319	WV DEP	5/31/07 94	1547 5/31/07	350.00	37,526
2,339	WESTCO INTERNET	5/31/07 94	1548 5/31/07	9,00	37,527
2,101	U S POSTAL SERVICE	6/12/07 94	1985 6/12/07	72.38	37.528
2,313	WESBANCO BANK-PARKERSBURG	6/14/07 99	5532 6/15/07	1,392.79	9

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21/07	Mineral Wells PSD	6/21/07	02:13:16PM	PAGE	2
	VENDOR CHECKS REPORT				
	** BANK: 3 101 000 00, FUND: SEWER FUND	**			
	** BEGINNING DATE: 5/18/07 - ENDING DATE: 6/21/07 **				
	** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL	CHECKS	**		

NK ACCOUNT

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VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#

101 000 00 CONSOLIDATED BANK ACCOUNT

124	AT&T - STATE CALLING SERVICE	6/14/07	95537	6/15/07	6.57	37,529
133	AUTO ZONE	6/14/07	95538	6/15/07	42.46	37,530
205	BOWLES RICE MC DAVID GRAFF &	6/14/07	95543	6/15/07	52.64	37,531
275	BP	6/14/07	95544	6/15/07	529.81	37,532
360	CUTLIP-WARNER DEVELOPMENT CO	6/14/07	95546	6/15/07	2,100.00	37,534
438	DOMINION HOPE	6/14/07	95548	6/15/07	11.65	37,535
486	AUNT SISSY'S DAYCARE	6/14/07	95549	6/15/07	24.00	37,536
486	THOMAS WILLIAMS JR	6/14/07	95550	6/15/07	40.67	37,537
486	GLENN R BROWN	6/14/07	95551	6/15/07	47.58	37,538
486	STEPHANIE ARCHER	6/14/07	95552	6/15/07	62.38	37,539
486	NICOLE GRIFFITH	6/14/07	95553	6/15/07	. 90	37,540
486	J R BURTON	6/14/07	95554	6/15/07	77.78	37,541
486	ROBIN R REESE	6/14/07	95555	6/15/07	49.73	37,542
				*		
486	PAUL & CAROLE WISE	6/14/07	95558	6/15/07	50.17	37,545
489	DELL MARKETING L.P.	6/14/07	95576	6/15/07	56.44	37,562
600	FASTENERS & SUPPLY INC	6/14/07	95577	6/15/07	192.00	37,563
1,200	LOWE'S	6/14/07	95578	6/15/07	79.96	37,564
1,301	MISS UTILITY OF WV INC	6/14/07	95579	6/15/07	27.90	37,565
1,302	MINERAL WELLS PSD	6/14/07	95580	6/15/07	5,000.00	37,566
1,304	MILLER COMMUNICATIONS	6/14/07	95581	6/15/07	36.20	37,567
1,307	MUNICIPAL BOND COMMISSION	6/14/07	95583	6/15/07	18,310.28	37,568
1,500	OHIO VALLEY MUFFLER & BRAKE	6/14/07	95590	6/15/07	19,16	37,569
1,600	PARKERSBURG SENTINEL CO	6/14/07	95592	6/15/07	28.08	37,570
1,908	STATE ELECTRIC SUPPLY CO INC	6/14/07	95593	6/15/07	18.60-	37,571
2,002	TAYLOR'S DISPOSAL INC	6/14/07	95596	6/15/07	18.00	37,572
2,005	C I THORNBURG	6/14/07	95597	6/15/07	294.75	37,573
2,039	TELEPAGE COMMUNICATIONS SYSTEM	6/14/07	95602	6/15/07	7.16	37,574
2,200	CARDMEMBER SERVICES	6/14/07		6/15/07	1,254.16	37,579
2,300	WWT ELECTRIC	6/14/07	95608	6/15/07	419.54	37,580
2,306	WATER ENVIRONMENTAL TESTING	6/14/07	95609	6/15/07	185.00	37,581
2,308	WV PUBLIC EMPLOYEES INS AGENCY	6/14/07	95611	6/15/07	2,100.17	37,582
2,312	WESBANCO BANK-PARKERSBURG	6/14/07	95612	6/15/07	1,463.72	37,583
13,006	MANN ENGINEERING COMPANY	6/14/07	95617	6/15/07	270.69	37,588
13,000		•/ = = / • ·		-,,		·
130,016	MID-OHIO VALLEY MEDICAL GROUP	6/14/07	95621	6/15/07	130.00	37,592
2,101	U S POSTAL SERVICE	6/19/07	95704	6/19/07	61.38	37,593
2,101	U S POSTAL SERVICE	6/21/07	95861	6/21/07	39.07	37,594
106	ALLEGHENY POWER	6/21/07	95872	6/21/07	1,743.01	37,595
	OTNOTI AD HIDDIECO	6/03/07	05077	6/21/07	119.18	37,597
314	CINGULAR WIRELESS	6/21/07	95877	0/21/0/	*13.70	، دن ړه د

21/07		•	Mineral Wel	ls PSD		6/2:	1/07 02:13:16PM	PAGE
		VENDO	R CHEC	KS R	EPORT			
		** BANK: 3 101 000 0	0, FUND:		SEWER FUND	**		
		** BEGINNING DATE	s: 5/18/07 -	ENDING	DATE: 6/2	21/07 **		
		** VENDOR RANGE: ALL	VENDORS	**	** CHECK RA	ANGE: ALL CHECKS	**	
NK ACCOUNT								
	VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
101 000 00	CONSOLI	DATED BANK ACCOUNT						
	369	CONNER CLEANING SERVICE	6/21/07	95878	6/21/07	157.20	37,598	
	369 733	CONNER CLEANING SERVICE W. W. GRAINGER, INC.	6/21/07 6/21/07		6/21/07 6/21/07	157.20 8.87	37,598 37,601	
	733	W. W. GRAINGER, INC.	6/21/07	95881	6/21/07	8.87	37,601	
	733 1,302	W. W. GRAINGER, INC. MINERAL WELLS PSD	6/21/07 6/21/07	95881 95900	6/21/07 6/21/07	8.87 176.70	37,601 37,602	
	733 1,302 1,619	W. W. GRAINGER, INC. MINERAL WELLS PSD PUBLIC SERVICE COMMISSION-WV	6/21/07 6/21/07 6/21/07	95881 95900 95908	6/21/07 6/21/07 6/21/07	8.87 176.70 2,268.27	37,601 37,602 37,603	
	733 1,302 1,619 2,205	W. W. GRAINGER, INC. MINERAL WELLS PSD PUBLIC SERVICE COMMISSION-WV VERIZON	6/21/07 6/21/07 6/21/07 6/21/07	95881 95900 95908 95917	6/21/07 6/21/07 6/21/07 6/21/07	8.87 176.70 2,268.27 625.86	37,601 37,602 37,603 37,604	

CONSOLIDATED BANK ACCOUNT 62,323.07 84 *

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MINERAL WELLS PUBLIC SERVICE DISTRICT PAYROLL CHECKS CONSOLIDATED REVENUE FUND CHECKING ACCOUNT MAY 30, 2007 – JUNE 15, 2007

CHECK NO.

1903	Todd R. Anderson	\$1382.10
1904	Dennis R. Brown	686.21
1905	William H. Byers Jr.	1736.78
1906	Brian W. Metz	1236.96
1907	Cathy J. Dyer	1251.21
1908	Linda K. Watson	908.18
1909	Darin Crites	510.97
1910	Nellie B. Radcliff	815.69
1911	Todd R. Anderson	1532.96
1912	Dennis R. Brown	855.93
1913	William H. Byers, Jr.	1488.98
1914	Brian W. Metz	870.89
1915	Cathy J. Dyer	1148.38
1916	Linda K. Watson	833.36
1917	Darin Crites	503.05
1918	Nellie B. Radcliff	717.99

MINERAL WELLS PUBLIC SERVICE DISTRICT LIST OF CORRESPONDENCE MAY 18, 2007 – JUNE 21, 2007

- 1. Issue of <u>Your Money Matters</u>, from Wesbanco, May 2007.
- 2. Issue of <u>Currency Notes</u>, Facts & Figures from West Virginia State Treasurer John Perdue Spring 2007.
- 3. <u>Precision Newsletter</u>, Volume 1, Issue 1, May 2007.
- 4. Issue of **Drips and Drops**, Healthy People Through Healthy Environments in WV, April 2007.
- 5. **<u>Rural Water</u>**, National Rural Water Association, Volume 28, Number 2.
- 6. Water & Wastewater, June 2007.
- 7. The Zandeletter, May 2007 Issue.
- 8. <u>West Virginia Rural Water Association Newsletter</u>, Vol. 13, Issue 6, June 13, 2007.
- 9. Your Money Matters, from WesBanco, June, 2007.
- 10. Memo dated May 16, 2007, to Mineral Wells PSD, from PEIA Member Services, regarding Agency supply of plan year 2008 Shoppers Guides.
- 11. Copy of letter dated May 18, 2007, to Manning Frymier, Cerrone Associates, Inc., from Cathy Dyer, enclosing check no. #1089, in the amount of \$1,581.25 for engineering services and easement changes.
- 12. Copy of letter dated May 18, 2007, to Bowles, Rice, McDavid Graff & Love, from Cathy Dyer, enclosing check no. #1090, in the amount of \$1,000.00 for general counsel.
- 13. Copy of letter dated May 17, 2007, to Sandra Squire, Executive Secretary, Public Service Commission, from Cathy Dyer, regarding a request for Rate Adjustment.
- 14. Extra copy sent to George Blum, Cerrone Associates, Inc., of letter dated May 17, 2007, to Sandra Squire, Executive Secretary, from Cathy Dyer, regarding a request for Rate Adjustment.

- 15. Copy of letter dated May 18, 2007, to Manning Frymier, Cerrone Associates, Inc., from Cathy Dyer, enclosing the letter of engagement from Suttle & Stalnaker for the Mineral Wells PSD Misc. Water Improvement Project.
- 16. Copy of letter dated May 18, 2007, to Virginia McDonald, Rural Development Specialist, from Cathy Dyer, enclosing the letter of engagement from Suttle & Stalnaker for the Mineral Wells PSD Misc. Water Improvement Project.
- Copy of letter dated May 18, 2007, to Virginia McDonald, Rural Development Specialist, from Cathy dyer, enclosing copies of District Checks for payments to Cerrone Associates, Inc., and Bowles, Rice, McDavid, Graff & Love.
- 18. Copy of letter dated May 18, 2007, to West Virginia Bureau for Public Health Office of Environmental Health Services, from Cathy Dyer, regarding Wastewater Treatment Works Operator Public Water System.
- 19. Fax dated May 18, 2007, to George Blum, from Linda Watson, attaching Billing Analysis needed for spreadsheet information.
- 20. Invoice received from Valley Supply Company, regarding Dana Bee.
- 21. Copy of letter dated May 21, 2007, to Manning Frymier, Cerrone Associates, Inc., from Todd R. Anderson, regarding Pison Development.
- 22. Copy of Application & Agreement to Open Account at Applied Industrial Technologies.
- 23. Letter dated May 15, 2007, to Mineral Wells PSD, from Geert F. Bakker, regarding all districts must certify to the Public Service Commission the number of customers being served as of July 1 of each year.
- 24. Letter dated May 21, 2007 to Mineral Wells PSD, from Sandra Squire, PSC, regarding Case No. 07-0899-PWD-19A.
- 25. Loan Coupons received from Rural Development, Loan Code 9107.

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- 26. Letter dated May 15, 2007, to Mineral Wells PSD, from Robert D. Newell, Mayor, regarding another meeting for ongoing discussions about consolidation of governmental services on Tuesday, June 5, 2007, at 1:30 pm in the Executive Conference Room.
- 27. Loan Coupons received from Rural Development, Loan Code 9102.
- 28. Copy of letter dated May 22, 2007, to Roger Conley, Benson Truck Bodies, from Todd R. Anderson, providing a list of current employees having gate keys.
- 29. Copy of letter dated May 24, 2007, to Natalie Neuenschwander, Graphic Communications, enclosing transcript and the deposition of William Byers.
- 30. E-mail dated May 21, 2007, to Cathy Dyer, from Public Service Commission, regarding case 07-0899-PWD-19A.
- 31. ****Letter dated May 18, 2007, to Nellie Radcliff, from Allan Bradley, regarding the Ferrell's Valley Property Owners Association, Inc.
- 32. Copy of Certified Payroll Report of Week Ending 5-12-07 for Mike Enyart & Sons, Inc.
- 33. ****Letter dated May 18, 2007, to Mineral Wells PSD, from Virginia McDonald, Rural Development Specialist, advising us the Agreement for Engineering Services dated March 16, 2006, between the District and Cerrone Associates, Inc., is acceptable to Rural Development.
- 34. Invoice dated May 16, 2007, to Mike Enyart & Sons, Inc., in the amount of \$1,876.00 attaching payment in full from Mike Enyart & Sons, Inc.
- 35. Letter dated May 22, 2007, to Mineral Wells PSD, from Virginia McDonald, Rural Development Specialist, stating the Districts request of May 18, 2007, to utilize reserve funds has been approved.
- 36. ****Letter dated May 22, 2007, to Mineral Wells PSD, from Alan L. Harris, Area Director, Rural Development, advising that the Accountant's Agreement between the District and Suttle & Stalnaker, is acceptable to Rural Development.

- 37. Certificate of Liability Insurance received May 21, 2007 from Reagle & Padden, Inc., insured Arvilla Pipeline Construction Co.
- 38. Letter dated May 22, 2007, to Mineral Wells PSD, from West Virginia Department of Agriculture, reporting all certified applicators and registered technicians that are filed with the company.
- 39. Letter dated May 23, 2007, to Mineral Wells PSD, from West Virginia PEIA, regarding Benefits.
- 40. Letter dated May 23, 2007, to Mineral Wells PSD, from Randall M. Cole, Project Administrator, regarding an approved copy of Change Order No. 1 to Mike Enyart & Sons.
- 41. Certified Payroll Report for week ending 5/19/07 for Mike Enyart & Sons, Inc.
- 42. Letter dated May 22, 2007, to Mineral Wells PSD, from James E. Roten, Jr., West Virginia Department of Transportation Division of Highways, enclosing an approved copy of subject permit. (Brian & Pebble Freeland)
- 43. Letter dated May 22, 2007, to Mineral Wells PSD, from James E. Roten, Jr., West Virginia Department of Transportation, Division of Highways, enclosing an approved copy of subject permit. (Glen & Virginia Pope)
- 44. Copy of fax dated May 29, 2007, to Virginia McDonald, Rural Development Specialist, from Cathy Dyer, attaching correction to reserve account request. Per conversation with Eric Gumm.
- 45. Letter dated May 25, 2007, to Mineral Wells PSD, from Danny's Lawn Service, placing a formal bid to mow and trim 10 Lift Stations for \$60.00 every 2 weeks.
- 46. Fax dated May 29, 2007, to Parkersburg News/Sentinel, from Cathy Dyer, attaching notice for the newspaper.
- 47. Fax dated May 29, 2007, to WTAP Newsroom, from Mineral Wells PSD, attaching notice for Conservation Advisory.
- 48. E-Mail dated May 29, 2007, to Clearchannel Radio, from Cathy Dyer, attaching notice for Conservation Advisory.

- 49. E-Mail dated May 29, 2007, to WTAP Newsroom, from Mineral Wells PSD, attaching notice for Conservation Advisory.
- 50. Fax dated May 29, 2007, to Service Link, from Cathy Dyer, attaching amount due for account # 8-02400-01. (Aaron & Bonnie Parsons)
- 51. Letter dated May 23, 2007, to Mineral Wells PSD, from State of West Virginia Department of Health and Human Resources, certifying Darin L. Crites as a Public Water System, Operator-In-Training.
- 52. Fax dated May 29, 2007, to Mineral Wells PSD, from Pam Brown, Public Service Commission, attaching G.O. 188.5 Water Conservation.
- 53. Letter dated May 25, 2007, to Mineral Wells PSD, from State of West Virginia Department of Health and Human Resources, certifying Darin L. Crites as a Wastewater Treatment Works, Operator-In-Training.
- 54. Fax dated May 30, 2007, to Manning Frymier, Cerrone Associates, from Cathy Dyer, attaching an article about the addition off of Oakdale.
- 55. Letter dated May 29, 2007, to Mineral Wells PSD, from Virginia McDonald, Rural Development Specialist, stating the District's corrected request to utilize reserve funds to make four (4) of the May 2007 debt service payments to Rural Development has been approved.
- 56. Letter dated May 29, 2007, to Mineral Wells PSD, from Mark S. Miller, Chief Financial Officer, State of West Virginia Consolidated Public Retirement Board, would like us to update contact information.
- 57. Copy of letter dated May 30, 2007, to State of West Virginia Consolidated Public Retirement Board, from Cathy Dyer, enclosing the completed Participating Employer Information Form for the Mineral Wells PSD.
- 58. Copy of letter dated May 30, 2007, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting and the Special Board Meeting.
- 59. Copy of letter dated May 30, 2007, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing right of way easements between Danny J. Cremeans, Peggy Cremeans and Danny J. Cremeans II; and Danny J. Cremeans II and the Mineral Wells PSD.

- 60. Copy of letter dated May 30, 2007, to Manning Frymier, Cerrone Associates, from Todd R. Anderson, enclosing Daily Lift Station Logs for Stoops Run Lift Station for months October 2006 thru January 2007.
- 61. Fax Carbon Copy to Todd Anderson dated May 30, 2007, to William E. Turner, Jr., from Manning Frymier, Cerrone Associates, regarding the 48 Unit Multi Family Housing in Pettyville.
- 62. Copy of letter dated May 30, 2007, to Virginia McDonald, Rural Development Specialist, from Cathy Dyer, regarding Water Reserve Accounts.
- 63. Letter dated May 29, 2007, to Mineral Wells PSD, from Bowles Rice McDavid Graff & Love LLP, enclosing the proposed Deed from Mineral Wells, WV 0506, LLC (Holiday Inn), to Mineral Wells PSD.
- 64. Letter dated May 25, 2007, to Mineral Wells PSD, from State of West Virginia, State Tax Department, regarding adjusting the withholding tax table effective January 1, 2007.
- 65. Copy of letter dated May 31, 2007, to Dianne Wolfe, Legal Assistant, Bowles Rice McDavid Graff & Love, from Cathy Dyer, enclosing signed right-of-way easements for Robert R. Pickens and Dale & Diane Burton. (Tygart Creek-Saulsbury Waterline Replacement Project)
- 66. Note dated May 31, 2007 found on Water Buffalo.
- 67. Certified Payroll Report from Mike Enyart & Sons Inc. for week ending May 20, 2007 to May 26, 2007.
- 68. Letter dated May 31, 2007, to Mineral Wells PSD, from Randall M. Cole, Project Administrator, Cerrone Associates, enclosing for signature are two (2) copies of the completed Request for Release of Final Settlement from the State Tax Dept. for Mike Enyart & Sons, Inc.
- 69. Commercial Signature card from WesBanco for dormant savings account #310017950.
- 70. Education Workshop from Public Health, Ground Water and Water Wells, Presented by American Ground Water Trust, Tuesday, June 26, 2007 from 8:10-4:30 PM, Holiday Inn – Charleston House.

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- 71. Fax dated June 1, 2007, to Todd Anderson, from Manning Frymier, PE, Cerrone Associates, regarding Emergency Connection with Parkersburg.
- 72. Copy of letter dated June 1, 2007, to Roger Bradley, from Cathy Dyer, regarding a returned check made payable to Lubeck PSD.
- 73. Letter dated May 30, 2007, to Todd Anderson, from Michelle Brenner, West Virginia Department of Environmental Protection, regarding WV/NPDES Permit Modification.
- 74. Copy of letter dated June 1, 2007, to Division of Water & Waste Management, from Cathy Dyer, enclosing district check #37526 in the amount of \$350.00 for modification of permit no. WV0081141.
- 75. Letter dated May 31, 2007, to Mineral Wells PSD, from Elizabeth J. Perdue, Utility Analyst Supervisor, Water and Wastewater Division, regarding performance measures for your utility to completed and return to the Public Service Commission.
- 76. A Thank You from Lowe's Commercial Services, 10% Off and \$10.00 Off a delivery purchase.
- 77. Consolidated Public Retirement Board, PERS Payroll Clerk Seminar, September 25, 2007 at the Days Inn Conference Center in Flatwoods, West Virginia.
- 78. Fax dated June 4, 2007, to Mineral Wells PSD, from Applied Industrial Technologies, stating our account has been re-activated and is ready for use.
- 79. Fax dated May 31, 2007, to Christy Pitsenbarger, West Virginia of Bureau of Public Health, Office of Environmental Health Services, from Cathy Dyer, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of May 2007.
- 80. Copy of letter dated June 4, 2007, to Natalie Neuenschwander, Graphic Communications, Jackson & Associates, Inc., from Todd R. Anderson, enclosing his deposition and errata sheet for Bunn vs. Cutlip, Civil Action No. 07-C-58.

- 81. Copy of letter dated June 5, 2007, to Keith Lynch, West Virginia Department of Highways, from Cathy Dyer, requesting a permit to make a road punch at 12126 Pond Creek Rd. to move the service line for Gary Lucky.
- 82. Notice dated June 6, 2007, stating Water Service in the area will be off from 10:00 am 5:00 pm.
- 83. Bacteriological Examination of water from Public Water Distribution System dated June 4, 2007 for the month of May 2007.
- 84. Fax dated June 7, 2007, to Parker Stevens, Dell Computers attaching Exemption Certificate.
- 85. Continuation Notice dated May 22, 2007, from OSHA Business & Legal Reports, Inc.
- 86. Fax dated June 8, 2007, to Eric Gumm, Rural Utilities Services, from Cathy Dyer, attaching a copy of the May 2007 bank statement for the Stephens Fork Water Extensions Construction Account at WesBanco.
- 87. Certified payroll report for week ending 5/27/07 to 6/2/07 for Mike Enyart & Sons, Inc.
- 88. ****Letter dated June 7, 2007 to Mineral Wells PSD, from Bowles Rice McDavid Graff & Love, regarding Claywood Park Public Service District Notice of Filing.
- 89. Letter dated June 6, 2007, to Mineral Wells PSD, from State of West Virginia Consolidated Public Retirement Board, Notification of Delinquency Charges.
- 90. ****Letter dated June 6, 2007, to Mineral Wells PSD, from Virginia M. McDonald, United States Department of Agriculture Rural Development, stating they are required to conduct Civil Rights compliance reviews and inspections of borrower security property.
- 91. Fax dated June 7, 2007, to Todd Anderson, from Todd Grinstead, Claywood Park Public Service District, attaching the 2006 Annual Drinking Water Quality Report.

- 92. Copy of letter dated June 8, 2007, to Jefferson Brady, P.E., WV Infrastructure & Jobs Development Council, enclosing the Monthly Financial Report for the month of May 2007 for the District's Stephens Fork Water Construction Project.
- 93. Credit Notification from D&B Dun & Bradstreet informing that there has been a change to our credit report your PAYDEX Score has changed.
- 94. Letter dated June 5, 2007, to Todd R. Anderson, from Michelle Brenner, West Virginia Department of Environmental Protection, forms for Permit Modification were received and have been determined to be administratively complete.
- 95. Copy of letter dated June 11, 2007, to Randall Cole, Cerrone Associates, Inc., from Cathy Dyer, submitting invoices for re-imbursement of expenses paid by the Mineral Wells PSD for the Tygart Creek – Saulsbury Waterline Replacement Project.
- 96. Water Quality Report from Claywood Park Public Service District.
- 97. Fax dated June 12, 2007, to Myra, S.V. Petroleum, from Mineral Wells PSD, attaching bill for account #3-03511-01 and #3-03551-01.
- 98. Fax dated June 13, 2007, to Mineral Wells PSD, from Union Williams PSD, confirming PSD Meeting, Wednesday, June 13, 2007 at 12:00 PM.
- 99. Contract dated June 13, 2007 to Mineral Wells PSD, from Danny's Lawn Service for mowing 11 Lift Stations and 2 Booster Stations.
- 100. Copy of letter dated June 13, 2007, to Public Service Commission, from Cathy Dyer, regarding Rule 19A rate increase.
- 101. Letter dated April, 2007, to Mineral Wells PSD, from Miss Utility of West Virginia attaching a brief questionnaire.
- 102. Fax dated June 13, 2007, to Todd Anderson, from Pison Development, LLC, attaching a request for service verification.
- 103. Fax dated June 14, 2007, to Manning Frymier, Cerrone Associates, from Todd Anderson, attaching request for service verification from Pison Development, LLC.

- 104. Memo dated April 20, 2007, to Mineral Wells PSD, from West Virginia PEIA, regarding New Plan Year 2008 Premium Rate Tables.
- 105. ****Inter-Utility Agreement Between Mineral Wells PSD and Butcher Bend Lagoon Maintenance Association, Inc.
- 106. Letter dated June 13, 2007, to Mineral Wells PSD, from Randall M. Cole, Cerrone Associates, enclosing for review and approval of Requisition No. 2 for the Tygart Creek-Saulsbury waterline replacement project.
- 107. Copy of letter dated June 14, 2007, to Steve Hardman, Attorney, Bowles Rice McDavid Graff & Love, from Cathy Dyer, regarding the Butcher Bend Lagoon Maintenance Association, Inc.
- 108. Copy of letter dated June 14, 2007, to Steve Cooper, West Virginia Department of Environmental Protection and Natural Resources, from Linda K. Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of May 2007.
- 109. Copy of letter dated June 14, 2007, to West Virginia Department of Environmental Protection, Division Of Water and Waste Management, Permitting and Engineering Branch, from Linda K. Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of May 2007.
- 110. Copy of letter dated June 14, 2007, to Manning Frymier, Cerrone Associates, from Linda K. Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of May 2007.

- 111. Copy of letter dated June 14, 2007, to Jeff Smith, Office of Environmental Health Services, Regulatory Development and Compliance Unit, from Linda K. Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of May 2007.
- 112. Copy of letter dated June 13, 2007, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing right of way easements for recording for Charles S. Ellison – Mineral Wells PSD, David Sheppard/Mary Sheppard – Charles Ellison, David Sheppard/Mary Sheppard – Mineral Wells PSD.
- 113. Copy of letter dated June 14, 2007, to Danny J. Cremeans, II., from Cathy Dyer, Mineral Wells PSD, enclosing (2) recorded right-of-way easements.
- 114. Certified Payroll Report for Mike Enyart & Sons, Inc. for week ending 6/3/07 to 6/9/07.
- 115. Letter dated June 13, 2007, to Mineral Wells PSD, from Manning Frymier, Cerrone Associates, regarding Engagement Letter for Mineral Wells PSD, Sludge Disposal 2007.
- 116. Copy of letter dated June 15, 2007, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing district check #37568 in the amount of \$27,414.75 for

MIW -S-1-97-R-W0-06 - \$9,040.00 MIW-S-1-95-X-W0-06 - \$5,688.40 MIW-S-1-85-B-W0-06 - \$1,293.00 MIW-S-1-03-A-W0-06 - \$2,288.88 MIW-W-2-04-B-W0-06 - \$175.90 MIW-W-2-04-A-W0-06 - \$811.69 MIW-W-A-04-A-W0-06 - \$8,116.88

117. Copy of letter date June 15, 2007, to Jeffery Brady, P.E., Infrastructure Council, from Cathy Dyer, regarding Mineral Wells PSD, Water System Revenue Bonds, Series 2004, deposits made:

Water Revenue-04-A	\$8	,116.88
Reserve Fund-04-A	\$	811.69
Reserve Fund-04-B	\$	175.90

118. Copy of letter dated June 15, 2007, to West Virginia Water Development Authority, from Cathy Dyer, regarding Mineral Wells PSD, Sewage System Revenue Bonds, Series 1995, deposits made:

Sinking Fund-Revenue Fund \$5,688.40

119. Copy of letter dated June 15, 2007, to West Virginia Water Development Authority, from Cathy Dyer, regarding Mineral Wells PSD, Sewage System Revenue Bonds, Series 2003, deposits made:

Sinking Fund-Revenue Fund \$2,288.88

- 120. Copy of fax dated June 15, 2007, to Cathy Dyer, from Chris, Big Mac Printing, asking to proof and return a call to him regarding 2006 Drinking Water Quality Report.
- 121. Letter dated June 15, 2007 to Mineral Wells PSD, from West Virginia PEIA, stating as of July 1, 2007, any business conducted with PEIA must be a registered Benefit Coordinator.
- 122. Memorandum dated June 11, 2007, to Mineral Wells PSD, from Sara Poe, WV Consolidated Public Retirement Board, regarding Public Employees Retirement System, Annual Retirement Statements.
- 123. Fax dated June 16, 2007, to Bill Byers, from Bob Haynes, enclosing a price quote and application.
- 124. Fax dated June 18, 2007, to <u>Jackson Herald Newspapers</u>, from Cathy Dyer, attaching notice of the District's regular session Board Meeting to be held on June 21, 2007, to be inserted in the newspaper.
- 125. Fax dated June 18, 2007, to <u>Parkersburg News/Sentinel</u>, from Cathy Dyer, attaching notice of regular Board Meeting to be inserted in the newspaper.
- 126. Fax dated June 18, 2007, to <u>Wirt County Journal</u>, from Cathy Dyer, attaching notice of regular Board Meeting to be inserted in the newspaper.
- 127. Memo Dated June 18, 2007, to Mineral Wells PSD, from Miss Utility of West Virginia, regarding 2007 Annual 2nd Quarter Meeting Notice.

- 128. Letter dated May 31, 2007, to Mineral Wells PSD, from Brickstreet Insurance, regarding Workers Compensation and Employers Liability Policy.
- 129. Letter dated June 18, 2007, to Jack Payne, from Nellie Radcliff, stating a blank check was stuck to his water payment.
- 130. Fax dated June 19, 2007, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding Mineral Wells PSD, Sludge Disposal.
- Letter dated June 11, 2007, to Mineral Wells PSD, from Cerrone Associates, Inc., regarding Change Order No. 2, Tygart Creek – Saulsbury Waterline Replacement.
- 132. ****Letter dated June 18, 2007, to Mineral Wells PSD, from Virginia McDonald, Rural Development Specialist, regarding Mineral Wells PSD, Stephens Fork Water Extensions Construction Account, advising that project funds in the amount of \$135,600.00 were ordered June 18, 2007.
- 133. Letter dated June 20, 2007, to Mineral Wells PSD, from Kim Sheppard, Reed-Sturm Insurance Agency, Inc., enclosing invoice due of \$4,875.91 and Cancellation Request forms that need to be signed and sent to Westfield Insurance Company and the Darwin Select Insurance Company.
- 134. Important Notice dated June 21, 2007, Water Service will be off from 10:00 am 5:00 pm, for the Final Phase of the Water Project Upgrade.
- 135. Fax dated June 20, 2007, to Jim Ruckman, Cerrone Associates, from William Byers, attaching lab results for Water Job, Rt 21, Saulsbury.

MINERAL WELLS PUBLIC SERVICE DISTRICT PAYROLL CHECKS CONSOLIDATED REVENUE FUND CHECKING ACCOUNT ARPIL 30, 2007 – MAY 15, 2007

CHECK NO.

1887	Todd R. Anderson	\$1216.25
1888	Dennis R. Brown	717.63
1889	William H. Byers Jr.	1186.86
1890	Brian W. Metz	700.43
1891	Cathy J. Dyer	1177.75
1892	Linda K. Watson	833.37
1893	Darin Crites	238.10
1894	Nellie B. Radcliff	753.61
1895	Todd R. Anderson	1385.10
1896	Dennis R. Brown	867.06
1897	William H. Byers, Jr.	1199.17
1898	Brian W. Metz	981.63
1899	Cathy J. Dyer	1148.38
1900	Linda K. Watson	833.36
1901	Darin Crites	615.41
1902	Nellie B. Radcliff	703.74

/17/07			5/1	5/17/07 12:42:59PM			
		VENDO 1 ** BANK: 3 101 000 00), FUND:		REPORT WATER FUND	**	
		** BEGINNING DATE ** VENDOR RANGE: ALL V		ENDING		ANGE: ALL CHECKS	**
NK ACCOUNT	VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLI	DATED BANK ACCOUNT					
	2,101	U S POSTAL SERVICE	4/23/07	91341	4/23/07	63.50	37,379
	23,020	MINERAL WELLS VFD	4/24/07	91401	4/24/07	4.80	37,381
	106	ALLEGHENY POWER	4/26/07	91569	4/27/07	834.22	37,382
	148	ADVANCED ALARM TECHNOLOGIES	4/26/07	91573	4/27/07	54.00	37,383
	153	ACTION ANSWERING SERVICE PLUS	4/26/07	91574	4/27/07	51.03	37,384
	205	BOWLES RICE MC DAVID GRAFF &	4/26/07	91575	4/27/07	25.20	37,385
	309	CLAYWOOD PARK PSD	4/26/07	91576	4/27/07	2,292.00	37,386
	314	CINGULAR WIRELESS	4/26/07		4/27/07	129.62	37,387
	369	CONNER CLEANING SERVICE	4/26/07	91578	4/27/07	130.80	37,388
	486	GREG WHITED	4/26/07	91580	4/27/07	50.16	37,390
	486	RALPH L HOLBERT	4/26/07	91582	4/27/07	50.18	37,391
	486	PAUL & RUTH LEMON	4/26/07	91583	4/27/07	50.18	37,392
	486	LYNDEN D LYNCH	4/26/07	91584	4/27/07	51.80	37,393
	486	EDWARD W GREATHOUSE JR	4/26/07	91585	4/27/07	50.17	37,394
	486	TAMMI & JAMES D COLLINS JR	4/26/07	91587	4/27/07	50.20	37,395
	486	CHRISTOPHER L THOMPSON	4/26/07	91588	4/27/07	51.61	37,396
	486	JERRY R EATON	4/26/07	91589	4/27/07	51.61	37,397
	486	VICKI NESTOR	4/26/07	91590	4/27/07	50.16	37,398
	486	DORVIN B WHITE SR	4/26/07	91591	4/27/07	51.67	37,399
	486	MELVIN OR FORREST BROWN	4/26/07	91592	4/27/07	51.61	37,400
	733	W. W. GRAINGER, INC.	4/26/07	91594	4/27/07	4.91	37,402
	832	HARDMAN SUPPLY COMPANY	4/26/07		4/27/07	221.29	37,403
	877	HANK'S SALES & SERVICE INC.	4/26/07	91620	4/27/07	150.00	37,404
	1,148	AFLAC	4/26/07	91621	4/27/07	23.64	37,405
	1,204	JAMES R. LETT	4/26/07	91622	4/27/07	75.00	37,406
	1,512	HD SUPPLY WATERWORKS, LTD	4/26/07	91623	4/27/07	124.42	37,407
	1,604	PARKERSBURG OFFICE SUPPLY	4/26/07	91624	4/27/07	102.84	37,408
	1,805	RURAL DEVELOPMENT ADMN.	4/26/07	91628	4/27/07	2,112.00	37,409
	1,806	ROY L RADABAUGH	4/26/07	91629	4/27/07	75.00	37,410
	1,843	CINTAS LOC #531	4/26/07	91630	4/27/07	207.51	37,411
	1,908	STATE ELECTRIC SUPPLY CO INC	4/26/07	91634	4/27/07	12,99	37,412
	1,912	CHARLES M. STEWART	4/26/07	91639	4/27/07	75.00	37,413
	2,005	C I THORNBURG	4/26/07	91641	4/27/07	1,007.83	37,415
	-	USDA-RURAL DEVELOPMENT	4/26/07			3,140.00	37,416
		CARDMEMBER SERVICES	4/26/07			322.79	37,417
		VERIZON	4/26/07			142.98	37,418
	<i>.</i> .						27 400
		WESTFIELD INSURANCE	4/26/07 4/26/07			1,939.56 314.00	37,420 37,421
	2,338	WESBANCO-WATER RES-SAMS-CV	3/20/0/	21031	7/4//0/	5+7.00	
	2,313	WESBANCO BANK-PARKERSBURG	4/27/07	91947	4/30/07	1,404.52	9

2,314 WV DEPT OF TAX & REVENUE 4/27/07 91954 4/30/07 454.02 37,422

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			DOR CHECKS R 0000, FUND: W		WATER FUND **				
		** BEGINNING DATE: 4/20/07 -							
		** VENDOR RANGE: ALL V					**		
ACCOUNT	VENDOR#	VENDOR NAME	POST-DT	TRANH	CHK~DT	CHECK AMOUNT	CHECK#		
	* Encony	VINDOR RAPE	1001 01	INTERN	000 22		0112011		
01 000 00	CONSOLI	DATED BANK ACCOUNT							
	2,315	WV PUBLIC EMPLOYEES RETIREMENT	4/27/07	91955	4/30/07	1,646.18	37,423		
	360	CUTLIP-WARNER DEVELOPMENT CO	4/30/07	92025	4/30/07	2,793.44	37,425		
	1,311	FERGUSON WATERWORKS	4/30/07	92028	4/30/07	115.20	57,427		
	2,109	USA BLUE BOOK	4/30/07	92030	4/30/07	114.96	37,428		
		WESTCO INTERNET	4/30/07	92052	4/30/07	13.50	37,429		
	2,313	WESBANCO BANK-PARKERSBURG	5/14/07	93022	5/15/07	1,657.03	9		
	124	AT&T - STATE CALLING SERVICE	5/14/07	93034	5/15/07	10.11	37,432		
	133	AUTO ZONE	5/14/07	93035	5/15/07	19.79	37,433		
	224	BILL BAILEY INSURANCE AGENCY	5/14/07	93036	5/15/07	130.00	37,434		
	275	BP	5/14/07	93037	5/15/07	686.00	37,435		
	309	CLAYWOOD PARK PSD	5/14/07	93038	5/15/07	16,235.64	37,436		
	360	CUTLIP-WARNER DEVELOPMENT CO	5/14/07	93039		855.00	37,437		
	438	DOMINION HOPE	5/14/07	93040	5/15/07	196.39	37,438		
	486	DAVID R HALL	5/14/07	93041	5/15/07	23.29	37,439		
		SHANISTY S MYERS	5/14/07	93043	5/15/07	38.92	37,440		
		WILLIAM T RUBERT	5/14/07	93045	5/15/07	18.46	37,441		
		SHANE G DOTSON	5/14/07	93048	5/15/07	36.82	37,442		
		JONI WIGAL	5/14/07	93050	5/15/07	16.93	37,443		
	486	CHARLES M & KARLA SPEAR	5/14/07	93053	5/15/07	17.78	57,445		
	486	JAMES & MISTY MC INTYRE	5/14/07	93055	5/15/07	50.00	37,447		
	1,200	LOWE'S	5/14/07	93059	5/15/07	82.63	37,450		
	1,301	MISS UTILITY OF WV INC	5/14/07	93060	5/15/07		37,451		
	1,307	MUNICIPAL BOND COMMISSION	5/14/07	93061	5/15/07	9,104.47	37,452		
	1,635	PARKERSBURG LOCK SERVICE	5/14/07	93069	5/15/07	4.50	37,453		
	2,002	TAYLOR'S DISPOSAL INC	5/14/07	93071	5/15/07	26.99	37,454		
	2,005	C I THORNBURG	5/14/07	93072	5/15/07	969.90	37,455		
	2,039	TELEPAGE COMMUNICATIONS SYSTEM	5/14/07	93075	5/15/07	10.74	37,456		
	2,044	TRACTOR SUPPLY CREDIT PLAN	5/14/07	93076	5/15/07	29.99	37,457		
	2,106	USDA-RURAL DEVELOPMENT	5/14/07	93077	5/15/07	3,325.00	37,458		
	2,306	WATER ENVIRONMENTAL TESTING	5/14/07	93080	5/15/07	116.00	37,459		
	2,308	WV PUBLIC EMPLOYEES INS AGENCY	5/14/07	93083	5/15/07	2,502.29	37,460		
	2,373	WESBANCO BANK-PARKERSBURG	5/14/07	93086	5/15/07	167.00	37,462		
	2,374	WESBANCO BANK-PARKERSBURG	5/14/07	93087	5/15/07	167.00	37,463		
	2,375	WESBANCO BANK-PARKERSBURG	5/14/07	93088	5/15/07	502.00	37,464		
	2,376	WESBANCO BANK-PARKERSBURG	5/14/07	93089	5/15/07	502.00	37,465		
	2,385	W C WEIL COMPANY	5/14/07	93090	5/15/07	193.58	37,466		
	23,004	WESBANCO BANK INC	5/14/07	93091	5/15/07	176.00	37,467		
	23,005	WESBANCO BANK, INC.	5/14/07	93092	5/15/07	805.27	37,468		

Mineral Wells PSD

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17/07			Mineral Wel	ls PSD		5/17	/07 12:42:59PM	PAGE
		VENDOR	СНЕС	KS 1	REPORT			
		** BANK: 3 101 000 00	FUND:		WATER FUND	**		
		** BEGINNING DATE:	4/20/07 -	ENDING	G DATE: 5/1	.7/07 **		
		** VENDOR RANGE: ALL V	ENDORS	**	** CHECK RA	NGE: ALL CHECKS	**	
NK ACCOUNT						autor Month	autrav#	
	VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
101 000 00	CONSOLT	DATED BANK ACCOUNT						
101 000 00	CONDOLL	DATED DAMA ACCOUNT						
	23,019	WESBANCO BANK PARKERSBURG	5/14/07	93093	5/15/07	217.00	37,469	
	•							
	23,022	SHAWN A DEARNELL	5/14/07	93095	5/15/07	19.01	37,471	
	106	ALLEGHENY POWER	5/17/07	93331	5/17/07	349.51	37,475	
	205	BOWLES RICE MC DAVID GRAFF &	5/17/07	93332	5/17/07	63,00	37,476	
	369	CONNER CLEANING SERVICE	5/17/07	93333	5/17/07	130.80	37,477	
	486	ROBERT L & AMBER BAGLEY	5/17/07	93335	5/17/07	50.17	37,478	
	486	KRISTY D CRAMLET	5/17/07	93337	5/17/07	50.16	37,479	
	486	AMANDA D & BRIAN RICHARDS	5/17/07	93339	5/17/07	50.17	37,480	
	1,302	MINERAL WELLS PSD	5/17/07	93348	5/17/07	62.00	37,481	
	1,512	HD SUPPLY WATERWORKS, LTD	5/17/07	93349	5/17/07	1,175.00	37,482	
	1,600	PARKERSBURG SENTINEL CO	5/17/07	93350	5/17/07	129.40	37,483	
	2,200	CARDMEMBER SERVICES	5/17/07	93367	5/17/07	17.99	37,484	
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CONSOLIDATED BANK ACCOUNT

2,101 U S POSTAL SERVICE

61,913.03 91 *

5/17/07 93320 5/31/07 146.30 37,474

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L7/07			Mineral Wel			5/17	7/07 12:43:33P
		VENDOR		KS 1		**	
		** BANK: 3 101 000 00 ** BEGINNING DATE:		ENT	SEWER FUND		
		** VENDOR RANGE: ALL V		**		GE: ALL CHECKS	**
		VENDOR RANGE, ALL V	BRIJOKS				
IK ACCOUNT							
	VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLI	DATED BANK ACCOUNT					
	2,101	U S POSTAL SERVICE	4/23/07	91341	4/23/07	42.34	37,379
	106	ALLEGHENY POWER	4/24/07	91385	4/24/07	225.00	37,380
	23,020	MINERAL WELLS VFD	4/24/07	91401	4/24/07	3.20	37,381
	106	ALLEGHENY POWER	4/26/07	91569	4/27/07	2,327.55	37,382
	148	ADVANCED ALARM TECHNOLOGIES	4/26/07	91573	4/27/07	36.00	37,383
	153	ACTION ANSWERING SERVICE PLUS	4/26/07	91574	4/27/07	34.02	37,384
	205	BOWLES RICE MC DAVID GRAFF &	4/26/07	91575	4/27/07	16.80	37,385
	214	CINGULAR WIRELESS	4/26/07	91677	4/27/07	86.41	37,387
		CONNER CLEANING SERVICE	4/26/07		• •	157.20	37,388
		DANNY'S LAWN SERVICE	4/26/07		· · · ·		37,389
		GREG WHITED	4/26/07			50.16	37.390
	100		-, -, -, -,		, ,		
	486	EDWARD W GREATHOUSE JR	4/26/07	91585	4/27/07	50.17	37.394
	486	MINERAL WELLS VET CLINIC	4/26/07	91593	4/27/07	114.10	37,401
	486	MINERAL WELLS VET CLINIC	5/11/07			114.10	37,401 VOID
	733	W. W. GRAINGER, INC.	4/26/07			250.18	37,402
		HARDMAN SUPPLY COMPANY	4/26/07			277.42	37,403
		HANK'S SALES & SERVICE INC.	4/26/07			100.00	37,404
		AFLAC	4/26/07			15.76	37,405
	1,204	JAMES R. LETT	4/26/07	91622	4/27/07	50.00	37.406
	1,604	PARKERSBURG OFFICE SUPPLY	4/26/07	91624	4/27/07	68.55	37,408
	2,001		-,,			,	
	1,806	ROY L RADABAUGH	4/26/07	91629		50.00	37,410
	1,843	CINTAS LOC #531	4/26/07			138.34	37,411
	1,908	STATE ELECTRIC SUPPLY CO INC	4/26/07			87.17	37,412
		CHARLES M. STEWART			4/27/07	50.00	
	2,004	TROMBOLD EQUIPMENT CO INC	4/26/07	91640	4/27/07	971.27	37,414
	2,200	CARDMEMBER SERVICES	4/26/07	91646	4/27/07	215.19	37,417
		VERIZON	4/26/07			618.53	37,418
	-	WWT ELECTRIC	4/26/07			272.50	37,419
		WESTFIELD INSURANCE	4/26/07	91650	4/27/07	2,909.33	37,420
	2,313	WESBANCO BANK-PARKERSBURG	4/27/07	91947	4/30/07	1,363.70	9
	5 514	WU DEOT OF TAY & DEVENILE	4/27/07	91954	4/30/07	372.98	37,422
		WV DEPT OF TAX & REVENUE	4/27/07			1,387.10	37,422
		WV PUBLIC EMPLOYEES RETIREMENT	4/2//07			2,441.96	37,423
	100	ALLEGHENY POWER		12446	4/30/07	M1 432 - 24	

4/30/07 92027 4/30/07

4/30/07 92028 4/30/07

4/30/07 92030 4/30/07 4/30/07 92052 4/30/07

702 GENE'S SEPTIC TANK CLEANING

1,311 FERGUSON WATERWORKS

2,109 USA BLUE BOOK

2,339 WESTCO INTERNET

100.00 37,426

160.44 37,428 9.00 37,429

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K ACCOUNT							
	VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLI	DATED BANK ACCOUNT					
	600	FASTENERS & SUPPLY INC	4/30/07	92076	4/30/07	288.00	37,430
	2,313	WESBANCO BANK-PARKERSBURG	5/14/07	93022	5/15/07	1,429.01	9
	106	ALLEGHENY POWER	5/14/07	93033	5/15/07	40.37	37,431
	124	AT&T - STATE CALLING SERVICE	5/14/07		5/15/07	6.74	37,432
	133	AUTO ZONE	5/14/07		5/15/07	13.20	37,433
	224	BILL BAILEY INSURANCE AGENCY	5/14/07		5/15/07	20.00	37,434
	275		5/14/07		5/15/07	457.34	37,435
	400	DOMINICAN LICER	5/14/07	03040	5/15/07	130.92	37,438
	438 486	DOMINION HOPE DAVID R HALL	5/14/07		5/15/07	31.21	37,439
	486	SHANISTY S MYERS	5/14/07		5/15/07	40.38	37,440
	486	WILLIAM T RUBERT	5/14/07		5/15/07	21.08	37,441
	486	SHANE G DOTSON	5/14/07		5/15/07	43.10	37,442
	486	JONI WIGAL	5/14/07		5/15/07	25.37	37,443
	486	ERVIN HUKILL	5/14/07		5/15/07	71.77	37 444
	486	HEATHER HILDEBRAND	5/14/07	93054	5/15/07	60.06	37,446
	486	JAMES & MISTY MC INTYRE	5/14/07		5/15/07	50.00	37,447
	486	BENJAMIN E WARD	5/14/07		5/15/07	1.95	37,448
	486	STEVEN E MERCER	5/14/07		5/15/07	5.12	37,449
	-	LOWE'S	5/14/07		5/15/07	198.03	37,450
	•	MISS UTILITY OF WV INC	5/14/07		5/15/07	24.60	37,451
		MUNICIPAL BOND COMMISSION	5/14/07		5/15/07	18,310.28	37,452
		PARKERSBURG LOCK SERVICE	5/14/07		5/15/07	3.00	37,453 37 454
	2,002	TAYLOR'S DISPOSAL INC	5/14/07	93071	5/15/07	18.00	37,454
	2,039	TELEPAGE COMMUNICATIONS SYSTEM	5/14/07	93075	5/15/07	7.16	37,456
	2,044	TRACTOR SUPPLY CREDIT PLAN	5/14/07	93076	5/15/07	19.99	37,457
	3 346	WATER ENVIRONMENTAL TESTING	5/14/07	93080	5/15/07	185.00	37,459
		WATER ENVIRONMENTAL TESTING WV PUBLIC EMPLOYEES INS AGENCY	5/14/07		5/15/07	2,165.73	37,460
		WESBANCO BANK-PARKERSBURG	5/14/07		5/15/07	989.82	37,461
		AMERICAN CLEAN AIR, INC.	5/14/07		5/15/07	391.14	37,470
		SHAWN A DEARNELL	5/14/07		5/15/07	10.72	37,471
		MID-OHIO VALLEY MEDICAL GROUP	5/14/07		5/15/07	90.00 50.00	37,472 37.473
	2,319	WV DEP	5/16/07	93240	5/16/07	50.00	G I I I I I G
	205	BOWLES RICE MC DAVID GRAFF &	5/17/07	93332	5/17/07	42.00	37,476
	369	CONNER CLEANING SERVICE	5/17/07	93333	5/17/07	157.20	37,477
	486	ROBERT L & AMBER BAGLEY	5/17/07	93335	5/17/07	50.17	37,478
	486	KRISTY D CRAMLET	5/17/07	93337	5/17/07	50.16	37,479
	486	AMANDA D & BRIAN RICHARDS	5/17/07	93339	5/17/07	50.17	37,480
	1,302	MINERAL WELLS PSD	5/17/07	93348	5/17/07	57.00	37,481

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17/07			5,	5/17/07 12:43:33PM				
			VENDOR	снес	KS I	REPORT		
		** BANK:	3 101 000 00,	FUND:		SEWER FUND	**	
		** BE	GINNING DATE:	4/20/07 -	ENDIN	G DATE: 5/	17/07 **	
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NK ACCOUNT								
	VENDOR#	VENDOR NAME		POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLI	DATED BANK ACCOUNT						
	2,200	CARDMEMBER SERVICES		5/17/07	93367	5/17/07	587.00) 37,484
	23,017	MYERS SEPTIC TANK CL	EANING	5/17/07	93369	5/17/07	200.00	37,485
	2,101	U S POSTAL SERVICE		5/17/07	93320	5/31/07	97.54	1 3/,4/4
CONSOLIDATED BANK ACCOUNT 41,6						41,655.40) 76 *	

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MINERAL WELLS PUBLIC SERVICE DISTRICT LIST OF CORRESPONDENCE APRIL 20, 2007 – MAY 17, 2007

- 1. Brochure dated April 24, 2007, from <u>West Virginia Environmental</u> <u>Training Center</u>, presenting, Troubleshooting the Activated Sludge Process, Class II Wastewater Certification, and I-S Operator Certification.
- 2. <u>The Pipeline</u>, News and Views from WV Bureau for Public Health, WV Department of Environmental Protection, and the Public Service Commission of WV, March April 2007 issue.
- 3. Pamphlets received from the <u>Public Service Commission of WV</u>, hosting seminars, Accounting Level 1, May 8, 2007, Accounting Level 2, May 9, 2007, Advanced Accounting, May 10, 2007; all held at the Public Service Commission, Charleston, WV.
- 4. Your Money Matters Issue, from WesBanco, April 2007 Issue.
- 5. <u>News Drops</u>, News and Views from the Claywood Park Public Service District, Spring/Summer 2007.
- 6. West Virginia Rural Water Association Newsletter, Volume 13, Issue 5.
- 7. The Pipeline, Volume 30, Issue 1, Spring 2007.
- 8. Seminar in Charleston, WV, July 24, 2007, <u>Current Issues in Storm Water</u> <u>Regulation in West Virginia.</u>
- 9. <u>Open House</u>, celebrating the opening of WVRWA's new office, Thursday, June 7, 2007, 11:00 2:00.
- 10. Drips and Drops, April 2007, WVDHHR/OEHS.
- 11. Letter dated April 18, 2007, from Westfield Insurance acknowledging receipt of claim. (Cut telephone line, fire hydrant on Tygart Creek).
- 12. Copy of letter dated April 17, 2007, to Margo, WV Public Employees Insurance Agency, enclosing a completed Health Benefits Enrollment Form, Basic Life Insurance Enrollment Form, a completed PEIA Optional Life Insurance and a Dependent Life Insurance Enrollment form for Darin L. Crites.

- 13. ****Letter dated April 19, 2007, to Mineral Wells PSD, from Robert W. Full, Goodwin & Goodwin, LLP, enclosing a draft of a deed to the site of the lift station on the property of Mineral Wells, WV.
- 14. Fax dated April 20, 2007, to Manning Frymier, Cerrone Associates, from Cathy Dyer, attaching letter from Keith Lynch, Utilities Supervisor, Division of Highways.
- 15. Copy of letter dated April 20, 2007, to Keith Lynch, Utilities Supervisor, Division of Highways, from Cathy Dyer, regarding Permit No. 04-04-0243, Bond No. 5939548 – Ohio Farmers Insurance Company.
- 16. Copy of letter dated April 23, 2007, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting.
- 17. Lowe's credit card received for Darin L. Crites.
- 18. Thank You card to Mineral Wells PSD, from Kim Sheppard, Reed Sturm Insurance Agency, Inc., thanking the Board of Directors for the opportunity to present the proposal for property and casualty insurance.
- 19. Copy of letter dated April 23, 2007, to Steve Hardman, Bowles, Rice, McDavid Graff & Love PLLC, from Cathy Dyer, enclosing a draft of a deed to the site of the lift station on the property of the Mineral Wells Holiday Inn Express.
- 20. Fax dated April 25, 2007, to Virginia McDonald, Rural Utilities Service, from Cathy Dyer, attaching signed letters by Charles Stewart, regarding the Tygart Creek – Saulsbury Waterline Replacement.
- 21. ****Letter dated April 24, 2007, to Charles M. Stewart, from George E. Blum, Director, regarding the Districts Water Refunding Bonds.
- 22. Certificate of Insurance dated April 19, 2007, to Mineral Wells PSD, from Larry's Trenching Service, Larry E. Spaur.
- 23. Letter dated April 24, 2007, to Mineral Wells PSD, from West Virginia Rural Water Association, regarding 2007-2008 training class schedule.

- 24. Fax dated April 26, 2007, to <u>Wirt County Journal</u>, attaching notice of a special session to be inserted in the Journal on Tuesday, May 1, 2007.
- 25. Fax dated April 26, 2007, to <u>Jackson Herald Newspaper</u>, attaching notice of a special session to be inserted in the paper on Tuesday, May 1, 2007.
- 26. Fax dated April 26, 2007, to <u>Parkersburg News/Sentinel</u>, attaching notice of a special session to be inserted in the paper for the first available issue.
- 27. Copy of letter dated April 26, 2007, to Keith Lynch, Department of Highways, from Cathy Dyer, enclosing the original Surety Bond for the Tygart Creek Saulsbury Waterline Replacement Project.
- 28. Letter dated April 20, 2007, to Mineral Wells PSD, from Tractor Supply Credit Plan, confirming authorized buyers for the District's account.
- 29. Fax dated April 24, 2007, to Cathy Dyer, from Manning Frymier, Cerrone Associates, attaching a draft copy of a letter to West Virginia Department of Highways.
- 30. Fax dated April 24, 2007, to Cathy Dyer, from Manning Frymier, Cerrone Associates, attaching another draft copy of a letter to the West Virginia Department of Highways.
- 31. Fax dated April 24, 2007, to Todd Anderson, from Manning Frymier, Cerrone Associates, attaching a sketch received from Russ Hannah on the Bogal Ridge PRV.
- 32. Letter dated April 20, 2007, to Bill Byers, from Manning Frymier, Cerrone Associates, regarding Breakpoint Chlorination.
- 33. Copy of letter dated April 17, 2007, to Mineral Wells PSD, from BP, enclosing new BP Business cards.
- 34. Copy of Application for Service dated April 23, 2007, to New Parkersburg Truck Stop, from Mineral Wells PSD.
- 35. Fax dated April 23, 2007, to Todd Anderson, from Division of Water and Waste Management, West Virginia Department of Environmental Protection, attaching Application for WV/NPDES Water Pollution Control Permit Modification.

- 36. Copy of fax dated April 30, 2007, to Eric Gumm, Rural Utilities Service, from Cathy Dyer, attaching a copy of letter from Robert M. Steptoe, III, State Director, United States Department of Agriculture, regarding Construction Contract Concurrence.
- 37. Fax dated April 30, 2007, to George Blum, Cerrone Associates, from Cathy Dyer, attaching Tariff.
- 38. Fax dated May 1, 2007, to Margo, West Virginia PEIA, from Cathy Dyer, attaching evidence of insurance for Darin Crites.
- 39. Fax dated April 30, 2007, to Ms. Christy Pitsenbarger, from Cathy Dyer, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of April 2007.
- 40. Fax dated May 1, 2007, to David A. Johnston, from Mineral Wells PSD, attaching Application for Service.
- 41. Fax dated May 1, 2007, to Bill Byers, from Servi-Sel, Inc. regarding quote for Sutorbilt 7MP Blower.
- 42. ****Letter dated April 26, 2007, to Mineral Wells PSD, from George E. Blum, Director, Finance & Administration, regarding Mineral Wells PSD, Rule 19A Water Rate Increase.
- 43. Letter dated April 24, 2007, to Charles M. Stewart, from Randall M. Cole, Project Administrator, enclosing resumes for Timothy Kelly and Richard Merritt, for Resident Inspector for the construction of Tygart Creek-Saulsbury Waterline Replacement.
- 44. Bill-pay payment received May 2, 2007, for Tamra Martin, returned check to customer, she paid with a personal check after mix up with her financial institution.
- 45. Fax dated May 3, 2007, to Todd Anderson, from PBE Architeture, Inc., notes on water and sewer at the Holiday Inn Express.
- 46. Letter dated May 1, 2007, to Mineral Wells PSD, from Water Environmental Testing, stating the Bacteriological Examination of Water from Public Water Distribution System.

- 47. Letter dated May 2, 2007, to Todd Anderson, from Joe T. Scarberry, Division of Natural Resources, attaching Public Land Corporation Right of Entry.
- 48. Copy of letter dated May 4, 2007, to Keith Lynch, from Cathy Dyer, requesting a permit to make a road punch at 3806 Elizabeth Pike.
- 49. Copy of letter dated May 4, 2007, to Steve Hardman, from Cathy Dyer, requesting that he review and compare the General Liability Declaration pages.
- 50. Copy of letter dated May 2, 2007, to Ms. Virginia McDonald, Rural Development Specialist, advising that the Board of Commissioners approved Mr. Timothy Kelly and/or Mr. Richard Merritt as the Resident Inspector for the Tygart Creek-Saulsbury Waterline Replacement.
- 51. Fax dated May 4, 2007, to Cathy Dyer, from WesBanco, attaching verification of Deposit received from Rural Development.
- 52. Letter dated May 1, 2007, to Charles M. Stewart, from Virginia M. McDonald, advising us that project funds in the amount of \$2,600,00 were ordered May 1, 2007.
- 53. Fax dated May 4, 2007, to Virginia McDonald, Rural Utilities Services, from Cathy Dyer, attaching a copy of Wire Transfer Advise for the Stephens Fork Water Extensions Construction Account from Wesbanco.
- 54. Fax dated May 4, 2007, to Mineral Wells PSD, from Union Williams PSD, stating change of location for the PSD Meeting.
- 55. Fax dated May 3, 2007, to Paul Eskenzi, Holiday Inn Express, from Todd Anderson, attaching invoice from HD Supply Waterworks, for the 3" meter for the Holiday Inn Express.
- 56. Extra Copy dated May 3, 2007, to Todd Anderson, from James M. Ruckman, PS, Director of Field Activities, regarding additional easement documents required for the Tygart Creek/Saulsbury Waterline Replacement project.
- 57. Fax dated April 30, 2007, to <u>Parkersburg News/Sentinel</u>, attaching notice of intent to File Application in the paper Friday, May 4, Saturday, May 5, and Sunday, May 6, 2007.

- 58. Copy of letter dated May 8, 2007, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing right of way easements to be recorded for Pebble & Brian Freeland, Edward & Beryl Greathouse, Mark Cothern, Boyd & Evelyn Jones, G. Lucille Lockhart, Brian Fordyce & Loretta Lynch, Dana & Tonya Bee, John & Betty Pritchard.
- 59. ****Letter dated May 7, 2007, to Charles M. Stewart, from Virginia McDonald, Rural Development Specialist, follow up letter regarding the May 2, 2007 meeting on the Water Systems Improvement Project.
- 60. Letter dated May 1, 1007, to Mineral Wells PSD, from Mike Enyart & Sons, Inc., attaching for approval, drawings for the contract requirements.
- 61. Payment Bond to Mineral Wells PSD, from Mike Enyart & Sons, Inc.
- 62. ****Letter dated May 2, 2007, to Cathy Dyer, from James E. Roten, Jr. P.E., District Engineer/Manager, enclosing the approved copy of the subject permit that describes the Utility-Water work.
- 63. ****Letter dated May 3, 2007, to Roy Radabaugh, from James E. Roten, Jr. P.E., District Engineer/Manager, enclosing the approved copy of the subject permit that describes the Utility-Water work.
- 64. Fax dated May 8, 2007, to Virginia McDonald, Rural Utility Service, from Cathy Dyer, attaching the WV DOH Permits for the Tygart Creek-Saulsbury Waterline Replacement Project.
- 65. Copy of letter dated May 8, 2007, to Virginia McDonald, Rural Utility Service, from Cathy Dyer, enclosing two (2) copies of the WV DOH Permits.
- 66. Copy of letter dated May 8, 2007, to Manning Frymier, Cerrone Associates, from Cathy Dyer, enclosing two (2) copies of the WV DOH Permits.
- 67. Copy of letter dated May 8, 2007, to Margo, WV Public Employees Insurance Agency, from Cathy Dyer, enclosing completed Tobacco Affidavit and Open Enrollment Transfer forms for the employees at the Mineral Wells PSD.
- 68. Fax dated May 8, 2007, to Eric Gumm, Rural Utilities Service, from Cathy Dyer, attaching a copy of the April 2007 bank statement for the Stephens Fork Water Extensions Construction Account at WesBanco.

- 69. Copy of letter dated May 3, 2007, to Mineral Wells PSD, from WesBanco, regarding Statement Savings Account #0310017950.
- 70. ****Letter dated April 30, 2007, to Cathy Dyer, from George E. Blum, Director, Finance & Administration, Cerrone Associates, regarding the Mineral Wells PSD 2007 Water Rate Increase.
- 71. Letter dated May 2, 2007, to Mineral Wells PSD, from Virginia M. McDonald, Rural Development Specialist, attaching a Notice to Contractors and Applicants nondiscrimination poster.
- 72. Agenda dated May 2, 2007, for the pre-construction conference for the Tygart Creek-Saulsbury Waterline Replacement Project.
- 73. Change Order dated May 2, 2007, to Mineral Wells PSD, from Mike Enyart & Sons, Inc., regarding the Tygart Creek-Saulsbury Waterline Replacement Project.
- 74. ****Letter dated April 23, 2007, to Charles M. Stewart, from Virginia McDonald, Rural Development Specialist, advising that the Engineering Agreement dated March 8, 2007 between the District and Cerrone Associates, Inc., regarding the Water System Improvements Project is acceptable to Rural Development.
- 75. ****Letter dated April 26, 2007, to Charles M. Stewart, from Alan L. Harris, Area Director, Rural Development, stating the request to amend remaining funds for the Tygart Creek-Saulsbury Waterline Replacement has been approved.
- 76. Letter of transmittal dated April 26, 2007, to Mineral Wells PSD, from Jim Ruckman, Cerrone Associates, Inc., enclosing shop drawings for the Tygart Creek Saulsbury Waterline Replacement Project.
- 77. Letter of transmittal dated May 1, 2007, to Mineral Wells PSD, from Jim Ruckman, Cerrone Associates, Inc., enclosing shop drawings for the Tygart Creek Saulsbury Waterline Replacement Project.
- 78. Letter dated April 20, 2007, to Charles M. Stewart, from Manning H. Frymier, PE, Cerrone Associates, Inc., regarding the letter received from Keith Lynch of the DOH.

- 79. Copy of letter dated April 24, 2007, to Keith Lynch, DOH, from Charles M. Stewart, regarding the Tygart Creek-Saulsbury Waterline Replacement Project.
- 80. Copy of letter dated April 24, 2007, to Virginia McDonald, Rural Utilities Service, from Charles M. Stewart, requesting to amend the request for excess project funds for the Tygart Creek – Saulsbury Waterline Replacement Project.
- 81. Letter dated April 19, 2007, to Charles M. Stewart, from Keith Lynch, DOH, regarding the revised plans for the Tygart Creek Saulsbury Waterline Replacement Project.
- 82. Approved binder copy dated November, 2006 to the Mineral Wells PSD, from Cerrone Associates, Inc., of the Tygart Creek Saulsbury Waterline Replacement Project.
- 83. Letter dated May 2, 2007, to Charles M. Stewart, from Virginia McDonald, Rural Utilities Service, regarding approval of payment from the Stephens Fork Water Extensions Construction Account to Cerrone Associates, Inc. in the amount of \$1,581.25 and Bowles, Rice, McDavid, Graff & Love in the amount of \$1,000.00.
- 84. Letter dated April 18, 2007, to Mineral Wells PSD, from Lowe's Credit Service, regarding our Lowe's Commercial Credit Account ending in 7264, stating Cathy Dyer has set up online access to the credit account.
- 85. E-mail dated April 17, 2007, to Cathy Dyer, from Lowe's Online Credit Center, regarding adding and deleting Authorized Buyers for Lowe's Commercial Credit Account ending in 7264.
- 86. Letter dated May 4, 2007, to Charles Stewart, from Carrie Grimm, Management Section, West Virginia Department of Environmental Protection, regarding FY 08 Budget.
- 87. Copy of letter dated May 9, 2007, to Virginia McDonald, Rural Development Specialist, from Cathy Dyer, regarding 2008 Budget.

- 88. Copy of letter dated May 9, 2007, to Daniel Yonkosky, Director, State of West Virginia Water Development Authority, from Cathy Dyer, enclosing a copy of letter to Jefferson Brady, WV Infrastructure enclosing the District's Annual Budget for the year July 1, 2007 through June 30, 2008.
- 89. Copy of letter dated May 9, 2007, to Jefferson Brady, P.E., WV Infrastructure, from Cathy Dyer, enclosing a letter to Daniel Yonkosky, Director, State of West Virginia Water Development Authority, enclosing the District's Annual Budget for the year July 1, 2007 through June 30, 2008.
- 90. Copy of letter dated May 9, 2007, to Carrie L. Grimm, State Revolving Program, WV Division of Environmental Protectection, from Cathy Dyer, enclosing a copy of the District's annual Budget for the year July 1, 2007 through June 30, 2008.
- 91. Copy of letter dated May 9, 2007, to Daniel B. Yonkosky, Administrative Assistant Water Development Authority, from Cathy Dyer, enclosing a letter to Carrie L. Grimm, ERSII, WV Department of Environmental Protection enclosing the District's annual Budget for the year July 1, 2007 through June 30, 2008.
- 92. Copy of letter dated May 9, 2007, to Rosalie Brodersen, WV Division of Environmental Protection, from Cathy Dyer, enclosing a copy of letter sent to Carrie Grimm, WV Department of Environmental Protection, enclosing the District's annual Budget for the year July 1, 2007 through June 30, 2008.
- 93. Copy of letter dated May 9, 2007, to Keith Lynch, WV DOH, from Cathy Dyer, requesting a permit to make a road punch at 3806 Elizabeth Pike for Brian and Pebble Freeland.
- 94. Copy of letter dated May 9, 2007, to Mineral Wells PSD, from James C. Wright, Water Environmental Testing, attaching a revised/correct copy of our drinking water report for the month of April 2007.
- 95. ****Extra Carbon to Mineral Wells PSD, dated May 8, 2007, to Ms. Virginia McDonald, Rural Utilities Services, from George E. Blum, Director, Finance & Administration, regarding for review a "Draft" Rule 42 Exhibit showing estimated revenues and expenses relating to the Miscellaneous Water Improvement Project.

- 96. E-mail dated May 9, 2007, to Cathy Dyer, from Manning Frymier, Cerrone & Associates, regarding industrial pretreatment program issues at Liberty Truck Stop.
- 97. E-mail dated May 9, 2007, to Cathy Dyer, from Manning Frymier, Cerrone & Associates, regarding the e-mail he sent Steve Cooper regarding the pretreatment issue at Liberty Truck Stop.
- 98. Fax dated May 10, 2007, to Bill Byers, from Manning H. Frymier, PE, Cerrone Associates, attaching the PRV bypass for the System Improvements /Rockport Project.
- 99. Letter dated May 8, 2007, to Mineral Wells PSD, from Appalachian Software, Inc., regarding the 2007 Users Conference at Snowshoe on Saturday, September 8.
- 100. Extra copy dated May 9, 2007, to Cathy Dyer, to Harry E. Taylor, PE, USDA Rural Development, from Manning H. Frymier, PE, Cerrone Associates, Inc., regarding the preliminary engineering report for the Miscellaneous Water Improvements Project.
- 101. Letter dated May 9, 2007, to Todd Anderson, from Manning H. Frymier, PE, Cerrone Associates, Inc., regarding the NPDES Industrial Pretreatment Program in West Virginia.
- 102. Copy of letter dated May 10, 2007, to Jefferson Brady, PE, West Virginia Infrastructure & Jobs, from Cathy Dyer, enclosing the April 2007 Financial Report for the Stephens Fork Water Construction Project.
- 103. Copy of letter dated May 10, 2007, to Daniel Yonkosky, Director, State of West Virginia Water Development Authority, from Cathy Dyer, enclosing the April 2007 Financial Report for the Stephens Fork Water Construction Project.
- 104. Fax dated May 10, 2007, to Kenneth M. Stepanik, Mann. Engineers, Co., from Bill Byers, referencing quote dated May 1, 2007, to purchase one (1) Sutorbilt Legend 7MP Blower (\$5,692.00 + \$137.93 SH) for the WWTP.
- 105. Copy of letter dated May 10, 2007, to Manning Frymier, Cerrone Associates, Inc., from Cathy Dyer, enclosing a copy of an invoice sent to Mike Enyart & Sons, Inc.

Mineral Wells PSD List of Correspondence May 17, 2007 Page 11

- 106. Copy of letter dated May 10, 2007, to Mike Enyart & Sons, Inc., from Mineral Wells PSD, enclosing an Invoice for the Surety Bond and two (2) DOH Permits in the amount of \$1,837.60 regarding the Tygart Creek-Saulsbury Waterline Replacement Project.
- 107. Invoice dated May 10, 2007 to Verlotta Company, from Mineral Wells PSD, for total due of \$80.33.
- 108. Fax dated May 10, 2007, to Todd Anderson, from Trombold Equipment Co., regarding Start Up Report & Wiring Diagram for Leigh Mason Mobile Home Park.
- 109. Letter dated May 9, 2007, to Mineral Wells PSD, from James C. Wright, Water Environmental Testing, attaching the Revised Drinking Water Report for the month of April 2007.
- 110. ****Extra Copy to Mineral Wells PSD, original sent to Ms. Virginia McDonald, Rural Utilities Service, from George E. Blum, Director, Finance & Administration, Cerrone & Associates, Inc., enclosing a copy of the clearinghouse comments from Mid Ohio Valley Regional Council for Mineral Wells PSD.
- 111. Letter dated May 10, 2007, to Bill Byers, from Manning H. Frymier, PE, Director of Engineering, Cerrone & Associates, Inc., enclosing the WaterCAD hydraulic program results for fire flow in the Rt 21-Saulsbury Area.
- 112. Letter dated May 8, 2007, to Mineral Wells PSD, from Jim Ruckman, Cerrone Associates, Inc., attaching shop drawings regarding the Tygart Creek Saulsbury Waterline Replacement Project.
- 113. Letter dated May 10, 2007, to Mineral Wells PSD, from Brickstreet, regarding an audit that was completed on the workers compensation premium.
- 114. ****Letter dated May 5, 2007, to Mineral Wells PSD, from State of West Virginia Department of Health and Human Resources, regarding Notification of Available Funds through the 2008 Local Wellhead Protection Grant for Community Water Systems.
- 115. Letter dated May 4, 2007, to Todd Anderson, from William E. Turner, Jr., Pison Development, regarding Quinton Court, River View Drive, Village of Barboursville, West Virginia.

- 116. Copy of fax dated, May 14, 2007, to <u>Wirt County Journal</u>, attaching notice to be inserted in the Journal on Tuesday, May 15, 2007.
- 117. Copy of fax dated, May 14, 2007, to <u>Jackson Herald Newspapers</u>, attaching notice to be inserted in the paper Tuesday, May 15, 2007.
- 118. Copy of fax dated, May 14, 2007, to <u>Parkersburg News/Sentinel</u>, attaching notice to be inserted in the paper Tuesday, May 15, 2007.
- 119. Letter dated May 2, 2007, to Mineral Wells PSD, from United States Bankruptcy Court, regarding William Glen Janey and Eunice Maria Janey.
- 120. Letter dated May 15, 2007, to Mineral Wells PSD, from Cingular, regarding impacts to our wireless account.
- 121. Letter dated May 15, 2007, to Mineral Wells PSD, from Diana Burtrum, Director of Wastewater Operations, regarding lagoon sludge removal.
- 122. Copy of letter dated May 14, 2007, to Mr. & Mrs. Dana Bee, from Cathy Dyer, enclosing copies of recorded right of way easements.
- 123. Copy of letter dated May 14, 2007, to Mr. & Mrs. Brian Freeland, from Cathy Dyer, enclosing copies of recorded right of way easements.
- 124. Copy of letter dated May 14, 2007, to Mr. & Mrs. Edward Greathouse, from Cathy Dyer, enclosing copies of recorded right of way easements.
- 125. Copy of letter dated May 14, 2007, to Mark D. Cothern, from Cathy Dyer, enclosing copies of recorded right of way easements.
- 126. Copy of letter dated May 14, 2007, to Dwight & Donna Rhodes, from Cathy Dyer, enclosing copies of recorded right of way easements.
- 127. Copy of letter dated May 14, 2007, to Beverly Hupp, from Cathy Dyer, enclosing copies of recorded right of way easements.
- 128. Copy of letter dated May 14, 2007, to Boyd L. & Evelyn Jones, from Cathy Dyer, enclosing copies of recorded right of way easements.
- 129. Copy of letter dated May 14, 2007, to Brian B. Fordyce & Loretta A. Lynch, from Cathy Dyer, enclosing copies of recorded right of way easements.

- 130. Copy of letter dated May 14, 2007, to G. Lucille Lockhart, from Cathy Dyer, enclosing copies of recorded right of way easements.
- 131. Copy of letter dated May 14, 2007, to John A. & Betty Pritchard, from Cathy Dyer enclosing copies of recorded right of way easements.
- 132. Copy of letter dated May 9, 2007, to Todd Anderson, from Manning H. Frymier, PE, Director of Engineering, regarding NPDES Industrial Pretreatment Program.
- 133. Copy of letter dated May 15, 2007, to Jefferson Brady, PE, Executive Secretary, Infrastructure Council, from Cathy Dyer, enclosing District Check #37452 in the amount of \$27,414.75; Water System Revenue Bonds, Series 2004:

Water Revenue-04-A	\$8,116.88
Reserve Fund-04-A	811.69
Reserve Fund-04-B	175.90

134. Copy of letter dated May 15, 2007, to West Virginia Bond Commission, from Cathy Dyer, enclosing District Check #37452, in the amount of \$27,414.75;

MIW-S-1-97-WO-06	\$9,040.00
MIW-S-1-95-X-WO-06	5,688.40
MIW-S-1-85-B-WO-06	1,293.00
MIW-S-1-03-A-WO-06	2,288.88
MIW-W-2-04-B-WO-06	175.90
MIW-W-2-04-A-WO-06	811.69
MIW-W-1-04-A-WO-06	8,116.88

135. Copy of letter dated May 15, 2007, to West Virginia Water Development Authority, from Cathy Dyer, enclosing District Check #37452, in the amount of \$27,414.75;

Sinking Fund: Revenue Fund \$2,288.88

136. Copy of letter dated May 15, 2007, to West Virginia Water Development Authority, from Cathy Dyer, enclosing District Check #37452, in the amount of \$27,414.75.

Sinking Fund: Revenue Fund \$5,688.40

- 137. Letter dated May 10, 2007, to Bill Byers, from Manning Frymier, PE, Cerrone Associates, Inc., enclosing WaterCAD Hydraulic program results for fire flow in the Rt. 21-Saulsbury Area.
- 138. Copy of letter dated May 16, 2007, to Keith Lynch, West Virginia Department of Highways, from Cathy Dyer, requesting a permit to make a road punch at 3671 Southern Highway.
- 139. ****Letter dated May 15, 2007, to Charles M. Stewart, from Randall M. Cole, Project Administrator, Cerrone Associates, attaching a copy of the fully executed Agreement with the Mike Enyart and Sons, Inc.
- 140. Letter dated May 14, 2007, to Mike Enyart & Sons, Inc., from Jim Ruckman, Cerrone Associates, Inc., attaching shop drawings.
- 141. ****Extra copy of letter dated May 14, 2007, to Ms. Virginia McDonald, USDA-Rural Development, from George E. Blum, Director, Finance & Administration, enclosing for review three (3) copies of the Environmental Report relating to the Water Improvement Project.
- 142. Letter dated May 15, 2007, to Mineral Wells PSD, from Brickstreet Insurance, regarding claim 2006044533.
- 143. Copy of letter dated May 15, 2006, to WV Public Employees Insurance Agency, from Cathy Dyer, enclosing a completed Tobacco Affidavit and Open Enrollment Transfer form for Todd R. Anderson.
- 144. Fax dated May 16, 2007, to Cathy Dyer, from Kim Sheppard, regarding Terrorism Coverage from Reed-Sturm Insurance Agency, Inc.
- 145. Copy of letter dated May 16, 2007, to Manning Frymier, Cerrone Associates, Inc., from Cathy Dyer, enclosing a copy of a corrected invoice sent to Mike Enyart & Sons, Inc. for Mobilization.

- 146. Copy of letter dated May 16, 2007, to Mike Enyart & Sons, Inc., from Cathy Dyer, regarding a corrected invoice sent to Mike Enyart & Sons, Inc.
- 147. Copy of letter dated May 16, 2007, to Division of Water and Waste Management, from Todd R. Anderson, enclosing a Statement for Billing for Existing Permit No. WV0081141.
- 148. Copy of letter dated May 16, 2007, to Office of Environmental Health Services, Regulatory Development and Compliance Unit, from Linda K. Watson, enclosing a copy of the National Discharge Elimination System, and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of April 2007.
- 149. Copy of letter dated May 16, 2007, to Manning Frymier, PE Cerrone Associates, from Linda K. Watson, enclosing a copy of the National Discharge Elimination System, and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of April 2007.
- 150. Copy of letter dated May 16, 2007, WV Department of Environmental Protection, Division of Water and Waste Management, from Linda K. Watson, enclosing a copy of the National Discharge Elimination System, and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of April 2007.
- 151. Copy of letter dated May 16, 2007, West Virginia Department of Environmental Protection and Natural Resources, from Linda K. Watson, enclosing a copy of the National Discharge Elimination System, and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of April 2007.
- 152. E-mail dated May 16, 2007, to Cathy Dyer, from Howard Baldwin, Arvilla Pipeline, requesting new contact information for the new Operations Manager.
- 153. ****Letter dated May 19, 2007, to Mineral Wells PSD, from Suttle & Stalnaker, confirming the terms and objectives of our engagement and the nature and limitations of the services we are providing to the District for the target date of June 15, 2007.