

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD IN THE CONFERENCE ROOM OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT ON OCTOBER 16, 2008, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA.

Mr. Roy Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. Charles Stewart, Treasurer; James R. Lett, Secretary; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Linda Watson, Office Clerk; William Byers, Operator; Debora Dotson, Pre-Paid Legal; James Burton, Danny Burton, Jeff Burton, Emmett Brown, Roger King and Sherman Parsons were present.

Mr. Lett made a motion to approve the Minutes of the September 18, 2008, Regular Board Meeting as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the Regular Board Meeting.

Mr. Stewart made a motion to approve the Financial Statement dated September 30, 2008, for All Finances (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated September 30, 2008, for Water Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated September 30, 2008, for Sewer Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks numbered 39050 thru 39150 written on the consolidated-Water and Sewer Revenue Checking Account between September 22, 2008 thru October 16, 2008, (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll checks numbered 2160 thru 2175 written on the Consolidated-Water and Sewer Revenue Checking Account between September 18, 2008 thru October 16, 2008. Mr. Lett seconded the motion. The motion passed unanimously.

Mrs. Dyer discussed the following letters:

Letter #42 – Letter dated September 29, 2008, to WV PSC David Jarrett, signed verification of the 2008 Water and Sewer report.

Letters #43-#56 – Letters dated October 1, 2008 enclosing required 2008 Annual Audits.

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Letter #66 – Letter dated September 30, 2008, to Todd Anderson from the WVDEP enclosing the District's Waste Water Treatment Permit.

Letter #76 – Per request of Kay Hill, she asked for the history of the Butcher Bend Lagoon Association residences. The Public Service Commission is doing a cost of service and audit.

Letter #105 – Letter dated October 9, 2008, to Todd Grinstead, Claywood Park PSD, requesting copies of invoices relating to fixed and variable costs, breakdown of wages and ledger sheets.

The next order of business was the Public Auction of a 1997 GMC Sierra at 5:15. Mr. Radabaugh stated to everyone present the truck would be sold as is, where is, and subject of approval of the Board. Bids opened at \$1,000.00 with \$50.00 increments, increasing bids to the highest bidder, with the winning bid at \$1,525.00 to James Burton, Burton Home Improvements, Inc. Mr. Lett made a motion to accept the bid. Mr. Stewart seconded the motion. The motion passed unanimously. Title was signed by Mr. Radabaugh and transferred to Burton's Home Improvement, Inc.

Mrs. Debora Dotson, Pre-Paid Legal, gave a presentation on an employee Identity Theft program. Mr. Radabaugh stated Mrs. Dyer would discuss the matter with the employees and get back in touch with her.

The next order of business, Mr. Doug Blake, Oakdale Estates, contacted Mr. Todd Anderson requesting a letter from the District to provide sewer service to Oakdale Estates. Steve Eaton, Parkersburg Utility Board, also contacted Mr. Anderson and said they would do nothing further for Mr. Don Godfrey. Mr. Anderson recommended to the Board that the District do nothing further as well. A letter was drafted to Mr. Don Godfrey stating approved permits and plans would be needed to do anything further. Mr. Lett made a motion to accept the letter. Mr. Stewart seconded the motion. The motion passed unanimously. Copy of letter attached.

The next order of business was the discussion of selecting the engineering firm for the Miscellaneous Sewer Project. The following engineering firms sent in Proposals: Cerrone Associates, Inc., Burgess & Niple, E.L. Robinson, S & S Engineering, Thrasher Engineering, Chapman Technical and Potesta Engineering. Mr. Radabaugh asked Mrs. Dyer to evaluate the criteria for the Process of Selection of an Engineering Firm. Mr. Anderson and Mrs. Dyer would then go through each proposal and pick out 3 or 4 to interview. Mr. Radabaugh then asked the interviews be set up for the first week in November 2008.

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The next order of business was the approval of the Letter of Engagement from Cerrone & Associates, Inc., for the Public Debt Sewer Extension. Mr. Radabaugh asked for the Board's approval. Mr. Lett made a motion to accept the Letter of Engagement from Cerrone & Associates, Inc. Mr. Stewart seconded the motion. The motion passed unanimously.

The next order of business was the approval of the Policy Post-Issuance Compliance for Tax-Exempt Bonds prepared by Trimble & Associates. Mr. Radabaugh asked for the Board's approval. Mr. Lett made a motion to accept the Policy Post-Issuance Compliance for Tax-Exempt Bonds prepared by Trimble & Associates. Mr. Stewart seconded the motion. The motion passed unanimously.

The next order of business was the approval of Identity Theft Prevention Program. Mrs. Dyer stated the District had to adopt a program by November 1, 2008. The program helps the district identify theft when setting up a new customer. The District modeled our program after Rural Water Association. Mr. Lett made a motion to accept the Identity Theft Prevention Program. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh, Mr. Stewart and Mr. Lett signed the Identity Theft Prevention Program.

The next order of business was the approval of the Phone Tree System. Mrs. Dyer discussed all options of the Phone Tree System, including the one time price of \$1,918.00. Walter Frazier, of Appalachian Software, Inc., will write a program and have a training session with the District. Mr. Lett made a motion for the purchase of the Phone Tree System and the training program. Mr. Stewart seconded the motion. The motion passed unanimously.

Mrs. Dyer reported the following:

Mrs. Dyer had contacted the Public Service Commission about refilling the Districts 19A, they had not returned a call to her as of October 16, 2008.

Mrs. Dyer also reported the District's new sewer rate will be effective December 18, 2008, however, for easier billing purposes we will start January 1, 2009.

Mr. Radabaugh asked Mrs. Dyer to contact George Blum, Cerrone Associates, concerning the Rule 42, regarding the Miscellaneous Water Project.

Mrs. Dyer also had Mr. Radabaugh to re-sign the Lien for Paul Lewis for non payment of the three (3) year user agreement.

Mrs. Dyer had nothing further to discuss.

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Mr. Anderson reported the following:

The District lost a motor at the Waste Water Treatment Plant, the motor was replaced with a new motor at a cost of \$2,800.00. The old motor is at WWT. Mr. Radabaugh told Mr. Anderson to junk old meter, he referred him to Ashley's Recycling.

Mr. Anderson reported the Department of Environmental Protection made a surprise stop at the Waste Water Treatment Plant. They stated to Mr. Anderson, that things at the Plant were getting much better. They gave the District one (1) violation for I & I. The DEP told Mr. Anderson to include all I & I repairs with the Monthly Discharge Monitoring Report. They also stated the Smoke Testing results the District had done should've been sent with the monthly report as well.

Mr. Anderson also reported the Safety Alarm System at the Waste Water Treatment Plant is not working. Mr. Anderson contacted C.I. Thornburg for a quote of \$2,000.00 to fix the Alarm System. Mr. Radabaugh said the District could not be without the alarm system. The money to fix the Alarm System will come from the Repair/Replacement Account.

Mr. Anderson reported that we are still purchasing the Sodium Bicarbonate every other week at a cost of \$1,000.00. Manning Frymier, Cerrone Associates told Mr. Anderson he feels that this will be an ongoing process. Mr. Anderson is checking with C.I. Thornburg regarding a liquid form product. Mr. Radabaugh asked Mr. Anderson to proceed with getting more details.

Mr. Anderson reported the Tank sites have been a problem recently, all batteries were replaced and should be good for at least five (5) years.

Mr. Anderson reported that John Neale, H.D. Supply, and himself had spent a day looking at different meters within the District, for example, Mineral Wells Elementary School's meter has never been changed. Mr. Neal told Mr. Anderson the District is losing a lot of money on the larger meters. Mr. Neal is going to send Mr. Anderson a report of which ones need to be replaced. Mr. Anderson stated Comfort Suites meter is a concern as well, that it is installed wrong. Mr. Radabaugh told Mr. Anderson to ask at the Monthly District Meeting if the Board of Education is buying replacement meters for the School Systems. When Mr. Anderson gets information from Mr. Neale, he needs to prioritize the ones that need to be changed first.

Mr. Anderson reported that Mark Dennis passed his water exam.

Mr. Anderson had nothing further to discuss.

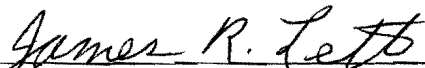
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All business having been discussed, Mr. Lett made a motion that the meeting be adjourned. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 7:00 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the Meeting held at the time and place aforesaid.

IN WITNESS WHEREOF, I have hereunto set my hand on this the 20th day of November, 2008.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WEST VIRGINIA 26150-0266
(304) 489-2915 - OFFICE - (304) 489-2971 - FAX

October 16, 2008

Donald Godfrey
Oakdale Estates Subdivision
4420 20th Ave
Parkersburg, WV 26101

Re: Oakdale Estates Subdivision Sewer Service

Dear Mr. Godfrey:

Mineral Wells Public Service district has the capacity to provide sewer service to your Oakdale Estates home site development proposed at Oakdale Avenue in Pettyville.

In order to obtain approval to connect to our sewer system you will need to:

- Obtain all necessary permits (Health Department, DEP, Planning Commission, et. al.)
- Submit construction plans to our office for review and approval
- Connect via an 8 inch sewer line to our manhole A12-B

Should you have any questions please contact us @ (304) 489-2915.

Respectfully,

Mineral Wells PSD

Todd Anderson
Operations Manager

Cc: Douglas Blake
Wood County Commission
Manning Frymier, Cerrone Associates Inc.
Steve Eaton, Parkersburg Utility Board
Steven Hardman, Bowles, Rice

MINUTES OF A SPECIAL BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD WEDNESDAY, NOVEMBER 5, 2008, AT 10:00 A.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy Radabaugh, Chairman, called the meeting to order at 10:00 a.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Charles M. Stewart, Jr., Treasurer; Todd Anderson, Operations Manager, Cathy Dyer, Office Manager; Ashok M. Sanghavi, S&S Engineering; Victor Milford, S&S Engineering; Joe Carney, E. L. Robinson Engineering Co, Gary Facemyer, E. L. Robinson Engineering, Co; Manning Frymier, Cerrone Associates, Inc.; Dominick Cerrone, Cerrone Associates, Inc.

No one from the public was present.

The first order of business was a discussion with S&S Engineers, Inc. who presented their qualifications as an engineering firm interested in working the with District on the Sewer System Improvement Project.

The second order of business was a discussion with E. L. Robinson Engineering Co. who presented their qualifications as an engineering firm interested in working with the District on the Sewer System Improvement Project.

The Board recessed for lunch.

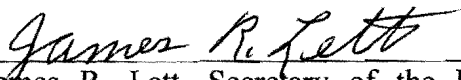
The meeting was reconvened at 2:00 PM.

The third order of business was a discussion with Cerrone Associates, Inc. who presented their qualifications as an engineering firm interested in working with the District on the Sewer System Improvement Project..

All business having been discussed, Mr. Lett made a motion the meeting be adjourned. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 3:30 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.


James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, Mineral Wells, West Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
September 30, 2008**

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 46,648.79
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	11,724.63
Stephens Fork Water Extension Construction Checking	
WesBanco Bank - 1131.8	\$ _____ -
Total in Checking Accounts:	\$ 58,373.42

Water Accounts

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,106.56
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,031.22
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	35,175.92
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	14,158.84
Depreciation Reserve Account - Rockport	
WesBanco Bank - 1125.23	14,158.59
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	31,422.04
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	42,561.62
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	8,056.90
Sycamore Run-Limestone Tap Fees	
WesBanco Bank - 1131.7	-
Security Deposit Account	
WesBanco Bank - 1134.0	33,963.64
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	<u>56,212.57</u>
Total in Water Accounts:	\$ 274,847.90

Sewer Accounts

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 10,310.85
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	32,192.83
Security Deposit Account	
WesBanco Bank - 2121.3	<u>27,952.15</u>
Total in Sewer Accounts:	\$ 70,455.83

Total All Finances - September 30, 2008 **\$ 403,677.15**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 September 30, 2008

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, AUGUST 30, 2008 \$39,672.92

RECEIPTS:

Water Sales	\$94,446.01
Water Buffalo Sales	984.00
Reconnection Fees	125.00
Security Deposit Refunds	1,266.74
Transfer	31.00
Leigh Mason Trailer Park	96.00

Total Receipts: \$96,948.75

Total Cash Available: \$136,621.67

Expenditures:

Action Answering Service Plus	\$ 47.79
Allegheny Power	518.00
At & T	16.49
At & T Mobility	147.30
Auto Zone	105.25
BFMC, Inc.	530.01
BP Credit Card Company	889.75
Bowles Rice McDavid Graff & Love	111.00
C I Thornburg	1,958.15
Cardmember Services	17.99
Cintas	256.90
Claywood Park PSD	25,057.10
Commissioner's Salaries	360.00
Conner Cleaning Service	130.80
Cutlip Warner	2,121.28
Dominion Hope	43.25
Evans Const.	20.00
Fasteners & Supply	129.39
WW Grainger, Inc	122.03
Hardman Supply Company	105.65
Miller Communications	260.00
Mineral Wells PSD	936.43
Miss Utility of WV Inc.	46.35
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	312.00
Parkersburg Office Supply	59.77
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Salaries	7,315.12
Suttle & Stalnaker	3,000.00
Taylor's Disposal Inc	38.00
Telepage Communication System	58.68

US Postal Service	197.83
Verizon	152.09
Water Environmental Testing	67.50
West Side Telecommunications	13.50
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	3,004.00
WesBanco Bank-Parkersburg - Stephens Fk	176.00
WesBanco Bank-Parkersburg - Wtr Res Sams	314.00
WesBanco Bank-Parkersburg- Payroll taxes	3,302.48
WesBanco Bank-Parkersburg-Sycamore R/R	1,473.45
WV Public Employees Insurance Agency	1,891.92
WV Retiree Health Benefit Trust Fund	447.83
WV Public Employees Retirement System	1,759.68
WV State Tax Department	514.10
Wirt County Clerk	33.00
Danny Fordyce	22.85
Bethany A & Michael Cinalli	50.25
Leisa Jarvis	50.24
Ryan Daggett	50.24
Chad or Jamie Walters	3.47
Terry Deaton	51.71
Linda Adams	33.84
Mark Dennis	74.95

Total Expenditures: \$89,972.88

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, September 30, 2008 \$46,648.79

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 September 30, 2008

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, AUGUST 30, 2008 \$ 5,432.18

RECEIPTS:

Sewer Sales	67,191.13
Security Deposit Refunds	1,267.00
Butcher Bend Lagoon Assoc.	403.86
Transfer	(31.00)
Reconnect Fees	20.00
Lowe's rebate	10.00
HP rebate	50.00

Total Receipts: \$68,910.99

Total Cash Available: \$ 74,343.17

Expenditures:

Action Answering Service Plus	31.86
Allegheny Power	5,388.57
At & T	10.99
At & T Mobility	98.20
Auto Zone	70.17
BFMC, Inc.	353.34
BP Credit Card Company	1,098.48
Bowles Rice McDavid Graff & Love	74.00
C. I. Thornburg	2,171.49
Cerrone Associates Inc.	2,091.10
Cardmember Services	674.44
Cintas	171.30
Commissioner's Salaries	240.00
Conner Cleaning	157.20
Cutlip Warner Development	1,710.00
Danny's Lawn Service	450.00
Dominion Hope	28.83
Ferguson Waterworks	730.10
Filtech, Inc	36.94
WW Grainger	281.06
Hardman Supply Company	251.00
Lowe's	329.48
Mineral Wells PSD	1,178.99
Miss Utility of WV Inc.	30.90
Municipal Bond Commission	18,310.28
Ohio Valley Muffler & Brake	208.00
Omni-Site Net	22.00
Parkersburg Office Supply	39.87
Parkersburg Sentinel Co	344.00
Pollardwater.com-East	55.91
Ron's Porta Johns, Inc	850.00
Salaries	7,531.23
Smith & Loveless, Inc.	533.17
Specialty Piping Corporation	1,640.00
Suttle & Stalnaker	2,000.00

Taylor's Disposal Inc.	25.34
Telepage	39.12
US Postal Service	230.90
USA Blue Book	488.77
Verizon	649.47
Water Environmental Testing	240.00
WesBanco Bank-Parkersburg-Sewer R/R	1,053.15
WesBanco Bank-Parkersburg-Payroll Taxes	3,644.58
WV Public Employees Insurance Agency	2,283.08
Retiree Health Benefit Trust Fund	540.25
WV Public Employees Retirement System	1,869.82
WV State Tax Department	563.90
WWT Electric	1,046.00
West Side Telecommunications	9.00
Johni S. Brand	35.83
James F. Lucas	8.27
Michele S. Life	43.23
Shelia Huffman	34.58
Catherine S. Wilmoth	19.51
Jack L. McKinney	56.29
KB & Associates, Inc	51.37
Movie Gallery	50.56
Reta Taylor	50.96
Nancy Samples	50.95
Bethany A & Michael Cinalli	50.25
Leisa Jarvis	50.24
Ryan Daggett	50.24
Sarah B Wiggins	8.53
Chad or Jamie Walters	3.24
Erik W & Lana Mayne	4.33
Matthew Middleton	31.68
Dustin Farnsworth	76.82
Mike D Francis	65.38

Total Expenditures: \$ 62,618.54

Balance in Sewer Revenue Fund Checking Account, \$ 11,724.63
WesBanco Bank, September 30, 2008

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 9/19/08 - ENDING DATE: 10/16/08 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
486	DAWN ROGERS	10/14/08	124449	6/30/05	7.31	35,125 VOID
486	BRIAN FLUHARTY	10/14/08	124450	6/30/05	51.41	35,133 VOID
2,101	U S POSTAL SERVICE	9/24/08	122943	9/24/08	46.95	39,050
2,391	WIRT COUNTY CLERK	9/24/08	122944	9/24/08	15.00	39,051
2,313	WESBANCO BANK-PARKERSBURG	9/29/08	123334	9/29/08	1,716.04	9
106	ALLEGHENY POWER	9/29/08	123351	9/30/08	518.00	39,052
133	AUTO ZONE	9/29/08	123355	9/30/08	36.88	39,053
314	AT&T MOBILITY	9/29/08	123357	9/30/08	147.30	39,054
360	CUTLIP-WARNER DEVELOPMENT CO	9/29/08	123358	9/30/08	980.50	39,055
369	CONNOR CLEANING SERVICE	9/29/08	123360	9/30/08	130.80	39,056
486	TERRY DEATON	9/29/08	123362	9/30/08	51.71	39,058
486	LINDA ADAMS	9/29/08	123363	9/30/08	33.84	39,059
733	W. W. GRAINGER, INC.	9/29/08	123365	9/30/08	122.03	39,061
832	HARDMAN SUPPLY COMPANY	9/29/08	123367	9/30/08	105.65	39,062
1,204	JAMES R. LETT	9/29/08	123386	9/30/08	120.00	39,063
1,302	MINERAL WELLS PSD	9/29/08	123387	9/30/08	51.29	39,064
1,304	MILLER COMMUNICATIONS	9/29/08	123388	9/30/08	260.00	39,065
1,604	PARKERSBURG OFFICE SUPPLY	9/29/08	123393	9/30/08	59.77	39,068
1,805	RURAL DEVELOPMENT ADMN.	9/29/08	123398	9/30/08	2,112.00	39,069
1,806	ROY L RADABAUGH	9/29/08	123399	9/30/08	120.00	39,070
1,843	CINTAS LOC #531	9/29/08	123400	9/30/08	256.90	39,071
1,912	CHARLES M. STEWART	9/29/08	123405	9/30/08	120.00	39,072
2,005	C I THORNBERG	9/29/08	123406	9/30/08	1,138.14	39,073
2,039	TELEPAGE COMMUNICATIONS SYSTEM	9/29/08	123412	9/30/08	47.94	39,074
2,103	USDA-RURAL DEVELOPMENT	9/29/08	123413	9/30/08	3,140.00	39,075
2,205	VERIZON	9/29/08	123416	9/30/08	152.09	39,077
2,314	WV DEPT OF TAX & REVENUE	9/29/08	123420	9/30/08	514.10	39,079
2,315	WV PUBLIC EMPLOYEES RETIREMENT	9/29/08	123421	9/30/08	1,759.68	39,080
2,338	WESBANCO-WATER RES-SAMS-CV	9/29/08	123422	9/30/08	314.00	39,081
23,062	MARK DENNIS	9/29/08	123427	9/30/08	74.95	39,086
309	CLAYWOOD PARK PSD	9/30/08	123491	9/30/08	17,339.94	39,087
360	CUTLIP-WARNER DEVELOPMENT CO	9/30/08	123492	9/30/08	1,140.78	39,088
438	DOMINION HOPE	9/30/08	123493	9/30/08	26.48	39,089
2,002	TAYLOR'S DISPOSAL INC	9/30/08	123494	9/30/08	38.00	39,090
2,339	WESTCO INTERNET	9/30/08	123495	9/30/08	13.50	39,091
2,375	WESBANCO BANK-PARKERSBURG	9/30/08	123496	9/30/08	2,000.00	39,092

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 9/19/08 - ENDING DATE: 10/16/08 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00 CONSOLIDATED BANK ACCOUNT						
309	CLAYWOOD PARK PSD	9/30/08	123552	9/30/08	7,717.16	39,095
600	FASTENERS & SUPPLY INC	9/30/08	123553	9/30/08	129.39	39,096
23,064	BFMC, INC.	9/30/08	123556	9/30/08	530.01	39,099
2,313	WESBANCO BANK-PARKERSBURG	10/14/08	124330	10/14/08	2,046.44	9
153	ACTION ANSWERING SERVICE PLUS	10/14/08	124345	10/15/08	47.79	39,102
275	BP	10/14/08	124346	10/15/08	917.43	39,103
486	EDWARD A LOTT	10/14/08	124357	10/15/08	44.55	39,114
486	WOODRIDGE ORIX LLC	10/14/08	124358	10/15/08	62.42	39,115
486	BRADLEY & ALICIA AGNEW	10/14/08	124360	10/15/08	50.23	39,116
486	JAMES & LAURA AMOS	10/14/08	124361	10/15/08	50.43	39,117
486	JOHN ROBERTS	10/14/08	124362	10/15/08	50.51	39,118
486	DORVIN B WHITE JR	10/14/08	124364	10/15/08	51.65	39,119
486	JOSHUA D MARTIN	10/14/08	124365	10/15/08	50.23	39,120
486	SONYA CARREL	10/14/08	124366	10/15/08	50.39	39,121
1,200	LOWE'S	10/14/08	124367	10/15/08	97.66	39,122
1,301	MISS UTILITY OF WV INC	10/14/08	124368	10/15/08	38.10	39,123
1,304	MILLER COMMUNICATIONS	10/14/08	124370	10/15/08	755.90	39,125
1,307	MUNICIPAL BOND COMMISSION	10/14/08	124371	10/15/08	9,104.47	39,126
1,512	HD SUPPLY WATERWORKS, LTD	10/14/08	124378	10/15/08	57.00	39,127
2,005	C I THORNBURG	10/14/08	124382	10/15/08	65.13-	39,131
2,039	TELEPAGE COMMUNICATIONS SYSTEM	10/14/08	124386	10/15/08	10.74	39,133
2,044	TRACTOR SUPPLY CREDIT PLAN	10/14/08	124387	10/15/08	24.55	39,134
2,101	U S POSTAL SERVICE	10/14/08	124388	10/15/08	95.27	39,135
2,106	USDA-RURAL DEVELOPMENT	10/14/08	124389	10/15/08	3,325.00	39,136
2,107	USDA-RURAL DEVELOPMENT	10/14/08	124390	10/15/08	10,040.00	39,137
2,113	USDA-RURAL UTILITIES SERVICE	10/14/08	124391	10/15/08	3,518.00	39,138
2,200	CARDMEMBER SERVICES	10/14/08	124392	10/15/08	850.58	39,139
2,306	WATER ENVIRONMENTAL TESTING	10/14/08	124393	10/15/08	67.50	39,140
2,308	WV PUBLIC EMPLOYEES INS AGENCY	10/14/08	124399	10/15/08	1,947.88	39,141
2,373	WESBANCO BANK-PARKERSBURG	10/14/08	124401	10/15/08	167.00	39,143
2,374	WESBANCO BANK-PARKERSBURG	10/14/08	124402	10/15/08	167.00	39,144
2,375	WESBANCO BANK-PARKERSBURG	10/14/08	124403	10/15/08	502.00	39,145
2,376	WESBANCO BANK-PARKERSBURG	10/14/08	124404	10/15/08	502.00	39,146
23,004	WESBANCO BANK INC	10/14/08	124405	10/15/08	176.00	39,147
23,005	WESBANCO BANK, INC.	10/14/08	124406	10/15/08	2,107.74	39,148
23,047	RETIREE HEALTH BNFT TRST FUND	10/14/08	124407	10/15/08	461.33	39,149
2,342	OFFICE OF THE WEST VIRGINIA	10/16/08	124532	10/16/08	72.72	39,150

CONSOLIDATED BANK ACCOUNT

80,467.48

69 *

V E N D O R C H E C K S R E P O R T

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 9/19/08 - ENDING DATE: 10/16/08 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00 CONSOLIDATED BANK ACCOUNT						
486	DAWN ROGERS	10/14/08	124449	6/30/05	14.23	35,125 VOID
2,101	U S POSTAL SERVICE	9/24/08	122943	9/24/08	31.30	39,050
2,313	WESBANCO BANK-PARKERSBURG	9/29/08	123334	9/29/08	1,953.18	9
106	ALLEGHENY POWER	9/29/08	123351	9/30/08	5,388.57	39,052
133	AUTO ZONE	9/29/08	123355	9/30/08	24.59	39,053
314	AT&T MOBILITY	9/29/08	123357	9/30/08	98.20	39,054
360	CUTLIP-WARNER DEVELOPMENT CO	9/29/08	123358	9/30/08	920.00	39,055
369	CONNER CLEANING SERVICE	9/29/08	123360	9/30/08	157.20	39,056
402	DANNY'S LAWN SERVICE	9/29/08	123361	9/30/08	450.00	39,057
486	MIKE D FRANCIS	9/29/08	123364	9/30/08	65.38	39,060
733	W. W. GRAINGER, INC.	9/29/08	123365	9/30/08	138.49	39,061
832	HARDMAN SUPPLY COMPANY	9/29/08	123367	9/30/08	251.00	39,062
1,204	JAMES R. LETT	9/29/08	123386	9/30/08	80.00	39,063
1,302	MINERAL WELLS PSD	9/29/08	123387	9/30/08	35.69	39,064
1,311	FERGUSON WATERWORKS	9/29/08	123389	9/30/08	730.10	39,066
1,600	PARKERSBURG SENTINEL CO	9/29/08	123391	9/30/08	344.00	39,067
1,604	PARKERSBURG OFFICE SUPPLY	9/29/08	123393	9/30/08	39.87	39,068
1,806	ROY L RADABAUGH	9/29/08	123399	9/30/08	80.00	39,070
1,843	CINTAS LOC #531	9/29/08	123400	9/30/08	171.30	39,071
1,912	CHARLES M. STEWART	9/29/08	123405	9/30/08	80.00	39,072
2,005	C I THORNBURG	9/29/08	123406	9/30/08	1,293.49	39,073
2,039	TELEPAGE COMMUNICATIONS SYSTEM	9/29/08	123412	9/30/08	31.96	39,074
2,109	USA BLUE BOOK	9/29/08	123414	9/30/08	270.32	39,076
2,205	VERIZON	9/29/08	123416	9/30/08	649.47	39,077
2,300	WWT ELECTRIC	9/29/08	123418	9/30/08	1,046.00	39,078
2,314	WV DEPT OF TAX & REVENUE	9/29/08	123420	9/30/08	563.90	39,079
2,315	WV PUBLIC EMPLOYEES RETIREMENT	9/29/08	123421	9/30/08	1,869.82	39,080
23,023	RON'S PORTA JOHNS, INC.	9/29/08	123423	9/30/08	850.00	39,082
23,034	SMITH & LOVELESS, INC.	9/29/08	123424	9/30/08	533.17	39,083
23,060	SPECIALTY PIPING CORPORATION	9/29/08	123425	9/30/08	1,370.00	39,084
23,061	Pollardwater.com-East	9/29/08	123426	9/30/08	55.91	39,085
360	CUTLIP-WARNER DEVELOPMENT CO	9/30/08	123492	9/30/08	790.00	39,088
438	DOMINION HOPE	9/30/08	123493	9/30/08	17.65	39,089
2,002	TAYLOR'S DISPOSAL INC	9/30/08	123494	9/30/08	25.34	39,090
2,339	WESTCO INTERNET	9/30/08	123495	9/30/08	9.00	39,091
23,063	FILTECH, INC	9/30/08	123497	9/30/08	36.94	39,093

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 9/19/08 - ENDING DATE: 10/16/08 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00 CONSOLIDATED BANK ACCOUNT						
300	CERRONE ASSOCIATES INC	9/30/08	123550	9/30/08	2,091.10	39,094
733	W. W. GRAINGER, INC.	9/30/08	123554	9/30/08	30.87	39,097
23,030	OMNI-SITE.NET	9/30/08	123555	9/30/08	22.00	39,098
23,064	BFMC, INC.	9/30/08	123556	9/30/08	353.34	39,099
2,313	WESBANCO BANK-PARKERSBURG	10/14/08	124330	10/14/08	1,565.76	9
2,101	U S POSTAL SERVICE	10/14/08	124329	10/14/08	87.90	39,100
106	ALLEGHENY POWER	10/14/08	124344	10/15/08	18.53	39,101
153	ACTION ANSWERING SERVICE PLUS	10/14/08	124345	10/15/08	31.86	39,102
275	BP	10/14/08	124346	10/15/08	611.62	39,103
486	NATHAN A & LORI M TANNER	10/14/08	124347	10/15/08	29.35	39,104
486	DOLLAR TREE #2512	10/14/08	124348	10/15/08	16.19	39,105
486	SUSAN SIMMONS	10/14/08	124349	10/15/08	21.29	39,106
486	JOYCE M SHEPHERD	10/14/08	124350	10/15/08	12.56	39,107
486	SUZANNE M SHAFFER	10/14/08	124351	10/15/08	12.49	39,108
486	KENNETH NICHOLS	10/14/08	124352	10/15/08	8.10	39,109
486	DURANT W FRYER JR	10/14/08	124353	10/15/08	82.46	39,110
486	ALICIA D GREATHOUSE	10/14/08	124354	10/15/08	4.25	39,111
486	TERESA L MORRISON	10/14/08	124355	10/15/08	40.35	39,112
486	DAN GRIMM	10/14/08	124356	10/15/08	24.03	39,113
486	WOODRIDGE ORIX LLC	10/14/08	124358	10/15/08	57.39	39,115
486	JOHN ROBERTS	10/14/08	124362	10/15/08	50.51	39,118
1,200	LOWE'S	10/14/08	124367	10/15/08	360.23	39,122
1,301	MISS UTILITY OF WV INC	10/14/08	124368	10/15/08	25.40	39,123
1,302	MINERAL WELLS PSD	10/14/08	124369	10/15/08	2,661.02	39,124
1,307	MUNICIPAL BOND COMMISSION	10/14/08	124371	10/15/08	18,310.28	39,126
1,908	STATE ELECTRIC SUPPLY CO INC	10/14/08	124379	10/15/08	41.85	39,128
1,961	SOMERVILLE FABRICATORS INC.	10/14/08	124380	10/15/08	290.00	39,129
2,004	TROMBOLD EQUIPMENT CO INC	10/14/08	124381	10/15/08	653.94	39,130
2,005	C I THORNBURG	10/14/08	124382	10/15/08	1,336.00	39,131
2,023	TRIMBLE & ASSOCIATES	10/14/08	124385	10/15/08	950.00	39,132
2,039	TELEPAGE COMMUNICATIONS SYSTEM	10/14/08	124386	10/15/08	7.16	39,133
2,044	TRACTOR SUPPLY CREDIT PLAN	10/14/08	124387	10/15/08	24.34	39,134
2,101	U S POSTAL SERVICE	10/14/08	124388	10/15/08	63.51	39,135
2,200	CARDMEMBER SERVICES	10/14/08	124392	10/15/08	1,333.01	39,139
2,306	WATER ENVIRONMENTAL TESTING	10/14/08	124393	10/15/08	710.00	39,140
2,308	WV PUBLIC EMPLOYEES INS AGENCY	10/14/08	124399	10/15/08	2,227.12	39,141
2,312	WESBANCO BANK-PARKERSBURG	10/14/08	124400	10/15/08	1,320.79	39,142

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 9/19/08 - ENDING DATE: 10/16/08 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
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3 101 000 00 CONSOLIDATED BANK ACCOUNT

23,047	RETIREE HEALTH BNFT TRST FUND	10/14/08	124407	10/15/08	526.75	39,149
2,342	OFFICE OF THE WEST VIRGINIA	10/16/08	124532	10/16/08	37.98	39,150

CONSOLIDATED BANK ACCOUNT					56,488.94	73 *
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**MINERAL WELLS PUBLIC SERVICE DISTRICT
PAYROLL CHECKS
CONSOLIDATED REVENUE FUND CHECKING ACCOUNT
SEPTEMBER 30, 2008 – OCTOBER 15, 2008**

CHECK NO.

2160	Todd R. Anderson	\$1321.89
2161	Dennis R. Brown	1153.00
2162	William H. Byers Jr.	1186.15
2163	Cathy J. Dyer	1136.55
2164	Linda K. Watson	870.31
2165	Darin Crites	662.55
2166	Nellie B. Radcliff	744.26
2167	Mark A. Dennis	718.56
2168	Todd R. Anderson	\$1459.46
2169	Dennis R. Brown	865.37
2170	William H. Byers Jr.	1267.52
2171	Cathy J. Dyer	1136.56
2172	Linda K. Watson	870.30
2173	Darin Crites	704.82
2174	Nellie B. Radcliff	705.17
2175	Mark A. Dennis	755.95

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
SEPTEMBER 19, 2008 – OCTOBER 16, 2008**

1. Fax dated September 18, 2008, to Christa Perkins, Suttle & Stalnaker, from Linda K. Watson, attaching Customer Billing for July 2008.
2. Fax dated September 18, 2008, to Cathy Dyer, from Christa Perkins, Suttle & Stalnaker, attaching Customer Count for the year 2007.
3. Fax dated September 18, 2008, to Christa Perkins, Suttle & Stalnaker, from Linda K. Watson, attaching Customer Count for July 2008.
4. Copy of letter dated September 19, 2008, to Wirt County Clerk, from Cathy Dyer, regarding three (3) liens to be recorded for Ronald Hardbarger, Roger L. Hardbarger and Harlon Lott.
5. Copy of letter dated September 19, 2008, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting as well as the Special Board Meeting.
6. Copy of letter dated September 19, 2008, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing a lien to be recorded for Gregg Hanna, and a lien to be released for Paul D. Lewis.
7. On Tap, Drinking Water News for America's Small Communities, Summer 2008, Volume 8, Issue 2.
8. Fax dated September 19, 2008, to Cathy Dyer, from Christa Perkins, Suttle & Stalnaker, regarding additional information for water and sewer report.
9. Fax dated September 22, 2008, to Christa Perkins, Suttle & Stalnaker, from Cathy Dyer, attaching completed forms for Employee Health, Safety and Training Hours.
10. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report, Wasteload for month of July, August and September 2008.

**Mineral Wells PSD
List of Correspondence
October 16, 2008
Page 2**

11. Copy of letter dated September 22, 2008, to Sandra Squires, Public Service Commission, from Cathy Dyer, enclosing Tariff form No. 6-B Certificate of posting and publication of the recommended tariff changes for the Mineral Wells PSD sewer.
12. Fax dated September 23, 2008, to Christa Perkins, Suttle & Stalnaker, from Linda Watson, attaching the Water Loss Report for 2008.
13. Fax dated September 23, 2008, to Mineral Wells PSD, from Union Williams PSD, stating the monthly PSD meeting will be held September 24, 2008 at 12:00 at Mineral Wells PSD.
14. E-mail dated September 23, 2008, to Cathy Dyer, from Versie Hill, Public Service Commission, regarding the Managers Seminar to be held in Flatwoods, WV.
15. Fax dated September 24, 2008, to Beth Bumgarner, Suttle & Stalnaker, from Cathy Dyer, attaching the Water Plant Cost Allocation for the Year July 1, 2007 to June 30, 2008.
16. E-mail dated September 24, 2008, to Cathy Dyer, from Public Service Commission, attaching all activity on PSC Case 08-0606-PSD-19A.
17. E-mail dated September 24, 2008, to Cathy Dyer, from Sara Boardman, WV Municipal Bond Commission, attaching an automatic reminder for our monthly Bond Payments.
18. Fax dated September 23, 2008, to Mineral Wells PSD, from Bassett & Lowe, attaching the Water Plant Cost Allocation for the Year July 1, 2007 to June 30, 2008.
19. Letter dated September 19, 2008, to Mineral Wells PSD, from Christoph Turner, On Line Utility Exchange, regarding Red Flag Compliance.
20. The West Virginia Environmental Training Center Presents Troubleshooting the Activated Sludge Process, October 29-30, 2008 at WV Northern Community College.

**Mineral Wells PSD
List of Correspondence
October 16, 2008
Page 3**

21. Letter dated September 19, 2008, to Cathy Dyer, from Debbie Britt, West Virginia Rural Water Association, regarding EPA Program Training Needs Request.
22. Certificate of Insurance dated September 20, 2008, to Mineral Wells PSD, from Erie Insurance Agency, Certificate holder for Ron's Porta Johns Inc.
23. Certificate of Insurance dated September 22, 2008, to Mineral Wells PSD, from Erie Insurance Agency, Certificate holder for Cutlip-Warner A Partnership.
24. E-mail dated September 25, 2008, to Cathy Dyer, from Christa Perkins, Suttle & Stalnaker, attaching the PSC Report.
25. Fax dated September 26, 2008, to Conrad Bramlee, Public Service Commission, from Cathy Dyer, attaching the 2008 Cost Allocation.
26. Fax dated September 26, 2008, to Todd Anderson, from Jim Cox, Lubeck Public Service District, attaching information on Red Flag Compliance.
27. E-mail dated September 25, 2008, to Mineral Wells PSD, from Office Depot, regarding our \$50.00 Rebate.
28. Copy of letter dated September 26, 2008, to Amy Harris, Mid-Ohio Valley Regional Council, from Cathy Dyer, enclosing approved minutes of the Regular Board Meeting held on August 21, 2008.
29. Notice of Statutory Lien for Water Service in regards to Greg Hanna in the amount of \$102.60.
30. Fax dated September 26, 2008, to Cathy Flinn, from Mineral Wells PSD, attaching a Detail Inquiry of her personal account.
31. Fax dated September 26, 2008, to Tad, Alliance Home Mortgage, from Mineral Wells PSD, attaching information for water service for Teresa & Martin Wolfe.

**Mineral Wells PSD
List of Correspondence
October 16, 2008
Page 4**

32. Authorized Persons List for Hardmans Hardware.
33. Fax dated September 29, 2008, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding the WWTP 2008 DEP Compliance Issues.
34. E-mail dated September 27, 2008, to Cathy Dyer, from PEIA, regarding monthly contributions.
35. The West Virginia Consolidated Public Retirement Board is Sponsoring the Annual Public Employees Retirement System Payroll Clerk Seminar, Wednesday, October 29, 2008, Stonewall Resort, 10:00 to 1:00 pm.
36. Rebate from Lowe's for purchasing lawn and garden products.
37. Copy of letter dated September 29, 2008, to WV Public Service Commission, from Cathy Dyer, regarding 2008 Annual Report for Water and Sewer Utilities.
38. West Virginia Department of Health and Human Resources, authorization of payment for Dedra Wimer in the amount of \$57.02.
39. Rebate from Hewlett Packard for purchasing an HP product.
40. WesBanco, Your Money Matter\$, September 2008.
41. Letter to Mineral Wells PSD, from Action Answering Service, regarding recent legislation on identity theft.
42. ***Copy of letter dated October 1, 2008, to David Jarrett, Utilities Division, Public Service Commission, from Cathy Dyer, enclosing a copy of the Annual Audit Report for fiscal year ending June 30, 2008. Sent Certified.
43. ***Copy of letter dated October 1, 2008, to Bloomberg Municipal Repository, from Cathy Dyer, enclosing a copy of the Annual Audit Report for fiscal year ending June 30, 2008. Sent Certified.

**Mineral Wells PSD
List of Correspondence
October 16, 2008
Page 5**

44. ***Copy of letter dated October 1, 2008, to DPC Data, Inc., from Cathy Dyer, enclosing a copy of the Annual Audit Report for fiscal year ending June 30, 2008. Sent Certified.
45. ***Copy of letter dated October 1, 2008, to FT Interactive Data, from Cathy Dyer, enclosing a copy of the Annual Audit Report for fiscal year ending June 30, 2008. Sent Certified.
46. ***Copy of letter dated October 1, 2008, to Virginia McDonald, Rural Development Specialist, from Cathy Dyer, enclosing a copy of the Annual Audit Report for fiscal year ending June 30, 2008. Sent Certified.
47. ***Copy of letter dated October 1, 2008, to West Virginia State Tax Department, Chief Inspector Division, from Cathy Dyer, enclosing a copy of the Annual Audit Report for fiscal year ending June 30, 2008. Sent Certified.
48. ***Copy of letter dated October 1, 2008, to Carrie Grimm, ERS II, State Revolving Fund Program, WV Division of Environmental Protection Office of Water Resources, from Cathy Dyer, enclosing a copy of the Annual Audit Report for fiscal year ending June 30, 2008. Sent Certified.
49. ***Copy of letter dated October 1, 2008, to Daniel Yonkosky, Director State of West Virginia Water Development Authority, from Cathy Dyer, enclosing a copy of the Annual Audit Report for fiscal year ending June 30, 2008. Sent Certified.
50. ***Copy of letter dated October 1, 2008, to Standard & Poor's Securities Evaluations, Inc., from Cathy Dyer, enclosing a copy of the Annual Audit Report for fiscal year ending June 30, 2008. Sent Certified.
51. ***Copy of letter dated October 1, 2008, to The Bond Buyer, from Cathy Dyer, enclosing a copy of the Annual Audit Report for fiscal year ending June 30, 2008.

**Mineral Wells PSD
List of Correspondence
October 16, 2008
Page 6**

52. ***Copy of letter dated October 1, 2008, to Steven Hardman, Attorney, Bowles Rice McDavid Graff & Love, from Cathy Dyer, enclosing a copy of the Annual Audit Report for fiscal year ending June 30, 2008.
53. ***Copy of letter dated October 1, 2008, to Manning H. Frymier, Cerrone Associates, Inc., from Cathy Dyer, enclosing two (2) copies of the Annual Audit Report for fiscal year ending June 30, 2008.
54. ***Copy of letter dated October 1, 2008, to Moody's NRMSIR Public Finance Information Center, from Cathy Dyer, enclosing a copy of the Annual Audit Report for fiscal year ending June 30, 2008.
55. ***Copy of letter dated October 1, 2008, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing a copy of the Annual Audit Report for fiscal year ending June 30, 2008.
56. ***Copy of letter dated October 1, 2008, to Kay Mallory, WV Infrastructure & Job Development Council, from Cathy Dyer, enclosing a copy of the Annual Audit for fiscal year ending June 30, 2008.
57. Copy of letter dated October 1, 2008, to Rick L. Curtiss, from Cathy Dyer, regarding a returned check on a closed account he used for payment on his water/sewer account in the amount of \$85.94.
58. E-mail dated October 1, 2008, to Cathy Dyer, from WV PEIA, stating a message from PEIA on the new feature of the Monthly Contribution page.
59. E-mail dated October 1, 2008, to Cathy Dyer, from Wayne Trimble, Trimble & Associates, Inc., regarding Post-Issuance Compliance on Tax Exempt Bonds.
60. Copy of letter dated October 1, 2008, to The County Commission of Wood County, from Cathy Dyer, enclosing the Financial Audit Information form for the Mineral Wells PSD.

Mineral Wells PSD
List of Correspondence
October 16, 2008
Page 7

61. Invoice dated September 30, 2008, to Mineral Wells PSD, from Donna Ingraham, Claywood Park PSD, regarding the End of Year Difference in Water Treatment Plant Allocation.
62. Fax dated October 2, 2008, to Donna, Claywood Park PSD, from Cathy Dyer, attaching the current 2008 Water Plant Cost Allocation.
63. Fax dated October 2, 2008, to Christy Pitsenbarger, West Virginia Bureau of Public Health Office of Environmental Health Services, from Cathy Dyer, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of September 2008.
64. Billing reprint dated October 2, 2008, mailed to Brad & Jessica Farrell in the amount of \$124.20 for water/sewer service at 155 Dickens Drive, Suite 11.
65. Fax dated October 2, 2008, to Cathy Dyer, from Donna, Claywood Park PSD, attaching the New Invoice for the 2008 Allocation.
66. ***Letter dated September 30, 2008, to Todd Anderson, from Yogesh Patel, P.E., West Virginia Department of Environmental Protection, enclosing WV/NPDES Permit Number WV 0081141.
67. Fax dated October 2, 2008, to John Fisher, WV Retirement Plus, from Cathy Dyer, attaching a signed Resolution for the State of West Virginia Section 457 Deferred Retirement Plan.
68. Fax dated October 2, 2008, to Editors, Parkersburg News/Sentinel, from Cathy Dyer, attaching a notice to be inserted in the Parkersburg News regarding flushing water mains within the District.
69. Statement of Qualifications for Professional Engineering Services to Mineral Wells PSD, from Chapman Technical Group, regarding the Wastewater System Improvements Project.
70. Information Brochure to Mineral Wells PSD, from Thielsch Engineering, Water Management Services Division.
71. Municipal Sewer & Water Magazine, October 2008.

Mineral Wells PSD
List of Correspondence
October 16, 2008
Page 8

72. E-mail dated October 2, 2008, to Cathy Dyer, from WV PEIA, regarding new features on the web page.
73. E-mail dated October 2, 2008, to Cathy Dyer, from WV PEIA, regarding Notification Regarding Automated Termination.
74. Invoice dated September 30, 2008, to Mineral Wells PSD, from Donna Ingraham, Claywood Park PSD, regarding the End of Year Difference in Water Treatment Plant Allocation.
75. Letter dated October 1, 2008, to Mineral Wells PSD, from Gregory A. Burton, Brickstreet, inviting the district to attend the Annual Meeting of Members of West Virginia Employers' Mutual Insurance Company.
76. ***History Reports Dated September 23, 2008, to Kay Hill, Butcher Bend Lagoon, from Cathy Dyer, attaching all reports for customers within the Butcher Bend Lagoon.
77. Proposal dated October, 2008, to Mineral Wells PSD, from Cerrone Associates, Inc., regarding the Wastewater System Extensions & Improvements Project.
78. Proposal dated October, 2008, to Mineral Wells PSD, from S & S Engineers, Inc., regarding the Wastewater System Improvements Project.
79. Copy of letter dated October 3, 2008, to Jason A. Tinnell, from Cathy Dyer, enclosing a copy of a Deferred Payment Agreement that was signed by Mr. Tinnell that he defaulted on.
80. West Virginia Rural Water Association Infrastructure Council Report Newsletter, Vol. 14, Issue 10, October 2, 2008.
81. Letter dated October 1, 2008, to Cathy Dyer, from Debbie Britt, West Virginia Rural Water Association, regarding the upcoming review of the WV PSC Rules and Regulations for Water and Wastewater.
82. Letter dated October 1, 2008, to Cathy Dyer, from Debbie Britt, West Virginia Rural Water Association, regarding Water & Wastewater Operator Rules Questionnaire.

**Mineral Wells PSD
List of Correspondence
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83. E-mail dated October 3, 2008, to Cathy Dyer, from Barbara Harmon, Office of the West Virginia State Treasurer, regarding WV 457 Retirement Plus Meeting to be held at the District on October 7, 2008.
84. E-mail dated October 3, 2008, to Mineral Wells PSD, from WV PEIA, stating that the October 2008 PEIA billing has posted to the Web Contribution System.
85. E-mail dated October 3, 2008, to Mineral Wells PSD, from Office Depot, regarding our rebate from Office Depot.
86. Carbon Copy of letter sent to Steven Hardman, Bowles Rice McDavid Graff & Love, from James M. Ruckman, Director of Field Activities, Cerrone Associates, Inc., regarding the Parkersburg Emergency Connection.
87. Bacteriological Examination of Water from Public Water Distribution System to Mineral Wells PSD, from Water Environmental Testing for the month of September 2008.
88. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for Liberty Truck Stop for the month of September 2008.
89. Carbon Copy of letter sent to Virginia McDonald, Rural Development Specialist, from Manning Frymier, Cerrone Associates, regarding the RUS Letter of Conditions for the Miscellaneous Water Improvements Project.
90. Fax dated October 6, 2008, to Katie, PWP, from Cathy Dyer, attaching the 2007 Annual Audit Drinking Water.
91. Fax dated October 7, 2008, to Charlene, Potesta & Associates, from Cathy Dyer, attaching the add for Request of Professional Engineering Services that was published in the Parkersburg News/Sentinel.
92. Fax dated October 6, 2008, to Todd Anderson, from Manning Frymier, Cerrone Associates, Inc., regarding the Wastewater Lagoons 2008 DEP Compliance Issues.

Mineral Wells PSD
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93. Fifty Dollar (\$50.00) Rebate received from Office Depot for the purchase of the computer at the WWTP.
94. E-mail dated October 7, 2008, to Cathy Dyer, from WV PEIA, attaching a message from PEIA for County Boards of Education only.
95. E-mail dated October 7, 2008, to Cathy Dyer, from Wayne Trimble, Trimble & Associates, regarding Post-Issuance Compliance on Tax-Exempt Bonds.
96. Fax dated October 8, 2008, to Gary Facemyer, E.L. Robinson Engineering Co., from Cathy Dyer, attaching the add request of Professional Engineering Services.
97. E-mail dated October 8, 2008, to Cathy Dyer, from Wayne Trimble, Trimble & Associates, regarding Bond Commission Accounts.
98. Mineral Wells Public Service District Policies and Procedures Manual on Post-Issuance Compliance For Tax-Exempt Bonds, prepared by Trimble & Associates.
99. E-mail dated October 8, 2008, to Cathy Dyer, from Melissa Cottrell, WesBanco, regarding a transfer of funds for \$167.00.
100. Fax dated October 9, 2008, to Editors, Parkersburg News/Sentinel, from Cathy Dyer, attaching an ad to be ran in the Parkersburg News on Sunday, October 12, 2008, for the notice of sale for a 97 GMC Truck.
101. Proposal dated October, 2008, to Mineral Wells PSD, from E.L. Robinson Engineering Co., regarding the Wastewater System Extension/Improvements Project.
102. Letter dated October 7, 2008, to Mark A. Dennis, from Dawn A. Newell, State of West Virginia Department of Health & Human Resources, regarding his passing grade on the examination for the Class 1 DW Public Water System Operator Certification.

**Mineral Wells PSD
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103. Proposal dated October 10, 2008, to Mineral Wells PSD, from Burgess & Niple, regarding the Wastewater System Extension/Improvements Project.
104. Proposal dated October 8, 2008, to Mineral Wells PSD, from Potesta & Associates, Inc., regarding the Wastewater System Extension/Improvements Project.
105. ***Copy of letter dated October 9, 2008, to Todd Grinstead, General Manager, from Cathy Dyer, requesting Invoices related to fixed and variable costs, breakdown of wages and ledger sheets all in regards to the 2008 Water Plant Cost Allocation.
106. Letter to Mineral Wells PSD, from Department of Environmental Protection, stating, beginning January 1, 2009, the West Virginia Department of Environmental Protection's Division of Water and Waste Management will be able to accept NPDES discharge Monitoring Reports (DMRs) electronically.
107. Fax dated October 10, 2008, to Wirt County Journal, from Cathy Dyer, attaching notice of the Regular Monthly Board Meeting to be inserted in the Journal on Wednesday, October 15, 2008.
108. Fax dated October 10, 2008, to Jackson Herald Newspaper, from Cathy Dyer, attaching notice of the Regular Monthly Board Meeting to be inserted in the paper on Tuesday, October 14, 2008.
109. Fax dated October 10, 2008, to Parkersburg News/Sentinel, from Cathy Dyer, attaching notice of the Regular Monthly Board Meeting to be inserted in the paper on Monday, October 13, 2008.
110. Fax dated October 7, 2008, to Mineral Wells PSD, from Jenny Jarvis, West Virginia Department of Transportation, Division of Highways, attaching a Reference Request to be completed and returned on Mark Murphy, a former district employee.

Mineral Wells PSD
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111. Fax dated October 10, 2008, to Jenny Jarvis, West Virginia Department of Transportation, Division of Highways, attaching a completed Reference Request on Mark Murphy, a former district employee.
112. Invoice dated October 10, 2008, to Pepsi Cola, from Mineral Wells PSD, regarding Oil and Grease Sampling in the amount of \$65.00.
113. Invoice dated October 10, 2008, to Walmart, from Mineral Wells PSD, regarding Oil and Grease Sampling in the amount of \$130.00.
114. Invoice dated October 10, 2008, to Liberty Truck Stop, from Mineral Wells PSD, regarding Oil and Grease Sampling in the amount of \$280.00.
115. Proposal dated October 10, 2008, to Mineral Wells PSD, from Thrasher Engineering, regarding Wastewater System Extensions and Improvements Project.
116. Fax dated October 13, 2008, to Todd Anderson, from Manning Frymier, Cerrone Associates, Inc., regarding Wastewater Lagoons 2008 DEP Compliance Issues.
117. Trust and Investments Services dated July 1, 2008 to September 30, 2008, to Mineral Wells PSD, from WesBanco Trust Operations Department.
118. Letter dated October 6, 2008, to Mineral Wells PSD, from Carmen Peralta, Moody's Investors Service, stating they have received our 2008 Annual Audit.
119. E-mail dated October 14, 2008, to Cathy Dyer, from Cassandra Mulock, forwarding the O & M Request.
120. Pamphlet from Verizon, call more, save more, get unlimited business calling.
121. Recorded notice of Statutory Lien for Water Service in the amount of \$374.08 for Ronald Hardbarger.

Mineral Wells PSD
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122. Recorded notice of Statutory Lien for Water Service in the amount of \$203.29 for Roger L. Hardbarger.
123. Recorded notice of Statutory Lien for Water Service in the amount of \$399.32 for Harlan Lott.
124. WesBanco, Your Money Matter\$, October 2008.
125. E-mail dated October 14, 2008, to Cathy Dyer, from Manning Frymier, Cerrone Associates, Inc., attaching a letter of engagement for engineering services relating to the Public Debt sewer extension.
126. Copy of letter dated October 15, 2008, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing check number #39126 in the amount of \$27,414.75 for the following bond payments: \$9,040.00-Sewer 97 Revenue, \$5,688.40-Sewer 95 Revenue, \$1,293.00-Sewer 85-B Revenue, \$2,288.88-Sewer 03-A Revenue, \$175.90-Water 04-B Reserves, \$811.69-Water 04-A Reserve, \$8,116.88-Water 04-A Revenue.
127. Copy of letter dated October 15, 2008, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission, \$5,688.40-Sewage System Revenue Bonds, Series 1995.
128. Copy of letter dated October 15, 2008, to West Virginia Water Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission, \$2,288.88-Sewage System Revenue Bonds, Series 2003.
129. Copy of letter dated October 15, 2008, to Jefferson Brady, P.E. Infrastructure Council, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission, \$8,116.88-Water Revenue-04-A, \$811.69-Reserve Fund-04-A and \$175.90-Reserve Fund-04-B.

Mineral Wells PSD
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130. Copy of letter dated October 15, 2008, to Cindy Musser, West Virginia Department of Environmental Protection and Natural Resources, from Linda K. Watson, enclosing the September 2008 DMR & ES-59, Quarterly Reports-Walmart & Pepsi, September 2008 Monthly Report-Liberty Truck Wash, revised June 2008 DMR & ES-59 and the DMR for August 2008-Liberty Truck Wash.
131. Copy of letter dated October 15, 2008, to John King, Department of Environmental Protection Environmental Enforcement, from Linda K. Watson, enclosing the September 2008 DMR & ES-59, Quarterly Reports-Walmart & Pepsi, September 2008 Monthly Report-Liberty Truck Wash, revised June 2008 DMR & ES-59 and the DMR for August 2008-Liberty Truck Wash.
132. Copy of letter dated October 15, 2008, to WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch, from Linda K. Watson, enclosing the September 2008 DMR & ES-59, Quarterly Reports-Walmart & Pepsi, September 2008 Monthly Report-Liberty Truck Wash, revised June 2008 DMR & ES-59 and the DMR for August 2008-Liberty Truck Wash.
133. Copy of letter dated October 15, 2008, Manning Frymier, Cerrone Associates Inc., from Linda K. Watson, enclosing the September 2008 DMR & ES-59, Quarterly Reports-Walmart & Pepsi, September 2008 Monthly Report-Liberty Truck Wash, revised June 2008 DMR & ES-59 and the DMR for August 2008-Liberty Truck Wash.
134. Copy of letter dated October 15, 2008, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda K. Watson, enclosing the September 2008 DMR & ES-59, Quarterly Reports-Walmart & Pepsi, September 2008 Monthly Report-Liberty Truck Wash, revised June 2008 DMR & ES-59 and the DMR for August 2008-Liberty Truck Wash.
135. Copy of completed Business Report of Unclaimed Property to the West Virginia State Treasurer, from Mineral Wells PSD.

Mineral Wells PSD
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136. Letter dated October 14, 2008, to Todd Anderson, from Manning Frymier, Cerrone Associates, Inc., attaching the Engagement Letter for the Public Debt Building Sewer Extension. Also enclosed extra copy.
137. Letter dated October 10, 2008, to Todd Anderson, from Chad A. Miller, Project Representative, Cerrone Associates, enclosing six (6) copies of the WV Division of Highways Form MM-109 for Utility Occupation, regarding the Parkersburg Emergency Connection.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(892,000.00)	(222,999.99)	(90,829.63)	122.19	(246,638.73)	27.65	645,361.27
METERED SALES-COMMERCIAL	1 461 200 00	(166,000.00)	(41,499.99)	(25,965.66)	187.70	(59,527.48)	35.85	106,472.52
TOTAL METERED SALES		(1058,000.00)	(264,499.98)	(116,795.29)	132.47	(306,166.21)	28.93	751,833.79
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(23,000.00)	(5,749.98)	(1,648.23)	85.99	(5,698.70)	24.77	17,301.30
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(1,500.00)	(375.00)	(175.00)	140.00	(872.00)	58.13	628.00
METER LEASE - MOBILE HOME PARK	1 472 500 00	(392.00)	(97.98)	(96.00)	293.93	(288.00)	73.46	104.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(1,249.98)	.00		.00		5,000.00
OTHER WATER REVENUES	1 474 000 00	(8,000.00)	(1,999.98)	(978.50)	146.77	(2,654.50)	33.18	5,345.50
TOTAL OTHER REVENUES		(37,892.00)	(9,472.92)	(2,897.73)	91.76	(9,513.20)	25.10	28,378.80
TOTAL REVENUES		(1095,892.00)	(273,972.90)	(119,693.02)	131.06	(315,679.41)	28.80	780,212.59

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	236,000.00	58,999.98	17,339.94	88.16	52,168.28	22.10	(183,831.72)
		=====	=====	=====	=====	=====	=====	=====
TOTAL SOURCE OF SUPPLY		236,000.00	58,999.98	17,339.94	88.16	52,168.28	22.10	(183,831.72)
PUMPING								
OPERATION								
OPERATION SUPERVISION PUMPING	1 620 000 00	.00	.00	57.75		57.75		57.75
POWER PURCHASED PUMPING	1 623 000 00	6,000.00	1,500.00	373.26	74.65	1,100.60	18.34	(4,899.40)
PUMPING LABOR	1 624 000 00	6,300.00	1,575.00	737.43	140.46	1,794.72	28.48	(4,505.28)
PUMPING EXPENSES	1 624 001 00	2,000.00	499.98	260.00	156.00	1,130.91	56.54	(869.09)
MISCELLANEOUS EXPENSE	1 626 000 00	120.00	30.00	.00		.00		(120.00)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		14,420.00	3,604.98	1,428.44	118.87	4,083.98	28.32	(10,336.02)
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	150.00	.00		.00		(600.00)
MAINT PUMPING EQUIPMENT	1 633 000 00	4,200.00	1,050.00	153.86	43.96	455.56	10.84	(3,744.44)
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		4,800.00	1,200.00	153.86	38.46	455.56	9.49	(4,344.44)
		=====	=====	=====	=====	=====	=====	=====
TOTAL PUMPING		19,220.00	4,804.98	1,582.30	98.79	4,539.54	23.61	(14,680.46)
TRANSMISSION & DISTRIBUTION								
OPERATION								
OPER SUPERVISION & ENGINEERING	1 660 000 00	.00	.00	.00		19.25		19.25
TRANS & DIST LINE EXPENSE	1 662 000 00	24,000.00	6,000.00	1,139.77	56.98	3,850.10	16.04	(20,149.90)
METER EXPENSE	1 663 000 00	3,000.00	750.00	.00		179.75	5.99	(2,820.25)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		27,000.00	6,750.00	1,139.77	50.65	4,049.10	14.99	(22,950.90)
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 671 000 00	1,000.00	249.99	46.20	55.44	67.60	6.76	(932.40)
MAINTENANCE OF MAINS T & D	1 673 000 00	21,000.00	5,250.00	2,441.52	139.51	9,280.65	44.19	(11,719.35)
MAINTENANCE OF SERVICES T & D	1 675 000 00	10,000.00	2,499.99	627.69	75.32	2,719.49	27.19	(7,280.51)
MAINTENANCE OF METERS T & D	1 676 000 00	2,800.00	699.99	231.58	99.24	837.96	29.92	(1,962.04)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	1,700.00	424.98	23.10	16.30	23.10	1.35	(1,676.90)
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		36,500.00	9,124.95	3,370.09	110.79	12,928.80	35.42	(23,571.20)
		=====	=====	=====	=====	=====	=====	=====
TOTAL TRANS. & DISTRIBUTION		63,500.00	15,874.95	4,509.86	85.22	16,977.90	26.73	(46,522.10)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
METER READING EXPENSES	1 902 000 00	8,000.00	1,999.98	327.80	49.17	935.03	11.68	(7,064.97)
BILLING & COLLECTING - LABOR	1 903 100 00	34,000.00	8,499.99	2,720.52	96.01	8,061.98	23.71	(25,938.02)
BILLING & COLLECTING - EXPENSE	1 903 200 00	4,300.00	1,074.99	321.59	89.74	2,783.00	64.72	(1,517.00)
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	3,200.00	799.98	.00		.00		(3,200.00)
TOTAL CUSTOMER SERVICE EXPENS		49,500.00	12,374.94	3,369.91	81.69	11,780.01	23.79	(37,719.99)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	80,000.00	19,999.98	5,155.07	77.32	13,981.69	17.47	(66,018.31)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	1,200.00	300.00	.00		.00		(1,200.00)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	23,000.00	5,749.98	1,417.93	73.97	3,828.23	16.64	(19,171.77)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	6,100.00	1,524.99	3,000.00	590.16	3,000.00	49.18	(3,100.00)
ATTORNEY	1 923 001 00	600.00	150.00	111.00	222.00	111.00	18.50	(489.00)
PROPERTY INSURANCE	1 924 000 00	20,000.00	4,999.98	.00		3,197.63	15.98	(16,802.37)
INJURIES & DAMAGES	1 925 000 00	600.00	150.00	.00		.00		(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	1,200.00	300.00	74.95	74.95	123.95	10.32	(1,076.05)
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	35,000.00	8,749.98	2,626.38	90.04	8,360.34	23.88	(26,639.66)
EMPLOYEE VACATION PAY	1 926 300 00	7,700.00	1,924.98	71.52	11.14	2,735.88	35.53	(4,964.12)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,200.00	1,800.00	604.08	100.68	1,224.24	17.00	(5,975.76)
EMPLOYEES SICK PAY	1 926 500 00	6,700.00	1,674.99	.00		139.50	2.08	(6,560.50)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	99.99	.00		.00		(400.00)
COMP TIME	1 926 700 00	2,000.00	499.98	205.64	123.38	498.47	24.92	(1,501.53)
POPEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	6,500.00	1,624.98	804.74	148.56	2,414.22	37.14	(4,085.78)
REGULATORY COMMISSION EXPENSE	1 928 000 00	3,500.00	874.98	.00		.00		(3,500.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	5,000.00	1,249.98	138.03	33.12	664.01	13.28	(4,335.99)
TOTAL OPERATION		206,700.00	51,674.79	14,209.34	82.49	40,279.16	19.48	(166,420.84)
MAINTENANCE OF GENERAL PLANT	1 932 000 00	400.00	99.99	.00		.00		(400.00)
TRANSPORTATION EXPENSES	1 933 000 00	17,000.00	4,249.98	1,568.08	110.68	5,208.57	30.63	(11,791.43)
ADMINISTRATIVE & GENERAL								
TOTAL OPERATION & MAINTENANCE		592,320.00	148,079.61	42,579.43	86.26	130,953.46	22.10	(461,366.54)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	285,600.00	71,400.00	23,600.00	99.15	70,800.00	24.78	(214,800.00)
OFFICE EXPENSE	1 408 100 00	13,100.00	3,274.98	897.45	82.20	2,792.82	21.31	(10,307.18)
TOTAL OPERATING EXPENSES		891,020.00	222,754.59	67,076.88	90.33	204,546.28	22.95	(686,473.72)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(935.00)	(233.73)	(61.34)	78.73	(183.02)	19.57	751.98
INTEREST ON LONGTERM DEBT	1 427 000 00	192,000.00	48,000.00	16,500.00	103.12	49,500.00	25.78	(142,500.00)
OTHER INTEREST EXPENSE	1 431 000 00	130.00	32.49	6.74	62.23	63.31	48.70	(66.69)
TOTAL OTHER INCOME & DEDUCTIO		191,195.00	47,798.76	16,445.40	103.21	49,380.29	25.82	(141,814.71)
NET INCOME		(13,677.00)	(3,419.55)	(36,170.74)	999.99	(61,752.84)	451.50	(48,075.84)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(465,000.00)	(116,250.00)	(28,567.25)	73.72	(108,714.20)	23.37	356,285.80
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(180,000.00)	(45,000.00)	(24,274.56)	161.83	(55,211.94)	30.67	124,788.06
DOMESTIC SERVICE-PUBLIC AUTHOR	2 603 000 00	.00	.00	.00		.00		.00
DOMESTIC SALES-INDUSTRIAL	2 604 000 00	.00	.00	.00		.00		.00
BUTCHER BEND SEWER	2 605 000 00	(108.00)	(27.00)	(1,818.00)	999.99	(1,934.00)	999.99	(1,826.00)
TOTAL SALES OF SEWER SERVICE		(645,108.00)	(161,277.00)	(54,659.81)	101.67	(165,860.14)	25.71	479,247.86
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(17,000.00)	(4,249.98)	(1,289.40)	91.01	(3,435.45)	20.20	13,564.55
MISC SEWERAGE REVENUES	2 615 000 00	(1,200.00)	(300.00)	(80.00)	80.00	(630.00)	52.50	570.00
MISCELLANEOUS REVENUE-DECHLORINATION PROJECT	2 615 100 00	.00	.00	.00		.00		.00
GAIN ON SALE	2 620 000 00	.00	.00	.00		.00		.00
TOTAL OTHER SEWER REVENUES		(18,200.00)	(4,549.98)	(1,369.40)	90.29	(4,065.45)	22.33	14,134.55
TOTAL REVENUES		(663,308.00)	(165,826.98)	(56,029.21)	101.36	(169,925.59)	25.61	493,382.41
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
OPERATION LABOR GENERAL SEWER	2 700 000 00	.00	.00	.00		.00		.00
OPER SUPERVISION/ENGINEERING	2 701 000 00	.00	.00	.00		.00		.00
OPERATION LABOR-COLLECTING	2 702 000 00	3,000.00	750.00	.00		.00		(3,000.00)
SUPPLIES AND EXPENSES	2 703 000 00	.00	.00	.00		.00		.00
MAINT SUPERVISION/ENGINEERING	2 704 000 00	.00	.00	.00		.00		.00
MAINT SERVICE CONN & TRAP	2 705 100 00	11,800.00	2,949.99	1,377.79	140.11	4,910.20	41.61	(6,889.80)
MAINT COLLECT & TRANS MAINS	2 705 200 00	22,000.00	5,499.99	146.63	7.99	13,852.52	62.96	(8,147.48)
TOTAL COLLECTING EXPENSES		36,800.00	9,199.98	1,524.42	49.70	18,762.72	50.98	(18,037.28)
PUMPING EXPENSES								
OPER SUPERVISION & ENGINEERING	2 721 000 00	.00	.00	127.08		818.55		818.55
OPERATION LABOR-PUMPING	2 722 000 00	4,000.00	999.99	953.06	285.92	1,372.65	34.31	(2,627.35)
POWER LIFT STATIONS	2 723 100 00	17,000.00	4,249.98	967.51	68.29	3,196.62	18.80	(13,803.38)
POWER GRINDER PUMPS	2 723 200 00	5,000.00	1,249.98	388.74	93.29	1,319.36	26.38	(3,680.64)
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	19,000.00	4,749.99	1,333.60	84.22	3,323.54	17.49	(15,676.46)
MAINT SUPERVISION & ENGIN	2 725 000 00	.00	.00	.00		.00		.00
MAINT STRUCTURES & IMPROV	2 726 000 00	500.00	124.98	356.79	856.43	378.19	75.63	(121.81)
NT PUMPING-LIFT STATIONS	2 727 100 00	25,000.00	6,249.99	2,341.38	112.38	8,935.56	35.74	(16,064.44)
MAINT OTHER PUMPING EQUIPMENT	2 727 200 00	50,000.00	12,499.98	516.08	12.38	7,646.73	15.29	(42,353.27)
TOTAL PUMPING EXPENSES		120,500.00	30,124.89	6,984.24	69.55	26,991.20	22.39	(93,508.80)

Mineral Wells PSD
 GENERAL LEDGER
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPER SUPERVISION & ENGINEERING	2 741 000 00	.00	.00	38.50		38.50		38.50
OPERATION LABOR-TREATMENT	2 742 000 00	8,500.00	2,124.99	3,421.02	482.96	7,056.12	83.01	(1,443.88)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	18,500.00	4,624.98	1,506.26	97.70	18,629.96	100.70	129.96
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	3,500.00	874.98	1,688.00	578.75	6,373.50	182.10	2,873.50
POWER EXPENSE-PLANT	2 743 300 00	35,000.00	8,749.98	3,941.38	135.13	11,495.61	32.84	(23,504.39)
MAINT SUPERVISION & ENG	2 744 000 00	.00	.00	.00		40.65		40.65
MAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	500.00	124.98	312.80	750.84	312.80	62.56	(187.20)
MAINT OF SEWAGE PONDS	2 745 100 00	.00	.00	4,174.16		4,878.81		4,878.81
MAINT OF T & D SYS EQUIPMENT	2 746 000 00	9,000.00	2,250.00	266.37	35.51	3,005.87	33.39	(5,994.13)
TOTAL TREATMENT & DISPOSAL		75,000.00	18,749.91	15,348.49	245.57	51,831.82	69.10	(23,168.18)
BILLING & COLLECTING EXPENSES								
METER READING LABOR	2 782 000 00	7,100.00	1,774.98	327.80	55.40	873.50	12.30	(6,226.50)
BILLING & COLLECTING LABOR	2 783 100 00	26,000.00	6,499.98	2,120.46	97.86	6,346.14	24.40	(19,653.86)
BILLING & COLLECTING EXPENSE	2 783 200 00	3,200.00	799.98	496.77	186.29	2,367.43	73.98	(832.57)
TOTAL BILLING & COLLECTING		36,300.00	9,074.94	2,945.03	97.35	9,587.07	26.41	(26,712.93)
ADMINISTRATIVE/GENERAL EXPENSE								
ADMIN & GENERAL SALARIES	2 790 000 00	34,000.00	8,499.99	2,899.69	102.34	8,705.10	25.60	(25,294.90)
GENERAL SALARIES-OPERATIONS	2 790 100 00	.00	.00	.00		.00		.00
EXPENSES-GENERAL OFFICERS	2 792 100 00	.00	.00	.00		.00		.00
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	124.98	.00		.00		(500.00)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	15,000.00	3,750.00	897.97	71.83	2,469.58	16.46	(12,530.42)
SPECIAL SERVICES	2 795 000 00	4,100.00	1,024.98	2,357.50	690.01	2,357.50	57.50	(1,742.50)
SPECIAL LEGAL SERVICES	2 796 000 00	1,000.00	249.99	74.00	88.80	74.00	7.40	(926.00)
REGULATORY COMMISSION	2 797 000 00	2,600.00	649.98	.00		.00		(2,600.00)
INSURANCE	2 798 000 00	7,800.00	1,950.00	.00		2,131.76	27.33	(5,668.24)
INJURIES/DAMAGES	2 799 000 00	2,400.00	600.00	.00		.00		(2,400.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	249.99	.00		.00		(1,000.00)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	32,000.00	7,999.98	2,920.93	109.53	8,913.54	27.85	(23,086.46)
EMPLOYEES VACATION PAY	2 800 300 00	4,400.00	1,099.98	47.68	13.00	1,823.92	41.45	(2,576.08)
EMPLOYEES HOLIDAY PAY	2 800 400 00	6,000.00	1,500.00	402.72	80.54	816.16	13.60	(5,183.84)
EMPLOYEES SICK PAY	2 800 500 00	4,000.00	999.99	.00		93.00	2.32	(3,907.00)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	1,000.00	249.99	.00		.00		(1,000.00)
COMP TIME	2 800 700 00	1,300.00	324.99	138.28	127.64	334.58	25.73	(965.42)
DEB/WV RETIREE HEALTH BENEFIT	2 800 800 00	4,200.00	1,050.00	536.50	153.28	1,609.50	38.32	(2,590.50)
MISCELLANEOUS GENERAL EXPENSE	2 801 000 00	4,000.00	999.99	524.22	157.26	1,617.69	40.44	(2,382.31)
MAINT GENERAL PROPERTY	2 802 000 00	5,000.00	1,249.98	.00		.00		(5,000.00)
RENTS	2 803 000 00	5,000.00	1,249.98	.00		.00		(5,000.00)
TRANSPORTATION EXPENSE	2 903 000 00	11,500.00	2,874.99	1,045.42	109.08	3,569.02	31.03	(7,930.98)
UNCOLLECTIBLE ACCOUNTS	2 904 100 00	3,200.00	799.98	.00		.00		(3,200.00)
TOTAL ADMINISTRATIVE & GEN EX		150,000.00	37,499.76	11,844.91	94.75	34,515.35	23.01	(115,484.65)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		418,600.00	104,649.48	38,647.09	110.78	141,688.16	33.84	(276,911.84)
DEPRECIATION	2 503 000 00	302,400.00	75,600.00	25,200.00	100.00	75,600.00	25.00	(226,800.00)
OFFICE EXPENSE	2 507 100 00	10,000.00	2,499.99	953.58	114.43	2,914.61	29.14	(7,085.39)
INTEREST/DIVIDEND EARNED	2 524 000 00	(2,535.00)	(633.75)	(30.43)	14.40	(154.68)	6.10	2,380.32
MISC NONOPERATING REVENUES	2 526 000 00	.00	.00	.00		.00		.00
INTEREST ON LONG TERM DEBT	2 530 000 00	96,000.00	24,000.00	8,000.00	100.00	24,000.00	25.00	(72,000.00)
AMORT OF DEBT DISC & EXP	2 531 000 00	.00	.00	.00		.00		.00
OTHER INTEREST EXPENSE	2 535 000 00	100.00	24.99	9.31	111.76	37.51	37.51	(62.49)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		161,257.00	40,313.73	16,750.34	124.64	74,160.01	45.98	(87,096.99)
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BALANCE TO SURPLUS		161,257.00	40,313.73	16,750.34	124.64	74,160.01	45.98	(87,096.99)