

MINUTES OF A REGULAR MONTHLY BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, MARCH 19, 2009, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Charles M. Stewart, Treasurer; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Linda Watson and Nellie Radcliff, Office Clerks; William Byers, Operations Tech.; Howard Baldwin, resident was present.

There was no one present from the public with any comments.

The first order of business was the reading and approving of the Minutes of the February 19, 2009, Board meeting. Mr. Lett made a motion that the Minutes be approved as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of February 19, 2009, Board Meeting.

Kay Hill was not present to discuss the Butcher Bend Lagoon Maintenance Association.

Mrs. Dyer presented the Board with an agreement between the West Virginia Department of Highways for the Barnett Bridge Project. Mr. Lett made a motion to accept the agreement as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Agreement.

Mr. Anderson and Mrs. Dyer presented information regarding the Northern Jackson PSD buying the lines that are in their area in Jackson Co. George Blum, Cerrone Association, Inc., worked up a cost of the debt service and according to his calculation the cost that Northern Jackson would pay the Mineral Wells PSD should be approximately \$35,158.00. An Agreement of Understanding will need to be compiled.

Mr. Anderson presented the Board with the proposals that the District had received for mowing the Lift Stations, Waste Water Treatment Plant and Tank Sites (copy attached). The quotes were so high that Mr. Anderson recommended that the Maintenance men mow the Tank sites, Lift Stations and hire the Waste Water Treatment Plant site out to the lowest bidder that submitted a quote. Mr. Lett made a motion to reject the bids as presented and that Mr. Anderson contact the lowest bidder for the Wastewater Treatment Plant site. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve the Financial Statement dated February 28, 2009 for All Finances (copy attached). Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve the Financial Statement dated February 28, 2009, for Water Revenue Checking Account (copy attached). Mr. Stewart seconded the motion. The motion passed unanimously.

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Mr. Lett made a motion to approve the Financial Statement dated February 28, 2009, for Sewer Revenue Checking Account (copy attached). Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve checks 039521 thru 039610 written on the Consolidate Water and Sewer Revenue Checking Account between February 20, 2009 and March 19, 2009, (copy attached). Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve Payroll Checks 2280 thru 2311 written on the Consolidate Payroll Account between February 20, 2009 and March 19, 2009, (copy attached). Mr. Stewart seconded the motion. The motion passed unanimously.

The following letters were discussed.

Letter 14 - Letter received February 19, 2009, from George Blum, Cerrone Associates, Inc., Application for Funding from USDA-Rural Development for the Wastewater System Improvement Project which was signed and mailed back to Cerrone Associates, Inc., on March 9, 2009.

Letter 39 - Letter and check to the District from Travelers Insurance for the Matheny Motors waterline and fire hydrant leak that occurred in December. The check was in the amount of \$4,074.53.

Letter 52 - Copy of a letter dated March 6, 2009, to Sandra Squires, PSC enclosing Tariff Form 6-A Certificate of Separate Mailing of Notice to Customers of Change in Tariff Sewer Rule 19A Rate increase.

Letter 73 - Copy of a letter dated March 12, 2009, to Sandra Squires, PSC, enclosing copies of Agreements between the City of Parkersburg and Mineral Wells PSD, per request of Amy Swan, PSC. Copy of a letter was mailed to the City of Parkersburg and Cerrone Associates, Inc.

Letter 76 - Copy of Memo faxed to Dianne Wolfe, Bowles Rice that the District mailed to its water customers Notice of Filing for the Miscellaneous Water Improvement Project.

Mrs. Dyer reported that Pete Lopez, with the Public Service Commission, has been in the Districts office conducting an audit for a sewer rate increase. He informed Mrs. Dyer that he would have to write the District up because of the sale of the 1997 truck that was sold. He informed the office that the District needs to receive a Permission of Consent when it sells assets.

Mrs. Dyer informed the Board that Mr. Stewart had been reappointed to the Board until 2015.

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Mrs. Dyer discussed with the Board the mass mailing concerning the rate increase was completed with the joint effort of Mr. Anderson's help due to him being on lite-duty from an injury he receive while off duty.

Mr. Anderson reported that the repairs had been made at the Rt. 21 Lift Station. The cost of that repair was \$6,722.60. The District did receive one-half of this cost from Ron's Porta Jon Service.

Mr. Lett made a request for an executive session. Mr. Stewart seconded the motion. Mr. Radabaugh recessed the meeting at 5:30 p.m.

Mr. Baldwin excused himself from the meeting.

The meeting was reconvened at 5:45 by Mr. Radabaugh. He announced that no motions had been made during the executive session.

Mr. Lett made a motion that effective January 1, 2010, all employees receive a (\$.50) fifty cent per hour rate increase. Mr. Stewart seconded the motion. The motion passed unanimously.

Purchasing property from Mr. Mulinex for the Parkersburg tie-in was discussed, but no dollar amount was decided.

Mr. Anderson discussed with the Board that the West Virginia Dept. of Highways will be at the District's office on March 26, 2009, at 10:00 a.m. to discuss the Barnett Bridge Project.

Mr. Anderson discussed with the Board a situation at the Paul Mohr property. It seems that Mohrs have installed a small sewer grinder in their garage apartment to handle the sewage, but does not pay a sewer rate. They are in the process of renting the apartments now and the District will be receiving sewage from this complex. The Board agrees that the District needs to be charging this complex a sewer charge.

There have been two fires in the District during the month. The Fire Dept. was somewhat concerned about the pressure at the hydrants. One fire was on Butcher Bend and one was on Chesterville Rd. Mr. Anderson, Mr. Crites and Mr. Brown checked the static pressure at the hydrants on Butcher Bend and Chesterville Rd. The pressure on Butcher Bend was 68 PSI at Wayne Meadows's pit and 40 PSI at the meter pit of the old Hunt Club. The static pressure on Chesterville Road in front of J. Tracewell residence is 95 PSI. The fire department had three trucks connected to three hydrants at the same time. There was so much pull on the lines that the water line on Butcher Bend busted creating low pressure for fighting the fire.

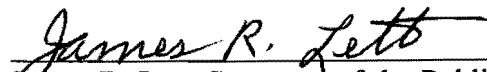
All business having been discussed, Mr. Lett made a motion the meeting be adjourned. Mr. Stewart

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seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:15 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation do, hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.

  
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James R. Lett, Secretary of the Public Service Board of the  
Mineral wells Public Service District, Mineral Wells, West  
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT  
February 28, 2009**

**Checking Accounts**

Water Revenue Fund Checking Account WesBanco Bank - 1131.2	\$ 51,093.66
Sewer Revenue Fund Checking Account WesBanco Bank - 2120.2	<u>1,063.04</u>
<b>Total in Checking Accounts:</b>	<b>\$ 52,156.70</b>

**Water Accounts**

Depreciation Reserve Account WesBanco Bank - 1125.31	\$ 13,106.56
Revenue Reserve Account WesBanco Bank - 1125.21	26,063.95
Revenue Reserve Account - Sams Creek/Chesterville WesBanco Bank - 1125.22	36,789.49
Revenue Reserve Account - Rockport WesBanco Bank - 1125.32	15,011.67
Depreciation Reserve Account - Rockport WesBanco Bank - 1125.23	15,011.38
Revenue Reserve Account - Water Improvement WesBanco Bank - 1125.24	41,969.88
Depreciation Reserve Account - Water Improvement WesBanco Bank - 1125.33	45,125.17
Depreciation Reserve Account - Sycamore 2004A WesBanco Bank - 1125.27	8,946.91
Security Deposit Account WesBanco Bank - 1134.0	37,276.30
Sycamore Renewal/Replacement WesBanco - Bank 1125.34	<u>64,841.61</u>
<b>Total in Water Accounts:</b>	<b>\$ 304,142.92</b>

**Sewer Accounts**

Repair and Replacement Account WesBanco Bank - 2114.2	\$ 7,240.53
Reserve for Grinder Pump Maintenance Prime Rate Money Market - WesBanco Bank - 2114.1	21,917.22
Security Deposit Account WesBanco Bank - 2121.3	<u>29,668.25</u>
<b>Total in Sewer Accounts:</b>	<b>\$ 58,826.00</b>

**Total All Finances - February 28, 2009** **\$ 415,125.62**

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 WATER REVENUE FUND CHECKING ACCOUNT  
 February 28, 2009

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, JANUARY 31, 2009 \$36,347.94

RECEIPTS:

Water Sales	103,648.95
Tap Fee	350.00
Water Buffalo Sales	645.00
Reconnection Fees	50.00
Security Deposit Refunds	979.69
Travelers Ins. (Matheny Motors)	4,074.53
Transfer of accounts	330.90

Total Receipts: \$110,079.07

Total Cash Available: \$146,427.01

Expenditures:

Action Answering Service Plus	\$ 60.69
ADT Security Services	63.65
Allegheny Power	777.09
At & T Mobility	147.47
Auto Fleet & Industrial Supply	14.05
BP Credit Card Company	498.13
Big Mac Printing	173.07
Bill Bailey Insurance Agency	3,154.20
C I Thornburg	682.81
Cardmember Services	322.79
Cintas	164.76
Claywood Park PSD	31,648.54
Commissioner's Salaries	150.00
Cutlip Warner	2,685.17
Discount Industrial Supply	26.86
Fasteners & Supply	67.35
Dominion Hope	500.63
Ferguson Waterworks	71.32
HD Supply Waterworks, Ltd	195.93
Hardman Supply Company	23.29
Lowe's	375.82
Mineral Wells PSD	814.29
Miss Utility of WV Inc.	10.80
Municipal Bond Commission	9,104.47
Parkersburg Office Supply	224.01
Purchase Power	82.48
RESA V	45.00
REI consultants	170.00
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Salaries	6,247.63
Steer Heating & Cooling	115.50

Taylor's Disposal Inc	63.12
Telepage Communication System	10.74
Tractor Supply	8.98
US Postal Service	288.07
Verizon	166.18
Water Environmental Testing	67.50
Westco Internet	13.50
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	3,004.00
WesBanco Bank-Parkersburg - Stephens Fk	314.00
WesBanco Bank-Parkersburg - Wtr Res Sams	176.00
WesBanco Bank-Parkersburg- Payroll taxes	2,937.16
WesBanco Bank-Parkersburg-Sycamore R/R	2,586.66
WV Public Employees Insurance Agency	1,935.76
WV Retiree Health Benefit Trust Fund	458.94
WV Public Employees Retirement System	1,520.65
WV State Tax Department	472.73
Deanna L. Addis	39.15
Cindy Bishop	10.61
Melanie Wine	172.80

Total Expenditures:	\$95,333.35
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Balance in Water Revenue Fund Checking Account, WesBanco Bank, February 28, 2009	\$51,093.66
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MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 SEWER REVENUE FUND CHECKING ACCOUNT  
 February 28, 2009

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, JANUARY 31, 2009 \$ 10,831.67

RECEIPTS:

Sewer Sales	52,404.14
Security Deposit Refunds	893.75
Transfer acct (bar screen repair)	6,192.00
Butcher Bend Lagoon Assoc.	1,491.74
Transfer of accounts	(330.90)

Total Receipts: \$60,650.73

Total Cash Available: \$ 71,482.40

Expenditures:

Action Answering Service Plus	40.46
AST Security Services	42.43
Allegheny Power	5,044.55
All Power	50.00
At & T Mobility	98.32
Auto Fleet & Industrial Supply	9.37
BP Credit Card Company	332.08
Big Mac Printing	115.38
Bill Bailey Insurance Agency	2,102.80
Butcher Bend Lagoon Assoc	1,800.00
C. I. Thornburg	2,686.65
Cardmember Services	215.19
Cintas	109.85
Commissioner's Salaries	100.00
Cutlip Warner Development	7,702.02
Discount Industrial Supply	71.39
Dominion Hope	333.76
Fasteners & Supply Inc	44.90
Ferguson Waterworks	312.84
Hardman Supply Company	6.99
Lowe's	14.98
Mid Ohio Valley Health Dept	16.00
Mineral Wells PSD	1,305.97
Miss Utility of WV Inc.	7.20
Municipal Bond Commission	18,310.28
Oldcastle Precast Inc	69.00
Parkersburg Office Supply	149.34
Purchase Power	54.98
RESA V	70.00
Ron's Porta Johns, Inc	1,595.00
Salaries	7,705.96
Smith & Loveless Inc	222.94
Specialty Piping Corporation	6,192.39
Taylor's Disposal Inc	42.08
Telepage	7.16
Tesa Company Inc	705.52
US Postal Service	308.41



USA Blue Book	29.61
Verizon	659.03
Water Environmental Testing	363.00
WesBanco Bank-Parkersburg-Sewer R/R	1,625.54
WesBanco Bank-Parkersburg-Payroll Taxes	3,742.54
WV Public Employees Insurance Agency	2,239.24
WW Grainger, Inc	131.68
Retiree Health Benefit Trust Fund	529.14
WV Public Employees Retirement System	1,915.40
WV State Tax Department	595.27
Westco Internet	9.00
Melanie L. Wine	115.20
William D. Hendershot	104.25
Sarah S Kupfner	36.03
Marilyn Kassinger	73.82
Kimberli Reed	40.31
Krista J. Bailey	14.13
Katie Thompson	37.99
Victor & Gifty Smith	28.19
Laura M. Mace	18.84
Mark Allen	72.94
Ella & David Holliday	28.87
Ryan & Amanda Petty	13.15

Total Expenditures: \$ 70,419.36

Balance in Sewer Revenue Fund Checking Account, \$ 1,063.04  
WesBanco Bank, February 28, 2009

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 2/20/09 - ENDING DATE: 3/19/09 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	2/23/09	131876	2/23/09	734.30	9
2,101	U S POSTAL SERVICE	2/23/09	131665	2/23/09	288.07	39,521
106	ALLEGHENY POWER	2/26/09	132162	2/27/09	516.98	39,522
145	ADT SECURITY SERVICES	2/26/09	132166	2/27/09	63.65	39,523
153	ACTION ANSWERING SERVICE	2/26/09	132167	2/27/09	60.69	39,524
314	AT&T MOBILITY	2/26/09	132170	2/27/09	147.47	39,525
360	CUTLIP-WARNER DEVELOPMENT CO	2/26/09	132171	2/27/09	1,320.00	39,526
832	HARDMAN SUPPLY COMPANY	2/26/09	132180	2/27/09	23.29	39,532
1,204	JAMES R. LETT	2/26/09	132183	2/27/09	75.00	39,533
1,311	FERGUSON WATERWORKS	2/26/09	132185	2/27/09	71.32	39,535
1,512	HD SUPPLY WATERWORKS, LTD	2/26/09	132188	2/27/09	54.14	39,536
1,604	PARKERSBURG OFFICE SUPPLY	2/26/09	132191	2/27/09	124.46	39,538
1,663	PURCHASE POWER	2/26/09	132193	2/27/09	82.48	39,539
1,805	RURAL DEVELOPMENT ADMN.	2/26/09	132194	2/27/09	2,112.00	39,540
1,806	ROY L RADABAUGH	2/26/09	132195	2/27/09	75.00	39,541
1,843	CINTAS LOC #531	2/26/09	132196	2/27/09	164.76	39,542
1,866	REI CONSULTANTS	2/26/09	132199	2/27/09	170.00	39,543
1,963	STEERS HEATING & COOLING, INC.	2/26/09	132200	2/27/09	115.50	39,544
2,005	C I THORNBURG	2/26/09	132202	2/27/09	682.81	39,545
2,103	USDA-RURAL DEVELOPMENT	2/26/09	132207	2/27/09	3,140.00	39,546
2,205	VERIZON	2/26/09	132208	2/27/09	166.18	39,547
2,338	WESBANCO-WATER RES-SAMS-CV	2/26/09	132211	2/27/09	314.00	39,549
2,375	WESBANCO BANK-PARKERSBURG	2/26/09	132212	2/27/09	2,000.00	39,550
23,067	MELANIE L WINE	2/26/09	132218	2/27/09	172.80	39,556
106	ALLEGHENY POWER	2/27/09	132254	2/27/09	260.11	39,557
224	BILL BAILEY INSURANCE AGENCY	2/27/09	132256	2/27/09	3,154.20	39,558
1,512	HD SUPPLY WATERWORKS, LTD	2/27/09	132259	2/27/09	141.79	39,559
2,314	WV DEPT OF TAX & REVENUE	2/23/09	132302	2/28/09	472.73	39,560
2,315	WV PUBLIC EMPLOYEES RETIREMENT	2/23/09	132303	2/28/09	1,520.65	39,561
202	BIG MAC PRINTING	3/04/09	132560	2/28/09	173.07	39,562
309	CLAYWOOD PARK PSD	3/04/09	132561	2/28/09	31,648.54	39,563
360	CUTLIP-WARNER DEVELOPMENT CO	3/04/09	132563	2/28/09	1,020.17	39,564
600	FASTENERS & SUPPLY INC	3/04/09	132565	2/28/09	67.35	39,565
2,002	TAYLOR'S DISPOSAL INC	3/04/09	132567	2/28/09	31.55	39,567
2,339	WESTCO INTERNET	3/04/09	132569	2/28/09	13.50	39,569
2,313	WESBANCO BANK-PARKERSBURG	3/03/09	132523	3/03/09	837.45	9

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 2/20/09 - ENDING DATE: 3/19/09 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

## BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	3/09/09	132901	3/09/09	751.47	9
2,101	U S POSTAL SERVICE	3/11/09	133097	3/12/09	757.17	39,570
124	AT&T - STATE CALLING SERVICE	3/13/09	133326	3/13/09	3.46	39,572
133	AUTO ZONE	3/13/09	133327	3/13/09	19.00	39,573
202	BIG MAC PRINTING	3/13/09	133328	3/13/09	522.64	39,574
275	BP	3/13/09	133329	3/13/09	506.70	39,575
438	DOMINION HOPE	3/13/09	133330	3/13/09	369.43	39,576
486	GENA HART	3/13/09	133340	3/13/09	3.67	39,586
1,200	LOWE'S	3/13/09	133342	3/13/09	6.58	39,588
1,301	MISS UTILITY OF WV INC	3/13/09	133343	3/13/09	24.15	39,589
1,311	FERGUSON WATERWORKS	3/13/09	133351	3/13/09	52.40	39,590
1,500	OHIO VALLEY MUFFLER & BRAKE	3/13/09	133352	3/13/09	515.40	39,591
1,512	HD SUPPLY WATERWORKS, LTD	3/13/09	133356	3/13/09	1,770.45	39,592
1,600	PARKERSBURG SENTINEL CO	3/13/09	133358	3/13/09	36.15	39,593
1,866	REI CONSULTANTS	3/13/09	133359	3/13/09	680.00	39,594
2,039	TELEPAGE COMMUNICATIONS SYSTEM	3/13/09	133361	3/13/09	10.74	39,595
2,044	TRACTOR SUPPLY CREDIT PLAN	3/13/09	133362	3/13/09	12.29	39,596
2,106	USDA-RURAL DEVELOPMENT	3/13/09	133363	3/13/09	3,325.00	39,597
2,107	USDA-RURAL DEVELOPMENT	3/13/09	133364	3/13/09	10,040.00	39,598
2,113	USDA-RURAL UTILITIES SERVICE	3/13/09	133365	3/13/09	3,518.00	39,599
2,306	WATER ENVIRONMENTAL TESTING	3/13/09	133366	3/13/09	67.50	39,600
2,308	WV PUBLIC EMPLOYEES INS AGENCY	3/13/09	133371	3/13/09	1,808.53	39,601
2,373	WESBANCO BANK-PARKERSBURG	3/13/09	133373	3/13/09	167.00	39,602
2,374	WESBANCO BANK-PARKERSBURG	3/13/09	133374	3/13/09	167.00	39,603
2,375	WESBANCO BANK-PARKERSBURG	3/13/09	133375	3/13/09	2,502.00	39,604
2,376	WESBANCO BANK-PARKERSBURG	3/13/09	133377	3/13/09	502.00	39,605
23,004	WESBANCO BANK INC	3/13/09	133378	3/13/09	176.00	39,606
23,005	WESBANCO BANK, INC.	3/13/09	133379	3/13/09	1,228.13	39,607
23,047	RETIREE HEALTH BNFT TRST FUND	3/13/09	133382	3/13/09	427.27	39,609
1,307	MUNICIPAL BOND COMMISSION	3/16/09	133604	3/15/09	9,104.47	39,610
2,313	WESBANCO BANK-PARKERSBURG	3/16/09	133579	3/16/09	816.22	9
	CONSOLIDATED BANK ACCOUNT				91,906.83	67 *

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 2/20/09 - ENDING DATE: 3/19/09 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	2/23/09	131876	2/23/09	876.42	9
2,101	U S POSTAL SERVICE	2/23/09	131665	2/23/09	192.04	39,521
106	ALLEGHENY POWER	2/26/09	132162	2/27/09	953.29	39,522
145	ADT SECURITY SERVICES	2/26/09	132166	2/27/09	42.43	39,523
153	ACTION ANSWERING SERVICE	2/26/09	132167	2/27/09	40.46	39,524
314	AT&T MOBILITY	2/26/09	132170	2/27/09	98.32	39,525
360	CUTLIP-WARNER DEVELOPMENT CO	2/26/09	132171	2/27/09	632.50	39,526
401	DISCOUNT INDUSTRIAL SUPPLY COR	2/26/09	132174	2/27/09	53.48	39,527
486	MARK ALLEN	2/26/09	132175	2/27/09	72.94	39,528
486	ELLA & DAVID HOLLIDAY	2/26/09	132176	2/27/09	28.87	39,529
486	RYAN & AMANDA PETTY	2/26/09	132177	2/27/09	13.15	39,530
733	W. W. GRAINGER, INC.	2/26/09	132178	2/27/09	131.68	39,531
832	HARDMAN SUPPLY COMPANY	2/26/09	132180	2/27/09	6.99	39,532
1,204	JAMES R. LETT	2/26/09	132183	2/27/09	50.00	39,533
1,302	MINERAL WELLS PSD	2/26/09	132184	2/27/09	191.13	39,534
1,311	FERGUSON WATERWORKS	2/26/09	132185	2/27/09	256.84	39,535
1,601	OLDCASTLE PRECAST INC.	2/26/09	132190	2/27/09	69.00	39,537
1,604	PARKERSBURG OFFICE SUPPLY	2/26/09	132191	2/27/09	82.98	39,538
1,663	PURCHASE POWER	2/26/09	132193	2/27/09	54.98	39,539
1,806	ROY L RADABAUGH	2/26/09	132195	2/27/09	50.00	39,541
1,843	CINTAS LOC #531	2/26/09	132196	2/27/09	109.85	39,542
2,005	C I THORNBURG	2/26/09	132202	2/27/09	375.11	39,545
2,205	VERIZON	2/26/09	132208	2/27/09	659.03	39,547
2,312	WESBANCO BANK-PARKERSBURG	2/26/09	132210	2/27/09	1,625.54	39,548
23,011	ALL POWER	2/26/09	132213	2/27/09	50.00	39,551
23,023	RON'S PORTA JOHNS, INC.	2/26/09	132214	2/27/09	700.00	39,552
23,034	SMITH & LOVELESS, INC.	2/26/09	132215	2/27/09	222.94	39,553
23,046	BUTCHER BEND LAGOON ASSOC	2/26/09	132216	2/27/09	1,800.00	39,554
23,060	SPECIALTY PIPING CORPORATION	2/26/09	132217	2/27/09	6,192.39	39,555
23,067	MELANIE L WINE	2/26/09	132218	2/27/09	115.20	39,556
106	ALLEGHENY POWER	2/27/09	132254	2/27/09	4,070.41	39,557
224	BILL BAILEY INSURANCE AGENCY	2/27/09	132256	2/27/09	2,102.80	39,558
2,314	WV DEPT OF TAX & REVENUE	2/23/09	132302	2/28/09	595.27	39,560
2,315	WV PUBLIC EMPLOYEES RETIREMENT	2/23/09	132303	2/28/09	1,915.40	39,561
202	BIG MAC PRINTING	3/04/09	132560	2/28/09	115.38	39,562
360	CUTLIP-WARNER DEVELOPMENT CO	3/04/09	132563	2/28/09	7,069.52	39,564
600	FASTENERS & SUPPLY INC	3/04/09	132565	2/28/09	44.90	39,565

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*

\*\* BEGINNING DATE: 2/20/09 - ENDING DATE: 3/19/09 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

\*\* PRINT ORDER: DATE / CHECK # \*\*

## BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,001	TESA COMPANY INC	3/04/09	132566	2/28/09	705.52	39,566
2,002	TAYLOR'S DISPOSAL INC	3/04/09	132567	2/28/09	21.04	39,567
2,005	C I THORNBURG	3/04/09	132568	2/28/09	631.00	39,568
2,339	WESTCO INTERNET	3/04/09	132569	2/28/09	9.00	39,569
2,313	WESBANCO BANK-PARKERSBURG	3/03/09	132523	3/03/09	754.95	9
2,313	WESBANCO BANK-PARKERSBURG	3/09/09	132901	3/09/09	931.01	9
2,101	U S POSTAL SERVICE	3/12/09	133160	3/13/09	118.80	39,571
124	AT&T - STATE CALLING SERVICE	3/13/09	133326	3/13/09	2.31	39,572
133	AUTO ZONE	3/13/09	133327	3/13/09	12.67	39,573
275	BP	3/13/09	133329	3/13/09	337.80	39,575
438	DOMINION HOPE	3/13/09	133330	3/13/09	246.28	39,576
486	ELIZABETH BAKER	3/13/09	133331	3/13/09	33.74	39,577
486	CINDY WILLIAMS	3/13/09	133332	3/13/09	45.42	39,578
486	RICHARD V DEPOLO	3/13/09	133333	3/13/09	3.33	39,579
486	DANIEL MC VEY	3/13/09	133334	3/13/09	9.72	39,580
486	WADE KELLAR	3/13/09	133335	3/13/09	53.97	39,581
486	THOMAS ARTHUR	3/13/09	133336	3/13/09	53.74	39,582
486	KIM M LUCEY	3/13/09	133337	3/13/09	67.31	39,583
486	DAVID ILIANO	3/13/09	133338	3/13/09	71.19	39,584
486	SCOTT MARTIN	3/13/09	133339	3/13/09	34.69	39,585
486	JOYCE PURSLEY KASSINGER	3/13/09	133341	3/13/09	22.45	39,587
1,200	LOWE'S	3/13/09	133342	3/13/09	118.01	39,588
1,301	MISS UTILITY OF WV INC	3/13/09	133343	3/13/09	16.10	39,589
1,311	FERGUSON WATERWORKS	3/13/09	133351	3/13/09	220.22	39,590
1,500	OHIO VALLEY MUFFLER & BRAKE	3/13/09	133352	3/13/09	343.60	39,591
1,600	PARKERSBURG SENTINEL CO	3/13/09	133358	3/13/09	24.10	39,593
2,039	TELEPAGE COMMUNICATIONS SYSTEM	3/13/09	133361	3/13/09	7.16	39,595
2,044	TRACTOR SUPPLY CREDIT PLAN	3/13/09	133362	3/13/09	9.19	39,596
2,306	WATER ENVIRONMENTAL TESTING	3/13/09	133366	3/13/09	512.00	39,600
2,308	WV PUBLIC EMPLOYEES INS AGENCY	3/13/09	133371	3/13/09	2,366.47	39,601
23,030	OMNI-SITE.NET	3/13/09	133380	3/13/09	22.00	39,608
23,047	RETIREE HEALTH BNFT TRST FUND	3/13/09	133382	3/13/09	560.81	39,609
1,307	MUNICIPAL BOND COMMISSION	3/16/09	133604	3/15/09	18,310.28	39,610
2,313	WESBANCO BANK-PARKERSBURG	3/16/09	133579	3/16/09	645.58	9
CONSOLIDATED BANK ACCOUNT					58,982.70	71 *

Mineral Wells Public Service District  
 Payroll Checks  
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check No.	Check Date
2280	Todd R. Anderson	\$600.05	2/27/2009
2281	Dennis R. Brown	\$352.27	2/27/2009
2282	William H. Byers, Jr.	\$540.79	2/27/2009
2283	Cathy J. Dyer	\$518.86	2/27/2009
2284	Linda K. Watson	\$392.58	2/27/2009
2285	Darin L. Crites	\$327.91	2/27/2009
2286	Nellie B. Radcliff	\$339.79	2/27/2009
2287	Mark A. Dennis	\$317.62	2/27/2009
2288	Todd R. Anderson	\$728.93	3/6/2009
2289	Dennis R. Brown	\$352.27	3/6/2009
2290	William H. Byers, Jr.	\$457.98	3/6/2009
2291	Cathy J. Dyer	\$521.85	3/6/2009
2292	Linda K. Watson	\$372.12	3/6/2009
2293	Darin L. Crites	\$352.01	3/6/2009
2294	Nellie B. Radcliff	\$317.32	3/6/2009
2295	Mark A. Dennis	\$317.63	3/6/2009
2296	Todd R. Anderson	\$552.64	3/13/2009
2297	Dennis R. Brown	\$499.21	3/13/2009
2298	William H. Byers, Jr.	\$530.60	3/13/2009
2299	Cathy J. Dyer	\$521.85	3/13/2009
2300	Linda K. Watson	\$372.12	3/13/2009
2301	Darin L. Crites	\$349.40	3/13/2009
2302	Nellie B. Radcliff	\$317.32	3/13/2009
2303	Mark A. Dennis	\$410.08	3/13/2009
2304	Todd R. Anderson	\$503.20	3/20/2009
2305	Dennis R. Brown	\$359.53	3/20/2009
2306	William H. Byers, Jr.	\$452.36	3/20/2009
2307	Cathy J. Dyer	\$521.86	3/20/2009
2308	Linda K. Watson	\$372.12	3/20/2009
2309	Darin L. Crites	\$280.05	3/20/2009
2310	Nellie B. Radcliff	\$317.33	3/20/2009
2311	Mark A. Dennis	\$317.64	3/20/2009

**MINERAL WELLS PUBLIC SERVICE DISTRICT**  
**LIST OF CORRESPONDENCE**  
**FEBRUARY 20, 2009 – MARCH 19, 2009**

1. Fax dated February 19, 2009, to Todd Anderson, from Todd Bennett, CI Thornburg, attaching a revised quotation that includes the optional PVC suction tubes; bid amount \$8,480.00.
2. Copy of letter dated February 19, 2009, from Cathy Dyer, stating the tap fee for setting a water meter is \$350.00.
3. E-mail dated February 19, 2009, to Cathy Dyer, from Steve Hardman, Bowles Rice, stating case 09-0147-PWD-CN has had the following activity: Engineering documents, 2 copies of Preliminary Report, 2 copies of Final Engineering Report and 2 copies of Plans and Specifications, and 3 copies of Maps filed by Cerrone Associates.
4. Fax dated February 20, 2009, to Steve Hardman, Bowles Rice, from Cathy Dyer, attaching an agreement the District needs to sign for the Barnett Bridge replacement on Rt. 14.
5. Fax dated February 20, 2009, to Ron's Porta John, from Todd Anderson, attaching the quote from CI Thornburg for the Rt. 21 lift station suction repair; 50/50 on cost.
6. Copy of letter dated February 20, 2009, to The Charter Oak Fire Insurance Company, from Cathy Dyer, enclosing the signed property damage liability release. (TLM, LLC)
7. Copy of Exemption Certificate mailed to Pifer's Service Center, LLC, from Mineral Wells PSD.
8. Copy of letter dated February 20, 2009, to Manning Frymier, Cerrone Associates, from Cathy Dyer, enclosing an agreement that was sent to us by the WV Department of Transportation Division of Highways for the replacement of the Barnett Bridge on Rt. 14.
9. Copy of Memo dated February 20, 2009, To Whom It May Concern, from Mineral Wells PSD, regarding the district will be making a sewer tap for the Mineral Manor Apartments located on Viscose Road, the work will be done on February 23, 2009, for a period of time Viscose Road will be closed.
10. Letter dated February 18, 2009, to Todd Anderson, from David E. Brabham, Maintenance Engineer, West Virginia Department of Transportation, Division of Highways, enclosing an approved copy of Permit Number: 03-09-0036, that describes the sewer work that will be done on Viscose Road for Mineral Manor Apartments.
11. Copy of letter dated February 20, 2009, to Beth Bumgarner, Suttle & Stalnaker, from Cathy Dyer, enclosing an approved Letter of Engagement for the FY 2009 audit. The agreement was approved and signed at the Regular Board meeting held Thursday, February 19, 2009.
12. Fax dated February 20, 2009, to Debbie Hennage, HD Supply, from Cathy Dyer, attaching Maintenance Agreement for service period of July 1, 2009 – June 30, 2010.

**Mineral Wells PSD**  
**List of Correspondence**  
**March 19, 2009**  
**Page 2**

13. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report, for Mineral Wells PSD, from Water Environmental Testing, for the months of January, February and March 2009.
14. \*\*\*\*Letter dated February 19, 2009, to Roy Radabaugh, Chairman, from George E. Blum, Director, Finance & Administration, Cerrone Associates, enclosing for review and signature are four (4) copies of the Application for Funding from USDA Rural Development for the District's proposed Wastewater System Improvements Project.
15. Letter dated February 19, 2009, to Mineral Wells PSD, from Mike & Pam McCown, regarding the termination notice that was sent to them for a past due bill.
16. E-mail dated February 20, 2009, to Cathy Dyer, from WV PEIA, regarding a message to offices with missing dependant social security numbers.
17. Copy of letter dated February 23, 2009, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held, Thursday, January 15, 2009.
18. Copy of letter dated February 23, 2009, to Charles M. Stewart, Jr., from Cathy Dyer, enclosing the information from the Board meeting held Thursday, February 19, 2009.
19. WV Rural Water Association Legislative Update, 2009 Legislative Session, February 20, 2009.
20. West Virginia Rural Water Association Annual Conference at Snowshoe, September 13-16, 2009.
21. Copy of letter dated February 23, 2009, to William & Kerry Smith, from Cathy Dyer, enclosing for review a copy of the revised right-of-way easement.
22. Copy of letter dated February 23, 2009, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing a right of way easement between Billy and Tina Diamond and Mineral Wells PSD to be recorded.
23. Copy of letter dated February 23, 2009, to Stacy, WVBPH/OEHS, Data Management, from Todd Anderson, enclosing test results from REIC of the samples taken February 4, 2009 at Saulsbury Booster Station. Carbon copy to WV Bureau for Public Health Office of Environmental Health Services.
24. Currency Notes, Facts & Figures From West Virginia State Treasurer John Perdue, Winter 2009.
25. WesBanco, Your Money Matter\$, February 2009.
26. Rural Water, National Rural Water Association, Volume 30, Number 1.
27. Letter dated February 23, 2009, to Mineral Wells PSD, from Crews & Associates, regarding the Federal Stimulus Package.



**Mineral Wells PSD**  
**List of Correspondence**  
**March 19, 2009**  
**Page 3**

28. E-mail dated February 25, 2009, to Todd Anderson, from Dave McAtee, All Power Electrical Contractors LLC, attaching a bid in the amount of \$475.00 for the generator hookup for the Rt 21 Lift Station.
29. E-mail dated February 25, 2009, to Cathy Dyer, from Lillian Baker, West Virginia State Treasury Unclaimed Property Division, regarding Holder Report 115716.
30. Notice dated February 25, 2009, to Mineral Wells PSD, from Mineral Wells VFD, stating the Fire Department has used 27,900 gallons of water for fire fighting for the month of February 2009.
31. Carbon Copy of letter to Todd Anderson, dated February 24, 2009, to Mike Spiker, Goodwin & Goodwin, from Margie Flinn, Manager, Northern Jackson County Public Service District, stating the NJCPSD anticipates extending the waterline out Windy Ridge, down Lockhart Fork and Niggletwist and would like to start the proceedings to obtain the Mineral Wells PSD line back into the NJCPSD boundaries.
32. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for Liberty Truck Stop, to Mineral Wells PSD, from Water Environmental Testing, for the month of February 2009.
33. Fax dated February 26, 2009, to Kitty, SCH Premium Audit Division, from Cathy Dyer, attaching Mineral Wells PSD Unemployment Compensation.
34. Letter dated February 24, 2009, to Mineral Wells PSD, from Mark S. Miller, CPA, State of West Virginia Consolidated Public Retirement Board, stating, beginning March 2009, all checks will be converted to electronic debits from bank accounts.
35. Memo transmittal to Mineral Wells PSD, from Michael W. Keegan, Gemini Group, regarding the Consumer Confidence Report.
36. Copy of letter dated February 26, 2009, to The County Commission of Wood County, from Roy L. Radabaugh and James R. Lett, Commissioners, Mineral Wells PSD, regarding the reappointment of Charles M. Stewart whose term expires March 3, 2009.
37. E-mail dated February 27, 2009, to Cathy Dyer, from Barbara Randolph, WVPEIA, stating open enrollment will be held April 1 through April 30, 2009.
38. E-mail dated February 27, 2009, to Todd Anderson, from Clint Pifer, attaching files and drafts of the plumbing for Arby's.
39. \*\*\*\*Check dated February 26, 2009, in the amount of \$4,074.53, received February 28, 2009, to Mineral Wells PSD, from The Travelers, for the 4" fire line leak at Matheny Motors.
40. Memorandum dated February 26, 2009, to Cathy Dyer, from Dianne P. Wolfe, Bowles Rice, attaching Notice of Filing received from the Public Service Commission, Dianne has also arranged for publication in the Parkersburg News, Wirt County Journal and Jackson Herald.

**Mineral Wells PSD  
List of Correspondence  
March 19, 2009  
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41. Copy of letter dated March 2, 2009, to Pete Lopez, Public Service Commission, from Cathy Dyer, enclosing the Activity Trial Balance Year 2008, Utility Billing and Consumption for the audit they will prepare for the sewer rate increase.
42. Check dated February 27, 2009, in the amount of \$150.00, received March 3, 2009, to Mineral Wells PSD, from CI Thornburg, for the purchase of 75 scrap meters.
43. Fax dated March 3, 2009, to Trina Watts, from Doug Miller, Woodridge Orix, attaching a detail inquiry for Woodridge Orix, regarding a past due bill.
44. Fax dated March 3, 2009, to March 3, 2009, to Christy Pitsenbarger, West Virginia Bureau of Public Health Office of Environmental Health Services, from Cathy Dyer, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of February 2009.
45. Bacteriological Examination of Water from Public Water Distribution System reported March 2, 2009, to Mineral Wells PSD, from Water Environmental Testing.
46. Letter to Todd Anderson, from Margie Flinn, Northern Jackson County Public Service District, regarding additional information needed for the project to obtain the waterline from Mineral Wells PSD.
47. Fax dated March 4, 2009, to Action Answering Service, from Cathy Dyer, attaching a list of customers that was shut off due to non-payment.
48. Fax dated March 4, 2009, to Mineral Wells PSD, from Debbie Britt, attaching the WVRWA Legislative E-Brief #2.
49. Drips and Drops, News and Views from the Claywood Park Public Service District, Spring 2009.
50. E-mail dated March 5, 2009, to Mineral Wells PSD, from Debbie Britt, attaching the WVRWA Legislative E-Brief #3.
51. Doctors orders for Todd Anderson, dated March 6, 2009, no heavy lifting, pushing or pulling for 3-4 weeks.
52. \*\*\*\*Copy of letter dated March 6, 2009, to Sandra Squire, Executive Secretary, Public Service Commission of WV, from Cathy Dyer, regarding Tariff Rule 19-A, Case No. 08-2106-PSD-19A; stating all Mineral Wells PSD sewer customers were notified of the intended rate increase by notice of postcard billing.
53. Fax dated February 27, 2009, to Todd Anderson, from Kathy Lough, REI Consultants, Inc., regarding Analytical Report: 0902D19, TTHM & HAA5 Samples.
54. Letter dated February 27, 2009, to Todd Anderson, from REIC, regarding TTHM & HAA5 Samples, received February 18, 2009.

**Mineral Wells PSD**  
**List of Correspondence**  
**March 19, 2009**  
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55. Copy of letter dated March 6, 2009, to Stacy, WVBPH/OEHS, Data Management, from Todd Anderson, enclosing test results from REIC of samples taken February 11, 2009 at the following points: Comfort Suites, I-77 Rest Area-North, Limestone Booster Station and Country Chrome.
56. Copy of Letter dated March 6, 2009, to Dianne Wolfe, Bowles Rice McDavid Graff & Love, enclosing a signed Right-of-Way Easement Agreement between Matthew and Martha Dawson and Mineral Wells PSD. This easement is for the Emergency Connection to the City of Parkersburg.
57. Copy of letter dated March 6, 2009, to Dawn, West Virginia Bureau for Public Health Office of Environmental Health Services, from William H. Byers, Jr., Chief Operator, regarding Mr. Crites received a passing grade on his examination for the Class I Wastewater Treatment Works Operator and has completed his 2,000 hours in training on February 28, 2009.
58. Memo to Mineral Wells PSD, from Miss Utility of West Virginia, MUWV will hold its 2009 1<sup>st</sup> Quarter Board of Directors meeting on Thursday, April 23, 2009 at the Oglebay Resort.
59. West Virginia Rural Water Association Infrastructure Council Report Newsletter, Vol.15, Issue 3, March 6, 2009.
60. Bid Proposal for mowing services to Mineral Wells PSD, from Adam Cooper, C & C Lawn Care, WWTP-\$225.00 every two weeks (\$450.00 monthly), 8 Lift Stations, 3 Water Boosters-\$110.00 every two weeks (\$220.00 monthly), 6 Water tanks-\$200.00 each time mowed.
61. Bid Proposal for mowing services to Mineral Wells PSD, from Terry Somerville, PASO Landscape & Lawn Service LLC, WWTP-\$280.00 per mowing, Stoops Lift Station-\$27.00 per mowing, all other lift stations, \$18.00 per mowing, Price Road Tank-\$85.00 per mowing, all other tank sites \$70.00 per mowing.
62. Bid Proposal for mowing services to Mineral Wells PSD, from Ryan S. Badgett, Badgett Farm & Supply, WWTP-\$200.00 each mowing, Lift Stations, \$605.00 each mowing, Tank Sites, \$625.00 each mowing.
63. E-mail dated February 23, 2009, to Cathy Dyer, from Sara Boardman, WV Municipal Bond Commission, attaching Monthly Bond Payment Reminder.
64. Copy of letter dated March 9, 2009, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda K. Watson, enclosing a copy of the National Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of February 2009, also attached Oil & Grease Test Results for Liberty Truck Stop, Pepsi Bottling Group and Walmart Car Care Center.

**Mineral Wells PSD  
List of Correspondence  
March 19, 2009  
Page 6**

65. Copy of letter dated March 9, 2009, to John King, Department of Environmental Protection Environmental Enforcement, from Linda K. Watson, enclosing a copy of the National Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of February 2009, also attached Oil & Grease Test Results for Liberty Truck Stop, Pepsi Bottling Group and Walmart Car Care Center.
66. Copy of letter dated March 9, 2009, to Manning Frymier, Cerrone Associates, from Linda K. Watson, enclosing a copy of the National Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of February 2009, also attached Oil & Grease Test Results for Liberty Truck Stop, Pepsi Bottling Group and Walmart Car Care Center.
67. Copy of letter dated March 9, 2009, to Cindy Musser, West Virginia Department of Environmental Protection and Natural Resources, from Linda K. Watson, enclosing a copy of the National Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of February 2009, also attached Oil & Grease Test Results for Liberty Truck Stop, Pepsi Bottling Group and Walmart Car Care Center.
68. Copy of letter dated March 9, 2009, to WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch, from Linda K. Watson, enclosing a copy of the National Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of February 2009, also attached Oil & Grease Test Results for Liberty Truck Stop, Pepsi Bottling Group and Walmart Car Care Center.
69. Fax dated March 9, 2009, to Tracy, West Virginia Retirement, from Cathy Dyer, attaching the Retirement Report for the month of February 2009.
70. Copy of letter dated March 10, 2009, to Mr. & Mrs. Bill Diamond, from Cathy Dyer, enclosing a copy of the recorded right-of-way easement between them and the Mineral Wells PSD.
71. E-mail dated March 10, 2009, to Cathy Dyer, from WV Public Service Commission, regarding Tariff Form No. 6-A, filed by District.
72. Copy of letter dated March 12, 2009, to George E. Blum, Cerrone Associates, Inc., from Cathy Dyer, regarding at the regular Board meeting held Thursday, January 19, 2009, the Board voted for Mr. Frymier to apply for funding for the Sewer System Improvements Project. Enclosed as well, are three (3) copies of the Application for Funding from USDA-Rural Development.
73. \*\*\*\*Copy of letter dated March 12, 2009, to Sandra Squires, Executive Secretary, Public Service Commission, from Cathy Dyer, enclosing the following agreements: Mineral Wells PSD to Parkersburg Water Service Agreement and The City of Parkersburg to Mineral Wells PSD Water Service Agreement, regarding the Emergency connection to Parkersburg. Carbon copy sent to Robert Newell, Mayor, City of Parkersburg and Manning Frymier, Cerrone Associates, Inc.

**Mineral Wells PSD  
List of Correspondence  
March 19, 2009  
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74. Memo dated March 12, 2009, to Manning Frymier, Cerrone Associates, from Cathy Dyer, regarding the Misc. Water Improvement Project, Emergency Connection to Parkersburg.
75. Fax dated March 12, 2009, to Todd Anderson, from Todd Bennett, CI Thornburg, attaching the bid that was requested for the Barnes replacement core for the E-One stations, and the clip on oxygen monitor.
76. \*\*\*\*Fax dated March 12, 2009, to Dianne Wolfe, Bowles Rice McDavid Graff & Love, from Cathy Dyer, stating on March 12, 2009, the Mineral Wells PSD mailed 2,335 water customers the Notice of Filing.
77. Fax dated March 10, 2009, to Mineral Wells PSD, from WV Housing regarding form needed for Steven Dye's water tap.
78. Fax dated March 12, 2009, to Rebecca Malone, Community Resources, from Cathy Dyer, attaching letter regarding Steven Dye has requested connection to the districts wastewater system.
79. Fax dated March 12, 2009, to Brenda, Community Resources, from Linda Watson, attaching Detail inquiry for Judd Gorsky for a past due bill in the amount of \$109.59.
80. Fax dated March 13, 2009, to Parkersburg News/Sentinel, from Cathy Dyer, attaching notice to publish the Regular Board Meeting in the newspaper on Monday, March 16, 2009.
81. Resume from Dustin Lyle Thompson for mowing bids.
82. E-mail dated March 12, 2009, to Cathy Dyer, from Julia Gates, USPS, attaching information for a free 3-hour seminar to present information to our mailers about the Intelligent Mail Barcode and Move Update Requirements.
83. Fax dated March 13, 2009, to Wirt County Journal, from Cathy Dyer, attaching notice to publish the Regular Board Meeting in the newspaper on Wednesday, March 18, 2009.
84. Fax dated March 13, 2009, to Jackson Herald Newspaper, from Cathy Dyer, attaching notice to publish the Regular Board Meeting in your newspaper on Tuesday, March 17, 2009.
85. Water rates, minimum charge, reconnection charge and sewage rates faxed to the Department of Health and Human Resources.
86. Billing reprint dated 3/13/09 for Reggie Grimmett, account no. 2-00270-06, in the amount of \$36.19.
87. Letter dated March 12, 2009, to Mineral Wells PSD, from W.M. Bailey, Bill Bailey Insurance Agency, enclosing a BrickStreet Poster regarding Workers Compensation.
88. E-mail dated March 13, 2009, to Mineral Wells PSD, from Debbie Britt, attaching WVRWA Legislative E-Brief #5.

**Mineral Wells PSD  
List of Correspondence  
March 19, 2009  
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89. E-mail dated March 13, 2009, to Mineral Wells PSD, from Debbie Britt, attaching WVRWA Legislative E-Brief #4.
90. E-mail dated March 13, 2009, to Cathy Dyer, from George Blum, Cerrone Associates, regarding the transfer of the water lines to Northern Jackson Public Service District.
91. WV Rural Water Association, 2009 Legislative Session, March 13, 2009.
92. Letter dated March 11, 2009, to Mineral Wells PSD, from Danny's Lawn Service, regarding his Fivestar Contractors Policy has been cancelled effective March 11, 2009.
93. E-mail dated March 13, 2009, to Cathy Dyer, from Julia Gales, US Postal Service, regarding presorting of our mail and barcoding.
94. Fax dated March 16, 2009, to Todd Anderson, from Manning Frymier, Cerrone Associates, Inc., regarding the Wastewater Lagoons 2009 DEP Compliance Issues.
95. Copy of letter dated March 16, 2009, to Herb Brooks, Budget & Finance Manager, Public Service Commission of West Virginia, enclosing the Water and Sewer 2008 Gross Intrastate Revenue for the Mineral Wells PSD.
96. Letter dated March 13, 2009, to Mineral Wells PSD, from Terrie Sangid, Assistant Director, Program Support Branch, West Virginia Department of Environmental Protection, regarding the new Electronic Discharge Monitoring Reporting System.
97. Letter dated March 12, 2009, to Mineral Wells PSD, from James (Jim) L. Stover, Chairman, Southern Jackson County Public Service District, regarding new and more stringent Copper Discharge Limitations for Wastewater Treatment Plants.
98. Fax dated March 16, 2009, to Vicki Harmon Radcliff, from Nellie Radcliff, attaching an application for service to be signed and returned for service located at 257 Meadow View Dr.
99. Copy of letter dated March 16, 2009, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing check number 39610 in the amount of \$27,414.75 for the following bond payments: \$9,040.00-Sewer 97 Revenue, \$5,688.40-Sewer 95 Revenue, \$1,293.00-Sewer 85-B Revenue, \$2,288.88-Sewer 03-Revenue, \$175.90-Water 04-B Reserves, \$811.69-Water 04-A Reserves and \$8,116.88-Water 04-A Revenue.
100. Copy of letter dated March 16, 2009, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit has been made to the West Virginia Municipal Bond Commission in the amount of \$2,288.88 for Sewage System Revenue Bonds, Series 2003.
101. Copy of letter dated March 16, 2009, to West Virginia Development Authority, from Cathy Dyer, regarding the following deposit has been made to the West Virginia Municipal Bond Commission in the amount of \$5,688.40 for Sewage System Revenue Bonds, Series 1995.

**Mineral Wells PSD**  
**List of Correspondence**  
**March 19, 2009**  
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102. Copy of letter dated March 16, 2009, to Amy Chestnut, Infrastructure Council, from Cathy Dyer, regarding the following deposits were made to the West Virginia Municipal Bond Commission, \$8,116.88-Water Revenue-04-A, \$811.69-Reserve Fund-04-A and \$175.90-Reserve Fund-04-B.
103. Copy of Invoice dated March 16, 2009, to Pepsi Cola, from Mineral Wells PSD, for Oil and Grease Sampling in the amount of \$65.00.
104. Copy of Invoice dated March 16, 2009, to Wal-Mart Stores, from Mineral Wells PSD, for Oil and Grease Sampling in the amount of \$65.00.
105. Instructions for Form 941, Revised January 2009, Employers Quarterly Federal Tax Return.
106. Social Security Administration, Internal Revenue Service Reporter, Spring 2009, Newsletter for Employers.
107. E-mail dated March 17, 2009, to Cathy Dyer, from Julia Gates, USPS, regarding information for the intelligent bar code seminar.
108. E-mail dated March 16, 2009, to Todd Anderson, from Manning Frymier, Cerrone Associates, attaching plumbing files for Arby's.
109. E-mail dated March 16, 2009, to Todd Anderson, from Manning Frymier, Cerrone Associates, attaching plumbing files for Arby's.
110. E-mail dated March 17, 2009, to Cathy Dyer, from Debbie Britt, WV Rural Water Association, attaching WVRWA Legislative Water Hammer #1.
111. E-mail dated March 17, 2009, to Cathy Dyer, from Steve Hardman, Bowles Rice, attaching activity on PSC Case 09-0147-PWD-CN. (Copy of Mineral Wells PSD to Parkersburg Water Service Agreement and The City of Parkersburg to Mineral Wells PSD Water Service Agreement, filed by District)
112. Copy of letter dated March 17, 2009, to James C. Strong, from Cathy Dyer, regarding an insufficient fund check received in the amount of \$58.57, check no. 1410, requesting him to come in the office with cash to take care of the check. Also, enclosed a copy of the District's "Bad Check Policy".
113. Copy of letter dated March 17, 2009, to Thomas Arthur, from Cathy Dyer, regarding a check received in the amount of \$41.22 for a balance due at 147 Fox Run Drive Ste.15. The final read was taken on February 25, 2009, that amount was deducted from the security deposit and the remaining was returned to Mr. Arthur on March 16, 2009, in the amount of \$53.74.
114. Letter dated March 6, 2009, to Mineral Wells PSD, from WesBanco, regarding service activity for utilizing WesBanco Net.

**Mineral Wells PSD  
List of Correspondence  
March 19, 2009  
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115. Copy of letter dated March 18, 2009, to Dianne Wolfe, Bowles Rice, from Cathy Dyer, enclosing a signed Right-of-Way Easement Agreement between William and Kerry Smith and the Mineral Wells PSD.
116. Letter dated March 16, 2009, to Mineral Wells PSD, from Renee D. Shotwell, Bill Bailey Insurance Agency, enclosing the renewal questionnaire for our insurance policies renewing 7/1/2009.
117. Copy of letter dated March 18, 2009, to Prosperity Bank, from Linda Watson, regarding the account listed as Franklin Bank that was read and locked on January 6, 2009.
118. Fax dated March 18, 2009, to Todd Anderson, from Northern Jackson County PSD, regarding information that was to be sent for Winding Ridge area.
119. Fax dated March 18, 2009, to Mineral Wells PSD, from, Kristina West, LPB Energy Management, attaching an authorization letter to request data on the account of Cracker Barrel.
120. Copy of letter dated March 18, 2009, to LPB Energy Management, from Cathy Dyer, enclosing by request historical data for Cracker Barrel.
121. E-mail dated March 19, 2009, to Mineral Wells PSD, from Tech Support, Westco Customer Care, regarding E-mail server maintenance scheduled for March 21, 2009.



Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(892,000.00)	(594,666.64)	(69,004.19)	92.83	(636,116.73)	71.31	255,883.27
METERED SALES-COMMERCIAL	1 461 200 00	(166,000.00)	(110,666.64)	(12,588.68)	91.00	(130,543.60)	78.64	35,456.40
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TOTAL METERED SALES		(1058,000.00)	(705,333.28)	(81,592.87)	92.54	(766,660.33)	72.46	291,339.67
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(23,000.00)	(15,333.28)	(1,821.86)	95.05	(14,508.46)	63.08	8,491.54
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(1,500.00)	(1,000.00)	(3,902.53)	999.99	(5,869.53)	391.30	(4,369.53)
METER LEASE - MOBILE HOME PARK	1 472 500 00	(392.00)	(261.28)	.00		(384.00)	97.95	8.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(3,333.28)	.00		.00		5,000.00
OTHER WATER REVENUES	1 474 000 00	(8,000.00)	(5,333.28)	(643.00)	96.45	(6,334.75)	79.18	1,665.25
TOTAL OTHER REVENUES		(37,892.00)	(25,261.12)	(6,367.39)	201.64	(27,096.74)	71.51	10,795.26
		=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUES		(1095,892.00)	(730,594.40)	(87,960.26)	96.31	(793,757.07)	72.43	302,134.93

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	236,000.00	157,333.28	23,931.38	121.68	171,100.86	72.50	(64,899.14)
TOTAL SOURCE OF SUPPLY		236,000.00	157,333.28	23,931.38	121.68	171,100.86	72.50	(64,899.14)
PUMPING								
OPERATION								
OPERATION SUPERVISION PUMPING	1 620 000 00	.00	.00	.00		57.75		57.75
POWER PURCHASED PUMPING	1 623 000 00	6,000.00	4,000.00	611.47	122.29	3,628.34	60.47	(2,371.66)
PUMPING LABOR	1 624 000 00	6,300.00	4,200.00	372.00	70.85	4,021.43	63.83	(2,278.57)
PUMPING EXPENSES	1 624 001 00	2,000.00	1,333.28	35.00	21.00	4,064.35	203.21	2,064.35
MISCELLANEOUS EXPENSE	1 626 000 00	120.00	80.00	.00		.00		(120.00)
TOTAL OPERATION		14,420.00	9,613.28	1,018.47	84.75	11,771.87	81.63	(2,648.13)
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	400.00	.00		9.78	1.63	(590.22)
MAINT PUMPING EQUIPMENT	1 633 000 00	4,200.00	2,800.00	277.75	79.35	2,105.62	50.13	(2,094.38)
TOTAL MAINTENANCE		4,800.00	3,200.00	277.75	69.43	2,115.40	44.07	(2,684.60)
TOTAL PUMPING		19,220.00	12,813.28	1,296.22	80.92	13,887.27	72.25	(5,332.73)
TRANSMISSION & DISTRIBUTION								
OPERATION								
OPER SUPERVISION & ENGINEERING	1 660 000 00	.00	.00	(52.10)		.00		.00
TRANS & DIST LINE EXPENSE	1 662 000 00	24,000.00	16,000.00	688.82	34.44	12,107.77	50.44	(11,892.23)
METER EXPENSE	1 663 000 00	3,000.00	2,000.00	38.88	15.55	858.22	28.60	(2,141.78)
TOTAL OPERATION		27,000.00	18,000.00	675.60	30.02	12,965.99	48.02	(14,034.01)
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 671 000 00	1,000.00	666.64	387.70	465.25	650.35	65.03	(349.65)
MAINTENANCE OF MAINS T & D	1 673 000 00	21,000.00	14,000.00	1,357.30	77.56	23,765.62	113.16	2,765.62
MAINTENANCE OF SERVICES T & D	1 675 000 00	10,000.00	6,666.64	1,894.65	227.35	7,158.67	71.58	(2,841.33)
MAINTENANCE OF METERS T & D	1 676 000 00	2,800.00	1,866.64	85.70	36.72	1,621.94	57.92	(1,178.06)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	1,700.00	1,133.28	.00		1,331.88	78.34	(368.12)
TOTAL MAINTENANCE		36,500.00	24,333.20	3,725.35	122.47	34,528.46	94.59	(1,971.54)
TOTAL TRANS. & DISTRIBUTION		63,500.00	42,333.20	4,400.95	83.16	47,494.45	74.79	(16,005.55)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>CUSTOMER SERVICE EXPENSES</b>								
OPERATION								
METER READING EXPENSES	1 902 000 00	8,000.00	5,333.28	685.79	102.86	3,049.80	38.12	(4,950.20)
BILLING & COLLECTING - LABOR	1 903 100 00	34,000.00	22,666.64	2,333.69	82.36	20,196.10	59.40	(13,803.90)
BILLING & COLLECTING - EXPENSE	1 903 200 00	4,300.00	2,866.64	370.22	103.31	8,067.58	187.61	3,767.58
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	3,200.00	2,133.28	.00		.00		(3,200.00)
<b>TOTAL CUSTOMER SERVICE EXPENSES</b>		<b>49,500.00</b>	<b>32,999.84</b>	<b>3,389.70</b>	<b>82.17</b>	<b>31,313.48</b>	<b>63.25</b>	<b>(18,186.52)</b>
<b>ADMINISTRATIVE &amp; GENERAL</b>								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	80,000.00	53,333.28	3,828.13	57.42	33,898.05	42.37	(46,101.95)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	1,200.00	800.00	.00		409.11	34.09	(790.89)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	23,000.00	15,333.28	2,131.91	111.23	15,048.81	65.42	(7,951.19)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	6,100.00	4,066.64	.00		6,720.00	110.16	620.00
ATTORNEY	1 923 001 00	600.00	400.00	.00		111.00	18.50	(489.00)
PROPERTY INSURANCE	1 924 000 00	20,000.00	13,333.28	3,154.20	189.25	9,506.03	47.53	(10,493.97)
INJURIES & DAMAGES	1 925 000 00	600.00	400.00	.00		.00		(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	1,200.00	800.00	45.00	45.00	448.95	37.41	(751.05)
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	35,000.00	23,333.28	2,212.02	75.84	21,572.99	61.63	(13,427.01)
EMPLOYEE VACATION PAY	1 926 300 00	7,700.00	5,133.28	240.00	37.40	4,614.36	59.92	(3,085.64)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,200.00	4,800.00	606.48	101.08	5,924.88	82.29	(1,275.12)
EMPLOYEES SICK PAY	1 926 500 00	6,700.00	4,466.64	177.27	31.75	1,284.28	19.16	(5,415.72)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	266.64	95.76	287.30	174.60	43.65	(225.40)
COMP TIME	1 926 700 00	2,000.00	1,333.28	181.26	108.76	1,445.05	72.25	(554.95)
OPEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	6,500.00	4,333.28	804.74	148.56	6,437.92	99.04	(62.08)
REGULATORY COMMISSION EXPENSE	1 928 000 00	3,500.00	2,333.28	.00		.00		(3,500.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	5,000.00	3,333.28	248.80	59.71	1,604.35	32.08	(3,395.65)
<b>TOTAL OPERATION</b>		<b>206,700.00</b>	<b>137,799.44</b>	<b>13,725.57</b>	<b>79.68</b>	<b>109,200.38</b>	<b>52.83</b>	<b>(97,499.62)</b>
MAINTENANCE OF GENERAL PLANT	1 932 000 00	400.00	266.64	.00		.00		(400.00)
TRANSPORTATION EXPENSES	1 933 000 00	17,000.00	11,333.28	679.69	47.97	11,601.92	68.24	(5,398.08)
<b>ADMINISTRATIVE &amp; GENERAL</b>								
<b>TOTAL OPERATION &amp; MAINTENANCE</b>		<b>592,320.00</b>	<b>394,878.96</b>	<b>47,423.51</b>	<b>96.07</b>	<b>384,598.36</b>	<b>64.93</b>	<b>(207,721.64)</b>

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	285,600.00	190,400.00	24,150.00	101.47	193,200.00	67.64	(92,400.00)
DEPRECIATION EXPENSE	1 408 100 00	13,100.00	8,733.28	775.54	71.04	7,469.74	57.02	(5,630.26)
TOTAL OPERATING EXPENSES		891,020.00	594,012.24	72,349.05	97.43	585,268.10	65.68	(305,751.90)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(935.00)	(623.28)	(64.38)	82.63	(730.64)	78.14	204.36
INTEREST ON LONGTERM DEBT	1 427 000 00	192,000.00	128,000.00	16,175.00	101.09	129,400.00	67.39	(62,600.00)
OTHER INTEREST EXPENSE	1 431 000 00	130.00	86.64	9.32	86.05	108.02	83.09	(21.98)
TOTAL OTHER INCOME & DEDUCTIO		191,195.00	127,463.36	16,119.94	101.17	128,777.38	67.35	(62,417.62)
TOTAL INCOME		(13,677.00)	(9,118.80)	508.73	44.63-	(79,711.59)	582.81	(66,034.59)

Mineral Wells PSD  
 GENERAL LEDGER  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>SEWER INCOME STATEMENT</b>								
<b>SEWER REVENUE ACCOUNTS</b>								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(465,000.00)	(310,000.00)	(36,075.96)	93.09	(312,488.96)	67.20	152,511.04
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(180,000.00)	(120,000.00)	(11,367.90)	75.78	(121,207.58)	67.33	58,792.42
CUTCHER BEND SEWER	2 605 000 00	(108.00)	(72.00)	831.00	999.99-	(1,039.00)	962.03	(931.00)
<b>TOTAL SALES OF SEWER SERVICE</b>		<b>(645,108.00)</b>	<b>(430,072.00)</b>	<b>(46,612.86)</b>	<b>86.70</b>	<b>(434,735.54)</b>	<b>67.38</b>	<b>210,372.46</b>
<b>OTHER SEWER REVENUES</b>								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(17,000.00)	(11,333.28)	(962.58)	67.94	(8,548.57)	50.28	8,451.43
MISC SEWERAGE REVENUES	2 615 000 00	(1,200.00)	(800.00)	.00		(7,997.37)	666.44	(6,797.37)
GAIN ON SALE	2 620 000 00	.00	.00	.00		(1,525.00)		(1,525.00)
<b>TOTAL OTHER SEWER REVENUES</b>		<b>(18,200.00)</b>	<b>(12,133.28)</b>	<b>(962.58)</b>	<b>63.46</b>	<b>(18,070.94)</b>	<b>99.29</b>	<b>129.06</b>
<b>TOTAL REVENUES</b>		<b>(663,308.00)</b>	<b>(442,205.28)</b>	<b>(47,575.44)</b>	<b>86.06</b>	<b>(452,806.48)</b>	<b>68.26</b>	<b>210,501.52</b>
<b>SEWER OPERATION/MAINTENANCE EXPENSE</b>								
<b>COLLECTING EXPENSES</b>								
OPERATION LABOR-COLLECTING	2 702 000 00	3,000.00	2,000.00	.00		.00		(3,000.00)
MAINT SUPERVISION/ENGINEERING	2 704 000 00	.00	.00	(77.00)		.00		.00
MAINT SERVICE CONN & TRAP	2 705 100 00	11,800.00	7,866.64	876.21	89.10	7,254.00	61.47	(4,546.00)
MAINT COLLECT & TRANS MAINS	2 705 200 00	22,000.00	14,666.64	271.38	14.80	29,206.93	132.75	7,206.93
<b>TOTAL COLLECTING EXPENSES</b>		<b>36,800.00</b>	<b>24,533.28</b>	<b>1,070.59</b>	<b>34.91</b>	<b>36,460.93</b>	<b>99.07</b>	<b>(339.07)</b>
<b>PUMPING EXPENSES</b>								
OPERATION SUPERVISION & ENGINEERING	2 721 000 00	.00	.00	(818.55)		.00		.00
OPERATION LABOR-PUMPING	2 722 000 00	4,000.00	2,666.64	1,750.35	525.11	6,105.06	152.62	2,105.06
SEWER LIFT STATIONS	2 723 100 00	17,000.00	11,333.28	1,990.41	140.50	10,708.65	62.99	(6,291.35)
SEWER GRINDER PUMPS	2 723 200 00	5,000.00	3,333.28	676.27	162.30	3,691.12	73.82	(1,308.88)
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	19,000.00	12,666.64	573.44	36.21	7,931.56	41.74	(11,068.44)
MAINT STRUCTURES & IMPROV	2 726 000 00	500.00	333.28	.00		417.29	83.45	(82.71)
SEWER PUMPING-LIFT STATIONS	2 727 100 00	25,000.00	16,666.64	4,097.51	196.68	20,790.20	83.16	(4,209.80)
MAINT OTHER PUMPING EQUIPMENT	2 727 200 00	50,000.00	33,333.28	1,512.07	36.28	24,905.36	49.81	(25,094.64)
<b>TOTAL PUMPING EXPENSES</b>		<b>120,500.00</b>	<b>80,333.04</b>	<b>9,781.50</b>	<b>97.40</b>	<b>74,549.24</b>	<b>61.86</b>	<b>(45,950.76)</b>

Mineral Wells PSD  
 GENERAL LEDGER  
 SEWER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>TREATMENT &amp; DISPOSAL EXPENSES</b>								
OPER SUPERVISION & ENGINEERING	2 741 000 00	.00	.00	(38.50)		.00		.00
OPERATION LABOR-TREATMENT	2 742 000 00	8,500.00	5,666.64	1,232.78	174.04	15,619.13	183.75	7,119.13
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	18,500.00	12,333.28	7,582.07	491.81	44,672.05	241.47	26,172.05
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	3,500.00	2,333.28	2,187.00	749.84	13,540.50	386.87	10,040.50
POWER EXPENSE-PLANT	2 743 300 00	35,000.00	23,333.28	2,273.04	77.93	26,108.59	74.59	(8,891.41)
OPER SUPERVISION & ENG	2 744 000 00	.00	.00	(40.65)		.00		.00
REPAIR OF STRUCTURE & IMPROVEMT	2 745 000 00	500.00	333.28	423.00	999.99	1,370.46	274.09	870.46
REPAIR OF SEWAGE PONDS	2 745 100 00	.00	.00	.00		6,269.86		6,269.86
REPAIR OF T & D SYS EQUIPMENT	2 746 000 00	9,000.00	6,000.00	413.56	55.14	3,998.79	44.43	(5,001.21)
<b>TOTAL TREATMENT &amp; DISPOSAL</b>		<b>75,000.00</b>	<b>49,999.76</b>	<b>14,032.30</b>	<b>224.51</b>	<b>111,579.38</b>	<b>148.77</b>	<b>36,579.38</b>
<b>BILLING &amp; COLLECTING EXPENSES</b>								
OPER READING LABOR	2 782 000 00	7,100.00	4,733.28	474.99	80.28	2,443.49	34.41	(4,656.51)
CALLING & COLLECTING LABOR	2 783 100 00	26,000.00	17,333.28	1,769.53	81.67	15,852.79	60.97	(10,147.21)
CALLING & COLLECTING EXPENSE	2 783 200 00	3,200.00	2,133.28	400.56	150.21	6,603.13	206.34	3,403.13
<b>TOTAL BILLING &amp; COLLECTING</b>		<b>36,300.00</b>	<b>24,199.84</b>	<b>2,645.08</b>	<b>87.44</b>	<b>24,899.41</b>	<b>68.59</b>	<b>(11,400.59)</b>
<b>ADMINISTRATIVE/GENERAL EXPENSE</b>								
ADMIN & GENERAL SALARIES	2 790 000 00	34,000.00	22,666.64	2,385.28	84.18	21,464.00	63.12	(12,536.00)
PENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	333.28	.00		272.74	54.54	(227.26)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	15,000.00	10,000.00	1,191.68	95.33	9,099.20	60.66	(5,900.80)
SPECIAL SERVICES	2 795 000 00	4,100.00	2,733.28	.00		10,536.45	256.98	6,436.45
SPECIAL LEGAL SERVICES	2 796 000 00	1,000.00	666.64	.00		74.00	7.40	(926.00)
REGULATORY COMMISSION	2 797 000 00	2,600.00	1,733.28	.00		.00		(2,600.00)
INSURANCE	2 798 000 00	7,800.00	5,200.00	2,102.80	323.50	6,337.36	81.24	(1,462.64)
LAW SUITS/DAMAGES	2 799 000 00	2,400.00	1,600.00	.00		.00		(2,400.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	666.64	70.00	84.00	70.00	7.00	(930.00)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	32,000.00	21,333.28	2,975.83	111.59	21,982.86	68.69	(10,017.14)
EMPLOYEES VACATION PAY	2 800 300 00	4,400.00	2,933.28	160.00	43.63	3,076.24	69.91	(1,323.76)
EMPLOYEES HOLIDAY PAY	2 800 400 00	6,000.00	4,000.00	404.32	80.86	3,949.92	65.83	(2,050.08)
EMPLOYEES SICK PAY	2 800 500 00	4,000.00	2,666.64	118.18	35.45	856.18	21.40	(3,143.82)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	1,000.00	666.64	63.84	76.61	116.40	11.64	(883.60)
PT TIME	2 800 700 00	1,300.00	866.64	121.30	111.97	969.30	74.56	(330.70)
OB/WV RETIREE HEALTH BENEFIT	2 800 800 00	4,200.00	2,800.00	536.50	153.28	4,292.00	102.19	92.00
CELLANEOUS GENERAL EXPENSE	2 801 000 00	4,000.00	2,666.64	252.60	75.78	3,039.62	75.99	(960.38)
RENT GENERAL PROPERTY	2 802 000 00	5,000.00	3,333.28	.00		.00		(5,000.00)
INSURANCE	2 803 000 00	5,000.00	3,333.28	.00		.00		(5,000.00)
TRANSPORTATION EXPENSE	2 903 000 00	11,500.00	7,666.64	453.13	47.28	6,729.48	58.51	(4,770.52)
UNCOLLECTIBLE ACCOUNTS	2 904 100 00	3,200.00	2,133.28	.00		.00		(3,200.00)
<b>TOTAL ADMINISTRATIVE &amp; GEN EX</b>		<b>150,000.00</b>	<b>99,999.36</b>	<b>10,835.46</b>	<b>86.68</b>	<b>92,865.75</b>	<b>61.91</b>	<b>(57,134.25)</b>

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		418,600.00	279,065.28	38,364.93	109.98	340,354.71	81.30	(78,245.29)
DEPRECIATION	2 503 000 00	302,400.00	201,600.00	25,100.00	99.60	200,800.00	66.40	(101,600.00)
DEPRECIATION EXPENSE	2 507 100 00	10,000.00	6,666.64	976.81	117.21	7,353.56	73.53	(2,646.44)
INTEREST/DIVIDEND EARNED	2 524 000 00	(2,535.00)	(1,690.00)	(28.23)	13.36	(311.36)	12.28	2,223.64
INTEREST ON LONG TERM DEBT	2 530 000 00	96,000.00	64,000.00	7,800.00	97.50	62,400.00	65.00	(33,600.00)
OTHER INTEREST EXPENSE	2 535 000 00	100.00	66.64	8.69	104.32	78.34	78.34	(21.66)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		161,257.00	107,503.28	24,646.76	183.40	157,868.77	97.89	(3,388.23)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		161,257.00	107,503.28	24,646.76	183.40	157,868.77	97.89	(3,388.23)