

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD IN THE CONFERENCE ROOM OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT ON SEPTEMBER 17, 2009, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA.

Mr. Roy Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. Charles Stewart, Treasurer; James R. Lett, Secretary; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Linda Watson, Office Clerk; Howard Baldwin; Charles Cooper, and residents of Pond Creek Virginia and Michael Donaldson were present.

The first order of business was the discussion of the Pond Creek Area residents. Mrs. Donaldson spoke to Wayne Dunn, County Commissioner, on September 4, 2009, he gave her Tony Tiano's name who works with State Grants, he informed Mrs. Donaldson that there is State Grant money available. Mrs. Donaldson also reported that she had received the test results back from Water Environmental Testing, out of the 13 homes selected, 12 have bacteria; out of those 12, 2 have E-Coli, and 2 came out OK. Mr. Radabaugh suggested Mrs. Donaldson contact the Mid Ohio Valley Regional Council and give them all information that she had collected from Wayne Dunn and Water Environmental Testing. Mrs. Donaldson also asked the Commissioners again, how long it would take for the residents of Pond Creek to get public water; Mr. Radabaugh said at least 2 years or longer. Mr. & Mrs. Donaldson excused themselves from the rest of the meeting.

Mr. Lett made a motion to approve the Minutes of the August 20, 2009, Regular Board Meeting as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of August 20, 2009, Regular Board Meeting.

Mr. Lett made a motion to approve the Standard Representation Letter to Suttle & Stalnaker regarding the FY 2009 Audit. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh, Mr. Stewart, Mr. Lett and Mrs. Dyer signed the Standard Representation Letter.

Mr. Lett made a motion to approve Mrs. Dyer to establish a construction checking account for the Misc. Water Improvements Project. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve the following for the Sewer System Improvements Project; Applicant Certification Federal Collection Policies for Consumer or Commercial Debts; Equal Opportunity Agreement; Assurance Agreement; Certification Regarding Debarment, Suspension and Other Responsibility Matters and Certification for Contracts, Grants and Loans. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh and Mr. Lett signed the Applicant Certification Federal Collection Policies for Consumer or Commercial Debts, Equal Opportunity Agreement, Assurance Agreement, Certification Regarding Debarment, Suspension and Other Responsibility Matters and Certification for Contracts, Grants and Loans.

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Mr. Anderson discussed with the Board about repaving the access road to the Price Road Tank; removing two trees and fixing the culvert. Mr. Anderson stated the culvert has been repaired and he has received two quotes for the tree removals; Ray Stinespring Tree Removal - \$1600.00 and Whitetail Tree Services - \$2400.00; both quotes are for complete clean-up. Also, Mr. Anderson said the contractor he spoke to suggested not to repave or coat the access road; but to leave it alone that it didn't need any repairs. Mr. Lett made a motion to award bid to Ray Stinespring Tree Removal in the amount of \$1600.00. Mr. Stewart seconded the motion. The motion passed unanimously. The Board agreed that re-surfacing the access road to the Price Road tank was not necessary at this time.

Mr. Anderson discussed with the Board that the Wastewater Treatment Plant has already received 8 loads of rip rap from a Cutlip-Warner Development project and 1 load from a Dominion Hope Project. The only cost to the District will be from Cutlip Warner Development for the use of the back-hoe to place in bad areas. Mr. Lett made a motion to purchase additional rip-rap if needed. Mr. Stewart seconded the motion. The motion passed unanimously.

There was a brief discussion regarding Sam & Sherry McClain wanting a sewer extension to their property. The Board directed Mr. Anderson to contact the District's Engineer. The District will be responsible for the Engineering Fees with the customer bearing all other expenses.

Mr. Stewart made a motion to approve the Financial Statement dated August 31, 2009, All Finances (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated August 31, 2009, Water Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated August 31, 2009, Sewer Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve the checks 40100 thru 40193 written on the consolidated Water and Sewer Revenue Checking Account (copy attached). Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve Payroll Checks 2480 thru 2511 written on the Consolidated Payroll Account between August 20, 2009 and September 17, 2009, (copy attached). Mr. Stewart seconded the motion. The motion passed unanimously.

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MINUTES – SEPTEMBER 17, 2009  
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A Flushing notice per the District's Phone Tree System was done for the Hub area on September 13, 2009.

Mr. Anderson also reported that he spoke to Larry Moore, Department of Highways, and the DOH has agreed to pay the difference on upgrading the pipe to HPDE on the two creek crossings only.

Mr. Anderson suggested to the Board that the District pay the difference in upgrading the pipe to HPDE in front of WesBanco and Pifers Service Center. Mr. Lett made a motion that the District will pay the difference on upgrading the pipe to HPDE in front of WesBanco and Pifers Service Center. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Anderson discussed with the Board that Reggie Grimmatt is moving dirt and possibly putting in more trailers. Mr. Anderson said that Mr. Grimmatt is aware that a lift station would be needed and it would be at his expense. The Board discussed that the District's Engineering Firm would need to be involved if Mr. Grimmatt proceeds, all expenses would be Mr. Grimmatt's responsibility.

Mr. Anderson reported that he received the Invoice for the Annual VP-14T Versaprobe Maintenance Agreement, from Northrop Grumman, effective August 1, 2009 thru July 31, 2010 in the amount of \$265.00. Mr. Lett made a motion to pay Northrop Grumman for the Maintenance Agreement in the amount of \$265.00. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Anderson had nothing further to discuss.


Mr. Cooper, resident of Windsor Drive, was present and questioned the Board about the number of fire hydrants in the Windsor Drive area, and what the cost would be for another hydrant to be installed. The Board discussed having the District's Engineer to do a Fire Flow Test in the development. Mr. Radabaugh gave Mr. Cooper a rough estimate between \$2,500.00 and \$3,000.00.

All business having been discussed, Mr. Lett made a motion that the meeting be adjourned. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:00 p.m.

**CERTIFICATION**

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the Meeting held at the time and place aforesaid.

IN WITNESS WHEREOF, I have hereunto set my hand on this the 15<sup>th</sup> day of October 2009.

  
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James R. Lett, Secretary of the Public Service Board of the  
Mineral Wells Public Service District, Mineral Wells, West  
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
FINANCIAL STATEMENT  
August 31, 2009**

**Checking Accounts**

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 16,022.02
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	<u>776.34</u>
<b>Total in Checking Accounts:</b>	<b>\$ 16,798.36</b>

**Water Accounts**

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,139.31
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,096.28
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	38,719.34
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	16,032.50
Depreciation Reserve Account - Rockport	
WesBanco Bank - 1125.23	16,032.21
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	48,115.35
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	48,193.76
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	10,014.23
Security Deposit Account	
WesBanco Bank - 1134.0	36,663.53
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	<u>73,183.72</u>
<b>Total in Water Accounts:</b>	<b>\$ 326,190.23</b>

**Sewer Accounts**

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 4,507.94
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	14,437.48
Security Deposit Account	
WesBanco Bank - 2121.3	<u>27,810.12</u>
<b>Total in Sewer Accounts:</b>	<b>\$ 46,755.54</b>

**Total All Finances - August 31, 2009** **\$ 389,744.13**

MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 WATER REVENUE FUND CHECKING ACCOUNT  
 August 31, 2009

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, JULY 31, 2009 \$28,981.33

RECEIPTS:

Water Sales	\$78,343.96
Tap Fee	2450.00
Water Buffalo Sales	658.50
Reconnection Fees	25.00
Security Deposit Refunds	2013.97
Leigh Mason - meter sale	96.00
CWD - water line replacement	1,838.26
Pond Creek - Well testing	845.00

Total Receipts: \$86,270.69

Total Cash Available: \$115,252.02

Expenditures:

Action Answering Service Plus	\$ 47.79
ADT Security Services	66.87
Allegheny Power	679.82
At & T Mobility	149.80
At & T State Calling Service	15.65
Auto Zone	23.08
BP Credit Card Company	572.21
Bowles Rice McDavid Graff & Love	676.00
C I Thornburg	1,931.63
Cardmember Services	324.59
Cintas	281.60
Claywood Park PSD	24,176.08
Commissioner's Salaries	225.00
Cutlip Warner Development Co	3,373.34
Evans Const. Co.	1,250.00
Fasteners & Supply Inc	47.40
Ferguson Waterworks	628.31
W. W. Grainger, Inc.	19.02
HD Supply Waterworks, Ltd	5,456.60
Hardman Supply Company	96.75
Innovative Business Products	113.14
Melanie L. Wine	172.80
Miller Communications	1,378.00
Mineral Wells PSD	1,480.88
Miss Utility of WV Inc.	51.30
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	25.77
Parkersburg Office Supply	36.67
Poynter's Best Products	133.19
REI Consultants	850.00
Ronald & Patricia Mullenix	3,500.00
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00

Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Salaries	7,214.68
Telepage Communication System	10.74
US Postal Service	299.84
Verizon	308.96
Water Environmental Testing	82.50
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	1,004.00
WesBanco Bank-Parkersburg - Stephens Fk	176.00
WesBanco Bank-Parkersburg - Wtr Res Sams	314.00
WesBanco Bank-Parkersburg- Payroll taxes	3,157.47
WesBanco Bank-Parkersburg-Sycamore R/R	1,395.76
WV Public Employees Insurance Agency	2,667.68
WV Retiree Health Benefit Trust Fund	457.80
WV Public Employees Retirement System	1,806.62
WV State Tax Department	535.54
Terra Davis	70.00
Brandy Kimball	20.19
Louise H. Fox	70.38
Ricky L. & Connie M. Wilson	70.36
Belinda Blatt	70.33
Harold Jackson	50.43
Richard B. Doheny	70.36
Patrick Murphy	19.60

Total Expenditures:	\$99,230.00
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Balance in Water Revenue Fund Checking Account, WesBanco Bank, August 31, 2009	\$16,022.02
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MINERAL WELLS PUBLIC SERVICE DISTRICT  
 FINANCIAL STATEMENT  
 SEWER REVENUE FUND CHECKING ACCOUNT  
 August 31, 2009

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT  
 WESBANCO BANK, JULY 31, 2009 \$ 7,104.69

RECEIPTS:

Sewer Sales	49,001.60
Security Deposit Refunds	1,375.89
Tap Fee	700.00
Reconnect Fee	175.00
Transfer Sewer R&R	4,549.92
Butcher Bend Lagoon Assoc	891.82
Ron's Porta Johns - WV Interstate Fair	210.00

Total Receipts: \$56,904.23

Total Cash Available: \$ 64,008.92

Expenditures:

Action Answering Service Plus	31.86
ADT Security Services	44.58
Allegheny Power	5,730.29
At & T State Calling Service	10.43
At & T Mobility	99.87
Auto Zone	15.39
BP Credit Card Company	381.47
Badgett Farm & Feed Supply	600.00
Bowles Rice McDavid Graff & Love	34.00
Butcher Bend Lagoon Assoc	850.00
C. I. Thornburg	3,791.00
Cardmember Services	216.39
Cintas	187.70
Commissioner's Salaries	375.00
Cutlip-Warner Development Co	2,767.50
Fasteners & Supply Inc	58.05
Ferguson Waterworks	58.76
W. W. Grainger, Inc	29.44
Hardman Supply Company	180.77
Innovative Business Products	75.43
Lowe's	82.81
Melanie L. Wine	115.20
Mineral Wells PSD	2,273.86
Miss Utility of WV Inc.	34.20
Municipal Bond Commission	23,310.28
Ohio Valley Muffler & Brake	17.18
Parkersburg Office Supply	24.45
Precision Pump & Valve Service	925.00
Purchase Power	88.79
Ron's Porta Johns, Inc	960.00
Salaries	6,540.05
Telepage	7.16
Tesa Company Inc	12.48
Trombold Equipment Co Inc	1,591.77
US Postal Service	320.04



USA Blue Book	126.71
Verizon	756.60
Water Environmental Testing	363.00
WesBanco Bank-Parkersburg-Sewer R/R	1,318.51
WesBanco Bank-Parkersburg-Payroll Taxes	2,974.87
WV Public Employees Insurance Agency Retiree Health Benefit Trust Fund	2,243.26
WV Public Employees Retirement System	380.34
WV State Tax Department	1,659.50
WWT Electric	500.46
Robert Stration	250.00
George Coram	24.56
Jack McKinney	4.43
Brandy Kimball	27.91
Steven Payne	109.59
Jeremy Collins	43.78
Camden Clark Mem Hospital	52.17
Carla J. Moore	64.24
Amy Lloyd	35.35
Jed & Carmen Lee Miller	89.67
Terrie Thorn	2.67
Louise H. Fox	85.34
Jack C. Teresa M. Payne	54.29
Lisa K. Willey	27.68
Patricia & Brad Lewis	50.44
Katy Stoneman	19.32
Kaydee Hall	21.17
Barbara Comer	5.93
James K. McFarland	56.71
	42.88

Total Expenditures: \$ 63,232.58

Balance in Sewer Revenue Fund Checking Account, \$ 776.34  
WesBanco Bank, July 31, 2009

Mineral Wells PSD - 2009 rent 5000.00

Total Outstanding -\$4,223.66

Actual Balance

## VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*

\*\* BEGINNING DATE: 8/21/09 - ENDING DATE: 9/17/09 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

\*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,101	U S POSTAL SERVICE	8/21/09	144520	8/24/09	299.84	40,100
2,313	WESBANCO BANK-PARKERSBURG	8/25/09	144764	8/25/09	708.80	9
106	ALLEGHENY POWER	8/31/09	145346	8/31/09	679.82	40,101
133	AUTO ZONE	8/31/09	145352	8/31/09	23.08	40,102
145	ADT SECURITY SERVICES	8/31/09	145354	8/31/09	66.87	40,103
309	CLAYWOOD PARK PSD	8/31/09	145356	8/31/09	24,176.08	40,104
314	AT&T MOBILITY	8/31/09	145357	8/31/09	149.80	40,105
360	CUTLIP-WARNER DEVELOPMENT CO	8/31/09	145358	8/31/09	1,322.50	40,106
486	LOUISE H FOX	8/31/09	145360	8/31/09	70.38	40,107
486	RICKY L & CONNIE M WILSON	8/31/09	145362	8/31/09	70.36	40,108
486	BELINDA BLATT	8/31/09	145363	8/31/09	70.33	40,109
486	HAROLD JACKSON	8/31/09	145364	8/31/09	50.43	40,110
486	RICHARD B DOHENY	8/31/09	145365	8/31/09	70.36	40,111
486	PATRICK MURPHY	8/31/09	145373	8/31/09	19.60	40,119
512	EVANS CONST. CO.	8/31/09	145374	8/31/09	1,250.00	40,120
733	W. W. GRAINGER, INC.	8/31/09	145375	8/31/09	19.02	40,121
832	HARDMAN SUPPLY COMPANY	8/31/09	145377	8/31/09	96.75	40,122
904	INNOVATIVE BUSINESS PRODUCTS	8/31/09	145379	8/31/09	113.14	40,123
1,204	JAMES R. LETT	8/31/09	145380	8/31/09	75.00	40,124
1,304	MILLER COMMUNICATIONS	8/31/09	145385	8/31/09	1,378.00	40,126
1,311	FERGUSON WATERWORKS	8/31/09	145387	8/31/09	628.31	40,128
1,500	OHIO VALLEY MUFFLER & BRAKE	8/31/09	145388	8/31/09	25.77	40,129
1,512	HD SUPPLY WATERWORKS, LTD	8/31/09	145389	8/31/09	5,456.60	40,130
1,604	PARKERSBURG OFFICE SUPPLY	8/31/09	145393	8/31/09	36.67	40,131
1,610	POYNTER'S BEST PRODUCTS	8/31/09	145395	8/31/09	133.19	40,132
1,805	RURAL DEVELOPMENT ADMN.	8/31/09	145397	8/31/09	2,112.00	40,134
1,806	ROY L RADABAUGH	8/31/09	145398	8/31/09	75.00	40,135
1,843	CINTAS LOC #531	8/31/09	145399	8/31/09	281.60	40,136
1,866	REI CONSULTANTS	8/31/09	145404	8/31/09	850.00	40,137
1,912	CHARLES M. STEWART	8/31/09	145406	8/31/09	75.00	40,138
2,005	C I THORNBURG	8/31/09	145408	8/31/09	604.00	40,140
2,103	USDA-RURAL DEVELOPMENT	8/31/09	145409	8/31/09	3,140.00	40,141
2,205	VERIZON	8/31/09	145411	8/31/09	308.96	40,143
2,314	WV DEPT OF TAX & REVENUE	8/31/09	145414	8/31/09	535.54	40,145
2,315	PUBLIC EMPLOYEES RETIREMENT SY	8/31/09	145415	8/31/09	1,806.62	40,146
2,338	WESBANCO-WATER RES-SAMS-CV	8/31/09	145416	8/31/09	314.00	40,147

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*  
 \*\* BEGINNING DATE: 8/21/09 - ENDING DATE: 9/17/09 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
23,067	MELANIE L WINE	8/31/09	145419	8/31/09	172.80	40,150
2,313	WESBANCO BANK-PARKERSBURG	9/02/09	145647	9/02/09	793.97	9
23,072	WESBANCO AND	9/04/09	145793	9/04/09	3,500.00	40,152
2,313	WESBANCO BANK-PARKERSBURG	9/08/09	146036	9/08/09	788.81	9
23,073	WOOD COUNTY CLERK	9/09/09	146200	9/09/09	11.00	40,153
2,313	WESBANCO BANK-PARKERSBURG	9/14/09	146558	9/14/09	786.73	9
124	AT&T - STATE CALLING SERVICE	9/14/09	146644	9/15/09	4.21	40,156
153	ACTION ANSWERING SERVICE	9/14/09	146645	9/15/09	47.79	40,157
224	BILL BAILEY INSURANCE AGENCY	9/14/09	146646	9/15/09	3,511.20	40,158
275	BP	9/14/09	146647	9/15/09	764.39	40,159
438	DOMINION HOPE	9/14/09	146648	9/15/09	16.55	40,160
486	BARBARA J BROWN	9/14/09	146650	9/15/09	4.39	40,162
600	FASTENERS & SUPPLY INC	9/14/09	146652	9/15/09	64.80	40,164
1,200	LOWE'S	9/14/09	146653	9/15/09	48.52	40,165
1,301	MISS UTILITY OF WV INC	9/14/09	146654	9/15/09	40.05	40,166
1,307	MUNICIPAL BOND COMMISSION	9/14/09	146660	9/15/09	9,104.47	40,167
1,512	HD SUPPLY WATERWORKS, LTD	9/14/09	146666	9/15/09	2,100.00	40,169
1,600	PARKERSBURG SENTINEL CO	9/14/09	146669	9/15/09	247.70	40,170
2,002	TAYLOR'S DISPOSAL INC	9/14/09	146671	9/15/09	31.84	40,172
2,005	C I THORNBURG	9/14/09	146674	9/15/09	4,008.01	40,174
2,039	TELEPAGE	9/14/09	146686	9/15/09	10.74	40,175
2,101	U S POSTAL SERVICE	9/14/09	146687	9/15/09	24.00	40,176
2,106	USDA-RURAL DEVELOPMENT	9/14/09	146688	9/15/09	3,325.00	40,177
2,107	USDA-RURAL DEVELOPMENT	9/14/09	146689	9/15/09	10,040.00	40,178
2,113	USDA-RURAL UTILITIES SERVICE	9/14/09	146690	9/15/09	3,518.00	40,179
2,200	CARDMEMBER SERVICES	9/14/09	146691	9/15/09	19.79	40,180
2,306	WATER ENVIRONMENTAL TESTING	9/14/09	146692	9/15/09	82.50	40,181
2,308	PEIA	9/14/09	146697	9/15/09	2,727.94	40,182
2,373	WESBANCO BANK-PARKERSBURG	9/14/09	146699	9/15/09	167.00	40,184
2,374	WESBANCO BANK-PARKERSBURG	9/14/09	146700	9/15/09	167.00	40,185
2,375	WESBANCO BANK-PARKERSBURG	9/14/09	146701	9/15/09	502.00	40,186
2,376	WESBANCO BANK-PARKERSBURG	9/14/09	146702	9/15/09	502.00	40,187

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: WATER FUND \*\*

\*\* BEGINNING DATE: 8/21/09 - ENDING DATE: 9/17/09 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

\*\* PRINT ORDER: DATE / CHECK # \*\*

ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
20,004	BUDGET TERMITES & PEST CONTROL	9/14/09	146703	9/15/09	120.00	40,188
23,004	WESBANCO BANK INC	9/14/09	146704	9/15/09	176.00	40,189
23,005	WESBANCO BANK, INC.	9/14/09	146705	9/15/09	1,612.36	40,190
23,047	RETIREE HEALTH BNFT TRST FUND	9/14/09	146708	9/15/09	467.08	40,193
	CONSOLIDATED BANK ACCOUNT				96,602.06	72 *

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 8/21/09 - ENDING DATE: 9/17/09 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT

3 101 000 00 CONSOLIDATED BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
2,101	U S POSTAL SERVICE	8/21/09	144520	8/24/09	199.89	40,100
2,313	WESBANCO BANK-PARKERSBURG	8/25/09	144764	8/25/09	836.86	9
106	ALLEGHENY POWER	8/31/09	145346	8/31/09	5,709.71	40,101
133	AUTO ZONE	8/31/09	145352	8/31/09	15.39	40,102
145	ADT SECURITY SERVICES	8/31/09	145354	8/31/09	44.58	40,103
314	AT&T MOBILITY	8/31/09	145357	8/31/09	99.87	40,105
360	CUTLIP-WARNER DEVELOPMENT CO	8/31/09	145358	8/31/09	1,437.50	40,106
486	LOUISE H FOX	8/31/09	145360	8/31/09	54.29	40,107
486	JACK C & TERESA M PAYNE	8/31/09	145366	8/31/09	27.68	40,112
486	LISA K WILLEY	8/31/09	145367	8/31/09	50.44	40,113
486	PATRICIA AND BRAD LEWIS	8/31/09	145368	8/31/09	19.32	40,114
486	KATY STONEMAN	8/31/09	145369	8/31/09	21.17	40,115
486	KAYDEE HALL	8/31/09	145370	8/31/09	5.93	40,116
486	BARBARA COMER	8/31/09	145371	8/31/09	56.71	40,117
486	JAMES K MC FARLAND	8/31/09	145372	8/31/09	42.88	40,118
733	W. W. GRAINGER, INC.	8/31/09	145375	8/31/09	29.44	40,121
832	HARDMAN SUPPLY COMPANY	8/31/09	145377	8/31/09	180.77	40,122
904	INNOVATIVE BUSINESS PRODUCTS	8/31/09	145379	8/31/09	75.43	40,123
1,204	JAMES R. LETT	8/31/09	145380	8/31/09	125.00	40,124
1,302	MINERAL WELLS PSD	8/31/09	145384	8/31/09	656.02	40,125
1,307	MUNICIPAL BOND COMMISSION	8/31/09	145386	8/31/09	9,040.00	40,127
1,311	FERGUSON WATERWORKS	8/31/09	145387	8/31/09	26.76	40,128
1,500	OHIO VALLEY MUFFLER & BRAKE	8/31/09	145388	8/31/09	17.18	40,129
1,604	PARKERSBURG OFFICE SUPPLY	8/31/09	145393	8/31/09	24.45	40,131
1,610	POYNTER'S BEST PRODUCTS	8/31/09	145395	8/31/09	88.79	40,132
1,622	PRECISION PUMP & VALVE SERVICE	8/31/09	145396	8/31/09	925.00	40,133
1,806	ROY L RADABAUGH	8/31/09	145398	8/31/09	125.00	40,135
1,843	CINTAS LOC #531	8/31/09	145399	8/31/09	187.70	40,136
1,912	CHARLES M. STEWART	8/31/09	145406	8/31/09	125.00	40,138
2,004	TROMBOLD EQUIPMENT CO INC	8/31/09	145407	8/31/09	1,061.85	40,139
2,005	C I THORNBURG	8/31/09	145408	8/31/09	1,700.00	40,140
2,109	USA BLUE BOOK	8/31/09	145410	8/31/09	126.71	40,142
2,205	VERIZON	8/31/09	145411	8/31/09	756.60	40,143
2,300	WWT ELECTRIC	8/31/09	145413	8/31/09	250.00	40,144
2,314	WV DEPT OF TAX & REVENUE	8/31/09	145414	8/31/09	500.46	40,145

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 8/21/09 - ENDING DATE: 9/17/09 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,315	PUBLIC EMPLOYEES RETIREMENT SY	8/31/09	145415	8/31/09	1,659.50	40,146
23,023	RON'S PORTA JOHNS, INC.	8/31/09	145417	8/31/09	350.00	40,148
23,046	BUTCHER BEND LAGOON ASSOC	8/31/09	145418	8/31/09	850.00	40,149
23,067	MELANIE L WINE	8/31/09	145419	8/31/09	115.20	40,150
2,313	WESBANCO BANK-PARKERSBURG	9/02/09	145647	9/02/09	591.59	9
486	BILLIE LINGER	9/03/09	145731	9/03/09	112.84	40,151
2,313	WESBANCO BANK-PARKERSBURG	9/08/09	146036	9/08/09	610.51	9
2,313	WESBANCO BANK-PARKERSBURG	9/14/09	146558	9/14/09	637.55	9
2,101	U S POSTAL SERVICE	9/11/09	146357	9/14/09	126.84	40,154
106	ALLEGHENY POWER	9/14/09	146643	9/15/09	22.45	40,155
124	AT&T - STATE CALLING SERVICE	9/14/09	146644	9/15/09	2.80	40,156
153	ACTION ANSWERING SERVICE	9/14/09	146645	9/15/09	31.86	40,157
224	BILL BAILEY INSURANCE AGENCY	9/14/09	146646	9/15/09	2,340.80	40,158
275	BP	9/14/09	146647	9/15/09	509.60	40,159
438	DOMINION HOPE	9/14/09	146648	9/15/09	11.03	40,160
486	JEANETTE R SKIDMORE	9/14/09	146649	9/15/09	15.72	40,161
486	KELLY LUCAS	9/14/09	146651	9/15/09	50.61	40,163
600	FASTENERS & SUPPLY INC	9/14/09	146652	9/15/09	50.40	40,164
1,200	LOWE'S	9/14/09	146653	9/15/09	219.77	40,165
1,301	MISS UTILITY OF WV INC	9/14/09	146654	9/15/09	26.70	40,166
1,307	MUNICIPAL BOND COMMISSION	9/14/09	146660	9/15/09	3,581.88	40,167
1,311	FERGUSON WATERWORKS	9/14/09	146665	9/15/09	170.23	40,168
1,961	SOMERVILLE FABRICATORS INC.	9/14/09	146670	9/15/09	50.00	40,171
2,002	TAYLOR'S DISPOSAL INC	9/14/09	146671	9/15/09	21.23	40,172
2,004	TROMBOLD EQUIPMENT CO INC	9/14/09	146672	9/15/09	1,848.39	40,173
2,005	C I THORNBURG	9/14/09	146674	9/15/09	361.83	40,174
2,039	TELEPAGE	9/14/09	146686	9/15/09	7.16	40,175
2,101	U S POSTAL SERVICE	9/14/09	146687	9/15/09	16.00	40,176
2,200	CARDMEMBER SERVICES	9/14/09	146691	9/15/09	13.20	40,180
2,306	WATER ENVIRONMENTAL TESTING	9/14/09	146692	9/15/09	512.00	40,181
2,308	PEIA	9/14/09	146697	9/15/09	2,186.00	40,182
2,312	WESBANCO BANK-PARKERSBURG	9/14/09	146698	9/15/09	1,497.86	40,183
20,004	BUDGET TERMITE & PEST CONTROL	9/14/09	146703	9/15/09	80.00	40,188
23,023	RON'S PORTA JOHNS, INC.	9/14/09	146706	9/15/09	750.00	40,191

VENDOR CHECKS REPORT

\*\* BANK: 3 101 000 00, FUND: SEWER FUND \*\*  
 \*\* BEGINNING DATE: 8/21/09 - ENDING DATE: 9/17/09 \*\*  
 \*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*  
 \*\* PRINT ORDER: DATE / CHECK # \*\*

K ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
23,030	OMNI-SITE.NET	9/14/09	146707	9/15/09	22.00	40,192
23,047	RETIREE HEALTH BNFT TRST FUND	9/14/09	146708	9/15/09	371.06	40,193
	CONSOLIDATED BANK ACCOUNT				44,468.99	71 *

Mineral Wells Public Service District  
Payroll Checks  
Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
2480	Todd R. Anderson	\$676.22	8/21/2009
2481	Dennis R. Brown	\$358.91	8/21/2009
2482	William H. Byers, Jr.	\$516.68	8/21/2009
2483	Cathy J. Dyer	\$531.86	8/21/2009
2484	Linda K. Watson	\$375.88	8/21/2009
2485	Darin L. Crites	\$279.44	8/21/2009
2486	Nellie B. Radcliff	\$315.71	8/21/2009
2487	Mark A. Dennis	\$334.42	8/21/2009
2488	Todd R. Anderson	\$578.39	8/28/2009
2489	Dennis R. Brown	\$407.41	8/28/2009
2490	William H. Byers, Jr.	\$533.16	8/28/2009
2491	Cathy J. Dyer	\$531.85	8/28/2009
2492	Linda K. Watson	\$375.87	8/28/2009
2493	Darin L. Crites	\$363.32	8/28/2009
2494	Nellie B. Radcliff	\$339.19	8/28/2009
2495	Mark A. Dennis	\$357.94	8/28/2009
2496	Todd R. Anderson	\$508.61	9/4/2009
2497	Dennis R. Brown	\$390.90	9/4/2009
2498	William H. Byers, Jr.	\$427.58	9/4/2009
2499	Cathy J. Dyer	\$531.85	9/4/2009
2500	Linda K. Watson	\$375.88	9/4/2009
2501	Darin L. Crites	\$279.44	9/4/2009
2502	Nellie B. Radcliff	\$315.72	9/4/2009
2503	Mark A. Dennis	\$334.42	9/4/2009
2504	Todd R. Anderson	\$508.60	9/11/2009
2505	Dennis R. Brown	\$351.68	9/11/2009
2506	William H. Byers, Jr.	\$477.56	9/11/2009
2507	Cathy J. Dyer	\$531.86	9/11/2009
2508	Linda K. Watson	\$375.87	9/11/2009
2509	Darin L. Crites	\$279.46	9/11/2009
2510	Nellie B. Radcliff	\$315.76	9/11/2009
2511	Mark A. Dennis	\$334.41	9/11/2009



Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(900,000.00)	(150,000.00)	(80,172.39)	106.89	(153,944.01)	17.10	746,055.99
METERED SALES-COMMERCIAL	1 461 200 00	(180,000.00)	(30,000.00)	(16,545.50)	110.30	(30,826.70)	17.12	149,173.30
METERED SALES-INDUSTRIAL	1 461 300 00	.00	.00	(192.65)		(427.16)		(427.16)
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	.00	.00	(51.38)		(99.14)		(99.14)
		-----	-----	-----	-----	-----	-----	-----
TOTAL METERED SALES		(1080,000.00)	(180,000.00)	(96,961.92)	107.73	(185,297.01)	17.15	894,702.99
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(22,000.00)	(3,666.66)	(1,554.38)	84.78	(3,293.76)	14.97	18,706.24
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(1,500.00)	(250.00)	(2,708.26)	999.99	(3,528.14)	235.20	(2,028.14)
METER LEASE - MOBILE HOME PARK	1 472 500 00	(500.00)	(83.32)	(96.00)	230.43	(192.00)	38.40	308.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(833.32)	.00		.00		5,000.00
OTHER WATER REVENUES	1 474 000 00	(10,000.00)	(1,666.66)	(658.00)	78.96	(1,648.31)	16.48	8,351.69
TOTAL OTHER REVENUES		(39,000.00)	(6,499.96)	(5,016.64)	154.35	(8,662.21)	22.21	30,337.79
		=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUES		(1119,000.00)	(186,499.96)	(101,978.56)	109.36	(193,959.22)	17.33	925,040.78

Mineral Wells PSD  
 GENERAL LEDGER  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	288,000.00	48,000.00	24,176.08	100.73	48,317.90	16.77	(239,682.10)
TOTAL SOURCE OF SUPPLY		288,000.00	48,000.00	24,176.08	100.73	48,317.90	16.77	(239,682.10)
PUMPING								
OPERATION								
POWER PURCHASED PUMPING	1 623 000 00	6,000.00	1,000.00	462.28	92.45	875.43	14.59	(5,124.57)
PUMPING LABOR	1 624 000 00	7,000.00	1,166.66	246.31	42.22	700.63	10.00	(6,299.37)
PUMPING EXPENSES	1 624 001 00	2,000.00	333.32	1,392.10	835.29	1,392.10	69.60	(607.90)
TOTAL OPERATION		15,000.00	2,499.98	2,100.69	168.05	2,968.16	19.78	(12,031.84)
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	100.00	.00		.00		(600.00)
MAINT PUMPING EQUIPMENT	1 633 000 00	3,000.00	500.00	168.70	67.48	425.20	14.17	(2,574.80)
TOTAL MAINTENANCE		3,600.00	600.00	168.70	56.23	425.20	11.81	(3,174.80)
TOTAL PUMPING		18,600.00	3,099.98	2,269.39	146.41	3,393.36	18.24	(15,206.64)
TRANSMISSION & DISTRIBUTION								
OPERATION								
MAINS & DIST LINE EXPENSE	1 662 000 00	20,000.00	3,333.32	1,527.50	91.65	2,857.69	14.28	(17,142.31)
WATER EXPENSE	1 663 000 00	2,000.00	333.32	945.06	567.05	1,385.76	69.28	(614.24)
TOTAL OPERATION		22,000.00	3,666.64	2,472.56	134.86	4,243.45	19.28	(17,756.55)
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 671 000 00	1,000.00	166.66	603.76	724.54	1,035.36	103.53	35.36
MAINTENANCE OF MAINS T & D	1 673 000 00	26,000.00	4,333.32	4,736.00	218.58	9,856.77	37.91	(16,143.23)
MAINTENANCE OF SERVICES T & D	1 675 000 00	10,000.00	1,666.66	1,975.33	237.04	4,818.78	48.18	(5,181.22)
MAINTENANCE OF METERS T & D	1 676 000 00	2,800.00	466.66	.00		359.24	12.83	(2,440.76)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	2,000.00	333.32	.00		.00		(2,000.00)
TOTAL MAINTENANCE		41,800.00	6,966.62	7,315.09	210.00	16,070.15	38.44	(25,729.85)
TOTAL TRANS. & DISTRIBUTION		63,800.00	10,633.26	9,787.65	184.09	20,313.60	31.83	(43,486.40)

Mineral Wells PSD  
 GENERAL LEDGER  
 WATER INCOME STATEMENT

ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>CUSTOMER SERVICE EXPENSES</b>							
<b>OPERATION</b>							
METER READING EXPENSES	1 902 000 00	5,000.00	833.32	470.40	112.89	1,090.65	21.81 (3,909.35)
BILLING & COLLECTING - LABOR	1 903 100 00	32,000.00	5,333.32	2,222.43	83.34	4,778.66	14.93 (27,221.34)
BILLING & COLLECTING - EXPENSE	1 903 200 00	8,000.00	1,333.32	399.63	59.94	803.43	10.04 (7,196.57)
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	3,000.00	500.00	.00		.00	(3,000.00)
=====							
TOTAL CUSTOMER SERVICE EXPENSES		48,000.00	7,999.96	3,092.46	77.31	6,672.74	13.90 (41,327.26)
<b>ADMINISTRATIVE &amp; GENERAL</b>							
<b>OPERATION</b>							
ADMIN & GENERAL SALARIES	1 920 000 00	60,000.00	10,000.00	3,516.43	70.32	7,320.45	12.20 (52,679.55)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	1,200.00	200.00	.00		.00	(1,200.00)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	23,000.00	3,833.32	1,541.59	80.43	2,562.09	11.13 (20,437.91)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	7,000.00	1,166.66	.00		.00	(7,000.00)
COURTNEY	1 923 001 00	600.00	100.00	51.00	102.00	155.37	25.89 (444.63)
PROPERTY INSURANCE	1 924 000 00	15,000.00	2,500.00	3,511.20	280.89	7,100.86	47.33 (7,899.14)
INJURIES & DAMAGES	1 925 000 00	600.00	100.00	.00		.00	(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	1,200.00	200.00	.00		.00	(1,200.00)
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	40,000.00	6,666.66	2,886.15	86.58	6,880.90	17.20 (33,119.10)
EMPLOYEE VACATION PAY	1 926 300 00	9,000.00	1,500.00	970.56	129.40	2,703.29	30.03 (6,296.71)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,300.00	1,216.66	.00		644.64	8.83 (6,655.36)
EMPLOYEES SICK PAY	1 926 500 00	5,000.00	833.32	63.26	15.18	424.66	8.49 (4,575.34)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	66.66	.00		.00	(400.00)
COMP TIME	1 926 700 00	2,000.00	333.32	208.38	125.03	471.82	23.59 (1,528.18)
HEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	13,850.00	2,308.32	2,739.60	237.36	5,479.20	39.56 (8,370.80)
REGULATORY COMMISSION EXPENSE	1 928 000 00	3,500.00	583.32	.00		.00	(3,500.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	5,000.00	833.32	165.19	39.64	721.24	14.42 (4,278.76)
-----							
TOTAL OPERATION		194,650.00	32,441.56	15,653.36	96.50	34,464.52	17.70 (160,185.48)
<b>MAINTENANCE OF GENERAL PLANT</b>							
MAINTENANCE OF GENERAL PLANT	1 932 000 00	.00	.00	253.34		424.44	424.44
TRANSPORTATION EXPENSES	1 933 000 00	19,000.00	3,166.66	881.72	55.68	2,109.21	11.10 (16,890.79)
=====							
<b>ADMINISTRATIVE &amp; GENERAL</b>							
-----							
TOTAL OPERATION & MAINTENANCE		632,050.00	105,341.42	56,114.00	106.53	115,695.77	18.30 (516,354.23)

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	290,000.00	48,333.32	24,150.00	99.93	48,300.00	16.65	(241,700.00)
DEPRECIATION EXPENSE	1 408 100 00	13,500.00	2,250.00	891.63	79.25	2,038.13	15.09	(11,461.87)
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATING EXPENSES		935,550.00	155,924.74	81,155.63	104.09	166,033.90	17.74	(769,516.10)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(1,300.00)	(216.66)	(69.16)	63.84	(292.67)	22.51	1,007.33
INTEREST ON LONGTERM DEBT	1 427 000 00	195,000.00	32,500.00	16,175.00	99.53	32,350.00	16.58	(162,650.00)
OTHER INTEREST EXPENSE	1 431 000 00	200.00	33.32	13.97	83.85	33.32	16.66	(166.68)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OTHER INCOME & DEDUCTIO		193,900.00	32,316.66	16,119.81	99.76	32,090.65	16.55	(161,809.35)
		=====	=====	=====	=====	=====	=====	=====
TOTAL INCOME		10,450.00	1,741.44	(4,703.12)	540.07-	4,165.33	39.85	(6,284.67)

Mineral Wells PSD  
 GENERAL LEDGER  
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>OPERATING REVENUE ACCOUNTS</b>								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(475,000.00)	(79,166.66)	(43,621.06)	110.20	(82,607.75)	17.39	392,392.25
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(190,000.00)	(31,666.66)	(16,049.28)	101.36	(29,751.33)	15.65	160,248.67
DOMESTIC SERVICE-PUBLIC AUTHOR	2 603 000 00	.00	.00	(74.28)		(121.49)		(121.49)
DOMESTIC SALES-INDUSTRIAL	2 604 000 00	.00	.00	(169.62)		(370.79)		(370.79)
MITCHER BEND SEWER	2 605 000 00	(300.00)	(50.00)	84.05	336.20-	65.05	21.68-	365.05
<b>TOTAL SALES OF SEWER SERVICE</b>		<b>(665,300.00)</b>	<b>(110,883.32)</b>	<b>(59,830.19)</b>	<b>107.91</b>	<b>(112,786.31)</b>	<b>16.95</b>	<b>552,513.69</b>
<b>OTHER SEWER REVENUES</b>								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(13,000.00)	(2,166.66)	(1,017.06)	93.88	(2,060.78)	15.85	10,939.22
MISC SEWERAGE REVENUES	2 615 000 00	(600.00)	(100.00)	(385.00)	770.00	(740.31)	123.38	(140.31)
<b>TOTAL OTHER SEWER REVENUES</b>		<b>(13,600.00)</b>	<b>(2,266.66)</b>	<b>(1,402.06)</b>	<b>123.71</b>	<b>(2,801.09)</b>	<b>20.59</b>	<b>10,798.91</b>
<b>TOTAL REVENUES</b>		<b>(678,900.00)</b>	<b>(113,149.98)</b>	<b>(61,232.25)</b>	<b>108.23</b>	<b>(115,587.40)</b>	<b>17.02</b>	<b>563,312.60</b>
<b>OPERATION/MAINTENANCE EXPENSE</b>								
<b>COLLECTING EXPENSES</b>								
MAINT SERVICE CONN & TRAP	2 705 100 00	7,000.00	1,166.66	241.99	41.48	719.13	10.27	(6,280.87)
MAINT COLLECT & TRANS MAINS	2 705 200 00	15,000.00	2,500.00	1,210.43	96.83	1,824.21	12.16	(13,175.79)
<b>TOTAL COLLECTING EXPENSES</b>		<b>22,000.00</b>	<b>3,666.66</b>	<b>1,452.42</b>	<b>79.22</b>	<b>2,543.34</b>	<b>11.56</b>	<b>(19,456.66)</b>
<b>PUMPING EXPENSES</b>								
OPERATION LABOR-PUMPING	2 722 000 00	8,000.00	1,333.32	1,004.70	150.70	1,687.59	21.09	(6,312.41)
POWER LIFT STATIONS	2 723 100 00	16,000.00	2,666.66	1,262.70	94.70	2,428.07	15.17	(13,571.93)
POWER GRINDER PUMPS	2 723 200 00	5,200.00	866.66	405.90	93.66	878.62	16.89	(4,321.38)
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	15,000.00	2,500.00	1,566.59	125.32	2,263.54	15.09	(12,736.46)
JOINT STRUCTURES & IMPROV	2 726 000 00	750.00	125.00	.00		.00		(750.00)
TRANS PUMPING-LIFT STATIONS	2 727 100 00	30,000.00	5,000.00	1,031.03	41.24	5,055.43	16.85	(24,944.57)
JOINT OTHER PUMPING EQUIPMENT	2 727 200 00	42,000.00	7,000.00	6,253.84	178.68	7,354.97	17.51	(34,645.03)
<b>TOTAL PUMPING EXPENSES</b>		<b>116,950.00</b>	<b>19,491.64</b>	<b>11,524.76</b>	<b>118.25</b>	<b>19,668.22</b>	<b>16.81</b>	<b>(97,281.78)</b>

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
<b>TREATMENT &amp; DISPOSAL EXPENSES</b>							
OPERATION LABOR-TREATMENT	2 742 000 00	26,000.00	4,333.32	1,133.84	52.33	2,975.22	11.44 (23,024.78)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	25,000.00	4,166.66	2,036.64	97.75	3,715.18	14.86 (21,284.82)
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	20,000.00	3,333.32	3,751.00	225.06	5,657.00	28.28 (14,343.00)
POWER EXPENSE-PLANT	2 743 300 00	42,000.00	7,000.00	3,922.18	112.06	7,922.68	18.86 (34,077.32)
MAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	1,700.00	283.32	200.83	141.76	562.19	33.07 (1,137.81)
MAINT OF T & D SYS EQUIPMENT	2 746 000 00	7,000.00	1,166.66	295.46	50.65	601.81	8.59 (6,398.19)
<b>TOTAL TREATMENT &amp; DISPOSAL</b>		<b>121,700.00</b>	<b>20,283.28</b>	<b>11,339.95</b>	<b>111.81</b>	<b>21,434.08</b>	<b>17.61 (100,265.92)</b>
<b>BILLING &amp; COLLECTING EXPENSES</b>							
WATER READING LABOR	2 782 000 00	3,500.00	583.32	464.80	159.36	965.75	27.59 (2,534.25)
BILLING & COLLECTING LABOR	2 783 100 00	26,000.00	4,333.32	1,621.48	74.83	3,574.75	13.74 (22,425.25)
BILLING & COLLECTING EXPENSE	2 783 200 00	7,000.00	1,166.66	431.01	73.88	1,165.57	16.65 (5,834.43)
<b>TOTAL BILLING &amp; COLLECTING</b>		<b>36,500.00</b>	<b>6,083.30</b>	<b>2,517.29</b>	<b>82.76</b>	<b>5,706.07</b>	<b>15.63 (30,793.93)</b>
<b>ADMINISTRATIVE/GENERAL EXPENSE</b>							
ADMIN & GENERAL SALARIES	2 790 000 00	34,000.00	5,666.66	2,248.68	79.36	4,430.85	13.03 (29,569.15)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	300.00	50.00	.00	.00	.00	(300.00)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	15,000.00	2,500.00	868.09	69.44	1,392.76	9.28 (13,607.24)
SPECIAL SERVICES	2 795 000 00	6,000.00	1,000.00	.00	.00	.00	(6,000.00)
SPECIAL LEGAL SERVICES	2 796 000 00	1,000.00	166.66	34.00	40.80	34.00	3.40 (966.00)
REGULATORY COMMISSION	2 797 000 00	2,600.00	433.32	.00	.00	.00	(2,600.00)
INSURANCE	2 798 000 00	8,500.00	1,416.66	2,340.80	330.46	4,733.90	55.69 (3,766.10)
LITIGATIONS/DAMAGES	2 799 000 00	2,400.00	400.00	.00	.00	.00	(2,400.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	166.66	.00	.00	.00	(1,000.00)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	36,000.00	6,000.00	2,653.93	88.46	5,896.05	16.37 (30,103.95)
EMPLOYEES VACATION PAY	2 800 300 00	5,200.00	866.66	531.36	122.62	1,699.58	32.68 (3,500.42)
EMPLOYEES HOLIDAY PAY	2 800 400 00	6,300.00	1,050.00	.00	.00	405.92	6.44 (5,894.08)
EMPLOYEES SICK PAY	2 800 500 00	3,000.00	500.00	157.85	63.14	433.82	14.46 (2,566.18)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	500.00	83.32	.00	.00	.00	(500.00)
LEAVE TIME	2 800 700 00	1,500.00	250.00	139.33	111.46	328.09	21.87 (1,171.91)
DEB/WV RETIREE HEALTH BENEFIT	2 800 800 00	9,300.00	1,550.00	1,826.40	235.66	3,652.80	39.27 (5,647.20)
MISCELLANEOUS GENERAL EXPENSE	2 801 000 00	4,800.00	800.00	144.94	36.23	294.25	6.13 (4,505.75)
MAINT GENERAL PROPERTY	2 802 000 00	5,000.00	833.32	.00	.00	.00	(5,000.00)
REPAIRS	2 803 000 00	5,000.00	833.32	.00	.00	.00	(5,000.00)
TRANSPORTATION EXPENSE	2 903 000 00	11,500.00	1,916.66	587.78	61.33	1,406.08	12.22 (10,093.92)
UNCOLLECTIBLE ACCOUNTS	2 904 100 00	3,000.00	500.00	.00	.00	.00	(3,000.00)
<b>TOTAL ADMINISTRATIVE &amp; GEN EX</b>		<b>161,900.00</b>	<b>26,983.24</b>	<b>11,533.16</b>	<b>85.48</b>	<b>24,708.10</b>	<b>15.26 (137,191.90)</b>

Mineral Wells PSD  
 G E N E R A L L E D G E R  
 SEWER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		459,050.00	76,508.12	38,367.58	100.29	74,059.81	16.13	(384,990.19)
DEPRECIATION	2 503 000 00	300,000.00	50,000.00	25,100.00	100.40	50,200.00	16.73	(249,800.00)
DEPRECIATION EXPENSE	2 507 100 00	11,000.00	1,833.32	819.04	89.35	1,744.81	15.86	(9,255.19)
INTEREST/DIVIDEND EARNED	2 524 000 00	(1,000.00)	(166.66)	(14.19)	17.02	(28.88)	2.88	971.12
INTEREST ON LONG TERM DEBT	2 530 000 00	96,000.00	16,000.00	7,800.00	97.50	15,600.00	16.25	(80,400.00)
OTHER INTEREST EXPENSE	2 535 000 00	100.00	16.66	11.89	142.73	34.55	34.55	(65.45)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		186,250.00	31,041.46	10,852.07	69.91	26,022.89	13.97	(160,227.11)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		186,250.00	31,041.46	10,852.07	69.91	26,022.89	13.97	(160,227.11)

**MINERAL WELLS PUBLIC SERVICE DISTRICT  
LIST OF CORRESPONDENCE  
AUGUST 21, 2009 – SEPTEMBER 17, 2009**

1. E-mail dated August 20, 2009, to Mineral Wells PSD, from Cam Siegrist, Bowles Rice, regarding the \$500,000.00 Design Loan.
2. Copy of letter dated August 21, 2009, to Amy L. Harris, from Cathy Dyer, regarding a check in the amount of \$124.00 the District received back for non sufficient funds. Therefore, we are asking you take care of this by 12:00 pm on August 27, 2009, to avoid termination of your water and sewer service.
3. E-mail dated August 21, 2009, to Mineral Wells PSD, from Manning Frymier, Cerrone Associates, attaching the Advertisement for Bids for the Miscellaneous Water Improvements Project.
4. Copy of letter dated August 21, 2009, to Marty Seufer, Wood County Commission, enclosing an approved copy of the Minutes of the Regular Board Meeting held Thursday, July 16, 2009 and an approved copy of the Minutes of the Special Meeting held Tuesday, August 4, 2009.
5. E-mail dated August 21, 2009, to Mineral Wells PSD, from Legal Clerk, Parkersburg News/Sentinel, verifying an e-mail message was received.
6. E-mail dated August 21, 2009, to Mineral Wells PSD, from PEIA, regarding September Life Insurance rate changes.
7. Memorandum dated August 21, 2009, to WVRWA Voting Member Systems, from Debbie Britt, WV Rural Water Association, enclosing an Official Notice for the upcoming West Virginia Rural Water Association Annual Business Meeting that will be held Monday, September 14, 2009 at Snowshoe Resort.
8. Letter dated August 20, 2009, to Mineral Wells PSD, from Donna R. Nead, Client Services Representative, Valley Credit Service, Inc., introducing and summarizing what VCS, Inc. is.
9. Copy of letter dated August 24, 2009, to Joe Campbell, WesBanco, from Cathy Dyer, enclosing the signed Design Loan Agreement between Mineral Wells PSD and WesBanco. Carbon copy of agreement sent to Cam Siegrist, Bowles Rice and Manning Frymier PE, Cerrone Associates, Inc.



**Mineral Wells PSD**  
**List of Correspondence**  
**September 17, 2009**  
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10. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report, for the months of July, August and September 2009, also Oil & Grease Sampling results for Walmart, Pepsi and Liberty Truck Stop.
11. Fax dated August 25, 2009, to Adam Kennedy, Suttle & Stalnaker, from Cathy Dyer, attaching information for the FY 2009 Audit.
12. Carbon Copy of e-mail dated August 24, 2009, to Joe Campbell, WesBanco, from Cam Siegrist, Bowles Rice, attaching June 30, 2008 Financial Statements for the District, as well as General Ledger Sewer Income Statements for the period ending June 30, 2009.
13. E-mail dated August 24, 2009, to Mineral Wells PSD, from Cam Siegrist, Bowles Rice, requiring the past 3 years and all footnotes including opinion letter and entire statements.
14. E-mail dated August 24, 2009, to Mineral Wells PSD, from Cam Siegrist, Bowles Rice, inquiring about the increase of rates on the Sewer side.
15. Fax dated August 25, 2009, to Cam Siegrist, Bowles Rice, from Cathy Dyer, attaching the following Balance Sheets: 2006-2005, 2007-2006, 2008-2007; Debt Service: 1985 Series B, 1995, 2003; and Sewer Tariff #10, effective 7/1/09 – 8.31%.
16. Letter dated August 6, 2009, to Mineral Wells PSD, from Ron's Porta Johns, requesting a Tax Exempt Form. Tax Exempt form was sent August 25, 2009.
17. Advertisement for Bids for the Miscellaneous Water Improvements Project.
18. Fax dated August 26, 2009, to Adam Kennedy, Suttle & Stalnaker, from Cathy Dyer, attaching information needed for the FY 2009 Audit. (Meters Scrapped)
19. E-mail dated August 25, 2009, to Cathy Dyer, from George Blum, Cerrone Associates, stating a discrepancy in the paragraph entitled fees.

**Mineral Wells PSD**  
**List of Correspondence**  
**September 17, 2009**  
**Page 3**

20. E-mail dated August 25, 2009, to Cathy Dyer, from George Blum, Cerrone Associates, Inc., attaching a revised Design Loan Agreement with correction of the origination fee per Joe Campbell of WesBanco.
21. E-mail dated August 21, 2009, to Cathy Dyer, from Dianne Wolfe, Bowles Rice, attaching news from the Staff of the Public Service Commission regarding the Miscellaneous Water Improvements Project.
22. E-mail dated August 26, 2009, to Mineral Wells PSD, from PEIA, regarding mailing address for Retiree Health Benefit Trust payments.
23. WesBanco, Your Money Matter\$, July 2009.
24. Letter dated August 25, 2009, to Todd Anderson, from Kathy Lough, REIC, regarding TTHM + HAA5 Samples.
25. Fax dated August 28, 2009, to Adam Kennedy, Suttle & Stalnaker, from Cathy Dyer, attaching information needed for 2009 FY Audit. (2009 Charge offs)
26. Fax dated August 28, 2009, to Beth, Suttle & Stalnaker, from Cathy Dyer, attaching information needed for 2009 FY Audit. (2009 Charge offs)
27. Copy of letter dated August 28, 2009, to WVBPH/OEHS, from Todd Anderson, enclosing test results from REIC of samples taken August 12, 2009.
28. Fax dated August 28, 2009, to Beth, Suttle & Stalnaker, from Cathy Dyer, attaching the Budgetary Posting Journal for the FY 2009 Charge offs.
29. E-mail dated August 28, 2009, to Mineral Wells PSD, from Cam Siegrist, Bowles Rice, regarding refinancing of the Bond.
30. Fax dated August 28, 2009, to Dianne Wolfe, Bowles Rice, from Cathy Dyer, attaching the Legal Services Agreement for the Misc. Water Improvements Project.

**Mineral Wells PSD  
List of Correspondence  
September 17, 2009  
Page 4**

31. National Rural Water Association, Rural Water, Volume 30, Number 3.
32. \*\*\*\*Letter dated August 28, 2009, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising that Mineral Wells PSD is authorized to advertise for construction bids for the Water System Improvements Project.
33. Fax dated August 31, 2009, to J.P. Morgan Chase, from Cathy Dyer, attaching Budget Preparation Sewer Income Statement for July 1, 2009 thru June 30, 2010.
34. Carbon Copy of E-mail dated August 28, 2009, to Cam Seigrist, Bowles Rice, from Manning Frymier, Cerrone Associates, regarding the RUS funding application.
35. E-mail dated August 31, 2009, to Mineral Wells PSD, from PEIA, regarding September premiums.
36. Copy of letter dated September 1, 2009, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing a check in the amount of \$9,040.00 for the Sewer 97 Revenue.
37. Fax dated September 1, 2009, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, attaching the Monthly Operational Report for Mineral Wells PSD for the month of August 2009.
38. Fax dated September 1, 2009, to Beth, Suttle & Stalnaker, from Cathy Dyer, attaching Facts and Conditions having a significant effect on financial position.
39. PSD Board Members Mandatory Training Seminar, Bridgeport Conference Center, October 15-17, 2009.
40. Mineral Wells VFD, used 250 gallons of water for fire fighting and 0 gallons for training purposes for the month of August 2009.
41. Fax dated September 2, 2009, to Cathy Dyer, from Beth, Suttle & Stalnaker, attaching OPEB and Retirement Disclosure Notes.

**Mineral Wells PSD**  
**List of Correspondence**  
**September 17, 2009**  
**Page 5**

42. Copy of letter dated September 2, 2009, to Virginia McDonald, Rural Development Specialist, regarding Management Reports-Water Loans.
43. Bacteriological Examination of Water from Public Water Distribution System for August 2009.
44. E-mail dated September 3, 2009, to Mineral Wells PSD, from PEIA, regarding the September 2009 PEIA billing has posted to the Web site.
45. Fax dated September 2, 2009, to Action Answering Service, from Mineral Wells PSD, attaching a list of customers turned off for non payment.
46. Memo from Miss Utility of West Virginia, regarding its 2009 3<sup>rd</sup> Quarter Board of Directors meeting on Thursday, October 15, 2009, at Pipestem Resort State Park.
47. Letter dated September 3, 2009, to Todd Anderson, from Manning Frymier, Cerrone Associates, enclosing a full sized set of water sewer record drawing prints and a draft system map of the sewer system.
48. West Virginia Rural Water Association Infrastructure Council Report Newsletter, Vol. 15, Issue 9, September 3, 2009.
49. Revised 2008 Annual Business Meeting Minutes for the West Virginia Rural Water Association Annual Business Meeting, September 8, 2008, Snowshoe Mountain Resort.
50. WesBanco, Your Money Matter\$, August 2009.
51. Letter dated August 4, 2009, to Melanie Wine, from Mineral Wells PSD, regarding cleaning at the office.
52. Letter dated September 3, 2009, to Mineral Wells PSD, from Public Employees Retirement System, regarding Outreach Seminars.
53. Carbon Copy of letter dated September 4, 2009, to Jay Cantley, LA Gates Company, from Manning Frymier, Cerrone Associates, regarding WVDOH Utility Relocation for the I-77 & Rt 14 South Interchange Project.

**Mineral Wells PSD**  
**List of Correspondence**  
**September 17, 2009**  
**Page 6**

54. Workers Compensation Experience Rating for Mineral Wells PSD, effective date January 25, 2010.
55. E-mail dated September 4, 2009, to Mineral Wells PSD, from PEIA, regarding Eligibility Forms.
56. E-mail dated September 4, 2009, to Mineral Wells PSD, from PEIA, regarding Web Contribution Webinars.
57. E-mail dated September 8, 2009, to Mineral Wells PSD, from PEIA, Minnesota Life, PEIA's Third Party Life Insurance Administrator.
58. E-mail dated August 27, 2009, to Cathy Dyer, from Sara Boardman, Municipal Bond Commission, attaching the Monthly Bond Payment Reminder.
59. E-mail dated September 3, 2009, to Cathy Dyer, from Sara Boardman, Municipal Bond Commission, regarding Municipal Bond Commission Statements.
60. E-mail dated September 2, 2009, from Cam Siegrist, attaching additional financial information for Mineral Wells PSD.
61. Carbon Copy of letter dated September 8, 2009, to Lisa Werner, WesBanco, from Steven R. Hardman, Bowles Rice, enclosing a check payable to WesBanco & Ronald & Patricia Mulinex in the amount of \$3,500.00. (Misc. Water Improvement Project)
62. Letter from Melanie regarding cleaning of the office.
63. Deed dated September 4, 2009, between Ronald H. Mulinex and Patricia E. Mulinex and Mineral Wells PSD.
64. Fax dated September 9, 2009, to Cam Siegrist, Bowles Rice, from Cathy Dyer, attaching a draft copy of the 2009 Audit.
65. Letter dated August 31, 2009, to Mineral Wells PSD, from Beth Bumgarner, Suttle & Stalnaker, enclosing three (3) discussion copies of the audited financial report for June 30, 2009.

**Mineral Wells PSD**  
**List of Correspondence**  
**September 17, 2009**  
**Page 7**

66. Copy of letter dated September 9, 2009, to Beth, Suttle & Stalnaker, from Cathy Dyer, attaching information regarding the 2009 Annual Audit.
67. E-mail dated September 4, 2009, to Cathy Dyer, from Steven Hardman, Bowles Rice, stating the check for the partial release for Mulinex's needs to be made payable to Wood County Clerk.
68. Copy of letter dated September 9, 2009, to Steven Hardman, Bowles Rice, enclosing a check in the amount of \$11.00 for recording cost for partial release regarding Ronald & Patricia Mulinex property.
69. Proposal dated September 9, 2009 to Mineral Wells PSD, from Whitetail Tree Services, in the amount of \$2,400.00 to take down 2 large Oak trees at the Pryce Rd. water tank.
70. \*\*\*\*Letter dated September 4, 2009, to Mineral Wells PSD, from Alan Harris, Rural Development, advising that the Legal Services Agreement between the District and Bowles Rice is acceptable to Rural Development. Approval is granted but not to exceed \$20,000.00. (Sewer System Improvements Project)
71. Fax dated September 10, 2009, to Mineral Wells PSD, from Fox Engineering, PLLC, attaching the 2009 FOX Engineering Hourly Rate Schedule.
72. \*\*\*\*Letter dated September 8, 2009, to Mineral Wells PSD, from Comvest Ltd, Inc., regarding the refunding of Sewerage System Refunding Bonds, Series 2009.
73. Fax dated September 10, 2009, to Cam Siegrist, Bowles Rice, from Cathy Dyer, attaching information from Comvest Ltd, Inc., regarding the refunding of Sewerage System Refunding Bonds, Series 2009.
74. E-mail dated September 10, 2009, to Mineral Wells PSD, from PEIA, regarding all remittance changes through June 2009 will be deleted as of Monday the 14<sup>th</sup>.

**Mineral Wells PSD  
List of Correspondence  
September 17, 2009  
Page 8**

75. Fax dated September 11, 2009, to Parkersburg News/Sentinel, from Mineral Wells PSD, requesting the paper to publish Notice of the District's Regular Board Meeting.
76. Fax dated September 11, 2009, to Jackson Herald Newspaper, from Mineral Wells PSD, requesting the paper to publish Notice of the District's Regular Board Meeting.
77. Fax dated September 11, 2009, to Wirt County Journal, from Mineral Wells PSD, requesting the paper to publish Notice of the District's Regular Board Meeting.
78. Letter dated September 9, 2009, to Mineral Wells PSD, from Virginia McDonald, Rural Development, stating at this time, the District should proceed to establish a construction checking account for the Water Systems Improvement Project.
79. Letter dated September 9, 2009, to Mineral Wells PSD, from Virginia McDonald, Rural Development Specialist, regarding the District's application for assistance from Rural Development for the Sewer Systems Improvement Project is now complete.
80. \*\*\*\*Letter dated September 10, 2009, to Mineral Wells PSD, from Crews & Associates, regarding refunding the Series 1997 Bonds.
81. \*\*\*\*Letter dated September 10, 2009, to Mineral Wells PSD, from Ross, Sinclair & Associates, regarding request for proposal for Refunding of Sewerage System Revenue Bonds.
82. Copy of letter dated September 11, 2009, to Cam Siegrist, Bowles Rice, from Cathy Dyer, enclosing proposals that were received from Crews & Associates and Ross, Sinclair & Associates, LLC for Refunding the Series 1997 Bonds.
83. Invoice dated September 11, 2009, to Wal-Mart Stores, from Mineral Wells PSD, in the amount of \$65.00 for Oil & Grease Sampling for the month of August 2009.

**Mineral Wells PSD  
List of Correspondence  
September 17, 2009  
Page 9**

84. Invoice dated September 11, 2009, to Liberty Truck Stop, from Mineral Wells PSD, in the amount of \$140.00 for Oil & Grease Sampling for the month of August 2009.
85. Invoice dated September 11, 2009, to Pepsi, from Mineral Wells PSD, in the amount of \$65.00 for Oil & Grease Sampling for the month of August 2009.
86. Fax dated September 11, 2009, to Todd Anderson, from Jim Wright, Water Environmental Testing, attaching test results for the new section of Fox Run Apts.
87. \*\*\*\*E-mail dated September 11, 2009, to Mineral Wells PSD, from Rusty Akers, BB&T, attaching a proposal for Sewer Revenue Refunding Bond.
88. Fax dated September 14, 2009, to Mineral Wells PSD, from Claywood Park, attaching the 2009 Allocation for the Water Plant in the amount of \$44,197.79.
89. Invoice dated September 11, 2009, to Mineral Wells PSD, from Claywood Park, regarding the End of Year Difference in Water Treatment Plant Allocation in the amount of \$44,197.79.
90. E-mail dated September 14, 2009, to Mineral Wells PSD, from PEIA, regarding a draft of the enrollment form on the website.
91. Copy of letter dated September 15, 2009, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing a check in the amount of \$12,686.35 for the following bond payments: \$1,293.00-Sewer 85-B Revenue, \$2,288.88-Sewer 03-Revenue, \$175.90-Water 04-B Reserves, \$811.69-Water 04-A Reserve and \$8,116.88-Water 04-A Revenue.
92. Copy of letter dated September 15, 2009, to Angela Chestnut, WV Infrastructure & Jobs Development Council, from Cathy Dyer, regarding the following deposits were made to the Municipal Bond Commission, Water Revenue-04-A \$8,116.88, Reserve Fund-04-A \$811.69 and Reserve Fund-04-B \$175.90.



**Mineral Wells PSD**  
**List of Correspondence**  
**September 17, 2009**  
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93. Copy of letter dated September 15, 2009, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission in the amount of \$2,288.88.
94. Copy of letter dated September 15, 2009, to Amie & Nick Lukasiak, from Cathy Dyer, regarding a check in the amount of \$100.00 the District received back for a frozen account, therefore, to avoid termination you need to pay by 12:00 p.m. on Monday, September 21, 2009.
95. Copy of letter dated September 15, 2009, to Donald & Marie Stanley, from Todd Anderson, stating the District will be repairing a sewer line located on the back side of the property, and will try to minimize any disturbances to the property.
96. E-mail dated September 15, 2009, to Mineral Wells PSD, from PEIA, attaching information for Customer Service calls, and claim issue calls.
97. \*\*\*\*Letter dated September 10, 2009, to WV Public Service Commission from The Office of the County Commission of Wood County, West Virginia, regarding services to 75 residents on Pond Creek.
98. Copy of letter dated September 16, 2009, to Douglas Moore, from Cathy Dyer, regarding a check in the amount of \$26.27 the District received back for insufficient funds, therefore, to avoid termination you need to pay by 12:00 pm on Monday, September 21, 2009.
99. Fax dated September 16, 2009, to Wendy, PWP Industries, from Mineral Wells PSD, attaching the 2008 Annual Drinking Water Quality Report.
100. Copy of fax dated September 8, 2009, to Dan, ATOMS AP, from Mineral Wells PSD, attaching an application for signature for new service also stating security deposit amount. As of September 16, 2009, the District has not received signed application back nor the security deposit. Deleted account from system.
101. \*\*\*\*Fax dated September 16, 2009, to Mineral Wells PSD, from Donna, Claywood Park PSD, attaching an updated 2009 Allocation for the Water Plant.

**Mineral Wells PSD  
List of Correspondence  
September 17, 2009  
Page 11**

102. Fax dated September 16, 2009, to Adam Kennedy, Suttle & Stalnaker, from Cathy Dyer, attaching the 2009 Allocation for the Water Plant at Claywood Park PSD.
103. \*\*\*\*E-mail dated September 16, 2009, to Mineral Wells PSD, from Cam Siegrist, Bowles Rice, attaching the first set of Interrogatories, Data Request for Information by the Staff of the Public Service Commission of West Virginia for the Mineral Wells PSD.
104. Fax dated September 16, 2009, to Cam Siegrist, Bowles Rice, from Cathy Dyer, attaching the letter from Virginia McDonald, RUS, regarding the \$500,000.00 Design Loan and the Verification page signed by Cathy Dyer.
105. \*\*\*\*Copy of letter dated September 16, 2009, to Cam Siegrist, Bowles Rice, from Cathy Dyer, enclosing the Data request for Public Service Commission and the copy of letter dated September 9, 2009 from RUS.
106. Invoice dated September 16, 2009, to Mineral Wells PSD, from Donna Ingraham, Bookkeeper, Claywood Park PSD, attaching the end of year difference in Water Treatment Plant Allocation in the amount of \$46,520.04.