

MINUTES OF A REGULAR MONTHLY BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JULY 16, 2009, at 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Linda Watson and Nellie Radcliff, Office Clerks; Michael and Virginia Donelson, residents of Pond Creek, were present.

There was no one present from the Public for comments.

The residents of Pond Creek were present to inquire about the progress of the waterline extension in their area. The Wood County Commission scheduled a meeting in their office on July 30, 2009, at 10:30 with Todd Anderson, Cathy Dyer, Mr. Radabaugh and the Donelsons. The residents of Pond Creek would like for the County Commission help pay the cost of having the wells tested. The Donelsons excused themselves from the rest of the meeting.

Mr. Lett made a motion to approve the Minutes of the June 18, 2009, Regular Board Meeting as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the June 18, 2009, Regular Board Meeting.

Mr. Lett made a motion to schedule a Special Meeting to discuss the Design Loan options for the Sewer System Improvement Project. Mr. Radabaugh seconded the motion. The motion passed unanimously. The meeting was to be scheduled on July 31, 2009 or August 3, 2009 around 1:00 p.m.

Mr. Lett made a motion to authorize the placement of bid advertisement for the Miscellaneous Water Improvement Project as soon as the Title of Opinion is received from Virginia McDonald, Rural Utility Development. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Lett made a motion approving the Sewer Tariff No. 10, rate increase of 8.31% effective July 1, 2009. The new sewer rate will be \$4.19 per 1,000 gallon and customer charge of \$10.82 per month. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mrs. Dyer discussed with the Board the options of going to Verizon, DSL, Internet service. The Internet service that the District now uses is dial-up and is very slow, and because very few use dial-up, the District was assigned a long-distant number which would cost the District 8-1/2 cents a minute whenever it was connected. Mr. Lett made a motion to approve going to Verizon Internet Service. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve the Financial Statement dated June 30, 2009, for All Finances (copy attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES - JULY 16, 2009
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will begin the Audit the week of August 3, 2009.

Letter 72 - E-mail dated July 10, 2009, from Cam Siegrist, Bowles Rice attaching the revised Draft of the Application to the PSC for the Design Loan.

Letter 73 - Notice of Violation from the WV Department of Environmental Protection Environmental Enforcement Discharge limitations and monitoring requirements for May 2009.

Letter 74 - Letter dated July 10, 2009, from Terri Sangid, WV DEP informing the District the DMR reports for February and March were reported on the wrong forms.

Letter 80 - Letter dated July 15, 2009, to John King, WV Dept. Environmental Protection Enforcement responding to the violation of Discharge limitations and Monitoring Requirements for the month of May 2009.

Letter 82 - Letter dated July 16, 2009 to the Office of Environmental Health Services attaching the revised DMR reports for January thru June 2009.

Mrs. Dyer had nothing else to discuss.

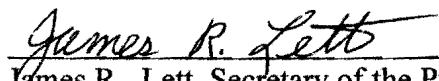
Mr. Anderson reported that the Mineral Wells School - Mr. Cooper- had been contacted and the new meter is to be installed on July 22, 2009.

The agreement between the District and Cutlip Warner Development regarding the line relocation on Fox Run Drive had been signed.

All business having been discussed, Mr. Lett made a motion that the meeting be adjourned. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 5:45 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
June 30, 2009**

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 15,871.06
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	<u>1,051.29</u>
Total in Checking Accounts:	\$ 16,922.35

Water Accounts

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,106.56
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,080.02
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	38,067.99
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	15,688.87
Depreciation Reserve Account - Rockport	
WesBanco Bank - 1125.23	15,688.58
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	47,082.56
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	47,160.83
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	9,656.37
Security Deposit Account	
WesBanco Bank - 1134.0	37,424.35
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	<u>70,173.34</u>
Total in Water Accounts:	\$ 320,129.47

Sewer Accounts

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 5,936.92
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	17,165.20
Security Deposit Account	
WesBanco Bank - 2121.3	<u>28,579.17</u>
Total in Sewer Accounts:	\$ 51,681.29

Total All Finances - June 30, 2009 **\$ 388,733.11**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 June 30, 2009

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, MAY 31, 2009 \$35,123.65

RECEIPTS:

Water Sales	\$80,452.31
Tap Fee	700.00
Water Buffalo Sales	804.20
Reconnection Fees	50.00
Security Deposit Refunds	502.37
Geico - trailer repair	252.88

Total Receipts: \$82,761.76

Total Cash Available: \$117,885.41

Expenditures:

Action Answering Service Plus	\$ 48.99
Allegheny Power	570.19
At & T Mobility	149.51
At & T State Calling Service	4.58
BP Credit Card Company	568.56
C I Thornburg	620.24
Cardmember Services	372.67
Cintas	280.70
Claywood Park PSD	32,108.64
Commissioner's Salaries	225.00
Cutlip Warner	1,157.94
Dominion Hope	34.11
Evans Const. Co.	2,600.00
Fasteners & Supply Inc	26.70
Ferguson Waterworks	163.47
Fore Timber Co Inc	66.30
HD Supply Waterworks, Ltd	4,492.25
Hardman Supply Company	25.60
Jackson Newspaper	712.80
Lowe's	106.04
Melanie L. Wine	172.80
Mineral Wells PSD	398.11
Miss Utility of WV Inc.	26.25
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	216.00
Parkersburg Office Supply	164.95
Parkersburg Sentinel Co	748.36
Public Service Commission - WV	3,956.33
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Salaries	7,545.87
Taylor's Disposal Inc	63.10
Telepage Communication System	10.74

US Postal Service	299.98
Verizon	174.06
Water Environmental Testing	67.50
Westco Internet	13.50
WesBanco	37.17
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	1,004.00
WesBanco Bank-Parkersburg - Stephens Fk	176.00
WesBanco Bank-Parkersburg - Wtr Res Sams	314.00
WesBanco Bank-Parkersburg- Payroll taxes	3,192.85
WesBanco Bank-Parkersburg-Sycamore R/R	1,368.44
Wirt County Journal	1,063.15
WV Public Employees Insurance Agency	2,234.90
WV Retiree Health Benefit Trust Fund	531.63
WV Public Employees Retirement System	1,785.86
WV State Tax Department	541.04

Total Expenditures: \$102,014.35

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, June 30, 2009

\$15,871.06

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 June 30, 2009

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, MAY 31, 2009

\$ 1,599.74

RECEIPTS:

Sewer Sales	51,889.02
Security Deposit Refunds	1,033.62
Reconnect Fees	50.00
Butcher Bend Lagoon Assoc.	988.97
Sewer Repair Replacement - funds transfer	3,120.00
Grinder Pump Repair Reserve - funds transfer	4,795.39
Pepsi - oil & grease sampling	65.00
Wal-Mart - oil & grease sampling	65.00
Liberty Truck Stop - oil & grease sampling	154.00
Cutlip Warner Development- 4" cleanout castings+	64.00
Geico - trailer repair	168.58

Total Receipts: \$62,393.58

Total Cash Available:

\$ 63,993.32

Expenditures:

Action Answering Service Plus	32.66
Allegheny Power	5,812.52
At & T State Calling Service	3.06
At & T Mobility	99.68
BP Credit Card Company	372.38
Badgett Farm & Feed Supply	600.00
Butcher Bend Lagoon Assoc	950.00
C. I. Thornburg	5,822.68
Cardmember Services	528.44
Cintas	187.10
Commissioner's Salaries	150.00
Cummins Crosspoint	935.00
Cutlip-Warner Development Co	1,566.70
Discount Industrial Supply Corp	53.41
Dominion Hope	22.74
Fasteners & Supply Inc	39.75
Ferguson Waterworks	526.60
Fore timber Co Inc	44.20
HD Supply Waterworks, Ltd	992.40
Hardman Supply Company	50.46
Lowe's	167.85
Melanie L. Wine	115.20
Mineral Wells PSD	2,145.08
Miss Utility of WV Inc.	17.50
Municipal Bond Commission	16,350.28
Ohio Valley Muffler & Brake	144.00
Omni-Site Net	22.00
Parkersburg Office Supply	109.96
Parkersburg Sentinel Co	31.20
Parkersburg Utility Board	150.00
Public Service Commission - WV	2,389.28
Ron's Porta Johns, Inc	725.00

Salaries	6,516.67
State Electric Supply Co Inc	141.39
Taylor's Disposal Inc	42.08
Telepage	7.16
Tractor Supply Credit Plan	19.99
Trombold Equipment Co Inc	1,923.59
US Postal Service	323.75
USA Blue Book	56.27
Verizon	664.01
Water Environmental Testing	572.00
WesBanco	24.78
WesBanco Bank-Parkersburg-Sewer R/R	1,306.88
WesBanco Bank-Parkersburg-Payroll Taxes	2,958.21
WV Public Employees Insurance Agency	1,940.10
Retiree Health Benefit Trust Fund	1,585.74
WV Public Employees Retirement System	456.45
WV State Tax Department	503.96
WWT Electric	1,951.80
Westco Internet	9.00
April Welch	74.27
Joanie Sarver	1.21
Phoenix Associates, Inc	474.81
Cindy Carpenter	31.06
Jessie D. Chadock	18.79
Samantha S. Bostic	55.60
Misha Dolpies	30.29
Arthur R. Kirby	95.04

Total Expenditures: \$ 62,942.03

Balance in Sewer Revenue Fund Checking Account, WesBanco Bank, June 30, 2009 \$ 1,051.29

Municipal Bond Commission	7000.00
Mineral Wells PSD - 2009 rent	5000.00

Total Outstanding \$12,000.00

Actual Balance -\$10,948.71

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 6/19/09 - ENDING DATE: 7/16/09 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00 CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	6/22/09	140181	6/22/09	819.75	9
2,101	U S POSTAL SERVICE	6/22/09	140196	6/23/09	299.98	39,917
106	ALLEGHENY POWER	6/29/09	140471	6/30/09	570.19	39,918
314	AT&T MOBILITY	6/29/09	140476	6/30/09	149.51	39,919
832	HARDMAN SUPPLY COMPANY	6/29/09	140483	6/30/09	25.60	39,925
1,111	JACKSON NEWSPAPERS	6/29/09	140484	6/30/09	712.80	39,926
1,204	JAMES R. LETT	6/29/09	140485	6/30/09	75.00	39,927
1,500	OHIO VALLEY MUFFLER & BRAKE	6/29/09	140492	6/30/09	216.00	39,930
1,512	HD SUPPLY WATERWORKS, LTD	6/29/09	140493	6/30/09	1,488.60	39,931
1,604	PARKERSBURG OFFICE SUPPLY	6/29/09	140494	6/30/09	144.65	39,932
1,619	PUBLIC SERVICE COMMISSION-WV	6/29/09	140499	6/30/09	3,956.33	39,934
1,805	RURAL DEVELOPMENT ADMN.	6/29/09	140501	6/30/09	2,112.00	39,935
1,806	ROY L RADABAUGH	6/29/09	140502	6/30/09	75.00	39,936
1,843	CINTAS LOC #531	6/29/09	140503	6/30/09	280.70	39,937
1,912	CHARLES M. STEWART	6/29/09	140508	6/30/09	75.00	39,938
2,005	C I THORNBURG	6/29/09	140509	6/30/09	50.00-	39,939
2,103	USDA-RURAL DEVELOPMENT	6/29/09	140513	6/30/09	3,140.00	39,940
2,205	VERIZON	6/29/09	140514	6/30/09	174.06	39,941
2,314	WV DEPT OF TAX & REVENUE	6/29/09	140518	6/30/09	541.04	39,942
2,315	WV PUBLIC EMPLOYEES RETIREMENT	6/29/09	140519	6/30/09	1,785.86	39,943
2,338	WESBANCO-WATER RES-SAMS-CV	6/29/09	140520	6/30/09	314.00	39,944
23,067	MELANIE L WINE	6/29/09	140522	6/30/09	172.80	39,945
360	CUTLIP-WARNER DEVELOPMENT CO	6/30/09	140578	6/30/09	760.50	39,946
309	CLAYWOOD PARK PSD	6/30/09	140624	6/30/09	32,108.64	39,949
512	EVANS CONST. CO.	6/30/09	140626	6/30/09	2,600.00	39,950
600	FASTENERS & SUPPLY INC	6/30/09	140627	6/30/09	7.80	39,951
1,302	MINERAL WELLS PSD	6/30/09	140631	6/30/09	29.85	39,952
1,604	PARKERSBURG OFFICE SUPPLY	6/30/09	140634	6/30/09	20.30	39,953
2,002	TAYLOR'S DISPOSAL INC	6/30/09	140636	6/30/09	31.55	39,955
2,005	C I THORNBURG	6/30/09	140637	6/30/09	184.00	39,956
2,313	WESBANCO BANK-PARKERSBURG	6/30/09	140639	6/30/09	24.00	39,958
2,339	WESTCO INTERNET	6/30/09	140640	6/30/09	13.50	39,959
2,313	WESBANCO BANK-PARKERSBURG	7/02/09	140873	7/02/09	772.33	9
2,313	WESBANCO BANK-PARKERSBURG	7/06/09	141125	7/06/09	770.65	9
2,313	WESBANCO BANK-PARKERSBURG	7/13/09	141503	7/13/09	764.25	9

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 6/19/09 - ENDING DATE: 7/16/09 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00 CONSOLIDATED BANK ACCOUNT						
133	AUTO ZONE	7/14/09	141595	7/14/09	52.78	39,963
153	ACTION ANSWERING SERVICE	7/14/09	141597	7/14/09	47.79	39,964
275	BP	7/14/09	141598	7/14/09	595.27	39,965
360	CUTLIP-WARNER DEVELOPMENT CO	7/14/09	141599	7/14/09	1,667.50	39,966
438	DOMINION HOPE	7/14/09	141601	7/14/09	17.91	39,967
636	FORE TIMBER CO INC	7/14/09	141606	7/14/09	20.70	39,972
1,200	LOWE'S	7/14/09	141607	7/14/09	171.18	39,973
1,301	MISS UTILITY OF WV INC	7/14/09	141608	7/14/09	39.30	39,974
1,307	MUNICIPAL BOND COMMISSION	7/14/09	141615	7/14/09	9,104.47	39,975
1,500	OHIO VALLEY MUFFLER & BRAKE	7/14/09	141620	7/14/09	73.20	39,976
1,512	HD SUPPLY WATERWORKS, LTD	7/14/09	141622	7/14/09	450.00	39,977
2,005	C I THORNBURG	7/14/09	141623	7/14/09	259.20	39,978
2,039	TELEPAGE	7/14/09	141626	7/14/09	10.74	39,979
2,106	USDA-RURAL DEVELOPMENT	7/14/09	141628	7/14/09	3,325.00	39,981
2,107	USDA-RURAL DEVELOPMENT	7/14/09	141629	7/14/09	10,040.00	39,982
2,109	USA BLUE BOOK	7/14/09	141630	7/14/09	150.00	39,983
2,113	USDA-RURAL UTILITIES SERVICE	7/14/09	141632	7/14/09	3,518.00	39,984
2,200	CARDMEMBER SERVICES	7/14/09	141633	7/14/09	19.79	39,985
2,306	WATER ENVIRONMENTAL TESTING	7/14/09	141635	7/14/09	97.50	39,986
2,308	PEIA	7/14/09	141638	7/14/09	2,885.84	39,987
2,373	WESBANCO BANK-PARKERSBURG	7/14/09	141641	7/14/09	167.00	39,989
2,374	WESBANCO BANK-PARKERSBURG	7/14/09	141642	7/14/09	167.00	39,990
2,375	WESBANCO BANK-PARKERSBURG	7/14/09	141643	7/14/09	502.00	39,991
2,376	WESBANCO BANK-PARKERSBURG	7/14/09	141644	7/14/09	502.00	39,992
20,010	BRICKSTREET INSURANCE COMPANY	7/14/09	141645	7/14/09	466.20	39,993
23,004	WESBANCO BANK INC	7/14/09	141646	7/14/09	176.00	39,994
23,005	WESBANCO BANK, INC.	7/14/09	141647	7/14/09	1,492.91	39,995
23,047	RETIREE HEALTH BNFT TRST FUND	7/14/09	141648	7/14/09	453.77	39,996
124	AT&T - STATE CALLING SERVICE	7/16/09	141693	7/16/09	4.99	39,999
148	ADVANCED ALARM TECHNOLOGIES	7/16/09	141694	7/16/09	72.00	40,000
205	BOWLES RICE MC DAVID GRAFF &	7/16/09	141695	7/16/09	104.37	40,001
1,663	PURCHASE POWER	7/16/09	141704	7/16/09	82.48	40,003

CONSOLIDATED BANK ACCOUNT

91,903.13 67 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 6/19/09 - ENDING DATE: 7/16/09 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

3 101 000 00 CONSOLIDATED BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
486	NATHAN RANDOLPH	6/24/09	140342	1/30/09	5.41	39,436 VOID
2,313	WESBANCO BANK-PARKERSBURG	6/22/09	140181	6/22/09	671.77	9
2,101	U S POSTAL SERVICE	6/22/09	140196	6/23/09	199.99	39,917
106	ALLEGHENY POWER	6/29/09	140471	6/30/09	5,790.17	39,918
314	AT&T MOBILITY	6/29/09	140476	6/30/09	99.68	39,919
486	NATHAN RANDOLPH	6/29/09	140478	6/30/09	5.41	39,920
486	JESSIE D CHADOCK	6/29/09	140479	6/30/09	18.79	39,921
486	SAMANTHA S BOSTIC	6/29/09	140480	6/30/09	55.60	39,922
486	MISHA DOLPIES	6/29/09	140481	6/30/09	30.29	39,923
486	ARTHUR R KIRBY	6/29/09	140482	6/30/09	95.04	39,924
832	HARDMAN SUPPLY COMPANY	6/29/09	140483	6/30/09	50.46	39,925
1,204	JAMES R. LETT	6/29/09	140485	6/30/09	50.00	39,927
1,307	MUNICIPAL BOND COMMISSION	6/29/09	140490	6/30/09	2,040.00	39,928
1,311	FERGUSON WATERWORKS	6/29/09	140491	6/30/09	160.00	39,929
1,500	OHIO VALLEY MUFFLER & BRAKE	6/29/09	140492	6/30/09	144.00	39,930
1,512	HD SUPPLY WATERWORKS, LTD	6/29/09	140493	6/30/09	992.40	39,931
1,604	PARKERSBURG OFFICE SUPPLY	6/29/09	140494	6/30/09	96.43	39,932
1,607	PARKERSBURG UTILITY BOARD	6/29/09	140498	6/30/09	150.00	39,933
1,619	PUBLIC SERVICE COMMISSION-WV	6/29/09	140499	6/30/09	2,389.28	39,934
1,806	ROY L RADABAUGH	6/29/09	140502	6/30/09	50.00	39,936
1,843	CINTAS LOC #531	6/29/09	140503	6/30/09	187.10	39,937
1,912	CHARLES M. STEWART	6/29/09	140508	6/30/09	50.00	39,938
2,005	C I THORNEBURG	6/29/09	140509	6/30/09	134.00	39,939
2,205	VERIZON	6/29/09	140514	6/30/09	664.01	39,941
2,314	WV DEPT OF TAX & REVENUE	6/29/09	140518	6/30/09	503.96	39,942
2,315	WV PUBLIC EMPLOYEES RETIREMENT	6/29/09	140519	6/30/09	1,585.74	39,943
23,067	MELANIE L WINE	6/29/09	140522	6/30/09	115.20	39,945
360	CUTLIP-WARNER DEVELOPMENT CO	6/30/09	140578	6/30/09	1,150.00	39,946
2,300	WWT ELECTRIC	6/30/09	140585	6/30/09	1,951.80	39,947
23,023	RON'S PORTA JOHNS, INC.	6/30/09	140587	6/30/09	380.00	39,948
600	FASTENERS & SUPPLY INC	6/30/09	140627	6/30/09	27.15	39,951
1,302	MINERAL WELLS PSD	6/30/09	140631	6/30/09	977.35	39,952
1,604	PARKERSBURG OFFICE SUPPLY	6/30/09	140634	6/30/09	13.53	39,953
1,908	STATE ELECTRIC SUPPLY CO INC	6/30/09	140635	6/30/09	83.70	39,954
2,002	TAYLOR'S DISPOSAL INC	6/30/09	140636	6/30/09	21.04	39,955
2,005	C I THORNEBURG	6/30/09	140637	6/30/09	1,716.00	39,956
2,312	WESBANCO BANK-PARKERSBURG	6/30/09	140638	6/30/09	1,306.88	39,957
2,313	WESBANCO BANK-PARKERSBURG	6/30/09	140639	6/30/09	16.00	39,958

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 6/19/09 - ENDING DATE: 7/16/09 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,339	WESTCO INTERNET	6/30/09	140640	6/30/09	9.00	39,959
23,030	OMNI-SITE.NET	6/30/09	140641	6/30/09	22.00	39,960
23,046	BUTCHER BEND LAGOON ASSOC	6/30/09	140642	6/30/09	950.00	39,961
2,313	WESBANCO BANK-PARKERSBURG	7/02/09	140873	7/02/09	635.79	9
2,313	WESBANCO BANK-PARKERSBURG	7/06/09	141125	7/06/09	692.25	9
2,313	WESBANCO BANK-PARKERSBURG	7/13/09	141503	7/13/09	688.05	9
2,101	U S POSTAL SERVICE	7/13/09	141516	7/13/09	124.88	39,962
133	AUTO ZONE	7/14/09	141595	7/14/09	35.18	39,963
153	ACTION ANSWERING SERVICE	7/14/09	141597	7/14/09	31.86	39,964
275	BP	7/14/09	141598	7/14/09	396.85	39,965
438	DOMINION HOPE	7/14/09	141601	7/14/09	11.94	39,967
486	JOHN E SUEK II	7/14/09	141602	7/14/09	12.67	39,968
486	SARAH BOISE	7/14/09	141603	7/14/09	15.44	39,969
486	TIMOTHY A HATHAWAY	7/14/09	141604	7/14/09	54.29	39,970
486	RODNEY VILLERS	7/14/09	141605	7/14/09	54.33	39,971
636	FORE TIMBER CO INC	7/14/09	141606	7/14/09	13.80	39,972
1,200	LOWE'S	7/14/09	141607	7/14/09	50.75	39,973
1,301	MISS UTILITY OF WV INC	7/14/09	141608	7/14/09	26.20	39,974
1,307	MUNICIPAL BOND COMMISSION	7/14/09	141615	7/14/09	3,581.88	39,975
1,500	OHIO VALLEY MUFFLER & BRAKE	7/14/09	141620	7/14/09	48.80	39,976
1,512	HD SUPPLY WATERWORKS, LTD	7/14/09	141622	7/14/09	300.00	39,977
2,005	C I THORNBURG	7/14/09	141623	7/14/09	1,946.00	39,978
2,039	TELEPAGE	7/14/09	141626	7/14/09	7.16	39,979
2,044	TRACTOR SUPPLY CREDIT PLAN	7/14/09	141627	7/14/09	36.97	39,980
2,109	USA BLUE BOOK	7/14/09	141630	7/14/09	81.28	39,983
2,200	CARDMEMBER SERVICES	7/14/09	141633	7/14/09	13.20	39,985
2,306	WATER ENVIRONMENTAL TESTING	7/14/09	141635	7/14/09	363.00	39,986
2,308	PEIA	7/14/09	141638	7/14/09	2,425.10	39,987
2,312	WESBANCO BANK-PARKERSBURG	7/14/09	141640	7/14/09	1,319.16	39,988
20,010	BRICKSTREET INSURANCE COMPANY	7/14/09	141645	7/14/09	310.80	39,993
23,047	RETIREE HEALTH BNFT TRST FUND	7/14/09	141648	7/14/09	384.37	39,996
23,070	BADGETT FARM & FEED SUPPLY	7/14/09	141649	7/14/09	400.00	39,997
106	ALLEGHENY POWER	7/16/09	141692	7/16/09	22.16	39,998
124	AT&T - STATE CALLING SERVICE	7/16/09	141693	7/16/09	3.32	39,999
148	ADVANCED ALARM TECHNOLOGIES	7/16/09	141694	7/16/09	48.00	40,000
1,307	MUNICIPAL BOND COMMISSION	7/16/09	141702	7/16/09	5,688.40	40,002

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 6/19/09 - ENDING DATE: 7/16/09 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
1,663	PURCHASE POWER	7/16/09	141704	7/16/09	54.98	40,003
2,300	WWT ELECTRIC	7/16/09	141711	7/16/09	1,551.80	40,004
	CONSOLIDATED BANK ACCOUNT				46,379.02	74 *

Mineral Wells Public Service District
Payroll Checks
Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
2416	Todd R. Anderson	\$616.04	6/26/2009
2417	Dennis R. Brown	\$361.28	6/26/2009
2418	William H. Byers, Jr.	\$480.28	6/26/2009
2419	Cathy J. Dyer	\$531.85	6/26/2009
2420	Linda K. Watson	\$417.55	6/26/2009
2421	Darin L. Crites	\$320.40	6/26/2009
2422	Nellie B. Radcliff	\$363.42	6/26/2009
2423	Mark A. Dennis	\$354.02	6/26/2009
2424	Todd R. Anderson	\$528.97	7/2/2009
2425	Dennis R. Brown	\$351.67	7/2/2009
2426	William H. Byers, Jr.	\$478.84	7/2/2009
2427	Cathy J. Dyer	\$531.86	7/2/2009
2428	Linda K. Watson	\$375.87	7/2/2009
2429	Darin L. Crites	\$272.52	7/2/2009
2430	Nellie B. Radcliff	\$315.72	7/2/2009
2431	Mark A. Dennis	\$334.42	7/2/2009
2432	Todd R. Anderson	\$508.61	7/10/2009
2433	Dennis R. Brown	\$351.67	7/10/2009
2434	William H. Byers, Jr.	\$546.77	7/10/2009
2435	Cathy J. Dyer	\$531.85	7/10/2009
2436	Linda K. Watson	\$375.88	7/10/2009
2437	Darin L. Crites	\$317.08	7/10/2009
2438	Nellie B. Radcliff	\$315.73	7/10/2009
2439	Mark A. Dennis	\$334.41	7/10/2009
2440	Todd R. Anderson	\$508.60	7/17/2009
2441	Dennis R. Brown	\$385.08	7/17/2009
2442	William H. Byers, Jr.	\$512.23	7/17/2009
2443	Cathy J. Dyer	\$531.86	7/17/2009
2444	Linda K. Watson	\$375.88	7/17/2009
2445	Darin L. Crites	\$311.14	7/17/2009
2446	Nellie B. Radcliff	\$315.72	7/17/2009
2447	Mark A. Dennis	\$334.42	7/17/2009

MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JUNE 18, 2009 – JULY 16, 2009

1. Copy of letter dated June 18, 2009, to Dan Parker, West Virginia Bureau for Public Health Office of Environmental Health Services, from Cathy Dyer, regarding Consumer Confidence Report, Monitoring Results from January 1 to December 31, 2008.
2. Copy of letter dated June 18, 2009, to Kimberly D. Zeitz, from Cathy Dyer, regarding an insufficient funds check we received in the amount of \$49.92, it must be taken care of before June 24, 2009, to avoid termination of service.
3. E-mail dated June 18, 2009, to Mineral Wells PSD, from Howard Baldwin, stating he has been discharged from his employment with Arvilla as of June 15, 2009.
4. Letter dated June 15, 2009, to Mineral Wells PSD, from Christy Pitsenbarger, Office of Environmental Health Services, regarding a Violation Rescind Evaluation for the Monthly Operational Report for March 2009.
5. ****Copy of letter dated June 19, 2009, to Camden P. Siegrist, Bowles Rice, from Cathy Dyer, regarding the Sewer Systems Improvement Project; Design Loan and the Refinancing of the 1997 Bond.
6. Fax dated June 19, 2009, to Virginia McDonald, Rural Utilities Specialist, from Cathy Dyer, attaching information for the Lockhart/Medina Waterline Extension.
7. Check from Geico Insurance in the amount of \$421.46 for the damage of the District's trailer.
8. On tap, Published by the National Environmental Services Center, Spring 2009, Volume 9, Issue 1.
9. Currency Notes, Facts & Figures from West Virginia State Treasurer John Perdue, Spring 2009.
10. Letter dated June 18, 2009, to Todd Anderson, from Julie Diehl, Glatfelter Claims Management, Inc., stating the damages were covered under the responsible party's carrier, Geico.
11. Quote dated June 19, 2009, to Mineral Wells PSD, from Evans Construction Co., for asphalt and concrete work at 212 Dover Street in the amount of \$2,600.00. Proposal accepted and signed by Todd Anderson.
12. Letter dated June 17, 2009, to Mineral Wells PSD, from Louzania Honaker, regarding the sewer cap at her residence.
13. Check in the amount of \$65.00 from Walmart for Oil & Grease Samples.
14. Letter dated June 22, 2009, to Mineral Wells PSD, from Vickie L. Priddy, Tariff Section, Public Service Commission of West Virginia, enclosing five copies of tariff PSC WV 10 reflecting rates and charges approved by Recommended Decision of May 20, 2009, which became final on June 9, 2009 for the 19 A rate increase.

**Mineral Wells PSD
List of Correspondence
July 16, 2009
Page 2**

15. E-mail dated June 19, 2009, to Mineral Wells PSD, from Walter Frazier, Appalachian Software Inc., regarding Nightly Room Rates for his annual seminar at Snowshoe.
16. Copy of letter dated June 23, 2009, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held, Thursday, June 18, 2009.
17. Copy of letter dated June 23, 2009, to Northern Jackson County PSD, from Cathy Dyer, regarding at the Regular Board Meeting held Thursday, June 18, 2009, the Board Members approved the Draft Deed for the Lockhart Fork transfer of water lines.
18. Letter dated June 23, 2009, to Mineral Wells PSD, from Amy L. Frisbie, WesBanco, regarding the District's annual responsibility of continuing disclosure on Bond Issue #76-0137-00.
19. E-mail dated June 24, 2009, to Mineral Wells PSD, from Sara Boardman, WV Municipal Bond Commission, attaching a monthly bond payment reminder.
20. Invoice dated June 24, 2009, to Cutlip Warner Development Co., from Mineral Wells PSD, in the amount of \$64.00 for (2) 4" Cleanout Casing and lid.
21. E-mail dated June 25, 2009, to Melissa Cottrell, WesBanco, from Cathy Dyer, regarding banking information needed for our Fiscal Year 2009 Audit.
22. Copy of letter dated June 25, 2009, to Darlene Paul, from Cathy Dyer, regarding an insufficient funds check the District received in the amount of \$173.62, customer needs to contact office by Tuesday, June 30, 2009.
23. Copy of letter dated June 26, 2009, to Dianna Topjian, from Linda Watson, stating she mailed her bill but no check was enclosed.
24. Letter dated June 26, 2009, to Cathy Dyer, from Renee D. Shotwell, enclosing the Insurance Binder for the District with coverage to be effective July 1, 2009.
25. Carbon Copy of letter dated June 26, 2009, to Jay Cantley, L.A. Gates Company, from Manning Frymier, Cerrone Associates, regarding the water and sewer relocation for the Rt 14 South Interchange Project.
26. Engagement Letter dated June 26, 2009, to Mineral Wells PSD, from Manning Frymier, Cerrone Associates, for the WVDOH Utility Relocation for the I-77 & Rt 14 South Interchange Project.
27. E-mail dated June 26, 2009, to Cathy Dyer, from PEIA, regarding outages with the connection to our databases.

**Mineral Wells PSD
List of Correspondence
July 16, 2009
Page 3**

28. ****Memorandum dated June 27, 2009, to Mineral Wells PSD, from Camden P. Siegrist, Bowles Rice, attaching Drafts of Applications to be filed with the Public Service Commission of West Virginia relating to the Design Loan for Upcoming Sewer System Improvements Project and Refunding of Mineral Wells PSD Sewerage System Refunding Revenue Bonds, Series 1997.
29. Letter dated June 30, 2009, to Mineral Wells PSD, from Walker Express, enclosing a rental catalog for review.
30. Fax dated June 29, 2009, to Mineral Wells PSD, from Carrie L. Grimm, Management Section, West Virginia Department of Environmental Protection, regarding the FY 2010 Budget.
31. Copy of letter dated June 30, 2009, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing a district check in the amount of \$2,040.00 for Sewer 97 Revenue Bond Payment.
32. E-mail dated June 29, 2009, to Cathy Dyer, from Cam Siegrist, Bowles Rice, attaching application for Consent and Approval to Enter Into Design Loan and Application for Consent and Approval to Issue Series 2009.
33. ****Copy of letter dated June 30, 2009, to Camden Siegrist, Bowles Rice, from Cathy Dyer, enclosing the signed Application for a Design Loan for the Sewer Systems Improvement Project and the Application to Refunding of the 1997 Series Revenue Bond.
34. Fax dated June 30, 2009, to Christy Pitsenbarger, West Virginia Bureau of Public Health Office of Environmental Health Services, from Cathy Dyer, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of June 2009.
35. Copy of letter dated June 30, 2009, to Carrie L. Grimm, WV Division of Environmental Protection, from Cathy Dyer, enclosing a copy of the District's annual Budget for the Fiscal Year 2010.
36. Copy of letter dated June 30, 2009, to Rosalie Brodersen, WV Division of Environmental Protection, from Cathy Dyer, enclosing a copy of the District's annual Budget for the Fiscal Year 2010, and a copy of the Carrie Grimm letter.
37. Copy of letter dated June 30, 2009, to Daniel B. Yonkosky, State of West Virginia, Water Development Authority, from Cathy Dyer, enclosing a copy of the District's annual Budget for the Fiscal year 2010, and a copy of the WV DEP letter.
38. Copy of letter dated June 30, 2009, to Angela Chestnut, West Virginia Infrastructure & Jobs Development Council, from Cathy Dyer, enclosing a copy of the District's annual Budget for the Fiscal year 2010, and a copy of the Water Development Letter.
39. Copy of letter dated June 30, 2009, to Daniel Yonkosky, State of West Virginia Water Development Authority, from Cathy Dyer, enclosing a copy of the District's annual Budget for the Fiscal Year 2010, and a copy of the WV Infrastructure Letter.

Mineral Wells PSD
List of Correspondence
July 16, 2009
Page 4

40. Mineral Wells Volunteer Fire Dept. has used -0- gallons of water for fighting fires and 3,450 gallons of water for training purposes for the month of June 2009.
41. Mountain State Water Line, a Publication of the West Virginia Rural Water Association, Summer 2009.
42. Bacteriological Examination of Water From Public Water Distribution System date reported July 1, 2009, compliance date June 2009.
43. Customer List of Turn off for non payments on July 1, 2009, faxed to answering service.
44. ****E-mail dated July 2, 2009, to Cathy Dyer, from Camden Siegrist, Bowles Rice, attaching a draft of the Request for Proposals for the design loan for the Sewer System Improvements Project.
45. E-mail dated July 2, 2009, to Cathy Dyer, from PEIA, regarding a message to all County Boards of Education.
46. E-mail dated July 2, 2009, to Cathy Dyer, from PEIA, stating the PEIA website is down.
47. United States Bankruptcy Court Eastern District of Virginia Richmond Division for Movie Gallery, Inc.
48. Letter dated July 2009, to Cathy Dyer, from Roger Miller, Premium Audit Technical Coordinator, Brickstreet, regarding the recently completed an audit of operations to determine the final premium owed based on the actual wages paid and job classifications in effect during the policy period.
49. E-mail dated July 5, 2009, to Cathy Dyer, from Debbie Britt, WVRWA, regarding the ARRA Funding Initiatives.
50. E-mail dated July 6, 2009, to Cathy Dyer, from PEIA, regarding new features to the website.
51. Copy of letter dated July 7, 2009, to Clint Johnson, from Cathy Dyer, regarding a deferred payment plan which was made on July 1, 2009, and was not honored by July 6, 2009. To avoid termination payment has to be made by 4:00 on July 13, 2009.
52. Copy of letter dated July 7, 2009, to Edwin L. Jr. & Collisa L. Wherry, from Cathy Dyer, regarding a deferred payment plan which was made on July 2, 2009, and was not honored by July 6, 2009. To avoid termination payment has to be made by 4:00 July 13, 2009.
53. Copy of letter dated July 7, 2009, to Sandy Fought, from Cathy Dyer, regarding an insufficient funds check the district received back in the amount of \$53.70. The check must be taken care of before 12:00 on Monday, July 13, 2009, to avoid termination.
54. E-mail dated July 7, 2009, to Cathy Dyer, from WV PEIA, regarding PEIA Billing Notification.

**Mineral Wells PSD
List of Correspondence
July 16, 2009
Page 5**

55. E-mail dated July 7, 2009, to Cathy Dyer, from Camden Siegrist, Bowles Rice, attaching a Request for Proposals - List of Banks and Request for Proposals Design loan document.
56. Trust and Investments Statements from WesBanco, dated April 1, 2009 to June 30, 2009.
57. National Pollutant Discharge Elimination System Discharge Monitoring Report State of West Virginia, for the Mineral Wells PSD, for the month of June 2009.
58. Resume for job employment to Mineral Wells PSD, from David Fauss.
59. ****Copy of letter dated July 9, 2009, to West Virginia Public Service Commission, from Cathy Dyer, attaching a completed Certification of Customers Form for Year 2009.
60. ****Letter dated July 6, 2009, to Mineral Wells PSD, from Suttle & Stalnaker, regarding the upcoming audit of the District's financial statements for year ending June 30, 2009. Audit is scheduled for week of August 3, 2009.
61. E-mail dated July 8, 2009, to Mineral Wells PSD, from Public Service Commission of West Virginia, attaching General Order No. 182.10 in the matter of a rulemaking to amend the Commission's Rules of practice and procedure.
62. Fax dated July 9, 2009, to Mineral Wells PSD, from GameStop, requesting Electric and Gas History Request.
63. Fax dated July 10, 2009, to Parkersburg News/Sentinel, from Cathy Dyer, stating to publish notice of Regular Board Meeting on Thursday, July 16, 2009.
64. Fax dated July 10, 2009, to Jackson Herald Newspaper, from Cathy Dyer, stating to publish notice of Regular Board Meeting on Thursday, July 16, 2009.
65. Fax dated July 10, 2009, to Wirt County Journal, from Cathy Dyer, stating to publish notice of Regular Board Meeting on Thursday, July 16, 2009.
66. West Virginia Rural Water Association, Infrastructure Council Report Newsletter, Volume 15, Issue 7, July 9, 2009.
67. Agreement dated July 13, 2009, between Mineral Wells PSD the District and Matthew Warner and Larry R. Cutlip, Cutlip-Warner Development, the Installers, the agreement states the installers agree at their own expense to relocate and install six inch Class 200 PVC water lines needed to furnish water service to Fox Run Apartments, all materials must meet specifications, all work performed must be approved by the District. The Installers agree to notify the District one week prior to the start of any construction. The Installers also agree at their own expense, bacterial testing.
68. Fax dated July 14, 2009, to WV Bureau for Public Health, from Darin Crites, re-admitting for certificate of his Class I Wastewater Operator Certification.

**Mineral Wells PSD
List of Correspondence
July 16, 2009
Page 6**

69. Copy of letter dated July 14, 2009, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing check #39975 in the amount of \$12,686.35 for the following bond payments: \$1,293.00 – Sewer 85-B Revenue, \$2,288.88 – Sewer 03 Revenue, \$175.90 – Water 04-B Reserves, \$811.69 – Water 04-A Reserves and \$8,116.88 Water 04-A Revenue.
70. Copy of letter dated July 14, 2009, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the Municipal Bond Commission, Sewage System Revenue Bonds, Series 2003.
71. Copy of letter dated July 14, 2009, to Angela Chestnut, WV Infrastructure & Jobs Development Council, from Cathy Dyer, regarding the following deposits were made to Municipal Bond Commission, Water Revenue-04-A \$8,116.88, Reserve Fund 04-A \$811.69 and Reserve Fund-04-B \$175.90.
72. ****E-mail dated July 10, 2009, to Cathy Dyer, from Camden Siegrist, Bowles Rice, attaching a draft of the Application to the PSC for approval for Consent and Approval to Enter Into Design Loan.
73. ****Notice of Violation to Mineral Wells PSD, from State of West Virginia Department of Environmental Protection Environmental Enforcement, regarding Section A, Discharge Limitations and Monitoring Requirements.
74. ****Letter dated July 10, 2009, to William H. Byers, Jr., from Terrie Sangid, West Virginia Department of Environmental Protection, regarding the wrong DMR was submitted for February and March.
75. E-mail dated July 13, 2009, to Mineral Wells PSD, from Debbie Britt, WVRWA, regarding the 24th Annual Snowshoe Technical Conference & Exhibition.
76. Copy of letter dated July 15, 2009, to Lanette Hecker, from Cathy Dyer, regarding a not sufficient funds check the District received in the amount of \$54.23, the check must be taken care of by 12:00, Wednesday, July 21, 2009, to avoid termination of service.
77. Fax dated July 14, 2009, to Annette Featherstone, Fibernet, from Cathy Dyer, attaching information needed for a proposal for new service.
78. Fax dated July 15, 2009, to Cathy Dyer, from Annette Featherstone, Fibernet, attaching a Cost/Savings Analysis Proposal for Local Service.
79. Fax dated July 15, 2009, to Annette Featherstone, Fibernet, from Cathy Dyer, attaching additional information needed for a proposal for new service.
80. ****Copy of letter dated July 15, 2009, to John M. King, Environmental Enforcement, from Todd Anderson, regarding Violation No. W09-54-032-JMSK; Discharge Limitations and Monitoring Requirements at the Mineral Wells PSD Wastewater Treatment Plant. Carbon Copy of letter sent to Manning Frymier, Cerrone Associates.

Mineral Wells PSD
List of Correspondence
July 16, 2009
Page 7

81. Fax dated July 16, 2009, to Cathy Dyer, from Annette Featherstone, Fibernet, attaching an updated Cost/Savings Analysis Proposal for Local Service.
82. ****Copy of letter dated July 16, 2009, to Tonya Phillips, WV Department of Environmental Protection, Division of Water & Waste Management, from Linda K. Watson, enclosing revised National Pollutant Discharge Elimination System Discharge Monitoring Report State of West Virginia for January – June 2009, that include the minimum flows.
83. Copy of letter dated July 16, 2009, to Jeff Smith, Office of Environmental Health Services, Regulatory Development and Compliance Unit, from Linda K. Watson, enclosing June 2009 DMR's and ES59, I & I findings & repairs, revised DMR's for January thru May 2009 and a Notice of Violation along with a response letter.
84. Copy of letter dated July 16, 2009, to Cindy Musser, West Virginia Department of Environmental Protection and Natural Resources, from Linda K. Watson, enclosing June 2009 DMR's and ES59, I & I findings & repairs, revised DMR's for January thru May 2009 and a Notice of Violation along with a response letter.
85. Copy of letter dated July 16, 2009, to WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch, from Linda K. Watson, enclosing June 2009 DMR's and ES59, I & I findings & repairs, revised DMR's for January thru May 2009 and a Notice of Violation along with a response letter.
86. Copy of letter dated July 16, 2009, to Manning Frymier, Cerrone Associates, from Linda K. Watson, enclosing June 2009 DMR's and ES59, I & I findings & repairs, revised DMR's for January thru May 2009 and a Notice of Violation along with a response letter.
87. Copy of letter dated July 16, 2009, to John King, Department of Environmental Protection Environmental Enforcement, from Linda K. Watson, enclosing June 2009 DMR's and ES59, I & I findings & repairs, revised DMR's for January thru May 2009 and a Notice of Violation along with a response letter.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(892,000.00)	(891,999.96)	(77,446.28)	104.18	(910,117.66)	102.03	(18,117.66)
METERED SALES-COMMERCIAL	1 461 200 00	(166,000.00)	(165,999.96)	(14,516.15)	104.93	(185,814.29)	111.93	(19,814.29)
METERED SALES-INDUSTRIAL	1 461 300 00	.00	.00	(191.13)		(592.08)		(592.08)
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	.00	.00	(47.76)		(143.28)		(143.28)
		-----	-----	-----	----	-----	----	-----
TOTAL METERED SALES		(1058,000.00)	(1057,999.92)	(92,201.32)	104.57	(1096,667.31)	103.65	(38,667.31)
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(23,000.00)	(22,999.92)	(1,599.79)	83.46	(20,198.96)	87.82	2,801.04
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(1,500.00)	(1,500.00)	(302.88)	242.30	(8,956.18)	597.07	(7,456.18)
METER LEASE - MOBILE HOME PARK	1 472 500 00	(392.00)	(391.92)	.00		(384.00)	97.95	8.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(4,999.92)	.00		.00		5,000.00
OTHER WATER REVENUES	1 474 000 00	(8,000.00)	(7,999.92)	(801.70)	120.25	(9,166.95)	114.58	(1,166.95)
TOTAL OTHER REVENUES		(37,892.00)	(37,891.68)	(2,704.37)	85.64	(38,706.09)	102.14	(814.09)
		=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUES		(1095,892.00)	(1095,891.60)	(94,905.69)	103.92	(1135,373.40)	103.60	(39,481.40)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	236,000.00	235,999.92	24,391.41	124.02	266,841.04	113.06	30,841.04
TOTAL SOURCE OF SUPPLY		236,000.00	235,999.92	24,391.41	124.02	266,841.04	113.06	30,841.04
PUMPING								
OPERATION								
POWER PURCHASED PUMPING	1 623 000 00	6,000.00	6,000.00	442.01	88.40	5,466.74	91.11	(533.26)
PUMPING LABOR	1 624 000 00	6,300.00	6,300.00	349.30	66.53	5,762.40	91.46	(537.60)
PUMPING EXPENSES	1 624 001 00	2,000.00	1,999.92	2.78	1.66	4,067.13	203.35	2,067.13
MISCELLANEOUS EXPENSE	1 626 000 00	120.00	120.00	.00		.00		(120.00)
TOTAL OPERATION		14,420.00	14,419.92	794.09	66.08	15,296.27	106.07	876.27
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	600.00	.00		9.78	1.63	(590.22)
MAINT PUMPING EQUIPMENT	1 633 000 00	4,200.00	4,200.00	153.35	43.81	3,483.32	82.93	(716.68)
TOTAL MAINTENANCE		4,800.00	4,800.00	153.35	38.33	3,493.10	72.77	(1,306.90)
TOTAL PUMPING		19,220.00	19,219.92	947.44	59.15	18,789.37	97.75	(430.63)
TRANSMISSION & DISTRIBUTION								
OPERATION								
TRANS & DIST LINE EXPENSE	1 662 000 00	24,000.00	24,000.00	3,833.51	191.67	19,016.63	79.23	(4,983.37)
METER EXPENSE	1 663 000 00	3,000.00	3,000.00	438.45	175.38	3,508.86	116.96	508.86
TOTAL OPERATION		27,000.00	27,000.00	4,271.96	189.86	22,525.49	83.42	(4,474.51)
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 671 000 00	1,000.00	999.96	439.50	527.42	2,211.08	221.10	1,211.08
MAINT DISTRIBUTION RESERVOIRS	1 672 000 00	.00	.00	14.64		359.64		359.64
MAINTENANCE OF MAINS T & D	1 673 000 00	21,000.00	21,000.00	4,982.81	284.73	37,189.78	177.09	16,189.78
MAINTENANCE OF SERVICES T & D	1 675 000 00	10,000.00	9,999.96	4,280.72	513.68	12,474.01	124.74	2,474.01
MAINTENANCE OF METERS T & D	1 676 000 00	2,800.00	2,799.96	12.85	5.50	2,199.92	78.56	(600.08)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	1,700.00	1,699.92	108.45	76.55	1,505.94	88.58	(194.06)
TOTAL MAINTENANCE		36,500.00	36,499.80	9,838.97	323.47	55,940.37	153.26	19,440.37
TOTAL TRANS. & DISTRIBUTION		63,500.00	63,499.80	14,110.93	266.66	78,465.86	123.56	14,965.86

Mineral Wells PSD
 GENERAL LEDGER
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
METER READING EXPENSES	1 902 000 00	8,000.00	7,999.92	585.65	87.84	5,329.18	66.61	(2,670.82)
BILLING & COLLECTING - LABOR	1 903 100 00	34,000.00	33,999.96	2,439.61	86.10	30,096.76	88.51	(3,903.24)
BILLING & COLLECTING - EXPENSE	1 903 200 00	4,300.00	4,299.96	405.32	113.11	9,617.70	223.66	5,317.70
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	3,200.00	3,199.92	.00		(7,149.11)	223.40-	(10,349.11)
		=====	=====	=====	=====	=====	=====	=====
TOTAL CUSTOMER SERVICE EXPENS		49,500.00	49,499.76	3,430.58	83.16	37,894.53	76.55	(11,605.47)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	80,000.00	79,999.92	3,877.43	58.16	50,830.03	63.53	(29,169.97)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	1,200.00	1,200.00	.00		409.11	34.09	(790.89)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	23,000.00	22,999.92	1,220.89	63.69	20,536.03	89.28	(2,463.97)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	6,100.00	6,099.96	.00		6,720.00	110.16	620.00
ATTORNEY	1 923 001 00	600.00	600.00	.00		186.45	31.07	(413.55)
PROPERTY INSURANCE	1 924 000 00	20,000.00	19,999.92	.00		9,536.03	47.68	(10,463.97)
INJURIES & DAMAGES	1 925 000 00	600.00	600.00	.00		.00		(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	1,200.00	1,200.00	.00		448.95	37.41	(751.05)
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	35,000.00	34,999.92	2,715.20	93.09	32,875.83	93.93	(2,124.17)
EMPLOYEE VACATION PAY	1 926 300 00	7,700.00	7,699.92	503.28	78.43	8,297.58	107.76	597.58
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,200.00	7,200.00	608.88	101.48	7,141.44	99.18	(58.56)
EMPLOYEES SICK PAY	1 926 500 00	6,700.00	6,699.96	45.73	8.19	1,931.62	28.83	(4,768.38)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	399.96	.00		174.60	43.65	(225.40)
COMP TIME	1 926 700 00	2,000.00	1,999.92	77.89	46.73	2,057.20	102.86	57.20
OPB/WV RETIREE HEALTH BENEFIT	1 926 800 00	6,500.00	6,499.92	804.74	148.56	9,656.88	148.56	3,156.88
REGULATORY COMMISSION EXPENSE	1 928 000 00	3,500.00	3,499.92	3,956.33	999.99	3,956.33	113.03	456.33
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	5,000.00	4,999.92	1,893.33	454.40	3,998.41	79.96	(1,001.59)
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TOTAL OPERATION		206,700.00	206,699.16	15,703.70	91.16	158,756.49	76.80	(47,943.51)
MAINTENANCE OF GENERAL PLANT								
TRANSPORTATION EXPENSES	1 932 000 00	400.00	399.96	10.00	30.00	308.83	77.20	(91.17)
	1 933 000 00	17,000.00	16,999.92	1,055.26	74.48	15,691.30	92.30	(1,308.70)
		=====	=====	=====	=====	=====	=====	=====
ADMINISTRATIVE & GENERAL								
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION & MAINTENANCE		592,320.00	592,318.44	59,649.32	120.84	576,747.42	97.37	(15,572.58)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	285,600.00	285,600.00	24,150.00	101.47	289,800.00	101.47	4,200.00
DEPRECIATION EXPENSE	1 408 100 00	13,100.00	13,099.92	910.78	83.43	11,311.68	86.34	(1,788.32)
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATING EXPENSES		891,020.00	891,018.36	84,710.10	114.08	877,859.10	98.52	(13,160.90)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(935.00)	(934.92)	(179.51)	230.40	(1,112.87)	119.02	(177.87)
INTEREST ON LONGTERM DEBT	1 427 000 00	192,000.00	192,000.00	16,175.00	101.09	194,100.00	101.09	2,100.00
OTHER INTEREST EXPENSE	1 431 000 00	130.00	129.96	2.65	24.46	149.49	114.99	19.49
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TOTAL OTHER INCOME & DEDUCTIO		191,195.00	191,195.04	15,998.14	100.40	193,136.62	101.01	1,941.62
		=====	=====	=====	=====	=====	=====	=====
NET INCOME		(13,677.00)	(13,678.20)	5,802.55	509.10-	(64,377.68)	470.70	(50,700.68)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
RATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(465,000.00)	(465,000.00)	(39,192.65)	101.14	(459,259.71)	98.76	5,740.29
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(180,000.00)	(180,000.00)	(13,382.11)	89.21	(174,067.98)	96.70	5,932.02
DOMESTIC SERVICE-PUBLIC AUTHOR	2 603 000 00	.00	.00	(67.03)		(154.35)		(154.35)
DOMESTIC SALES-INDUSTRIAL	2 604 000 00	.00	.00	(133.44)		(463.41)		(463.41)
CUTCHER BEND SEWER	2 605 000 00	(108.00)	(108.00)	(19.00)	211.11	(1,115.00)	999.99	(1,007.00)
TOTAL SALES OF SEWER SERVICE		(645,108.00)	(645,108.00)	(52,794.23)	98.20	(635,060.45)	98.44	10,047.55
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(17,000.00)	(16,999.92)	(1,040.88)	73.47	(12,177.17)	71.63	4,822.83
DISC SEWERAGE REVENUES	2 615 000 00	(1,200.00)	(1,200.00)	(286.58)	286.58	(12,151.13)	999.99	(10,951.13)
GAIN ON SALE	2 620 000 00	.00	.00	.00		(1,525.00)		(1,525.00)
TOTAL OTHER SEWER REVENUES		(18,200.00)	(18,199.92)	(1,327.46)	87.52	(25,853.30)	142.05	(7,653.30)
TOTAL REVENUES		(663,308.00)	(663,307.92)	(54,121.69)	97.91	(660,913.75)	99.63	2,394.25
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
OPERATION LABOR-COLLECTING	2 702 000 00	3,000.00	3,000.00	.00		.00		(3,000.00)
MAINT SERVICE CONN & TRAP	2 705 100 00	11,800.00	11,799.96	584.22	59.41	8,241.47	69.84	(3,558.53)
MAINT COLLECT & TRANS MAINS	2 705 200 00	22,000.00	21,999.96	909.82	49.62	36,033.82	163.79	14,033.82
TOTAL COLLECTING EXPENSES		36,800.00	36,799.92	1,494.04	48.71	44,275.29	120.31	7,475.29
PUMPING EXPENSES								
OPERATION LABOR-PUMPING	2 722 000 00	4,000.00	3,999.96	1,289.39	386.82	10,118.21	252.95	6,118.21
SEWER LIFT STATIONS	2 723 100 00	17,000.00	16,999.92	1,403.65	99.08	16,512.31	97.13	(487.69)
SEWER GRINDER PUMPS	2 723 200 00	5,000.00	4,999.92	417.33	100.16	5,247.65	104.95	247.65
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	19,000.00	18,999.96	699.70	44.19	18,015.62	94.81	(984.38)
MAINT STRUCTURES & IMPROV	2 726 000 00	500.00	499.92	.00		417.29	83.45	(82.71)
SEWER PUMPING-LIFT STATIONS	2 727 100 00	25,000.00	24,999.96	2,359.18	113.24	28,134.96	112.53	3,134.96
MAINT OTHER PUMPING EQUIPMENT	2 727 200 00	50,000.00	49,999.92	5,264.42	126.34	31,650.05	63.30	(18,349.95)
TOTAL PUMPING EXPENSES		120,500.00	120,499.56	11,433.67	113.86	110,096.09	91.36	(10,403.91)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPERATION LABOR-TREATMENT	2 742 000 00	8,500.00	8,499.96	1,152.05	162.64	21,335.65	251.00	12,835.65
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	18,500.00	18,499.92	2,736.51	177.50	51,976.38	280.95	33,476.38
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	3,500.00	3,499.92	3,030.00	999.99	22,339.50	638.27	18,839.50
POWER EXPENSE-PLANT	2 743 300 00	35,000.00	34,999.92	3,911.67	134.11	41,902.16	119.72	6,902.16
MAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	500.00	499.92	1,397.69	999.99	3,385.38	677.07	2,885.38
MAINT OF SEWAGE PONDS	2 745 100 00	.00	.00	.00		6,269.86		6,269.86
MAINT OF T & D SYS EQUIPMENT	2 746 000 00	9,000.00	9,000.00	256.58	34.21	6,256.47	69.51	(2,743.53)
TOTAL TREATMENT & DISPOSAL		75,000.00	74,999.64	12,484.50	199.75	153,465.40	204.62	78,465.40
BILLING & COLLECTING EXPENSES								
WATER READING LABOR	2 782 000 00	7,100.00	7,099.92	496.05	83.84	4,034.54	56.82	(3,065.46)
CALLING & COLLECTING LABOR	2 783 100 00	26,000.00	25,999.92	1,868.09	86.21	23,340.84	89.77	(2,659.16)
CALLING & COLLECTING EXPENSE	2 783 200 00	3,200.00	3,199.92	1,425.53	534.58	9,213.68	287.92	6,013.68
TOTAL BILLING & COLLECTING		36,300.00	36,299.76	3,789.67	125.27	36,589.06	100.79	289.06
ADMINISTRATIVE/GENERAL EXPENSE								
ADMIN & GENERAL SALARIES	2 790 000 00	34,000.00	33,999.96	2,389.57	84.33	32,013.30	94.15	(1,986.70)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	499.92	.00		272.74	54.54	(227.26)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	15,000.00	15,000.00	659.58	52.76	12,158.00	81.05	(2,842.00)
SPECIAL SERVICES	2 795 000 00	4,100.00	4,099.92	.00		10,536.45	256.98	6,436.45
SPECIAL LEGAL SERVICES	2 796 000 00	1,000.00	999.96	.00		124.30	12.43	(875.70)
REGULATORY COMMISSION	2 797 000 00	2,600.00	2,599.92	2,389.28	999.99	2,389.28	91.89	(210.72)
INSURANCE	2 798 000 00	7,800.00	7,800.00	.00		6,357.36	81.50	(1,442.64)
JURIES/DAMAGES	2 799 000 00	2,400.00	2,400.00	.00		.00		(2,400.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	999.96	280.00	336.01	350.00	35.00	(650.00)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	32,000.00	31,999.92	2,455.11	92.06	32,622.82	101.94	622.82
EMPLOYEES VACATION PAY	2 800 300 00	4,400.00	4,399.92	335.52	91.50	5,512.47	125.28	1,112.47
EMPLOYEES HOLIDAY PAY	2 800 400 00	6,000.00	6,000.00	405.92	81.18	4,760.96	79.34	(1,239.04)
EMPLOYEES SICK PAY	2 800 500 00	4,000.00	3,999.96	37.95	11.38	1,312.85	32.82	(2,687.15)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	1,000.00	999.96	.00		116.40	11.64	(883.60)
LEAVE TIME	2 800 700 00	1,300.00	1,299.96	52.22	48.20	1,448.23	111.40	148.23
OB/WV RETIREE HEALTH BENEFIT	2 800 800 00	4,200.00	4,200.00	536.50	153.28	6,438.00	153.28	2,238.00
CELLANEOUS GENERAL EXPENSE	2 801 000 00	4,000.00	3,999.96	289.54	86.86	3,443.27	86.08	(556.73)
SEWER SYSTEM IMPR PROJ	2 801 100 00	.00	.00	.00		1,460.00		1,460.00
INT GENERAL PROPERTY	2 802 000 00	5,000.00	4,999.92	.00		.00		(5,000.00)
TRUCKS	2 803 000 00	5,000.00	4,999.92	.00		5,000.00	100.00	.00
TRANSPORTATION EXPENSE	2 903 000 00	11,500.00	11,499.96	703.48	73.40	9,481.76	82.45	(2,018.24)
COLLECTIBLE ACCOUNTS	2 904 100 00	3,200.00	3,199.92	.00		(1,767.48)	55.23-	(4,967.48)
TOTAL ADMINISTRATIVE & GEN EX		150,000.00	149,999.04	10,534.67	84.27	134,030.71	89.35	(15,969.29)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		418,600.00	418,597.92	39,736.55	113.91	478,456.55	114.29	59,856.55
DEPRECIATION	2 503 000 00	302,400.00	302,400.00	25,100.00	99.60	301,200.00	99.60	(1,200.00)
MICA EXPENSE	2 507 100 00	10,000.00	9,999.96	808.75	97.05	10,874.20	108.74	874.20
INTEREST/DIVIDEND EARNED	2 524 000 00	(2,535.00)	(2,535.00)	(16.77)	7.93	(386.45)	15.24	2,148.55
INTEREST ON LONG TERM DEBT	2 530 000 00	96,000.00	96,000.00	7,800.00	97.50	93,600.00	97.50	(2,400.00)
OTHER INTEREST EXPENSE	2 535 000 00	100.00	99.96	4.82	57.86	117.26	117.26	17.26
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		161,257.00	161,254.92	19,311.66	143.70	222,947.81	138.25	61,690.81
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		161,257.00	161,254.92	19,311.66	143.70	222,947.81	138.25	61,690.81