

MINUTES OF A REGULAR MONTHLY BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JUNE 19, 2008, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. Mr. James R. Lett, Secretary; Mr. Charles Stewart, Treasurer; Manning Frymier, Cerrone Associates, Inc.; Todd Anderson, Operations Manager; Bill Byers, Operations Tech, Denny Brown, Operations Tech, Mark Dennis, Operation Tech; Cathy Dyer, Office Manage; Nellie Radcliff and Linda Watson, Office Clerks, were present.

There was no one present from the public.

The first order of business was Mr. Frymier informing the Board about the great need of the Sewer Project upgrade. He has been meeting with the maintenance department at the Waste Water Treatment Plant advising them about the method of getting the I & I and BO into compliance. I & I is having a determinantal effect on the treatment pond. The District needs to invest in additional aerators to help with the aeration of the pond. Mr. Frymier recommends purchasing approximately ten (ten) new aerators. If the District cannot afford ten any additional number would be a big improvement. Jim Ruckman and State Pipe will be in the District on Monday, June 23, 2008, to start smoke testing. The areas that are targeted to be smoke tested are the Benson area, Mineral Park Trailer Park and Meadowland Estates.

Mr. Lett made a motion that Mr. Anderson be authorized to purchase ten (10) new aerators. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Frymier reported on the progress of the Miscellaneous Water Improvement Project that is upcoming. He informed the District that at this time the District has and he has a copy of the Health Permit. Mr. Hardman, Bowles Rice McDavid Graff and Love, LLP needs to take care of the filing with the Public Service Commission on the project. Mr. Anderson and Mr. Ruckman redesigned the line at the slip area on Slate Creek Road saving some cost of pipe. With the cutting of cost of pipe in the slip area there should be enough money in the project to include the repair or replacement of the PRV for the Bogal Ridge tank site area. This is to be added to the bid package of the Miscellaneous Water Improvement Project.

Mr. Anderson had asked Mr. Frymier to look at the hydraulics at an area on State Route 14 known as the Cline Farm. The new owner is building several houses on the farm and is wanting water service to them. The elevation of the house that is being built at this time is 900'. The elevation of the overflow at the Bogal Ridge Hill Tank is 981'. The tank level is 2' or 3' below level. There will be legal pressure at the meters but not at the elevation of the home. The developer or homebuilder will need to install a residual in-line booster for more pressure in the home. This residual in-line booster will be purchased and installed at the expense of the developer. A residual in-line booster will need to be installed for each house that is built. The developer needs to contact Cerrone Associates, Inc., for more information.

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The Public Service Commission has received the agreement for the City of Parkersburg/Mineral Wells Emergency Connection. The Commission has misunderstood the whole idea behind this and the City has requested the we withdraw the agreement. The District wrote a letter requesting the case be withdrawn.

The District needs to purchase a rain gauge to be installed at the office location. There is a surcharge that can be levied against the homeowner if he/she has down spouts or french drains plumed into the sanitary sewer system.

This concluded Mr. Frymier's report and he excused himself from the rest of the meeting.

Mr. Lett made a motion to accept the Minutes of the May 15, 2008, Regular Board Meeting as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the May 15, 2008, Board Meeting.

Mrs. Dyer presented the Board with a maintenance agreement with H D Supply for the meter held equipment and software. Mr. Lett made a motion that the District accept the agreement as presented. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated May 31, 2008, for All Finances (copy attached). Mr. Lett seconded the motion. The motion carried unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated May 31, 2008, for Water Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated May 31, 2008, for Sewer Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks number 38640 thru 38733 written on the Consolidated - Water and Sewer Revenue Checking Account from May 16, 2008 thru June 19, 2008 (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks 2096 thru 2111 written on the Consolidated Payroll Account between May 16, 2008 thru June 19, 2008 (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

The following letters were discussed.

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
May 31, 2008**

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 11,818.94
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	51,022.03
Stephens Fork Water Extension Construction Checking	
WesBanco Bank - 1131.8	<u>\$ 29,443.85</u>
Total in Checking Accounts:	\$ 92,284.82

Water Accounts

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,065.66
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,015.07
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	30,621.76
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	13,482.51
Depreciation Reserve Account - Rockport	
WesBanco Bank - 1125.23	13,482.26
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	23,400.28
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	40,528.57
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	5,831.99
Sycamore Run-Limestone Tap Fees	
WesBanco Bank - 1131.7	-
Security Deposit Account	
WesBanco Bank - 1134.0	33,195.75
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	<u>50,213.57</u>
Total in Water Accounts:	\$ 249,837.42

Sewer Accounts

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 32,042.40
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	34,227.24
Security Deposit Account	
WesBanco Bank - 2121.3	<u>27,782.73</u>
Total in Sewer Accounts:	\$ 94,052.37

Total All Finances - May 31, 2008 **\$ 436,174.61**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 May 31, 2008

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, APRIL 30, 2008

\$11,193.19

RECEIPTS:

Water Sales	\$79,480.34
Water Buffalo Sales	597.25
Tap Fees	1,400.00
Reconnection Fees	150.00
Security Deposit Refunds	1,163.16
Brickstreet - refund	168.00
John Bosley - part	16.29
Ashley's Recycling	161.50

Total Receipts:

\$83,136.54

Total Cash Available:

\$94,329.73

Expenditures:

Action Answering Service Plus	\$ 47.79
ADT Security Services	63.65
Advanced Alarm Technologies	63.00
Allegheny Power	528.03
At & T	2.58
At & T Mobility	147.35
Auto Zone	38.57
BP Credit Card Company	889.98
Big Mac Printing	137.24
Bill Bailey Insurance	30.00
Cardmember Services	17.99
Cintas	132.30
Claywood Park PSD	16,752.90
Commissioner's Salaries	225.00
Conner Cleaning Service	130.80
Cutlip Warner	4,031.85
Dominion Hope	91.91
Ferguson Waterworks	259.20
HD Supply Waterworks, Ltd	2,673.00
Hardman Supply Company	41.13
Lowe's	279.58
Mineral Wells PSD	566.70
Miss Utility of WV Inc.	36.45
Mullen Motors	95.83
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	83.97
Parkersburg Office Supply	167.64
Parkersburg Sentinel Co.	46.80
Presort Plus Inc	47.89
REI Consultants	680.00
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00

Rural Development - USDA 91-07	3,325.00
Salaries	7,001.64
Taylor's Disposal Inc	58.68
Telepage Communication System	10.74
C. I. Thornburg	297.03
Travel Trailer Center Inc.	180.44
US Postal Service	216.76
Verizon	141.99
Water Environmental Testing	96.00
West Side Telecommunications	13.50
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	2,004.00
WesBanco Bank-Parkersburg - Stephens Fk	1,176.00
WesBanco Bank-Parkersburg - Wtr Res Sams	1,314.00
WesBanco Bank-Parkersburg- Payroll taxes	3,139.52
WesBanco Bank-Parkersburg-Sycamore R/R	1,348.12
WV Public Employees Insurance Agency	1,910.88
WV Retiree Health Benefit Trust Fund	649.12
WV Public Employees Retirement System	1,665.80
WV State Tax Department	491.19
WV Dept of Health & Human Resources	300.00
Wood Co Habitat for Humanity	2.15
Tara Gerber	50.15
Frank A. Newbanks	51.79
Mary A Addison	50.21
Sheryl Blair	54.93
James & Teresa Dugan	50.22
Matthew Riedel/Andrew Prather	50.22
Mark D Cothorn	50.23
Trevor & Kristin Schaffer	50.45
Rusty Moyers	50.22
Rex & Milissa Gilbert	50.25
John & Betty Pritchard	50.22
Chad or Jamie Walters	3.47
Miller Adams Electric	25.06
Emmett Love	23.21

Total Expenditures: \$82,510.79

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, May 31, 2008 \$11,818.94

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 May 31, 2008

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, APRIL 30, 2008 \$ 51,326.88

RECEIPTS:

Sewer Sales	56,284.35
Security Deposit Refunds	1,109.43
Tap Fee	300.00
Butcher Bend Lagoon Assoc.	292.90
Brickstreet refund	112.00
Ashley's Recycling	87.10

Total Receipts: \$58,185.78

Total Cash Available: \$ 109,512.66

Expenditures:

Action Answering Service Plus	31.86
Advanced Alarm Technologies	42.00
ADT Security Services	42.43
Allegheny Power	4,172.86
At & T	1.72
At & T Mobility	98.23
Auto Zone	25.71
BP Credit Card Company	593.32
Big Mac Printing	91.49
Bill Bailey Insurance Agency	20.00
C. I. Thornburg	3,420.41
Cardmember Services	12.00
Cintas	88.20
Commissioner's Salaries	150.00
Conner Cleaning	157.20
Cutlip Warner Development	3,195.98
Dominion Hope	61.28
Ferguson Waterworks	172.80
HD Supply Waterworks, LTD	596.90
Hardman Supply Company	101.54
Lowe's	273.69
Mineral Wells PSD	920.89
Miss Utility of WV Inc.	24.30
Mullen Motors	63.88
Municipal Bond Commission	18,310.28
Northrop Grumman - CIS	195.00
Ohio Valley Muffler & Brake	55.98
Omni-Sire Net	22.00
Parkersburg Office Supply	111.76
Parkersburg Sentinel Co.	31.20
Presort Plus Inc.	31.92
Ron's Porta Johns, Inc	3,447.00
Salaries	8,727.03
Somerville Fabricators Inc.	225.00
Taylor's Disposal Inc.	39.11
Telepage	7.16

Travel Trailer Center Inc.	120.29
Trombold Equipment Co. Inc.	297.35
US Postal Service	144.51
USA Blue Book	131.39
Verizon	618.54
Water Environmental Testing	400.00
WesBanco Bank-Parkersburg-Sewer R/R	1,035.69
WesBanco Bank-Parkersburg-Payroll Taxes	4,152.04
WV Public Employees Insurance Agency	1,551.01
Retiree Health Benefit Trust Fund	526.82
WV Public Employees Retirement System	2,120.07
WV State Tax Department	647.81
WWT Electric	125.00
West Side Telecommunications	9.00
Wood Co Habitat for Humanity	2.06
Tara Gerber	50.15
Cori & Brian Griffin	21.78
Debra Sheets	32.97
Nancy Shrader	82.34
Robert F. Hauber	61.20
Linda Daugherty	8.24
Cynthia S. Robins	83.24
Miller Adams Electric	52.13
Robert Strong	56.96
Alicia D. Greathouse	5.96
Tawna M. Sams	63.80
Emmett Love	77.95
Mary A. Addison	50.21
Sheryl Blair	54.93
James & Teresa Dugan	50.22
Matthew Riedel/Andrew Prather	50.22
Mark D. Cothorn	50.23
Trevor & Kristin Schaffer	50.45
Rusty Moyers	50.22
John & Betty Pritchard	50.22
Chad or Jamie Walters	3.24
Charles Griffin	40.26

Total Expenditures: \$ 58,490.63

Balance in Sewer Revenue Fund Checking Account, \$ 51,022.03
WesBanco Bank, May 31, 2008

**MINERAL WELLS PUBLIC SERVICE DISTRICT
PAYROLL CHECKS
CONSOLIDATED REVENUE FUND CHECKING ACCOUNT
MAY 31, 2008 – JUNE 15, 2008**

CHECK NO.

2096	Todd R. Anderson	\$1728.61
2097	Dennis R. Brown	670.37
2098	William H. Byers Jr.	1441.08
2099	Cathy J. Dyer	1117.50
2100	Linda K. Watson	856.43
2101	Darin Crites	1085.93
2102	Nellie B. Radcliff	739.46
2103	Mark A. Dennis	948.41
2104	Todd R. Anderson	\$1339.71
2105	Dennis R. Brown	960.14
2106	William H. Byers Jr.	1087.30
2107	Cathy J. Dyer	1024.74
2108	Linda K. Watson	770.49
2109	Darin Crites	616.50
2110	Nellie B. Radcliff	602.86
2111	Mark A. Dennis	859.74

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
MAY 16, 2008 – JUNE 19, 2008**

1. **WesBanco**, Your Money Matter\$, May 2008.
2. Copy of letter dated May 13, 2008, to WV Bureau for Public Health, Office of Environmental Health Services, Environmental Engineering Division, from Cathy Dyer, enclosing a completed renewal form of 1D Public Water Supply Operator for Todd R. Anderson.
3. E-mail dated May 13, 2008, to Cathy Dyer, from George Blum, Cerrone Associates, regarding the billing analysis.
4. E-mail dated May 13, 2008, to Cathy Dyer, from George Blum, Cerrone Associates, regarding the billing analysis.
5. Fax dated May 14, 2008, to Jill Bartley, from Mineral Wells PSD, attaching a billing reprint for Rt 1 Box 193 U, Butcher Bend Rd, owned by Deborah Kollar.
6. E-mail dated May 14, 2008, to Cathy Dyer, from Presort Plus, regarding the Mineral Wells zip +4 file.
7. Copy of letter dated May 15, 2008, to West Virginia Water Development Authority, from Cathy Dyer, regarding a deposit was made to the West Virginia Municipal Bond Commission in the amount of \$5,688.40.
8. Copy of letter dated May 15, 2008, to West Virginia Water Development Authority, from Cathy Dyer, regarding a deposit was made to the West Virginia Municipal Bond Commission in the amount of \$2,288.88.

**Mineral Wells PSD
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9. Copy of letter dated May 15, 2008, to Jefferson Brady, P.E., Executive Secretary, from Cathy Dyer, regarding the following deposits were made to the West Virginia Municipal Bond Commission, Water Revenue-04-A \$8,116.88, Reserve Fund-04-A \$811.69 and Reserve Fund-04-B \$175.90.
10. Copy of letter dated May 15, 2008, to West Virginia Municipal Bond Commission, enclosing check #38613 in the amount of \$27,414.75 for the following bond payments: \$9,040.00 Sewer 97 Revenue, \$5,688.40 Sewer 95 Revenue, \$1,293.00 Sewer 85-B Revenue, \$2,288.88 Sewer 03-A Revenue, \$175.90 Water 04-B Reserves, \$811.69 Water 04-A Reserve and \$8,116.88 for Water 04-A Revenue.
11. Fax dated May 15, 2008, to Manning Frymier, Cerrone Associates, from Kari Frymier, Cerrone Associates, regarding Mineral Wells PSD's State Pipe Proposal.
12. Letter dated May 12, 2008, to Mineral Wells PSD, from Department of Treasury, Internal Revenue Service, regarding our Federal Tax Deposits.
13. E-mail dated May 15, 2008, to Cathy Dyer, PEIA, regarding website update information.
14. Letter dated May 12, 2008, to Mineral Wells PSD, from Neptune Technology Group, regarding new host meter reading management software.
15. Letter dated May 14, 2008, to Cathy Dyer, from Vickie L. Young, Public Service Commission, enclosing a correct tariff reflecting the correct date.

Mineral Wells PSD
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16. Copy of Order dated November 29, 2007, to Mineral Wells PSD, from The County Commission, regarding the Re-appointment of Roy Radabaugh.
17. Public Water Supply System Application for a Permit to Construct, Alter, or Renovate, to West Virginia Department of Health and Human Resources, from Mineral Wells PSD.
18. Letter dated May 14, 2008, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding the Miscellaneous Water Improvement Project.
19. Security Deposit Schedule update for residential customers for a 5/8" Meter; Water \$70.00 and Sewer \$54.00.
20. Copy of letter dated May 16, 2008, to David Dawson, IVS Hydro, Inc., from Todd Anderson, regarding Wastewater Treatment Plant #1 Pond Sludge Removal.
21. Copy of letter dated May 16, 2008, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held Thursday, April 17, 2008.
22. Copy of letter dated May 16, 2008, to Sandra Squires, Executive Secretary, Public Service Commission, regarding the Misc. Water Improvement Project, Emergency Connection to Parkersburg.
23. Notice of Bar Dates for Filing of Proofs of Claim, for Buffets Holdings, Inc., from The United States Bankruptcy Court for the District of Delaware.

Mineral Wells PSD
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24. Copy of letter dated May 16, 2008, to United States Bankruptcy Court for the District of Delaware, from Cathy Dyer, enclosing a completed proof of claim forms for the Mineral Wells PSD.
25. Copy of check dated May 1, 2008, to Mineral Wells PSD, from Harold and Yvonne Sams, customer had already made payment, this check was lost in the mail, customer instructed us to shred this check when received.
26. Sample sheets from Water Environmental Testing, to Mineral Wells PSD, regarding Alkalinity results on May 6, 2008.
27. Notice of Scheduled Termination sent back from Sharon McKissic to Mineral Wells PSD, customer wrote note on side of bill, that she wasn't happy to receive this notice.
28. Letter dated May 19, 2008, to Todd R. Anderson, from Dawn Newell, State of West Virginia, Department of Health and Human Resources, certifying Mr. Anderson as a Public Water System, Operator-In-Training.
29. **Views & Visions**, Spring 2008, Opportunity and Prosperity in the Mid-Ohio Valley.
30. Check from Ashley's Recycling for scrap material in the amount of \$248.60.
31. Fax dated May 15, 2008, to Bill Byers, from Manning Frymier, Cerrone Associates, attaching a map of the Mineral Wells PSD Treatment Plant.

Mineral Wells PSD
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32. Fax dated May 21, 2008, to Mike, Pepsi Bottling Group, from Mineral Wells PSD, attaching Discharge Monitoring Reports and Invoices from Water Environmental Testing.
33. Fax dated May 21, 2008, to Manning Frymier, Cerrone Associates, from William Byers, attaching information and results from the WWTP.
34. Fax dated May 21, 2008, to Mark Underwood, CI Thornburg, from Todd Anderson, attaching checklist for Cerrone Associates.
35. Letter dated May 14, 2008, to Mineral Wells PSD, from FedEx, stating a change in our billing from weekly to monthly.
36. Fax dated May 23, 2008, to Mineral Wells PSD, from Union Williams PSD, confirming the Wood County PSD's Meeting to be held May 28, 2008, at Mineral Wells PSD.
37. E-mail dated May 19, 2008, to Cathy Dyer, from WV Public Service Commission, attaching the new case filing for the Emergency Connection to Parkesburg.
38. Fax dated May 21, 2008, to Mary Lowe, from Mineral Wells PSD, attaching a copy of a completed Class 1D Water Operator Application for renewal for Todd R. Anderson.
39. Letter dated May 21, 2008, to Bill Byers, from Manning Frymier, Cerrone Associates, enclosing a copy of information relating to the bioaugmentation products that they would recommend.

Mineral Wells PSD
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40. Letter dated May 23, 2008, to Mineral Wells PSD, from Bill Bailey Insurance Agency, Inc. regarding DVD Safety Video.
41. Letter dated May 21, 2008, to Cathy Dyer, from Manning Frymier, Cerrone Associates, enclosing copies of information pertaining to the Infiltration and Inflow study at Bosley Trailer Court.
42. Letter dated May 19, 2008, to Cathy Dyer, from Sandra Squire, Public Service Commission, regarding the agreement between Mineral Wells PSD and Parkersburg.
43. **West Virginia Rural Water Association Newsletter**, Vol. 14, Issue 5.
44. E-mail dated May 22, 2003, to Cathy Dyer, from WV Public Service Commission, regarding the Rule 19A Application to increase sewer rates and charges.
45. ***Letter dated May 22, 2008, to Cathy Dyer, from WV Public Service Commission, regarding the Rule 19A Application to increase sewer rates and charges.
46. Fax dated May 21, 2008, to Todd Anderson, from Mark Underwood, CI Thornburg, attaching a completed checklist for Cerrone Associates.
47. Brickstreet refund in the amount of \$175.00.
48. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for the months of April, May and June 2008.

Mineral Wells PSD
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49. Copy of letter dated May 27, 2008, to Manning Frymier, Cerrone Associates, from Todd Anderson, attaching a list of items for the Parkersburg connection.
50. Fax dated May 27, 2008, to Mineral Wells PSD, from State Pipe Services, Inc., regarding a revised Proposal for Smoke and Dye Testing Sanitary Sewers in Mineral Wells, WV.
51. Fax dated May 28, 2008, to Manning Frymier, Cerrone Associates, from William Byers, attaching information collected May 22, 2008 to May 27, 2008 at the WWTP.
52. E-mail dated May 27, 2008, to Cathy Dyer, from Sara Boardman, Municipal Bond Commission, attaching a Monthly Bond Payment Reminder.
53. Fax dated May 28, 2008, to Manning Frymier, from Todd Anderson, attaching a copy of the revised proposal for Smoke and Dye Testing from State Pipe Services, Inc.
54. Fax dated May 28, 2008, to Neptune Technology Group, from Todd Anderson, attaching a completed Customer Profile form.
55. E-mail dated May 28, 2008, to Cathy Dyer, from Todd Grinstead, Claywood attaching a copy of the Alternative Mainline Extension Agreement.
56. **The Pipeline**, News and Views From WV Bureau for Public Health, WV Department of Environmental Protection, and the Public Service Commission of WV, March/April 2008.
57. Note from Carl D. & Loretta DeVaughn to change billing address and phone number.

Mineral Wells PSD
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58. E-mail dated May 29, 2008, to Cathy Dyer, from Manning Frymier, Cerrone Associates, information regarding the Miscellaneous Water Improvement – Parkersburg Emergency Connection.
59. Carbon copy of letter dated May 30, 2008, to Virginia McDonald, Rural Development, from George E. Blum, Cerrone Associates, enclosing for review a copy of the Rule 42 Exhibit.
60. Information on the 2008 Annual Technical Conference to be held September 7-10, 2008 at Snowshoe Mountain Resort.
61. Letter dated May 28, 2008, to Todd Anderson, from Kathy Lough, REIC, attaching analysis samples at Rt 21 Jackson County, end of line.
62. Letter dated May 28, 2008, to Todd Anderson, from Kathy Lough, REIC, attaching analysis samples at Rt 14 – Comfort Suites.
63. Letter dated May 28, 2008, to Todd Anderson, from Kathy Lough, REIC, attaching analysis samples at Limestone Booster Station.
64. Letter dated May 28, 2008, to Todd Anderson, from Kathy Lough, REIC, attaching analysis samples at Saulsbury Booster Station.
65. ***Carbon copy of letter dated May 29, 2008, to Steven Hardman, Bowles Rice McDavid Graff & Love, from George Blum, Cerrone Associates, enclosing copies of the Rule 42 Exhibit for the proposed Water Improvements Project for Mineral Wells PSD.

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66. Fax dated June 2, 2008, to Manning Frymier, Cerrone Associates, from William Byers, attaching information regarding the WWTP.
67. Letter from the United States Bankruptcy Court for the Eastern District of Virginia Richmond Division on the Movie Gallery.
68. Carbon copy of letter dated May 29, 2008, to William S. Herald, Jr., PE, Office of Environmental Health Services, from Manning H. Frymier, Cerrone Associates, enclosing for review four (4) copies of the Public Water Supply System Application for a permit to Construct, Alter or Renovate along with three (3) copies of specifications for the Miscellaneous Water Improvement Project.
69. Final Water Shutoff Notice to Robert & Lajuana Cisneros, from Cathy Dyer, customer sent check, we cannot accept check from this customer do to NSF check received prior.
70. Letter dated May 27, 2008, to Mineral Wells PSD, from Northrop Grumman, requesting a Tax Exemption Certificate.
71. Fax dated June 2, 2008, to Callie O'Brien, Northrop Grumman, from Linda Watson, attaching a completed Tax Exemption Certificate for Mineral Wells PSD.
72. Billing reprint dated June 2, 2008, to Amber Chipps and Dustin Whipkey, for \$54.00 Security deposit for #1 Pettyville Gardens.

Mineral Wells PSD
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73. Billing reprint dated June 2, 2008, to Timothy & Kimberly Caplinger, for \$54.00 Security deposit for #6 Pettyville Gardens.
74. ***Price Quote, to Mineral Wells PSD, from HD Supply in the amount of \$3,098.00, for the maintenance agreement.
75. Completed renewal application for Registration Certificate for Mineral Wells PSD.
76. Copy of letter dated June 2, 2008, to Emily Tippens, from Cathy Dyer, regarding a NSF check in the amount of \$150.00 attaching also the District's Bad Check Policy.
77. TTHM/HAA5 Monitoring Reminder Notice dated May 22, 2008 for sampling period April 1, 2008 to June 30, 2008.
78. Fax dated June 2, 2008, to Todd Anderson, from Manning Frymier, Cerrone Associates, stating information needed from the WWTP Lagoons.
79. Fax dated June 2, 2008, to Christy Pitsenbarger, West Virginia Bureau of Public Health Office of Environmental Health Services, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of May 2008.
80. ***Letter dated June 2, 2008, to Mineral Wells PSD, from Virginia McDonald, Rural Development Specialist, stating the one year warranty period for Contract 5 will expire on June 25, 2008.

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81. Carbon Copy of E-mail dated June 2, 2008, to Bob Kelley, from Manning Frymier, Cerrone Associates, attaching the information received from William Byers regarding the lagoons at the WWTP.
82. Letter dated June 3, 2008, to Mineral Wells PSD, from Shawn M. Taylor, Asst Vice President, BB&T, regarding the account of Kenneth R. Cooper.
83. Fax dated May 22, 2008, to Cathy Dyer, from Jeannie Simpson, MedMetrics, regarding information on the Worker's Compensation claim on Dennis R. Brown.
84. Bacteriological Examination of Water from Public Water Distribution System sample results from Water Environmental Testing dated May, 2008.
85. Copy of letter dated June 4, 2008, to Melissa D. Hall, from Cathy Dyer, referencing a NSF check, also attaching the District's Bad Check Policy.
86. Copy of letter dated June 4, 2008, to Dennis Hostottle, from Cathy Dyer, referencing a NSF check, also attaching the District's Bad Check Policy.
87. Fax dated June 4, 2008, to Eric Gumm, Rural Utilities Services, from Cathy Dyer, attaching a copy of the May 2008 bank statement for the Stephens Fork Water Extensions Construction Account.
88. ***Memo dated June 6, 2008, to Pettyville Area Sewer Customers, from Mineral Wells PSD, regarding the Sewer Billing Statement for the Pettyville area.

Mineral Wells PSD
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89. Water and Wastewater Division Annual Report Workshops, sponsored by the Public Service Commission West Virginia.
90. ***Letter dated June 6, 2008, to Mineral Wells PSD, from Sandra Squire, Executive Secretary, Public Service Commission, enclosing a copy of an Order issued for the Rule 19A for an increase in sewer rates and charges.
91. Note from Janna Rice stating she married on March 31, 2008, her name now is Janna Alderman.
92. Letter dated June 6, 2008, to Dennis Brown, from Brickstreet Insurance, stating his claim was approved.
93. Invoice dated June 9, 2008, to Pepsi Cola, from Mineral Wells PSD, for Oil and Grease Sampling in the amount of \$71.50.
94. Invoice dated June 9, 2008, to Walmart, from Mineral Wells PSD, for Oil and Grease Sampling in the amount of \$71.50.
95. ***Letter to Mineral Wells PSD, from Jack Godbey, stating information of what happens in his yard every time it rains. (Also, he included a bag full of it hanging on the front door of the District office.)
96. Copy of a Tax Exemption Certificate dated June 9, 2008, to Smith & Loveless, Inc.
97. Copy of the insurance card for the 2008 GMC/Sierra.
98. Fax dated June 9, 2008, to Smith & Loveless, Inc., from Mineral Wells PSD, attaching a signed copy of the quote for an Impeller and Expedited Fee.

Mineral Wells PSD
List of Correspondence
June 19, 2008
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99. Copy of letter dated June 9, 2008, to Carrie L. Grimm, State Revolving Program, WV Division of Environmental Protection, from Cathy Dyer, enclosing a copy of the District's annual Budget for the year July 1, 2008 thru June 30, 2009.
100. Copy of letter dated June 9, 2008, to Daniel B. Yonkosky, Administrative Assistant, Water Development Authority, from Cathy Dyer, enclosing a copy of the District's annual Budget for the year July 1, 2008 thru June 30, 2009.
101. Copy of letter dated June 9, 2008, to Rosalie Broderson, WV Division of Environmental Protection, from Cathy Dyer, enclosing a copy of the District's annual Budget for the year July 1, 2008 thru June 30, 2009.
102. Copy of letter dated June 9, 2008, to Jefferson Brady, P.E., Executive Secretary, West Virginia Infrastructure & Jobs, from Cathy Dyer, enclosing a copy of the District's annual Budget for the year July 1, 2008 thru June 30, 2009.
103. Fax dated June 9, 2008, to Brett Grimm, from Mineral Wells PSD, attaching an Application for Service for signature.
104. ***Letter dated June 9, 2008, to Sandra Squire, Public Service Commission, from Lisa L. Wansley, Staff Attorney, enclosing an original and twelve (12) copies of information to Mineral Wells PSD and Parkersburg Utility Board.
105. ***Letter dated June 9, 2008, to Cathy Dyer, from Sandra Squire, Executive Secretary, Public Service Commission, enclosing a copy of the Staff memorandum in the Parkersburg Emergency Connection.

**Mineral Wells PSD
List of Correspondence
June 19, 2008
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106. Copy of letter dated June 10, 2008, to Ralph Spadafore, New Parkersburg Truck Stop, from Cathy Dyer, regarding a delinquent bill in the amount of \$1,444.33 for service at Rt 14 & I-77 Service Road.
107. Copy of letter dated June 10, 2008, to Frank Newbanks, from Cathy Dyer, regarding his three year agreement has been fulfilled.
108. Copy of letter dated June 10, 2008, to Sam Mick, from Cathy Dyer, regarding his three year agreement has been fulfilled.
109. Copy of letter dated June 10, 2008, to Claremont Tennant, from Cathy Dyer, regarding his three year agreement has been fulfilled.
110. Fax dated June 10, 2008, to Todd Anderson, from Smith & Loveless, Inc., stating receipt of his order.
111. Retail purchase agreement to Mineral Wells PSD, from Matheny Motor Truck Co., for the 2008 GMC/Sierra.
112. Copy of letter dated June 9, 2008, to Mineral Wells PSD customers from Todd Anderson, regarding participants in the Lead and Copper sampling.
113. Carbon copy of letter dated June 4, 2008, to Manning Frymier, Cerrone Associates, from Arnold Keaton, Environmental Engineer, Department of Health and Human Resources, regarding receipt of our application and \$300.00 for the Misc. Water Improvement Project.

Mineral Wells PSD
List of Correspondence
June 19, 2008
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114. West Virginia Rural Water Association Newsletter, Vol. 14, Issue 6, June 10, 2008.
115. Letter dated June 6, 2008, to Mineral Wells PSD, from Epiq Bankruptcy Solutions, LLC, acknowledging receipt of Proof of claim.
116. **Currency Notes**, Facts & Figures from West Virginia State Treasurer John Perdue, Spring 2008.
117. Tax Exemption Certificate dated June 13, 2008, to Evans Construction Co. from Mineral Wells PSD.
118. ***Copy of letter dated June 12, 2008, to Sandra Squires, Executive Secretary, Public Service Commission, from Cathy Dyer, requesting to have case nbr 08-0811-PWD-W-PC to be withdrawn.
119. E-mail dated June 11, 2008, to Cathy Dyer, from Steve Hardman, Bowles Rice McDavid Graff Love, regarding activity on the Parkersburg Emergency Connection.
120. Fax dated June 12, 2008, to Carrie Frymier, Cerrone Associates, Inc., from Cathy Dyer, attaching a copy of the WV DOH permit.
121. ***Copy of letter dated June 12, 2008, Allen Harris, Area Director, USDA-Rural Development, from Cathy Dyer, informing him that the District has received the new 2008 GMC Sierra truck.

Mineral Wells PSD
List of Correspondence
June 19, 2008
Page 16

122. Copy of letter dated June 12, 2008, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda K. Watson, enclosing the National Pollutant Discharge Elimination System Discharge Monitoring Report, Oil and Grease Results for Pepsi, Walmart and Liberty Truck Wash, also a letter regarding WWTP pH Effluent.
123. Copy of letter dated June 12, 2008, to Manning Frymier, Cerrone Associates, from Linda K. Watson, enclosing the National Pollutant Discharge Elimination System Discharge Monitoring Report, Oil and Grease Results for Pepsi, Walmart and Liberty Truck Wash, also a letter regarding WWTP pH Effluent.
124. Copy of letter dated June 12, 2008, to Cindy Musser, West Virginia Department of Environmental Protection and Natural Resources, from Linda K. Watson, enclosing the National Pollutant Discharge Elimination System Discharge Monitoring Report, Oil and Grease Results for Pepsi, Walmart and Liberty Truck Wash, also a letter regarding WWTP pH Effluent.
125. Copy of letter dated June 12, 2008, to WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch, from Linda K. Watson, enclosing the National Pollutant Discharge Elimination System Discharge Monitoring Report, Oil and Grease Results for Pepsi, Walmart and Liberty Truck Wash, also a letter regarding WWTP pH Effluent.
126. ***Permit dated June 11, 2008, to Mineral Wells PSD, from State of West Virginia, for the Miscellaneous Water System Improvement Project.

Mineral Wells PSD
List of Correspondence
June 19, 2008
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127. Copy of letter dated June 13, 2008, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing district check in the amount of \$27,414.75, for the following bond payments: \$9,040.00-Sewer 97 Revenue, \$5,688.40-Sewer 95 Revenue, \$1,293.00-Sewer 85-B Revenue, \$2,288.88-Sewer 03-A Revenue, \$175.90-Water 04-B Reserves, \$811.69-Water 04-A Reserve, and \$8,116.88- Water 04-A Revenue.
128. Copy of letter dated June 13, 2008, to West Virginia Water Development Authority, from Cathy Dyer, stating the following deposit has been made to the West Virginia Municipal Bond Commission \$2,288.88-Revenue Fund.
129. Copy of letter dated June 13, 2008, to West Virginia Water Development Authority, from Cathy Dyer, stating the following deposit has been made to the West Virginia Municipal Bond Commission \$5,688.40-Revenue Fund.
130. Copy of letter dated June 13, 2008, to Jefferson Brady, P.E., Executive Secretary, Infrastructure Council, stating the following deposits were made to the West Virginia Municipal Bond Commission, \$8,116.88-Water Revenue-04-A, \$811.69-Reserve Fund-04-A, \$175.90-Reserve Fund-04-B.
131. Memo to Mineral Wells PSD, from Miss Utility of West Virginia, regarding the 2008 Annual/2nd Quarter Meeting.
132. Fax dated June 13, 2008, to Parkersburg News/Sentinel, from Cathy Dyer, requesting them to publish notice of our regular meeting in the newspaper on Monday, June 16, 2008.

Mineral Wells PSD
List of Correspondence
June 19, 2008
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133. Fax dated June 13, 2008, to Wirt County Journal, from Cathy Dyer, attaching notice to be inserted in the paper on Tuesday, June 17, 2008, regarding our regular meeting.
134. Fax dated June 13, 2008, to Jackson Herald Newspaper, from Cathy Dyer, attaching notice to be inserted in the paper on Tuesday, June 17, 2008, regarding our regular meeting.
135. Title for the 2008 GMC/Sierra Truck.
136. Check and bill from Wayne Lambert, with note.
137. Letter dated June 10, 2008 to Mineral Wells PSD, from State of West Virginia, State Tax Department, enclosing our Business Registration Certificate.
138. Business Registration Certificate dated July 1, 2006 thru June 30, 2008.
139. Registration for training classes from West Virginia Rural Water Association.
140. Copy of letter dated June 12, 2008, to Sandra Squires, Executive Secretary, Public Service Commission, from Cathy Dyer, receipting the letter was received to have Case 08-0811-PWD-W-PC withdrawn.
141. Letter dated June 16, 2008, to Mineral Wells PSD, from Geert F. Bakker, Chief Utilities Manager, Public Service Commission, attaching Certification of Customers form to be returned by July 30, 2008.

Mineral Wells PSD
List of Correspondence
June 19, 2008
Page 19

142. Letter dated June 19, 2008, to Virginia McDonald, Rural Development, from Todd Anderson, regarding the Warranty period for contract #5, for the Waterline Extension Project; Mike Enyart & Sons will make repairs to the culvert at Eleanor Smith's property and Betty Somerville's property.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

ITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
RATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(877,931.00)	(804,770.01)	(81,012.22)	110.73	(750,413.90)	85.47	127,517.10
METERED SALES-COMMERCIAL	1 461 200 00	(163,656.00)	(150,018.00)	(19,327.53)	141.71	(141,308.70)	86.34	22,347.30
		-----	-----	-----	-----	-----	-----	-----
TOTAL METERED SALES		(1041,587.00)	(954,788.01)	(100,339.75)	115.60	(891,722.60)	85.61	149,864.40
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(20,700.00)	(18,975.00)	(1,487.84)	86.25	(18,952.34)	91.55	1,747.66
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(1,500.00)	(1,375.00)	(470.80)	376.64	(5,347.59)	356.50	(3,847.59)
WATER LEASE - MOBILE HOME PARK	1 472 500 00	.00	.00	.00		(192.00)		(192.00)
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(4,583.26)	.00		.00		5,000.00
OTHER WATER REVENUES	1 474 000 00	(6,000.00)	(5,500.00)	(591.00)	118.20	(8,603.80)	143.39	(2,603.80)
TOTAL OTHER REVENUES		(33,200.00)	(30,433.26)	(2,549.64)	92.15	(33,095.73)	99.68	104.27
		=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUES		(1074,787.00)	(985,221.27)	(102,889.39)	114.87	(924,818.33)	86.04	149,968.67

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(475,000.00)	(435,416.63)	(16,822.70)	42.49	(394,716.28)	83.09	80,283.72
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(175,000.00)	(160,416.63)	(11,306.65)	77.53	(155,959.67)	89.11	19,040.33
MITCHER BEND SEWER	2 605 000 00	.00	.00	(1,414.00)		(1,395.00)		(1,395.00)
TOTAL SALES OF SEWER SERVICE		(650,000.00)	(595,833.26)	(29,543.35)	54.54	(552,070.95)	84.93	97,929.05
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(15,000.00)	(13,750.00)	(1,391.76)	111.34	(13,044.79)	86.96	1,955.21
DISC SEWERAGE REVENUES	2 615 000 00	(1,200.00)	(1,100.00)	(199.10)	199.10	(942.88)	78.57	257.12
TOTAL OTHER SEWER REVENUES		(16,200.00)	(14,850.00)	(1,590.86)	117.84	(13,987.67)	86.34	2,212.33
TOTAL REVENUES		(666,200.00)	(610,683.26)	(31,134.21)	56.08	(566,058.62)	84.96	100,141.38
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
OPER SUPERVISION/ENGINEERING	2 701 000 00	900.00	825.00	.00		.00		(900.00)
OPERATION LABOR-COLLECTING	2 702 000 00	5,500.00	5,041.63	72.45	15.80	275.55	5.01	(5,224.45)
MAINT SUPERVISION/ENGINEERING	2 704 000 00	800.00	733.26	.00		37.80	4.72	(762.20)
MAINT SERVICE CONN & TRAP	2 705 100 00	7,000.00	6,416.63	799.72	137.09	4,354.00	62.20	(2,646.00)
MAINT COLLECT & TRANS MAINS	2 705 200 00	6,000.00	5,500.00	1,254.69	250.93	20,777.55	346.29	14,777.55
TOTAL COLLECTING EXPENSES		20,200.00	18,516.52	2,126.86	126.34	25,444.90	125.96	5,244.90
PUMPING EXPENSES								
OPER SUPERVISION & ENGINEERING	2 721 000 00	500.00	458.26	.00		96.90	19.38	(403.10)
OPERATION LABOR-PUMPING	2 722 000 00	9,000.00	8,250.00	915.64	122.08	4,159.88	46.22	(4,840.12)
POWER LIFT STATIONS	2 723 100 00	17,000.00	15,583.26	1,202.96	84.91	14,991.56	88.18	(2,008.44)
POWER GRINDER PUMPS	2 723 200 00	6,200.00	5,683.26	395.45	76.53	4,687.05	75.59	(1,512.95)
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	15,000.00	13,750.00	1,422.25	113.78	15,163.13	101.08	163.13
MAINT SUPERVISION & ENGIN	2 725 000 00	.00	.00	26.40		26.40		26.40
MAINT STRUCTURES & IMPROV	2 726 000 00	900.00	825.00	9.60	12.80	283.98	31.55	(616.02)
MAINT PUMPING-LIFT STATIONS	2 727 100 00	20,000.00	18,333.26	1,698.31	101.89	21,526.99	107.63	1,526.99
MAINT OTHER PUMPING EQUIPMENT	2 727 200 00	20,500.00	18,791.63	3,761.96	220.21	47,958.03	233.94	27,458.03
TOTAL PUMPING EXPENSES		89,100.00	81,674.67	9,432.57	127.03	108,893.92	122.21	19,793.92

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

ITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPERATION LABOR-TREATMENT	2 742 000 00	9,000.00	8,250.00	2,140.40	285.38	9,183.27	102.03	183.27
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	18,000.00	16,500.00	1,191.86	79.45	15,682.26	87.12	(2,317.74)
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	3,500.00	3,208.26	235.25	80.65	2,792.25	79.77	(707.75)
POWER EXPENSE-PLANT	2 743 300 00	32,000.00	29,333.26	2,491.71	93.43	30,554.90	95.48	(1,445.10)
MAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	5,000.00	4,583.26	.00		192.65	3.85	(4,807.35)
MAINT OF SEWAGE PONDS	2 745 100 00	25,000.00	22,916.63	5,175.87	248.44	116,341.23	465.36	91,341.23
MAINT OF T & D SYS EQUIPMENT	2 746 000 00	6,324.00	5,797.00	1,034.40	196.28	7,985.64	126.27	1,661.64
		-----	-----	-----	-----	-----	-----	-----
TOTAL TREATMENT & DISPOSAL		98,824.00	90,588.41	12,269.49	148.98	182,732.20	184.90	83,908.20
BILLING & COLLECTING EXPENSES								
METER READING LABOR	2 782 000 00	7,000.00	6,416.63	351.90	60.32	5,531.10	79.01	(1,468.90)
BILLING & COLLECTING LABOR	2 783 100 00	29,000.00	26,583.26	1,843.51	76.28	23,378.08	80.61	(5,621.92)
BILLING & COLLECTING EXPENSE	2 783 200 00	3,000.00	2,750.00	450.18	180.07	2,856.28	95.20	(143.72)
		-----	-----	-----	-----	-----	-----	-----
TOTAL BILLING & COLLECTING		39,000.00	35,749.89	2,645.59	81.40	31,765.46	81.44	(7,234.54)
ADMINISTRATIVE/GENERAL EXPENSE								
ADMIN & GENERAL SALARIES	2 790 000 00	30,000.00	27,500.00	2,881.81	115.27	30,538.59	101.79	538.59
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	458.26	.00		273.71	54.74	(226.29)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	12,960.00	11,880.00	746.59	69.12	11,575.93	89.32	(1,384.07)
SPECIAL SERVICES	2 795 000 00	8,000.00	7,333.26	.00		5,416.20	67.70	(2,583.80)
SPECIAL LEGAL SERVICES	2 796 000 00	1,000.00	916.63	.00		593.90	59.39	(406.10)
REGULATORY COMMISSION	2 797 000 00	2,520.00	2,310.00	.00		.00		(2,520.00)
INSURANCE	2 798 000 00	22,000.00	20,166.63	20.00	1.09	4,131.54	18.77	(17,868.46)
LIABILITIES/DAMAGES	2 799 000 00	2,400.00	2,200.00	.00		.00		(2,400.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	2,000.00	1,833.26	.00		912.64	45.63	(1,087.36)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	36,000.00	33,000.00	2,992.77	99.75	27,325.35	75.90	(8,674.65)
EMPLOYEES VACATION PAY	2 800 300 00	4,000.00	3,666.63	1,003.36	301.01	4,890.72	122.26	890.72
EMPLOYEES HOLIDAY PAY	2 800 400 00	6,200.00	5,683.26	464.16	89.83	4,641.64	74.86	(1,558.36)
EMPLOYEES SICK PAY	2 800 500 00	4,000.00	3,666.63	148.41	44.52	869.21	21.73	(3,130.79)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	960.00	880.00	.00		58.20	6.06	(901.80)
COMP TIME	2 800 700 00	1,000.00	916.63	178.49	214.19	1,357.07	135.70	357.07
DEB/WV RETIREE HEALTH BENEFIT	2 800 800 00	.00	.00	346.75		3,814.25		3,814.25
MISCELLANEOUS GENERAL EXPENSE	2 801 000 00	4,000.00	3,666.63	305.75	91.72	3,098.30	77.45	(901.70)
FINANCIALS	2 803 000 00	5,000.00	4,583.26	.00		.00		(5,000.00)
TRANSPORTATION EXPENSE	2 903 000 00	10,000.00	9,166.63	980.16	117.61	9,836.79	98.36	(163.21)
UNCOLLECTIBLE ACCOUNTS	2 904 100 00	3,200.00	2,933.26	.00		.00		(3,200.00)
		-----	-----	-----	-----	-----	-----	-----
TOTAL ADMINISTRATIVE & GEN EX		155,740.00	142,760.97	10,068.25	77.57	109,334.04	70.20	(46,405.96)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		402,864.00	369,290.46	36,542.76	108.84	458,170.52	113.72	55,306.52
DEPRECIATION	2 503 000 00	302,400.00	277,200.00	25,200.00	100.00	277,200.00	91.66	(25,200.00)
MICA EXPENSE	2 507 100 00	10,000.00	9,166.63	1,081.20	129.74	9,209.96	92.09	(790.04)
INTEREST/DIVIDEND EARNED	2 524 000 00	(900.00)	(825.00)	(59.42)	79.22	(1,864.22)	207.13	(964.22)
INTEREST ON LONG TERM DEBT	2 530 000 00	102,000.00	93,500.00	8,000.00	94.11	88,000.00	86.27	(14,000.00)
OTHER INTEREST EXPENSE	2 535 000 00	108.00	99.00	9.29	103.22	59.05	54.67	(48.95)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		150,272.00	137,747.83	39,639.62	316.54	264,716.69	176.15	114,444.69
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		150,272.00	137,747.83	39,639.62	316.54	264,716.69	176.15	114,444.69

MINERAL WELLS PUBLIC SERVICE DISTRICT
 WATER LOSS SUMMARY
 JULY 1, 2007 - JUNE 30, 2008

Month	Water Purchased	Water Sold	Gallons Lost	Loss Percentage
July	13,305,000	10,643,800	2661200	20.00%
August	13,690,000	16,853,500	-3163500	-23.11%
September	13,660,000	10,469,300	3190700	23.36%
October	13,610,000	16,516,100	-2906100	-21.35%
November	13,630,000	9,614,200	4015800	29.46%
December	12,605,000	14,771,700	-2166700	-17.19%
January	12,955,000	9,863,600	3091400	23.86%
February	12,615,000	14,144,700	-1529700	-12.13%
March	11,790,000	9,540,600	2249400	19.08%
April	12,905,000	13,109,500	-204500	-1.58%
May	12,100,000	9,001,900	3098100	25.60%
June	14,415,000	13,448,650	966350	6.70%
Total	157,280,000	147,977,550	9302450	5.91%