

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JANUARY 21, 2010, at 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, called the meeting to order at 5:00 p. m. He asked everyone present to sign the attendance roster. Charles M. Stewart, Treasurer; James R. Lett, Secretary; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Nellie Radcliff and Linda Watson, Office Clerks; Tim Meeks, Mid-Ohio Valley Regional Council; Virginia and Mike Donelson, Pond Creek residents, were present.

The first order of business was the election of Board Members for the up coming year. Mr. Lett made a motion for all officers retain their present titles on the board. Mr. Radabaugh, Chairman; Mr. Lett, Secretary; Mr. Stewart, Treasurer. Mr. Stewart seconded the motion. The motion passed unanimously.

No one from the public had any comments at this time.

Mr. Meeks was present to discuss the selection of engineers that had presented him with a portfolio for the District to interview for the Waterline System Extension Project. The engineers that were interested in being the engineer for the project were as follows:

POTESTA ENGINEERING - CHARLESTON, WV

CERRONE ASSOCIATES, INC., - WHEELING, WV

GANNETT FLEMING - MORGANTOWN, WV

TERRADDEN - POCA, WV

BURGESS & NIPPLE - PARKERSBURG, WV

SWISS VALLEY - HANNIBAL, OH

E. L. ROBINSON - CHARLESTON, WV

QK 4 - ST. ALBANS, WV

HANNAH - ELKINS, WV

DUNN - CHARLESTON, WV

Mr. Lett made a motion authorizing Mr. Meeks to seek funding for the Waterline System Extension Project by submitting an application before February 16, 2010. Mr. Stewart seconded the motion. The motion passed unanimously.

MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES - JANUARY 21, 2010
PAGE 2

The Donelsons had some questions regarding when Mr. Meeks and the Board thinks the project may be started or completed. Mr. Meeks and the Board agreed that 2-1/2 to 3 years would be a good estimate for seeing the project started. The completion of the project would of course depend on the weather and other deciding factors such as acquiring easements. Mr. Meeks and the Donelsons excused themselves from the rest of the meeting.

Mr. Lett made a motion to approve the Minutes of the December 17, 2009, Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

Mr. Lett made a motion to approve the Minutes of the January 7, 2010, Special Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

Mrs. Dyer presented the Board with Change Order #2 - Contract # 1 and Change Order #3 - Contract #2 for the Miscellaneous Water Improvement Project. Mr. Lett made a motion to accept Change Order #2 - Contract #1 and Change Order #3 - Contract #2 as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Change Orders.

Mrs. Dyer presented the Board with Requisition No. 2 - Miscellaneous Water Improvement Project in the amount of \$199,506.62 for authorization. Mr. Lett made a motion to approve Requisition No. 2 as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed Requisition No. 2.

Mrs. Dyer presented the Board with the necessity of filing of a Rule 30-B water rate increase because of the Claywood Public Service District Class Cost of Service Study had been received from the Public Service Commission. The cost of the Districts water will increase from \$1.97 to \$2.67 an increase of 36 % to the District. Mr. Lett made a motion authorizing Mrs. Dyer to submit the Filing of Rule 30-B to the Public Service Commission. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Rule 30-B.

Mr. Stewart made a motion to approve the Financial Statement dated December 31, 2009, for All Finances (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated December 31, 2009, for Water Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve the Financial Statement dated December 31, 2009, for Sewer Revenue Checking Account (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES - JANUARY 21, 2010
PAGE 3

Mr. Stewart made a motion to approve checks 40445 thru 405234 written on the consolidated Water and Sewer Revenue Checking Account between December 18, 2009 and January 21, 2010 (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks 2624 thru 2664 written on the Consolidated Water and Sewer Revenue Checking Account between December 18, 2009, thru January 21, 2010 (copy attached). Mr. Lett seconded the motion. The motion passed unanimously.

The following letter were discussed.

Letter 5 - Memo dated December 2, 2009, from David Acord West Virginia DHHR Environmental Health Services is offering a free workshop on completing CCR (Consumer Confidence Report) on March 3, 2010, at Nutter Fort City Hall.

Letter 22 - Letter received December 16, 2009, a permit from WV Office of Environmental health Services for the South Mineral Wells Interchange.

Letter 65 - Copy of letter dated January 11, 2010, to the PSC from Cam Siegrist, BR on the behalf of the District requesting approval of the \$500,000.00 design loan for the Sewer Project. Mr. Siegrist attached the Letter of Conditions from Rural Development.

The District's office received a phone call from Mr. Lopez, PSC, checking to see if WesBanco was still going to honor the loan commitment and if so, could a letter to that fact be sent to the PSC. The bank sent the District a letter from Joe Campbell, extending the commitment to 90 days from January 19, 2010.

Letter 91 - Fax dated January 14, 2010, from Sara Boardman, MBC (Municipal Bond Council) informing the District it will receive a surplus of funds on 03A Reserve of \$65.00 and 95 Reserve of \$176.00.

Mrs. Dyer had nothing else to discuss.

Mr. Anderson reported the replacement of the Mineral Wells Hill tank is going well. The tank on Bogal Ridge has been put on hold for the time being because of the weather and having to move the PRV. Stonegate Construction Company has completed the tie-in at the River Crossing. The City of Parkersburg tie in emergency connection is in place but has not been connected yet because a vault has not come in yet.

There was a brief discussion regarding the Waste Water Treatment Plant being out of compliance. The lead and copper content is and has been an on going problem.

MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES - JANUARY 21, 2010
PAGE 4

This concluded Mr. Anderson's report.

Mr. Lett made a motion to approve the Letter of Resignation of Charles M. Stewart, Treasurer, effective January 31, 2010. Mr. Radabaugh seconded the motion. The motion passed unanimously.

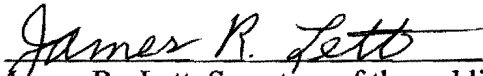
The Board received and signed a letter recommending Mr. Stewart's son, Mark Stewart, to complete Mr. Stewart's unexpired term.

The Board drew up a Resolution honoring Mr. Stewart as a Board Member Emeritus, a title which reflects the superior honor and respect that the District has for the outstanding service for which he has provided for the past 25 years. Mr. Lett made a motion to accept the Resolution. Mr. Radabaugh seconded the motion. The motion carried unanimously. Mr. Radabaugh and Mr. Lett signed the Resolution.

All business having been discussed, Mr. Lett made a motion the meeting be adjourned. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:00 p. m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.



James R. Lett, Secretary of the public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
December 31, 2009**

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 8,064.32
09 Water System Improvement Project Account	
WesBanco Bank - 1131.4	\$ 567.43
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	<u>16,682.38</u>
Total in Checking Accounts:	\$ 25,314.13

Water Accounts

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,163.88
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,112.72
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	39,057.54
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	16,710.55
Depreciation Reserve Account - Rockport	
WesBanco Bank - 1125.23	16,710.26
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	50,153.51
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	41,067.87
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	10,724.49
Security Deposit Account	
WesBanco Bank - 1134.0	37,601.80
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	<u>79,370.67</u>
Total in Water Accounts:	\$ 330,673.29

Sewer Accounts

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 5,767.14
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	12,821.64
Security Deposit Account	
WesBanco Bank - 2121.3	<u>28,708.44</u>
Total in Sewer Accounts:	\$ 47,297.22

Total All Finances - December 31, 2009 **\$ 403,284.64**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 December 31, 2009

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WEBBANCO BANK, NOVEMBER 30, 2009 \$5,661.51

RECEIPTS:

Water Sales	\$95,020.15
Tap Fee	350.00
Water Buffalo Sales	557.50
Reconnection Fees	175.00
Security Deposit Refunds	503.13
Transfer funds Slate Booster	9,164.10
Rent from Sewer	1,111.12
Stonegate Construction - DOH fees	787.50

Total Receipts: \$107,668.50

Total Cash Available: \$113,330.01

Expenditures:

Action Telecom	\$ 54.27
All Power	4,960.70
Allegheny Power	688.57
Appalachian Software Inc.	2,802.00
At & T Mobility	156.02
Auto Zone	16.50
BP Credit Card Company	550.87
Big Mac Printing	80.12
Bill Bailey Insurance Agency	3,511.20
Brickstreet	2,070.00
C I Thornburg	1,407.82
Cardmember Services	319.79
Cintas	213.42
Claywood Park PSD	25,092.26
Commissioner's Salaries	225.00
Cutlip Warner Development Co	2,327.44
Dominion Hope	170.24
Hardman Supply Company	91.70
J C Bosley Construction, Inc.	1,210.00
Innovative Business Products	20.38
Lowe's	19.14
Matheny Auto Service	152.73
Melanie L. Wine	172.80
Miller Communications	894.97
Mineral Wells PSD	502.39
Miss Utility of WV Inc.	26.25
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	360.57
Oldcastle Precast Inc.	1,350.00
Parkersburg Office Supply	63.57
PEIA	2,838.44
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00

Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Salaries	8,993.06
State Electric Supply	55.66
Suttle & Stalnaker, PLLC	1,000.00
Taylor's Disposal Inc	37.84
Telepage Communication System	10.74
US Postal Service	410.32
Verizon	154.31
Water Environmental Testing	82.50
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	1,004.00
WesBanco Bank-Parkersburg - Stephens Fk	176.00
WesBanco Bank-Parkersburg- Payroll taxes	3,969.92
WesBanco Bank-Parkersburg-Sycamore R/R	1,475.44
William H. Byers, Jr	70.38
WV Retiree Health Benefit Trust Fund	486.51
WV Public Employees Retirement System	2,230.15
WV Rural Water Association	413.04
WV State Tax Department	665.45
Security Deposit Refunds	107.74

Total Expenditures:

\$105,265.69

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, December 31, 2009

\$8,064.32

MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
09 MISC WATER IMPROVEMENT PROJECT
December 31, 2009

BALANCE 09 MISC WATER IMPROVEMENT PROJECT WESBANCO BANK, NOVEMBER 31, 2009		\$567.43
RECEIPTS:		
	\$0.00	
	0.00	
Total Receipts:	\$0.00	
Total Cash Available:		\$567.43
Expenditures:		
Total Expenditures:	\$0.00	
Balance in 09 Misc Water Improvement Project WesBanco Bank, December 31, 2009		\$567.43

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 December 31, 2009

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, NOVEMBER 30, 2009 \$ 5,881.89

RECEIPTS:

Sewer Sales	61,403.02
Butcher Bend Lagoon Assoc	907.29
Security Deposit Refunds	483.46
Tap Fee	350.00
Reconnect Fees	25.00
Transfer funds	3,336.19

Total Receipts: \$66,504.96

Total Cash Available: \$ 72,386.85

Expenditures:

Action Telecomm	\$36.18
Allegheny Power	2,481.07
Appalachian Software	1,868.00
At & T State Calling Service	4.10
At & T Mobility	99.92
Auto Zone	7.02
BP Credit Card Company	367.24
Badgett Farm & Feed Supply	400.00
Big Mac Printing	53.42
Bill Bailey Insurance Agency	2,340.80
Brickstreet Insurance Company	1,380.00
Butcher Bend Lagoon Assoc	771.20
C. I. Thornburg	1,522.25
Cardmember Services	213.20
Cintas	142.28
Commissioner's Salaries	150.00
Cutlip Warner Development	2,141.70
Dominion Hope	113.49
Hardman Supply Company	147.95
Innovative Business Products	13.59
Lowe's	133.36
Matheny Auto Service	101.82
Melanie L. Wine	115.20
Mineral Wells PSD	1,728.82
Miss Utility of WV Inc.	17.50
Municipal Bond Commission	18,310.28
Omni-Site Net	322.00
Ohio Valley Muffler & Brake	240.38
Parkersburg Office Supply	42.39
Parkersburg Utility Board	175.00
PEIA	2,075.50
Ron's Porta Jonhs, Inc	1,835.00
Salaries	6,399.88
Taylor's Disposal Inc	25.23
Telepage	7.16

Tim or Michelle Life	300.00
Trombold Equipment Co Inc	714.70
USA Blue Book	83.41
US Postal Service	398.71
Verizon	653.12
Water Environmental Testing	242.00
WesBanco Bank-Parkersburg-Sewer R/R	1,444.00
WesBanco Bank-Parkersburg-Payroll Taxes	2,995.00
William H. Byers, Jr.	46.93
Retiree Health Benefit Trust Fund	351.63
WV Public Employees Retirement System	1,627.56
WV Rural Water Association	275.36
WV State Emergency Response	100.00
WV State Tax Department	504.55
Security Deposit Refunds	184.57

Total Expenditures: \$ 55,704.47

Balance in Sewer Revenue Fund Checking Account, \$ 16,682.38
WesBanco Bank, December 31, 2009

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 12/18/09 - ENDING DATE: 1/21/10 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

LINK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
1,304	MILLER COMMUNICATIONS	12/18/09	153034	12/18/09	894.97	40,445
23,032	SUTTLE & STALNAKER, PLLC	12/18/09	153036	12/18/09	1,000.00	40,446
2,313	WESBANCO BANK-PARKERSBURG	12/21/09	153286	12/21/09	994.38	9
2,101	U S POSTAL SERVICE	12/22/09	153324	12/22/09	299.32	40,447
106	ALLEGHENY POWER	12/29/09	153486	12/31/09	435.79	40,448
124	AT&T - STATE CALLING SERVICE	12/29/09	153490	12/31/09	6.15	40,449
133	AUTO ZONE	12/29/09	153491	12/31/09	16.50	40,450
314	AT&T MOBILITY	12/29/09	153494	12/31/09	149.87	40,451
360	CUTLIP-WARNER DEVELOPMENT CO	12/29/09	153495	12/31/09	1,522.44	40,452
486	PAUL PROVINCE	12/29/09	153500	12/31/09	70.47	40,455
486	VALERIE D STARCHER	12/29/09	153502	12/31/09	37.27	40,457
1,204	JAMES R. LETT	12/29/09	153503	12/31/09	75.00	40,458
1,500	OHIO VALLEY MUFFLER & BRAKE	12/29/09	153506	12/31/09	360.57	40,460
1,601	OLDCASTLE PRECAST INC.	12/29/09	153507	12/31/09	1,350.00	40,461
1,604	PARKERSBURG OFFICE SUPPLY	12/29/09	153508	12/31/09	63.57	40,462
1,805	RURAL DEVELOPMENT ADMN.	12/29/09	153512	12/31/09	5,252.00	40,464
1,806	ROY L RADABAUGH	12/29/09	153513	12/31/09	75.00	40,465
1,843	CINTAS LOC #531	12/29/09	153514	12/31/09	213.42	40,466
1,908	STATE ELECTRIC SUPPLY CO INC	12/29/09	153518	12/31/09	22.50	40,467
1,912	CHARLES M. STEWART	12/29/09	153519	12/31/09	75.00	40,468
2,101	U S POSTAL SERVICE	12/29/09	153524	12/31/09	111.00	40,471
2,205	VERIZON	12/29/09	153525	12/31/09	154.31	40,472
2,314	WV DEPT OF TAX & REVENUE	12/29/09	153527	12/31/09	665.45	40,473
2,315	PUBLIC EMPLOYEES RETIREMENT SY	12/29/09	153528	12/31/09	2,230.15	40,474
23,067	MELANIE L WINE	12/29/09	153537	12/31/09	172.80	40,479
106	ALLEGHENY POWER	12/31/09	153587	12/31/09	252.78	40,481
153	ACTION TELECOMM	12/31/09	153588	12/31/09	54.27	40,482
236	J.C. BOSLEY CONSTRUCTION, INC.	12/31/09	153589	12/31/09	1,210.00	40,483
309	CLAYWOOD PARK PSD	12/31/09	153592	12/31/09	25,092.26	40,484
832	HARDMAN SUPPLY COMPANY	12/31/09	153593	12/31/09	91.70	40,485
2,005	C I THORNBERG	12/31/09	153594	12/31/09	122.54	40,486
2,320	WV RURAL WATER ASSOCIATION	12/31/09	153596	12/31/09	413.04	40,487
20,010	BRICKSTREET INSURANCE COMPANY	12/31/09	153597	12/31/09	2,070.00	40,488
23,071	MATHENY AUTO SERVICE	12/31/09	153600	12/31/09	152.73	40,490
2,313	WESBANCO BANK-PARKERSBURG	1/04/10	153791	1/04/10	1,463.38	9

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 12/18/09 - ENDING DATE: 1/21/10 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR# VENDOR NAME POST-DT TRAN# CHK-DT CHECK AMOUNT CHECK#

101 000 00 CONSOLIDATED BANK ACCOUNT

2,313	WESBANCO BANK-PARKERSBURG	1/04/10	153972	1/04/10	1,027.57	9
2,313	WESBANCO BANK-PARKERSBURG	1/06/10	154242	1/04/10	1,027.57	9 VOID
2,313	WESBANCO BANK-PARKERSBURG	1/06/10	154249	1/06/10	956.59	9
309	CLAYWOOD PARK PSD	1/06/10	154279	1/06/10	6,645.72	40,492
2,313	WESBANCO BANK-PARKERSBURG	1/12/10	154649	1/11/10	997.45	5
133	AUTO ZONE	1/13/10	154798	1/13/10	6.64	40,493
275	BP	1/13/10	154800	1/13/10	904.20	40,494
360	CUTLIP-WARNER DEVELOPMENT CO	1/13/10	154802	1/13/10	2,201.60	40,495
438	DOMINION HOPE	1/13/10	154803	1/13/10	254.29	40,496
1,200	LOWE'S	1/13/10	154806	1/13/10	293.81	40,499
1,301	MISS UTILITY OF WV INC	1/13/10	154807	1/13/10	22.35	40,500
1,307	MUNICIPAL BOND COMMISSION	1/13/10	154808	1/13/10	9,104.47	40,501
1,311	FERGUSON WATERWORKS	1/13/10	154815	1/13/10	900.52	40,502
1,600	PARKERSBURG SENTINEL CO	1/13/10	154816	1/13/10	120.30	40,503
2,002	TAYLOR'S DISPOSAL INC	1/13/10	154817	1/13/10	63.77	40,504
2,039	TELEPAGE	1/13/10	154820	1/13/10	10.74	40,507
2,044	TRACTOR SUPPLY CREDIT PLAN	1/13/10	154821	1/13/10	15.59	40,508
2,106	USDA-RURAL DEVELOPMENT	1/13/10	154823	1/13/10	16,883.00	40,510
2,306	WATER ENVIRONMENTAL TESTING	1/13/10	154826	1/13/10	148.50	40,511
2,308	PEIA	1/13/10	154832	1/13/10	2,931.76	40,512
2,373	WESBANCO BANK-PARKERSBURG	1/13/10	154835	1/13/10	1,514.00	40,515
23,005	WESBANCO BANK, INC.	1/13/10	154840	1/13/10	1,245.06	40,516
23,011	ALL POWER	1/13/10	154841	1/13/10	2,050.00	40,517
23,047	RETIREE HEALTH BNFT TRST FUND	1/13/10	154843	1/13/10	502.00	40,519
2,313	WESBANCO BANK-PARKERSBURG	1/18/10	155092	1/18/10	969.69	6
236	J.C. BOSLEY CONSTRUCTION, INC.	1/21/10	155208	1/21/10	1,140.00	40,520
1,302	MINERAL WELLS PSD	1/21/10	155214	1/21/10	48.78	40,521
2,101	U S POSTAL SERVICE	1/21/10	155215	1/21/10	298.87	40,522
2,200	CARDMEMBER SERVICES	1/21/10	155216	1/21/10	64.94	40,523
23,011	ALL POWER	1/21/10	155217	1/21/10	2,853.40	40,524

CONSOLIDATED BANK ACCOUNT

100,318.67

63 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 12/18/09 - ENDING DATE: 1/21/10 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	12/21/09	153286	12/21/09	879.04	9
2,101	U S POSTAL SERVICE	12/22/09	153324	12/22/09	199.55	40,447
106	ALLEGHENY POWER	12/29/09	153486	12/31/09	1,212.83	40,448
124	AT&T - STATE CALLING SERVICE	12/29/09	153490	12/31/09	4.10	40,449
133	AUTO ZONE	12/29/09	153491	12/31/09	7.02	40,450
314	AT&T MOBILITY	12/29/09	153494	12/31/09	99.92	40,451
360	CUTLIP-WARNER DEVELOPMENT CO	12/29/09	153495	12/31/09	934.20	40,452
486	PATY WEST	12/29/09	153498	12/31/09	57.94	40,453
486	PAUL PROVINCE	12/29/09	153499	12/31/09	54.36	40,454
486	KRISTIN K SAMSON	12/29/09	153501	12/31/09	15.00	40,456
1,204	JAMES R. LETT	12/29/09	153503	12/31/09	50.00	40,458
1,302	MINERAL WELLS PSD	12/29/09	153504	12/31/09	1,247.25	40,459
1,500	OHIO VALLEY MUFFLER & BRAKE	12/29/09	153506	12/31/09	240.38	40,460
1,604	PARKERSBURG OFFICE SUPPLY	12/29/09	153508	12/31/09	42.39	40,462
1,607	PARKERSBURG UTILITY BOARD	12/29/09	153511	12/31/09	175.00	40,463
1,806	ROY L RADABAUGH	12/29/09	153513	12/31/09	50.00	40,465
1,843	CINTAS LOC #531	12/29/09	153514	12/31/09	142.28	40,466
1,912	CHARLES M. STEWART	12/29/09	153519	12/31/09	50.00	40,468
2,004	TROMBOLD EQUIPMENT CO INC	12/29/09	153520	12/31/09	714.70	40,469
2,005	C I THORNBURG	12/29/09	153521	12/31/09	1,507.49	40,470
2,101	U S POSTAL SERVICE	12/29/09	153524	12/31/09	74.00	40,471
2,205	VERIZON	12/29/09	153525	12/31/09	653.12	40,472
2,314	WV DEPT OF TAX & REVENUE	12/29/09	153527	12/31/09	504.55	40,473
2,315	PUBLIC EMPLOYEES RETIREMENT SY	12/29/09	153528	12/31/09	1,627.56	40,474
2,318	WV STATE EMERGENCY RESPONSE	12/29/09	153529	12/31/09	100.00	40,475
23,023	RON'S PORTA JOHNS, INC.	12/29/09	153533	12/31/09	1,400.00	40,476
23,030	OMNI-SITE.NET	12/29/09	153535	12/31/09	322.00	40,477
23,046	BUTCHER BEND LAGOON ASSOC	12/29/09	153536	12/31/09	771.20	40,478
23,067	MELANIE L WINE	12/29/09	153537	12/31/09	115.20	40,479
23,077	TIM OR MICHELLE LIFE	12/29/09	153538	12/31/09	300.00	40,480
106	ALLEGHENY POWER	12/31/09	153587	12/31/09	1,246.17	40,481
153	ACTION TELECOMM	12/31/09	153588	12/31/09	36.18	40,482
832	HARDMAN SUPPLY COMPANY	12/31/09	153593	12/31/09	147.95	40,485
2,320	WV RURAL WATER ASSOCIATION	12/31/09	153596	12/31/09	275.36	40,487
20,010	BRICKSTREET INSURANCE COMPANY	12/31/09	153597	12/31/09	1,380.00	40,488
23,023	RON'S PORTA JOHNS, INC.	12/31/09	153599	12/31/09	200.00	40,489
23,071	MATHENY AUTO SERVICE	12/31/09	153600	12/31/09	101.82	40,490

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 12/18/09 - ENDING DATE: 1/21/10 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	1/04/10	153791	1/04/10	827.62	9
2,313	WESBANCO BANK-PARKERSBURG	1/04/10	153972	1/04/10	583.13	9
2,313	WESBANCO BANK-PARKERSBURG	1/06/10	154242	1/04/10	583.13	9 VOID
2,313	WESBANCO BANK-PARKERSBURG	1/06/10	154249	1/06/10	578.63	9
106	ALLEGHENY POWER	1/06/10	154278	1/06/10	2,950.98	40,491
2,313	WESBANCO BANK-PARKERSBURG	1/12/10	154649	1/11/10	653.55	5
133	AUTO ZONE	1/13/10	154798	1/13/10	4.43	40,493
275	BP	1/13/10	154800	1/13/10	496.90	40,494
360	CUTLIP-WARNER DEVELOPMENT CO	1/13/10	154802	1/13/10	812.50	40,495
438	DOMINION HOPE	1/13/10	154803	1/13/10	169.53	40,496
486	ANGELA N JOHNSON	1/13/10	154804	1/13/10	45.63	40,497
486	KAYDDE HALL	1/13/10	154805	1/13/10	3.71	40,498
1,200	LOWE'S	1/13/10	154806	1/13/10	400.40	40,499
1,301	MISS UTILITY OF WV INC	1/13/10	154807	1/13/10	14.90	40,500
1,307	MUNICIPAL BOND COMMISSION	1/13/10	154808	1/13/10	17,135.31	40,501
2,002	TAYLOR'S DISPOSAL INC	1/13/10	154817	1/13/10	42.51	40,504
2,004	TROMBOLD EQUIPMENT CO INC	1/13/10	154818	1/13/10	915.71	40,505
2,005	C I THORNBURG	1/13/10	154819	1/13/10	890.00	40,506
2,039	TELEPAGE	1/13/10	154820	1/13/10	7.16	40,507
2,044	TRACTOR SUPPLY CREDIT PLAN	1/13/10	154821	1/13/10	10.39	40,508
2,101	U S POSTAL SERVICE	1/13/10	154822	1/13/10	125.44	40,509
2,306	WATER ENVIRONMENTAL TESTING	1/13/10	154826	1/13/10	633.00	40,511
2,308	PEIA	1/13/10	154832	1/13/10	1,982.18	40,512
2,312	WESBANCO BANK-PARKERSBURG	1/13/10	154833	1/13/10	990.66	40,513
2,319	WV DEP	1/13/10	154834	1/13/10	775.00	40,514
23,023	RON'S PORTA JOHNS, INC.	1/13/10	154842	1/13/10	575.00	40,518
23,047	RETIREE HEALTH BNFT TRST FUND	1/13/10	154843	1/13/10	336.14	40,519
2,313	WESBANCO BANK-PARKERSBURG	1/18/10	155092	1/18/10	883.11	6
1,302	MINERAL WELLS PSD	1/21/10	155214	1/21/10	30.20	40,521
2,101	U S POSTAL SERVICE	1/21/10	155215	1/21/10	199.25	40,522
2,200	CARDMEMBER SERVICES	1/21/10	155216	1/21/10	43.29	40,523

CONSOLIDATED BANK ACCOUNT

49,471.69

66 *

Mineral Wells Public Service District
 Payroll Checks
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
2624	Todd R. Anderson	\$812.78	12/18/2009
2625	Dennis R. Brown	\$431.14	12/18/2009
2626	William H. Byers, Jr.	\$628.14	12/18/2009
2627	Cathy J. Dyer	\$531.85	12/18/2009
2628	Linda K. Watson	\$375.54	12/18/2009
2629	Darin L. Crites	\$354.72	12/18/2009
2630	Nellie B. Radcliff	\$315.73	12/18/2009
2631	Mark A. Dennis	\$415.73	12/18/2009
2632	Todd R. Anderson	\$822.48	12/24/2009
2633	Dennis R. Brown	\$423.88	12/24/2009
2634	William H. Byers, Jr.	\$853.08	12/24/2009
2635	Cathy J. Dyer	\$531.86	12/24/2009
2636	Linda K. Watson	\$375.53	12/24/2009
2637	Darin L. Crites	\$360.67	12/24/2009
2638	Nellie B. Radcliff	\$315.73	12/24/2009
2639	Mark A. Dennis	\$351.56	12/24/2009
2640	Todd R. Anderson	\$862.21	1/1/2010
2641	Dennis R. Brown	\$351.68	1/1/2010
2642	William H. Byers, Jr.	\$1,157.42	1/1/2010
2643	Cathy J. Dyer	\$658.45	1/1/2010
2644	Linda K. Watson	\$375.54	1/1/2010
2645	Darin L. Crites	\$348.78	1/1/2010
2646	Nellie B. Radcliff	\$434.80	1/1/2010
2647	Mark A. Dennis	\$497.04	1/1/2010
2648	Todd R. Anderson	\$606.43	1/8/2010
2649	Dennis R. Brown	\$351.66	1/8/2010
2656	William H. Byers, Jr.	\$520.10	1/8/2010
2651	Cathy J. Dyer	\$531.86	1/8/2010
2652	Linda K. Watson	\$375.54	1/8/2010
2653	Darin L. Crites	\$285.39	1/8/2010
2654	Nellie B. Radcliff	\$315.72	1/8/2010
2655	Mark A. Dennis	\$473.53	1/8/2010
2657	Todd R. Anderson	\$683.38	1/15/2010
2658	Dennis R. Brown	\$365.25	1/15/2010
2659	William H. Byers, Jr.	\$631.79	1/15/2010
2660	Cathy J. Dyer	\$543.42	1/15/2010
2661	Linda K. Watson	\$389.09	1/15/2010
2662	Darin L. Crites	\$371.92	1/15/2010
2663	Nellie B. Radcliff	\$330.30	1/15/2010
2664	Mark A. Dennis	\$347.99	1/15/2010

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
DECEMBER 18, 2009 – JANUARY 21, 2010**

1. E-mail dated December 17, 2009 to Mineral Wells PSD, from Stephanie Ferrell, WV PEIA, regarding the Customer Service Open Enrollment Help Line.
2. Mineral Wells PSD Miscellaneous Water Improvements Construction Progress Meeting Minutes for Contracts #1 & #2 on December 15, 2009 at 10:00 am.
3. Letter dated December 17, 2009, to Mineral Wells PSD, from Randall M. Cole, Project Administrator, Cerrone Associates, enclosing for signature are six (6) copies of Change Order No. 3 to Mid Atlantic Storage Systems, for the Water System Improvements Project. Change order is for the variable frequency drive and pressure transducer at the Bogal Ridge Booster Station and to reconnect the existing 4" drain for the Mineral Wells Tank #1.
4. Certificate of Insurance issued December 12, 2009, for Cutlip-Warner A Partnership & Endt. #1, from Erie Insurance.
5. ****Memo dated December 2, 2009, to All community Water System Owner/Operators, from David L. Acord, II, Capacity Development Program Manager, Department of Health and Human Resources, regarding changes in the Consumer Confidence Report.
6. E-mail dated December 18, 2009, to Mineral Wells PSD, from Manning Frymier, Cerrone Associates, regarding the schedule for the installation of the VFD in the Slate Booster Station.
7. Copy of letter dated December 18, 2009, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing an approved copy of the Minutes of the Regular Board Meeting held Thursday, November 19, 2009.
8. Letter dated December 18, 2009, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding a preliminary evaluation of the high (and low) pressure situation relating to the Bogal Ridge Pressure Reducing Valve.
9. Letter from the National Council on Compensation Insurance, Inc., enclosing a copy of the District's current experience rating worksheet.
10. Copy of letter dated December 18, 2009, to Manning Frymier, Cerrone Associates, from Cathy Dyer, enclosing six (6) copies of the following change orders that were approved at the regular Board meeting held Thursday, December 17, 2009: Change Order No. 1 Contract 1, Changer Order No. 1 – Contract 2, Changer Order No. 2 – Contract 2 and Changer Order No. 3 – Contract 2.
11. The West Virginia Environmental Training Center presents, Drinking Water Lab Procedures, QC/QA in Environmental Laboratories, Class I Drinking Water Certification and Water Distribution Systems Operator Certification.
12. Inside Brickstreet, Winter 2009, Volume 4, Issue 3.

**Mineral Wells PSD
List of Correspondence
January 21, 2010
Page 2**

13. WesBanco, Your Money Matter\$, December 2009.
14. West Virginia Rural Water Association, 79th Legislature 2nd Session, West Virginia Legislature 2010 Information Booklet.
15. E-mail dated December 23, 2009, to Mineral Wells PSD, from Sara Boardman, WV Municipal Bond Commission, attaching a reminder of our monthly deposits coming due Monday, January 4, 2010.
16. Fax dated December 26, 2009, to Results Radio, from Cathy Dyer, attaching a notice of Boil Water Advisory.
17. Fax dated December 26, 2009, to Parkersburg News & Sentinel, from Cathy Dyer, attaching a notice of Boil Water Advisory.
18. Fax dated December 26, 2009, to WV DHHR, Bureau of Health, from Cathy Dyer, attaching a notice of Boil Water Advisory.
19. Fax dated December 29, 2009, to Parkersburg News & Sentinel, from Cathy Dyer, attaching a notice to lift the Boil Water Advisory on Wednesday, December 30, 2009.
20. Fax dated December 29, 2009, to WV DHHR, Bureau of Health, from Cathy Dyer, attaching notice that the Boil Water Advisory was lifted.
21. Low Pressure Waiver Form signed December 28, 2009, by Khaila Kidder, property address, 902 Paddle Run Rd.
22. ****Permit dated December 16, 2009, to Mineral Wells PSD, from State of West Virginia Office of Environmental Health Services, for project Water and Sewer South Mineral Wells Interchange.
23. Fax dated December 29, 2009, to Jim Ruckman, Cerrone Associates, from Todd Anderson, attaching results from Water Environmental Testing for Slate Creek & Chesterville Road.
24. E-mail dated December 29, 2009, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding information on the Miscellaneous Water Systems Improvements Project.
25. Fax dated December 30, 2009, to Jackson County Herald, from Mineral Wells PSD, attaching notice of a Special Board Meeting to be held, Thursday, January 7, 2010 at 10:00 at the District.
26. Fax dated December 30, 2009, to Parkersburg News & Sentinel, from Mineral Wells PSD, attaching notice of a Special Board Meeting to be held, Thursday, January 7, 2010 at 10:00 at the District.

**Mineral Wells PSD
List of Correspondence
January 21, 2010
Page 3**

27. Fax dated December 30, 2009, to Wirt County Journal, from Mineral Wells PSD, attaching notice of a Special Board Meeting to be held, Thursday, January 7, 2010 at 10:00 at the District.
28. Letter dated December 21, 2009, to Mineral Wells PSD, from Conrad Bramlee, Utilities Analyst, Public Service Commission of West Virginia, stating the Water and Wastewater Division's Staff of the Public Service Commission of West Virginia has conducted a review of the District's 2009 Annual Report to identify missing information or incomplete pages in the report.
29. Carbon copy of E-mail dated December 31, 2009, to Larry, Mid Atlantic Storage, from Manning Frymier, Cerrone Associates, regarding the VFD that was installed at the Slate Booster Station, and the problems that were encountered after installation.
30. E-mail dated December 30, 2009, to Mineral Wells PSD, from Cam Siegrist, Bowles Rice, attaching the proposed form of the Certificate of Certified Public Accountant relating to refunding the Revenue bonds, Series 2010.
31. Fax dated January 4, 2010, to Beth Bumgarner, Suttle & Stalnaker, from Cathy Dyer, attaching information needed for the Bond Resolution.
32. WV Division of Labor Safety Training Schedule, January & February 2010.
33. Letter dated December 31, 2009, to Mineral Wells PSD, from Debbie Britt, Executive Director, West Virginia Rural Water Association, announcing the WVRWA Scholarship Program.
34. Fax dated January 4, 2010, to Christy Pitsenbarger, WV Bureau of Public Health Office of Environmental Health Services, from Todd Anderson, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of December 31, 2009.
35. Fax dated January 4, 2010, to Kim, WesBanco, from Cathy Dyer, attaching the Business Registration Certificate issued to Mineral Wells PSD.
36. Carbon copy of E-mail dated January 3, 2010, to Mineral Wells PSD, from Samme L. Gee, Jackson Kelly, stating draft looks ok, for the upcoming Mineral Wells PSD Refunding Revenue Bonds, Series 2010.
37. Carbon copy of E-mail dated January 3, 2010, to Mineral Wells PSD, from Jim Ice, CPA PFS, stating the only change is to correct Beth Bumgarner, Suttle & Stalnaker, email address, for the upcoming Mineral Wells PSD Refunding Revenue Bonds, Series 2010.
38. Mineral Wells PSD Sewerage System Refunding Revenue Bonds Series 2010, Bond Resolution, dated January 7, 2010.
39. E-mail dated January 4, 2010, to Mineral Wells PSD, from WV PEIA, stating the January 2010 PEIA billing has been posted to the Web Contributions System.

**Mineral Wells PSD
List of Correspondence
January 21, 2010
Page 4**

40. Letter dated December 2009, to Mineral Wells PSD, from Pitney Bowes, stating effective January 4, 2010, the United States Postal Service will be changing rates for Priority Mail, Express Mail and certain other shipping services.
41. The West Virginia Public Service Commission has approved Allegheny Power's request for a rate increase to recover fuel and purchased power costs effective January 1, 2010.
42. Bacteriological Examination of Water From Public Water Distribution System, reported January 4, 2010, compliance date December 2009.
43. Fax dated January 6, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, attaching bank statement for 2009 Water Systems Improvements Project for the month of December 2009.
44. Fax dated January 6, 2010, to Kim, Erie Insurance Company, from Mineral Wells PSD, attaching an estimate written by, Bryan Cramlet, Claim #309484, on a 2008 GMC Truck.
45. Memo dated January 7, 2010, to Mineral Wells PSD, from Wood County Commission, regarding two seminars on the Open Meetings Law.
46. Invoice dated January 6, 2010, to Mineral Wells PSD, from Claywood Park Public Service District, stating balance due \$30,906.35.
47. Letter dated January 6, 2010, to Mineral Wells PSD, from Bernie Hewitt, Brickstreet Mutual Insurance Company, regarding the Renewal Quote Proposal.
48. National Pollutant Discharge Elimination System Discharge Monitoring Report State of West Virginia, Wasteload for month of December 2009.
49. Copy of letter dated January 7, 2010, to Suttle & Stalnaker, PLLC, from Cathy Dyer, enclosing a copy of the Letter of Conditions from USDA Rural Development for the Sewer Systems Improvement Project.
50. Hand delivered letter to Cam Siegrist, Bond Council, dated January 7, 2010, to Roy L. Radabaugh, from USDA Rural Development for the Sewer Systems Improvement Project.
51. Hand delivered letter to Steve Hardman, Bowles Rice, dated January 7, 2010, to Roy L. Radabaugh, from USDA Rural Development for the Sewer Systems Improvement Project.
52. West Virginia Rural Water Association Infrastructure Council Report Newsletter, Vol. 16, Issue 1, January 7, 2010.
53. Safety Seminar, OSHA 10 Hour General Industry, March 24-25, 2010, WVU National Research Center for Coal and Energy, Morgantown, WV.
54. PSD Board Members Seminar, Wingate Inn, February 4-6, 2010.

**Mineral Wells PSD
List of Correspondence
January 21, 2010
Page 5**

55. Letter dated January 7, 2010, to Mineral Wells PSD, from Alan L. Harris, Area Director, United States Department of Agriculture Rural Development, stating they're settled in to their new location at the Ripley USDA Service Center.
56. Copy of letter dated January 8, 2010, to Melissa L. Cownden, from Cathy Dyer, regarding a check the District received back in the amount of \$53.31 marked Insufficient Funds; therefore, to avoid service interruption, you need to come to the office by Thursday, January 14, 2010.
57. Copy of letter dated January 8, 2010, to Shelva Nunn, from Cathy Dyer, regarding a check the District received back in the amount of \$60.00 marked Insufficient Funds; therefore, to avoid service interruption, you need to come to the office by Thursday, January 14, 2010.
58. Documentation for the Sewerage System Refunding Revenue Bonds, Series 1997.
59. Copy of letter dated January 8, 2010, to Debbie Britt, Executive Director, West Virginia Rural Water Association, from Cathy Dyer, regarding System Membership Information.
60. Letter dated January 7, 2010, to Roy L. Radabaugh, Mineral Wells PSD, from Bobby Lewis, State Director, United States Department of Agriculture, Rural Development, regarding attachments and enclosures, establishes conditions for the Sewer System Improvements Project.
61. Copy of letter dated January 8, 2010, to Tim Meeks, Mid-Ohio Valley Regional Council, from Cathy Dyer, enclosing a copy of the affidavit from the Parkersburg News & Sentinel for the Notice of Request for Engineering Services.
62. Fax dated January 8, 2010, to Mineral Wells PSD, from Jim Wright, Water Environmental Testing, attaching Stonegate Water Sample for Tygart Creek.
63. Copy of letter dated January 8, 2010, to Wood County Local Emergency Planning Commission, Mr. Jay Parsons, Chief, Mineral Wells VFD and Mr. Jeff Minner, Chief, Pond Creek VFD, submitting the annual Tier Two Report; enclosing, Annual Tier Two Filing Fee Worksheet, Emergency and Hazardous Chemical Inventory, Map-Treatment Plant Building, Diagram - Wastewater Blower Building and Diagram - Water Booster Stations.
64. Fax dated January 11, 2010, to Mineral Wells PSD, from Jim Ruckman, Cerrone Associates, stating a Progress Meeting for Contracts #1 and #2 for the Miscellaneous Water Improvements Project will be held on January 12, 2010 beginning at 2:00 pm in the District's office.
65. ****Carbon copy of letter dated January 11, 2010, to Public Service Commission of West Virginia, Executive Secretary Division, enclosing thirteen (13) copies of the Letter of Conditions dated January 7, 2010 addressed to Roy L. Radabaugh, for the Sewer System Improvements Project.

**Mineral Wells PSD
List of Correspondence
January 21, 2010
Page 6**

66. Fax dated January 12, 2010, to Wirt County Journal, from Mineral Wells PSD, attaching notice of the Regular Board Meeting to be held, Thursday, January 21, 2010 at 5:00 at the District.
67. Fax dated January 12, 2010, to Jackson County Herald, from Mineral Wells PSD, attaching notice of the Regular Board Meeting to be held, Thursday, January 21, 2010 at 5:00 at the District.
68. Fax dated January 12, 2010, to Parkersburg News & Sentinel, from Mineral Wells PSD, attaching notice of the Regular Board Meeting to be held, Thursday, January 21, 2010 at 5:00 at the District.
69. Fax dated January 12, 2010, to Debbie, HD Waterworks, from Todd Anderson, attaching invoice, we need to return 2" T-10 Meter for a 2" compound meter, radio read.
70. Mountain State Water Line, A Publication of the West Virginia Rural Water Association, Winter 2009.
71. Letter dated January 11, 2010, to Mineral Wells PSD, from Virginia McDonald, Rural Development, confirming the meeting of January 7, 2010, for the purpose of delivering the Letter of Conditions for the loan request in connection with the District's Sewer Upgrade Project.
72. Letter dated January 12, 2010, to Cathy Dyer, from Debbie Britt, Executive Director, West Virginia Rural Water Association, thanking the District for renewing our Voting Membership.
73. Certificate of Insurance from Erie Insurance, insuring Ron's Porta Johns Inc.
74. Copy of letter dated January 13, 2010, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing a check in the amount of \$26,239.78 for the following bond payments: \$7,865.03-Sewer 97 Revenue, \$5,688.40-Sewer 95 Revenue, \$1,293.00 - Sewer 85-B Revenue, \$2,288.88-Sewer 03-Revenue, \$175.90-Water 04-B Reserves, \$811.69-Water 04-A Reserve and \$8,116.88-Water 04-A Revenue.
75. Copy of letter dated January 13, 2010, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission, in the amount of \$5,688.40 for the Sewage System Revenue Bonds, Series 1995.
76. Copy of letter dated January 13, 2010, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission, in the amount of \$2,288.88 for the Sewage System Revenue Bonds, Series 2003.
77. Copy of letter dated January 13, 2010, to Angela Chestnut, P.E., Executive Secretary, WV Infrastructure & Jobs Development Council, from Cathy Dyer, regarding the following deposits were made to the Municipal Bond Commission: \$8,116.88-Water Revenue-04-A, \$811.69-Reserve Fund-04-A and \$175.90-Reserve Fund-04-B.

**Mineral Wells PSD
List of Correspondence
January 21, 2010
Page 7**

78. WesBanco Trust and Investments, October 1, 2009 to December 31, 2009.
79. WesBanco Trust and Investments, January 1, 2009 to December 31, 2009.
80. Copy of letter dated January 13, 2010, to Janet L. Shelburne, Vice President, WesBanco Trust & Investment Services, from Cathy Dyer, enclosing a check in the amount of \$100.00 for Sewerage System Refunding Rev. Bonds, Series 1997.
81. Copy of letter dated January 13, 2010, to Suttle & Stalnaker, PLLC, from Cathy Dyer, enclosing a check in the amount of \$2,000.00 for Sewerage System Refunding Rev. Bonds, Series 1997.
82. Copy of letter dated January 13, 2010, to Bowles Rice McDavid Graff & Love, LLP, from Cathy Dyer, enclosing a check in the amount of \$22,746.64 for Sewerage System Refunding Rev. Bonds, Series 1997.
83. Copy of letter dated January 14, 2010, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda Watson, enclosing a copy of the National Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of December 2009, a copy of the Discharge Monitoring Report on Liberty Truck Stop for the month of December 2009 and 4th quarter I & I findings and repairs.
84. Copy of letter dated January 14, 2010, to John King, Department of Environmental Protection Environmental Enforcement, from Linda Watson, enclosing a copy of the National Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of December 2009, a copy of the Discharge Monitoring Report on Liberty Truck Stop for the month of December 2009 and 4th quarter I & I findings and repairs.
85. Copy of letter dated January 14, 2010, to Manning Frymier, Cerrone Associates, from Linda Watson, enclosing a copy of the National Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Wastewater Treatment Plant Operations for the month of December 2009, a copy of the Discharge Monitoring Report on Liberty Truck Stop for the month of December 2009 and 4th quarter I & I findings and repairs.
86. Copy of letter dated January 14, 2010, to WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch, enclosing a copy of the National Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Wastewater Treatment Plant Operations for the month of December 2009, a copy of the Discharge Monitoring Report on Liberty Truck Stop for the month of December 2009 and 4th quarter I & I findings and repairs.

**Mineral Wells PSD
List of Correspondence
January 21, 2010
Page 8**

87. Copy of letter dated January 14, 2010, to Cindy Musser, West Virginia Department of Environmental Protection and Natural Resources, enclosing a copy of the National Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Wastewater Treatment Plant Operations for the month of December 2009, a copy of the Discharge Monitoring Report on Liberty Truck Stop for the month of December 2009 and 4th quarter I & I findings and repairs.
88. Fax dated January 13, 2010, to Christa Perkins, Suttle & Stalnaker, from Cathy Dyer, attaching the 2009 Sewer Public Service Commission report.
89. 2009 Interest Statements/Form 1099-INT.
90. Erie Insurance Property & Casualty, Policy No., Q04 7202808, Check Amt. \$1140.73, for payment of property damage liability on the 2008 GMC Sierra.
91. ****Fax dated January 14, 2010, to Mineral Wells PSD, from Sara Boardman, WV Municipal Bond Commission, regarding a surplus in the Sewer Revenue Bonds, 03-A Reserve \$65.00 and 95 Reserve \$176.00.
92. Letter dated January, 2009, to Mineral Wells PSD, from National Council on Compensation Insurance, Inc., attaching a copy of the District's Current experience rating worksheet.
93. Carbon copy to Todd Anderson, of letter dated January 15, 2010, to Larry Morris, Mid Atlantic Storage Systems, Inc., enclosing for review and pricing are drawings depicting the installation of a new Pressure Reducing Valve at Slate.
94. Letter dated January 13, 2010, to Cathy Dyer, from Jeanette Morris, Mid Atlantic Storage Systems, Inc., attaching certified payrolls for the Contract #2 Misc. Water System Improvements Project.
95. Fax dated January 14, 2010, to Megan Smith, West Virginia DEP, from William Byers, attaching copies of the following reports: October 2003 DMR, December 2006 DMR.
96. Copy of letter dated January 18, 2010, to Megan Smith, WV DEP, from Cathy Dyer, enclosing requested information missing on the DMR reports for the years of 2003 and 2006 for the Mineral Wells PSD.
97. Fax dated January 18, 2010, to Mineral Wells PSD, from Pitney Bowes, attaching the contract to be signed and returned for the lease of our Pitney Bowes postage meter.
98. Fax dated January 18, 2010, to Jeff Muma, Pitney Bowes, from Mineral Wells PSD, attaching the signed lease agreement for the Pitney Bowes postage meter.
99. Carbon copy of email sent to Virginia McDonald, Rural Development, from Jim Ruckman, attaching the Construction Progress Meeting Minutes for Contracts #1 & #2 for the Miscellaneous Water Improvements Project.

**Mineral Wells PSD
List of Correspondence
January 21, 2010
Page 9**

100. Fax dated January 19, 2010, to Mineral Wells PSD, from Union Williams PSD, regarding the monthly PSD meeting to be held at Mineral Wells PSD, January 20, 2010 at 12:00pm.
101. Fax dated January 19, 2010, to Todd Anderson, from Katie Wyle, Smith & Loveless, regarding the verification of pump station information.
102. Letter dated January 18, 2010, to Mineral Wells PSD, from Randall M. Cole, Project Administrator, Cerrone Associates, enclosing for review and signatures are four (4) copies of Requisition No. 2 for the Miscellaneous Water System Improvements project.
103. Letter dated January 18, 2010, to Mineral Wells PSD, from Randall M. Cole, Project Administrator, Cerrone Associates, enclosing for signatures are six (6) copies of Change Orders for Stonegate Construction, Inc., and Mid Atlantic Storage Systems.
104. Invoice dated January 19, 2010, to Pepsi Cola, from Mineral Wells PSD, in the amount of \$65.00 for Oil & Grease Sampling for the 4th quarter.
105. Invoice dated January 19, 2010, to Liberty Truck Stop, from Mineral Wells PSD, in the amount of \$140.00 for Oil & Grease Sampling for the month of December 2009.
106. Invoice dated January 19, 2010, to Wal-Mart, from Mineral Wells PSD, in the amount of \$58.50 for Oil & Grease Sampling for the 4th quarter.
107. Invoice dated January 19, 2010, to Cutlip-Warner Development Co., from Mineral Wells PSD, in the amount of \$114.53 for a shell cutter and a disengagement nut and lid.
108. Letter dated January 18, 2010, to Mineral Wells PSD, from W.M. Bailey, from Mineral Wells PSD, enclosing the Brickstreet Workers Compensation policy for the period 01/25/2010 to 01/25/2011.
109. Certificate of Liability Insurance dated January 14, 2010, on Mid Atlantic Storage Systems, Inc.
110. Fax dated January 19, 2010, to Cathy Dyer, from Cristy L. Minear, WesBanco, attaching a letter dated January 19, 2010, to Mineral Wells PSD, from Joe D. Campbell, WesBanco, advising the District that WesBanco, agrees to extend the expiration date of the loan commitment to the District.
111. Fax dated January 20, 2010, to Pete Lopez, Public Service Commission, from Cathy Dyer, attaching the loan commitment letter from WesBanco.
112. Fax dated January 20, 2010, to Smith & Loveless, from Todd Anderson, attaching the pump station questionnaire form, verifying pump station information.
113. Battery Replacement Warning, on the handheld unit.
114. Fax dated January 20, 2010, to Manning Frymier, Cerrone Associates, from Todd Anderson, attaching Lead & Copper results.

**Mineral Wells PSD
List of Correspondence
January 21, 2010
Page 10**

115. E-mail dated January 21, 2010, to Mineral Wells PSD, from Jim Cox, Lubeck PSD, regarding a scheduled meeting with the Wood County Commission for February 1, 2010 at 10:45, regarding the Phillips HeartStart OnSite AED Small Business Value Package for \$1,258.00

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(892,000.00)	(445,999.98)	(59,361.14)	79.85	(451,588.24)	50.62	440,411.76
METERED SALES-COMMERCIAL	1 461 200 00	(166,000.00)	(82,999.98)	(7,909.32)	57.17	(97,545.03)	58.76	68,454.97
TOTAL METERED SALES		(1058,000.00)	(528,999.96)	(67,270.46)	76.29	(549,133.27)	51.90	508,866.73
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(23,000.00)	(11,499.96)	(2,264.01)	118.12	(11,270.29)	49.00	11,729.71
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(1,500.00)	(750.00)	(545.00)	436.00	(1,867.00)	124.46	(367.00)
WATER LEASE - MOBILE HOME PARK	1 472 500 00	(392.00)	(195.96)	.00		(384.00)	97.95	8.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(2,499.96)	.00		.00		5,000.00
OTHER WATER REVENUES	1 474 000 00	(8,000.00)	(3,999.96)	(621.00)	93.15	(5,106.75)	63.83	2,893.25
TOTAL OTHER REVENUES		(37,892.00)	(18,945.84)	(3,430.01)	108.62	(18,628.04)	49.16	19,263.96
TOTAL REVENUES		(1095,892.00)	(547,945.80)	(70,700.47)	77.41	(567,761.31)	51.80	528,130.69

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	236,000.00	117,999.96	23,439.53	119.18	123,313.96	52.25	(112,686.04)
TOTAL SOURCE OF SUPPLY		236,000.00	117,999.96	23,439.53	119.18	123,313.96	52.25	(112,686.04)
PUMPING								
OPERATION								
OPERATION SUPERVISION PUMPING	1 620 000 00	.00	.00	.00		57.75		57.75
POWER PURCHASED PUMPING	1 623 000 00	6,000.00	3,000.00	470.85	94.17	2,414.24	40.23	(3,585.76)
PUMPING LABOR	1 624 000 00	6,300.00	3,150.00	311.85	59.40	2,953.73	46.88	(3,346.27)
PUMPING EXPENSES	1 624 001 00	2,000.00	999.96	757.45	454.48	3,174.94	158.74	1,174.94
MISCELLANEOUS EXPENSE	1 626 000 00	120.00	60.00	.00		.00		(120.00)
TOTAL OPERATION		14,420.00	7,209.96	1,540.15	128.16	8,600.66	59.64	(5,819.34)
MAINTENANCE								
PAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	300.00	.00		9.78	1.63	(590.22)
PAINT PUMPING EQUIPMENT	1 633 000 00	4,200.00	2,100.00	75.38	21.53	994.57	23.68	(3,205.43)
TOTAL MAINTENANCE		4,800.00	2,400.00	75.38	18.84	1,004.35	20.92	(3,795.65)
TOTAL PUMPING		19,220.00	9,609.96	1,615.53	100.86	9,605.01	49.97	(9,614.99)
TRANSMISSION & DISTRIBUTION								
OPERATION								
OPER SUPERVISION & ENGINEERING	1 660 000 00	.00	.00	.00		52.10		52.10
TRANS & DIST LINE EXPENSE	1 662 000 00	24,000.00	12,000.00	1,619.82	80.99	10,637.93	44.32	(13,362.07)
METER EXPENSE	1 663 000 00	3,000.00	1,500.00	124.65	49.86	607.50	20.25	(2,392.50)
TOTAL OPERATION		27,000.00	13,500.00	1,744.47	77.53	11,297.53	41.84	(15,702.47)
MAINTENANCE								
PAINT STRUCTURES & IMPROVEMENT	1 671 000 00	1,000.00	499.98	34.65	41.58	102.25	10.22	(897.75)
MAINTENANCE OF MAINS T & D	1 673 000 00	21,000.00	10,500.00	1,888.38	107.90	18,804.28	89.54	(2,195.72)
MAINTENANCE OF SERVICES T & D	1 675 000 00	10,000.00	4,999.98	118.66	14.23	5,111.74	51.11	(4,888.26)
MAINTENANCE OF METERS T & D	1 676 000 00	2,800.00	1,399.98	23.10	9.90	1,103.70	39.41	(1,696.30)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	1,700.00	849.96	412.38	291.10	1,320.33	77.66	(379.67)
TOTAL MAINTENANCE		36,500.00	18,249.90	2,477.17	81.44	26,442.30	72.44	(10,057.70)
TOTAL TRANS. & DISTRIBUTION		63,500.00	31,749.90	4,221.64	79.77	37,739.83	59.43	(25,760.17)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
METER READING EXPENSES	1 902 000 00	8,000.00	3,999.96	251.85	37.77	1,745.33	21.81	(6,254.67)
BILLING & COLLECTING - LABOR	1 903 100 00	34,000.00	16,999.98	1,946.36	68.69	15,043.72	44.24	(18,956.28)
BILLING & COLLECTING - EXPENSE	1 903 200 00	4,300.00	2,149.98	1,131.47	315.76	7,106.10	165.25	2,806.10
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	3,200.00	1,599.96	.00		.00		(3,200.00)
TOTAL CUSTOMER SERVICE EXPENS		49,500.00	24,749.88	3,329.68	80.71	23,895.15	48.27	(25,604.85)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	80,000.00	39,999.96	3,966.92	59.50	25,533.02	31.91	(54,466.98)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	1,200.00	600.00	.00		.00		(1,200.00)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	23,000.00	11,499.96	1,769.03	92.29	11,583.81	50.36	(11,416.19)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	6,100.00	3,049.98	.00		6,720.00	110.16	620.00
ATTORNEY	1 923 001 00	600.00	300.00	.00		111.00	18.50	(489.00)
PROPERTY INSURANCE	1 924 000 00	20,000.00	9,999.96	.00		6,351.83	31.75	(13,648.17)
INJURIES & DAMAGES	1 925 000 00	600.00	300.00	.00		.00		(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	1,200.00	600.00	.00		403.95	33.66	(796.05)
EMPLOYEES PENSIONS/BENFITS	1 926 200 00	35,000.00	17,499.96	1,707.22	58.53	16,025.21	45.78	(18,974.79)
EMPLOYEE VACATION PAY	1 926 300 00	7,700.00	3,849.96	268.68	41.87	4,134.36	53.69	(3,565.64)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,200.00	3,600.00	26.28	4.38	3,338.40	46.36	(3,861.60)
EMPLOYEES SICK PAY	1 926 500 00	6,700.00	3,349.98	422.25	75.62	900.52	13.44	(5,799.48)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	199.98	78.84	236.54	78.84	19.71	(321.16)
COMP TIME	1 926 700 00	2,000.00	999.96	47.68	28.60	1,035.60	51.78	(964.40)
PEEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	6,500.00	3,249.96	804.74	148.56	4,828.44	74.28	(1,671.56)
REGULATORY COMMISSION EXPENSE	1 928 000 00	3,500.00	1,749.96	.00		.00		(3,500.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	5,000.00	2,499.96	208.68	50.08	1,156.64	23.13	(3,843.36)
TOTAL OPERATION		206,700.00	103,349.58	9,300.32	53.99	82,201.62	39.76	(124,498.38)
MAINTENANCE OF GENERAL PLANT	1 932 000 00	400.00	199.98	.00		.00		(400.00)
TRANSPORTATION EXPENSES	1 933 000 00	17,000.00	8,499.96	2,407.66	169.95	9,835.24	57.85	(7,164.76)
ADMINISTRATIVE & GENERAL								
TOTAL OPERATION & MAINTENANCE								
		592,320.00	296,159.22	44,314.36	89.77	286,590.81	48.38	(305,729.19)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	285,600.00	142,800.00	24,150.00	101.47	144,900.00	50.73	(140,700.00)
DEPRECIATION EXPENSE	1 408 100 00	13,100.00	6,549.96	714.07	65.41	5,503.10	42.00	(7,596.90)
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATING EXPENSES		891,020.00	445,509.18	69,178.43	93.16	436,993.91	49.04	(454,026.09)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(935.00)	(467.46)	(7.37)	9.45	(424.04)	45.35	510.96
INTEREST ON LONGTERM DEBT	1 427 000 00	192,000.00	96,000.00	16,175.00	101.09	97,050.00	50.54	(94,950.00)
OTHER INTEREST EXPENSE	1 431 000 00	130.00	64.98	6.67	61.58	93.32	71.78	(36.68)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OTHER INCOME & DEDUCTIO		191,195.00	95,597.52	16,174.30	101.51	96,719.28	50.58	(94,475.72)
		=====	=====	=====	=====	=====	=====	=====
TOTAL INCOME		(13,677.00)	(6,839.10)	14,652.26	999.99-	(34,048.12)	248.94	(20,371.12)

Mineral Wells PSD
 GENERAL LEDGER
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
RATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(465,000.00)	(232,500.00)	(46,876.07)	120.97	(229,764.85)	49.41	235,235.15
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(180,000.00)	(90,000.00)	(7,924.64)	52.83	(91,435.85)	50.79	88,564.15
ATCHER BEND SEWER	2 605 000 00	(108.00)	(54.00)	1,800.00	999.99-	(52.00)	48.14	56.00
TOTAL SALES OF SEWER SERVICE		(645,108.00)	(322,554.00)	(53,000.71)	98.58	(321,252.70)	49.79	323,855.30
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(17,000.00)	(8,499.96)	(904.47)	63.84	(6,358.67)	37.40	10,641.33
DISC SEWERAGE REVENUES	2 615 000 00	(1,200.00)	(600.00)	(6,236.47)	999.99	(7,997.37)	666.44	(6,797.37)
GAIN ON SALE	2 620 000 00	.00	.00	.00		(1,525.00)		(1,525.00)
TOTAL OTHER SEWER REVENUES		(18,200.00)	(9,099.96)	(7,140.94)	470.83	(15,881.04)	87.25	2,318.96
TOTAL REVENUES		(663,308.00)	(331,653.96)	(60,141.65)	108.80	(337,133.74)	50.82	326,174.26
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
OPERATION LABOR-COLLECTING	2 702 000 00	3,000.00	1,500.00	.00		.00		(3,000.00)
PLANT SUPERVISION/ENGINEERING	2 704 000 00	.00	.00	.00		77.00		77.00
PLANT SERVICE CONN & TRAP	2 705 100 00	11,800.00	5,899.98	121.08	12.31	6,029.98	51.10	(5,770.02)
PLANT COLLECT & TRANS MAINS	2 705 200 00	22,000.00	10,999.98	10,650.16	580.91	25,779.41	117.17	3,779.41
TOTAL COLLECTING EXPENSES		36,800.00	18,399.96	10,771.24	351.23	31,886.39	86.64	(4,913.61)
PUMPING EXPENSES								
PLANT SUPERVISION & ENGINEERING	2 721 000 00	.00	.00	.00		818.55		818.55
OPERATION LABOR-PUMPING	2 722 000 00	4,000.00	1,999.98	635.38	190.61	3,373.02	84.32	(626.98)
SEWER LIFT STATIONS	2 723 100 00	17,000.00	8,499.96	1,521.33	107.38	6,650.51	39.12	(10,349.49)
SEWER GRINDER PUMPS	2 723 200 00	5,000.00	2,499.96	415.02	99.60	2,560.25	51.20	(2,439.75)
REPLIES-EXP LIFT STA GRINDERS	2 724 000 00	19,000.00	9,499.98	401.62	25.36	6,041.27	31.79	(12,958.73)
PLANT STRUCTURES & IMPROV	2 726 000 00	500.00	249.96	.00		417.29	83.45	(82.71)
PLANT PUMPING-LIFT STATIONS	2 727 100 00	25,000.00	12,499.98	2,547.90	122.29	14,313.67	57.25	(10,686.33)
PLANT OTHER PUMPING EQUIPMENT	2 727 200 00	50,000.00	24,999.96	1,392.57	33.42	18,368.70	36.73	(31,631.30)
TOTAL PUMPING EXPENSES		120,500.00	60,249.78	6,913.82	68.85	52,543.26	43.60	(67,956.74)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPER SUPERVISION & ENGINEERING	2 741 000 00	.00	.00	.00		38.50		38.50
OPERATION LABOR-TREATMENT	2 742 000 00	8,500.00	4,249.98	1,521.26	214.76	13,149.66	154.70	4,649.66
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	18,500.00	9,249.96	2,419.21	156.92	35,397.00	191.33	16,897.00
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	3,500.00	1,749.96	358.00	122.74	11,139.50	318.27	7,639.50
POWER EXPENSE-PLANT	2 743 300 00	35,000.00	17,499.96	2,377.94	81.52	21,089.55	60.25	(13,910.45)
MAINT SUPERVISION & ENG	2 744 000 00	.00	.00	.00		40.65		40.65
MAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	500.00	249.96	9.78	23.47	322.58	64.51	(177.42)
MAINT OF SEWAGE PONDS	2 745 100 00	.00	.00	.00		6,269.86		6,269.86
MAINT OF T & D SYS EQUIPMENT	2 746 000 00	9,000.00	4,500.00	9.78	1.30	3,198.02	35.53	(5,801.98)
TOTAL TREATMENT & DISPOSAL		75,000.00	37,499.82	6,695.97	107.13	90,645.32	120.86	15,645.32
BILLING & COLLECTING EXPENSES								
METER READING LABOR	2 782 000 00	7,100.00	3,549.96	229.95	38.86	1,640.00	23.09	(5,460.00)
BILLING & COLLECTING LABOR	2 783 100 00	26,000.00	12,999.96	1,590.51	73.40	11,963.96	46.01	(14,036.04)
BILLING & COLLECTING EXPENSE	2 783 200 00	3,200.00	1,599.96	874.63	327.99	5,678.62	177.45	2,478.62
TOTAL BILLING & COLLECTING		36,300.00	18,149.88	2,695.09	89.09	19,282.58	53.12	(17,017.42)
ADMINISTRATIVE/GENERAL EXPENSE								
ADMIN & GENERAL SALARIES	2 790 000 00	34,000.00	16,999.98	2,576.19	90.92	16,369.39	48.14	(17,630.61)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	500.00	249.96	.00		.00		(500.00)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	15,000.00	7,500.00	610.15	48.81	7,177.27	47.84	(7,822.73)
SPECIAL SERVICES	2 795 000 00	4,100.00	2,049.96	.00		6,087.50	148.47	1,987.50
SPECIAL LEGAL SERVICES	2 796 000 00	1,000.00	499.98	.00		74.00	7.40	(926.00)
REGULATORY COMMISSION	2 797 000 00	2,600.00	1,299.96	.00		.00		(2,600.00)
INSURANCE	2 798 000 00	7,800.00	3,900.00	.00		4,234.56	54.28	(3,565.44)
INJURIES/DAMAGES	2 799 000 00	2,400.00	1,200.00	.00		.00		(2,400.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	499.98	.00		.00		(1,000.00)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	32,000.00	15,999.96	1,718.39	64.43	15,739.63	49.18	(16,260.37)
EMPLOYEES VACATION PAY	2 800 300 00	4,400.00	2,199.96	179.12	48.85	2,756.24	62.64	(1,643.76)
EMPLOYEES HOLIDAY PAY	2 800 400 00	6,000.00	3,000.00	17.52	3.50	2,225.60	37.09	(3,774.40)
EMPLOYEES SICK PAY	2 800 500 00	4,000.00	1,999.98	281.50	84.45	600.34	15.00	(3,399.66)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	1,000.00	499.98	52.56	63.07	52.56	5.25	(947.44)
COMP TIME	2 800 700 00	1,300.00	649.98	32.06	29.59	695.49	53.49	(604.51)
REB/WV RETIREE HEALTH BENEFIT	2 800 800 00	4,200.00	2,100.00	536.50	153.28	3,219.00	76.64	(981.00)
MISCELLANEOUS GENERAL EXPENSE	2 801 000 00	4,000.00	1,999.98	200.89	60.26	2,675.05	66.87	(1,324.95)
MAINT GENERAL PROPERTY	2 802 000 00	5,000.00	2,499.96	.00		.00		(5,000.00)
RENTS	2 803 000 00	5,000.00	2,499.96	.00		.00		(5,000.00)
TRANSPORTATION EXPENSE	2 903 000 00	11,500.00	5,749.98	503.29	52.51	5,551.67	48.27	(5,948.33)
UNCOLLECTIBLE ACCOUNTS	2 904 100 00	3,200.00	1,599.96	.00		.00		(3,200.00)
TOTAL ADMINISTRATIVE & GEN EX		150,000.00	74,999.52	6,708.17	53.66	67,458.30	44.97	(82,541.70)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		418,600.00	209,298.96	33,784.29	96.84	261,815.85	62.54	(156,784.15)
DEPRECIATION	2 503 000 00	302,400.00	151,200.00	25,100.00	99.60	150,600.00	49.80	(151,800.00)
MICA EXPENSE	2 507 100 00	10,000.00	4,999.98	674.06	80.88	5,288.93	52.88	(4,711.07)
INTEREST/DIVIDEND EARNED	2 524 000 00	(2,535.00)	(1,267.50)	(25.61)	12.12	(256.98)	10.13	2,278.02
INTEREST ON LONG TERM DEBT	2 530 000 00	96,000.00	48,000.00	7,800.00	97.50	46,800.00	48.75	(49,200.00)
OTHER INTEREST EXPENSE	2 535 000 00	100.00	49.98	7.62	91.47	64.35	64.35	(35.65)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		161,257.00	80,627.46	7,198.71	53.56	127,178.41	78.86	(34,078.59)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		161,257.00	80,627.46	7,198.71	53.56	127,178.41	78.86	(34,078.59)