

MINUTES OF A REGULAR MONTHLY BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, APRIL 17, 2008, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA.

Mr. Radabaugh, Chairman, called the meeting to order at 5:00p.m. He asked everyone present to sign the attendance roster. Mr. James R. Lett, Secretary; Mr. Charles Stewart, Treasurer; Mr. Manning Frymier, Cerrone Associates Inc; Mr. Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Nellie Radcliff, Office Clerk; William Byers, Denny Brown, Mark Dennis, Operations Technicians were present.

There was no one from the public present.

The first order of business was Mr. Lett made a motion to approve the Minutes of the March 20, 2008, Regular Board Meeting as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the March 20, 2008, Regular Board Meeting.

Mr. Manning Frymier, Cerrone Associates, Inc. discussed with the Board upgrades to the present sewer system. Mr. Frymier discussed the list of trouble spots compiled by the Operation Technicians stating that cost would be in the low end cost of \$2,000,000 to high end cost of \$4,000,000 with an approximate 30% increase in sewer rates. Mr. Frymier was asked for a letter of procurement of Services and a letter of Engagement for the sewer project. Mr. Lett made a motion, and Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Manning Frymier, Cerrone Associates, Inc. discussed the progress of the Misc. Water Improvements Project stating that the project is under way. The Project is to cover repairs to the District's waterlines on Slate Creek and Chesterville Road do to a slip that keeps moving. It will also upgrade the District's Tygart Creek crossing, replace Mineral Wells Hill and Bogal Ridge tanks, upgrade the District's computer system and the emergency connection to Parkersburg will be also included in this project. Rule 42 will be requested mid May and a request for a sprinkler system charge will be added to the bill.

motion was made to recess at 6:00 P.M.

After a brief recess Mr. Radabaugh called the meeting to order.

Lett made a motion to approve the letter of engagement from Cerrone Associates, for engineering services for the Mineral Manor-Pison Development project in Mineral Wells. Mr. Stewart seconded the motion. The motion passed unanimously.

Lett made a motion to approve a request to the Public Service Commission for the 2009 Sewer rate increase. Mr. Stewart seconded the motion. The motion passed unanimously.

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The Board discussed the transfer of reserve funds from the local depository to the Municipal Bond Commission. A letter from Mr. Cam Sequist, Bowles Rice is required. The Board elected to leave as is.

Mr. Lett made a motion to approve the 2009 Water Budget. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve the 2009 Sewer Budget. Mr. Stewart seconded the motion. The motion passed unanimously.

Mrs. Radcliff discussed the 3 year agreement signed by Mr. Roger Hardbarger, the Board was in agreement that the service can be turned on at Mr. Hardbarger's residence when full payment is received.

Mrs. Dyer requested to have the landscaping around the Office building be replaced. Mr. Stewart made a motion to approve. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated March 31, 2008 (copy attached) for All Finances. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated March 31, 2008 (copy attached) for Water Revenue Checking Account. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated March 31, 2008 (copy attached) for Sewer Revenue Checking Account. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks 38437 thru 38527 written on the Consolidated-Water and Sewer Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks 2064 thru 2070 written on the Consolidated Payroll Account (copy attached) between March 21, 2008 and April 17, 2008. Mr. Lett seconded the motion. The motion passed unanimously.

The following letters were discussed.

Items #27, #28 Faxed letters to and from Stephanie Bold of LGI Energy Solutions (Ryan's Family Steak House) referencing their Chapter 11 Bankruptcy, we requested a security deposit in the amount of \$770.00 (605.00 & 165.00). The PSC recommended

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that we collect the security deposit. Their letter back to us said we could not collect a deposit for assurance of future payment or applies the deposit for monies owed from the bankruptcy.

Item #105 Letter dated 4/1/08, from Young, Conaway, Stargatt & Taylor requesting that we sign an agreement letter to receive the security deposit if we do not use it for bankruptcy loss or discontinue their service for the bankruptcy. Faxed Steve Hardman the info and he said to sign the agreement.

Item #33 Letter dated March 28, 2008, to the Division of Water & Waste Management application for NPDES Water Pollution Control Permit.

Item #38 Fax dated March 28, 2008, to Melissa Cottrell, Wesbanco requesting confirmation of deposit of \$29,411.53 to the Stephens Fork Account for the new truck purchase.

Item #39 Fax dated March 28, 2008, to Virginia McDonald, RUS attaching copy of wire transfer of monies to the Stephens Fork Account.

Item #47 Billing Statement from Verizon in the amount of \$5,052.12 for the line cut when replacing the hydrant on Big Tygart Creek Run on March 28, 2007. Talked to Michael Johnson of Westfield he received the same statement they will send Verizon a check and we will have to pay the \$1,000.00 deductible.

Item #69 Letter dated April 3, 2008, to Renee Shotwell, Bill Bailey Insurance Agency enclosing a completed questionnaire for the District insurance renewal for July 1, 2008 thru June 30, 2009.

Item #77 Letter dated April 8, 2008, from Virginia Mc Donald, RUS cc: Cerrone Associates stating that we made extra money deposits to the reserve accounts that we had borrower from in April and May of 2007.

Item #103 Letter dated April 8, 2008, from WesBanco the District received their approval and password to view online checking statements.

Item #106 Letter dated April 9, 2008, from WVDEP our permit requested had been received and it is administratively correct and is now being reviewed for technical completeness.

Item #107 cc of letter dated April 9, 2008, to Alan Harris, RUS from Rickie Rice, State Director, RUS the Stephens Fork Extension Project is complete, and the grant funds are cancelled with remaining funds of \$3,788.47 on used.

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Mrs. Dyer reported on the Annual Drinking Water Quality Report to run as a published one day legal ad in the Parkersburg News, Wirt Journal and Jackson Herald. Mr. Lett made a motion. Mr. Stewart seconded the motion. The motion passed unanimously.

Mrs. Dyer updated the Board on the ability to use meter readings from the Parkersburg Utility Board for the Pettyville sewer customers. Mr. Steve Hardman to draft agreement between the Parkersburg Utility Board and the Mineral Wells PSD.

This concluded Mrs. Dyers report.

Mr. Anderson reported on the start up of the pump at Claywood Park PSD pump tie in for April 16, 2008.

Mr. Anderson reported that Stonegate now finished with repair to the Wastewater Treatment Plant ponds.


Mr. Anderson report on Mr. Grimmatt request to place additional trailers his present trailer park, needs plans and approval of Wood County Commissioners.

Mr. Anderson reported that fire ext. have been replaced and new one added to office.

All business having been discussed, Mr. Lett made a motion that the meeting be adjourned. Mr. Stewart seconded the motion. Mr. Radabaugh adjourned the meeting at 7:00 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.


James, R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia.

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
March 31, 2008**

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 10,250.49
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	63,382.60
Stephens Fork Water Extension Construction Checking	
WesBanco Bank - 1131.8	<u>\$ 29,443.85</u>
Total in Checking Accounts:	\$ 103,076.94

Water Accounts

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,065.66
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,015.07
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	27,993.76
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	13,148.51
Depreciation Reserve Account - Rockport	
WesBanco Bank - 1125.23	13,148.26
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	20,396.28
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	39,524.57
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	3,479.99
Sycamore Run-Limestone Tap Fees	
WesBanco Bank - 1131.7	-
Security Deposit Account	
WesBanco Bank - 1134.0	33,508.37
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	<u>47,443.36</u>
Total In Water Accounts:	\$ 237,723.83

Sewer Accounts

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 29,459.98
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	34,170.27
Security Deposit Account	
WesBanco Bank - 2121.3	<u>27,179.08</u>
Total in Sewer Accounts:	\$ 90,809.33

Total All Finances - March 31, 2008 **\$ 431,610.10**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 March 31, 2008

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, FEBRUARY 29, 2008 \$4,024.03

RECEIPTS:

Water Sales	\$85,813.17
Water Buffalo Sales	417.25
Reconnection Fees	275.00
Security Deposit Refunds	752.20
CI Thornburg - correction	409.30
RJ Recycling - scrap sales	136.80

Total Receipts: \$87,803.72

Total Cash Available: \$91,827.75

Expenditures:

Action Answering Service Plus	\$ 59.79
Allegheny Power	850.97
At & T	4.78
At & T Mobility	150.77
BP Credit Card Company	808.71
Big Mac Printing	42.00
Cardmember Services	17.99
Cintas	198.75
Claywood Park PSD	16,647.10
Commissioner's Salaries	225.00
Conner Cleaning Service	202.17
Crites, Darin	49.79
Dominion Hope	351.80
WW Grainger	8.92
HD Supply Waterworks, Ltd	1,766.00
Hardman Supply Company	18.97
Lowe's	462.26
Mineral Wells PSD	565.84
Miss Utility of WV Inc.	22.65
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	14.40
Parkersburg Office Supply	49.06
Pifer's Service Center	6.60
Poynter's Best Products	292.66
Reed-Sturm Insurance Agency	2,858.40
REI Consultants	722.50
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Salaries	7,049.29
Telepage Communication System	10.74
C. I. Thornburg	629.11
US Postal Service	207.67

Verizon	159.82
Water Environmental Testing	67.50
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	2,004.00
WesBanco Bank-Parkersburg - Stephens Fk	1,176.00
WesBanco Bank-Parkersburg - Wtr Res Sams	1,314.00
WesBanco Bank-Parkersburg - 79 Res	1,661.26
WesBanco Bank-Parkersburg- Payroll taxes	3,182.44
WesBanco Bank-Parkersburg-Sycamore R/R	1,189.46
WV Public Employees Insurance Agency	1,908.68
Retiree Health Benefit Trust Fund	648.44
WV Public Employees Retirement System	1,689.89
WV State Tax Department	507.06
Pauline M. Lewis	(50.30)
C I Holdings LLC	50.12
Frederick A. Chenoweth	50.21
Ryan A. Forshey	50.20
Ashley Nichols	50.02
Pauline M. Lewis	50.30

Total Expenditures: \$81,577.26

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, March 31, 2008 \$10,250.49

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 March 31, 2008

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, FEBRUARY 29, 2008 \$ 53,998.82

RECEIPTS:

Sewer Sales	59,937.31
Security Deposit Refunds	702.66
Tap Fee	300.00
RJ Recycling	153.75
Butcher Bend Lagoon Assoc.	212.10

Total Receipts: \$61,305.82

Total Cash Available: \$ 115,304.64

Expenditures:

Action Answering Service Plus	39.86
Allegheny Power	5,087.83
At & T	3.18
At & T Mobility	100.52
BP Credit Card Company	761.68
Big Mac Printing	28.00
Brown, Dennis	58.77
C. I. Thornburg	823.30
Cardmember Services	12.00
Carr Concrete Corporation	363.60
Cintas	132.50
Commissioner's Salaries	150.00
Conner Cleaning	134.78
Cutlip Warner Development	1,677.50
Dominion Hope	234.54
Ferguson Waterworks	171.33
WW Grainger	33.67
Hardman Supply Company	73.09
Johnstone Supply	53.89
Lowe's	205.22
Mid Ohio Valley Health Dept.	16.00
Mineral Wells PSD	779.59
Miss Utility of WV Inc.	15.10
Municipal Bond Commission	18,310.28
Ohio Valley Muffler & Brake	9.60
Parkersburg Office Supply	32.71
Pifer's Service Center	4.40
Poynter's Best Products	195.11
Reed Sturm Insurance Agency	1,905.60
Ron's Porta Johns, Inc	600.00
Salaries	7,209.61
Telepage	7.16
Trombold Equipment Co. Inc.	1,505.68
US Postal Service	138.44
Verizon	630.40
Water Environmental Testing	455.00
WesBanco Bank-Parkersburg-Sewer R/R	987.51

WesBanco Bank-Parkersburg-Payroll Taxes	3,269.14
WV Public Employees Insurance Agency	1,553.21
Retiree Health Benefit Trust Fund	527.50
WV DEP	850.00
WV Public Employees Retirement System	1,743.09
WV State Tax Department	514.94
Pauline Lewis	(50.30)
Steven W. Bailey Jr	52.40
Eugene Long	61.78
Kelly A. Grogg	15.88
Hannah J. Windland	75.44
Fredrick A. Chenoweth	50.21
Ryan A. Forshey	50.20
Ashley Nichols	50.02
Tracy Schofield	5.28
Pauline Lewis	50.30
Terra L. Phillips Davis	4.89
Minnie Rejonis	62.29
Saundra K. White	48.39
Anthony C. Bishop	39.93

Total Expenditures: \$ 51,922.04

Balance in Sewer Revenue Fund Checking Account, \$ 63,382.60
WesBanco Bank, March 31, 2008

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 3/21/08 - ENDING DATE: 4/17/08 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
486	PAULINE M LEWIS	3/26/08	112283	10/15/07	50.30	37,958 VOID
2,101	U S POSTAL SERVICE	3/24/08	112251	3/24/08	60.72	38,437
2,313	WESBANCO BANK-PARKERSBURG	3/27/08	112714	3/27/08	1,658.36	9
106	ALLEGHENY POWER	3/27/08	112724	3/28/08	432.68	38,438
124	AT&T - STATE CALLING SERVICE	3/27/08	112727	3/28/08	4.78	38,439
153	ACTION ANSWERING SERVICE PLUS	3/27/08	112728	3/28/08	59.79	38,440
314	AT&T MOBILITY	3/27/08	112729	3/28/08	150.77	38,441
369	CONNER CLEANING SERVICE	3/27/08	112730	3/28/08	202.17	38,442
486	PAULINE M LEWIS	3/27/08	112731	3/28/08	50.30	38,443
832	HARDMAN SUPPLY COMPANY	3/27/08	112738	3/28/08	18.97	38,449
1,204	JAMES R. LETT	3/27/08	112744	3/28/08	75.00	38,450
1,512	HD SUPPLY WATERWORKS, LTD	3/27/08	112746	3/28/08	594.00	38,452
1,604	PARKERSBURG OFFICE SUPPLY	3/27/08	112747	3/28/08	49.06	38,453
1,623	PIFER'S SERVICE CENTER	3/27/08	112749	3/28/08	6.60	38,454
1,805	RURAL DEVELOPMENT ADMN.	3/27/08	112750	3/28/08	2,112.00	38,455
1,806	ROY L RADABAUGH	3/27/08	112751	3/28/08	75.00	38,456
1,843	CINTAS LOC #531	3/27/08	112752	3/28/08	159.00	38,457
1,912	CHARLES M. STEWART	3/27/08	112762	3/28/08	75.00	38,458
2,103	USDA-RURAL DEVELOPMENT	3/27/08	112771	3/28/08	3,140.00	38,461
2,200	CARDMEMBER SERVICES	3/27/08	112772	3/28/08	17.99	38,462
2,205	VERIZON	3/27/08	112773	3/28/08	159.82	38,463
2,314	WV DEPT OF TAX & REVENUE	3/27/08	112775	3/28/08	507.06	38,464
2,315	WV PUBLIC EMPLOYEES RETIREMENT	3/27/08	112776	3/28/08	1,689.89	38,465
2,338	WESBANCO-WATER RES-SAMS-CV	3/27/08	112778	3/28/08	314.00	38,467
23,025	REED-STURM INSURANCE AGENCY	3/27/08	112795	3/28/08	2,858.40	38,469
106	ALLEGHENY POWER	3/31/08	112867	3/31/08	214.29	38,470
1,512	HD SUPPLY WATERWORKS, LTD	3/31/08	112870	3/31/08	1,172.00	38,473
1,610	POYNTER'S BEST PRODUCTS	3/31/08	112871	3/31/08	292.66	38,474
1,866	REI CONSULTANTS	3/31/08	112872	3/31/08	722.50	38,475
2,005	C I THORNBURG	3/31/08	112882	3/31/08	19.18	38,476
309	CLAYWOOD PARK PSD	3/31/08	112901	3/31/08	16,647.10	38,477
2,338	WESBANCO-WATER RES-SAMS-CV	3/31/08	112921	3/31/08	1,000.00	38,478
2,375	WESBANCO BANK-PARKERSBURG	3/31/08	112922	3/31/08	1,000.00	38,479
23,004	WESBANCO BANK INC	3/31/08	112923	3/31/08	1,000.00	38,480
23,019	WESBANCO BANK PARKERSBURG	3/31/08	112924	3/31/08	1,444.26	38,481
2,313	WESBANCO BANK-PARKERSBURG	4/14/08	113533	4/14/08	1,658.46	9

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 3/21/08 - ENDING DATE: 4/17/08 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00 CONSOLIDATED BANK ACCOUNT						
124	AT&T - STATE CALLING SERVICE	4/14/08	113556	4/15/08	5.42	38,484
133	AUTO ZONE	4/14/08	113557	4/15/08	8.39	38,485
275	BP	4/14/08	113558	4/15/08	777.13	38,486
360	CUTLIP-WARNER DEVELOPMENT CO	4/14/08	113560	4/15/08	655.00	38,488
438	DOMINION HOPE	4/14/08	113561	4/15/08	264.41	38,489
1,200	LOWE'S	4/14/08	113566	4/15/08	104.19	38,494
1,301	MISS UTILITY OF WV INC	4/14/08	113567	4/15/08	18.15	38,495
1,307	MUNICIPAL BOND COMMISSION	4/14/08	113568	4/15/08	9,104.47	38,496
1,512	HD SUPPLY WATERWORKS, LTD	4/14/08	113575	4/15/08	1,203.00	38,497
1,843	CINTAS LOC #531	4/14/08	113576	4/15/08	37.65	38,498
1,904	SCOTS LANDSCAPE NURSERY	4/14/08	113577	4/15/08	44.85	38,499
2,002	TAYLOR'S DISPOSAL INC	4/14/08	113584	4/15/08	27.64	38,500
2,039	TELEPAGE COMMUNICATIONS SYSTEM	4/14/08	113587	4/15/08	10.74	38,502
2,106	USDA-RURAL DEVELOPMENT	4/14/08	113589	4/15/08	3,325.00	38,504
2,107	USDA-RURAL DEVELOPMENT	4/14/08	113590	4/15/08	10,040.00	38,505
2,113	USDA-RURAL UTILITIES SERVICE	4/14/08	113592	4/15/08	3,518.00	38,507
2,200	CARDMEMBER SERVICES	4/14/08	113593	4/15/08	636.39	38,508
2,300	WWT ELECTRIC	4/14/08	113594	4/15/08	75.00	38,509
2,306	WATER ENVIRONMENTAL TESTING	4/14/08	113595	4/15/08	67.50	38,510
2,308	WV PUBLIC EMPLOYEES INS AGENCY	4/14/08	113600	4/15/08	1,636.50	38,511
2,339	WESTCO INTERNET	4/14/08	113602	4/15/08	13.50	38,513
2,373	WESBANCO BANK-PARKERSBURG	4/14/08	113603	4/15/08	167.00	38,514
2,374	WESBANCO BANK-PARKERSBURG	4/14/08	113604	4/15/08	167.00	38,515
2,375	WESBANCO BANK-PARKERSBURG	4/14/08	113605	4/15/08	502.00	38,516
2,376	WESBANCO BANK-PARKERSBURG	4/14/08	113606	4/15/08	502.00	38,517
13,018	MAHONE TIRE SERVICE	4/14/08	113607	4/15/08	8.40	38,518
23,004	WESBANCO BANK INC	4/14/08	113608	4/15/08	176.00	38,519
23,005	WESBANCO BANK, INC.	4/14/08	113609	4/15/08	1,335.98	38,520
23,047	RETIREE HEALTH BNFT TRST FUND	4/14/08	113611	4/15/08	554.66	38,522
23,049	FIRE EXTINGUISHER SPECIALISTS	4/14/08	113612	4/15/08	262.38	38,523
369	CONNER CLEANING SERVICE	4/17/08	113687	4/30/08	130.80	38,524
2,101	U S POSTAL SERVICE	4/17/08	113718	4/30/08	90.54	38,525
2,205	VERIZON	4/17/08	113720	4/30/08	160.28	38,526
CONSOLIDATED BANK ACCOUNT					75,221.48	67 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 3/21/08 - ENDING DATE: 4/17/08 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
486	PAULINE M LEWIS	3/26/08	112283	10/15/07	50.30	37,958 VOID
2,101	U S POSTAL SERVICE	3/24/08	112251	3/24/08	40.48	38,437
2,313	WESBANCO BANK-PARKERSBURG	3/27/08	112714	3/27/08	1,567.66	9
106	ALLEGHENY POWER	3/27/08	112724	3/28/08	936.68	38,438
124	AT&T - STATE CALLING SERVICE	3/27/08	112727	3/28/08	3.18	38,439
153	ACTION ANSWERING SERVICE PLUS	3/27/08	112728	3/28/08	39.86	38,440
314	AT&T MOBILITY	3/27/08	112729	3/28/08	100.52	38,441
369	CONNER CLEANING SERVICE	3/27/08	112730	3/28/08	134.78	38,442
486	PAULINE M LEWIS	3/27/08	112731	3/28/08	50.30	38,443
486	TERRA L PHILLIPS DAVIS	3/27/08	112733	3/28/08	4.89	38,444
486	MINNIE REJONIS	3/27/08	112734	3/28/08	62.29	38,445
486	SAUNDRA K WHITE	3/27/08	112735	3/28/08	48.39	38,446
486	ANTHONY C BISHOP	3/27/08	112736	3/28/08	39.93	38,447
733	W. W. GRAINGER, INC.	3/27/08	112737	3/28/08	27.73	38,448
832	HARDMAN SUPPLY COMPANY	3/27/08	112738	3/28/08	73.09	38,449
1,204	JAMES R. LETT	3/27/08	112744	3/28/08	50.00	38,450
1,311	FERGUSON WATERWORKS	3/27/08	112745	3/28/08	171.33	38,451
1,604	PARKERSBURG OFFICE SUPPLY	3/27/08	112747	3/28/08	32.71	38,453
1,623	PIFER'S SERVICE CENTER	3/27/08	112749	3/28/08	4.40	38,454
1,806	ROY L RADABAUGH	3/27/08	112751	3/28/08	50.00	38,456
1,843	CINTAS LOC #531	3/27/08	112752	3/28/08	106.00	38,457
1,912	CHARLES M. STEWART	3/27/08	112762	3/28/08	50.00	38,458
2,004	TROMBOLD EQUIPMENT CO INC	3/27/08	112763	3/28/08	1,505.68	38,459
2,005	C I THORNBURG	3/27/08	112764	3/28/08	600.75	38,460
2,200	CARDMEMBER SERVICES	3/27/08	112772	3/28/08	12.00	38,462
2,205	VERIZON	3/27/08	112773	3/28/08	630.40	38,463
2,314	WV DEPT OF TAX & REVENUE	3/27/08	112775	3/28/08	514.94	38,464
2,315	WV PUBLIC EMPLOYEES RETIREMENT	3/27/08	112776	3/28/08	1,743.09	38,465
2,319	WV DEP	3/27/08	112777	3/28/08	850.00	38,466
23,048	MID OHIO VALLEY HEALTH DEPT	3/27/08	112779	3/28/08	16.00	38,468
23,025	REED-STURM INSURANCE AGENCY	3/27/08	112795	3/28/08	1,905.60	38,469
106	ALLEGHENY POWER	3/31/08	112867	3/31/08	4,151.15	38,470
305	CARR CONCRETE CORPORATION	3/31/08	112868	3/31/08	363.60	38,471
1,035	JOHNSTONE SUPPLY	3/31/08	112869	3/31/08	53.89	38,472
1,610	POYNTER'S BEST PRODUCTS	3/31/08	112871	3/31/08	195.11	38,474
2,313	WESBANCO BANK-PARKERSBURG	4/14/08	113533	4/14/08	1,558.58	9
2,101	U S POSTAL SERVICE	4/14/08	113551	4/14/08	72.60	38,482

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 3/21/08 - ENDING DATE: 4/17/08 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
106	ALLEGHENY POWER	4/14/08	113555	4/15/08	18.71	38,483
124	AT&T - STATE CALLING SERVICE	4/14/08	113556	4/15/08	3.61	38,484
133	AUTO ZONE	4/14/08	113557	4/15/08	5.59	38,485
275	BP	4/14/08	113558	4/15/08	518.08	38,486
305	CARR CONCRETE CORPORATION	4/14/08	113559	4/15/08	35.00	38,487
360	CUTLIP-WARNER DEVELOPMENT CO	4/14/08	113560	4/15/08	2,127.50	38,488
438	DOMINION HOPE	4/14/08	113561	4/15/08	176.27	38,489
486	KELLY D HALL	4/14/08	113562	4/15/08	24.16	38,490
486	TIMOTHY BEVEL	4/14/08	113563	4/15/08	50.54	38,491
486	TIMOTHY T TYLER	4/14/08	113564	4/15/08	16.82	38,492
486	ERIC T BEESON	4/14/08	113565	4/15/08	77.94	38,493
1,200	LOWE'S	4/14/08	113566	4/15/08	282.89	38,494
1,301	MISS UTILITY OF WV INC	4/14/08	113567	4/15/08	12.10	38,495
1,307	MUNICIPAL BOND COMMISSION	4/14/08	113568	4/15/08	18,310.28	38,496
1,843	CINTAS LOC #531	4/14/08	113576	4/15/08	25.10	38,498
1,904	SCOTS LANDSCAPE NURSERY	4/14/08	113577	4/15/08	29.90	38,499
2,002	TAYLOR'S DISPOSAL INC	4/14/08	113584	4/15/08	18.42	38,500
2,005	C I THORNBERG	4/14/08	113585	4/15/08	213.25	38,501
2,039	TELEPAGE COMMUNICATIONS SYSTEM	4/14/08	113587	4/15/08	7.16	38,502
2,044	TRACTOR SUPPLY CREDIT PLAN	4/14/08	113588	4/15/08	7.49	38,503
2,109	USA BLUE BOOK	4/14/08	113591	4/15/08	753.14	38,506
2,200	CARDMEMBER SERVICES	4/14/08	113593	4/15/08	528.79	38,508
2,306	WATER ENVIRONMENTAL TESTING	4/14/08	113595	4/15/08	530.00	38,510
2,308	WV PUBLIC EMPLOYEES INS AGENCY	4/14/08	113600	4/15/08	1,825.39	38,511
2,312	WESBANCO BANK-PARKERSBURG	4/14/08	113601	4/15/08	1,496.10	38,512
2,339	WESTCO INTERNET	4/14/08	113602	4/15/08	9.00	38,513
13,018	MAHONE TIRE SERVICE	4/14/08	113607	4/15/08	5.60	38,518
23,030	OMNI-SITE.NET	4/14/08	113610	4/15/08	22.00	38,521
23,047	RETIREE HEALTH BNFT TRST FUND	4/14/08	113611	4/15/08	621.28	38,522
23,049	FIRE EXTINGUISHER SPECIALISTS	4/14/08	113612	4/15/08	174.92	38,523
369	CONNER CLEANING SERVICE	4/17/08	113687	4/30/08	157.20	38,524
2,101	U S POSTAL SERVICE	4/17/08	113718	4/30/08	60.36	38,525
2,205	VERIZON	4/17/08	113720	4/30/08	630.85	38,526
23,023	RON'S PORTA JOHNS, INC.	4/17/08	113723	4/30/08	1,015.00	38,527

CONSOLIDATED BANK ACCOUNT

47,507.75

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**MINERAL WELLS PUBLIC SERVICE DISTRICT
PAYROLL CHECKS
CONSOLIDATED REVENUE FUND CHECKING ACCOUNT
MARCH 31, 2008 – APRIL 15, 2008**

CHECK NO.

2064	Todd R. Anderson	\$1325.60
2065	Dennis R. Brown	752.75
2066	William H. Byers Jr.	1005.24
2067	Cathy J. Dyer	1117.50
2068	Linda K. Watson	856.44
2069	Darin Crites	541.19
2070	Nellie B. Radcliff	731.87
2071	Mark A. Dennis	809.09
2072	Todd R. Anderson	\$1171.35
2073	Dennis R. Brown	780.53
2074	William H. Byers Jr.	1155.95
2075	Cathy J. Dyer	1117.49
2076	Linda K. Watson	856.44
2077	Darin Crites	580.03
2078	Nellie B. Radcliff	701.51
2079	Mark A. Dennis	668.80

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
MARCH 20, 2008 – APRIL 17, 2008**

1. WV Rural Water Association, Legislative Update, 2008 Legislative Session, March 24, 2008.
2. 2008 Class Schedule from Management Concepts.
3. **WesBanco**, Perks at Work, The Bank at work program.
4. WesBanco, **Your Money Matters**, March 2008.
5. **Inside Brickstreet**, Spring 2008, Volume 3, Issue 1.
6. **Blue Bits**, News from the Field, Spring 2008.
7. **West Virginia Rural Water Association**, Vol. 14, Issue 4.
8. **The Pipeline**, Volume 31, Issue 1, March 2008.
9. Xerox Office Group, introducing zzzip.net, business communication.
10. Memo from Miss Utility of West Virginia, regarding a meeting that will be held for its 2008 1st Quarter Board of Directors on Thursday, April 17, 2008.
11. Letter dated March 20, 2008, to Mineral Wells PSD, from Renee D. Shotwell, Bill Bailey Insurance Agency, Inc. enclosing the renewal questionnaire for our insurance policies renewing on 7/1/2008.
12. Copy of letter dated March 24, 2008, to Public Service Commission, from Cathy Dyer, enclosing (4) signed tariffs No. 10 for the District's 30B Pass thru Rate Increase.

Mineral Wells PSD
List of Correspondence
April 17, 2008
Page 2

13. Copy of letter dated March 24, 2008, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting.
14. E-mail dated March 24, 2008, to Cathy Dyer, from PEIA, regarding premiums are due the 5th of the following month, not the 25th of the current month.
15. Letter dated March 24, 2008, to Mineral Wells PSD, from Virginia M. McDonald, Rural Development Specialist, regarding an invoice has been approved for payment from the District's Water Extensions Construction Account for Matheny Motor Truck Co. in the amount of \$29,443.85.
16. Letter dated March 24, 2008, to Mineral Wells PSD, from Virginia McDonald, Rural Development Specialist, advising that project funds in the amount of \$29,411.53 were ordered March 24, 2008.
17. Purchase Power, Terms and Conditions from Pitney Bowes.
18. E-mail dated March 25, 2008, to Cathy Dyer, from PEIA, regarding PEIA is currently accumulating all of the retro-activity prior to March '08.
19. E-mail dated March 25, 2008, to Cathy Dyer, from Allegheny Power, regarding the First Quarter newsletter.
20. Copy of letter dated March 25, 2008, to West Virginia Bureau for Public Health, Office of Environmental Health Services, regarding Dennis R. Brown receiving a passing grade on his examination for the Class I Wastewater Treatment Works Operator Certification.

**Mineral Wells PSD
List of Correspondence
April 17, 2008
Page 3**

21. Copy of letter dated March 26, 2008, to Ronnie Moore, from Cathy Dyer, regarding Delinquent Account No. 9-07921-08, Water & Sewer Service at 155 Dickens Dr. Ste 23, Wells Pointe, the delinquent balance is \$88.38.
22. Copy of letter dated March 26, 2008, to Redda Sparks, from Cathy Dyer, regarding Delinquent Account No. 9-05803-04, Water & Sewer Service at 99 Fox Run Dr. Ste 6, the delinquent balance is \$52.33.
23. Fax dated March 26, 2008, to Todd Anderson, from Kathy Lough, REI Consultants, Inc., attaching analytical results for the Saulsbury Booster Station.
24. Letter to Mineral Wells PSD, from Cobalt Community Research, attaching a survey that is sponsored by a coalition of organizations that represent more than 20,000 local governments across the United States.
25. E-mail dated March 26, 2008, to Mineral Wells PSD, from WV Public Service Commission, attaching the Water Tariff No. 10 effective on or after February 8, 2007, filed by the District.
26. Letter dated March 27, 2008, to Mineral Wells PSD, from WesBanco, attaching a Certificate of Resolution and Authorization to Conduct Business via WesBancoNet.
27. ****Fax dated March 27, 2008, to Stephanie Bold, LGI Energy Solutions, from Cathy Dyer, referencing the Chapter 11 Bankruptcy filing of Ryan's Family Steak House.

**Mineral Wells PSD
List of Correspondence
April 17, 2008
Page 4**

28. ****Fax dated March 27, 2008, to Cathy Dyer, from Stephanie Bold, LGI Energy Solutions, attaching the Court Order in regards to the Chapter 11 filing of Ryan's Family Steak House.
29. Letter dated March 24, 2008, to Mineral Wells PSD, from Dawn A. Newell, HHR Program Manager, State of West Virginia Department of Health and Human Resources, Congratulations, to Darin L. Crites, making a passing grade on the Class I DW public water system operator examination.
30. E-mail dated March 27, 2008, to Mineral Wells PSD, from Sandra Squire, Executive Secretary, WV Public Service Commission, regarding WV PSC General Order No. 239.2.
31. E-mail dated March 27, 2008, to Mineral Wells PSD, from PEIA, stating it is Open Enrollment time.
32. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report to Mineral Wells PSD, from Water Environmental Testing.
33. ****Copy of letter dated March 28, 2008, to Division of Water & Waste Management, from Todd Anderson, enclosing an original and four (4) copies of Application of NPDES Water Pollution Control Permit with attachments for renewal of the Mineral Wells PSD's permit.
34. Fax dated March 27, 2008, to Todd Anderson, from Kathy Lough, REI Consultants, Inc., attaching Analytical results from Comfort Suites.

Mineral Wells PSD
List of Correspondence
April 17, 2008
Page 5

35. Fax dated March 27, 2008, to Todd Anderson, from Kathy Lough, REI Consultants, Inc., attaching Analytical results from Rt 21 Jackson County End of line.
36. Fax dated March 27, 2008, to Todd Anderson, from Kathy Lough, REI Consultants, Inc., attaching Analytical results from Limestone Booster Station.
37. Scrap Sales in the amount of \$153.75 to Mineral Wells PSD, from RJ Recycling, LLC.
38. ****Fax dated March 28, 2008, to Cathy Dyer, from Melissa Cottrell, WesBanco Bank, attaching image of deposit posted in the amount of \$29,411.53.
39. ****Fax dated March 28, 2008, to Virginia McDonald, Rural Utilities Services, from Cathy Dyer, attaching a copy of the Wire Transfer Advice for the Stephens Fork Water Extensions Construction Account from WesBanco.
40. E-mail dated March 28, 2008, to Cathy Dyer, from PEIA, regarding the online open enrollment site.
41. E-mail dated March 28, 2008, to Cathy Dyer, from Sara Boardman, WV Municipal Bond Commission, attaching a Monthly Bond Payment Reminder.
42. Letter dated March 25, 2008, to Todd Anderson, from Kathy Lough, Project Manager, REI Consultants, attaching Analytical Results from the Saulsbury Booster Station.

Mineral Wells PSD
List of Correspondence
April 17, 2008
Page 6

43. Letter dated March 25, 2008, to Todd Anderson, from Kathy Lough, Project Manager, REI Consultants, attaching Analytical Results from the Comfort Suites.
44. Letter dated March 25, 2008, to Todd Anderson, from Kathy Lough, Project Manager, REI Consultants, attaching Analytical Results from Rt 21, Jackson County End of Line.
45. Letter dated March 25, 2008, to Todd Anderson, from Kathy Lough, Project Manager, REI Consultants, attaching Analytical Results from Limestone Booster Station.
46. Letter dated March 31, 2008, to Stacy Roe, from Todd Anderson, attaching results from the Standard Monitoring Plan.
47. ****Billing Statement to Mineral Wells PSD, from Verizon, in the amount of \$5,052.12 for damage of a buried cable line.
48. Invoice dated March 31, 2008, to Liberty Truck Stop, from Mineral Wells PSD, in the amount of \$140.00 for Oil & Grease Sampling done by Water Environmental Testing.
49. Fax dated April 1, 2008, to Christy Pitsenbarger, West Virginia Bureau of Public Health, from Cathy Dyer, attaching a Monthly Operational Report for the Mineral Wells PSD for the month of March 2008.
50. E-mail dated March 31, 2008, to Sara Boardman, Municipal Bond Commission, from Cathy Dyer, regarding a correction to our monthly payment schedule.

Mineral Wells PSD
List of Correspondence
April 17, 2008
Page 7

51. E-mail dated April 2, 2008, to Mineral Wells PSD, from PEIA, regarding health premiums.
52. Letter dated March 30, 2008, to Mineral Wells PSD, from David Sheppard, enclosing a final bill we had mailed to him for his daughter, Christy Cunningham; we had no forwarding address for her.
53. Fax dated April 2, 2008, to Todd Anderson, from Claywood Park, attaching the 2007 Annual Drinking Water Quality Report. A hard copy will be mailed.
54. E-mail dated April 2, 2008, to Cathy Dyer, from PEIA, regarding Retiree Health Benefits Trust.
55. Bacteriological Examination of Water from Public Water Distribution System to Mineral Wells PSD, from Water Environmental Testing.
56. Fax dated April 3, 2008, to Eric Gumm, Rural Utilities Services, from Cathy Dyer, attaching a copy of the March 2008 bank statement for the Stephens Fork Water Extensions Construction Account at WesBanco.
57. Letter dated April 1, 2008, to Mineral Wells PSD, from Monica S. Hanson, CPA, West Virginia PEIA, regarding new required Payment Breakdown.
58. Fax dated April 3, 2008, to Todd Anderson, from Jerry, Union Williams PSD, regarding no date has been set for the April PSD's Meeting.

Mineral Wells PSD
List of Correspondence
April 17, 2008
Page 8

59. Copy of letter dated April 3, 2008, to Manning Frymier, Cerrone Associates, from Todd Anderson, attaching a list of items that are main trouble spots with the District's Sewer System that need to be updated.
60. E-mail dated April 3, 2008, to Cathy Dyer, from PEIA, regarding new features to the Employee Deductions page in the site.
61. Fax dated April 3, 2008, to Todd Anderson, from Jerry, Union Williams PSD, stating Jim Cox has agreed to host a meeting on April 23, 2008.
62. Copy of letter dated April 3, 2008, to Manning Frymier, Cerrone Associates, Inc., from Linda Watson, enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, State of West Virginia and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of March 2008.
63. Copy of letter dated April 3, 2008, to Cindy Musser, West Virginia Department of Environmental Protection and Natural Resources, from Linda Watson, enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, State of West Virginia and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of March 2008.

Mineral Wells PSD
List of Correspondence
April 17, 2008
Page 9

64. Copy of letter dated April 3, 2008, to WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch, from Linda Watson, enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, State of West Virginia and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of March 2008.
65. Copy of letter dated April 3, 2008, to, Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda Watson, enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, State of West Virginia and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of March 2008.
66. Fax dated April 3, 2008, to Mary Lowe, from Cathy Dyer, attaching an Application for Public Water System Operator in Training for Todd R. Anderson.
67. Fax dated April 2, 2008, to Mineral Wells PSD, from Advantage IQ, Inc., asking for a change of address to the following mutual customers, Dollar Tree, H & R Block, Lowe's, Movie Gallery, Regis and Tractor Supply.
68. Copy of letter dated April 3, 2008, to Ron Stewart and Greg Whited, from Todd Anderson, stating an estimate to replace a 1 ½" meter with a 1" meter at the 60's Café.

**Mineral Wells PSD
List of Correspondence
April 17, 2008
Page 10**

69. ****Copy of letter dated April 3, 2008, to Renee Shotwell, Bill Bailey Insurance Agency, Inc., from Cathy Dyer, enclosing a completed renewal questionnaire for the District's insurance policies effective July 1, 2008.
70. Fax dated April 4, 2008, to Mineral Wells PSD, from Jerry, Union Williams PSD, regarding the monthly PSD meeting at Lubeck PSD on April 23, 2008 at 11:30 am.
71. Letter dated April 1, 2008, to Todd Anderson, from Todd Grinstead, General Manager, Claywood Park, enclosing the 2007 Annual Drinking Water Quality Report.
72. E-mail dated April 4, 2008, to Melissa Cottrell, WesBanco, from Cathy Dyer, correction on a deposit.
73. Copy of letter dated April 4, 2008, to Cindy Musser, West Virginia Department of Environmental Protection and Natural Resources, from Linda K. Watson, enclosing a **revised** copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, State of West Virginia, for the month of March 2008.
74. Copy of letter dated April 4, 2008, to Manning Frymier, Cerrone Associates, Inc., from Linda K. Watson, enclosing a **revised** copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, State of West Virginia, for the month of March 2008.

Mineral Wells PSD
List of Correspondence
April 17, 2008
Page 11

75. Copy of letter dated April 4, 2008, to Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda K. Watson, enclosing a **revised** copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, State of West Virginia, for the month of March 2008.
76. Copy of letter dated April 4, 2008, to WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch, from Linda K. Watson, enclosing a **revised** copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, State of West Virginia, for the month of March 2008.
77. ****Copy of letter dated April 4, 2008, to Virginia McDonald, Rural Development Specialist, from Cathy Dyer, regarding Emergency withdraws of Reserve accounts in the months of April 2007 and May 2007. Carbon copy of letter sent to Manning Frymier, Cerrone Associates.
78. E-mail dated April 4, 2008, to Cathy Dyer, from PEIA, regarding the Web Contributions system.
79. E-mail dated April 4, 2008, to Cathy Dyer, from Melissa Cottrell, WesBanco, stating the transfer that was requested was done.
80. Shopper's Guide for Plan Year 2009 Benefits from West Virginia Public Employees Insurance Agency.
81. Signed Contract dated April 7, 2008, to Mineral Wells PSD, from Danny M. Cline, agreeing to mow and trim 11 Lift Stations and 2 Booster Stations for a cost of \$60.00.

**Mineral Wells PSD
List of Correspondence
April 17, 2008
Page 12**

82. Letter dated April 2, 2008, to Todd Anderson, from Michelle Brenner, West Virginia Department of Environmental Protection, regarding receipt of our application for a WV/NPDES Individual Permit.
83. Invoice dated April 7, 2008, to Liberty Truck Stop, from Mineral Wells PSD, in the amount of \$140.00 for Oil and Grease Samples done by Water Environmental Testing.
84. Invoice dated April 7, 2008, to Wal-Mart, from Mineral Wells PSD, in the amount of \$65.00 for Oil and Grease Samples done by Water Environmental Testing.
85. Invoice dated April 7, 2008, to Pepsi, from Mineral Wells PSD, in the amount of \$65.00 for Oil and Grease Samples done by Water Environmental Testing.
86. Trust and Investments to Mineral Wells PSD, from WesBanco, dated from January 1, 2008, to March 31, 2008.
87. Copy of letter dated April 7, 2008, to Division of Water and Waste Management, from Todd Anderson, enclosing an original and four (4) copies of the Industrial User forms for Wal-Mart, Pepsi and Liberty Truck Stop.
88. WV Unclaimed Property Workshop, April 23, 2008, Charleston, Marriott; 9:00-12:00.
89. West Virginia Rural Water Association-Training Program; Sources of Contamination for Public Water Supplies, April 30, 2008, Ravenswood Fire Hall, 9:00-4:00.

**Mineral Wells PSD
List of Correspondence
April 17, 2008
Page 13**

90. Fax dated April 9, 2008, to Mary Lowe, from Cathy Dyer, attaching CEH form and certificates for Todd Anderson; OIT renewal.
91. Fax dated April 9, 2008, to Scots Landscaping, from Linda Watson, attaching a Tax Exempt Certificate.
92. Fax dated April 7, 2008, to Mineral Wells PSD, from Ryan M. Bartley, Young Conaway Stargatt & Taylor, LLP, regarding the Security Deposit Request for Ryan's.
93. Fax dated April 9, 2008, to Steve Hardman, from Cathy Dyer, attaching information in regards to Buffets Holdings, Inc. (Ryan's).
94. Fax dated April 8, 2008, to Cathy Dyer, from Virginia McDonald, Rural Development, regarding the PAD program (Pre-Authorized Debit).
95. Mineral Wells Volunteer Fire Department, 2008 Spring Fund Drive, Donation Request.
96. Letter dated April 8, 2008, to Mineral Wells PSD, from West Virginia Department of Transportation, Division of Highways, enclosing a set of Final Field Review plans for the South Mineral Wells I/C, Wood County. The final field review is scheduled for April 15, 2008 at 9:30 at the park and ride adjacent to Comfort Suites in Mineral Wells.
97. Low Pressure Waiver Form signed by John Stephens on April 10, 2008.

Mineral Wells PSD
List of Correspondence
April 17, 2008
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98. E-mail dated April 10, 2008, to Cathy Dyer, from Manning Frymier, Cerrone Associates, stating the Design Parameter for the plant upgrade project.
99. Fax dated April 11, 2008, to Wirt County Journal, from Cathy Dyer, attaching notice of the regular Board Meeting on Thursday, April 17, 2008.
100. Fax dated April 11, 2008, to Parkersburg News/Sentinel, from Cathy Dyer, attaching notice of the regular Board Meeting on Thursday, April 17, 2008.
101. Fax dated April 11, 2008, to Jackson Herald Newspaper, from Cathy Dyer, attaching notice of the regular Board Meeting on Thursday, April 17, 2008.
102. Listing Order Form to Mineral Wells PSD, from Yellow Pages.
103. ****Letter dated April 8, 2008, to Mineral Wells PSD, from WesBanco, information on WesBanco's business Internet banking product.
104. E-mail dated April 8, 2008, to Cathy Dyer, from PEIA, stating the 2009 rates have been placed on the website.
105. ****Letter dated April 7, 2008, to Mineral Wells PSD, from Young Conaway Stargatt & Taylor, LLP, regarding Buffets Holdings, Inc. Security Deposit Request. Also sent to Kelly Wunderlich, Buffets, Inc.

**Mineral Wells PSD
List of Correspondence
April 17, 2008
Page 15**

106. ****Letter dated April 9, 2008, to Todd R. Anderson, from Michelle Brenner, West Virginia Department of Environmental Protection, regarding forms for Permit Application were received and have been determined to be administratively complete.
107. ****Carbon Copy letter sent to Roy L. Radabaugh, Mineral Wells PSD, dated April 9, 2008, to Alan Harris, Area Director, Rural Development, from Rickie E. Rice, State Director, referencing that \$3,788.47 of remaining funds from the Waterline Extension Project have been cancelled.
108. Certificate dated April 10, 2008, to Roy Radabaugh, from Jamie Six, Clerk Wood County Court, re-appointing Mr. Radabaugh as member to the Mineral Wells PSD's Board.
109. E-mail dated April 14, 2008, to Cathy Dyer, from PEIA, stating a dial in conference call has been scheduled to answer any questions.
110. Engagement letter dated April 14, 2008, to Todd Anderson, Operations Manager, Mineral Wells PSD, from Manning Frymier, Cerrone Associates, Thanking the District for Choosing Cerrone for engineering services relating to the Mineral Manor – Pison Development Project in Pettyville.
111. Copy of letter dated April 15, 2008, to West Virginia Water Development Authority, from Cathy Dyer, stating the following deposit was made to the West Virginia Municipal Bond Commission; \$2,288.88.

Mineral Wells PSD
List of Correspondence
April 17, 2008
Page 16

112. Copy of letter dated April 15, 2008, to West Virginia Water Development Authority, from Cathy Dyer, stating the following deposit was made to the West Virginia Municipal Bond Commission; \$5,688.40.
113. Copy of letter dated April 15, 2008, to Jefferson Brady, P.E., Executive Secretary, Infrastructure Council, from Cathy Dyer, stating the following deposits were made to the West Virginia Municipal Bond Commission; Water Revenue-04-A, \$8,116.88; Reserve Fund-04-A, \$811.69; Reserve Fund-04-B, \$175.90.
114. Copy of letter dated April 15, 2008, to West Virginia Municipal Bond Commission, from Cathy Dyer, stating the following bond payments were made to the Municipal Bond Commission; Sewer 97 Revenue, \$9,040.00; Sewer 95 Revenue, \$5,688.40; Sewer 85-B Revenue, \$1,293.00; Sewer 03-A Revenue, \$2,288.88; Water 04-B Reserves, \$175.90; Water 04-A Reserves, \$811.69; Water 04-A Revenue, \$8,116.88.
115. Fax dated April 15, 2008, to OEHS-Env. Eng. Division, Certification & Training Section, from Cathy Dyer, attaching an OIT Renewal Wastewater form for Darin L. Crites.
116. E-mail dated April 15, 2008, to Cathy Dyer, from PEIA, stating an adjustment due to the allocation issue has occurred.
117. Letter to Mineral Wells PSD, from National Council on Compensation Insurance, Inc., enclosing a copy of our current experience rating worksheet.
118. Statement of account to Mineral Wells PSD, from West Virginia Municipal Bond Commission, January 1, 2008 to March 31, 2008.

Mineral Wells PSD
List of Correspondence
April 17, 2008
Page 17

119. Letter dated April 16, 2008, to Mineral Wells PSD, from Virginia McDonald, Rural Development Specialist, requesting the annual management reports which are required in accordance with our loan agreements must be submitted to the United States Department of Agriculture Rural Development.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(877,931.00)	(658,448.19)	(82,812.80)	113.19	(610,295.31)	69.51	267,635.69
METERED SALES-COMMERCIAL	1 461 200 00	(163,656.00)	(122,742.00)	(18,828.85)	138.06	(115,096.28)	70.32	48,559.72
TOTAL METERED SALES		(1041,587.00)	(781,190.19)	(101,641.65)	117.10	(725,391.59)	69.64	316,195.41
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(20,700.00)	(15,525.00)	(1,421.88)	82.42	(15,274.57)	73.79	5,425.43
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(1,500.00)	(1,125.00)	(411.80)	329.44	(4,093.79)	272.91	(2,593.79)
METER LEASE - MOBILE HOME PARK	1 472 500 00	.00	.00	.00		(192.00)		(192.00)
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(3,749.94)	.00		.00		5,000.00
OTHER WATER REVENUES	1 474 000 00	(6,000.00)	(4,500.00)	(415.25)	83.05	(7,496.05)	124.93	(1,496.05)
TOTAL OTHER REVENUES		(33,200.00)	(24,899.94)	(2,248.93)	81.28	(27,056.41)	81.49	6,143.59
TOTAL REVENUES		(1074,787.00)	(806,090.13)	(103,890.58)	115.99	(752,448.00)	70.00	322,339.00

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	267,150.00	200,362.50	16,647.10	74.77	152,971.06	57.26	(114,178.94)
		=====	=====	=====	=====	=====	=====	=====
TOTAL SOURCE OF SUPPLY		267,150.00	200,362.50	16,647.10	74.77	152,971.06	57.26	(114,178.94)
PUMPING								
OPERATION								
OPERATION SUPERVISION PUMPING	1 620 000 00	200.00	149.94	.00		.00		(200.00)
POWER PURCHASED PUMPING	1 623 000 00	5,400.00	4,050.00	738.77	164.17	4,492.87	83.20	(907.13)
PUMPING LABOR	1 624 000 00	5,000.00	3,749.94	529.80	127.15	4,617.86	92.35	(382.14)
PUMPING EXPENSES	1 624 001 00	200.00	149.94	191.00	999.99	1,683.91	841.95	1,483.91
MISCELLANEOUS EXPENSE	1 626 000 00	120.00	90.00	.00		.00		(120.00)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		10,920.00	8,189.82	1,459.57	160.39	10,794.64	98.85	(125.36)
MAINTENANCE								
SUPERVISION TRANS & DIST	1 630 000 00	900.00	675.00	.00		.00		(900.00)
MAINT STRUCTURES & IMPROVEMENT	1 631 000 00	500.00	374.94	.00		384.55	76.91	(115.45)
MAINT PUMPING EQUIPMENT	1 633 000 00	1,450.00	1,087.47	124.35	102.91	2,844.76	196.19	1,394.76
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		2,850.00	2,137.41	124.35	52.35	3,229.31	113.30	379.31
		=====	=====	=====	=====	=====	=====	=====
TOTAL PUMPING		13,770.00	10,327.23	1,583.92	138.03	14,023.95	101.84	253.95
TRANSMISSION & DISTRIBUTION								
OPERATION								
OPER SUPERVISION & ENGINEERING	1 660 000 00	1,600.00	1,199.97	.00		40.00	2.50	(1,560.00)
TRANS & DIST LINE EXPENSE	1 662 000 00	18,800.00	14,099.94	1,796.79	114.68	16,751.59	89.10	(2,048.41)
METER EXPENSE	1 663 000 00	7,000.00	5,249.97	804.83	137.97	1,900.89	27.15	(5,099.11)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		27,400.00	20,549.88	2,601.62	113.93	18,692.48	68.22	(8,707.52)
MAINTENANCE								
MAINT SUPERVISION & ENGINEER	1 670 000 00	250.00	187.47	.00		14.18	5.67	(235.82)
MAINT STRUCTURES & IMPROVEMENT	1 671 000 00	1,700.00	1,274.94	.00		643.93	37.87	(1,056.07)
MAINT DISTRIBUTION RESERVOIRS	1 672 000 00	.00	.00	(5.99)		.00		.00
MAINTENANCE OF MAINS T & D	1 673 000 00	22,000.00	16,499.97	111.59	6.08	13,951.61	63.41	(8,048.39)
MAINTENANCE OF SERVICES T & D	1 675 000 00	17,000.00	12,749.94	146.25	10.32	4,952.28	29.13	(12,047.72)
MAINTENANCE OF METERS T & D	1 676 000 00	1,600.00	1,199.97	12.70	9.52	1,840.31	115.01	240.31
MAINTENANCE OF HYDRANT T & D	1 677 000 00	1,700.00	1,274.94	.00		277.54	16.32	(1,422.46)
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		44,250.00	33,187.23	264.55	7.17	21,679.85	48.99	(22,570.15)
		=====	=====	=====	=====	=====	=====	=====
TOTAL TRANS. & DISTRIBUTION		71,650.00	53,737.11	2,866.17	48.00	40,372.33	56.34	(31,277.67)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
METER READING EXPENSES	1 902 000 00	8,000.00	5,999.94	395.89	59.38	5,255.65	65.69	(2,744.35)
BILLING & COLLECTING - LABOR	1 903 100 00	35,000.00	26,249.94	3,293.39	112.91	24,249.69	69.28	(10,750.31)
BILLING & COLLECTING - EXPENSE	1 903 200 00	7,500.00	5,625.00	339.22	54.27	3,039.70	40.52	(4,460.30)
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	3,200.00	2,399.94	.00		.00		(3,200.00)
TOTAL CUSTOMER SERVICE EXPENS		53,700.00	40,274.82	4,028.50	90.02	32,545.04	60.60	(21,154.96)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	44,000.00	32,999.94	3,940.02	107.45	38,464.49	87.41	(5,535.51)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	1,200.00	900.00	.00		626.57	52.21	(573.43)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	23,000.00	17,249.94	1,322.56	69.00	15,011.21	65.26	(7,988.79)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	120.00	90.00	.00		8,326.80	999.99	8,206.80
ATTORNEY	1 923 001 00	600.00	450.00	.00		542.24	90.37	(57.76)
AUDITOR	1 923 002 00	9,800.00	7,349.94	.00		.00		(9,800.00)
PROPERTY INSURANCE	1 924 000 00	25,000.00	18,749.97	2,858.40	137.20	9,709.49	38.83	(15,290.51)
INJURIES & DAMAGES	1 925 000 00	600.00	450.00	.00		.00		(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	1,200.00	900.00	(1,510.60)	999.99-	(1,984.55)	165.37-	(3,184.55)
EMPLOYEES PENSIONS/BENFITS	1 926 200 00	32,000.00	23,999.94	2,477.73	92.91	24,611.54	76.91	(7,388.46)
EMPLOYEE VACATION PAY	1 926 300 00	7,000.00	5,249.97	1,224.00	209.82	5,579.52	79.70	(1,420.48)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,000.00	5,249.97	553.08	94.81	6,181.32	88.30	(818.68)
EMPLOYEES SICK PAY	1 926 500 00	6,700.00	5,024.97	12.42	2.22	998.33	14.90	(5,701.67)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	299.97	.00		.00		(400.00)
COMP TIME	1 926 700 00	1,800.00	1,350.00	40.71	27.14	1,510.70	83.92	(289.30)
OPEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	.00	.00	2,080.52		4,681.17		4,681.17
REGULATORY COMMISSION EXPENSE	1 928 000 00	3,500.00	2,624.94	.00		.00		(3,500.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	2,600.00	1,949.94	200.85	92.70	3,780.11	145.38	1,180.11
TOTAL OPERATION		166,520.00	124,889.49	13,199.69	95.12	118,038.94	70.88	(48,481.06)
MAINTENANCE OF GENERAL PLANT								
MAINTENANCE OF GENERAL PLANT	1 932 000 00	400.00	299.97	.00		955.76	238.94	555.76
TRANSPORTATION EXPENSES	1 933 000 00	15,000.00	11,250.00	1,293.20	103.45	12,099.32	80.66	(2,900.68)
ADMINISTRATIVE & GENERAL								
TOTAL OPERATION & MAINTENANCE		588,190.00	441,141.12	39,618.58	80.82	371,006.40	63.07	(217,183.60)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	280,000.00	209,999.97	23,600.00	101.14	212,400.00	75.85	(67,600.00)
DEPRECIATION EXPENSE	1 408 100 00	13,000.00	9,749.97	861.86	79.55	8,428.22	64.83	(4,571.78)
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATING EXPENSES		881,190.00	660,891.06	64,080.44	87.26	591,834.62	67.16	(289,355.38)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(700.00)	(524.97)	(124.35)	213.18	(697.79)	99.68	2.21
NONOPERATING INCOME ST FK	1 421 000 00	.00	.00	.00		(43,500.00)		(43,500.00)
INTEREST ON LONGTERM DEBT	1 427 000 00	213,600.00	160,200.00	16,500.00	92.69	148,500.00	69.52	(65,100.00)
OTHER INTEREST EXPENSE	1 431 000 00	150.00	112.50	2.20	17.60	81.53	54.35	(68.47)
GRANT REVENUE-SERIES 2004A	1 450 000 00	.00	.00	(29,411.53)		(29,411.53)		(29,411.53)
INFRASTRUCTURE & JOB DEV								
		-----	-----	-----	-----	-----	-----	-----
TOTAL OTHER INCOME & DEDUCTIO		213,050.00	159,787.53	(13,033.68)	73.41-	74,972.21	35.18	(138,077.79)
		=====	=====	=====	=====	=====	=====	=====
TOTAL INCOME		19,453.00	14,588.46	(52,843.82)	999.99-	(85,641.17)	440.24-	(105,094.17)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(475,000.00)	(356,249.97)	(17,840.65)	45.07	(323,781.42)	68.16	151,218.58
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(175,000.00)	(131,249.97)	(12,910.08)	88.52	(133,407.35)	76.23	41,592.65
BUTCHER BEND SEWER	2 605 000 00	.00	.00	(1,414.00)		(1,381.00)		(1,381.00)
TOTAL SALES OF SEWER SERVICE		(650,000.00)	(487,499.94)	(32,164.73)	59.38	(458,569.77)	70.54	191,430.23
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(15,000.00)	(11,250.00)	(1,501.85)	120.14	(10,826.16)	72.17	4,173.84
MISC SEWERAGE REVENUES	2 615 000 00	(1,200.00)	(900.00)	(153.75)	153.75	(723.78)	60.31	476.22
TOTAL OTHER SEWER REVENUES		(16,200.00)	(12,150.00)	(1,655.60)	122.63	(11,549.94)	71.29	4,650.06
TOTAL REVENUES		(666,200.00)	(499,649.94)	(33,820.33)	60.91	(470,119.71)	70.56	196,080.29

OPERATION/MAINTENANCE EXPENSE

COLLECTING EXPENSES

OPER SUPERVISION/ENGINEERING	2 701 000 00	900.00	675.00	.00		.00		(900.00)
OPERATION LABOR-COLLECTING	2 702 000 00	5,500.00	4,124.97	.00		203.10	3.69	(5,296.90)
MAINT SUPERVISION/ENGINEERING	2 704 000 00	800.00	599.94	37.80	56.70	37.80	4.72	(762.20)
MAINT SERVICE CONN & TRAP	2 705 100 00	7,000.00	5,249.97	45.30	7.76	2,754.75	39.35	(4,245.25)
MAINT COLLECT & TRANS MAINS	2 705 200 00	6,000.00	4,500.00	584.68	116.93	14,355.23	239.25	8,355.23
TOTAL COLLECTING EXPENSES		20,200.00	15,149.88	667.78	39.67	17,350.88	85.89	(2,849.12)

PUMPING EXPENSES

OPER SUPERVISION & ENGINEERING	2 721 000 00	500.00	374.94	.00		59.10	11.82	(440.90)
OPERATION LABOR-PUMPING	2 722 000 00	9,000.00	6,750.00	647.40	86.32	2,994.64	33.27	(6,005.36)
POWER LIFT STATIONS	2 723 100 00	17,000.00	12,749.94	1,929.30	136.18	12,509.55	73.58	(4,490.45)
POWER GRINDER PUMPS	2 723 200 00	6,200.00	4,649.94	465.94	90.18	3,840.77	61.94	(2,359.23)
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	15,000.00	11,250.00	613.40	49.07	12,758.45	85.05	(2,241.55)
MAINT STRUCTURES & IMPROV	2 726 000 00	900.00	675.00	.00		208.38	23.15	(691.62)
MNT PUMPING-LIFT STATIONS	2 727 100 00	20,000.00	14,999.94	2,280.64	136.83	16,533.66	82.66	(3,466.34)
MAINT OTHER PUMPING EQUIPMENT	2 727 200 00	20,500.00	15,374.97	3,107.81	181.92	42,561.17	207.61	22,061.17
TOTAL PUMPING EXPENSES		89,100.00	66,824.73	9,044.49	121.81	91,465.72	102.65	2,365.72

4/17/08

PERIOD: 9, YEAR ENDING: 2008

Mineral Wells PSD
G E N E R A L L E D G E R
SEWER INCOME STATEMENT

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TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPERATION LABOR-TREATMENT	2 742 000 00	9,000.00	6,750.00	806.70	107.56	6,338.87	70.43	(2,661.13)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	18,000.00	13,500.00	1,290.20	86.01	12,792.78	71.07	(5,207.22)
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	3,500.00	2,624.94	.00		2,238.50	63.95	(1,261.50)
POWER EXPENSE-PLANT	2 743 300 00	32,000.00	23,999.94	2,845.89	106.72	25,497.56	79.67	(6,502.44)
MAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	5,000.00	3,749.94	.00		192.65	3.85	(4,807.35)
MAINT OF SEWAGE PONDS	2 745 100 00	25,000.00	18,749.97	.00		111,065.36	444.26	86,065.36
MAINT OF T & D SYS EQUIPMENT	2 746 000 00	6,324.00	4,743.00	355.20	67.40	6,356.04	100.50	32.04
TOTAL TREATMENT & DISPOSAL		98,824.00	74,117.79	5,297.99	64.33	164,481.76	166.43	65,657.76
BILLING & COLLECTING EXPENSES								
METER READING LABOR	2 782 000 00	7,000.00	5,249.97	395.89	67.86	4,951.50	70.73	(2,048.50)
BILLING & COLLECTING LABOR	2 783 100 00	29,000.00	21,749.94	2,322.92	96.12	19,134.44	65.98	(9,865.56)
BILLING & COLLECTING EXPENSE	2 783 200 00	3,000.00	2,250.00	226.13	90.45	2,171.48	72.38	(828.52)
TOTAL BILLING & COLLECTING		39,000.00	29,249.91	2,944.94	90.61	26,257.42	67.32	(12,742.58)
ADMINISTRATIVE/GENERAL EXPENSE								
ADMIN & GENERAL SALARIES	2 790 000 00	30,000.00	22,500.00	2,874.80	114.99	24,760.63	82.53	(5,239.37)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	374.94	.00		273.71	54.74	(226.29)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	12,960.00	9,720.00	814.35	75.40	9,934.76	76.65	(3,025.24)
SPECIAL SERVICES	2 795 000 00	8,000.00	5,999.94	.00		5,416.20	67.70	(2,583.80)
SPECIAL LEGAL SERVICES	2 796 000 00	1,000.00	749.97	.00		593.90	59.39	(406.10)
REGULATORY COMMISSION	2 797 000 00	2,520.00	1,890.00	.00		.00		(2,520.00)
INSURANCE	2 798 000 00	22,000.00	16,499.97	1,905.60	103.94	5,806.33	26.39	(16,193.67)
INJURIES/DAMAGES	2 799 000 00	2,400.00	1,800.00	.00		.00		(2,400.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	2,000.00	1,499.94	58.77	35.26	(1,095.75)	54.78	(3,095.75)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	36,000.00	27,000.00	2,671.10	89.03	22,049.13	61.24	(13,950.87)
EMPLOYEES VACATION PAY	2 800 300 00	4,000.00	2,999.97	816.00	244.80	3,719.68	92.99	(280.32)
EMPLOYEES HOLIDAY PAY	2 800 400 00	6,200.00	4,649.94	413.32	79.99	4,177.48	67.37	(2,022.52)
EMPLOYEES SICK PAY	2 800 500 00	4,000.00	2,999.97	8.28	2.48	658.56	16.46	(3,341.44)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	960.00	720.00	.00		.00		(960.00)
COMP TIME	2 800 700 00	1,000.00	749.97	27.32	32.78	1,013.88	101.38	13.88
OPEB/WV RETIREE HEALTH BENEFIT	2 800 800 00	.00	.00	346.75		3,120.75		3,120.75
MISCELLANEOUS GENERAL EXPENSE	2 801 000 00	4,000.00	2,999.97	107.05	32.11	2,441.21	61.03	(1,558.79)
RENTS	2 803 000 00	5,000.00	3,749.94	.00		.00		(5,000.00)
TRANSPORTATION EXPENSE	2 903 000 00	10,000.00	7,499.97	862.14	103.45	8,067.44	80.67	(1,932.56)
UNCOLLECTIBLE ACCOUNTS	2 904 100 00	3,200.00	2,399.94	.00		.00		(3,200.00)
TOTAL ADMINISTRATIVE & GEN EX		155,740.00	116,804.43	10,905.48	84.02	90,937.91	58.39	(64,802.09)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		402,864.00	302,146.74	28,860.68	85.96	390,493.69	96.92	(12,370.31)
DEPRECIATION	2 503 000 00	302,400.00	226,800.00	25,200.00	100.00	226,800.00	75.00	(75,600.00)
FICA EXPENSE	2 507 100 00	10,000.00	7,499.97	888.93	106.67	7,342.49	73.42	(2,657.51)
INTEREST/DIVIDEND EARNED	2 524 000 00	(900.00)	(675.00)	(48.73)	64.97	(1,739.39)	193.26	(839.39)
INTEREST ON LONG TERM DEBT	2 530 000 00	102,000.00	76,500.00	8,000.00	94.11	72,000.00	70.58	(30,000.00)
OTHER INTEREST EXPENSE	2 535 000 00	108.00	81.00	2.66	29.55	47.61	44.08	(60.39)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		150,272.00	112,702.77	29,083.21	232.24	224,824.69	149.61	74,552.69
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		150,272.00	112,702.77	29,083.21	232.24	224,824.69	149.61	74,552.69