

MINUTES OF A REGULAR MONTHLY BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JANUARY 15, 2009, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Charles M. Stewart, Treasurer; Cathy Dyer, Office Manager; Todd Anderson, Operations Manager; Manning Frymier, Cerrone Associates, Inc.; Nellie Radcliff, Office Clerk; Darin Crites, Operations Tech; Mark Dennis, Operations Tech; William Byers, Operations Tech; Linda Watson, Office Clerk; Denny Brown, Chief Operator; Kevin and Stephanie Anderson, James and Kay Hill of the Butcher Bend Lagoon Maintenance Association, were present.

The first order of business was the re-election of officers of the Board. Mr. Lett made a motion that all positions remain as is: Mr. Radabaugh, Chairman; Mr. Lett, Secretary; Mr. Stewart, Treasurer. The motion was seconded by Mr. Stewart. The motion passed unanimously.

There was no one present from the public.

Kay Hill, Jim Hill, Kevin & Stephanie Anderson were present to discuss the Butcher Bend Lagoon. They asked the District to take over the responsibility of taking care of the Anderson Subdivision Lagoon. They presented some of the facts in regards to the lagoon, but the Board wanted more information before they made a decision. The Board informed Ms. Hill and Mr. Anderson that the District would take the request under advisement. Mr. & Mrs. Hill and Mr. & Mrs. Kevin Anderson excused themselves from the rest of the meeting.

Mr. Frymier, Cerrone Associates, Inc., presented the Board with the Sewer System Improvement Project. It is quite an extensive project and there will need to be a sewer rate increase to cover the cost of the project. According to the calculation of the rates and costs the rate increase may be a 25% increase. Labor costs should go down after the Improvement Project is completed. There is some smoke testing that still needs to be done before the project gets started. Mr. Lett made a motion for Cerrone Associates, Inc., to file an Application for Funding with Infrastructure and USDA Rural Utility Services. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Frymier excused himself from the rest of the meeting.

Mr. Lett made a motion to approve the Minutes of the December 18, 2008, Regular Board Meeting as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

The District has a 6" water meter on a Fire Line at Matheny Motor Co. that froze and caused the District to lose several thousand gallons of water before it was discovered. The District needs to install a read out head so that it can be read monthly. The Board authorized the operations manager to install a read - out head on this meter.

The District discussed payback on the two spec houses that Cutlip Enterprises is building in Crown

MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES - JANUARY 15, 2009
PAGE 2

Manor. Since the District is receiving the minium bill on both houses, it will payback the amount required on a payback rule.

Mr. Lett made a motion that the District renew its membership with West Virginia Rural Water Association. The membership fee is \$681.85 for the up coming year. Mr. Stewart seconded the motion. The motion passed unanimously.

The District had received an invoice for \$1,125.00 from Trimble & Associates Arbitrage Rebate Calculation for the Sewer System Revenue. Mr. Lett made a motion to approve the invoice as presented. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated December 31, 2008, for All Finances (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated December 31, 2008, for Water Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated December 31, 2008, for Sewer Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks 39345 thru 39426 written on the consolidate Water and Sewer Revenue Checking Account (copy attached) between December 18, 2008 thru January 15, 2009. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll checks 2208 thru 2239 written on the Consolidated Payroll Account (copy attached) between December 18, 2008 and January 15, 2009. Mr. Lett seconded the motion. The motion passed unanimously.

The following letters were discussed.

Letter 2 - Copy of letter dated December 19, 2008, to Vicki Young, PSC, attaching a signed copy of Sewer Tariff # 9 signed at the December 18, 2009, Board Meeting.

Letter 3 - Copy of letter dated December 18, 2008, to Sandra Squires, PSC requesting an Emergency Rate increase for Sewer.

Letter 4 - Check dated December 17, 2008, in the amount of \$6,316.47 from Municipal Bond Council excess revenue funds, deposited on December 19, 2008 in the Sewer Checking Account

MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES - JANUARY 15, 2009
PAGE 3

Fund.

Letter 9 - Letter dated December 19, 2008, from Margie Flinn, Manager, Northern Jackson County Public Service District requesting cost info on the water lines from Lockhart Fork to the end of our water lines which includes three water customers.

Letter 14 - letter dated December 22, 2008, from Sandra Squires, PSC Emergency 19A sewer rate increase was received and forwarded to Commission and Staff for Processing.

Letter 32 - Stamped approved copy of Sewer Tariff #9 from the Public Service Commission.

Letter 62 - Eleven letters dated January 13, 2009, to customers that have been terminated with delinquent balances.

Mrs. Dyer reported that the District has implemented the new Phone- Tree call system with the Pettyville customers. All has went very well. The customers have been very receptive. Filing Cabinets have been changed around in the office so as to comply with the Auditors wish that Payroll Checks and Records be locked at all times. Accounts Payable checks are locked, also. This concluded Mrs. Dyers report.

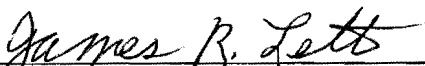
Mr. Anderson reported that the Bar Screen at the Plant needs repaired. Mr. Lett made a motion that the District get the repairs made as soon as possible. Mr. Stewart seconded the motion. The motion passed unanimously.

Comfort Suites was sold to new owners and the District had asked that the water meters be changed around, but it was so costly to the new owners that the District decided to let the meters stay like they have been for years. The new owners requested a letter be mailed to them saying that the District was not going to make them make this change.

All business having been discussed, Mr. Lett made a motion the meeting be adjourned. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 7:00 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
December 31, 2008**

Checking Accounts

Water Revenue Fund Checking Account WesBanco Bank - 1131.2	\$ 38,415.70
Sewer Revenue Fund Checking Account WesBanco Bank - 2120.2	9,316.19
Stephens Fork Water Extension Construction Checking WesBanco Bank - 1131.8	\$ _____ -
Total in Checking Accounts:	\$ 47,731.89

Water Accounts

Depreciation Reserve Account WesBanco Bank - 1125.31	\$ 13,106.56
Revenue Reserve Account WesBanco Bank - 1125.21	26,047.58
Revenue Reserve Account - Sams Creek/Chesterville WesBanco Bank - 1125.22	36,139.16
Revenue Reserve Account - Rockport WesBanco Bank - 1125.32	14,668.60
Depreciation Reserve Account - Rockport WesBanco Bank - 1125.23	14,668.32
Revenue Reserve Account - Water Improvement WesBanco Bank - 1125.24	36,944.95
Depreciation Reserve Account - Water Improvement WesBanco Bank - 1125.33	44,093.91
Depreciation Reserve Account - Sycamore 2004A WesBanco Bank - 1125.27	8,589.67
Sycamore Run-Limestone Tap Fees WesBanco Bank - 1131.7	-
Security Deposit Account WesBanco Bank - 1134.0	35,088.49
Sycamore Renewal/Replacement WesBanco - Bank 1125.34	<u>61,204.85</u>
Total In Water Accounts:	\$ 290,552.09

Sewer Accounts

Repair and Replacement Account WesBanco Bank - 2114.2	\$ 10,425.38
Reserve for Grinder Pump Maintenance Prime Rate Money Market - WesBanco Bank - 2114.1	21,887.48
Security Deposit Account WesBanco Bank - 2121.3	<u>28,068.45</u>
Total in Sewer Accounts:	\$ 60,381.31

Total All Finances - December 31, 2008 **\$ 398,665.29**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 December 31, 2008

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, NOVEMBER 30, 2008

\$27,157.55

RECEIPTS:

Water Sales	101928.46
Water Buffalo Sales	621.00
Reconnection Fees	275.00
Security Deposit Refunds	1066.67
Parkersburg Utility Co. - Drain Rd leak	345.00
Inventory item transfer	54.30

Total Receipts: \$104,290.43

Total Cash Available:

\$131,447.98

Expenditures:

Action Answering Service Plus	\$ 47.79
Allegheny Power	585.66
Appalachian Software Inc.	908.86
At & T State Calling Service	7.75
At & T Mobility	147.41
Auto Zone	49.75
BP Credit Card Company	433.62
Brickstreet Mutual Insurance	1,341.60
C I Thornburg	560.06
Cardmember Services	322.79
Casto's Auto Transmission Service	1,500.00
Cintas	269.75
Claywood Park PSD	31,156.69
Commissioner's Salaries	225.00
Cutlip Warner	477.48
Ferguson Waterworks	987.92
W. W. Grainger, Inc.	75.38
Hardman Supply Company	37.98
Lowe's	252.37
Miller Communications	757.45
Mineral Wells PSD	407.50
Miss Utility of WV Inc.	13.80
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	51.54
Parkersburg Office Supply	102.63
Pifer's Service Center	103.00
Rei Consultants	680.00
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Salaries	6,137.53
Steers Heating & Cooling, Inc.	359.05
Telepage Communication System	10.74
Tractor Supply	5.39
US Postal Service	245.69

USA Blue Book	(116.50)
Verizon	183.44
Water Environmental Testing	67.50
Westco Internet	13.50
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	3,004.00
WesBanco Bank-Parkersburg - Stephens Fk	176.00
WesBanco Bank-Parkersburg - Wtr Res Sams	314.00
WesBanco Bank-Parkersburg- Payroll taxes	2,574.71
WesBanco Bank-Parkersburg-Sycamore R/R	1,854.74
WV Public Employees Insurance Agency	2,178.37
WV Retiree Health Benefit Trust Fund	517.50
WV Public Employees Retirement System	1,400.13
WV State Tax Department	419.53
Melanie L. Wine	192.00
Donna Ellyson	50.35
Robert D. Jeffreys	50.26
Ryan & Jessica Jarrell	50.46
James Lemely	51.02
Wayne L. & Jenny Boone	50.34
Michael & Jerry Jones	50.45
Jane Thompson	50.25
Joseph W. Hinkley	50.26
Allen R. Newhart	14.32

Total Expenditures: \$93,032.28

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, December 31, 2008 \$38,415.70

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 December 31, 2008

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, NOVEMBER 30, 2008

\$ 467.44

RECEIPTS:

Sewer Sales	56,477.50
Security Deposit Refunds	1,374.93
Reconnect Fees	25.00
Tap Fee	350.00
Oil & Grease Sampling - Wal-Mart	65.00
Transfer funds	1,385.94
MSC excess funds	6,316.47
Butcher Bend Lagoon Assoc.	1,232.20
Oil & Grease Sampling - Pepsi	65.00
Inventory transfer	(54.30)

Total Receipts:

\$67,237.74

Total Cash Available:

\$ 67,705.18

Expenditures:

Action Answering Service Plus	31.86
Allegheny Power	4,385.27
Appalachian Software Inc	605.91
At & T State Calling Service	5.17
At & T Mobility	98.28
BP Credit Card Company	289.08
Brickstreet Mutual Insurance	894.40
Butcher Bend Lagoon Assoc.	1,800.00
C. I. Thornburg	12,253.77
Cardmember Services	215.19
Cintas	179.85
Commissioner's Salaries	150.00
Cutlip Warner Development	138.90
Fasteners & Supply Inc.	19.40
Hardman Supply Company	156.36
Lowe's	115.32
Mineral Wells PSD	1,439.77
Miss Utility of WV Inc.	9.20
Municipal Bond Commission	18,310.28
Ohio Valley Muffler & Brake	34.36
Parkersburg Office Supply	68.43
Parkersburg Utility Board	105.00
Salaries	5,578.50
Smith & Loveless, Inc	59.26
Telepage	7.16
Tractor Supply	3.60
US Postal Service	250.50
USA Blue Book	476.65
Verizon	670.30
Water Environmental Testing	540.00
WesBanco Bank-Parkersburg-Sewer R/R	1,159.83
WesBanco Bank-Parkersburg-Payroll Taxes	2,548.55
WV Public Employees Insurance Agency	1,996.63

Retiree Health Benefit Trust Fund	470.58
WV State Emergency Response	100.00
WV Public Employees Retirement System	1,321.70
WV State Tax Department	414.47
Westco Internet	9.00
Melanie L. Wine	128.00
Donna Ellyson	50.35
Robert D. Jeffreys	50.26
Jane Thompson	50.25
Speedway	608.46
Michael Brannon	17.03
Brooke Sams	19.06
John & Bloomfield	81.76
Courtney Bates	57.54
Brandi N. Dennis	74.30
Sierra S. Gatewood	81.18
Michael & Vickie Mussomeli	81.56
John Rutledge	21.50
Charles Cunningham	59.13
Brittany Greathouse	96.08

Total Expenditures: \$ 58,388.99

Balance in Sewer Revenue Fund Checking Account, WesBanco Bank, December 31, 2008 \$ 9,316.19

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 12/19/08 - ENDING DATE: 1/15/09 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	12/22/08	127944	12/22/08	724.79	9
2,101	U S POSTAL SERVICE	12/22/08	127783	12/22/08	43.35	39,345
100	APPALACHIAN SOFTWARE INC	12/30/08	128274	12/31/08	908.86	39,346
106	ALLEGHENY POWER	12/30/08	128276	12/31/08	585.66	39,347
124	AT&T - STATE CALLING SERVICE	12/30/08	128280	12/31/08	7.75	39,348
133	AUTO ZONE	12/30/08	128281	12/31/08	49.75	39,349
153	ACTION ANSWERING SERVICE	12/30/08	128282	12/31/08	47.79	39,350
314	AT&T MOBILITY	12/30/08	128284	12/31/08	147.41	39,351
360	CUTLIP-WARNER DEVELOPMENT CO	12/30/08	128285	12/31/08	345.00	39,352
486	ALLEN R. NEWHART	12/30/08	128286	12/31/08	14.32	39,353
832	HARDMAN SUPPLY COMPANY	12/30/08	128290	12/31/08	37.98	39,357
1,204	JAMES R. LETT	12/30/08	128296	12/31/08	75.00	39,358
1,311	FERGUSON WATERWORKS	12/30/08	128298	12/31/08	987.92	39,360
1,604	PARKERSBURG OFFICE SUPPLY	12/30/08	128299	12/31/08	102.63	39,361
1,805	RURAL DEVELOPMENT ADMN.	12/30/08	128303	12/31/08	2,112.00	39,363
1,806	ROY L RADABAUGH	12/30/08	128304	12/31/08	75.00	39,364
1,843	CINTAS LOC #531	12/30/08	128305	12/31/08	269.75	39,365
1,912	CHARLES M. STEWART	12/30/08	128310	12/31/08	75.00	39,366
2,005	C I THORNBURG	12/30/08	128311	12/31/08	560.06	39,367
2,101	U S POSTAL SERVICE	12/30/08	128321	12/31/08	108.00	39,368
2,103	USDA-RURAL DEVELOPMENT	12/30/08	128322	12/31/08	3,140.00	39,369
2,109	USA BLUE BOOK	12/30/08	128323	12/31/08	116.50	39,370
2,200	CARDMEMBER SERVICES	12/30/08	128328	12/31/08	322.79	39,371
2,205	VERIZON	12/30/08	128329	12/31/08	183.44	39,372
2,306	WATER ENVIRONMENTAL TESTING	12/30/08	128331	12/31/08	67.50	39,373
2,314	WV DEPT OF TAX & REVENUE	12/30/08	128337	12/31/08	419.53	39,375
2,315	WV PUBLIC EMPLOYEES RETIREMENT	12/30/08	128338	12/31/08	1,400.13	39,376
2,338	WESBANCO-WATER RES-SAMS-CV	12/30/08	128339	12/31/08	314.00	39,377
20,010	BRICKSTREET MUTUAL INSURANCE	12/30/08	128340	12/31/08	1,341.60	39,378
23,067	MELANIE L WINE	12/30/08	128343	12/31/08	192.00	39,381
23,068	CASTO'S AUTO TRANSMISSION SER	12/30/08	128344	12/31/08	1,500.00	39,382
309	CLAYWOOD PARK PSD	12/31/08	128386	12/31/08	31,156.69	39,383
733	W. W. GRAINGER, INC.	12/31/08	128388	12/31/08	75.38	39,384
1,500	OHIO VALLEY MUFFLER & BRAKE	12/31/08	128389	12/31/08	51.54	39,385
1,623	PIFER'S SERVICE CENTER	12/31/08	128391	12/31/08	103.00	39,386
2,339	WESTCO INTERNET	12/31/08	128392	12/31/08	13.50	39,387
2,375	WESBANCO BANK-PARKERSBURG	12/31/08	128393	12/31/08	2,000.00	39,388
2,313	WESBANCO BANK-PARKERSBURG	1/02/09	128560	1/02/09	1,260.35	9

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 12/19/08 - ENDING DATE: 1/15/09 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

3 101 000 00 CONSOLIDATED BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
2,313	WESBANCO BANK-PARKERSBURG	1/05/09	128764	1/05/09	716.25	9
486	JULIE CALE	1/08/09	128969	1/09/09	70.00	39,389
2,313	WESBANCO BANK-PARKERSBURG	1/12/09	129220	1/12/09	733.06	9
124	AT&T - STATE CALLING SERVICE	1/15/09	129346	1/15/09	12.26	39,391
275	BP	1/15/09	129347	1/15/09	398.78	39,392
360	CUTLIP-WARNER DEVELOPMENT CO	1/15/09	129348	1/15/09	1,495.55	39,393
438	DOMINION HOPE	1/15/09	129350	1/15/09	496.58	39,394
486	MATTHEW E HARPER	1/15/09	129352	1/15/09	10.21	39,396
486	ROBERT B HARRIS	1/15/09	129354	1/15/09	50.40	39,398
1,200	LOWE'S	1/15/09	129356	1/15/09	35.82	39,399
1,301	MISS UTILITY OF WV INC	1/15/09	129357	1/15/09	23.55	39,400
1,307	MUNICIPAL BOND COMMISSION	1/15/09	129360	1/15/09	9,104.47	39,402
1,311	FERGUSON WATERWORKS	1/15/09	129367	1/15/09	193.29	39,403
1,512	HD SUPPLY WATERWORKS, LTD	1/15/09	129368	1/15/09	529.11	39,404
1,662	PRESORT PLUS INC	1/15/09	129369	1/15/09	47.74	39,405
2,002	TAYLOR'S DISPOSAL INC	1/15/09	129371	1/15/09	38.00	39,407
2,005	C I THORNBURG	1/15/09	129372	1/15/09	181.52	39,408
2,039	TELEPAGE COMMUNICATIONS SYSTEM	1/15/09	129377	1/15/09	10.74	39,409
2,106	USDA-RURAL DEVELOPMENT	1/15/09	129378	1/15/09	3,325.00	39,410
2,107	USDA-RURAL DEVELOPMENT	1/15/09	129379	1/15/09	10,040.00	39,411
2,113	USDA-RURAL UTILITIES SERVICE	1/15/09	129381	1/15/09	3,518.00	39,412
2,200	CARDMEMBER SERVICES	1/15/09	129382	1/15/09	37.06	39,413
2,306	WATER ENVIRONMENTAL TESTING	1/15/09	129383	1/15/09	67.50	39,414
2,308	WV PUBLIC EMPLOYEES INS AGENCY	1/15/09	129386	1/15/09	2,022.76	39,415
2,373	WESBANCO BANK-PARKERSBURG	1/15/09	129390	1/15/09	167.00	39,417
2,374	WESBANCO BANK-PARKERSBURG	1/15/09	129391	1/15/09	167.00	39,418
2,375	WESBANCO BANK-PARKERSBURG	1/15/09	129392	1/15/09	502.00	39,419
2,376	WESBANCO BANK-PARKERSBURG	1/15/09	129393	1/15/09	502.00	39,420
23,004	WESBANCO BANK INC	1/15/09	129394	1/15/09	176.00	39,421
23,005	WESBANCO BANK, INC.	1/15/09	129395	1/15/09	868.64	39,422
23,047	RETIREE HEALTH BNFT TRST FUND	1/15/09	129400	1/15/09	479.74	39,425
1,302	MINERAL WELLS PSD	1/15/09	129359	1/15/09	66.67	39,426
CONSOLIDATED BANK ACCOUNT					86,789.67	70 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 12/18/08 - ENDING DATE: 1/15/09 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
486	TIMOTHY BEVEL	1/09/09	129001	4/15/08	50.54	38,491 VOID
2,313	WESBANCO BANK-PARKERSBURG	12/22/08	127944	12/22/08	513.75	9
2,101	U S POSTAL SERVICE	12/22/08	127783	12/22/08	28.90	39,345
100	APPALACHIAN SOFTWARE INC	12/30/08	128274	12/31/08	605.91	39,346
106	ALLEGHENY POWER	12/30/08	128276	12/31/08	4,364.81	39,347
124	AT&T - STATE CALLING SERVICE	12/30/08	128280	12/31/08	5.17	39,348
153	ACTION ANSWERING SERVICE	12/30/08	128282	12/31/08	31.86	39,350
314	AT&T MOBILITY	12/30/08	128284	12/31/08	98.28	39,351
486	JOHN RUTLEDGE	12/30/08	128287	12/31/08	21.50	39,354
486	CHARLES W CUNNINGHAM	12/30/08	128288	12/31/08	59.13	39,355
486	BRITTANY GREATHOUSE	12/30/08	128289	12/31/08	96.08	39,356
832	HARDMAN SUPPLY COMPANY	12/30/08	128290	12/31/08	156.36	39,357
1,204	JAMES R. LETT	12/30/08	128296	12/31/08	50.00	39,358
1,302	MINERAL WELLS PSD	12/30/08	128297	12/31/08	568.38	39,359
1,604	PARKERSBURG OFFICE SUPPLY	12/30/08	128299	12/31/08	68.43	39,361
1,607	PARKERSBURG UTILITY BOARD	12/30/08	128302	12/31/08	105.00	39,362
1,806	ROY L RADABAUGH	12/30/08	128304	12/31/08	50.00	39,364
1,843	CINTAS LOC #531	12/30/08	128305	12/31/08	179.85	39,365
1,912	CHARLES M. STEWART	12/30/08	128310	12/31/08	50.00	39,366
2,005	C I THORNBURG	12/30/08	128311	12/31/08	12,253.77	39,367
2,101	U S POSTAL SERVICE	12/30/08	128321	12/31/08	72.00	39,368
2,109	USA BLUE BOOK	12/30/08	128323	12/31/08	476.65	39,370
2,200	CARDMEMBER SERVICES	12/30/08	128328	12/31/08	215.19	39,371
2,205	VERIZON	12/30/08	128329	12/31/08	670.30	39,372
2,306	WATER ENVIRONMENTAL TESTING	12/30/08	128331	12/31/08	540.00	39,373
2,312	WESBANCO BANK-PARKERSBURG	12/30/08	128336	12/31/08	1,159.83	39,374
2,314	WV DEPT OF TAX & REVENUE	12/30/08	128337	12/31/08	414.47	39,375
2,315	WV PUBLIC EMPLOYEES RETIREMENT	12/30/08	128338	12/31/08	1,321.70	39,376
20,010	BRICKSTREET MUTUAL INSURANCE	12/30/08	128340	12/31/08	894.40	39,378
23,034	SMITH & LOVELESS, INC.	12/30/08	128341	12/31/08	59.26	39,379
23,046	BUTCHER BEND LAGOON ASSOC	12/30/08	128342	12/31/08	1,800.00	39,380
23,067	MELANIE L WINE	12/30/08	128343	12/31/08	128.00	39,381
1,500	OHIO VALLEY MUFFLER & BRAKE	12/31/08	128389	12/31/08	34.36	39,385
2,339	WESTCO INTERNET	12/31/08	128392	12/31/08	9.00	39,387
2,313	WESBANCO BANK-PARKERSBURG	1/02/09	128560	1/02/09	662.21	9

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 12/18/08 - ENDING DATE: 1/15/09 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	1/05/09	128764	1/05/09	903.77	9
486	JULIE CALE	1/08/09	128969	1/09/09	54.00	39,389
2,313	WESBANCO BANK-PARKERSBURG	1/12/09	129220	1/12/09	1,021.42	9
2,101	U S POSTAL SERVICE	1/13/09	129268	1/13/09	86.53	39,390
124	AT&T - STATE CALLING SERVICE	1/15/09	129346	1/15/09	8.17	39,391
275	BP	1/15/09	129347	1/15/09	497.86	39,392
360	CUTLIP-WARNER DEVELOPMENT CO	1/15/09	129348	1/15/09	1,085.00	39,393
438	DOMINION HOPE	1/15/09	129350	1/15/09	331.06	39,394
486	ASHLEY K BELL	1/15/09	129351	1/15/09	35.64	39,395
486	AMANDA D. BYRD	1/15/09	129353	1/15/09	40.12	39,397
486	ROBERT B HARRIS	1/15/09	129354	1/15/09	50.40	39,398
1,200	LOWE'S	1/15/09	129356	1/15/09	90.68	39,399
1,301	MISS UTILITY OF WV INC	1/15/09	129357	1/15/09	15.70	39,400
1,302	MINERAL WELLS PSD	1/15/09	129358	1/15/09	50.54	39,401
1,307	MUNICIPAL BOND COMMISSION	1/15/09	129360	1/15/09	18,310.28	39,402
1,662	PRESORT PLUS INC	1/15/09	129369	1/15/09	31.82	39,405
1,961	SOMERVILLE FABRICATORS INC.	1/15/09	129370	1/15/09	120.00	39,406
2,002	TAYLOR'S DISPOSAL INC	1/15/09	129371	1/15/09	25.34	39,407
2,005	C I THORNBURG	1/15/09	129372	1/15/09	435.12	39,408
2,039	TELEPAGE COMMUNICATIONS SYSTEM	1/15/09	129377	1/15/09	7.16	39,409
2,200	CARDMEMBER SERVICES	1/15/09	129382	1/15/09	24.71	39,413
2,306	WATER ENVIRONMENTAL TESTING	1/15/09	129383	1/15/09	464.00	39,414
2,308	WV PUBLIC EMPLOYEES INS AGENCY	1/15/09	129386	1/15/09	2,152.24	39,415
2,319	WV DEP	1/15/09	129388	1/15/09	775.00	39,416
23,023	RON'S PORTA JOHNS, INC.	1/15/09	129396	1/15/09	610.00	39,423
23,030	OMNI-SITE.NET	1/15/09	129399	1/15/09	22.00	39,424
23,047	RETIREE HEALTH BNFT TRST FUND	1/15/09	129400	1/15/09	508.34	39,425
1,302	MINERAL WELLS PSD	1/15/09	129359	1/15/09	28.30	39,426
	CONSOLIDATED BANK ACCOUNT				55,499.21	61 *

**MINERAL WELLS PUBLIC SERVICE DISTRICT
PAYROLL CHECKS
CONSOLIDATED REVENUE FUND CHECKING ACCOUNT
DECEMBER 15, 2008 – JANUARY 16, 2009**

CHECK NO.

2208	Todd R. Anderson	\$629.66
2209	Dennis R. Brown	378.15
2210	William H. Byers Jr.	581.90
2211	Cathy J. Dyer	391.83
2212	Linda K. Watson	387.82
2213	Darin Crites	475.00
2214	Nellie B. Radcliff	335.59
2215	Mark A. Dennis	299.50
2216	Todd R. Anderson	806.40
2217	Dennis R. Brown	352.27
2218	William H. Byers Jr.	677.86
2219	Cathy J. Dyer	518.85
2220	Linda K. Watson	371.12
2221	Darin Crites	451.35
2222	Nellie B. Radcliff	317.33
2223	Mark A. Dennis	513.14
2224	Todd R. Anderson	580.67
2225	Dennis R. Brown	414.23
2226	William H. Byers, Jr.	421.45
2227	Cathy J. Dyer	518.86
2228	Linda K. Watson	371.12
2229	Darin Crites	442.92
2230	Nellie B. Radcliff	317.33
2231	Mark A. Dennis	392.44
2232	Todd R. Anderson	660.13
2233	Dennis R. Brown	399.75
2234	William H. Byers, Jr.	698.37
2235	Cathy J. Dyer	518.85
2236	Linda K. Watson	371.10
2237	Darin Crites	327.90
2238	Nellie B. Radcliff	317.31
2239	Mark A. Dennis	341.49

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
DECEMBER 19, 2008 – JANUARY 15, 2009**

1. Copy of letter dated December 18, 2008, to Kevin & Brenda Morehead, from Cathy Dyer, regarding check #7591 in the amount of \$69.72 that was returned to us marked NSF. Enclosed as well is the District's Bad Check Policy.
2. ***Copy of letter dated December 19, 2008, to Vickie Young, Public Service Commission, from Cathy Dyer, enclosing four (4) signed tariffs No. 9 for the District's Sewer 19A Emergency Rate increase.
3. ***Copy of letter dated December 18, 2008, to Sandra Squire, Executive Secretary, Public Service Commission, from Roy L. Radabaugh, regarding request for sewer rate adjustment.
4. ***Check from the Municipal Bond Commission dated December 17, 2008, in the amount of \$6,316.47. Check was for Surplus Funds.
5. Copy of letter dated December 19, 2008, to Chad A. Miller, Cerrone Associates, Inc., from Cathy Dyer, regarding signed paperwork for the Public Debt Office Building, enclosing four (4) copies of the West Virginia Bureau of Health and Human Resources Form and a district check in the amount of \$300.00, also enclosed is one (1) Department of Public Works Engineering Division Permit for Street & Sidewalk Excavation Permit Application.
6. Fax dated December 19, 2008, to Tim Garner, Gateway Hospitality, (formerly Comfort Suites) from Linda Watson, attaching an Application for Service to be signed and returned to us.
7. Copy of letter dated December 19, 2008, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held, November 20, 2008.
8. E-mail dated December 19, 2008, to Cathy Dyer, from PEIA, regarding billing.
9. ***Letter dated December 19, 2008, to Todd Anderson, from Margie Flinn, Northern Jackson County Public Service District, regarding purchasing the line that has already been installed from Lockhart Fork to the end of the line on Windy Ridge.

Mineral Wells PSD
List of Correspondence
January 15, 2009
Page 2

10. Letter dated December 22, 2008, to Mineral Wells PSD, from Dan & Janie Pennock, regarding a Termination Notice that was sent to them.
11. E-mail dated December 22, 2008, to Cathy Dyer, from WV Public Service Commission, stating that new case filing was received on PSC Case 08-2106-PSD-19A.
12. Letter to Mineral Wells PSD, from National Council on Compensation Insurance, Inc., regarding information about your Workers Compensation Insurance.
13. E-mail dated December 22, 2008, to Todd Anderson, from Chris Durbin, Cerrone Associates, attaching a base drawing and elevations for the Public Debt Office Building.
14. ***Letter dated December 22, 2008, to Roy L. Radabaugh, from Sandra Squire, Director Public Service Commission, regarding Case No. 08-2106-PSD-19A has been received and has been forwarded to the Commission and its Staff for processing.
15. Copy of letter dated December 24, 2008, To Whom It May Concern, from Cathy Dyer, regarding the District has no plans to extend Sewer System to 4700 Sams Creek Rd.
16. Fax dated December 23, 2008, to Cathy Dyer, from Brandi Smith, Fruth Pharmacy, attaching the card for valid billing information.
17. Inside Brickstreet, Winter 2008, Volume 3, Issue 4.
18. In the United States Bankruptcy Court for the District of Delaware regarding Buffets Holding, Inc. (Ryan's)
19. Carbon Copy of letter dated December 22, 2008, to Todd Anderson, from Chad Miller, Cerrone Associates, regarding the Public Debt Office Building. Original letter mailed to William S. Herold, Jr., PE, Office of Environmental Health Services Environmental Engineering Division.

Mineral Wells PSD
List of Correspondence
January 15, 2009
Page 3

20. Carbon Copy of letter dated December 22, 2008, to Todd Anderson, from Chad Miller, Cerrone Associates, regarding the Public Debt Office Building. Original letter mailed to Eric Bennett, City of Parkersburg.
21. E-mail dated December 23, 2008, to Cathy Dyer, from Clint Pifer, regarding plans and profile drawings for the Public Debt Office Building.
22. Letter to Mineral Wells PSD, from Miss Utility of West Virginia, regarding the 2008 4th Quarter Board of Directors meeting on Thursday, January 22, 2009 at the Stonewall Jackson Resort.
23. Letter dated December 18, 2008, to Mineral Wells PSD, from Jason Stutler, Sales Manager, CWS, Inc. attaching a packet of information.
24. Exemption Certificate dated December 30, 2008, to Casto's Automatic Transmission Service, from Mineral Wells PSD.
25. Fax dated December 29, 2008, to Linda Watson, from Tim Garner, Gateway Hospitality, stating the security deposit is being mailed and requested the meter to be read on January 7, 2009.
26. Fax dated December 31, 2008, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding the Wastewater Lagoons 2008 DEP Compliance Issues.
27. E-mail dated December 31, 2008, to Cathy Dyer, from PEIA, regarding Retiree Premium Payments.
28. E-mail dated December 29, 2008, to Cathy Dyer, from Sara Boardman, WV Municipal Bond Commission, attaching a Monthly Bond Payment Reminder.
29. Fax dated January 1, 2009, to Action Answering Service, from Todd Anderson, attaching the 2009 Pager Schedule and the 2009 Holiday Schedule.

Mineral Wells PSD
List of Correspondence
January 15, 2009
Page 4

30. Fax dated January 2, 2009, to Christy Pitsenbarger, West Virginia Bureau of Public Health Office of Environmental Health Services, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of December 2008.
31. E-mail dated January 2, 2009, to Cathy Dyer, from the WV Public Service Commission, regarding Sewerage and Sewage Disposal Service Tariff No. 9 effective on and after November 11, 2008, filed by the District.
32. ***Copy of Tariff for the Districts Records.
33. Fax dated January 2, 2009, to Todd Anderson, from John Neel, HD Supply, attaching TRU/FLO Compound Installation and Maintenance Guide.
34. The Pipeline, The National Association of Pipe Fabricators, Inc., Volume 32, Issue 1, Winter-2009.
35. Letter dated January 2, 2009, to Mineral Wells PSD, from William S. Herold, Jr., P.E. Environmental Engineering Division, regarding receipt of the application for the Public Debt Office Building.
36. Fax dated January 6, 2009, to Mineral Wells PSD, from Union Williams PSD, regarding the monthly PSD meeting to be held at Lubeck PSD, January 7, 2009 at 12:00 PM.
37. West Virginia Rural Water Association 80th Legislative Session, West Virginia Legislature 2009 Information Booklet.
38. Letter dated January 5, 2009, to Roy Radabaugh, from D. Wayne Trimble, President, Trimble and Associates, regarding the Arbitrage Rebate Calculation Sewerage System Revenue Bonds, \$415,000 Series 2003.
39. Letter dated January 6, 2009, to Mineral Wells PSD, from Brickstreet Insurance, regarding a Renewal Quote Proposal for our worker's compensation insurance policy.

Mineral Wells PSD
List of Correspondence
January 15, 2009
Page 5

40. WesBanco Trust and Investment Services, Your Money Matter\$, December 2008.
41. Mountain State Water Line, A Publication of the West Virginia Rural Water Association, Winter 2008.
42. Letter dated January 7, 2009, to Todd Anderson, from Chad A. Miller, Project Representative, Cerrone Associates, enclosing a revised standard detail for the asphalt replacement along Patriot Drive to provide service to the Public Debt Service Building.
43. Trust and Investments statements from WesBanco, dated January 1, 2008 to December 31, 2008.
44. Bacteriological Examination of Water from Public Water Distribution System, date reported January 5, 2009, performed by Water Environmental Testing.
45. Letter dated December 15, 2008, to Cathy Dyer, from Debbie Britt, Executive Director, West Virginia Rural Water Association, regarding the Districts Voting Membership Dues for this year are due for renewal on February 1, 2009.
46. Fax dated January 9, 2009, to Editors, Parkersburg News/Sentinel, from Cathy Dyer, requesting the notice for the Regular Board Meeting to be published in the Newspaper on January 12, 2009.
47. Fax dated January 9, 2009, to Jackson Herald Newspaper, from Cathy Dyer, requesting the notice for the Regular Board Meeting to be published in the Newspaper on Tuesday, January 13, 2009.
48. Fax dated January 9, 2009, to Wirt County Journal, from Cathy Dyer, requesting the notice for the Regular Board Meeting to be published in the Newspaper on Wednesday, January 14, 2009.
49. West Virginia Rural Water Association, Infrastructure Council Report Newsletter, Vol. 15, Issue 1, January 8, 2009.
50. Certificate of Insurance from Erie Insurance on Ron's Porta Johns, Inc.

Mineral Wells PSD
List of Correspondence
January 15, 2009
Page 6

51. Letter dated January 9, 2009, to Mineral Wells PSD, from Debbie Britt, Executive Director, West Virginia Rural Water Association, regarding the WVRWA Scholarship Program.
52. ***Copy of letter dated January 13, 2009, to Mike & Shari Mullen, from Cathy Dyer, regarding delinquent account no. 1-00310-00, for service at 723 Windsor Drive, Mineral Wells, WV 26150, in the amount of \$320.33.
53. ***Copy of letter dated January 13, 2009, to Aaron K. Beall, from Cathy Dyer, regarding delinquent account no. 1-01103-06, for service at #3 Wells Pointe, Mineral Wells, WV 26150, in the amount of \$61.13.
54. ***Copy of letter dated January 13, 2009, to Gary & Charity Cole, from Cathy Dyer, regarding delinquent account no. 1-01250-02, for service at 479 Dickens Dr., Mineral Wells, WV 26150, in the amount of \$174.74.
55. ***Copy of letter dated January 13, 2009, to Robin S. Shockey, from Cathy Dyer, regarding delinquent account no. 1-01470-03, for service at 369 Lincolnshire Dr., Mineral Wells, WV 26150, in the amount of \$61.62.
56. ***Copy of letter dated January 13, 2009, to Dawn M. Francis, from Cathy Dyer, regarding delinquent account no. 2-02875-06, for service at Ferrell Valley, Mineral Wells, WV 26150, in the amount of \$98.52.
57. ***Copy of letter dated January 13, 2009, to Tammy Ferrell, from Cathy Dyer, regarding delinquent account no. 3-00066-09, for service at 7641 Pike Street, Mineral Wells, WV 26150, in the amount of \$74.45.
58. ***Copy of letter dated January 13, 2009, to Tonia Sims, from Cathy Dyer, regarding delinquent account no 3-16090-03, for service at Fox Run Dr. Ste. 24, Mineral Wells, WV 26150, in the amount of \$160.49.
59. ***Copy of letter dated January 13, 2009, to David & Christy Cunningham, from Cathy Dyer, regarding delinquent account no 4-02600-04, for service at 214 Price Rd, Mineral Wells, WV 26150, in the amount of \$158.29.

**Mineral Wells PSD
List of Correspondence
January 15, 2009
Page 7**

60. ***Copy of letter dated January 13, 2009, to Andrea Burke, from Cathy Dyer, regarding delinquent account no 5-02100-01, for service at 5451 Elizabeth Pike, Mineral Wells, WV 26150, in the amount of \$67.38.
61. ***Copy of letter dated January 13, 2009, to Darl & Lisa Gobel, from Cathy Dyer, regarding delinquent account no 8-05300-00, for service at Old US St. Rt. 21, Rockport, WV 26169, in the amount of \$207.25.
62. ***Copy of letter dated January 13, 2009, to Amy M. & James Dragoo, from Cathy Dyer, regarding delinquent account no 9-14023-00, for service at 16 Bargeloh Ave., Mineral Wells, WV 26150, in the amount of \$710.94.
63. Copy of letter dated January 13, 2009, to Earl & Beverly Fugitt, from Cathy Dyer, regarding a returned NSF check we received in the amount of \$146.88, for service at 3432 Elizabeth Pike, Mineral Wells, WV.
64. Fax dated January 13, 2009, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding the Wastewater Lagoons 2009 DEP Compliance Issues.
65. 2008 Laws and Rules of the West Virginia Consolidated Public Retirement Board. Book received January 14, 2009.
66. PSD Board Members Seminar, Embassy Suites Hotel, Charleston, WV; February 12-14, 2009.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(892,000.00)	(445,999.98)	(59,361.14)	79.85	(451,588.24)	50.62	440,411.76
METERED SALES-COMMERCIAL	1 461 200 00	(166,000.00)	(82,999.98)	(7,909.32)	57.17	(97,545.03)	58.76	68,454.97
METERED SALES-INDUSTRIAL	1 461 300 00	.00	.00	.00		.00		.00
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	.00	.00	.00		.00		.00
METER RENTAL	1 461 500 00	.00	.00	.00		.00		.00
TOTAL METERED SALES		(1058,000.00)	(528,999.96)	(67,270.46)	76.29	(549,133.27)	51.90	508,866.73
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(23,000.00)	(11,499.96)	(2,264.01)	118.12	(11,270.29)	49.00	11,729.71
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(1,500.00)	(750.00)	(545.00)	436.00	(1,867.00)	124.46	(367.00)
METER LEASE - MOBILE HOME PARK	1 472 500 00	(392.00)	(195.96)	.00		(384.00)	97.95	8.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(2,499.96)	.00		.00		5,000.00
OTHER WATER REVENUES	1 474 000 00	(8,000.00)	(3,999.96)	(621.00)	93.15	(5,106.75)	63.83	2,893.25
GAIN ON SALE	1 476 000 00	.00	.00	.00		.00		.00
TOTAL OTHER REVENUES		(37,892.00)	(18,945.84)	(3,430.01)	108.62	(18,628.04)	49.16	19,263.96
TOTAL REVENUES		(1095,892.00)	(547,945.80)	(70,700.47)	77.41	(567,761.31)	51.80	528,130.69

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	236,000.00	117,999.96	23,439.53	119.18	123,313.96	52.25	(112,686.04)
		=====	=====	=====	=====	=====	=====	=====
TOTAL SOURCE OF SUPPLY		236,000.00	117,999.96	23,439.53	119.18	123,313.96	52.25	(112,686.04)
PUMPING								
OPERATION								
OPERATION SUPERVISION PUMPING	1 620 000 00	.00	.00	.00		57.75		57.75
POWER PURCHASED PUMPING	1 623 000 00	6,000.00	3,000.00	470.85	94.17	2,414.24	40.23	(3,585.76)
PUMPING LABOR	1 624 000 00	6,300.00	3,150.00	311.85	59.40	2,953.73	46.88	(3,346.27)
PUMPING EXPENSES	1 624 001 00	2,000.00	999.96	757.45	454.48	3,174.94	158.74	1,174.94
MISCELLANEOUS EXPENSE	1 626 000 00	120.00	60.00	.00		.00		(120.00)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		14,420.00	7,209.96	1,540.15	128.16	8,600.66	59.64	(5,819.34)
MAINTENANCE								
SUPERVISION TRANS & DIST	1 630 000 00	.00	.00	.00		.00		.00
MAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	300.00	.00		9.78	1.63	(590.22)
MAINT PUMPING EQUIPMENT	1 633 000 00	4,200.00	2,100.00	75.38	21.53	994.57	23.68	(3,205.43)
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		4,800.00	2,400.00	75.38	18.84	1,004.35	20.92	(3,795.65)
		=====	=====	=====	=====	=====	=====	=====
TOTAL PUMPING		19,220.00	9,609.96	1,615.53	100.86	9,605.01	49.97	(9,614.99)
TRANSMISSION & DISTRIBUTION								
OPERATION								
OPER SUPERVISION & ENGINEERING	1 660 000 00	.00	.00	.00		52.10		52.10
TRANS & DIST LINE EXPENSE	1 662 000 00	24,000.00	12,000.00	1,619.82	80.99	10,637.93	44.32	(13,362.07)
METER EXPENSE	1 663 000 00	3,000.00	1,500.00	124.65	49.86	607.50	20.25	(2,392.50)
MISCELLANEOUS EXPENSES	1 665 000 00	.00	.00	.00		.00		.00
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		27,000.00	13,500.00	1,744.47	77.53	11,297.53	41.84	(15,702.47)
MAINTENANCE								
MAINT SUPERVISION & ENGINEER	1 670 000 00	.00	.00	.00		.00		.00
MAINT STRUCTURES & IMPROVEMENT	1 671 000 00	1,000.00	499.98	34.65	41.58	102.25	10.22	(897.75)
MAINT DISTRIBUTION RESERVOIRS	1 672 000 00	.00	.00	.00		.00		.00
MAINTENANCE OF MAINS T & D	1 673 000 00	21,000.00	10,500.00	1,888.38	107.90	18,804.28	89.54	(2,195.72)
MAINTENANCE OF SERVICES T & D	1 675 000 00	10,000.00	4,999.98	118.66	14.23	5,111.74	51.11	(4,888.26)
MAINTENANCE OF METERS T & D	1 676 000 00	2,800.00	1,399.98	23.10	9.90	1,103.70	39.41	(1,696.30)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	1,700.00	849.96	412.38	291.10	1,320.33	77.66	(379.67)
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		36,500.00	18,249.90	2,477.17	81.44	26,442.30	72.44	(10,057.70)
		=====	=====	=====	=====	=====	=====	=====
TOTAL TRANS. & DISTRIBUTION		63,500.00	31,749.90	4,221.64	79.77	37,739.83	59.43	(25,760.17)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL	PRORATED	MONTH	Y-T-D		EXCESS	
		BUDGET	BUDGET	BALANCE	%	BALANCE	%	BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
METER READING EXPENSES	1 902 000 00	8,000.00	3,999.96	251.85	37.77	1,745.33	21.81	(6,254.67)
BILLING & COLLECTING - LABOR	1 903 100 00	34,000.00	16,999.98	1,946.36	68.69	15,043.72	44.24	(18,956.28)
BILLING & COLLECTING - EXPENSE	1 903 200 00	4,300.00	2,149.98	1,131.47	315.76	7,106.10	165.25	2,806.10
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	3,200.00	1,599.96	.00		.00		(3,200.00)
		=====	=====	=====	=====	=====	=====	=====
TOTAL CUSTOMER SERVICE EXPENS		49,500.00	24,749.88	3,329.68	80.71	23,895.15	48.27	(25,604.85)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	80,000.00	39,999.96	3,966.92	59.50	25,533.02	31.91	(54,466.98)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	1,200.00	600.00	.00		.00		(1,200.00)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	23,000.00	11,499.96	1,769.03	92.29	11,583.81	50.36	(11,416.19)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	6,100.00	3,049.98	.00		6,720.00	110.16	620.00
ATTORNEY	1 923 001 00	600.00	300.00	.00		111.00	18.50	(489.00)
AUDITOR	1 923 002 00	.00	.00	.00		.00		.00
ENGINEERING CONSULTANTS	1 923 004 00	.00	.00	.00		.00		.00
PROPERTY INSURANCE	1 924 000 00	20,000.00	9,999.96	.00		6,351.83	31.75	(13,648.17)
INJURIES & DAMAGES	1 925 000 00	600.00	300.00	.00		.00		(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	1,200.00	600.00	.00		403.95	33.66	(796.05)
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	35,000.00	17,499.96	1,707.22	58.53	16,025.21	45.78	(18,974.79)
EMPLOYEE VACATION PAY	1 926 300 00	7,700.00	3,849.96	268.68	41.87	4,134.36	53.69	(3,565.64)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,200.00	3,600.00	26.28	4.38	3,338.40	46.36	(3,861.60)
EMPLOYEES SICK PAY	1 926 500 00	6,700.00	3,349.98	422.25	75.62	900.52	13.44	(5,799.48)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	199.98	78.84	236.54	78.84	19.71	(321.16)
COMP TIME	1 926 700 00	2,000.00	999.96	47.68	28.60	1,035.60	51.78	(964.40)
PEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	6,500.00	3,249.96	804.74	148.56	4,828.44	74.28	(1,671.56)
REGULATORY COMMISSION EXPENSE	1 928 000 00	3,500.00	1,749.96	.00		.00		(3,500.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	5,000.00	2,499.96	208.68	50.08	1,156.64	23.13	(3,843.36)
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TOTAL OPERATION		206,700.00	103,349.58	9,300.32	53.99	82,201.62	39.76	(124,498.38)
MAINTENANCE OF GENERAL PLANT								
MAINTENANCE OF GENERAL PLANT	1 932 000 00	400.00	199.98	.00		.00		(400.00)
TRANSPORTATION EXPENSES	1 933 000 00	17,000.00	8,499.96	2,407.66	169.95	9,835.24	57.85	(7,164.76)
		=====	=====	=====	=====	=====	=====	=====
ADMINISTRATIVE & GENERAL								
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION & MAINTENANCE		592,320.00	296,159.22	44,314.36	89.77	286,590.81	48.38	(305,729.19)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	285,600.00	142,800.00	24,150.00	101.47	144,900.00	50.73	(140,700.00)
MISCELLANEOUS EXPENSE	1 408 100 00	13,100.00	6,549.96	714.07	65.41	5,503.10	42.00	(7,596.90)
GAIN-LOSSES DISPOSITION OF PRO	1 414 000 00	.00	.00	.00		.00		.00
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TOTAL OPERATING EXPENSES		891,020.00	445,509.18	69,178.43	93.16	436,993.91	49.04	(454,026.09)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(935.00)	(467.46)	(7.37)	9.45	(424.04)	45.35	510.96
MISC NONOPERATING INCOME ST FK	1 421 000 00	.00	.00	.00		.00		.00
INTEREST ON LONGTERM DEBT	1 427 000 00	192,000.00	96,000.00	16,175.00	101.09	97,050.00	50.54	(94,950.00)
OTHER INTEREST EXPENSE	1 431 000 00	130.00	64.98	6.67	61.58	93.32	71.78	(36.68)
AMORT OF DEBT DISCOUNT (BONDS)	1 440 000 00	.00	.00	.00		.00		.00
AMORT OF DEBT DISCOUNT (LOAN)	1 442 000 00	.00	.00	.00		.00		.00
GRANT REVENUE-SERIES 2004A	1 450 000 00	.00	.00	.00		.00		.00
NEW INFRASTRUCTURE & JOB DEV								
GRANT REVENUE-SERIES 2004B	1 451 000 00	.00	.00	.00		.00		.00
RURAL DEVELOPMENT SERVICE								

TOTAL OTHER INCOME & DEDUCTIO		191,195.00	95,597.52	16,174.30	101.51	96,719.28	50.58	(94,475.72)
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NET INCOME		(13,677.00)	(6,839.10)	14,652.26	999.99-	(34,048.12)	248.94	(20,371.12)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(465,000.00)	(232,500.00)	(46,876.07)	120.97	(229,764.85)	49.41	235,235.15
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(180,000.00)	(90,000.00)	(7,924.64)	52.83	(91,435.85)	50.79	88,564.15
DOMESTIC SERVICE-PUBLIC AUTHOR	2 603 000 00	.00	.00	.00		.00		.00
DOMESTIC SALES-INDUSTRIAL	2 604 000 00	.00	.00	.00		.00		.00
BUTCHER BEND SEWER	2 605 000 00	(108.00)	(54.00)	1,800.00	999.99	(52.00)	48.14	56.00
TOTAL SALES OF SEWER SERVICE		(645,108.00)	(322,554.00)	(53,000.71)	98.58	(321,252.70)	49.79	323,855.30
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(17,000.00)	(8,499.96)	(904.47)	63.84	(6,358.67)	37.40	10,641.33
MISC SEWERAGE REVENUES	2 615 000 00	(1,200.00)	(600.00)	(6,236.47)	999.99	(7,997.37)	666.44	(6,797.37)
MISCELLANEOUS REVENUE-DECHLORINATION PROJECT	2 615 100 00	.00	.00	.00		.00		.00
GAIN ON SALE	2 620 000 00	.00	.00	.00		(1,525.00)		(1,525.00)
TOTAL OTHER SEWER REVENUES		(18,200.00)	(9,099.96)	(7,140.94)	470.83	(15,881.04)	87.25	2,318.96
TOTAL REVENUES		(663,308.00)	(331,653.96)	(60,141.65)	108.80	(337,133.74)	50.82	326,174.26
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
OPERATION LABOR GENERAL SEWER	2 700 000 00	.00	.00	.00		.00		.00
OPER SUPERVISION/ENGINEERING	2 701 000 00	.00	.00	.00		.00		.00
OPERATION LABOR-COLLECTING	2 702 000 00	3,000.00	1,500.00	.00		.00		(3,000.00)
SUPPLIES AND EXPENSES	2 703 000 00	.00	.00	.00		.00		.00
MAINT SUPERVISION/ENGINEERING	2 704 000 00	.00	.00	.00		77.00		77.00
MAINT SERVICE CONN & TRAP	2 705 100 00	11,800.00	5,899.98	121.08	12.31	6,029.98	51.10	(5,770.02)
MAINT COLLECT & TRANS MAINS	2 705 200 00	22,000.00	10,999.98	10,650.16	580.91	25,779.41	117.17	3,779.41
TOTAL COLLECTING EXPENSES		36,800.00	18,399.96	10,771.24	351.23	31,886.39	86.64	(4,913.61)
PUMPING EXPENSES								
OPER SUPERVISION & ENGINEERING	2 721 000 00	.00	.00	.00		818.55		818.55
OPERATION LABOR-PUMPING	2 722 000 00	4,000.00	1,999.98	635.38	190.61	3,373.02	84.32	(626.98)
POWER LIFT STATIONS	2 723 100 00	17,000.00	8,499.96	1,521.33	107.38	6,650.51	39.12	(10,349.49)
POWER GRINDER PUMPS	2 723 200 00	5,000.00	2,499.96	415.02	99.60	2,560.25	51.20	(2,439.75)
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	19,000.00	9,499.98	401.62	25.36	6,041.27	31.79	(12,958.73)
MAINT SUPERVISION & ENGIN	2 725 000 00	.00	.00	.00		.00		.00
MAINT STRUCTURES & IMPROV	2 726 000 00	500.00	249.96	.00		417.29	83.45	(82.71)
NT PUMPING-LIFT STATIONS	2 727 100 00	25,000.00	12,499.98	2,547.90	122.29	14,313.67	57.25	(10,686.33)
MAINT OTHER PUMPING EQUIPMENT	2 727 200 00	50,000.00	24,999.96	1,392.57	33.42	18,368.70	36.73	(31,631.30)
TOTAL PUMPING EXPENSES		120,500.00	60,249.78	6,913.82	68.85	52,543.26	43.60	(67,956.74)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPER SUPERVISION & ENGINEERING	2 741 000 00	.00	.00	.00		38.50		38.50
OPERATION LABOR-TREATMENT	2 742 000 00	8,500.00	4,249.98	1,521.26	214.76	13,149.66	154.70	4,649.66
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	18,500.00	9,249.96	2,419.21	156.92	35,397.00	191.33	16,897.00
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	3,500.00	1,749.96	358.00	122.74	11,139.50	318.27	7,639.50
POWER EXPENSE-PLANT	2 743 300 00	35,000.00	17,499.96	2,377.94	81.52	21,089.55	60.25	(13,910.45)
MAINT SUPERVISION & ENG	2 744 000 00	.00	.00	.00		40.65		40.65
MAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	500.00	249.96	9.78	23.47	322.58	64.51	(177.42)
MAINT OF SEWAGE PONDS	2 745 100 00	.00	.00	.00		6,269.86		6,269.86
MAINT OF T & D SYS EQUIPMENT	2 746 000 00	9,000.00	4,500.00	9.78	1.30	3,198.02	35.53	(5,801.98)
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TOTAL TREATMENT & DISPOSAL		75,000.00	37,499.82	6,695.97	107.13	90,645.32	120.86	15,645.32
BILLING & COLLECTING EXPENSES								
METER READING LABOR	2 782 000 00	7,100.00	3,549.96	229.95	38.86	1,640.00	23.09	(5,460.00)
BILLING & COLLECTING LABOR	2 783 100 00	26,000.00	12,999.96	1,590.51	73.40	11,963.96	46.01	(14,036.04)
BILLING & COLLECTING EXPENSE	2 783 200 00	3,200.00	1,599.96	874.63	327.99	5,678.62	177.45	2,478.62
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TOTAL BILLING & COLLECTING		36,300.00	18,149.88	2,695.09	89.09	19,282.58	53.12	(17,017.42)
ADMINISTRATIVE/GENERAL EXPENSE								
ADMIN & GENERAL SALARIES	2 790 000 00	34,000.00	16,999.98	2,576.19	90.92	16,369.39	48.14	(17,630.61)
GENERAL SALARIES-OPERATIONS	2 790 100 00	.00	.00	.00		.00		.00
EXPENSES-GENERAL OFFICERS	2 792 100 00	.00	.00	.00		.00		.00
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	249.96	.00		.00		(500.00)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	15,000.00	7,500.00	610.15	48.81	7,177.27	47.84	(7,822.73)
SPECIAL SERVICES	2 795 000 00	4,100.00	2,049.96	.00		6,087.50	148.47	1,987.50
SPECIAL LEGAL SERVICES	2 796 000 00	1,000.00	499.98	.00		74.00	7.40	(926.00)
REGULATORY COMMISSION	2 797 000 00	2,600.00	1,299.96	.00		.00		(2,600.00)
INSURANCE	2 798 000 00	7,800.00	3,900.00	.00		4,234.56	54.28	(3,565.44)
INJURIES/DAMAGES	2 799 000 00	2,400.00	1,200.00	.00		.00		(2,400.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	499.98	.00		.00		(1,000.00)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	32,000.00	15,999.96	1,718.39	64.43	15,739.63	49.18	(16,260.37)
EMPLOYEES VACATION PAY	2 800 300 00	4,400.00	2,199.96	179.12	48.85	2,756.24	62.64	(1,643.76)
EMPLOYEES HOLIDAY PAY	2 800 400 00	6,000.00	3,000.00	17.52	3.50	2,225.60	37.09	(3,774.40)
EMPLOYEES SICK PAY	2 800 500 00	4,000.00	1,999.98	281.50	84.45	600.34	15.00	(3,399.66)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	1,000.00	499.98	52.56	63.07	52.56	5.25	(947.44)
COMP TIME	2 800 700 00	1,300.00	649.98	32.06	29.59	695.49	53.49	(604.51)
DEB/WV RETIREE HEALTH BENEFIT	2 800 800 00	4,200.00	2,100.00	536.50	153.28	3,219.00	76.64	(981.00)
MISCELLANEOUS GENERAL EXPENSE	2 801 000 00	4,000.00	1,999.98	200.89	60.26	2,675.05	66.87	(1,324.95)
MAINT GENERAL PROPERTY	2 802 000 00	5,000.00	2,499.96	.00		.00		(5,000.00)
RENTS	2 803 000 00	5,000.00	2,499.96	.00		.00		(5,000.00)
TRANSPORTATION EXPENSE	2 903 000 00	11,500.00	5,749.98	503.29	52.51	5,551.67	48.27	(5,948.33)
UNCOLLECTIBLE ACCOUNTS	2 904 100 00	3,200.00	1,599.96	.00		.00		(3,200.00)
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TOTAL ADMINISTRATIVE & GEN EX		150,000.00	74,999.52	6,708.17	53.66	67,458.30	44.97	(82,541.70)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		418,600.00	209,298.96	33,784.29	96.84	261,815.85	62.54	(156,784.15)
DEPRECIATION	2 503 000 00	302,400.00	151,200.00	25,100.00	99.60	150,600.00	49.80	(151,800.00)
FICA EXPENSE	2 507 100 00	10,000.00	4,999.98	674.06	80.88	5,288.93	52.88	(4,711.07)
INTEREST/DIVIDEND EARNED	2 524 000 00	(2,535.00)	(1,267.50)	(25.61)	12.12	(256.98)	10.13	2,278.02
MISC NONOPERATING REVENUES	2 526 000 00	.00	.00	.00		.00		.00
INTEREST ON LONG TERM DEBT	2 530 000 00	96,000.00	48,000.00	7,800.00	97.50	46,800.00	48.75	(49,200.00)
AMORT OF DEBT DISC & EXP	2 531 000 00	.00	.00	.00		.00		.00
OTHER INTEREST EXPENSE	2 535 000 00	100.00	49.98	7.62	91.47	64.35	64.35	(35.65)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		161,257.00	80,627.46	7,198.71	53.56	127,178.41	78.86	(34,078.59)
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BALANCE TO SURPLUS		161,257.00	80,627.46	7,198.71	53.56	127,178.41	78.86	(34,078.59)