

MINUTES OF A REGULAR MONTHLY BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, MARCH 20, 2008, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. Mr. James R. Lett, Secretary; Mr. Charles Stewart, Treasurer; Mr. Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Nellie Radcliff and Linda Watson, Office Clerks; Mark Dennis, Denny Brown, Operations Technicians, were present.

There was no one from the public present.

Mr. Lett made a motion to approve the Water Tariff No. 10 rate increase effective December 28, 2007 as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Water Tariff No. 10 rate increase.

Mr. Lett made a motion to approve the Minutes of the February 21, 2008, Regular Board Meeting as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the February 21, 2008, Board Meeting.

Mr. Stewart made a motion to approve the Financial Statement dated February 29, 2008, for All Finances (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated February 29, 2008, for Water Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated February 29, 2008, for Sewer Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks numbered 38352 thru 38436 written on the Consolidated-Water and Sewer Revenue Checking Account (copy attached) between February 21, 2008 thru March 20, 2008. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks numbered 2048 thru 2063 written on the Consolidated Payroll Account (copy attached) between February 21, 2008 thru March 20, 2008. Mr. Lett seconded the motion. The motion passed unanimously.

The following letters were discussed.

Letter 10 - Signed Request for "Obligation of Funds" by the State Director, for the Miscellaneous Water Improvement Project.

Letter 21 - Letter and check in the amount of \$3,308.00 from Municipal Bond Commission for

MINERAL WELLS PUBLIC SERVICE DISTRICT
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excess funds. \$2,867.00 for the 1997 Revenue and \$441.00 for the 1997 Reserve deposited in the Sewer Repair/Replacement Account on February 29, 2008.

Letter 31 - 39 - Certified letters to the residents of Sanctuary Heights about the disposal of items going thru their sewer system and the possible charges being added to their sewer bills for repairs of the grinder pump.

Letter 89 - Letter dated March 11, 2008, from the WV DEP Permit to expire in December 2008, paperwork being processed for renewal.

Mrs. Dyer reported that she had been in contact with Parkersburg Utility Board in reference to receiving the Pettyville meter readings. They do not have a problem with sharing their readings with us. The Board agreed to this and asked that the District's lawyer, Mr. Steve Hardman, be contacted to draw up a legal document.

The Board tabled the moving of the Reserve Accounts from the local bank to Municipal Bond until more details could be discussed.

The invoice for the purchase of the new truck has been forwarded to Mr. Alan Harris for payment to conclude the Sycamore Run, Stephens Fork, Limestone Hill, Windy Ridge Waterline Extension Project.

Ms. Mc Donald, RUS, informed the District that it will not be necessary to acquire another signed agreement between the District and Claywood Public Service District regarding the purchasing of water because the District had just signed one in 2006.

A customer by the name of Mrs. Snodgrass had her bank account hacked and she felt the District should remove the penalty on her water/sewer bill. The office staff had explained to her that this was not an option. The Board agreed.

This concluded Mrs. Dyers report.

Mr. Todd Anderson reported that Denny Brown had taken the Sewer test and passed with a score of 92. The District and Board were very proud of him. He now has his certificate in water and sewer.

The permit for the Districts truck that is being converted into a mini- sewer pumper truck will be \$15.00 for a year.

The Water Inventory is completed with many "thanks" going to the help of Linda Watson. She has

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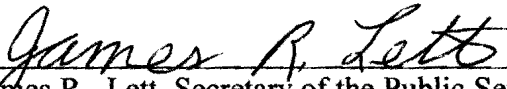
been very instrumental in converting to the new inventory program. The staff will soon start to work on the new Sewer Inventory.

The Board authorized Mr. Anderson to purchase six (6) new Water meters a month. Mr. Frymier and Mr. Ruckman, Cerrone Associates, Inc., met with Mr. Anderson to discuss doing a study of the sewer system in the District because of some up grades that may need to be done. This concluded Mr. Anderson's report.

All business having been discussed, Mr. Lett made a motion that the meeting be adjourned. Mr. Stewart seconded the motion. Mr. Radabaugh adjourned the meeting at 6:15 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
February 29, 2008**

Checking Accounts

Water Revenue Fund Checking Account WesBanco Bank - 1131.2	\$ 4,024.03
Sewer Revenue Fund Checking Account WesBanco Bank - 2120.2	53,998.82
Stephens Fork Water Extension Construction Checking WesBanco Bank - 1131.8	<u>\$ 32.32</u>
Total in Checking Accounts:	\$ 58,055.17

Water Accounts

Depreciation Reserve Account WesBanco Bank - 1125.31	\$ 13,065.66
Revenue Reserve Account WesBanco Bank - 1125.21	24,338.74
Revenue Reserve Account - Sams Creek/Chesterville WesBanco Bank - 1125.22	26,663.36
Revenue Reserve Account - Rockport WesBanco Bank - 1125.32	12,973.49
Depreciation Reserve Account - Rockport WesBanco Bank - 1125.23	12,973.24
Revenue Reserve Account - Water Improvement WesBanco Bank - 1125.24	18,882.67
Depreciation Reserve Account - Water Improvement WesBanco Bank - 1125.33	38,998.46
Depreciation Reserve Account - Sycamore 2004A WesBanco Bank - 1125.27	2,302.60
Sycamore Run-Limestone Tap Fees WesBanco Bank - 1131.7	-
Security Deposit Account WesBanco Bank - 1134.0	33,360.57
Sycamore Renewal/Replacement WesBanco - Bank 1125.34	<u>46,217.17</u>
Total In Water Accounts:	\$ 229,775.96

Sewer Accounts

Repair and Replacement Account WesBanco Bank - 2114.2	\$ 28,450.79
Reserve for Grinder Pump Maintenance Prime Rate Money Market - WesBanco Bank - 2114.1	34,143.22
Security Deposit Account WesBanco Bank - 2121.3	<u>27,131.74</u>
Total in Sewer Accounts:	\$ 89,725.75

Total All Finances - February 29, 2008 **\$ 377,556.88**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 February 29, 2008

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, JANUARY 31, 2008

\$6,092.61

RECEIPTS:

Water Sales	\$80,094.97
Water Buffalo Sales	473.80
Reconnection Fees	25.00
Security Deposit Refunds	403.81
Ashley's - scrap metal sale	377.53

Total Receipts:

\$81,375.11

Total Cash Available:

\$87,467.72

Expenditures:

Action Answering Service Plus	47.79
ADT Security Services	63.65
Allegheny Power	457.79
At & T	4.97
At & T Mobility	149.79
Auto Zone	61.84
BP Credit Card Company	885.16
Big Mac Printing	137.24
Bowles Rice McDavid Graff & Love	259.82
Cardmember Services	528.81
Cintas	119.25
Claywood Park PSD	16,928.67
Commissioner's Salaries	450.00
Conner Cleaning Service	130.80
Cutlip-Warner Development Co	920.00
Ferguson Waterworks	350.00
WW Grainger	45.50
HD Supply Waterworks, Ltd	1,626.49
Hardman Supply Company	120.74
Innovative Business	92.65
Lowe's	31.48
Mineral Wells PSD	197.47
Miss Utility of WV Inc.	14.40
Mahone Tire Service	8.40
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	26.37
Parkersburg Office Supply	85.88
Pitney Bowes, Inc.	83.44
Reed-Sturm Insurance Agency	5,851.09
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Salaries	7,862.97
Taylor's Disposal Inc.	27.64

Tesa Company Inc.	32.75
Telepage Communication System	10.74
C. I. Thornburg	2,494.16
US Postal Service	151.54
Verizon	162.37
Water Environmental Testing	67.50
Wesbanco	40.09
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	1,004.00
WesBanco Bank-Parkersburg - Stephens Fk	176.00
WesBanco Bank-Parkersburg - Wtr Res Sams	314.00
WesBanco Bank-Parkersburg - 79 Res	217.00
WesBanco Bank-Parkersburg- Payroll taxes	3,482.74
WesBanco Bank-Parkersburg-Sycamore R/R	1,191.99
Westco Internet	13.50
Wood Co Habitat for Humanity	2.15
WV DOH	86.00
WV Public Employees Insurance Agency	2,261.19
WV Public Employees Retirement System	1,880.15
WV State Tax Department	555.10
Forrest Brown	(51.48)
Estate of Forrest Brown	51.48
Carl & Loretta DeVaughn	(51.61)
Carl & Loretta DeVaughn	51.61
Beth Cremeans	50.49
Robert E. Kirby	50.20
James D. Burton	51.77
David or Mary West	4.69

Total Expenditures: \$83,443.69

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, February 29, 2008 \$4,024.03

Verizon	631.44
Water Environmental Testing	465.00
WesBanco	26.73
WesBanco Bank-Parkersburg-Sewer R/R	1580.69
WesBanco Bank-Parkersburg-Payroll Taxes	2956.50
Westco Internet	9.00
WV Public Employees Insurance Agency	2417.38
WV Public Employees Retirement System	1563.20
WV State Tax Department	473.90
Wood Co. Habitat for Humanity	2.06
Jospeh D. Mills	16.20
Josh Allred	61.30
Lorena Haught	19.75
Heidi A McKinney	57.77
David or Mary West	4.50

Total Expenditures: \$52,338.54

Balance in Sewer Revenue Fund Checking Account, \$53,998.82
WesBanco Bank, February 29, 2008

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 2/22/08 - ENDING DATE: 3/20/08 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	2/28/08	111074	2/29/08	1,631.20	9
106	ALLEGHENY POWER	2/28/08	111092	2/29/08	457.79	38,352
133	AUTO ZONE	2/28/08	111098	2/29/08	16.12	38,353
153	ACTION ANSWERING SERVICE PLUS	2/28/08	111099	2/29/08	47.79	38,354
202	BIG MAC PRINTING	2/28/08	111100	2/29/08	137.24	38,355
205	BOWLES RICE MC DAVID GRAFF &	2/28/08	111101	2/29/08	259.82	38,356
314	AT&T MOBILITY	2/28/08	111103	2/29/08	149.79	38,357
369	CONNER CLEANING SERVICE	2/28/08	111104	2/29/08	130.80	38,358
832	HARDMAN SUPPLY COMPANY	2/28/08	111111	2/29/08	120.74	38,363
904	INNOVATIVE BUSINESS PRODUCTS	2/28/08	111120	2/29/08	92.65	38,364
1,204	JAMES R. LETT	2/28/08	111121	2/29/08	150.00	38,365
1,500	OHIO VALLEY MUFFLER & BRAKE	2/28/08	111123	2/29/08	26.37	38,367
1,512	HD SUPPLY WATERWORKS, LTD	2/28/08	111124	2/29/08	216.49	38,368
1,604	PARKERSBURG OFFICE SUPPLY	2/28/08	111125	2/29/08	85.88	38,369
1,805	RURAL DEVELOPMENT ADMN.	2/28/08	111128	2/29/08	2,112.00	38,370
1,806	ROY L RADABAUGH	2/28/08	111129	2/29/08	150.00	38,371
1,843	CINTAS LOC #531	2/28/08	111130	2/29/08	119.25	38,372
1,912	CHARLES M. STEWART	2/28/08	111137	2/29/08	150.00	38,373
2,001	TESA COMPANY INC	2/28/08	111138	2/29/08	32.75	38,374
2,005	C I THORNBURG	2/28/08	111139	2/29/08	2,424.66	38,375
2,103	USDA-RURAL DEVELOPMENT	2/28/08	111144	2/29/08	3,140.00	38,377
2,205	VERIZON	2/28/08	111145	2/29/08	162.37	38,378
2,314	WV DEPT OF TAX & REVENUE	2/28/08	111147	2/29/08	555.10	38,379
2,315	WV PUBLIC EMPLOYEES RETIREMENT	2/28/08	111148	2/29/08	1,880.15	38,380
2,331	WOOD CO HABITAT FOR HUMANITY	2/28/08	111149	2/29/08	2.15	38,381
2,338	WESBANCO-WATER RES-SAMS-CV	2/28/08	111150	2/29/08	314.00	38,382
23,045	DAVID OR MARY WEST	2/28/08	111153	2/29/08	4.69	38,385
145	ADT SECURITY SERVICES	2/29/08	111217	2/29/08	63.65	38,388
309	CLAYWOOD PARK PSD	2/29/08	111218	2/29/08	16,928.67	38,389
1,512	HD SUPPLY WATERWORKS, LTD	2/29/08	111221	2/29/08	1,184.00	38,390
2,002	TAYLOR'S DISPOSAL INC	2/29/08	111227	2/29/08	27.64	38,391
2,339	WESTCO INTERNET	2/29/08	111229	2/29/08	13.50	38,392
133	AUTO ZONE	2/29/08	111247	2/29/08	45.72	38,394
733	W. W. GRAINGER, INC.	2/29/08	111249	2/29/08	45.50	38,395
1,302	MINERAL WELLS PSD	3/06/08	111328	3/06/08	44.79	38,396
2,313	WESBANCO BANK-PARKERSBURG	3/13/08	111910	3/13/08	1,524.08	9
106	ALLEGHENY POWER	3/13/08	111979	3/14/08	204.00	38,397

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 2/22/08 - ENDING DATE: 3/20/08 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00 CONSOLIDATED BANK ACCOUNT						
202	BIG MAC PRINTING	3/13/08	111980	3/14/08	42.00	38,398
275	BP	3/13/08	111981	3/14/08	808.71	38,399
438	DOMINION HOPE	3/13/08	111983	3/14/08	351.80	38,401
486	C I HOLDINGS LLC	3/13/08	111986	3/14/08	50.12	38,404
486	FREDERICK A CHENOWETH	3/13/08	111989	3/14/08	50.21	38,407
486	RYAN A FORSHEY	3/13/08	111991	3/14/08	50.20	38,408
486	ASHLEY NICHOLS	3/13/08	111994	3/14/08	50.02	38,410
733	W. W. GRAINGER, INC.	3/13/08	111996	3/14/08	8.92	38,411
1,200	LOWE'S	3/13/08	111997	3/14/08	462.26	38,412
1,301	MISS UTILITY OF WV INC	3/13/08	111998	3/14/08	22.65	38,413
1,307	MUNICIPAL BOND COMMISSION	3/13/08	111999	3/14/08	9,104.47	38,414
1,500	OHIO VALLEY MUFFLER & BRAKE	3/13/08	112006	3/14/08	14.40	38,415
1,843	CINTAS LOC #531	3/13/08	112009	3/14/08	39.75	38,416
2,005	C I THORNBURG	3/13/08	112016	3/14/08	609.93	38,417
2,039	TELEPAGE COMMUNICATIONS SYSTEM	3/13/08	112020	3/14/08	10.74	38,418
2,106	USDA-RURAL DEVELOPMENT	3/13/08	112021	3/14/08	3,325.00	38,419
2,107	USDA-RURAL DEVELOPMENT	3/13/08	112022	3/14/08	10,040.00	38,420
2,113	USDA-RURAL UTILITIES SERVICE	3/13/08	112023	3/14/08	3,518.00	38,421
2,306	WATER ENVIRONMENTAL TESTING	3/13/08	112024	3/14/08	67.50	38,422
2,308	WV PUBLIC EMPLOYEES INS AGENCY	3/13/08	112027	3/14/08	1,908.68	38,423
2,373	WESBANCO BANK-PARKERSBURG	3/13/08	112029	3/14/08	167.00	38,425
2,374	WESBANCO BANK-PARKERSBURG	3/13/08	112030	3/14/08	167.00	38,426
2,375	WESBANCO BANK-PARKERSBURG	3/13/08	112031	3/14/08	502.00	38,427
2,376	WESBANCO BANK-PARKERSBURG	3/13/08	112032	3/14/08	502.00	38,428
23,004	WESBANCO BANK INC	3/13/08	112034	3/14/08	176.00	38,430
23,005	WESBANCO BANK, INC.	3/13/08	112035	3/14/08	1,189.46	38,431
23,019	WESBANCO BANK PARKERSBURG	3/13/08	112036	3/14/08	217.00	38,432
23,047	RETIREE HEALTH BNFT TRST FUND	3/13/08	112038	3/14/08	648.44	38,434
23,035	DARIN L CRITES	3/14/08	112068	3/14/08	49.79	38,435
2,101	U S POSTAL SERVICE	3/18/08	112155	3/18/08	146.95	38,436
CONSOLIDATED BANK ACCOUNT					68,952.35	67 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 2/22/08 - ENDING DATE: 3/20/08 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

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106	ALLEGHENY POWER	2/28/08	111092	2/29/08	4,329.69	38,352
133	AUTO ZONE	2/28/08	111098	2/29/08	10.74	38,353
153	ACTION ANSWERING SERVICE PLUS	2/28/08	111099	2/29/08	31.86	38,354
202	BIG MAC PRINTING	2/28/08	111100	2/29/08	91.49	38,355
205	BOWLES RICE MC DAVID GRAFF &	2/28/08	111101	2/29/08	111.00	38,356
314	AT&T MOBILITY	2/28/08	111103	2/29/08	99.86	38,357
369	CONNER CLEANING SERVICE	2/28/08	111104	2/29/08	157.20	38,358
486	JOSEPH D MILLS	2/28/08	111105	2/29/08	16.20	38,359
486	JOSH ALLRED	2/28/08	111106	2/29/08	61.30	38,360
486	LORENA HAUGHT	2/28/08	111107	2/29/08	19.75	38,361
486	HEIDI A MC KINNEY	2/28/08	111108	2/29/08	57.77	38,362
832	HARDMAN SUPPLY COMPANY	2/28/08	111111	2/29/08	63.75	38,363
904	INNOVATIVE BUSINESS PRODUCTS	2/28/08	111120	2/29/08	61.76	38,364
1,204	JAMES R. LETT	2/28/08	111121	2/29/08	50.00	38,365
1,302	MINERAL WELLS PSD	2/28/08	111122	2/29/08	360.96	38,366
1,500	OHIO VALLEY MUFFLER & BRAKE	2/28/08	111123	2/29/08	17.58	38,367
1,604	PARKERSBURG OFFICE SUPPLY	2/28/08	111125	2/29/08	57.26	38,369
1,806	ROY L RADABAUGH	2/28/08	111129	2/29/08	50.00	38,371
1,843	CINTAS LOC #531	2/28/08	111130	2/29/08	79.50	38,372
1,912	CHARLES M. STEWART	2/28/08	111137	2/29/08	50.00	38,373
2,023	TRIMBLE & ASSOCIATES	2/28/08	111143	2/29/08	1,125.00	38,376
2,205	VERIZON	2/28/08	111145	2/29/08	631.44	38,378
2,314	WV DEPT OF TAX & REVENUE	2/28/08	111147	2/29/08	473.90	38,379
2,315	WV PUBLIC EMPLOYEES RETIREMENT	2/28/08	111148	2/29/08	1,563.20	38,380
2,331	WOOD CO HABITAT FOR HUMANITY	2/28/08	111149	2/29/08	2.06	38,381
23,023	RON'S PORTA JOHNS, INC.	2/28/08	111151	2/29/08	330.00	38,383
23,044	FED EX	2/28/08	111152	2/29/08	39.79	38,384
23,045	DAVID OR MARY WEST	2/28/08	111153	2/29/08	4.50	38,385
23,046	BUTCHER BEND LAGOON ASSOC	2/28/08	111154	2/29/08	1,750.00	38,386
106	ALLEGHENY POWER	2/29/08	111216	2/29/08	108.53	38,387
145	ADT SECURITY SERVICES	2/29/08	111217	2/29/08	42.43	38,388
2,002	TAYLOR'S DISPOSAL INC	2/29/08	111227	2/29/08	18.42	38,391
2,339	WESTCO INTERNET	2/29/08	111229	2/29/08	9.00	38,392
23,030	OMNI-SITE.NET	2/29/08	111230	2/29/08	22.00	38,393
133	AUTO ZONE	2/29/08	111247	2/29/08	38.44	38,394
733	W. W. GRAINGER, INC.	2/29/08	111249	2/29/08	147.74	38,395
1,302	MINERAL WELLS PSD	3/06/08	111328	3/06/08	46.60	38,396
2,313	WESBANCO BANK-PARKERSBURG	3/13/08	111910	3/13/08	1,701.48	9

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 2/22/08 - ENDING DATE: 3/20/08 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
202	BIG MAC PRINTING	3/13/08	111980	3/14/08	28.00	38,398
275	BP	3/13/08	111981	3/14/08	761.68	38,399
360	CUTLIP-WARNER DEVELOPMENT CO	3/13/08	111982	3/14/08	1,677.50	38,400
438	DOMINION HOPE	3/13/08	111983	3/14/08	234.54	38,401
486	STEVEN W BAILEY JR	3/13/08	111984	3/14/08	52.40	38,402
486	EUGENE LONG	3/13/08	111985	3/14/08	61.78	38,403
486	KELLEY A GROGG	3/13/08	111987	3/14/08	15.88	38,405
486	HANNAH J WINDLAND	3/13/08	111988	3/14/08	75.44	38,406
486	FREDERICK A CHENOWETH	3/13/08	111989	3/14/08	50.21	38,407
486	RYAN A FORSHEY	3/13/08	111991	3/14/08	50.20	38,408
486	TRACY SCHOFIELD	3/13/08	111993	3/14/08	5.28	38,409
486	ASHLEY NICHOLS	3/13/08	111994	3/14/08	50.02	38,410
733	W. W. GRAINGER, INC.	3/13/08	111996	3/14/08	5.94	38,411
1,200	LOWE'S	3/13/08	111997	3/14/08	205.22	38,412
1,301	MISS UTILITY OF WV INC	3/13/08	111998	3/14/08	15.10	38,413
1,307	MUNICIPAL BOND COMMISSION	3/13/08	111999	3/14/08	18,310.28	38,414
1,500	OHIO VALLEY MUFFLER & BRAKE	3/13/08	112006	3/14/08	9.60	38,415
1,843	CINTAS LOC #531	3/13/08	112009	3/14/08	26.50	38,416
2,005	C I THORNBURG	3/13/08	112016	3/14/08	186.75-	38,417
2,039	TELEPAGE COMMUNICATIONS SYSTEM	3/13/08	112020	3/14/08	7.16	38,418
2,306	WATER ENVIRONMENTAL TESTING	3/13/08	112024	3/14/08	455.00	38,422
2,308	WV PUBLIC EMPLOYEES INS AGENCY	3/13/08	112027	3/14/08	1,553.21	38,423
2,312	WESBANCO BANK-PARKERSBURG	3/13/08	112028	3/14/08	987.51	38,424
20,006	DENNIS BROWN	3/13/08	112033	3/14/08	58.77	38,429
23,023	RON'S PORTA JOHNS, INC.	3/13/08	112037	3/14/08	600.00	38,433
23,047	RETIREE HEALTH BNFT TRST FUND	3/13/08	112038	3/14/08	527.50	38,434
2,101	U S POSTAL SERVICE	3/18/08	112155	3/18/08	97.96	38,436
	CONSOLIDATED BANK ACCOUNT				40,904.45	66 *

**MINERAL WELLS PUBLIC SERVICE DISTRICT
PAYROLL CHECKS
CONSOLIDATED REVENUE FUND CHECKING ACCOUNT
FEBRUARY 29, 2008 – MARCH 15, 2008**

CHECK NO.

2048	Todd R. Anderson	\$1171.35
2049	Dennis R. Brown	636.16
2050	William H. Byers Jr.	1074.67
2051	Cathy J. Dyer	1024.74
2052	Linda K. Watson	778.69
2053	Darin Crites	561.23
2054	Nellie B. Radcliff	644.03
2055	Mark A. Dennis	659.43
2056	Todd R. Anderson	\$1491.46
2057	Dennis R. Brown	616.04
2058	William H. Byers Jr.	1120.14
2059	Cathy J. Dyer	1024.75
2060	Linda K. Watson	778.69
2061	Darin Crites	834.56
2062	Nellie B. Radcliff	621.25
2063	Mark A. Dennis	632.33

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
FEBRUARY 22, 2008 – MARCH 20, 2008**

1. **Currency Notes**, Facts & Figures From West Virginia State Treasurer, John Perdue, Winter 2008.
2. West Virginia Environmental Training Center presents, Troubleshooting the Activated Sludge Process, May 5-9, 2008 at Cedar Lakes.
3. WV Rural Water Association, 2008 Legislative Session, February 20, 2008.
4. **On Tap**, Drinking Water News for America's Small Communities, Published by the National Environmental Services Center, Winter 2008, Volume 7, Issue 4.
5. **West Virginia Rural Water Association Newsletter**, Vol. 14, Issue 3, March 7, 2008.
6. **Environment One Training Seminar**, April 15, 2008, Bridgeport, WV 26330.
7. **National Rural Water Association, Rural Water**, Volume 29, Number 1.
8. **The Pipeline**, News and Views From WV Bureau for Public Health, WV Department of Environmental Protection, and the Public Service Commission of WV.
9. Letter to Mineral Wells PSD, from Crescent & Sprague, stating they are the sole Elster meter distributor for West Virginia.
10. ****Request for Obligation of Funds dated February 8, 2008, signed and approved 2/11/08 by the State Director, for the Misc. Water Improvement Project.

Mineral Wells PSD
List of Correspondence
March 20, 2008
Page 2

11. Copy of letter dated February 22, 2008, to Beth Bumgarner, Suttle & Stalnaker, from Cathy Dyer, enclosing the approved Letter of Engagement for the FY 2008 Audit.
12. Copy of letter dated February 22, 2008, to Eric Bennett, Parkersburg Utility Board, from Cathy Dyer, enclosing two water service agreements prepared by Steve Hardman, Attorney for Bowles Rice McDavid Graff and Love, regarding the Parkersburg Emergency Connection.
13. Copy of letter dated February 22, 2008, to Doug Blake, from Cathy Dyer, enclosing a copy of the signed consent between Mineral Wells PSD, yourself and Don Godfrey.
14. Copy of letter dated February 22, 2008, to Donald R. Godfrey, from Cathy Dyer, enclosing a copy of the signed consent between Mineral Wells PSD, yourself and Doug Blake.
15. Letter to Mineral Wells PSD, from the Movie Gallery, regarding the Disclosure Statement for the Second Amended Joint Plan and Its Debtor Subsidiaries Under Chapter 11 of the Bankruptcy Code.
16. Letter dated February 22, 2008, to Mineral Wells PSD, from Vickie L. Young, Tariffs, Public Service Commission of West Virginia, enclosing four copies of water tariff PSC WV No 10, reflecting rates and charges approved by Commission Order.
17. Training Class Announcement sponsored by West Virginia Rural Water Association, March 10, 2008, Pt. Pleasant Community Building from 9:00 – 4:00.

Mineral Wells PSD
List of Correspondence
March 20, 2008
Page 3

18. Letter dated February 15, 2008, to Mineral Wells PSD, from Gary W. Scott, West Virginia Department of Transportation, Division of Highways, enclosing one copy of the "Accommodation of Utility on Highway Right of Way and Adjustment and Relocation of Utility Facilities on Highways Projects Manual", dated June 2007.
19. Copy of letter dated February 25, 2008, to Virginia McDonald, Rural Development Specialist, from Cathy Dyer, enclosing an approved copy of the Minutes of the Special Meeting held on February 8, 2008, carbon copy sent to Cerrone Associates, Inc.
20. Copy of letter dated February 25, 2008, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held January 17, 2008, and also a copy of the approved Minutes of the Special Board Meeting held February 8, 2008.
21. ****Check dated February 27, 2008, to Mineral Wells PSD, from Municipal Bond Commission, in the amount of \$3,308.00; Sewer Revenue MIW-S-1-97-R-WO-06 \$2,867.00 and Sewer Reserve MIW-S-2-97-R-WO-06 \$441.00.
22. Fax dated February 26, 2008, to Melinda, SCH Premium Audit Division, from Cathy Dyer, regarding the Brickstreet Audit.
23. Receipt dated February 26, 2008, to Mineral Wells PSD, from Ashley's Recycling, LLC, for scrap material in the amount of \$377.40 (Misc. Service Revenue).
24. Billing Reprint dated February 26, 2008, to Virgil Lyons, account #9-03173-06 in the amount of \$14.36.

Mineral Wells PSD
List of Correspondence
March 20, 2008
Page 4

25. Copy of letter dated February 26, 2008, to Homer C. Krantz, from Cathy Dyer, regarding the Deferred Payment Agreement.
26. Checklist of Items Needed Prior to Authorization to Bid for the Mineral Wells PSD, Water System Improvements Project.
27. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for Liberty Truck Stop for the month of February 2008, performed by Water Environmental Testing.
28. Letter dated February 26, 2008, to Mineral Wells PSD, from Tammy Fullerton, Customer Service Specialist, Telepage Communication System, requesting a copy of our Tax Exempt Certificate.
29. Fax dated February 27, 2008, to Tammy Fullerton, Customer Service Specialist, Telepage Communication System, from Linda Watson, attaching a copy of our Tax Exempt Certificate.
30. Restrictions within a work shift for Dennis Brown from Med Express due to injury on February 26, 2008.
31. ****Copy of certified letter sent to Mr. & Mrs. Rusty Moyers, from Todd R. Anderson, regarding the Sanctuary Heights Sanitary Sewer System.
32. ****Copy of certified letter sent to Mr. & Mrs. Eddie Horton, from Todd R. Anderson, regarding the Sanctuary Heights Sanitary Sewer System.

Mineral Wells PSD
List of Correspondence
March 20, 2008
Page 5

33. ****Copy of certified letter sent to Mr. & Mrs. Charles R. Linch, from Todd R. Anderson, regarding the Sanctuary Heights Sanitary Sewer System.
34. ****Copy of certified letter sent to Mr. & Mrs. Terry B. Smith, from Todd R. Anderson, regarding the Sanctuary Heights Sanitary Sewer System.
35. ****Copy of certified letter sent to Mr. & Mrs. Scott Shelton, from Todd R. Anderson, regarding the Sanctuary Heights Sanitary Sewer System.
36. ****Copy of certified letter sent to Mr. & Mrs. Thomas J. Lambiotte, from Todd R. Anderson, regarding the Sanctuary Heights Sanitary Sewer System.
37. ****Copy of certified letter sent to Mr. & Mrs. Steven Mulligan, from Todd R. Anderson, regarding the Sanctuary Heights Sanitary Sewer System.
38. ****Copy of certified letter sent to Ms. Cheryl D. Adams, from Todd R. Anderson, regarding the Sanctuary Heights Sanitary Sewer System.
39. ****Copy of certified letter sent to Ms. Lisa K. Willey, from Todd R. Anderson, regarding the Sanctuary Heights Sanitary Sewer System.
40. Blank check received with payment for Amber D & Bobby L. Bagley, called customer, she requested we shred check.

Mineral Wells PSD
List of Correspondence
March 20, 2008
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41. Fax dated February 29, 2008, to Mary Lowe, OEHS, Environmental Engineering Division, Certification & Training Section, from Cathy Dyer, Renewal OIT application for Wastewater Treatment Works for Todd R. Anderson.
42. Voided check for account listed under Roberta Fordyce, customer replaced check with money order in the amount of \$63.82.
43. Copy of letter dated February 29, 2008, to Butcher Bend Lagoon Association, from Cathy Dyer, enclosing District check #38386 in the amount of \$1,750.00 for water bills due February 10, 2008.
44. Invoice dated February 21, 2008, to Pepsi Bottling Group, paid \$65.00 for sample testing.
45. New rate cards from Chris, Big Mac Printing, to be verified with correct information.
46. Sewage Tank Cleaning Truck Inspection Report.
47. United States Bankruptcy Court for the District of Delaware for Chapter 11 in regards to Buffets Holdings, Inc.
48. Fax dated March 3, 2008, to Christy Pitsenbarger, West Virginia Bureau of Public Health, Office of Environmental Health Services, from Cathy Dyer, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of February 2008.

Mineral Wells PSD
List of Correspondence
March 20, 2008
Page 7

49. Fax dated March 4, 2008, to Eric Gumm, Rural Utilities Services, from Cathy Dyer, attaching a copy of the February 2008 bank statement for the Stephens Fork Water Extensions Construction Account at WesBanco.
50. Bacteriological Examination of Water from Public Water Distribution System dated March 3, 2008.
51. Copy of letter dated March 5, 2008, to Cindy Musser, West Virginia Department of Environmental Protection and Natural Resources, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of February 2008, also included is the Discharge Monitoring Report for Liberty Truck Stop.
52. Copy of letter dated March 5, 2008, to WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of February 2008, also included is the Discharge Monitoring Report for Liberty Truck Stop.
53. Copy of letter dated March 5, 2008, to Manning Frymier, P.E., Cerrone Associates, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of February 2008, also included is the Discharge Monitoring Report for Liberty Truck Stop.

Mineral Wells PSD
List of Correspondence
March 20, 2008
Page 8

54. Copy of letter dated March 5, 2008, to Jeff Smith, Office of Environmental Health Services, Regulatory Development and Compliance Unit, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of February 2008, also included is the Discharge Monitoring Report for Liberty Truck Stop.
55. Letter dated March 3, 2008, to Todd R. Anderson, from Dawn A. Newell, Certification & Training Unit, Department of Health and Human Resources, hereby certifying Todd R. Anderson as a Wastewater Treatment Works Operator-In-Training.
56. United States Bankruptcy Court for the Eastern District of Virginia Richmond Division, regarding the Chapter 11 for Movie Gallery.
57. Letter dated February 29, 2008, to Mineral Wells PSD, from State of West Virginia, Department of Health and Human Resources, Bureau for Public Health, Office of Environmental Health Services, regarding a reminder notice for Test Results Due for: DBP's (THM & HAA5), Monitoring Period: 1/1/2008 to 3/31/2008.
58. Fax dated March 7, 2008, to Bob Smith, from Todd Anderson, regarding the Monitoring Period Reminder Letter.
59. Fax dated March 7, 2008, to Todd Anderson, from Bob Smith, REI Consultants, Inc., regarding Monitoring Reports.
60. Water Bacteriological Report received March 6, 2008, from Mid Ohio Valley Health Department.

**Mineral Wells PSD
List of Correspondence
March 20, 2008
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61. Copy of letter dated March 10, 2008, to Pat Fulmer, RS, Mid Ohio Valley Health Department, from Todd Anderson, enclosing a completed form SS-179 for the Mineral Wells PSD permit to operate a sanitary sewer pumping truck.
62. Credits Required to Obtain Water/Wastewater License out of the 2008 WV Rural Water Association Training Calendar.
63. Letter dated March 3, 2008, to Mineral Wells PSD, from Jeffrey L. Propps, regarding an adjustment to his water/sewer bill.
64. E-mail dated March 11, 2008, to Manning Frymier, Cerrone Associates, from Cathy Dyer, regarding the Misc. Water Improvement Project.
65. Fax dated March 11, 2008, to Dennis Brown, from Jalel D. Fatnassi, Omni Site.net., regarding the wiring inputs for CB #20784 (Holiday Inn Lift Station).
66. Carbon Copy of E-mail sent to Cathy Dyer, dated March 11, 2008, to George Blum, from Manning Frymier, regarding he has asked Cathy to provide them with the number of taps added since the end of fiscal year (June 30, 2007).
67. Letter dated March 12, 2008, to Mineral Wells PSD, from West Virginia Public Employees Insurance Agency, regarding Plan Year 2009 Open Enrollment Benefit Coordinator Training.
68. Memo dated March 12, 2008, to Wood County PSD's and Wood County Commission, from Mid-Ohio Valley Regional Council, regarding the Wood County PSD Luncheon on March 19, 2008.

Mineral Wells PSD
List of Correspondence
March 20, 2008
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69. Memo to Mineral Wells PSD, from WVDHHR, Bureau for Public Health, Office of Environmental Health Services, regarding (CAPDEV) Capacity Assistance Partnership Developing Essential Viability, Drinking Water Operator Training Class.
70. Fax dated March 12, 2008, to Kim Long, West Virginia Public Employees Insurance Agency, from Cathy Dyer, attaching the Web Contribution Coordinator Designation Form.
71. Copy of letter dated March 13, 2008, to Public Employees Insurance Agency, from Cathy Dyer, enclosing the Web Contribution Coordinator Designation form.
72. Preliminary Modification from the National Council on Compensation Insurance, Inc.
73. Letter dated March 1, 2008, to Mineral Wells PSD, from Pat Fulmer, R.S., Mid Ohio Valley Health Department, regarding the Annual Permit for septic tank cleaners.
74. Copy of letter dated March 14, 2008, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing check#38414 in the amount of \$27,414.75 for the following bond payments; \$9,040.00-Sewer 97 Revenue, \$5,688.40-Sewer 95 Revenue, \$1,293.00-Sewer 85-B Revenue, \$2,288.88-Sewer 03-A Revenue, \$175.90-Water 04-B Reserves, \$811.69-Water 04-A Reserve, and \$8,116.88-Water 04-A Revenue.

Mineral Wells PSD
List of Correspondence
March 20, 2008
Page 11

75. Copy of letter dated March 14, 2008, to Mr. Jefferson Brady, P.E., Executive Secretary, Infrastructure Council, from Cathy Dyer, regarding the following deposits were made to the West Virginia Municipal Bond Commission; \$8,116.88-Water Revenue-04-A, \$811.69-Reserve Fund-04-A, \$175.90-Reserve Fund-04-B.
76. Copy of letter dated March 14, 2008, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission; Revenue Fund-\$2,288.88.
77. Copy of letter dated March 14, 2008, to West Virginia Water Development Authority from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission; Revenue Fund-\$5,688.40.
78. Letter dated February 2008, to Mineral Wells PSD, from Karen Hiehle, Stonegate Construction, Inc., stating for us to confirm the information regarding a contract between the Mineral Wells PSD and Stonegate Construction for the Mineral Wells Sludge Removal.
79. Copy of letter dated March 14, 2008, to Meaden & Moore, Ltd., from Cathy Dyer, regarding Stonegate Construction.
80. Fax dated March 14, 2008, to **Wirt County Journal**, from Cathy Dyer, attaching notice for the newspaper to be published Tuesday, March 18, 2008.
81. Fax dated March 14, 2008, to **Jackson Herald Newspaper**, from Cathy Dyer, attaching notice for the newspaper to be published Tuesday, March 18, 2008.

Mineral Wells PSD
List of Correspondence
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82. Fax dated March 14, 2008, to Parkersburg News/Sentinel, from Cathy Dyer, attaching a notice for the newspaper to be published Tuesday, March 18, 2008.
83. Receipt from R J Recycling LLC, for scrapped materials in the amount of \$136.80.
84. Letter dated March 14, 2008, to Mineral Wells PSD, from Public Service Commission, regarding the Water and Sewer 2007 Gross Intrastate Revenue.
85. Copy of letter dated March 14, 2008, to Public Service Commission of West Virginia, from Cathy Dyer, enclosing the Water 2007 Gross Intrastate Revenue and the Sewer 2007 Gross Intrastate Revenue.
86. Fax dated March 14, 2008, to Daisy McVey, from Cathy Dyer attaching a History Report for account #9-03063-01.
87. Letter dated March 6, 2008, to Mineral Wells PSD, from Allen Davis, R.D. Wilson-Sons & Co., regarding a current Sales Tax Exemption Certificate.
88. Fax dated March 14, 2008, to R.D. Wilson-Sons & Co., from Cathy Dyer, attaching a Tax Exemption Certificate.
89. ****Letter dated March 11, 2008, to Mineral Wells PSD, from Julie Wandling, West Virginia Department of Environmental Protection, regarding WV/NPDES Water Pollution Control Permit No. WV0081141.

Mineral Wells PSD
List of Correspondence
March 20, 2008
Page 13

90. Letter dated February 28, 2008, to Mineral Wells PSD, from James M. Shannon, National Fire Protection Association, regarding benefits that come with a membership to the National Fire Protection Association.
91. United States Bankruptcy Court papers for Brian Edward Schiller and Tammy Darlene Schiller.
92. Letter dated March 6, 2008, to Mineral Wells PSD, from Walter Cooper, Division Sales Manager, American Flow Control, regarding a safety notice on hydrant operating rods and grease in American Darling models.
93. Letter dated March 10, 2008, to Mineral Wells PSD, from Richard L. Watson, Capacity Development Coordinator, Department of Health and Human Resources, enclosing a form to be completed on our drinking water system's technical, managerial and financial ability.
94. Safety Seminar, April 8-9, 2008, Mountaineer Conference Center, Beckley, WV.
95. Main Extension Seminar, April 10, 2008, Mountaineer Conference Center, Beckley, WV.
96. Termination Seminar, April 11, 2008, Mountaineer Conference Center, Beckley, WV.
97. Letter dated March 10, 2008, to Mineral Wells PSD, from The County Commission of Wood County, reminder of an important seminar on April 2, 2008.

Mineral Wells PSD
List of Correspondence
March 20, 2008
Page 14

98. Copy of letter dated March 17, 2008, to Manning Frymier, Cerrone Associates, Inc., from Cathy Dyer, enclosing the following information, July 1, 2007-Water Customers, Consumption Report, 7/1/06 – 6/30/07 and Water Tariff No. 9 effective 12/28/07.
99. E-mail dated March 18, 2008, to Richard Watson, West Virginia DHHR, from Cathy Dyer, attaching the 2008 WVDHHR Baseline Assessment form.
100. Copy of letter dated March 18, 2008, to Shelia Huffman, from Cathy Dyer, enclosing a copy of a termination notice that was sent to 41 Mineral Park Lane.
101. Copy of Sales Invoice to Mineral Wells PSD, from Matheny Motor Truck Co., for a new GMC 2008 Reading 50 Series Truck Model #TK30903 for \$29,443.85.
102. Fax dated March 18, 2008, to Virginia McDonald, Rural Utility Services, from Cathy Dyer, attaching the Sales Invoice from Matheny Motor Truck Co.
103. Letter dated March 13, 2008, to Dennis R. Brown, Mineral Wells PSD, from Dawn Newell, HHR Program Manager I, Department of Health and Human Resources, regarding his passing score of 92% on the Class 1 Wastewater Treatment Works Operator certification examination.
104. Memo to Mineral Wells PSD, from Miss Utility of West Virginia, regarding the Database Review Request form.

**Mineral Wells PSD
List of Correspondence
March 20, 2008
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105. Fax dated March 19, 2008, to Mineral Wells PSD, from Union Williams PSD, confirming the Public Service District's monthly meeting on March 19, 2008, at 11:30 at Mid Ohio Valley Regional Council.
106. Letter dated March 10, 2008, to Mineral Wells PSD, from West Virginia Department of Environmental Protection, regarding the Annual Audit Report FY2007.
107. Copy of letter dated March 17, 2008, to Pat Fulmer, RS, Mid Ohio Valley Health Department, from Todd Anderson, enclosing a completed for SS-181 Application for Sewage Tank Cleaning Permit.
108. Manual dated March 19, 2008, on How to Legally Handle Travel Pay, presented by Jackie A. Sexon at the monthly PSD meeting.
109. List of delinquency accounts owed to Mineral Wells PSD, the list was distributed at the monthly PSD meeting.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(877,931.00)	(585,287.28)	(56,938.74)	77.82	(527,482.51)	60.08	350,448.49
METERED SALES-COMMERCIAL	1 461 200 00	(163,656.00)	(109,104.00)	(7,132.64)	52.29	(96,267.43)	58.82	67,388.57
		-----	-----	-----	-----	-----	-----	-----
TOTAL METERED SALES		(1041,587.00)	(694,391.28)	(64,071.38)	73.81	(623,749.94)	59.88	417,837.06
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(20,700.00)	(13,800.00)	(1,895.77)	109.89	(13,852.69)	66.92	6,847.31
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(1,500.00)	(1,000.00)	(402.53)	322.02	(3,681.99)	245.46	(2,181.99)
METER LEASE - MOBILE HOME PARK	1 472 500 00	.00	.00	.00		(192.00)		(192.00)
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(3,333.28)	.00		.00		5,000.00
OTHER WATER REVENUES	1 474 000 00	(6,000.00)	(4,000.00)	(473.80)	94.76	(7,080.80)	118.01	(1,080.80)
TOTAL OTHER REVENUES		(33,200.00)	(22,133.28)	(2,772.10)	100.19	(24,807.48)	74.72	8,392.52
		=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUES		(1074,787.00)	(716,524.56)	(66,843.48)	74.63	(648,557.42)	60.34	426,229.58

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	267,150.00	178,100.00	16,928.67	76.04	136,323.96	51.02	(130,826.04)
TOTAL SOURCE OF SUPPLY		267,150.00	178,100.00	16,928.67	76.04	136,323.96	51.02	(130,826.04)
PUMPING								
OPERATION								
OPERATION SUPERVISION PUMPING	1 620 000 00	200.00	133.28	.00		.00		(200.00)
POWER PURCHASED PUMPING	1 623 000 00	5,400.00	3,600.00	311.86	69.30	3,754.10	69.52	(1,645.90)
PUMPING LABOR	1 624 000 00	5,000.00	3,333.28	527.55	126.61	4,088.06	81.76	(911.94)
PUMPING EXPENSES	1 624 001 00	200.00	133.28	.00		1,492.91	746.45	1,292.91
MISCELLANEOUS EXPENSE	1 626 000 00	120.00	80.00	.00		.00		(120.00)
TOTAL OPERATION		10,920.00	7,279.84	839.41	92.24	9,335.07	85.48	(1,584.93)
MAINTENANCE								
SUPERVISION TRANS & DIST	1 630 000 00	900.00	600.00	.00		.00		(900.00)
MAINT STRUCTURES & IMPROVEMENT	1 631 000 00	500.00	333.28	223.20	535.76	384.55	76.91	(115.45)
MAINT PUMPING EQUIPMENT	1 633 000 00	1,450.00	966.64	485.23	401.58	2,720.41	187.61	1,270.41
TOTAL MAINTENANCE		2,850.00	1,899.92	708.43	298.28	3,104.96	108.94	254.96
TOTAL PUMPING		13,770.00	9,179.76	1,547.84	134.88	12,440.03	90.34	(1,329.97)
TRANSMISSION & DISTRIBUTION								
OPERATION								
OPER SUPERVISION & ENGINEERING	1 660 000 00	1,600.00	1,066.64	.00		40.00	2.50	(1,560.00)
TRANS & DIST LINE EXPENSE	1 662 000 00	18,800.00	12,533.28	1,792.86	114.43	14,954.80	79.54	(3,845.20)
METER EXPENSE	1 663 000 00	7,000.00	4,666.64	208.45	35.73	1,096.06	15.65	(5,903.94)
TOTAL OPERATION		27,400.00	18,266.56	2,001.31	87.64	16,090.86	58.72	(11,309.14)
MAINTENANCE								
MAINT SUPERVISION & ENGINEER	1 670 000 00	250.00	166.64	14.18	68.07	14.18	5.67	(235.82)
MAINT STRUCTURES & IMPROVEMENT	1 671 000 00	1,700.00	1,133.28	127.35	89.89	643.93	37.87	(1,056.07)
MAINT DISTRIBUTION RESERVOIRS	1 672 000 00	.00	.00	.00		5.99		5.99
MAINTENANCE OF MAINS T & D	1 673 000 00	22,000.00	14,666.64	1,789.68	97.61	13,840.02	62.90	(8,159.98)
MAINTENANCE OF SERVICES T & D	1 675 000 00	17,000.00	11,333.28	80.48	5.68	4,806.03	28.27	(12,193.97)
MAINTENANCE OF METERS T & D	1 676 000 00	1,600.00	1,066.64	25.40	19.05	1,827.61	114.22	227.61
MAINTENANCE OF HYDRANT T & D	1 677 000 00	1,700.00	1,133.28	.00		277.54	16.32	(1,422.46)
TOTAL MAINTENANCE		44,250.00	29,499.76	2,037.09	55.24	21,415.30	48.39	(22,834.70)
TOTAL TRANS. & DISTRIBUTION		71,650.00	47,766.32	4,038.40	67.63	37,506.16	52.34	(34,143.84)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
METER READING EXPENSES	1 902 000 00	8,000.00	5,333.28	614.10	92.11	4,859.76	60.74	(3,140.24)
BILLING & COLLECTING - LABOR	1 903 100 00	35,000.00	23,333.28	2,728.58	93.55	20,956.30	59.87	(14,043.70)
BILLING & COLLECTING - EXPENSE	1 903 200 00	7,500.00	5,000.00	316.24	50.59	2,700.48	36.00	(4,799.52)
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	3,200.00	2,133.28	.00		.00		(3,200.00)
		=====	=====	=====	=====	=====	=====	=====
TOTAL CUSTOMER SERVICE EXPENS		53,700.00	35,799.84	3,658.92	81.76	28,516.54	53.10	(25,183.46)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	44,000.00	29,333.28	4,794.37	130.75	34,524.47	78.46	(9,475.53)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	1,200.00	800.00	.00		626.57	52.21	(573.43)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	23,000.00	15,333.28	1,357.46	70.82	13,688.65	59.51	(9,311.35)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	120.00	80.00	.00		8,326.80	999.99	8,206.80
ATTORNEY	1 923 001 00	600.00	400.00	.00		542.24	90.37	(57.76)
AUDITOR	1 923 002 00	9,800.00	6,533.28	.00		.00		(9,800.00)
PROPERTY INSURANCE	1 924 000 00	25,000.00	16,666.64	5,851.09	280.85	6,851.09	27.40	(18,148.91)
INJURIES & DAMAGES	1 925 000 00	600.00	400.00	.00		.00		(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	1,200.00	800.00	520.13	520.13	(473.95)	39.49-	(1,673.95)
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	32,000.00	21,333.28	2,807.01	105.26	22,133.81	69.16	(9,866.19)
EMPLOYEE VACATION PAY	1 926 300 00	7,000.00	4,666.64	438.48	75.16	4,355.52	62.22	(2,644.48)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,000.00	4,666.64	577.44	98.99	5,628.24	80.40	(1,371.76)
EMPLOYEES SICK PAY	1 926 500 00	6,700.00	4,466.64	264.41	47.35	985.91	14.71	(5,714.09)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	266.64	.00		.00		(400.00)
COMP TIME	1 926 700 00	1,800.00	1,200.00	160.16	106.77	1,469.99	81.66	(330.01)
PEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	.00	.00	.00		2,600.65		2,600.65
REGULATORY COMMISSION EXPENSE	1 928 000 00	3,500.00	2,333.28	.00		.00		(3,500.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	2,600.00	1,733.28	230.94	106.59	3,579.26	137.66	979.26
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TOTAL OPERATION		166,520.00	111,012.88	17,001.49	122.51	104,839.25	62.95	(61,680.75)
MAINTENANCE OF GENERAL PLANT								
TRANSPORTATION EXPENSES	1 932 000 00	400.00	266.64	.00		955.76	238.94	555.76
	1 933 000 00	15,000.00	10,000.00	1,281.61	102.52	10,806.12	72.04	(4,193.88)
		=====	=====	=====	=====	=====	=====	=====
ADMINISTRATIVE & GENERAL								
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION & MAINTENANCE		588,190.00	392,125.44	44,456.93	90.69	331,387.82	56.34	(256,802.18)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	280,000.00	186,666.64	23,600.00	101.14	188,800.00	67.42	(91,200.00)
DEPRECIATION EXPENSE	1 408 100 00	13,000.00	8,666.64	958.89	88.51	7,566.36	58.20	(5,433.64)
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TOTAL OPERATING EXPENSES		881,190.00	587,458.72	69,015.82	93.98	527,754.18	59.89	(353,435.82)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(700.00)	(466.64)	(42.70)	73.20	(573.44)	81.92	126.56
ASC NONOPERATING INCOME ST FK	1 421 000 00	.00	.00	.00		(43,500.00)		(43,500.00)
INTEREST ON LONGTERM DEBT	1 427 000 00	213,600.00	142,400.00	16,500.00	92.69	132,000.00	61.79	(81,600.00)
OTHER INTEREST EXPENSE	1 431 000 00	150.00	100.00	3.81	30.48	79.33	52.88	(70.67)
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TOTAL OTHER INCOME & DEDUCTIO		213,050.00	142,033.36	16,461.11	92.71	88,005.89	41.30	(125,044.11)
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TOTAL INCOME		19,453.00	12,967.52	18,633.45	999.99	(32,797.35)	168.59-	(52,250.35)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(475,000.00)	(316,666.64)	(55,319.50)	139.75	(305,940.77)	64.40	169,059.23
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(175,000.00)	(116,666.64)	(11,010.68)	75.50	(120,497.27)	68.85	54,502.73
BUTCHER BEND SEWER	2 605 000 00	.00	.00	1,851.00		33.00		33.00
TOTAL SALES OF SEWER SERVICE		(650,000.00)	(433,333.28)	(64,479.18)	119.03	(426,405.04)	65.60	223,594.96
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(15,000.00)	(10,000.00)	(690.79)	55.26	(9,324.31)	62.16	5,675.69
MISC SEWERAGE REVENUES	2 615 000 00	(1,200.00)	(800.00)	.00		(570.03)	47.50	629.97
TOTAL OTHER SEWER REVENUES		(16,200.00)	(10,800.00)	(690.79)	51.16	(9,894.34)	61.07	6,305.66
TOTAL REVENUES		(666,200.00)	(444,133.28)	(65,169.97)	117.38	(436,299.38)	65.49	229,900.62

OPERATION/MAINTENANCE EXPENSE

COLLECTING EXPENSES

OPER SUPERVISION/ENGINEERING	2 701 000 00	900.00	600.00	.00		.00		(900.00)
OPERATION LABOR-COLLECTING	2 702 000 00	5,500.00	3,666.64	.00		203.10	3.69	(5,296.90)
MAINT SUPERVISION/ENGINEERING	2 704 000 00	800.00	533.28	.00		.00		(800.00)
MAINT SERVICE CONN & TRAP	2 705 100 00	7,000.00	4,666.64	331.35	56.80	2,709.45	38.70	(4,290.55)
MAINT COLLECT & TRANS MAINS	2 705 200 00	6,000.00	4,000.00	1,217.55	243.51	13,770.55	229.50	7,770.55
TOTAL COLLECTING EXPENSES		20,200.00	13,466.56	1,548.90	92.01	16,683.10	82.58	(3,516.90)

PUMPING EXPENSES

OPER SUPERVISION & ENGINEERING	2 721 000 00	500.00	333.28	.00		59.10	11.82	(440.90)
OPERATION LABOR-PUMPING	2 722 000 00	9,000.00	6,000.00	279.80	37.30	2,347.24	26.08	(6,652.76)
POWER LIFT STATIONS	2 723 100 00	17,000.00	11,333.28	1,691.21	119.38	10,580.25	62.23	(6,419.75)
POWER GRINDER PUMPS	2 723 200 00	6,200.00	4,133.28	389.25	75.33	3,374.83	54.43	(2,825.17)
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	15,000.00	10,000.00	2,055.65	164.45	12,145.05	80.96	(2,854.95)
MAINT STRUCTURES & IMPROV	2 726 000 00	900.00	600.00	28.80	38.40	208.38	23.15	(691.62)
WT PUMPING-LIFT STATIONS	2 727 100 00	20,000.00	13,333.28	1,301.25	78.07	14,253.02	71.26	(5,746.98)
MAINT OTHER PUMPING EQUIPMENT	2 727 200 00	20,500.00	13,666.64	505.05	29.56	39,453.36	192.45	18,953.36
TOTAL PUMPING EXPENSES		89,100.00	59,399.76	6,251.01	84.18	82,421.23	92.50	(6,678.77)

Mineral Wells PSD
 GENERAL LEDGER
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPERATION LABOR-TREATMENT	2 742 000 00	9,000.00	6,000.00	701.40	93.52	5,532.17	61.46	(3,467.83)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	18,000.00	12,000.00	958.92	63.92	11,502.58	63.90	(6,497.42)
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	3,500.00	2,333.28	(186.75)	64.03-	2,238.50	63.95	(1,261.50)
POWER EXPENSE-PLANT	2 743 300 00	32,000.00	21,333.28	2,285.78	85.71	22,651.67	70.78	(9,348.33)
MAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	5,000.00	3,333.28	.00		192.65	3.85	(4,807.35)
MAINT OF SEWAGE PONDS	2 745 100 00	25,000.00	16,666.64	.00		111,065.36	444.26	86,065.36
MAINT OF T & D SYS EQUIPMENT	2 746 000 00	6,324.00	4,216.00	513.60	97.45	6,000.84	94.88	(323.16)
TOTAL TREATMENT & DISPOSAL		98,824.00	65,882.48	4,272.95	51.88	159,183.77	161.07	60,359.77
BILLING & COLLECTING EXPENSES								
METER READING LABOR	2 782 000 00	7,000.00	4,666.64	289.80	49.68	4,555.61	65.08	(2,444.39)
BILLING & COLLECTING LABOR	2 783 100 00	29,000.00	19,333.28	2,157.57	89.27	16,811.52	57.97	(12,188.48)
BILLING & COLLECTING EXPENSE	2 783 200 00	3,000.00	2,000.00	283.19	113.27	1,945.35	64.84	(1,054.65)
TOTAL BILLING & COLLECTING		39,000.00	25,999.92	2,730.56	84.01	23,312.48	59.77	(15,687.52)
ADMINISTRATIVE/GENERAL EXPENSE								
ADMIN & GENERAL SALARIES	2 790 000 00	30,000.00	20,000.00	2,865.58	114.62	21,885.83	72.95	(8,114.17)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	333.28	.00		273.71	54.74	(226.29)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	12,960.00	8,640.00	904.24	83.72	9,120.41	70.37	(3,839.59)
SPECIAL SERVICES	2 795 000 00	8,000.00	5,333.28	1,125.00	168.75	5,416.20	67.70	(2,583.80)
SPECIAL LEGAL SERVICES	2 796 000 00	1,000.00	666.64	111.00	133.20	593.90	59.39	(406.10)
REGULATORY COMMISSION	2 797 000 00	2,520.00	1,680.00	.00		.00		(2,520.00)
INSURANCE	2 798 000 00	22,000.00	14,666.64	3,900.73	212.76	3,900.73	17.73	(18,099.27)
INJURIES/DAMAGES	2 799 000 00	2,400.00	1,600.00	.00		.00		(2,400.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	2,000.00	1,333.28	.00		(1,154.52)	57.72-	(3,154.52)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	36,000.00	24,000.00	2,311.23	77.04	19,378.03	53.82	(16,621.97)
EMPLOYEES VACATION PAY	2 800 300 00	4,000.00	2,666.64	292.32	87.69	2,903.68	72.59	(1,096.32)
EMPLOYEES HOLIDAY PAY	2 800 400 00	6,200.00	4,133.28	384.96	74.50	3,764.16	60.71	(2,435.84)
EMPLOYEES SICK PAY	2 800 500 00	4,000.00	2,666.64	171.10	51.33	650.28	16.25	(3,349.72)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	960.00	640.00	.00		.00		(960.00)
COMP TIME	2 800 700 00	1,000.00	666.64	107.71	129.25	986.56	98.65	(13.44)
PEB/WV RETIREE HEALTH BENEFIT	2 800 800 00	.00	.00	346.75		2,774.00		2,774.00
MISCELLANEOUS GENERAL EXPENSE	2 801 000 00	4,000.00	2,666.64	116.80	35.04	2,334.16	58.35	(1,665.84)
RENTS	2 803 000 00	5,000.00	3,333.28	.00		.00		(5,000.00)
TRANSPORTATION EXPENSE	2 903 000 00	10,000.00	6,666.64	854.40	102.52	7,205.30	72.05	(2,794.70)
NONCOLLECTIBLE ACCOUNTS	2 904 100 00	3,200.00	2,133.28	.00		.00		(3,200.00)
TOTAL ADMINISTRATIVE & GEN EX		155,740.00	103,826.16	13,491.82	103.95	80,032.43	51.38	(75,707.57)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		402,864.00	268,574.88	28,295.24	84.28	361,633.01	89.76	(41,230.99)
DEPRECIATION	2 503 000 00	302,400.00	201,600.00	25,200.00	100.00	201,600.00	66.66	(100,800.00)
FICA EXPENSE	2 507 100 00	10,000.00	6,666.64	797.23	95.66	6,453.56	64.53	(3,546.44)
INTEREST/DIVIDEND EARNED	2 524 000 00	(900.00)	(600.00)	(49.73)	66.30	(1,690.66)	187.85	(790.66)
INTEREST ON LONG TERM DEBT	2 530 000 00	102,000.00	68,000.00	8,000.00	94.11	64,000.00	62.74	(38,000.00)
OTHER INTEREST EXPENSE	2 535 000 00	108.00	72.00	1.73	19.22	44.95	41.62	(63.05)
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TOTAL EXPENSES & OTHER INCOME		150,272.00	100,180.24	(2,925.50)	23.36-	195,741.48	130.25	45,469.48
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		150,272.00	100,180.24	(2,925.50)	23.36-	195,741.48	130.25	45,469.48