

MINUTES OF A REGULAR BOARD MEETING OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, NOVEMBER 19, 2009, AT 5:00 P.M. AT THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Charles M. Stewart, Treasurer; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Nellie Radcliff, Office Clerk; and William Byers, Jr., Maintenance Technician were present.

There was no one present from the public.

Mr. Lett made a motion to approve the Minutes of the Regular Monthly Board Meeting for October 15, 2009, as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

Mr. Lett made a motion to approve the Minutes of the Special Board Meeting for October 20, 2009, as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

Mr. Lett made a motion to start the procurement process for the Pond Creek Water Line Extension as discussed with the Board. Mr. Stewart seconded the motion. The motion passed unanimously.

Mrs. Dyer presented the Board with an invoice for \$1,000.00 for legal fees from Stuttle & Stalnaker for the 2009 Miscellaneous Water Improvement Project. Mr. Lett made a motion to approve the invoice as presented. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve the tariff change effective with substantial completion of the Miscellaneous Water Improvement Project. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve the final plans for the relocation of the Districts water and sewer lines received from the WV Department of Highways State Route 14 South Interchange plans per the recommendation of Manning Frymier, P. E. Cerrone Associates, Inc., engineering firm. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve a one time only pay increase of \$150.00 per employee. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Anderson discussed with the Board his concerns of needing three phase electric wiring for all of the District's Booster stations, especially the Slate Booster because of the work that will be done at the Bogal Ridge Tank site. It is the consensus of the Board that all of the Boosters should be wired to accept a portable generator in case of power failure over an extended period of time. The quotes for the Boosters came in as follows: Slate Creek Booster, \$4,703.00 - Saulsbury, \$5,160.00 -

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Limestone, \$4,703.40. Mr. Lett made a motion to approve the rewiring of the Boosters based on the quotes presented. Mr. Stewart seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated October 31, 2009 for All Finances (copy attached) as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated October 31, 2009, for Water Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated October 31, 2009, for Sewer Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Checks #40245 thru 40373 written on the consolidated Water and Sewer Revenue Checking Account between October 16, 2009 and November 19, 2009. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks #2552 thru #2591 written on the Consolidate Payroll Account between October 16, 2009 and November 19, 2009. Mr. Lett seconded the motion. The motion passed unanimously.

The following letters were discussed by the Board and Mrs. Dyer.

Letter # 5 - Letter from the District to the WV State Treasurer of Unclaimed Property remitting \$606.67, for 26 unclaimed checks for refunds that customers have not cashed. The submitting time has changed to 2 years.

Letter # 76 - 2009 Annual Survey of Local Government Finances.

Letter # 82 - E-mail from Cam Siegrist, Bowles Rice attaching response to the Final Joint Staff Memorandum to the PSC declining the District Design Loan.

Letter #102 - #106 and #108 - Letters to delinquent customers.

Letter #118 - E-mail from Cam Siegrist, Bowles Rice attaching Initial and Final Joint Staff Memorandum from the PSC for the 1997 Refinancing. The PSC approved the refinancing.

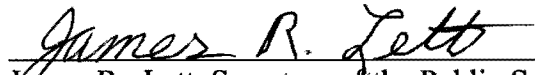
Mrs. Dyer reported that when the Bogal Ridge tank is being replaced that the District will notify all

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of the emergency departments about the situation. The District will place phone calls to customers that will be affected by the tank replacement and line repair. This concluded Mrs. Dyers report.

Mr. Anderson reported that he had the quotes for the Hickory Heights Sewer Extension to discuss with the Board. The quotes came in at \$42,000.00 for a grinder to gravity - \$97,500.00 for gravity only. The Board advised Mr. Anderson to mail the results to Mr. & Mrs. McClain.

All business having been discussed, Mr. Lett made a motion the meeting be adjourned. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:25 p.m.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
October 31, 2009**

Checking Accounts

Water Revenue Fund Checking Account WesBanco Bank - 1131.2	\$ 22,786.59
09 Water System Improvement Project Account WesBanco Bank - 1131.4	\$ 567.43
Sewer Revenue Fund Checking Account WesBanco Bank - 2120.2	<u>6,977.64</u>
Total in Checking Accounts:	\$ 30,331.66

Water Accounts

Depreciation Reserve Account WesBanco Bank - 1125.31	\$ 13,163.88
Revenue Reserve Account WesBanco Bank - 1125.21	26,112.72
Revenue Reserve Account - Sams Creek/Chesterville WesBanco Bank - 1125.22	39,057.54
Revenue Reserve Account - Rockport WesBanco Bank - 1125.32	16,376.55
Depreciation Reserve Account - Rockport WesBanco Bank - 1125.23	16,376.26
Revenue Reserve Account - Water Improvement WesBanco Bank - 1125.24	49,149.51
Depreciation Reserve Account - Water Improvement WesBanco Bank - 1125.33	49,227.97
Depreciation Reserve Account - Sycamore 2004A WesBanco Bank - 1125.27	10,372.49
Security Deposit Account WesBanco Bank - 1134.0	36,722.09
Sycamore Renewal/Replacement WesBanco - Bank 1125.34	<u>74,602.87</u>
Total In Water Accounts:	\$ 331,161.88

Sewer Accounts

Repair and Replacement Account WesBanco Bank - 2114.2	\$ 5,321.47
Reserve for Grinder Pump Maintenance Prime Rate Money Market - WesBanco Bank - 2114.1	13,774.76
Security Deposit Account WesBanco Bank - 2121.3	<u>27,697.29</u>
Total in Sewer Accounts:	\$ 46,793.52

Total All Finances - October 31, 2009 **\$ 408,287.06**

MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
09 MISC WATER IMPROVEMENT PROJECT
October 31, 2009

BALANCE 09 MISC WATER IMPROVEMENT PROJECT WESBANCO BANK, SEPTEMBER 30, 2009		\$0.00
RECEIPTS:		
Start up Account	\$300.00	
RUS deposit	83300.00	
Total Receipts:	\$83,600.00	
Total Cash Available:		\$83,600.00
Expenditures:		
Requisition #1 Approved 10/22/09		
Bowles Rice - General Counsel	\$ 9,600.00	
Bowles Rice - Bond Counsel	16,000.00	
Cerrone Associates - Design Services	38,589.83	
Cerrone Associates - Bidding	9,979.33	
Mineral Wells PSD - reimbursable expenses	8,789.11	
WesBanco - check order	74.30	
Total Expenditures:	\$83,032.57	
Balance in 09 Misc Water Improvement Project WesBanco Bank, October 31, 2009		\$567.43

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 October 31, 2009

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, SEPTEMBER 30, 2009 \$11,213.95

RECEIPTS:

Water Sales	\$96,446.82
Tap Fee	350.00
Water Buffalo Sales	639.25
Reconnection Fees	450.00
Security Deposit Refunds	1887.69
Leigh Mason Trailer Park	96.00
FY 2009 Rent	5,000.00
FY 2010 Rent	555.56
Reimbursable funds Water Project	8,789.11

Total Receipts: \$114,214.43

Total Cash Available: \$125,428.38

Expenditures:

Action Telecom	\$ 95.58
Allegheny Power	526.59
At & T Mobility	150.49
At & T State Calling Service	5.46
BFMC, Inc.	530.01
BP Credit Card Company	568.76
Balderson Construction	847.00
C I Thornburg	1,952.75
Cardmember Services	324.59
Cintas	223.84
Claywood Park PSD	32,649.48
Commissioner's Salaries	450.00
Cutlip Warner Development Co	2,466.69
Dominion Hope	19.98
Fasteners & Supply Inc	246.25
Ferguson Waterworks	105.93
Grainger	3.50
HD Supply Waterworks, Ltd	368.00
Hank's Sales & Service Inc.	137.40
Hardman Supply Company	4.69
Matheny Auto Service	234.41
Melanie L. Wine	172.80
Mineral Wells PSD	677.78
Miss Utility of WV Inc.	36.45
Municipal Bond Commission	9,104.47
Office of WV State Treasury	222.46
Parkersburg Office Supply	94.24
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Salaries	9,076.72

Suttle & Stalnaker, PLLC	3,540.00
Taylor's Disposal Inc	37.84
Telepage Communication System	10.74
Tesa	18.14
US Postal Service	301.43
Verizon	169.84
Water Environmental Testing	941.00
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	1,004.00
WesBanco Bank-Parkersburg - Stephens Fk	176.00
WesBanco Bank-Parkersburg- Payroll taxes	3,924.10
WesBanco Bank-Parkersburg-Sycamore R/R	1,482.40
WV Division of Highways	537.50
WV Public Employees Insurance Agency	2,640.88
WV Retiree Health Benefit Trust Fund	452.04
WV Public Employees Retirement System	2,261.90
WV State Tax Department	657.93
Security Deposit Refunds	943.19
Void unclaimed checks 2005-2007	(222.46)

Total Expenditures: \$102,641.79

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, October 31, 2009 \$22,786.59

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 October 31, 2009

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, SEPTEMBER 30, 2009 \$ 3,687.46

RECEIPTS:

Sewer Sales	63,785.54
Security Deposit Refunds	1,498.22
Tap Fee	350.00
Transfer Sewer Grinder Pump	675.00
Butcher Bend Lagoon Assoc	716.93
Pepsi - oil/grease sampling	65.00

Total Receipts: \$67,090.69

Total Cash Available: \$ 70,778.15

Expenditures:

Action Telecomm	63.72
All Power	550.00
Allegheny Power	5,941.67
Applied Industrial Tech.	286.50
At & T State Calling Service	3.64
At & T Mobility	100.32
BFMC, Inc	353.34
BP Credit Card Company	379.18
Butcher Bend Lagoon Assoc	703.44
C. I. Thornburg	5,508.02
Cardmember Services	216.39
Cintas	149.20
Commissioner's Salaries	150.00
Dominion Hope	13.32
Fasteners & Supply Inc	183.75
Grainger, Inc.	45.32
Hank's Sales & Service Inc.	91.60
Hardman Supply Company	50.85
Lowe's	38.97
Matheny Auto Service	156.27
Melanie L. Wine	115.20
Mineral Wells PSD	2,700.20
Miss Utility of WV Inc.	24.30
Municipal Bond Commission	18,310.28
Office of WV State Treasury	384.21
Omni-Site Net	23.00
Parkersburg Office Supply	62.83
Ron's Porta Johns, Inc	1,682.00
Salaries	7,726.37
Smith & Loveless, Inc	937.22
State Electric Supply Co. Inc.	101.62
Suttle & Stalnaker, PLLC	2,360.00
Taylor's Disposal Inc	25.23
Telepage	7.16
Trombold Equipment Co Inc	1,791.13
USA Blue Book	115.68
US Postal Service	326.95

Verizon	663.51
Water Environmental Testing	363.00
WesBanco Bank-Parkersburg-Sewer R/R	1,471.77
WesBanco Bank-Parkersburg-Payroll Taxes	3,530.52
WV Public Employees Insurance Agency	2,273.06
Retiree Health Benefit Trust Fund	386.10
WV Public Employees Retirement System	1,975.42
WV State Tax Department	602.07
WWT Electric	75.96
Security Deposit Refunds	1,164.43
Void unclaimed check 2005-2007	(384.21)

Total Expenditures: \$ 63,800.51

Balance in Sewer Revenue Fund Checking Account, \$ 6,977.64
WesBanco Bank, October 31, 2009

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 10/16/09 - ENDING DATE: 11/19/09 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
275	BP	10/16/09	148921	10/15/09	1,137.52	40,245 VOID
2,313	WESBANCO BANK-PARKERSBURG	10/19/09	149140	10/19/09	799.50	9
275	BP	10/19/09	148937	10/19/09	568.76	40,288
2,101	U S POSTAL SERVICE	10/22/09	149404	10/22/09	301.43	40,289
2,313	WESBANCO BANK-PARKERSBURG	10/26/09	149817	10/26/09	689.27	9
106	ALLEGHENY POWER	10/29/09	149898	10/30/09	526.59	40,290
314	AT&T MOBILITY	10/29/09	149903	10/30/09	150.49	40,291
360	CUTLIP-WARNER DEVELOPMENT CO	10/29/09	149904	10/30/09	1,374.19	40,292
486	JAY & TARA GERBER	10/29/09	149906	10/30/09	70.34	40,293
486	TIMOTHY A GROVES	10/29/09	149908	10/30/09	70.36	40,294
486	STACY LESHER	10/29/09	149910	10/30/09	70.36	40,295
486	JOHN & JENNIFFER JONES	10/29/09	149912	10/30/09	70.36	40,296
486	RONALD L TALKINGTON	10/29/09	149914	10/30/09	70.36	40,297
486	PHILIP C HINTON	10/29/09	149916	10/30/09	56.12	40,298
486	GLENN E BROWN	10/29/09	149918	10/30/09	50.45	40,299
486	HOWARD & BETTIE PRICE	10/29/09	149919	10/30/09	70.42	40,300
486	JAMES M HILL	10/29/09	149921	10/30/09	50.52	40,301
486	LYNDON & TINA WILLIAMS	10/29/09	149922	10/30/09	70.42	40,302
486	IRIS & RICHARD MOORE	10/29/09	149923	10/30/09	70.44	40,303
486	TODD A HINZMAN	10/29/09	149924	10/30/09	70.35	40,304
486	YALE MH-WV PARKERSBURG	10/29/09	149925	10/30/09	70.42	40,305
486	HERBERT & PENNY FLINN	10/29/09	149926	10/30/09	51.89	40,306
486	DEE FREELAND	10/29/09	149927	10/30/09	25.32	40,307
733	W. W. GRAINGER, INC.	10/29/09	149932	10/30/09	3.50	40,311
832	HARDMAN SUPPLY COMPANY	10/29/09	149934	10/30/09	4.69	40,312
1,204	JAMES R. LETT	10/29/09	149935	10/30/09	150.00	40,313
1,311	FERGUSON WATERWORKS	10/29/09	149942	10/30/09	105.93	40,316
1,512	HD SUPPLY WATERWORKS, LTD	10/29/09	149945	10/30/09	368.00	40,317
1,604	PARKERSBURG OFFICE SUPPLY	10/29/09	149947	10/30/09	79.07	40,318
1,805	RURAL DEVELOPMENT ADMN.	10/29/09	149951	10/30/09	2,112.00	40,319
1,806	ROY L RADABAUGH	10/29/09	149952	10/30/09	150.00	40,320
1,843	CINTAS LOC #531	10/29/09	149954	10/30/09	223.84	40,321
1,912	CHARLES M. STEWART	10/29/09	149959	10/30/09	150.00	40,323
2,005	C I THORNBURG	10/29/09	149962	10/30/09	856.03	40,325
2,103	USDA-RURAL DEVELOPMENT	10/29/09	149963	10/30/09	3,140.00	40,326
2,205	VERIZON	10/29/09	149964	10/30/09	169.84	40,327
2,302	WV DIVISION OF HIGHWAYS	10/29/09	149967	10/30/09	537.50	40,329

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 10/16/09 - ENDING DATE: 11/19/09 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,314	WV DEPT OF TAX & REVENUE	10/29/09	149968	10/30/09	657.93	40,330
2,315	PUBLIC EMPLOYEES RETIREMENT SY	10/29/09	149969	10/30/09	2,261.90	40,331
23,067	MELANIE L WINE	10/29/09	149973	10/30/09	172.80	40,334
23,071	MATHENY AUTO SERVICE	10/29/09	149974	10/30/09	234.41	40,335
23,075	BALDERSON CONSTRUCTION	10/29/09	149975	10/30/09	847.00	40,336
153	ACTION TELECOMM	10/31/09	150151	10/31/09	47.79	40,342
309	CLAYWOOD PARK PSD	10/31/09	150152	10/31/09	32,649.48	40,343
1,604	PARKERSBURG OFFICE SUPPLY	10/31/09	150155	10/31/09	15.17	40,345
2,005	C I THORNBURG	10/31/09	150158	10/31/09	418.81	40,348
2,313	WESBANCO BANK-PARKERSBURG	11/02/09	150372	11/02/09	753.10	9
2,313	WESBANCO BANK-PARKERSBURG	11/09/09	150785	11/09/09	770.30	9
124	AT&T - STATE CALLING SERVICE	11/13/09	150943	11/13/09	8.80	40,351
202	BIG MAC PRINTING	11/13/09	150944	11/13/09	459.93	40,352
275	BP	11/13/09	150946	11/13/09	854.96	40,353
360	CUTLIP-WARNER DEVELOPMENT CO	11/13/09	150947	11/13/09	2,567.35	40,354
438	DOMINION HOPE	11/13/09	150949	11/13/09	89.98	40,355
1,304	MILLER COMMUNICATIONS	11/13/09	150951	11/13/09	910.13	40,357
1,307	MUNICIPAL BOND COMMISSION	11/13/09	150953	11/13/09	9,104.47	40,358
1,311	FERGUSON WATERWORKS	11/13/09	150960	11/13/09	245.45	40,359
1,924	S W RESOURCES	11/13/09	150964	11/13/09	10.00	40,361
2,002	TAYLOR'S DISPOSAL INC	11/13/09	150965	11/13/09	37.84	40,362
2,005	C I THORNBURG	11/13/09	150966	11/13/09	214.86	40,363
2,039	TELEPAGE	11/13/09	150971	11/13/09	10.74	40,364
2,106	USDA-RURAL DEVELOPMENT	11/13/09	150972	11/13/09	16,883.00	40,365
2,109	USA BLUE BOOK	11/13/09	150975	11/13/09	85.93	40,366
2,200	CARDMEMBER SERVICES	11/13/09	150977	11/13/09	517.89	40,367
2,306	WATER ENVIRONMENTAL TESTING	11/13/09	150978	11/13/09	82.50	40,368
2,308	PEIA	11/13/09	150981	11/13/09	2,564.11	40,369
2,373	WESBANCO BANK-PARKERSBURG	11/13/09	150983	11/13/09	1,514.00	40,370
23,005	WESBANCO BANK, INC.	11/13/09	150988	11/13/09	1,362.37	40,371
23,047	PEIA	11/13/09	150990	11/13/09	439.48	40,373
2,313	WESBANCO BANK-PARKERSBURG	11/16/09	151249	11/16/09	898.93	9
	CONSOLIDATED BANK ACCOUNT				89,952.65	67 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 10/16/09 - ENDING DATE: 11/19/09 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
275	BP	10/16/09	148921	10/15/09	758.36	40,245 VOID
2,313	WESBANCO BANK-PARKERSBURG	10/19/09	149140	10/19/09	744.26	9
275	BP	10/19/09	148937	10/19/09	379.18	40,288
2,101	U S POSTAL SERVICE	10/22/09	149404	10/22/09	200.95	40,289
2,313	WESBANCO BANK-PARKERSBURG	10/26/09	149817	10/26/09	801.07	9
106	ALLEGHENY POWER	10/29/09	149898	10/30/09	5,922.62	40,290
314	AT&T MOBILITY	10/29/09	149903	10/30/09	100.32	40,291
486	JAY & TARA GERBER	10/29/09	149906	10/30/09	54.26	40,293
486	TIMOTHY A GROVES	10/29/09	149908	10/30/09	54.27	40,294
486	STACY LESHER	10/29/09	149910	10/30/09	54.28	40,295
486	JOHN & JENNIFFER JONES	10/29/09	149912	10/30/09	54.27	40,296
486	RONALD L TALKINGTON	10/29/09	149914	10/30/09	54.27	40,297
486	PHILIP C HINTON	10/29/09	149916	10/30/09	56.12	40,298
486	HOWARD & BETTIE PRICE	10/29/09	149919	10/30/09	54.32	40,300
486	DEE FREELAND	10/29/09	149927	10/30/09	15.61	40,307
486	LISA FULKS	10/29/09	149929	10/30/09	62.15	40,308
486	HILDA TINGLER	10/29/09	149930	10/30/09	85.69	40,309
486	CRAIG S TOMASKO	10/29/09	149931	10/30/09	42.80	40,310
733	W. W. GRAINGER, INC.	10/29/09	149932	10/30/09	45.32	40,311
832	HARDMAN SUPPLY COMPANY	10/29/09	149934	10/30/09	50.85	40,312
1,204	JAMES R. LETT	10/29/09	149935	10/30/09	50.00	40,313
1,302	MINERAL WELLS PSD	10/29/09	149937	10/30/09	1,244.70	40,314
1,307	MUNICIPAL BOND COMMISSION	10/29/09	149939	10/30/09	9,270.28	40,315
1,604	PARKERSBURG OFFICE SUPPLY	10/29/09	149947	10/30/09	52.72	40,318
1,806	ROY L RADABAUGH	10/29/09	149952	10/30/09	50.00	40,320
1,843	CINTAS LOC #531	10/29/09	149954	10/30/09	149.20	40,321
1,908	STATE ELECTRIC SUPPLY CO INC	10/29/09	149958	10/30/09	42.39	40,322
1,912	CHARLES M. STEWART	10/29/09	149959	10/30/09	50.00	40,323
2,004	TROMBOLD EQUIPMENT CO INC	10/29/09	149961	10/30/09	924.05	40,324
2,205	VERIZON	10/29/09	149964	10/30/09	663.51	40,327
2,300	WWT ELECTRIC	10/29/09	149966	10/30/09	75.96	40,328
2,314	WV DEPT OF TAX & REVENUE	10/29/09	149968	10/30/09	602.07	40,330
2,315	PUBLIC EMPLOYEES RETIREMENT SY	10/29/09	149969	10/30/09	1,975.42	40,331
23,023	RON'S PORTA JOHNS, INC.	10/29/09	149970	10/30/09	400.00	40,332

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 10/16/09 - ENDING DATE: 11/19/09 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

K ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
23,046	BUTCHER BEND LAGOON ASSOC	10/29/09	149972	10/30/09	703.44	40,333
23,067	MELANIE L WINE	10/29/09	149973	10/30/09	115.20	40,334
23,071	MATHENY AUTO SERVICE	10/29/09	149974	10/30/09	156.27	40,335
486	ANITA MOORE	10/30/09	150092	10/30/09	98.13	40,337
486	TERESA DUGAN	10/30/09	150093	10/30/09	98.83	40,338
486	JESSICA L KING	10/30/09	150094	10/30/09	64.34	40,339
486	SUSAN A MILLER	10/30/09	150113	10/30/09	54.32	40,340
101	APPLIED INDUSTRIAL TECHNOLOGIE	10/31/09	150150	10/31/09	125.34	40,341
153	ACTION TELECOMM	10/31/09	150151	10/31/09	31.86	40,342
600	FASTENERS & SUPPLY INC	10/31/09	150154	10/31/09	99.50	40,344
1,604	PARKERSBURG OFFICE SUPPLY	10/31/09	150155	10/31/09	10.11	40,345
1,908	STATE ELECTRIC SUPPLY CO INC	10/31/09	150156	10/31/09	59.23	40,346
2,004	TROMBOLD EQUIPMENT CO INC	10/31/09	150157	10/31/09	867.08	40,347
2,005	C I THORNBURG	10/31/09	150158	10/31/09	3,003.80	40,348
2,313	WESBANCO BANK-PARKERSBURG	11/02/09	150372	11/02/09	696.04	9
2,313	WESBANCO BANK-PARKERSBURG	11/09/09	150785	11/09/09	642.98	9
2,101	U S POSTAL SERVICE	11/10/09	150831	11/12/09	123.76	40,349
106	ALLEGHENY POWER	11/13/09	150942	11/13/09	23.20	40,350
124	AT&T - STATE CALLING SERVICE	11/13/09	150943	11/13/09	5.86	40,351
202	BIG MAC PRINTING	11/13/09	150944	11/13/09	115.38	40,352
275	BP	11/13/09	150946	11/13/09	569.98	40,353
360	CUTLIP-WARNER DEVELOPMENT CO	11/13/09	150947	11/13/09	690.00	40,354
438	DOMINION HOPE	11/13/09	150949	11/13/09	59.98	40,355
1,200	LOWE'S	11/13/09	150950	11/13/09	47.70	40,356
1,307	MUNICIPAL BOND COMMISSION	11/13/09	150953	11/13/09	18,310.28	40,358
1,908	STATE ELECTRIC SUPPLY CO INC	11/13/09	150961	11/13/09	76.07	40,360
2,002	TAYLOR'S DISPOSAL INC	11/13/09	150965	11/13/09	25.23	40,362
2,039	TELEPAGE	11/13/09	150971	11/13/09	7.16	40,364
2,109	USA BLUE BOOK	11/13/09	150975	11/13/09	57.09	40,366
2,200	CARDMEMBER SERVICES	11/13/09	150977	11/13/09	279.93	40,367
2,306	WATER ENVIRONMENTAL TESTING	11/13/09	150978	11/13/09	363.00	40,368
2,308	PEIA	11/13/09	150981	11/13/09	2,349.83	40,369
23,030	OMNI-SITE.NET	11/13/09	150989	11/13/09	23.00	40,372
23,047	PEIA	11/13/09	150990	11/13/09	398.66	40,373

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 10/16/09 - ENDING DATE: 11/19/09 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

K ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
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101 000 00 CONSOLIDATED BANK ACCOUNT

2,313	WESBANCO BANK-PARKERSBURG	11/16/09	151249	11/16/09	605.19	9
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	CONSOLIDATED BANK ACCOUNT				54,582.32	67 *
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Mineral Wells Public Service District
 Payroll Checks
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
2552	Todd R. Anderson	\$528.96	10/16/2009
2553	Dennis R. Brown	\$415.63	10/16/2009
2554	William H. Byers, Jr.	\$482.13	10/16/2009
2555	Cathy J. Dyer	\$531.86	10/16/2009
2556	Linda K. Watson	\$375.53	10/16/2009
2557	Darin L. Crites	\$292.34	10/16/2009
2558	Nellie B. Radcliff	\$315.73	10/16/2009
2559	Mark A. Dennis	\$334.42	10/16/2009
2560	Todd R. Anderson	\$568.72	10/23/2009
2561	Dennis R. Brown	\$390.90	10/23/2009
2562	William H. Byers, Jr.	\$584.74	10/23/2009
2563	Cathy J. Dyer	\$531.85	10/23/2009
2564	Linda K. Watson	\$393.36	10/23/2009
2565	Darin L. Crites	\$329.97	10/23/2009
2566	Nellie B. Radcliff	\$315.73	10/23/2009
2567	Mark A. Dennis	\$334.42	10/23/2009
2568	Todd R. Anderson	\$559.03	10/30/2009
2569	Dennis R. Brown	\$351.68	10/30/2009
2570	William H. Byers, Jr.	\$525.56	10/30/2009
2571	Cathy J. Dyer	\$531.85	10/30/2009
2572	Linda K. Watson	\$375.54	10/30/2009
2573	Darin L. Crites	\$279.45	10/30/2009
2574	Nellie B. Radcliff	\$315.73	10/30/2009
2575	Mark A. Dennis	\$422.10	10/30/2009
2576	Todd R. Anderson	\$559.04	11/6/2009
2577	Dennis R. Brown	\$465.37	11/6/2009
2578	William H. Byers, Jr.	\$430.87	11/6/2009
2579	Cathy J. Dyer	\$531.85	11/6/2009
2580	Linda K. Watson	\$375.53	11/6/2009
2581	Darin L. Crites	\$279.47	11/6/2009
2582	Nellie B. Radcliff	\$315.72	11/6/2009
2583	Mark A. Dennis	\$334.43	11/6/2009
2584	Todd R. Anderson	\$538.65	11/13/2009
2585	Dennis R. Brown	\$351.68	11/13/2009
2586	William H. Byers, Jr.	\$454.20	11/13/2009
2587	Cathy J. Dyer	\$531.85	11/13/2009
2588	Linda K. Watson	\$375.54	11/13/2009
2589	Darin L. Crites	\$316.11	11/13/2009
2590	Nellie B. Radcliff	\$315.72	11/13/2009
2591	Mark A. Dennis	\$334.41	11/13/2009

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
OCTOBER 16, 2009 – NOVEMBER 19, 2009**

1. Copy of letter dated October 15, 2009, to Sandra Squire, Director, Executive Secretary Division, Public Service Commission, from Cathy Dyer, enclosing the Certified bid Tabulation from Cerrone Associates, Inc., signed and dated copy of the Mineral Wells PSD to Parkersburg Utility Board Water Service Agreement and signed and dated copy of the Parkersburg Utility Board to Mineral Wells PSD Water Service Agreement. Enclosed 13 sets, carbon copy to: Manning Frymier, Cerrone Associates; Virginia McDonald, RUS; Steve Hardman, Bowles Rice and Robert Newell, Mayor, City of Parkersburg.
2. Fax dated October 15, 2009, to Parkersburg News & Sentinel, from Cathy Dyer, attaching notice for the Special Meeting to be held October 20, 2009, at 10:00 am.
3. Fax dated October 15, 2009, to Mineral Wells PSD, from Dianne Wolfe, Bowles Rice, attaching an additional notice of the Special Meeting.
4. Copy of letter dated October 16, 2009, to Gary Scott, Utilities Chief, West Virginia Division of Highways, from Cathy Dyer, enclosing three signed and dated Betterment agreements for the St. Rt. 14 South Interchange Project.
5. ****Copy of letter dated October 16, 2009, to Office of the West Virginia State Treasurer Unclaimed Property, from Cathy Dyer, enclosing Form UP 8-7 and District check #40274 in the amount of \$606.67 for 26 properties, filed online on October 14, 2009.
6. Copy of letter dated October 16, 2009, to Angela Chestnut, WV Infrastructure & Jobs Development Council, from Cathy Dyer, regarding the following deposits were made to the Municipal Bond Commission: Water Revenue-04-A - \$8,116.88, Reserve Fund-04-A - \$811.69 and Reserve Fund-04-B - \$175.90
7. Copy of letter dated October 16, 2009, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing check #40261 in the amount of \$18,144.47 for the following bond payments: Sewer 97 Revenue - \$9,040.00, Water 04-B Reserves - \$175.90, Water 04-A Reserve - \$811.69 and Water 04-A Revenue - \$8,116.88.
8. Letter dated October 15, 2009, to Mark A. Dennis, from Dawn A. Newell, Manager, Certification & Training Program, attaching certificate for Waste Water – Operator Training.
9. West Virginia Rural Water Association Infrastructure Council Report Newsletter, Vol. 15 Issue 10, October 16, 2009.
10. Copy of letter dated October 19, 2009, to Virginia McDonald, RUS, from Cathy Dyer, enclosing an approved and signed copy of the minutes of the Special Board Meeting held Thursday, September 24, 2009. The special meeting was held to open closed bids for Contract #1 and Contract #2 for the Misc. Water Improvement Project.
11. Copy of letter dated October 19, 2009, to Mary Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held Thursday, September 17, 2009.

**Mineral Wells PSD
List of Correspondence
November 19, 2009
Page 2**

12. October 19, 2009, to Dianne Wolfe, Bowles Rice, from Cathy Dyer, attaching an Independent Accountants' Certification from Suttle & Stalnaker.
13. West Virginia Rural Water Association, 2010 Annual Technical Conference, September 12th thru 15th, 2010.
14. Letter dated October 14, 2009, to Mineral Wells PSD, from Omni Site, regarding all customers will be put on an annual installment plan.
15. Fax dated October 20, 2009, to Mineral Wells PSD, from Union Williams PSD, regarding the monthly Wood County PSD meeting to be held October 21, 2009, at Union Williams PSD.
16. Credit Application for Valley Supply Company, Distributor of Quality Products.
17. Fax dated October 20, 2009, to Elizabeth Crow, Fed Ex Freight, from Mineral Wells PSD, attaching a completed W-9 form.
18. Copy of invoice #MWIP-01 dated October 20, 2009, to Stonegate Construction Inc., in the amount of \$787.50 for inspection fee and surety bond for the Misc. Water Improvement Project.
19. Copy of Certificate of Oath for Charles Stewart, dated October 20, 2009.
20. Fax dated October 20, 2009, to Dianne Wolfe, Bowles Rice, from Cathy Dyer, attaching copy of certificate of oath for Charles Stewart.
21. Letter from Suttle & Stalnaker regarding the Mineral Wells PSD Water Revenue Bonds Miscellaneous Water Improvements Project Series 2009 A.
22. Record of Pre-Construction Conference dated October 22, 2009, for Mineral Wells PSD, for the Misc. Water Improvements Project.
23. Final Title Opinion dated October 22, 2009, for Mineral Wells PSD, for the Misc. Water Improvements Project.
24. Opinion of Counsel Relative to Rights-of-Way, dated October 22, 2009, for Mineral Wells PSD, for the Misc. Water Improvements Project.
25. Application for Consent and Approval to Issue Mineral Wells PSD Sewerage System Refunding Revenue Bonds, Series 2009 To Refund, Mineral Wells PSD Sewerage System Refunding Revenue Bonds, Series 1997.
26. Loan Resolution dated October 22, 2009, for Mineral Wells PSD, in the amount of Six Hundred Sixty Thousand Dollars. (\$660,000.00)
27. United States of America State of West Virginia Mineral Wells PSD Water Revenue Bond Miscellaneous Water System Improvements Project, Series 2009 A.

**Mineral Wells PSD
List of Correspondence
November 19, 2009
Page 3**

28. Mineral Wells PSD Water Revenue Bonds, Miscellaneous Water System Improvements Project, Series 2009 A, Bond Resolution.
29. Mineral Wells PSD Miscellaneous Water System Improvements, Requisition No. 1, October 20, 2009.
30. Letter dated October 22, 2009, to Mineral Wells PSD, from Virginia McDonald, RUS, attaching a general outline of requirements the District has agreed to adhere to in connection with receiving the Rural Development loan of \$660,000.00.
31. Letter dated October 22, 2009, to Mineral Wells PSD, from Virginia McDonald, RUS, advising that project funds in the amount of \$83,300.00 were ordered October 20, 2009.
32. Copy of Notice of Contractors and Applicants, Contractor, Stonegate Construction, Inc. and Mid Atlantic Storage Systems, Inc. dated October 22, 2009.
33. Exemption Certificate for Mid Atlantic Storage Systems dated October 20, 2009.
34. Letter dated October 15, 2009, to Mineral Wells PSD, from David E. Brabham, Maintenance Engineer, Division of Highways, attaching an approved copy of permit #03-09-0331.
35. Deed dated September 4, 2009, between Ronald H. Mulinex and Patricia E. Mulinex, and Mineral Wells PSD for a parcel of land for the Mineral Wells/Parkersburg Emergency Waterline Connection, Booster Station Pump and Access & Utility Right of Way.
36. Mineral Wells PSD Contracts for Miscellaneous Water Improvements, Specifications Book.
37. E-mail dated October 21, 2009, to Mineral Wells PSD, from WesBanco, advising that our online security question/answer with WesBanco has been changed.
38. E-mail dated October 21, 2009, to Mineral Wells PSD, from WesBanco, confirming our request to update our e-mail address on file at WesBanco Bank, Inc.
39. E-mail dated October 20, 2009, to Mineral Wells PSD, from WVRWA, information to prevent swine flu.
40. Letter dated October 13, 2009, to Mineral Wells PSD, from WV PEIA, verifying the Districts information. (Name, address, e-mail, telephone and # of employees)
41. Copy of letter dated October 23, 2009, to Robert Newell, Mayor City of Parkersburg, from Cathy Dyer, enclosing the original signed Agreement between the Mineral Wells PSD and the City of Parkersburg for a water service connection.
42. Letter dated October 22, 2009, to Mineral Wells PSD, from L.A. Gates Company, Engineers & Consultants, attaching three revised sets of finalized water and sewer relocation plans for the South Mineral Wells Interchange project.

**Mineral Wells PSD
List of Correspondence
November 19, 2009
Page 4**

43. E-mail dated October 26, 2009, to Mineral Wells PSD, from Sara Boardman, WV Municipal Bond Commission, attaching an automatic reminder of our monthly deposit due November 2, 2009.
44. E-mail dated October 26, 2009, to Mineral Wells PSD, from Cam Siegrist, Bowles Rice, attaching Final Staff Memo filed by the WV Public Service Commission on the \$500,000.00 design loan.
45. Fax dated October 26, 2009, to Cathy Dyer, from Virginia McDonald, RUS, attaching the Mineral Wells PSD Water System Improvements Pre-Closing on October 20, 2009.
46. Letter dated October 26, 2009, to Mineral Wells PSD, from Alan L. Harris, Area Director, Rural Development, regarding the consolidation of offices in the Parkersburg and Ripley areas. The consolidated area office will be located at the USDA Service Center in Ripley, WV on Freedom Road.
47. Fax dated October 27, 2009, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding the Wastewater Lagoons Compliance Issues for the month of October 2009.
48. Copy of letter dated October 27, 2009, to Jim Ruckman, Cerrone Associates, enclosing the application to Allegheny Power for new electric service for the Mineral Wells PSD and Parkersburg connection.
49. E-mail dated October 27, 2009, to Mineral Wells PSD, from WV PEIA, attaching a message regarding double posting some EPICS payments for the month of October 2009.
50. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for Liberty Truck Stop for the month of October 2009.
51. Copy of letter dated October 27, 2009, to Steven Hardman, Bowels Rice, from Cathy Dyer, enclosing district checks written on the Mineral Wells PSD 2009 Water Systems Improvement Project: \$9,600.00 – General Counsel and \$16,000.00 – Bond Counsel.
52. Copy of letter dated October 27, 2009 to Manning Frymier, Cerrone Associates, from Cathy Dyer, enclosing district checks written on the Mineral Wells PSD 2009 Water Systems Improvement Project: \$38,589.83 – Design Services and \$9,979.33 – Bidding.
53. Copy of letter dated October 27, 2009, to Virginia McDonald, RUS, from Cathy Dyer, regarding Mineral Wells PSD, Misc. Water Improvement Project, Requisition No. 1.
54. Fax dated October 28, 2009, to Manning Frymier, Cerrone Associates, to Todd Anderson, regarding a bypass-relief line will work best for the Slate booster station for the Misc. Water Improvements Project.
55. WV Rural Water Association Certification Unit, Certificate of Course Completion, Hydrant & Valve Maintenance for Mark A. Dennis and Darin L. Crites.

**Mineral Wells PSD
List of Correspondence
November 19, 2009
Page 5**

56. Fax dated October 28, 2009, to Action Telecom, from Mineral Wells PSD, attaching the turn off list for non payments for cycle 1.
57. E-mail dated October 29, 2009, to Mineral Wells PSD, from WV PEIA, regarding unused payment coupons between March and December 2008.
58. Copy of letter dated October 30, 2009, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission in the amount of \$5,688.40, for the Sewage System Revenue Bonds, Series 1995.
59. Copy of letter dated October 30, 2009, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission in the amount of \$2,288.88, for the Sewage System Revenue Bonds, Series 2003.
60. Copy of letter dated October 30, 2009, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing a check in the amount of \$9,270.28 for the following bond payments: \$5,688.40 – Sewer 95 Revenue, \$1,293.00 – Sewer 85-B Revenue and \$2,288.88 – Sewer 03-Revenue.
61. Copy of letter dated October 30, 2009, to West Virginia Division of Highways Finance Division, from Cathy Dyer, enclosing a check in the amount of \$537.50 for highway permit No. 03-09-0331.
62. Fax dated November 2, 2009, to Christy Pitsenbarger, WV Bureau of Public Health Office of Environmental Health Services, from Todd Anderson, attaching the monthly operational report for the Mineral Wells PSD for the month of October 31, 2009.
63. E-mail dated November 2, 2009, to Mineral Wells PSD, from Cam Siegrist, Bowles Rice, regarding federal tax issues.
64. E-mail dated November 2, 2009, to Mineral Wells PSD, from WV PEIA, regarding the November 2009 PEIA billing.
65. Letter dated October 22, 2009, to Mineral Wells PSD, from J. W. Cantley, Jr. L.A. Gates Company, attaching three revised sets of finalized water and sewer relocation plans for the South Mineral Wells Interchange Project.
66. Copy of letter dated November 3, 2009, to J. W. Cantley, L.A. Gates Company, from Todd Anderson, regarding the revised plans for the South Mineral Wells Interchange Project have been reviewed and have been approved and are acceptable to the Mineral Wells PSD. Carbon copy to Manning Frymier, Cerrone Associates
67. Fax dated November 3, 2009, to J. W. Cantley, L. A. Gates Company, from Todd Anderson, attaching the approval letter on the water and sewer plans for the DOH project.

Mineral Wells PSD
List of Correspondence
November 19, 2009
Page 6

68. West Virginia Rural Water Association, Basic Math for Operators seminar, Wednesday, November 18, 2009, at Ravenswood Fire Dept. from 9:00 to 4:00.
69. Bacteriological Examination of Water from Public Water Distribution System, reported November 2, 2009.
70. Fax dated November 4, 2009, to Virginia McDonald, RUS, from Cathy Dyer, attaching bank statement for 2009 Water Systems Improvements Project for the month of October 2009.
71. E-mail dated November 4, 2009, to Mineral Wells PSD, from Bobby Bowers, II, WesBanco, regarding the District's account analysis charges in the amount of \$15.43.
72. Letter dated November 3, 2009, to Mineral Wells PSD, from Gerard Gibbons, UPS, regarding information on opening a UPS account.
73. Fax dated October 20, 2009, to Todd Anderson, from Allegheny Energy, attaching an application for new electric service at Rt. 14 & Grace Street.
74. Letter dated October 28, 2009, to Mineral Wells PSD, from Renee Shotwell, Bill Bailey Insurance Agency, advising the District that our Brickstreet Worker's Compensation policy is coming up for renewal on 1/25/2010.
75. Copy of letter dated November 2, 2009, to Renee Shotwell, Bill Bailey Insurance, from Cathy Dyer, attaching information needed for the upcoming renewal on the District's Worker's Compensation Policy.
76. ****2009 Annual Survey of Local Government Finances, Multi - Function Special Agencies.
77. Copy of letter dated November 5, 2009, to Manning Frymier, Cerrone Associates, from Todd Anderson, enclosing the mapping you requested for the Hickory Heights service area.
78. Copy of letter dated November 5, 2009, to Darl & Lisa Gobel, from Cathy Dyer, regarding delinquent account #8-05300-00 with a delinquent balance of \$127.25.
79. Fax dated November 6, 2009, to Walter Frazier, ASI, from Cathy Dyer, attaching meter record inquiry for combine meter 2" & 5/8" high end 2" meter not coming from handheld.
80. E-mail dated November 6, 2009, to Mineral Wells PSD, from PEIA, regarding changes to the website.
81. Verizon Business Link Rewards Statement for Mineral Wells PSD.

**Mineral Wells PSD
List of Correspondence
November 19, 2009
Page 7**

82. ****Received by the WV Public Service Commission, on November 2, 2009, 12 copies of the Response of Mineral Wells Public Service District to Final Joint Staff Memorandum, regarding Petition for Consent and Approval of Temporary Financing to Pay for Project Design.
83. Mineral Wells VFD used 0 gallons of water for fire fighting and 1800 gallons of water for training purposes for the month of October 2009.
84. Letter dated October 2009, to Mineral Wells PSD, from GMC, recall notice on the 2008 GMC Sierra.
85. E-mail dated November 10, 2009, to Mineral Wells PSD, from PEIA, attaching notice forms for enrollment.
86. Fax dated November 12, 2009, to Brian, Public Service Commission, from Cathy Dyer, attaching Series 1997 Bond Term.
87. West Virginia Rural Water Association, Infrastructure Council Report Newsletter, Volume 15, Issue 11.
88. Fax dated November 13, 2009, to Parkersburg News & Sentinel, from Mineral Wells PSD, attaching notice for the Regular Board Meeting to be held, Thursday, November 19, 2009, at 5:00.
89. Fax dated November 13, 2009, to Jackson County Herald, from Mineral Wells PSD, attaching notice for the Regular Board Meeting to be held, Thursday, November 19, 2009, at 5:00.
90. Fax dated November 13, 2009, to Wirt County Journal, from Mineral Wells PSD, attaching notice for the Regular Board Meeting to be held, Thursday, November 19, 2009, at 5:00.
91. Copy of letter dated November 13, 2009, to John King, Department of Environmental Protection Environmental Enforcement, enclosing a copy of the National Pollutant Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment plant and a copy of the Discharge Monitoring Report on Liberty Truck Stop all for the month of October 2009.
92. Copy of letter dated November 13, 2009, to Manning Frymier, Cerrone Associates, enclosing a copy of the National Pollutant Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment plant and a copy of the Discharge Monitoring Report on Liberty Truck Stop all for the month of October 2009.
93. Copy of letter dated November 13, 2009, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, enclosing a copy of the National Pollutant Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment plant and a copy of the Discharge Monitoring Report on Liberty Truck Stop all for the month of October 2009.

**Mineral Wells PSD
List of Correspondence
November 19, 2009
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94. Copy of letter dated November 13, 2009, to WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch, enclosing a copy of the National Pollutant Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment plant and a copy of the Discharge Monitoring Report on Liberty Truck Stop all for the month of October 2009.
95. Copy of letter dated November 13, 2009, to West Virginia Department of Environmental Protection and Natural Resources, enclosing a copy of the National Pollutant Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment plant and a copy of the Discharge Monitoring Report on Liberty Truck Stop all for the month of October 2009.
96. Fax dated November 16, 2009, to Mineral Wells PSD, from Union Williams PSD, regarding the monthly PSD meeting to be held at Lubeck PSD at 12:00 on November 17, 2009.
97. Letter dated November 12, 2009, to Cathy Dyer, from Randall M. Cole, Project Administrator, Cerrone Associates, enclosing the invoice for the I-77 State Rt 14, South Interchange Water & Sewer Re-location project in the amount of \$4,490.00.
98. E-mail dated November 16, 2009, to Mineral Wells PSD, from Manning Frymier, Cerrone Associates, attaching tank contractor's schedule. Mid Atlantic's Substantial Completion date is February 22, 2010 and the final completion date is March 24, 2010.
99. E-mail dated November 16, 2009, to Mineral Wells PSD, from Debbie Britt, WVRWA, Executive Director, regarding Senator Byrd's 92nd birthday.
100. Material Safety Data Sheets on Premalube and Lok-Cease 20/20 Brush top.
101. Fax dated November 16, 2009, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding information for the Graham Lane Sewer Service.
102. ****Copy of letter dated November 16, 2009, to Kim Lively Cochran, from Cathy Dyer, regarding a delinquent account in the amount of \$24.52.
103. ****Copy of letter dated November 16, 2009, to Joseph & Melody Houdyshell, from Cathy Dyer, regarding a delinquent account in the amount of \$85.67.
104. ****Copy of letter dated November 16, 2009, to Amanda Mowery, from Cathy Dyer, regarding a delinquent account in the amount of \$178.75.
105. ****Copy of letter dated November 16, 2009, to Karen Todd, from Cathy Dyer, regarding a delinquent account in the amount of \$66.41.
106. ****Copy of letter dated November 16, 2009, to Sarah B. Wiggins, from Cathy Dyer, regarding a delinquent account in the amount of \$14.17.
107. Customer enclosed a check made payable to Kmart for her water/sewer payment. Customer is Tony R. and Sheryl K. Briggs.

**Mineral Wells PSD
List of Correspondence
November 19, 2009
Page 9**

108. ****Copy of letter dated November 16, 2009, to Linda Daugherty, from Cathy Dyer, regarding a delinquent account in the amount of \$116.03.
109. Invoice dated August 17, 2009, to Mineral Wells PSD, from New Way Carpet Cleaning, in the amount of \$3,648.81. Service Location was at 387 Alpine Street, sewer backed up in customers basement; the District's insurance covered this invoice.
110. Copy of letter dated November 16, 2009, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing a check in the amount of \$27,414.75 for the following bond payments: \$9,040.00-Sewer 97 Revenue, \$5,688.40-Sewer 95 Revenue, \$1,293.00-Sewer 85-B Revenue, \$2,288.88-Sewer 03-Revenue, \$175.90-Water 04-B Revenue, \$811.69-Water 04-A Reserve and \$8,116.88-Water 04-A Revenue.
111. Copy of letter dated November 16, 2009, to Angela Chestnut, Executive Secretary, WV Infrastructure & Jobs Development Council, from Cathy Dyer, regarding the following deposit was made to the Municipal Bond Commission, Water Revenue-04-A \$8,116.88, Reserve Fund-04-A \$811.69 and Reserve Fund 04-B \$175.90.
112. Copy of letter dated November 16, 2009, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission, Sewage System Revenue Bonds, Series 2003 in the amount of \$2,288.88.
113. Copy of letter dated November 16, 2009, to West Virginia Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission, Sewage System Revenue Bonds, Series 1995 in the amount of \$5,688.40.
114. Views & Visions, a publication of Bowles Rice McDavid Graff & Love, Fall 2009.
115. Letter dated November 13, 2009, to Mineral Wells PSD, from WVDOH, regarding Accommodation of Utilities Manual Addendum.
116. Letter dated November 12, 2009, to Todd Anderson, from Kathy Lough, Project Manager, REIC, regarding results for the Saulsbury Booster station.
117. Memo dated November 17, 2009, to Mineral Wells PSD, from Mineral Wells Fire Department, stating the Microtel has been approved for the water to be turned back on for clean-up continuation and use.
118. ****Copy of letter dated November 13, 2009, to Mineral Wells PSD, from Public Service Commission, enclosing a staff memorandum regarding the consent and approval to issue Refunding Revenue Bonds. (Series 1997)
119. Copy of letter dated November 17, 2009, to Stacy, WVBPH/OEHS, from Todd Anderson, enclosing test results from REIC of samples taken November 4, 2009 at the Saulsbury Booster Station.

Mineral Wells PSD
 GENERAL LEDGER
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	236,000.00	78,666.64	23,774.77	120.88	75,943.05	32.17	(160,056.95)
TOTAL SOURCE OF SUPPLY		236,000.00	78,666.64	23,774.77	120.88	75,943.05	32.17	(160,056.95)
PUMPING OPERATION								
OPERATION SUPERVISION PUMPING	1 620 000 00	.00	.00	.00		57.75		57.75
POWER PURCHASED PUMPING	1 623 000 00	6,000.00	2,000.00	386.16	77.23	1,486.76	24.77	(4,513.24)
PUMPING LABOR	1 624 000 00	6,300.00	2,100.00	385.16	73.36	2,179.88	34.60	(4,120.12)
PUMPING EXPENSES	1 624 001 00	2,000.00	666.64	1,286.58	771.97	2,417.49	120.87	417.49
MISCELLANEOUS EXPENSE	1 626 000 00	120.00	40.00	.00		.00		(120.00)
TOTAL OPERATION		14,420.00	4,806.64	2,057.90	171.25	6,141.88	42.59	(8,278.12)
MAINTENANCE								
PAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	200.00	.00		.00		(600.00)
PAINT PUMPING EQUIPMENT	1 633 000 00	4,200.00	1,400.00	246.17	70.33	701.73	16.70	(3,498.27)
TOTAL MAINTENANCE		4,800.00	1,600.00	246.17	61.54	701.73	14.61	(4,098.27)
TOTAL PUMPING		19,220.00	6,406.64	2,304.07	143.85	6,843.61	35.60	(12,376.39)
TRANSMISSION & DISTRIBUTION OPERATION								
OPER SUPERVISION & ENGINEERING	1 660 000 00	.00	.00	32.85		52.10		52.10
MAINS & DIST LINE EXPENSE	1 662 000 00	24,000.00	8,000.00	3,699.47	184.97	7,549.57	31.45	(16,450.43)
METER EXPENSE	1 663 000 00	3,000.00	1,000.00	163.10	65.24	342.85	11.42	(2,657.15)
TOTAL OPERATION		27,000.00	9,000.00	3,895.42	173.12	7,944.52	29.42	(19,055.48)
MAINTENANCE								
PAINT STRUCTURES & IMPROVEMENT	1 671 000 00	1,000.00	333.32	.00		67.60	6.76	(932.40)
MAINTENANCE OF MAINS T & D	1 673 000 00	21,000.00	7,000.00	3,421.05	195.48	12,701.70	60.48	(8,298.30)
MAINTENANCE OF SERVICES T & D	1 675 000 00	10,000.00	3,333.32	1,181.85	141.82	3,901.34	39.01	(6,098.66)
MAINTENANCE OF METERS T & D	1 676 000 00	2,800.00	933.32	190.66	81.71	1,028.62	36.73	(1,771.38)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	1,700.00	566.64	884.85	624.62	907.95	53.40	(792.05)
TOTAL MAINTENANCE		36,500.00	12,166.60	5,678.41	186.68	18,607.21	50.97	(17,892.79)
TOTAL TRANS. & DISTRIBUTION		63,500.00	21,166.60	9,573.83	180.92	26,551.73	41.81	(36,948.27)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
METER READING EXPENSES	1 902 000 00	8,000.00	2,666.64	219.00	32.85	1,154.03	14.42	(6,845.97)
BILLING & COLLECTING - LABOR	1 903 100 00	34,000.00	11,333.32	2,822.15	99.60	10,884.13	32.01	(23,115.87)
BILLING & COLLECTING - EXPENSE	1 903 200 00	4,300.00	1,433.32	1,921.86	536.33	4,704.86	109.41	404.86
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	3,200.00	1,066.64	.00		.00		(3,200.00)
TOTAL CUSTOMER SERVICE EXPENSES		49,500.00	16,499.92	4,963.01	120.31	16,743.02	33.82	(32,756.98)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	80,000.00	26,666.64	4,092.55	61.38	18,074.24	22.59	(61,925.76)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	1,200.00	400.00	.00		.00		(1,200.00)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	23,000.00	7,666.64	1,745.13	91.05	5,573.36	24.23	(17,426.64)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	6,100.00	2,033.32	3,720.00	731.80	6,720.00	110.16	620.00
LAWYER	1 923 001 00	600.00	200.00	.00		111.00	18.50	(489.00)
PROPERTY INSURANCE	1 924 000 00	20,000.00	6,666.64	.00		3,197.63	15.98	(16,802.37)
INJURIES & DAMAGES	1 925 000 00	600.00	200.00	.00		.00		(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	1,200.00	400.00	280.00	280.00	403.95	33.66	(796.05)
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	35,000.00	11,666.64	3,175.11	108.86	11,535.45	32.95	(23,464.55)
EMPLOYEE VACATION PAY	1 926 300 00	7,700.00	2,566.64	620.76	96.74	3,356.64	43.59	(4,343.36)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,200.00	2,400.00	55.44	9.24	1,279.68	17.77	(5,920.32)
EMPLOYEES SICK PAY	1 926 500 00	6,700.00	2,233.32	125.28	22.43	264.78	3.95	(6,435.22)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	133.32	.00		.00		(400.00)
COMP TIME	1 926 700 00	2,000.00	666.64	242.11	145.27	740.58	37.02	(1,259.42)
HEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	6,500.00	2,166.64	804.74	148.56	3,218.96	49.52	(3,281.04)
REGULATORY COMMISSION EXPENSE	1 928 000 00	3,500.00	1,166.64	.00		.00		(3,500.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	5,000.00	1,666.64	211.05	50.65	875.06	17.50	(4,124.94)
TOTAL OPERATION		206,700.00	68,899.72	15,072.17	87.50	55,351.33	26.77	(151,348.67)
MAINTENANCE OF GENERAL PLANT								
MAINTENANCE OF GENERAL PLANT	1 932 000 00	400.00	133.32	.00		.00		(400.00)
TRANSPORTATION EXPENSES	1 933 000 00	17,000.00	5,666.64	953.60	67.31	6,162.17	36.24	(10,837.83)
ADMINISTRATIVE & GENERAL								
TOTAL OPERATION & MAINTENANCE		592,320.00	197,439.48	56,641.45	114.75	187,594.91	31.67	(404,725.09)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	285,600.00	95,200.00	25,800.00	108.40	96,600.00	33.82	(189,000.00)
DEPRECIATION EXPENSE	1 408 100 00	13,100.00	4,366.64	1,103.37	101.07	3,896.19	29.74	(9,203.81)
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATING EXPENSES		891,020.00	297,006.12	83,544.82	112.51	288,091.10	32.33	(602,928.90)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(935.00)	(311.64)	(168.58)	216.37	(351.60)	37.60	583.40
INTEREST ON LONGTERM DEBT	1 427 000 00	192,000.00	64,000.00	15,200.00	95.00	64,700.00	33.69	(127,300.00)
OTHER INTEREST EXPENSE	1 431 000 00	130.00	43.32	9.17	84.67	72.48	55.75	(57.52)
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TOTAL OTHER INCOME & DEDUCTIO		191,195.00	63,731.68	15,040.59	94.39	64,420.88	33.69	(126,774.12)
		=====	=====	=====	=====	=====	=====	=====
TOTAL INCOME		(13,677.00)	(4,559.40)	26,217.82	999.99-	(35,535.02)	259.81	(21,858.02)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET	
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(892,000.00)	(297,333.32)	(59,164.64)	79.59	(305,803.37)	34.28	586,196.63
METERED SALES-COMMERCIAL	1 461 200 00	(166,000.00)	(55,333.32)	(9,874.93)	71.38	(69,402.41)	41.80	96,597.59
TOTAL METERED SALES		(1058,000.00)	(352,666.64)	(69,039.57)	78.30	(375,205.78)	35.46	682,794.22
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(23,000.00)	(7,666.64)	(1,965.77)	102.56	(7,664.47)	33.32	15,335.53
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(1,500.00)	(500.00)	(375.00)	300.00	(1,247.00)	83.13	253.00
INTERDEPARTMENT RENTS	1 472 500 00	(392.00)	(130.64)	(96.00)	293.93	(384.00)	97.95	8.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(1,666.64)	.00	.00	.00		5,000.00
OTHER WATER REVENUES	1 474 000 00	(8,000.00)	(2,666.64)	(891.25)	133.68	(3,545.75)	44.32	4,454.25
TOTAL OTHER REVENUES		(37,892.00)	(12,630.56)	(3,328.02)	105.39	(12,841.22)	33.88	25,050.78
TOTAL REVENUES		(1095,892.00)	(365,297.20)	(72,367.59)	79.24	(388,047.00)	35.40	707,845.00

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(465,000.00)	(155,000.00)	(46,984.64)	121.25	(155,698.84)	33.48	309,301.16
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(180,000.00)	(60,000.00)	(9,095.95)	60.63	(64,307.89)	35.72	115,692.11
ATCHER BEND SEWER	2 605 000 00	(108.00)	(36.00)	1,900.00	999.99-	(34.00)	31.48	74.00
TOTAL SALES OF SEWER SERVICE		(645,108.00)	(215,036.00)	(54,180.59)	100.78	(220,040.73)	34.10	425,067.27
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(17,000.00)	(5,666.64)	(863.00)	60.91	(4,298.45)	25.28	12,701.55
DISC SEWERAGE REVENUES	2 615 000 00	(1,200.00)	(400.00)	(358.00)	358.00	(988.00)	82.33	212.00
IN ON SALE	2 620 000 00	.00	.00	(1,525.00)		(1,525.00)		(1,525.00)
TOTAL OTHER SEWER REVENUES		(18,200.00)	(6,066.64)	(2,746.00)	181.05	(6,811.45)	37.42	11,388.55
TOTAL REVENUES		(663,308.00)	(221,102.64)	(56,926.59)	102.98	(226,852.18)	34.20	436,455.82
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
OPERATION LABOR-COLLECTING	2 702 000 00	3,000.00	1,000.00	.00		.00		(3,000.00)
INT SUPERVISION/ENGINEERING	2 704 000 00	.00	.00	77.00		77.00		77.00
INT SERVICE CONN & TRAP	2 705 100 00	11,800.00	3,933.32	998.70	101.56	5,908.90	50.07	(5,891.10)
INT COLLECT & TRANS MAINS	2 705 200 00	22,000.00	7,333.32	(431.25)	23.52-	13,421.27	61.00	(8,578.73)
TOTAL COLLECTING EXPENSES		36,800.00	12,266.64	644.45	21.01	19,407.17	52.73	(17,392.83)
PUMPING EXPENSES								
OPER SUPERVISION & ENGINEERING	2 721 000 00	.00	.00	.00		818.55		818.55
OPERATION LABOR-PUMPING	2 722 000 00	4,000.00	1,333.32	563.45	169.03	1,936.10	48.40	(2,063.90)
WER LIFT STATIONS	2 723 100 00	17,000.00	5,666.64	872.45	61.58	4,069.07	23.93	(12,930.93)
WER GRINDER PUMPS	2 723 200 00	5,000.00	1,666.64	402.87	96.69	1,722.23	34.44	(3,277.77)
MPLES-EXP LIFT STA GRINDERS	2 724 000 00	19,000.00	6,333.32	1,087.71	68.69	4,411.25	23.21	(14,588.75)
INT STRUCTURES & IMPROV	2 726 000 00	500.00	166.64	39.10	93.85	417.29	83.45	(82.71)
PUMPING-LIFT STATIONS	2 727 100 00	25,000.00	8,333.32	1,233.43	59.20	10,168.99	40.67	(14,831.01)
INT OTHER PUMPING EQUIPMENT	2 727 200 00	50,000.00	16,666.64	4,444.07	106.65	12,090.80	24.18	(37,909.20)
TOTAL PUMPING EXPENSES		120,500.00	40,166.52	8,643.08	86.07	35,634.28	29.57	(84,865.72)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPER SUPERVISION & ENGINEERING	2 741 000 00	.00	.00	.00		38.50		38.50
OPERATION LABOR-TREATMENT	2 742 000 00	8,500.00	2,833.32	2,927.40	413.28	9,983.52	117.45	1,483.52
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	18,500.00	6,166.64	8,240.75	534.53	26,870.71	145.24	8,370.71
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	3,500.00	1,166.64	2,092.00	717.27	8,465.50	241.87	4,965.50
POWER EXPENSE-PLANT	2 743 300 00	35,000.00	11,666.64	3,516.54	120.56	15,012.15	42.89	(19,987.85)
PLANT SUPERVISION & ENG	2 744 000 00	.00	.00	.00		40.65		40.65
REPAIRS OF STRUCTURE & IMPROVEMT	2 745 000 00	500.00	166.64	.00		312.80	62.56	(187.20)
REPAIRS OF SEWAGE PONDS	2 745 100 00	.00	.00	1,391.05		6,269.86		6,269.86
REPAIRS OF T & D SYS EQUIPMENT	2 746 000 00	9,000.00	3,000.00	182.37	24.31	3,188.24	35.42	(5,811.76)
TOTAL TREATMENT & DISPOSAL		75,000.00	24,999.88	18,350.11	293.60	70,181.93	93.57	(4,818.07)
BILLING & COLLECTING EXPENSES								
OPER READING LABOR	2 782 000 00	7,100.00	2,366.64	219.00	37.01	1,092.50	15.38	(6,007.50)
BILLING & COLLECTING LABOR	2 783 100 00	26,000.00	8,666.64	2,292.12	105.79	8,638.26	33.22	(17,361.74)
BILLING & COLLECTING EXPENSE	2 783 200 00	3,200.00	1,066.64	1,395.35	523.26	3,762.78	117.58	562.78
TOTAL BILLING & COLLECTING		36,300.00	12,099.92	3,906.47	129.13	13,493.54	37.17	(22,806.46)
ADMINISTRATIVE/GENERAL EXPENSE								
ADMIN & GENERAL SALARIES	2 790 000 00	34,000.00	11,333.32	2,574.77	90.87	11,279.87	33.17	(22,720.13)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	166.64	.00		.00		(500.00)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	15,000.00	5,000.00	1,428.15	114.25	3,897.73	25.98	(11,102.27)
SPECIAL SERVICES	2 795 000 00	4,100.00	1,366.64	3,430.00	999.99	5,787.50	141.15	1,687.50
SPECIAL LEGAL SERVICES	2 796 000 00	1,000.00	333.32	.00		74.00	7.40	(926.00)
REGULATORY COMMISSION	2 797 000 00	2,600.00	866.64	.00		.00		(2,600.00)
INSURANCE	2 798 000 00	7,800.00	2,600.00	.00		2,131.76	27.33	(5,668.24)
INJURIES/DAMAGES	2 799 000 00	2,400.00	800.00	.00		.00		(2,400.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	333.32	.00		.00		(1,000.00)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	32,000.00	10,666.64	2,583.41	96.87	11,496.95	35.92	(20,503.05)
EMPLOYEES VACATION PAY	2 800 300 00	4,400.00	1,466.64	413.84	112.86	2,237.76	50.85	(2,162.24)
EMPLOYEES HOLIDAY PAY	2 800 400 00	6,000.00	2,000.00	36.96	7.39	853.12	14.21	(5,146.88)
EMPLOYEES SICK PAY	2 800 500 00	4,000.00	1,333.32	83.52	25.05	176.52	4.41	(3,823.48)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	1,000.00	333.32	.00		.00		(1,000.00)
LEAVE TIME	2 800 700 00	1,300.00	433.32	162.69	150.18	497.27	38.25	(802.73)
OB/WV RETIREE HEALTH BENEFIT	2 800 800 00	4,200.00	1,400.00	536.50	153.28	2,146.00	51.09	(2,054.00)
CELLANEIOUS GENERAL EXPENSE	2 801 000 00	4,000.00	1,333.32	539.67	161.90	2,157.36	53.93	(1,842.64)
RENT GENERAL PROPERTY	2 802 000 00	5,000.00	1,666.64	.00		.00		(5,000.00)
REPAIRS	2 803 000 00	5,000.00	1,666.64	.00		.00		(5,000.00)
TRANSPORTATION EXPENSE	2 903 000 00	11,500.00	3,833.32	635.74	66.33	4,204.76	36.56	(7,295.24)
UNCOLLECTIBLE ACCOUNTS	2 904 100 00	3,200.00	1,066.64	.00		.00		(3,200.00)
TOTAL ADMINISTRATIVE & GEN EX		150,000.00	49,999.68	12,425.25	99.40	46,940.60	31.29	(103,059.40)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		418,600.00	139,532.64	43,969.36	126.04	185,657.52	44.35	(232,942.48)
DEPRECIATION	2 503 000 00	302,400.00	100,800.00	24,800.00	98.41	100,400.00	33.20	(202,000.00)
DEPRECIATION EXPENSE	2 507 100 00	10,000.00	3,333.32	906.27	108.75	3,820.88	38.20	(6,179.12)
INTEREST/DIVIDEND EARNED	2 524 000 00	(2,535.00)	(845.00)	(39.17)	18.54	(193.85)	7.64	2,341.15
INTEREST ON LONG TERM DEBT	2 530 000 00	96,000.00	32,000.00	7,200.00	90.00	31,200.00	32.50	(64,800.00)
OTHER INTEREST EXPENSE	2 535 000 00	100.00	33.32	8.00	96.03	45.51	45.51	(54.49)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		161,257.00	53,751.64	19,917.87	148.21	94,077.88	58.34	(67,179.12)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		161,257.00	53,751.64	19,917.87	148.21	94,077.88	58.34	(67,179.12)