

MINUTES OF A REGULAR MONTHLY BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JUNE 18, 2009, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Charles M. Stewart, Treasurer; Cathy Dyer, Office Manager; Todd Anderson, Operations Manager; Darin Crites & William Byers, Maintenance techs; Nellie Radcliff and Linda Watson, Office Clerks; Manning Frymier, P. E., Cerrone Association, Inc.; Tim Meeks, Mid-Ohio Valley Regional Council; Virginia & Mike Donaldson, James Bradley, residents of Pond Creek Community, were present.

The first order of business discussed was the matter of Pond Creek residents wanting water extended to their area. They were in attendance at the May 2009 Board meeting.

Mr. Frymier, Mr. Anderson and Mr. Radabaugh drove the area of Pond Creek to get some idea about the area. Mr. Frymier prepared an area map (copy attached) and presented copies to Pond Creek residents and the Board. Mr. Frymier estimated that 75 homes may be involved. Estimated cost per household would be approximately \$27,000.00 which makes the total project \$2,030,000.00. The Board is not willing to raise the existing customers water rates to cover a project of this dollar value.

Mr. Meeks, Mid-Ohio Valley Regional Council, informed them that grant money is available, but they will have to work hard to receive funds to help finance this project. Mr. Meeks and Mr. Frymier instructed them to do water well testing through out the area and document all results. This may help with obtaining funding for the project. If they are able to prove poor quality of water supply, funding from Alan Mollahan's office and Wood County Commission may be available to them. Mr. Meeks offered his help in any way to help with this project. All realize how important it is for the public to have a good water supply. The residents of Pond Creek and Mr. Meeks excused themselves from the rest of the meeting.

The Board had a telephone-conference with the Districts law firm, Bowles Rice McDavid Graff and Love LLP(Cam Siegrist) regarding a Design Loan and the refinancing of the 1997 Bond Loan. After a lengthy discussion regarding this matter, Mr. Lett made a motion authorizing Cam Siegrist and Firm to proceed with obtaining the necessary information regarding the refinancing of the 1997 Bond Loan and bid proposals from various banks for the best interest rates for the Design Loan. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Frymier presented the Board and Mr. Anderson with a map of the new I-77 Interstate Bridge Exchange Plan. He is helping with the relocation of the Districts water and sewer lines in that area. After a brief discussion on this matter, Mr. Frymier excused himself from the rest of the meeting.

Mr. Lett made a motion to approve the Minutes of the May 21, 2009, Regular Board meeting as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed

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the Minutes of the May 21, 2009, Board meeting.

Mrs. Dyer presented the Board with the draft agreement between the District and Northern Jackson County PSD to purchase the Districts assets and right-of-ways on Niggletetwist Run for their Lockhart Fork/Medina Waterline Extension Project. Mr. Lett made a motion to accept the agreement and for the agreement to be sent to Virginia McDonald, Rural Utilities Development for approval. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve the Financial Statement dated May 31, 2009, for All Finances (copy attached). Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve the Financial Statement dated May 31, 2009, for Water Revenue Fund Checking account (copy attached). Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve the Financial Statement dated May 31, 2009, for Sewer Revenue Fund Checking account (copy attached). Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve checks 39805 thru 39916 written on the Consolidated Water and Sewer Revenue Checking Account between May 22, 2009, and June 18, 2009 (copy attached). Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve Payroll Checks 2384 thru 2415 written on the Consolidated Payroll Account between May 22, 2009, and June 18, 2009 (copy attached). Mr. Stewart seconded the motion. The motion passed unanimously.

The following letters were discussed.

Letter 12- E-mail from Manning Frymier, Cerrone Associates, Inc., dated May 26, 2009, to Virginia McDonald, RUS attaching a letter from Sandra Squires, PSC to Steve Hardman, Bowles Rice McDavid Gaff Love, LLP the Final Joint Staff Memorandum. There was one protest to the rate increase of 2%. This did not warrant a hearing.

Letter 19 - Letter containing the approved Surety Bond for the 2" Waterline Replacement on Slate Creek Road.

Letter 30 - Letter dated May 29, 2009, from Alan Harris, RUS, containing the Accountant's Agreement between the District and Suttle & Stalnaker stating it is acceptable to Rural Development for the Sewer Systems Improvement Project.

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Letter 54 - Letter dated June 8, 2009, from Virginia McDonald, RUS, containing the Engineering Agreement dated January 23, 2009, between the District and Cerrone Associates, Inc., stating it is acceptable to RUS for the Sewer Systems Improvement Project.

Letter 62 - Letter dated June 9, 2009, from the Public Service Commission containing the Final Order of the approved sewer rate increase of 8.31%. Customer charge is \$ 10.82 and \$4.19 per 1,000 gallons of metered water. Minimum bill is \$29.68.

Mrs. Dyer had nothing further to discuss.

Mr. Anderson discussed with the Board that Cutlip Warner Development is building an apartment building over our existing waterline. He was informed that he would have to move the line at his expense. Mr. Hardman will draw up an agreement for him to sign for the benefit of protecting the Districts interest in this matter.

The school meter is in and waiting for the word from the school to replace it.

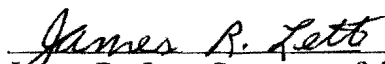
Asphalt has been replaced on Dover Drive.

Flushing will take place in the Windy Ridge area this month.

All business having been concluded, Mr. Lett made a motion that the meeting be adjourned. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:45 p. m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.


James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
May 31, 2009**

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 35,123.65
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	<u>1,599.74</u>
Total in Checking Accounts:	\$ 36,723.39

Water Accounts

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,106.56
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,063.95
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	37,731.49
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	15,512.67
Depreciation Reserve Account - Rockport	
WesBanco Bank - 1125.23	15,512.38
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	46,555.88
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	46,631.17
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	9,474.91
Security Deposit Account	
WesBanco Bank - 1134.0	37,079.05
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	<u>68,747.83</u>
Total in Water Accounts:	\$ 316,415.89

Sewer Accounts

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 7,748.44
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	21,951.35
Security Deposit Account	
WesBanco Bank - 2121.3	<u>29,066.86</u>
Total in Sewer Accounts:	\$ 58,766.65

Total All Finances - May 31, 2009 **\$ 411,905.93**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 May 31, 2009

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, APRIL 30, 2009 \$38,285.10

RECEIPTS:

Water Sales	\$89,345.75
Tap Fee	350.00
Water Buffalo Sales	604.50
Reconnection Fees	300.00
Security Deposit Refunds	1298.82
Brickstreet refund	220.76
CI Thornburg - scrap meters	75.00

Total Receipts: \$92,194.83

Total Cash Available: \$130,479.93

Expenditures:

Action Answering Service Plus	\$ 47.79
ADT Security Services	63.65
Allegheny Power	590.20
At & T Mobility	149.27
At & T State Calling Service	9.52
BP Credit Card Company	499.24
Bill Bailey Insurance Agency	280.00
C I Thornburg	729.60
Cardmember Services	21.19
Cintas	217.79
Claywood Park PSD	31,839.40
Commissioner's Salaries	225.00
Cutlip Warner	1,214.00
Dominion Hope	98.90
HD Supply Waterworks, Ltd	115.00
Hank's Sales & Service Inc.	149.40
Hardman Supply Company	19.97
Lowe's	290.11
Melanie L. Wine	172.80
Mineral Wells PSD	886.60
Miss Utility of WV Inc.	23.40
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	20.97
Parkersburg Office Supply	137.75
REI Consultants	850.00
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Salaries	9,917.67
Secretary of State of WV	31.20
State Electric Supply Co Inc	101.00
Taylor's Disposal Inc	31.55

Telepage Communication System	10.74
Tractor Supply Credit Plan	30.77
US Postal Service	299.99
Verizon	165.50
Water Environmental Testing	67.50
Westco Internet	13.50
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	1,004.00
WesBanco Bank-Parkersburg - Stephens Fk	176.00
WesBanco Bank-Parkersburg - Wtr Res Sams	314.00
WesBanco Bank-Parkersburg- Payroll taxes	4,303.72
WesBanco Bank-Parkersburg-Sycamore R/R	1,274.80
WV Dept of Transportation DOH	1,212.60
WV Public Employees Insurance Agency	2,212.23
WV Retiree Health Benefit Trust Fund	525.39
WV Public Employees Retirement System	2,361.98
WV State Tax Department	720.44
Kathleen Sandmeir	55.16
Chris & Heather Ashley	50.25
Robert G & Barbara L. Pifer	50.24
Richard & Kristy Fox	50.25
John L. Harper	50.28
David Sellers	50.25
Glenn Milligan	50.25

Total Expenditures: \$95,356.28

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, May 31, 2009 \$35,123.65

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 May 31, 2009

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, APRIL 30, 2009 \$ 2,891.33

RECEIPTS:

Sewer Sales	52,607.74
Security Deposit Refunds	1,916.92
Reconnect Fees	50.00
Butcher Bend Lagoon Assoc.	942.91
Brickstreet - refund	147.18

Total Receipts: \$55,664.75

Total Cash Available: \$ 58,556.08

Expenditures:

Action Answering Service Plus	31.86
ADT Security Services	42.43
Allegheny Power	6,505.06
At & T State Calling Service	6.34
At & T Mobility	99.52
Auto Fleet & Industrial Supply	32.86
BP Credit Card Company	521.54
Bill Bailey Insurance Agency	20.00
Butcher Bend Lagoon Assoc	950.00
C. I. Thornburg	2,096.00
Cardmember Services	14.13
Cintas	145.20
Commissioner's Salaries	150.00
Dennis Brown	63.66
Dominion Hope	65.94
Evans Const. Co.	6,500.00
Hank's Sales & Service Inc.	99.60
Hardman Supply Company	85.71
Lowe's	34.76
Melanie L. Wine	115.20
Mineral Wells PSD	2,163.74
Miss Utility of WV Inc.	15.60
Municipal Bond Commission	13,270.28
Ohio Valley Muffler & Brake	13.98
Omni-Site Net	44.00
Parkersburg Office Supply	91.82
Parkersburg Sentinel Co	730.00
Ron's Porta Johns, Inc	1,230.00
Salaries	8,346.86
Secretary of State of WV	20.80
State Electric Supply Co Inc	67.34
Taylor's Disposal Inc	21.04
Telepage	7.16
Tractor Supply Credit Plan	267.98
US Postal Service	324.31
USA Blue Book	152.60
Verizon	658.30

Water Environmental Testing	363.00
WesBanco Bank-Parkersburg-Sewer R/R	1,228.95
WesBanco Bank-Parkersburg-Payroll Taxes	3,915.62
WV Public Employees Insurance Agency	1,962.77
Retiree Health Benefit Trust Fund	462.69
WV Public Employees Retirement System	2,040.37
WV State Tax Department	660.56
Westco Internet	9.00
Briana Davis	32.53
Jason Stephens	62.55
Larry T. Gumm	25.01
Kim Enoch	17.35
Chesska M. Lyons	2.59
Christopher S. Barton	37.61
Ryan's Family Steak House Inc	773.87
Lori Haga	52.50
Patricia Marshall	49.67
Holly M. Tate	28.11
Chris & Heather Ashley	50.25
Jamie D. Frasier	44.96
James Egress	43.97
Miss Becky's Learning Center	16.55
Jessie Farley	7.70
L. Diana Bennett	33.88
Tonya Fought	28.66

Total Expenditures: \$ 56,956.34

Balance in Sewer Revenue Fund Checking Account, \$ 1,599.74
WesBanco Bank, April 30, 2009

Municipal Bond Commission	5040.00
Mineral Wells PSD - 1/3 rent 2009	3333.34
C I Thornburg	2630.00
Total Outstanding	\$8,373.34

-\$6,773.60

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 5/22/09 - ENDING DATE: 6/18/09 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
486	JESS WILLIAM PROVINCE	6/16/09	139773	1/31/06	50.04	35,794 VOID
486	LINDA S CARTER	6/05/09	139071	6/30/06	51.50	36,409 VOID
2,313	WESBANCO BANK-PARKERSBURG	5/27/09	138271	5/27/09	756.83	9
106	ALLEGHENY POWER	5/28/09	138357	5/29/09	399.17	39,805
145	ADT SECURITY SERVICES	5/28/09	138360	5/29/09	63.65	39,806
153	ACTION ANSWERING SERVICE	5/28/09	138361	5/29/09	47.79	39,807
314	AT&T MOBILITY	5/28/09	138363	5/29/09	149.27	39,808
360	CUTLIP-WARNER DEVELOPMENT CO	5/28/09	138364	5/29/09	1,214.00	39,809
486	KATHLEEN SANDMEIER	5/28/09	138367	5/29/09	55.16	39,812
486	CHRIS & HEATHER ASHLEY	5/28/09	138368	5/29/09	50.25	39,813
486	ROBERT G & BARBARA L PIFER	5/28/09	138370	5/29/09	50.24	39,814
486	RICHARD & KRISTY FOX	5/28/09	138371	5/29/09	50.25	39,815
486	JOHN L HARPER	5/28/09	138372	5/29/09	50.28	39,816
486	DAVID SELLERS	5/28/09	138373	5/29/09	50.25	39,817
486	GLENN MILLIGAN	5/28/09	138374	5/29/09	50.25	39,818
832	HARDMAN SUPPLY COMPANY	5/28/09	138375	5/29/09	19.97	39,819
877	HANK'S SALES & SERVICE INC.	5/28/09	138376	5/29/09	149.40	39,820
1,204	JAMES R. LETT	5/28/09	138377	5/29/09	75.00	39,821
1,604	PARKERSBURG OFFICE SUPPLY	5/28/09	138383	5/29/09	137.75	39,824
1,805	RURAL DEVELOPMENT ADMN.	5/28/09	138386	5/29/09	2,112.00	39,825
1,806	ROY L RADABAUGH	5/28/09	138387	5/29/09	75.00	39,826
1,843	CINTAS LOC #531	5/28/09	138388	5/29/09	217.79	39,827
1,908	STATE ELECTRIC SUPPLY CO INC	5/28/09	138392	5/29/09	50.50	39,828
1,912	CHARLES M. STEWART	5/28/09	138393	5/29/09	75.00	39,829
2,005	C I THORNBURG	5/28/09	138394	5/29/09	140.16	39,830
2,103	USDA-RURAL DEVELOPMENT	5/28/09	138397	5/29/09	3,140.00	39,831
2,205	VERIZON	5/28/09	138398	5/29/09	165.50	39,832
2,314	WV DEPT OF TAX & REVENUE	5/28/09	138400	5/29/09	720.44	39,833
2,315	WV PUBLIC EMPLOYEES RETIREMENT	5/28/09	138401	5/29/09	2,361.98	39,834
2,338	WESBANCO-WATER RES-SAMS-CV	5/28/09	138402	5/29/09	314.00	39,835
23,067	MELANIE L WINE	5/28/09	138407	5/29/09	172.80	39,838
106	ALLEGHENY POWER	5/29/09	138481	5/29/09	191.03	39,840
309	CLAYWOOD PARK PSD	5/31/09	138638	5/29/09	31,839.40	39,848
1,866	REI CONSULTANTS	5/31/09	138643	5/29/09	680.00	39,849
2,339	WESTCO INTERNET	5/31/09	138647	5/29/09	13.50	39,851
2,313	WESBANCO BANK-PARKERSBURG	6/01/09	138845	6/01/09	745.22	9

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 5/22/09 - ENDING DATE: 6/18/09 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00 CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	6/08/09	139322	6/08/09	820.93	9
438	DOMINION HOPE	6/11/09	139412	6/12/09	34.11	39,855
486	LINDA S CARTER	6/11/09	139413	6/12/09	51.50	39,856
600	FASTENERS & SUPPLY INC	6/11/09	139416	6/12/09	18.90	39,859
636	FORE TIMBER CO INC	6/11/09	139417	6/12/09	66.30	39,860
1,200	LOWE'S	6/11/09	139419	6/12/09	106.04	39,861
1,301	MISS UTILITY OF WV INC	6/11/09	139420	6/12/09	26.25	39,862
1,307	MUNICIPAL BOND COMMISSION	6/11/09	139423	6/12/09	9,104.47	39,863
1,512	HD SUPPLY WATERWORKS, LTD	6/11/09	139431	6/12/09	2,827.05	39,864
1,600	PARKERSBURG SENTINEL CO	6/11/09	139432	6/12/09	46.80	39,865
1,600	PARKERSBURG SENTINEL CO	6/11/09	139433	6/12/09	701.56	39,866
2,002	TAYLOR'S DISPOSAL INC	6/11/09	139435	6/12/09	31.55	39,868
2,005	C I THORNBURG	6/11/09	139437	6/12/09	486.24	39,869
2,039	TELEPAGE COMMUNICATIONS SYSTEM	6/11/09	139442	6/12/09	10.74	39,870
2,106	USDA-RURAL DEVELOPMENT	6/11/09	139444	6/12/09	3,325.00	39,872
2,107	USDA-RURAL DEVELOPMENT	6/11/09	139445	6/12/09	10,040.00	39,873
2,113	USDA-RURAL UTILITIES SERVICE	6/11/09	139446	6/12/09	3,518.00	39,874
2,306	WATER ENVIRONMENTAL TESTING	6/11/09	139447	6/12/09	67.50	39,875
2,308	PEIA	6/11/09	139452	6/12/09	2,234.90	39,876
2,373	WESBANCO BANK-PARKERSBURG	6/11/09	139454	6/12/09	167.00	39,877
2,374	WESBANCO BANK-PARKERSBURG	6/11/09	139455	6/12/09	167.00	39,878
2,375	WESBANCO BANK-PARKERSBURG	6/11/09	139456	6/12/09	502.00	39,879
2,376	WESBANCO BANK-PARKERSBURG	6/11/09	139457	6/12/09	502.00	39,880
23,004	WESBANCO BANK INC	6/11/09	139458	6/12/09	176.00	39,881
23,005	WESBANCO BANK, INC.	6/11/09	139459	6/12/09	1,368.44	39,882
23,047	RETIREE HEALTH BNFT TRST FUND	6/11/09	139460	6/12/09	531.63	39,883
2,313	WESBANCO BANK-PARKERSBURG	6/15/09	139723	6/15/09	806.95	9
124	AT&T - STATE CALLING SERVICE	6/17/09	139889	6/17/09	4.58	39,903
153	ACTION ANSWERING SERVICE	6/17/09	139890	6/17/09	48.99	39,904
275	BP	6/17/09	139891	6/17/09	568.56	39,905
360	CUTLIP-WARNER DEVELOPMENT CO	6/17/09	139894	6/17/09	397.44	39,907
486	JESS WILLIAM PROVINCE	6/17/09	139896	6/17/09	50.04	39,908
1,311	FERGUSON WATERWORKS	6/17/09	139903	6/17/09	163.47	39,910
1,512	HD SUPPLY WATERWORKS, LTD	6/17/09	139905	6/17/09	176.60	39,911
2,200	CARDMEMBER SERVICES	6/17/09	139919	6/17/09	372.67	39,914

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 5/22/09 - ENDING DATE: 6/18/09 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00 CONSOLIDATED BANK ACCOUNT						
2,349	WIRT COUNTY JOURNAL	6/17/09	139922	6/17/09	1,063.15	39,915
124	AT&T - STATE CALLING SERVICE	6/17/09	139827	6/30/09	4.58	39,888
124	AT&T - STATE CALLING SERVICE	6/17/09	139868	6/30/09	4.58	39,888 VOID
153	ACTION ANSWERING SERVICE	6/17/09	139828	6/30/09	48.99	39,889
153	ACTION ANSWERING SERVICE	6/17/09	139869	6/30/09	48.99	39,889 VOID
275	BP	6/17/09	139829	6/30/09	568.56	39,890
275	BP	6/17/09	139870	6/30/09	568.56	39,890 VOID
360	CUTLIP-WARNER DEVELOPMENT CO	6/17/09	139832	6/30/09	397.44	39,892
360	CUTLIP-WARNER DEVELOPMENT CO	6/17/09	139872	6/30/09	397.44	39,892 VOID
486	JESS WILLIAM PROVINCE	6/17/09	139834	6/30/09	50.04	39,893
486	JESS WILLIAM PROVINCE	6/17/09	139874	6/30/09	50.04	39,893 VOID
1,311	FERGUSON WATERWORKS	6/17/09	139841	6/30/09	163.47	39,895
1,311	FERGUSON WATERWORKS	6/17/09	139876	6/30/09	163.47	39,895 VOID
1,512	HD SUPPLY WATERWORKS, LTD	6/17/09	139843	6/30/09	176.60	39,896
1,512	HD SUPPLY WATERWORKS, LTD	6/17/09	139878	6/30/09	176.60	39,896 VOID
2,200	CARDMEMBER SERVICES	6/17/09	139857	6/30/09	372.67	39,899
2,200	CARDMEMBER SERVICES	6/17/09	139881	6/30/09	372.67	39,899 VOID
2,349	WIRT COUNTY JOURNAL	6/17/09	139860	6/30/09	1,063.15	39,900
2,349	WIRT COUNTY JOURNAL	6/17/09	139882	6/30/09	1,063.15	39,900 VOID
CONSOLIDATED BANK ACCOUNT					86,866.65	68 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 5/22/09 - ENDING DATE: 6/18/09 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
486	JESS WILLIAM PROVINCE	6/16/09	139773	1/31/06	50.04	35,794 VOID
2,313	WESBANCO BANK-PARKERSBURG	5/27/09	138271	5/27/09	734.95	9
106	ALLEGHENY POWER	5/28/09	138357	5/29/09	867.39	39,805
145	ADT SECURITY SERVICES	5/28/09	138360	5/29/09	42.43	39,806
153	ACTION ANSWERING SERVICE	5/28/09	138361	5/29/09	31.86	39,807
314	AT&T MOBILITY	5/28/09	138363	5/29/09	99.52	39,808
486	PATRICIA MARSHALL	5/28/09	138365	5/29/09	49.67	39,810
486	HOLLY M TATE	5/28/09	138366	5/29/09	28.11	39,811
486	CHRIS & HEATHER ASHLEY	5/28/09	138368	5/29/09	50.25	39,813
832	HARDMAN SUPPLY COMPANY	5/28/09	138375	5/29/09	85.71	39,819
877	HANK'S SALES & SERVICE INC.	5/28/09	138376	5/29/09	99.60	39,820
1,204	JAMES R. LETT	5/28/09	138377	5/29/09	50.00	39,821
1,302	MINERAL WELLS PSD	5/28/09	138380	5/29/09	1,012.74	39,822
1,307	MUNICIPAL BOND COMMISSION	5/28/09	138382	5/29/09	5,688.40	39,823
1,604	PARKERSBURG OFFICE SUPPLY	5/28/09	138383	5/29/09	91.82	39,824
1,806	ROY L RADABAUGH	5/28/09	138387	5/29/09	50.00	39,826
1,843	CINTAS LOC #531	5/28/09	138388	5/29/09	145.20	39,827
1,908	STATE ELECTRIC SUPPLY CO INC	5/28/09	138392	5/29/09	33.67	39,828
1,912	CHARLES M. STEWART	5/28/09	138393	5/29/09	50.00	39,829
2,205	VERIZON	5/28/09	138398	5/29/09	658.30	39,832
2,314	WV DEPT OF TAX & REVENUE	5/28/09	138400	5/29/09	660.56	39,833
2,315	WV PUBLIC EMPLOYEES RETIREMENT	5/28/09	138401	5/29/09	2,040.37	39,834
23,023	RON'S PORTA JOHNS, INC.	5/28/09	138403	5/29/09	1,230.00	39,836
23,046	BUTCHER BEND LAGOON ASSOC	5/28/09	138406	5/29/09	950.00	39,837
23,067	MELANIE L WINE	5/28/09	138407	5/29/09	115.20	39,838
1,307	MUNICIPAL BOND COMMISSION	5/28/09	138418	5/29/09	5,000.00	39,839
1,307	MUNICIPAL BOND COMMISSION	5/29/09	138429	5/29/09	5,000.00	39,839 VOID
106	ALLEGHENY POWER	5/29/09	138481	5/29/09	5,614.77	39,840
1,307	MUNICIPAL BOND COMMISSION	5/29/09	138485	5/29/09	4,000.00	39,841
2,109	USA BLUE BOOK	5/31/09	138646	5/29/09	59.44	39,850
2,339	WESTCO INTERNET	5/31/09	138647	5/29/09	9.00	39,851
23,030	OMNI-SITE.NET	5/31/09	138648	5/29/09	22.00	39,852
486	JAMIE D FRASHIER	5/29/09	138606	5/31/09	44.96	39,842
486	JAMES EGRESS	5/29/09	138607	5/31/09	43.97	39,843
486	MISS BECKYS LEARNING CENTER	5/29/09	138608	5/31/09	16.55	39,844

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BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00 CONSOLIDATED BANK ACCOUNT						
486	JESSIE FARLEY	5/29/09	138609	5/31/09	7.70	39,845
486	L. DIANA BENNETT	5/29/09	138610	5/31/09	33.88	39,846
486	TONYA FOUGHT	5/29/09	138611	5/31/09	28.66	39,847
2,313	WESBANCO BANK-PARKERSBURG	6/01/09	138845	6/01/09	813.06	9
2,313	WESBANCO BANK-PARKERSBURG	6/08/09	139322	6/08/09	675.27	9
2,101	U S POSTAL SERVICE	6/11/09	139407	6/12/09	123.76	39,853
401	DISCOUNT INDUSTRIAL SUPPLY COR	6/11/09	139411	6/12/09	53.41	39,854
438	DOMINION HOPE	6/11/09	139412	6/12/09	22.74	39,855
486	APRIL WELCH	6/11/09	139414	6/12/09	74.27	39,857
486	JOANIE SARVER	6/11/09	139415	6/12/09	1.21	39,858
600	FASTENERS & SUPPLY INC	6/11/09	139416	6/12/09	12.60	39,859
636	FORE TIMBER CO INC	6/11/09	139417	6/12/09	44.20	39,860
1,200	LOWE'S	6/11/09	139419	6/12/09	167.85	39,861
1,301	MISS UTILITY OF WV INC	6/11/09	139420	6/12/09	17.50	39,862
1,307	MUNICIPAL BOND COMMISSION	6/11/09	139423	6/12/09	8,621.88	39,863
1,600	PARKERSBURG SENTINEL CO	6/11/09	139432	6/12/09	31.20	39,865
1,908	STATE ELECTRIC SUPPLY CO INC	6/11/09	139434	6/12/09	57.69	39,867
2,002	TAYLOR'S DISPOSAL INC	6/11/09	139435	6/12/09	21.04	39,868
2,005	C I THORNBURG	6/11/09	139437	6/12/09	3,972.68	39,869
2,039	TELEPAGE COMMUNICATIONS SYSTEM	6/11/09	139442	6/12/09	7.16	39,870
2,044	TRACTOR SUPPLY CREDIT PLAN	6/11/09	139443	6/12/09	19.99	39,871
2,306	WATER ENVIRONMENTAL TESTING	6/11/09	139447	6/12/09	572.00	39,875
2,308	PEIA	6/11/09	139452	6/12/09	1,940.10	39,876
23,047	RETIREE HEALTH BNFT TRST FUND	6/11/09	139460	6/12/09	456.45	39,883
23,070	BADGETT FARM & FEED SUPPLY	6/11/09	139461	6/12/09	600.00	39,884
486	PHOENIX ASSOCIATES, INC	6/11/09	139489	6/12/09	474.81	39,885
486	CINDY CARPENTER	6/11/09	139490	6/12/09	31.06	39,886
2,313	WESBANCO BANK-PARKERSBURG	6/15/09	139723	6/15/09	798.11	9
106	ALLEGHENY POWER	6/17/09	139888	6/17/09	22.35	39,902
124	AT&T - STATE CALLING SERVICE	6/17/09	139889	6/17/09	3.06	39,903
153	ACTION ANSWERING SERVICE	6/17/09	139890	6/17/09	32.66	39,904
275	BP	6/17/09	139891	6/17/09	372.38	39,905
302	CUMMINS CROSSPOINT	6/17/09	139892	6/17/09	935.00	39,906
360	CUTLIP-WARNER DEVELOPMENT CO	6/17/09	139894	6/17/09	416.70	39,907
486	JESS WILLIAM PROVINCE	6/17/09	139896	6/17/09	50.04	39,908

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BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
1,307	MUNICIPAL BOND COMMISSION	6/17/09	139902	6/17/09	5,688.40	39,909
1,311	FERGUSON WATERWORKS	6/17/09	139903	6/17/09	366.60	39,910
2,004	TROMBOLD EQUIPMENT CO INC	6/17/09	139916	6/17/09	1,923.59	39,912
2,109	USA BLUE BOOK	6/17/09	139918	6/17/09	56.27	39,913
2,200	CARDMEMBER SERVICES	6/17/09	139919	6/17/09	528.44	39,914
23,023	RON'S PORTA JOHNS, INC.	6/17/09	139923	6/17/09	345.00	39,916
106	ALLEGHENY POWER	6/17/09	139826	6/30/09	22.35	39,887
106	ALLEGHENY POWER	6/17/09	139867	6/30/09	22.35	39,887 VOID
124	AT&T - STATE CALLING SERVICE	6/17/09	139827	6/30/09	3.06	39,888
124	AT&T - STATE CALLING SERVICE	6/17/09	139868	6/30/09	3.06	39,888 VOID
153	ACTION ANSWERING SERVICE	6/17/09	139828	6/30/09	32.66	39,889
153	ACTION ANSWERING SERVICE	6/17/09	139869	6/30/09	32.66	39,889 VOID
275	BP	6/17/09	139829	6/30/09	372.38	39,890
275	BP	6/17/09	139870	6/30/09	372.38	39,890 VOID
302	CUMMINS CROSSPOINT	6/17/09	139830	6/30/09	935.00	39,891
302	CUMMINS CROSSPOINT	6/17/09	139871	6/30/09	935.00	39,891 VOID
360	CUTLIP-WARNER DEVELOPMENT CO	6/17/09	139832	6/30/09	416.70	39,892
360	CUTLIP-WARNER DEVELOPMENT CO	6/17/09	139872	6/30/09	416.70	39,892 VOID
486	JESS WILLIAM PROVINCE	6/17/09	139834	6/30/09	50.04	39,893
486	JESS WILLIAM PROVINCE	6/17/09	139874	6/30/09	50.04	39,893 VOID
1,307	MUNICIPAL BOND COMMISSION	6/17/09	139840	6/30/09	5,688.40	39,894
1,307	MUNICIPAL BOND COMMISSION	6/17/09	139875	6/30/09	5,688.40	39,894 VOID
1,311	FERGUSON WATERWORKS	6/17/09	139841	6/30/09	366.60	39,895
1,311	FERGUSON WATERWORKS	6/17/09	139876	6/30/09	366.60	39,895 VOID
2,004	TROMBOLD EQUIPMENT CO INC	6/17/09	139854	6/30/09	1,923.59	39,897
2,004	TROMBOLD EQUIPMENT CO INC	6/17/09	139879	6/30/09	1,923.59	39,897 VOID
2,109	USA BLUE BOOK	6/17/09	139856	6/30/09	56.27	39,898
2,109	USA BLUE BOOK	6/17/09	139880	6/30/09	56.27	39,898 VOID
2,200	CARDMEMBER SERVICES	6/17/09	139857	6/30/09	528.44	39,899
2,200	CARDMEMBER SERVICES	6/17/09	139881	6/30/09	528.44	39,899 VOID
23,023	RON'S PORTA JOHNS, INC.	6/17/09	139861	6/30/09	345.00	39,901
23,023	RON'S PORTA JOHNS, INC.	6/17/09	139883	6/30/09	345.00	39,901 VOID
CONSOLIDATED BANK ACCOUNT					55,047.17	72 *

Mineral Wells Public Service District
Payroll Checks
Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
2384	Todd R. Anderson	\$518.21	5/29/2009
2385	Dennis R. Brown	\$440.74	5/29/2009
2386	William H. Byers, Jr.	\$537.02	5/29/2009
2387	Cathy J. Dyer	\$531.86	5/29/2009
2388	Linda K. Watson	\$410.08	5/29/2009
2389	Darin L. Crites	\$301.94	5/29/2009
2390	Nellie B. Radcliff	\$348.78	5/29/2009
2391	Mark A. Dennis	\$326.65	5/29/2009
2392	Todd R. Anderson	\$518.20	6/5/2009
2393	Dennis R. Brown	\$440.72	6/5/2009
2394	William H. Byers, Jr.	\$647.48	6/5/2009
2395	Cathy J. Dyer	\$531.85	6/5/2009
2396	Linda K. Watson	\$417.55	6/5/2009
2397	Darin L. Crites	\$289.06	6/5/2009
2398	Nellie B. Radcliff	\$325.33	6/5/2009
2399	Mark A. Dennis	\$334.42	6/5/2009
2400	Todd R. Anderson	\$714.89	6/12/2009
2401	Dennis R. Brown	\$400.50	6/12/2009
2402	William H. Byers, Jr.	\$462.37	6/12/2009
2403	Cathy J. Dyer	\$531.86	6/12/2009
2404	Linda K. Watson	\$380.12	6/12/2009
2405	Darin L. Crites	\$313.81	6/12/2009
2406	Nellie B. Radcliff	\$325.33	6/12/2009
2407	Mark A. Dennis	\$334.41	6/12/2009
2408	Todd R. Anderson	\$695.51	6/19/2009
2409	Dennis R. Brown	\$361.28	6/19/2009
2410	William H. Byers, Jr.	\$588.30	6/19/2009
2411	Cathy J. Dyer	\$531.84	6/19/2009
2412	Linda K. Watson	\$380.12	6/19/2009
2413	Darin L. Crites	\$432.66	6/19/2009
2414	Nellie B. Radcliff	\$325.33	6/19/2009
2415	Mark A. Dennis	\$334.42	6/19/2009

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
MAY 22, 2009 – JUNE 18, 2009**

1. Letter dated May 18, 2009, to Mineral Wells PSD, from Russell L. Fry, Work Force West Virginia, regarding in a meeting in regular session, The West Virginia Legislature passed Senate Bill 246 which amended the West Virginia Unemployment Compensation Law.
2. Copy of letter dated May 22, 2009, to Liane Showalter, Bill Bailey Insurance Agency, Inc., from Cathy Dyer, enclosing Bond No. 0077615, Resolution, and the Indemnity Agreement for Ohio Farmers Insurance Company, they were signed at the Regular Board Meeting held Thursday, May 21, 2009.
3. Copy of letter dated May 22, 2009, to Jamie Six, Clerk of Wood County, from Cathy Dyer, enclosing right of way easements for Norman M. Ruble – James N. and Vicki D. Ruble and Norman M. Ruble; also enclosed for recording are liens for Larry G. Fouse - Mineral Wells PSD and Kenneth Carpenter - Mineral Wells PSD.
4. Copy of letter dated May 22, 2009, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held Thursday, April 16, 2009.
5. Copy of letter dated May 22, 2009, to Camden P. Siegrist, Bowles Rice, Cathy Dyer, enclosing the original signed Bond Counsel agreement for the Misc. Water Improvement Project.
6. Letter dated May 19, 2009, to Mineral Wells PSD, from Christy Pitsenbarger, Compliance and Enforcement, State of West Virginia Department of Health and Human Resources, regarding State Notice of Violation for the Monthly Operational Report for the month of March 31, 2009.
7. Re-fax dated May 22, 2009, to Christy Pitsenbarger, Compliance and Enforcement, State of West Virginia Department of Health and Human Resources, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of March 2009.
8. West Virginia Rural Water Association 24th Annual Meeting & Technical Conference at Snowshoe Mountain – September 13 – 16, 2009.
9. Letter dated May 22, 2009, to Valued Customers, from Jonathan Wiseman, Packaged Systems, regarding terms and paybacks for invoices.
10. Fax dated May 26, 2009, to Rhonda Savilla, West Virginia Bureau of Public Health Office of Environmental Health Services, from Todd Anderson, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of March 2009.
11. Copy of letter dated May 26, 2009, to James Ice, Suttle & Stalnaker, Harmon Thompson, from Cathy Dyer, enclosing the Letter of Engagement for Accounting Services for the upcoming Sewer System Improvement Project.

Mineral Wells PSD
List of Correspondence
June 18, 2009
Page 2

12. ****Carbon copy of e-mail dated May 26, 2009, to Virginia McDonald, Rural Development Services, from Manning Frymier, Cerrone Associates, attaching a PSC staff recommended decision regarding the Misc. Water System Improvements Project.
13. Copy of letter dated May 26, 2009, to Virginia McDonald, USDA Rural Development, from Cathy Dyer, enclosing two (2) signed copies of the Minutes from the Regular Board Meeting on April 16, 2009 and May 21, 2009; also enclosed is a Letter of Engagement from Suttle & Stalnaker all regarding the Application for Federal Assistance for the Sewer Systems Improvement Project.
14. Fax dated May 26, 2009, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding Wastewater Lagoons 2008-2009 DEP Compliance Issues.
15. Views & Visions, Spring 2009, A publication of Bowles Rice McDavid Graff & Love, Spring 2009.
16. E-mail dated May 26, 2009, to Cathy Dyer, from PEIA, regarding a message from PEIA on multiple remittances.
17. E-mail dated May 26, 2009, to Cathy Dyer, from Sara Boardman, WV Municipal Bond Commission, attaching a Monthly Bond Payment Reminder.
18. Faxed turn off list for non-payment to Action Answering Service.
19. ****\$25,000 Bond dated May 21, 2009 filed with the Division of Highways for a permit to install to replace existing 2" waterline on Slate Creek Rd.
20. Copy of letter dated May 29, 2009, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing a check in the amount of \$5,688.40 for Sewer 95 Revenue.
21. Copy of letter dated May 29, 2009, to West Virginia Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission - \$5,688.40 Series 1995.
22. Letter dated May 7, 2009, to Mineral Wells PSD, from WesBanco, enclosing the breakdown of online banking activity.
23. Copy of letter dated May 29, 2009, to Tim Miller, R.S., HHR Program Manager, from Cathy Dyer, regarding a Public Water Utility Requirement to provide proof of an approved sewage disposal system.
24. Copy of letter dated May 29, 2009, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing a district ck in the amount \$4,000.00 for Sewer 97 Revenue.

Mineral Wells PSD
List of Correspondence
June 18, 2009
Page 3

25. Copy of letter dated May 29, 2009, to Camden P. Siegrist, Bowles Rice, from Cathy Dyer, regarding the need of a \$500,000.00 design loan regarding the Sewer System Improvement Project.
26. Memo from Miss Utility of West Virginia, regarding the 2009 Annual Members and Quarterly Board of Directors Meeting will be held on July 23, 2009 in Elkins, WV.
27. Letter dated May 26, 2009, to Todd Anderson, from Kathy Lough, Project Manager, REIC, regarding TTHM + HAA5 Samples.
28. Basic Math for Operators class, Thursday, June 18, 2009, Harrisville City Hall, sponsored by West Virginia Rural Water Association.
29. Copy of letter dated June 1, 2009, to WVBPH/OEHS, from Todd Anderson, enclosing test results from REIC of water samples taken May 4, 2009 and May 11, 2009.
30. ****Letter dated May 29, 2009, to Mineral Wells PSD, from Alan Harris, Area Director, United States Department of Agriculture, advising that the Accountant's Agreement dated April 30, 2009, between the District and Suttle & Stalnaker is acceptable to Rural Development. (Sewer Improvements Project)
31. Copy of letter dated June 1, 2009, to Darlene Burnside, from Cathy Dyer, regarding an insufficient funds check the District received in the amount of \$141.55, attached a bad check policy and asked customer to take care of bad check by June 8, 2009.
32. Fax dated June 1, 2009, to Christy Pitsenbarger, West Virginia Bureau of Public Health Office of Environmental Health Services, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of May 2009.
33. Fax dated June 1, 2009, to Brenda Hall, from Mineral Wells PSD, attaching an application for service for 90 Willie Ln., Parkersburg, WV 26101.
34. Rural Water, Volume 30, Number 2, Second Quarter 2009.
35. Bacteriological Examination of Water from Public Water Distribution System, compliance date May 09, reported 6/1/09.
36. Letter dated June 1, 2009, to Todd Anderson, from Ronald Bateman, Insurance Services Office, Inc., regarding Public Fire Protection Survey, Silverton FD, Jackson County, WV.
37. E-mail dated June 3, 2009, to Mineral Wells PSD, from Rob Roberts, WV PEIA, regarding PEIA billing notification.
38. Copy of letter dated June 4, 2009, to Mr. & Mrs. James Ruble, from Cathy Dyer, enclosing copies of the recorded Right-of-Way Easements between you, Norman Ruble and the Mineral Wells PSD.

**Mineral Wells PSD
List of Correspondence
June 18, 2009
Page 4**

39. Billing reprint dated June 4, 2009, to Mary Beth, Prudential Preferred, regarding a past due bill for Rosalie Andrews, 163 Grant Lane.
40. Copy of letter dated June 4, 2009, to John & Jenniffer Jones, from Cathy Dyer, regarding a check that was deposited but was lost by WesBanco in the amount of \$47.70.
41. Copy of letter dated June 4, 2009, to Paul R. Derenberger, from Cathy Dyer, regarding an outstanding check that was dated December 30, 2005 in the amount of \$100.84 for a security deposit refund.
42. E-mail dated June 4, 2009, to Cathy Dyer, from PEIA, regarding the reports tab on the Web Contribution Website.
43. Letter dated June 3, 2009, to Chief Water Operators, from Brad Hess Technical Analyst, Department of Health and Human Resources, regarding the monthly operational reports.
44. E-mail dated June 5, 2009, to Cathy Dyer, from Manning Frymier, Cerrone Associates, regarding the meeting to be held at the Mineral Wells PSD on June 12, 2009 at 10:30 for the I-77 SR #14 South Interchange.
45. E-mail dated June 5, 2009, to Cathy Dyer, from Walter Frazier, Appalachian Software, attaching a quote for new computers for the office.
46. E-mail dated June 5, 2009, to Cathy Dyer, from WV PEIA, regarding the final version of the early warning report.
47. The Pipeline, The National Association of Pipe Fabricators, Inc., Volume 32, Issue 2, Spring 2009.
48. Invoice dated June 8, 2009, to Liberty Truck Stop, in the amount of \$140.00 for Oil and Grease Sampling.
49. Invoice dated June 8, 2009, to Wal-Mart Stores, in the amount of \$65.00 for Oil and Grease Sampling.
50. Invoice dated June 8, 2009, to Pepsi Bottling Group, in the amount of \$65.00 for Oil and Grease Sampling.
51. Test Results dated June 8, 2009, from Water Environmental Testing for a possible water leak.
52. West Virginia Rural Water Association Infrastructure Council Report Newsletter, Volume 15, Issue 6, dated June 8, 2009.
53. E-mail dated June 8, 2009, to Cathy Dyer, from PEIA, stating the final version of the July early warning report is now available on the website.

Mineral Wells PSD
List of Correspondence
June 18, 2009
Page 5

54. ****Letter dated June 8, 2009, to Mineral Wells PSD, from Virginia McDonald, Area Specialist, United States Department of Agriculture Rural Development, advising that the Engineering Agreement dated January 23, 2009 between Mineral Wells PSD and Cerrone Associates, Inc. is acceptable to Rural Development. (Sewer Systems Improvement Project)
55. Letter dated June 8, 2009, to Todd Anderson, from Margie Flinn, Manager, Northern Jackson PSD, enclosing a Draft deed prepared by Mike Spiker of Goodwin & Goodwin, regarding the Lockhart/Medina Waterline Extension.
56. Copy of letter dated June 9, 2009, to Steven Hardman, Bowles Rice, from Cathy Dyer, enclosing a copy of the draft agreement for the Lockhart/Medina Waterline Extension for his review.
57. Letter dated June 8, 2009, to Mineral Wells PSD, from Allan Bradley, stating to remove lock from his meter and leave meter turned off at Ferrell Valley.
58. Copy of letter dated June 10, 2009, to Brian Moore, from Cathy Dyer, attaching a copy of a Deferred Payment plan that was signed by Mr. Moore, and now is in default for a \$10.00 payment that was due May 22 and May 29 and a payment in the amount of \$58.40 was to be paid June 1, 2009.
59. Copy of letter dated June 10, 2009, to Rockford Crislip, from Cathy Dyer, attaching a copy of a Deferred Payment plan that was signed by Mr. Crislip, and now is in default for a payment that was due June 5, 2009, in the amount of \$23.92.
60. Fax dated June 5, 2009, to Cathy Dyer, from Renee Shotwell, Bill Bailey Insurance Agency, Inc., requesting a current list of driver's names, date of birth and drivers license numbers only.
61. Fax dated June 10, 2009, to Renee Shotwell, Bill Bailey Insurance Agency, Inc., from Cathy Dyer, attaching information requested of a current list of driver's names, date of birth and drivers license number.
62. ****Final order dated June 9, 2009, to Mineral Wells PSD, from Public Service Commission of West Virginia, Rule 19A application to increase sewer rates and charges.
63. E-mail dated June 11, 2009, to Mineral Wells PSD, from Debbie Britt, West Virginia Rural Water Association, stating that the WVRWA added new personnel to its staff.
64. Copy of letter dated June 11, 2009, to Cindy Musser, West Virginia Department of Environmental Protection and Natural Resources, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of May 2009, also enclosing a Discharge Monitoring Report for Liberty Truck Stop for the month of May 2009, as well as Discharge Monitoring Reports for Walmart and Pepsi for the months of April, May and June.

**Mineral Wells PSD
List of Correspondence
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65. Copy of letter dated June 11, 2009, to WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of May 2009, also enclosing a Discharge Monitoring Report for Liberty Truck Stop for the month of May 2009, as well as Discharge Monitoring Reports for Walmart and Pepsi for the months of April, May and June.
66. Copy of letter dated June 11, 2009, to Manning Frymier, Cerrone Associates, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of May 2009, also enclosing a Discharge Monitoring Report for Liberty Truck Stop for the month of May 2009, as well as Discharge Monitoring Reports for Walmart and Pepsi for the months of April, May and June.
67. Copy of letter dated June 11, 2009, to John King, Department of Environmental Protection Environmental Enforcement, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of May 2009, also enclosing a Discharge Monitoring Report for Liberty Truck Stop for the month of May 2009, as well as Discharge Monitoring Reports for Walmart and Pepsi for the months of April, May and June.
68. Copy of letter dated June 11, 2009, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of May 2009, also enclosing a Discharge Monitoring Report for Liberty Truck Stop for the month of May 2009, as well as Discharge Monitoring Reports for Walmart and Pepsi for the months of April, May and June.
69. Sample results dated June 8, 2009, to Mineral Wells PSD, from Water Environmental Testing regarding a possible leak at 211 Dover Dr.
70. Fax dated June 12, 2009, to Wirt County Journal, from Cathy Dyer, attaching notice for the journal of our Regular Board Meeting to be held, Thursday, June 18, 2009 at 5:00.
71. Fax dated June 12, 2009, to Jackson Herald Newspaper, from Cathy Dyer, attaching notice for the newspaper of our Regular Board Meeting to be held, Thursday, June 18, 2009 at 5:00.
72. Fax dated June 12, 2009, to Parkersburg News, from Cathy Dyer, attaching notice for the newspaper of our Regular Board Meeting to be held, Thursday, June 18, 2009 at 5:00.

**Mineral Wells PSD
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73. ****Copy of letter dated June 11, 2009, to West Virginia Bureau for Public Health Office of Environmental Health Services, from William H. Byers, Jr., regarding Mark A. Dennis received a passing grade on his exam and has completed 2,000 water system hours in training on May 29, 2009.
74. Fax dated June 11, 2009, to Mineral Wells PSD, from Camden Siegrist, Bowles Rice, regarding a Design Loan for the upcoming Sewer System Improvements Project and Refunding of Mineral Wells PSD Sewerage System Refunding Revenue Bonds, Series 1997.
75. Letter dated June 11, 2009, to Mineral Wells PSD, from Walter Frazier, Appalachian Software, Inc., regarding the 2009 Users Conference at Snowshoe on Saturday, September 12, 2009.
76. Letter dated June 11, 2009, to Mineral Wells PSD, from Camden Siegrist, Bowles Rice, regarding a Design Loan for the upcoming Sewer System Improvements Project and Refunding of Mineral Wells PSD Sewerage System Refunding Revenue Bonds, Series 1997.
77. E-mail dated June 14, 2009, to Cathy Dyer, from Steve Hardman, Bowles Rice, regarding the Northern Jackson County PSD/Lockhart/Medina Waterline Extension draft deed is in acceptable form.
78. Copy of letter dated June 15, 2009, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing a district check in the amount of \$17,726.35 for the following bond payments: \$5,040.00-Sewer 97 Revenue, \$1,293.00-Sewer 85-B Revenue, \$2,288.88-Sewer 03-Revenue, \$175.90-Water 04-B Reserves, \$811.69-Water 04-A Reserve and \$8,116.88-Water 04-A Revenue.
79. Copy of letter dated June 15, 2009, to Angela Chestnut, Executive Secretary, Infrastructure Council, from Cathy Dyer, regarding the following deposits were made to the West Virginia Municipal Bond Commission, \$8,116.88 – Water Revenue-04-A, \$811.69 – Reserve Fund-04-A and \$175.90 – Reserve Fund-04-B.
80. Copy of letter dated June 15, 2009, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission: \$2,288.88 – Sewage system Revenue Bonds, Series 2003.
81. Fax dated June 16, 2009, to Mineral Wells PSD, from Union Williams PSD, stating the monthly Wood County PSD meeting will be June 17, 2009 at Lubeck PSD at 12:00.
82. Fax dated June 16, 2009, to Nancy Simmons, DHHR, from Cathy Dyer, attaching account information on a past due bill for Brandy Moore.
83. Fax dated June 16, 2009, to Brenda, Community Resources, attaching account information on a past due bill for Brandy Moore.