

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, FEBRUARY 25, 2010, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager and Nellie Radcliff, Office Clerk, were present.

The purpose of this Board Meeting being held today February 25, 2010, is that on February 18, 2010, the meeting had to be postponed due to not having a quorum to make and approve motions.

The Board did not elect a new treasurer at this meeting.

There was no one from the public present.

There was no one present from the Pond Creek area to discuss the waterline extension.

Mr. Lett made a motion to approve the Minutes of the January 21, 2010, Regular Board Meeting as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the Regular Board Meeting.

Mr. Lett made a motion to approve the Minutes of the February 2, 2010, Special Board Meeting as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the Special Board Meeting.

Mrs. Dyer presented the Board with the scores for the selection of engineering firms (see attachment). The engineering firm with the highest score was Cerrone Associates, Inc. Mr. Lett made a motion to approve Cerrone Associates, Inc., as the engineering firm for the Water System Extension and Improvement Project. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mrs. Dyer presented the Board with Requisition No. 3 in the amount of \$66,228.93 for the Miscellaneous Water Improvement Project. Mr. Lett made a motion to approve Requisition No. 3. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed Requisition No. 3.

Mrs. Dyer presented the Board with Change Order No. 4 - Mid-Atlantic Storage Systems for the relocation of the Bogal Ridge PRV on the Miscellaneous Water Improvement Project. The change order was a request to extend the completion time of the project to March 25, 2010. Mr. Lett made a motion to approve Change Order No. 4 as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed Change Order No. 4.

Mrs. Dyer presented the Board with Addendum No. 1 to the Engineering Agreement for the Miscellaneous Water Improvement Project. Mr. Lett made a motion to approve Addendum No. 1 to the Miscellaneous Water Improvements Project as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed Addendum No. 1.

Mrs. Dyer presented the Board with a Letter of Engagement from Suttle & Stalnaker for the 2010 Water and Sewer Audit in the amount of \$11,200.00. Mr. Lett made a motion to approve the Letter of Engagement from Suttle & Stalnaker. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the Letter of Engagement.

Mrs. Dyer presented the Board an invoice from Trimble & Associates in the amount of \$1,125.00, for preparing the District's arbitration reports and opinion letters. Mr. Lett made a motion to approve the invoice

MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES - FEBRUARY 25, 2010
PAGE 2

as presented. Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mrs. Dyer discussed with the Board that Municipal Bond Commission would very much like for the District to make the Districts payments electronically. The payments will be made by the District when funds are available and not automatically deducted from the District's bank account. Mr. Lett made a motion to approve the electronic payments as discussed. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the electronic resolution.

Mr. Lett made a motion to approve the Financial Statement dated January 31, 2010, for All Finances (copy attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve the Financial Statement dated January 31, 2010, for Water Revenue Fund Checking Account (copy attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve the Financial Statement dated January 31, 2010, for Sewer Revenue Fund Checking Account (copy attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve checks 40426 thru 40612 written on the Consolidated Water and Sewer Revenue Checking Account between January 22, 2010 and February 18, 2010, (copy attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve Payroll Checks 2665 thru 2704 written on the Consolidated Payroll Account between January 22, 2010 thru February 18, 2010, (copy attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

The following items were discussed with the Board.

Letter #2 - Letter dated January 21, 2010 from Anne Lambright, Executive Director for the Public Employees Retirement System effective July 1, 2010, the Employer contribution will be increased from 11% to 17%.

Letter # 8 - Letter dated January 21, 2010, from Municipal Bond Council reference the new loan amount for the refinanced 1997 loan is now \$7,865.03, a savings of \$1,174.97 per month. The Reserve Fund for the new loan is fully funded @ \$94,3880.00 (one year loan payments).

Letter #9 - Letter from RUS the signed Request for Obligation of Funds for the Sewer Improvements Project.

Letter #91 - Letter dated February 9, 2010, to Rep. Alan Mollohan attached project proposal for funding of the Miscellaneous Water Line Extension Project.

Mrs. Dyer presented the Board with a quote from H. D. Waterworks for \$6,985.00 for a new meter reading handheld.

The Districts 30 B Case is now before the ALJ and Claywood Public Service District rate increase for the Cost of Class Survey may become effective May 28, 2010.

MINERAL WELLS PUBLIC SERVICE DISTRICT
MINUTES - FEBRUARY 25, 2010
PAGE 3

Mrs. Dyer informed the Board that the Office had received conformation that Mark Stewart had been approved for the commissioners office of Treasurer from which Mr. Charles Stewart had resigned effective January 31, 2010.


This concluded Mrs. Dyers report.

Mr. Anderson reported that rewiring parts for the Limestone, Saulsbury, Slate and Bonnevale booster station have been ordered. The new Mineral Wells Hill Tank has been cleaned and some water has been put in it. Larry (Mid Atlantic) wants to go ahead and fill the tank, but the District feels that tests results should be back before final filling. The Board agrees that this is the correct method to follow because of the cost of water to fill the tank, then if tests results are bad this water would be a great loss to the District. This concluded Mr. Anderson's report.

All business having been discussed, Mr. Lett made a motion that the meeting be adjourned. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 5:30 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.


James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
January 31, 2010**

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 8,841.48
09 Water System Improvement Project Account	
WesBanco Bank - 1131.4	\$ 60.81
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	<u>23,176.90</u>
Total in Checking Accounts:	\$ 32,079.19

Water Accounts

Depreciation Reserve Account	
WesBanco Bank - 1125.31	\$ 13,163.88
Revenue Reserve Account	
WesBanco Bank - 1125.21	26,129.17
Revenue Reserve Account - Sams Creek/Chesterville	
WesBanco Bank - 1125.22	39,082.15
Revenue Reserve Account - Rockport	
WesBanco Bank - 1125.32	16,887.93
Depreciation Reserve Account - Rockport	
WesBanco Bank - 1125.23	16,887.63
Revenue Reserve Account - Water Improvement	
WesBanco Bank - 1125.24	50,686.65
Depreciation Reserve Account - Water Improvement	
WesBanco Bank - 1125.33	34,599.25
Depreciation Reserve Account - Sycamore 2004A	
WesBanco Bank - 1125.27	10,907.09
Security Deposit Account	
WesBanco Bank - 1134.0	37,773.84
Sycamore Renewal/Replacement	
WesBanco - Bank 1125.34	<u>77,829.49</u>
Total In Water Accounts:	\$ 323,947.08

Sewer Accounts

Repair and Replacement Account	
WesBanco Bank - 2114.2	\$ 6,756.25
Reserve for Grinder Pump Maintenance	
Prime Rate Money Market - WesBanco Bank - 2114.1	12,827.24
Security Deposit Account	
WesBanco Bank - 2121.3	<u>28,885.84</u>
Total in Sewer Accounts:	\$ 48,469.33

Total All Finances - January 31, 2010 **\$ 404,495.60**

MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
09 MISC WATER IMPROVEMENT PROJECT
January 31, 2010

BALANCE 09 MISC WATER IMPROVEMENT PROJECT WESBANCO BANK, DECEMBER 31, 2009		\$567.43
RECEIPTS:		
	RUS Deposit Req. No. 2	\$199,000.00
Total Receipts:		\$199,000.00
Total Cash Available:		\$199,567.43
Expenditures:		
	Stonegate Construction	\$49,451.13
	Mid Atlantic Storage Systems	141,808.32
	Cerrone Associates, Inc.	6,352.20
	Mineral Wells PSD	1,894.97
Total Expenditures:		\$199,506.62
Balance in 09 Misc Water Improvement Project WesBanco Bank, January 31, 2010		\$60.81

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 January 31, 2010

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, DECEMBER 31, 2009

\$8,064.32

RECEIPTS:

Water Sales	\$104,865.33
Water Buffalo Sales	569.25
Reconnection Fees	375.00
Security Deposit Refunds	675.94
Leigh Mason Trailer Pk - meter	96.00
Transfer funds Wolf Run Saulsbury	9,853.96
CWD purchase	114.53
Rent from Sewer	555.56
Misc Water Imp Project reimbursement	1,894.97

Total Receipts: \$119,000.54

Total Cash Available: \$127,064.86

Expenditures:

Action Telecom	\$ 60.21
All Power	4,903.40
Allegheny Power	821.48
At & T Mobility	167.07
Auto Zone	6.64
BP Credit Card Company	904.20
Cardmember Services	64.94
Charles L. Davis	100.00
Cintas	203.00
Claywood Park PSD	39,261.95
Commissioner's Salaries	225.00
Cutlip Warner Development Co	5,267.60
Dominion Hope	254.29
Evans Const. Co	350.00
Ferguson Waterworks	2,595.76
HD Supply	1,859.61
Hardman Supply Company	42.25
J C Bosley Construction, Inc.	1,140.00
Lowe's	293.81
Melanie L. Wine	172.80
Mineral Wells PSD	536.82
Miss Utility of WV Inc.	22.35
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	2.40
Parkersburg Office Supply	219.78
Parkersburg Sentinel Co	120.30
PEIA	2,931.76
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00
Salaries	11,154.83

Taylor's Disposal Inc	95.95
Telepage Communication System	10.74
Tractor Supply Credit Plan	15.59
US Postal Service	298.87
USA Blue Book	390.44
Verizon	168.47
Water Environmental Testing	148.50
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	1,004.00
WesBanco Bank-Parkersburg - Stephens Fk	176.00
WesBanco Bank-Parkersburg- Payroll taxes	5,053.25
WesBanco Bank-Parkersburg-Sycamore R/R	1,245.06
WV Retiree Health Benefit Trust Fund	502.00
WV Public Employees Retirement System	2,790.45
WV State Tax Department	847.11
Security Deposit Refunds	221.23

Total Expenditures:	\$118,223.38
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Balance in Water Revenue Fund Checking Account, WesBanco Bank, January 31, 2010	\$8,841.48
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MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 January 31, 2010

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, DECEMBER 31, 2009 \$ 16,682.38

RECEIPTS:

Sewer Sales	64,311.72
Butcher Bend Lagoon Assoc	751.12
Security Deposit Refunds	422.71
Reconnect Fees	50.00
Walmart oil/grease sampling	58.50
Erie Insurance claim	1,140.73
Municipal Bond Commission - surplus funds	241.00

Total Receipts: \$66,975.78

Total Cash Available: \$ 83,658.16

Expenditures:

Action Telecomm	\$40.14
Allegheny Power	8,983.56
Applied Industrial Tech.	221.58
At & T Mobility	111.38
Auto Zone	4.43
BP Credit Card Company	496.90
Butcher Bend Lagoon Assoc	665.56
C. I. Thornburg	1,100.00
Cardmember Services	43.29
Cintas	135.36
Commissioner's Salaries	375.00
Cutlip Warner Development	1,560.00
Dominion Hope	169.53
Erie Insurance	64.57
HD Supply Waterworks	38.28
Hardman Supply Company	137.92
Lowe's	400.40
Matheny Auto Service	1,076.16
Melanie L. Wine	115.20
Mineral Wells PSD	1,750.19
Miss Utility of WV Inc.	14.90
Municipal Bond Commission	17,135.31
Ohio Valley Muffler & Brake	1.60
Parkersburg Office Supply	146.52
PEIA	1,982.18
Ron's Porta Johns, Inc	1,680.00
Salaries	8,205.70
Specialty Piping Corp.	528.39
Steers Heating & Cooling, Inc	573.28
Taylor's Disposal Inc	63.97
Telepage	7.16
Tesa Company	30.62
Tractor Supply Credit Plan	10.39
Trombold Equipment Co Inc	915.71

USA Blue Book	109.78
US Postal Service	324.69
Verizon	662.84
Water Environmental Testing	633.00
WesBanco Bank-Parkersburg-Sewer R/R	990.66
WesBanco Bank-Parkersburg-Payroll Taxes	3,831.67
Retiree Health Benefit Trust Fund	336.14
WV DEP	775.00
WV Public Employees Retirement System	2,080.32
WV State Tax Department	640.89
WWT Electric	1,207.44
Security Deposit Refunds	103.65

Total Expenditures: \$ 60,481.26

Balance in Sewer Revenue Fund Checking Account, \$ 23,176.90
WesBanco Bank, January 31, 2010

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 1/22/10 - ENDING DATE: 2/18/10 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00 CONSOLIDATED BANK ACCOUNT						
2,313	WESBANCO BANK-PARKERSBURG	1/25/10	155450	1/25/10	666.14	7
457	CHARLES L & PATRICIA L DAVIS	1/26/10	155480	1/26/10	100.00	40,526
106	ALLEGHENY POWER	1/28/10	155708	1/28/10	821.48	40,528
124	AT&T - STATE CALLING SERVICE	1/28/10	155712	1/28/10	16.52	40,529
153	ACTION TELECOMM	1/28/10	155713	1/28/10	60.21	40,530
314	AT&T MOBILITY	1/28/10	155716	1/28/10	150.55	40,531
360	CUTLIP-WARNER DEVELOPMENT CO	1/28/10	155718	1/28/10	100.00	40,532
486	JENNA HILDEBRAND	1/28/10	155720	1/28/10	70.40	40,533
486	BRIAN RAWSON	1/28/10	155722	1/28/10	70.41	40,534
486	BETTY C MURRAY	1/28/10	155723	1/28/10	51.95	40,535
486	CHRISTOPHER HACKETT	1/28/10	155724	1/28/10	28.47	40,536
512	EVANS CONST. CO.	1/28/10	155725	1/28/10	350.00	40,537
832	HARDMAN SUPPLY COMPANY	1/28/10	155726	1/28/10	42.25	40,538
1,204	JAMES R. LETT	1/28/10	155727	1/28/10	75.00	40,539
1,311	FERGUSON WATERWORKS	1/28/10	155730	1/28/10	1,695.24	40,541
1,500	OHIO VALLEY MUFFLER & BRAKE	1/28/10	155733	1/28/10	2.40	40,542
1,512	HD SUPPLY WATERWORKS, LTD	1/28/10	155734	1/28/10	51.00	40,543
1,604	PARKERSBURG OFFICE SUPPLY	1/28/10	155739	1/28/10	219.78	40,544
1,805	RURAL DEVELOPMENT ADMN.	1/28/10	155745	1/28/10	5,252.00	40,545
1,806	ROY L RADABAUGH	1/28/10	155746	1/28/10	75.00	40,546
1,843	CINTAS LOC #531	1/28/10	155747	1/28/10	203.00	40,547
1,912	CHARLES M. STEWART	1/28/10	155751	1/28/10	75.00	40,548
2,205	VERIZON	1/28/10	155755	1/28/10	168.47	40,551
2,314	WV DEPT OF TAX & REVENUE	1/28/10	155758	1/28/10	847.11	40,553
2,315	PUBLIC EMPLOYEES RETIREMENT SY	1/28/10	155759	1/28/10	2,790.45	40,554
23,067	MELANIE L WINE	1/28/10	155765	1/28/10	172.80	40,557
1,364	MATHENY MOTOR TRUCK CO. DBA	1/29/10	155776	1/29/10	645.70	40,558
309	CLAYWOOD PARK PSD	1/31/10	155857	1/31/10	32,616.23	40,560
360	CUTLIP-WARNER DEVELOPMENT CO	1/31/10	155860	1/31/10	2,966.00	40,561
1,512	HD SUPPLY WATERWORKS, LTD	1/31/10	155861	1/31/10	1,808.61	40,562
2,002	TAYLOR'S DISPOSAL INC	1/31/10	155863	1/31/10	32.18	40,563
2,109	USA BLUE BOOK	1/31/10	155866	1/31/10	390.44	40,565
2,313	WESBANCO BANK-PARKERSBURG	2/02/10	156107	2/02/10	866.10	8
2,313	WESBANCO BANK-PARKERSBURG	2/08/10	156512	2/08/10	779.28	9
486	ANGELA N JOHNSON	2/10/10	156688	2/10/10	43.91-	1

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 1/22/10 - ENDING DATE: 2/18/10 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
3 101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	2/16/10	157092	2/16/10	819.54	10
124	AT&T - STATE CALLING SERVICE	2/16/10	157245	2/16/10	2.01	40,569
133	AUTO ZONE	2/16/10	157246	2/16/10	35.24	40,570
205	BOWLES RICE MC DAVID GRAFF &	2/16/10	157247	2/16/10	401.66	40,571
236	J.C. BOSLEY CONSTRUCTION, INC.	2/16/10	157248	2/16/10	1,140.00	40,572
275	BP	2/16/10	157249	2/16/10	951.86	40,573
360	CUTLIP-WARNER DEVELOPMENT CO	2/16/10	157251	2/16/10	75.00	40,574
438	DOMINION HOPE	2/16/10	157252	2/16/10	355.46	40,575
486	ANGELA N JOHNSON	2/16/10	157259	2/16/10	24.33	40,582
486	RODNEY L WAYNE	2/16/10	157261	2/16/10	4.48	40,583
486	BUBBLE MAGIC CAR WASH	2/16/10	157262	2/16/10	10.60	40,584
486	WV MOTOR SPEEDWAY	2/16/10	157264	2/16/10	4.50	40,585
600	FASTENERS & SUPPLY INC	2/16/10	157265	2/16/10	195.57	40,586
1,200	LOWE'S	2/16/10	157266	2/16/10	343.22	40,587
1,301	MISS UTILITY OF WV INC	2/16/10	157267	2/16/10	13.05	40,588
1,307	MUNICIPAL BOND COMMISSION	2/16/10	157268	2/16/10	9,104.47	40,589
1,311	FERGUSON WATERWORKS	2/16/10	157275	2/16/10	537.74	40,590
1,512	HD SUPPLY WATERWORKS, LTD	2/16/10	157277	2/16/10	188.58	40,591
1,601	OLDCASTLE PRECAST INC.	2/16/10	157278	2/16/10	45.00	40,592
1,866	REI CONSULTANTS	2/16/10	157279	2/16/10	170.00	40,593
2,039	TELEPAGE	2/16/10	157286	2/16/10	10.74	40,596
2,106	USDA-RURAL DEVELOPMENT	2/16/10	157287	2/16/10	16,883.00	40,597
2,109	USA BLUE BOOK	2/16/10	157290	2/16/10	25.55	40,598
2,200	CARDMEMBER SERVICES	2/16/10	157291	2/16/10	301.33	40,599
2,205	VERIZON	2/16/10	157292	2/16/10	157.79	40,600
2,306	WATER ENVIRONMENTAL TESTING	2/16/10	157295	2/16/10	96.00	40,602
2,308	PEIA	2/16/10	157298	2/16/10	2,547.32	40,603
2,373	WESBANCO BANK-PARKERSBURG	2/16/10	157300	2/16/10	1,514.00	40,605
23,005	WESBANCO BANK, INC.	2/16/10	157305	2/16/10	1,459.18	40,606
23,047	RETIREE HEALTH BNFT TRST FUND	2/16/10	157307	2/16/10	436.16	40,608
153	ACTION TELECOMM	2/17/10	157324	2/16/10	47.79	40,610
1,302	MINERAL WELLS PSD	2/18/10	157349	2/18/10	55.61	40,612
	CONSOLIDATED BANK ACCOUNT				92,173.04	67 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 1/22/10 - ENDING DATE: 2/18/10 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	1/25/10	155450	1/25/10	888.76	7
101	APPLIED INDUSTRIAL TECHNOLOGIE	1/28/10	155707	1/28/10	221.58	40,527
106	ALLEGHENY POWER	1/28/10	155708	1/28/10	6,032.58	40,528
124	AT&T - STATE CALLING SERVICE	1/28/10	155712	1/28/10	11.02	40,529
153	ACTION TELECOMM	1/28/10	155713	1/28/10	40.14	40,530
314	AT&T MOBILITY	1/28/10	155716	1/28/10	100.36	40,531
360	CUTLIP-WARNER DEVELOPMENT CO	1/28/10	155718	1/28/10	747.50	40,532
486	JENNA HILDEBRAND	1/28/10	155720	1/28/10	54.31	40,533
832	HARDMAN SUPPLY COMPANY	1/28/10	155726	1/28/10	137.92	40,538
1,204	JAMES R. LETT	1/28/10	155727	1/28/10	125.00	40,539
1,302	MINERAL WELLS PSD	1/28/10	155728	1/28/10	1,356.45	40,540
1,500	OHIO VALLEY MUFFLER & BRAKE	1/28/10	155733	1/28/10	1.60	40,542
1,512	HD SUPPLY WATERWORKS, LTD	1/28/10	155734	1/28/10	38.28	40,543
1,604	PARKERSBURG OFFICE SUPPLY	1/28/10	155739	1/28/10	146.52	40,544
1,806	ROY L RADABAUGH	1/28/10	155746	1/28/10	125.00	40,546
1,843	CINTAS LOC #531	1/28/10	155747	1/28/10	135.36	40,547
1,912	CHARLES M. STEWART	1/28/10	155751	1/28/10	125.00	40,548
1,963	STEERS HEATING & COOLING, INC.	1/28/10	155752	1/28/10	573.28	40,549
2,001	TESA COMPANY INC	1/28/10	155753	1/28/10	30.62	40,550
2,205	VERIZON	1/28/10	155755	1/28/10	662.84	40,551
2,300	WWT ELECTRIC	1/28/10	155757	1/28/10	1,207.44	40,552
2,314	WV DEPT OF TAX & REVENUE	1/28/10	155758	1/28/10	640.89	40,553
2,315	PUBLIC EMPLOYEES RETIREMENT SY	1/28/10	155759	1/28/10	2,080.32	40,554
23,023	RON'S PORTA JOHNS, INC.	1/28/10	155760	1/28/10	1,105.00	40,555
23,046	BUTCHER BEND LAGOON ASSOC	1/28/10	155764	1/28/10	665.56	40,556
23,067	MELANIE L WINE	1/28/10	155765	1/28/10	115.20	40,557
1,364	MATHENY MOTOR TRUCK CO. DBA	1/29/10	155776	1/29/10	430.46	40,558
23,078	ERIE INSURANCE	1/31/10	155819	1/31/10	64.57	40,559
2,002	TAYLOR'S DISPOSAL INC	1/31/10	155863	1/31/10	21.46	40,563
2,005	C I THORNBURG	1/31/10	155864	1/31/10	210.00	40,564
2,109	USA BLUE BOOK	1/31/10	155866	1/31/10	109.78	40,565
23,060	SPECIALTY PIPING CORPORATION	1/31/10	155868	1/31/10	528.39	40,566
2,313	WESBANCO BANK-PARKERSBURG	2/02/10	156107	2/02/10	639.52	8
2,313	WESBANCO BANK-PARKERSBURG	2/08/10	156512	2/08/10	754.28	9
486	ANGELA N JOHNSON	2/10/10	156688	2/10/10	24.11-	1
2,101	U S POSTAL SERVICE	2/09/10	156565	2/11/10	123.76	40,567
2,313	WESBANCO BANK-PARKERSBURG	2/16/10	157092	2/16/10	655.76	10

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 1/22/10 - ENDING DATE: 2/18/10 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

K ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
106	ALLEGHENY POWER	2/16/10	157244	2/16/10	22.17	40,568
124	AT&T - STATE CALLING SERVICE	2/16/10	157245	2/16/10	1.34	40,569
133	AUTO ZONE	2/16/10	157246	2/16/10	23.49	40,570
205	BOWLES RICE MC DAVID GRAFF &	2/16/10	157247	2/16/10	267.78	40,571
275	BP	2/16/10	157249	2/16/10	634.58	40,573
360	CUTLIP-WARNER DEVELOPMENT CO	2/16/10	157251	2/16/10	862.50	40,574
438	DOMINION HOPE	2/16/10	157252	2/16/10	236.97	40,575
486	KIMBERLEE & RICHARD SHAHAN	2/16/10	157253	2/16/10	14.42	40,576
486	SHAWN MOORE	2/16/10	157254	2/16/10	28.90	40,577
486	MARK E. WILLEY	2/16/10	157255	2/16/10	19.21	40,578
486	HAROLD F & BETTY NICELY	2/16/10	157256	2/16/10	92.06	40,579
486	STEVEN BOISE	2/16/10	157257	2/16/10	50.46	40,580
486	CALVIN LEITER	2/16/10	157258	2/16/10	91.41	40,581
486	ANGELA N JOHNSON	2/16/10	157259	2/16/10	15.82	40,582
486	BUBBLE MAGIC CAR WASH	2/16/10	157262	2/16/10	8.29	40,584
600	FASTENERS & SUPPLY INC	2/16/10	157265	2/16/10	66.78	40,586
1,200	LOWE'S	2/16/10	157266	2/16/10	89.14	40,587
1,301	MISS UTILITY OF WV INC	2/16/10	157267	2/16/10	8.70	40,588
1,307	MUNICIPAL BOND COMMISSION	2/16/10	157268	2/16/10	17,135.31	40,589
1,311	FERGUSON WATERWORKS	2/16/10	157275	2/16/10	45.00	40,590
2,005	C I THORNBURG	2/16/10	157280	2/16/10	2,166.01	40,594
2,023	TRIMBLE & ASSOCIATES	2/16/10	157285	2/16/10	1,125.00	40,595
2,039	TELEPAGE	2/16/10	157286	2/16/10	7.16	40,596
2,200	CARDMEMBER SERVICES	2/16/10	157291	2/16/10	200.88	40,599
2,205	VERIZON	2/16/10	157292	2/16/10	655.79	40,600
2,300	WWT ELECTRIC	2/16/10	157294	2/16/10	129.80	40,601
2,306	WATER ENVIRONMENTAL TESTING	2/16/10	157295	2/16/10	363.00	40,602
2,308	PEIA	2/16/10	157298	2/16/10	2,366.62	40,603
2,312	WESBANCO BANK-PARKERSBURG	2/16/10	157299	2/16/10	1,452.75	40,604
23,032	SUTTLE & STALNAKER, PLLC	2/16/10	157306	2/16/10	150.00	40,607
23,047	RETIREE HEALTH BNFT TRST FUND	2/16/10	157307	2/16/10	401.98	40,608
23,048	MID OHIO VALLEY HEALTH DEPT	2/16/10	157308	2/16/10	16.00	40,609
153	ACTION TELECOMM	2/17/10	157324	2/16/10	31.86	40,610
23,023	RON'S PORTA JOHNS, INC.	2/17/10	157326	2/16/10	190.00	40,611
1,302	MINERAL WELLS PSD	2/18/10	157349	2/18/10	37.07	40,612

CONSOLIDATED BANK ACCOUNT

49,890.65

72 *

Mineral Wells Public Service District
 Payroll Checks
 Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
2665	Todd R. Anderson	\$763.48	1/22/2010
2666	Dennis R. Brown	\$515.75	1/22/2010
2667	William H. Byers, Jr.	\$714.30	1/22/2010
2668	Cathy J. Dyer	\$543.42	1/22/2010
2669	Linda K. Watson	\$389.11	1/22/2010
2670	Darin L. Crites	\$430.32	1/22/2010
2671	Nellie B. Radcliff	\$330.30	1/22/2010
2672	Mark A. Dennis	\$347.98	1/22/2010
2673	Todd R. Anderson	\$633.32	1/29/2010
2674	Dennis R. Brown	\$452.57	1/29/2010
2675	William H. Byers, Jr.	\$475.21	1/29/2010
2676	Cathy J. Dyer	\$543.43	1/29/2010
2677	Linda K. Watson	\$412.56	1/29/2010
2678	Darin L. Crites	\$293.68	1/29/2010
2679	Nellie B. Radcliff	\$357.81	1/29/2010
2680	Mark A. Dennis	\$348.00	1/29/2010
2681	Todd R. Anderson	\$522.18	2/5/2010
2682	Dennis R. Brown	\$365.25	2/5/2010
2683	William H. Byers, Jr.	\$565.74	2/5/2010
2684	Cathy J. Dyer	\$543.42	2/5/2010
2685	Linda K. Watson	\$389.11	2/5/2010
2686	Darin L. Crites	\$300.95	2/5/2010
2687	Nellie B. Radcliff	\$330.30	2/5/2010
2688	Mark A. Dennis	\$347.98	2/5/2010
2689	Todd R. Anderson	\$623.29	2/12/2010
2690	Dennis R. Brown	\$372.83	2/12/2010
2691	William H. Byers, Jr.	\$448.56	2/12/2010
2692	Cathy J. Dyer	\$543.43	2/12/2010
2693	Linda K. Watson	\$389.11	2/12/2010
2694	Darin L. Crites	\$364.63	2/12/2010
2695	Nellie B. Radcliff	\$330.29	2/12/2010
2696	Mark A. Dennis	\$418.93	2/12/2010
2697	Todd R. Anderson	\$543.22	2/19/2010
2698	Dennis R. Brown	\$414.69	2/19/2010
2699	William H. Byers, Jr.	\$475.22	2/19/2010
2700	Cathy J. Dyer	\$543.42	2/19/2010
2701	Linda K. Watson	\$389.11	2/19/2010
2702	Darin L. Crites	\$293.68	2/19/2010
2703	Nellie B. Radcliff	\$330.30	2/19/2010
2704	Mark A. Dennis	\$354.70	2/19/2010

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
JANUARY 22, 2010 – FEBRUARY 18, 2010**

1. WesBanco, Your Money Matter\$, January 2010.
2. ****Letter dated January 21, 2010, to Mineral Wells PSD, from Anne Werum Lambright, State of West Virginia Consolidated Public Retirement Board, stating effective July 1, 2010, the employer contribution rate for PERS will be increased from 11.0% of a member's gross salary to 17% of monthly gross salary.
3. Copy of letter dated January 22, 2010, to Kim Day, from Cathy Dyer, regarding a check the district received back in the amount of \$83.00 marked insufficient funds, therefore we must ask that you come to our office by 12:00 pm on Friday, January 29, 2010 to avoid termination of your water service.
4. Copy of letter dated January 22, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing (4) four copies of Requisition No. 2 for the Misc. Water System Improvement Project.
5. Copy of letter dated January 22, 2010, to Manning Frymier, Cerrone Associates, from Cathy Dyer, enclosing (6) copies of the following: Change Order No. 2 – Contract 1 Stonegate and Change Order No. 3 – Contract 2 Mid Atlantic.
6. E-mail dated January 22, 2010, to Mineral Wells PSD, from George Blum, Cerrone Associates, regarding calculations and his agreement that we need a rate increase of 10.04%, it can be accomplished through a Rule 30B filing with the Public Service Commission, which is intended to allow for pass through of rate increases from a supplier.
7. Copy of letter dated January 21, 2010, to Sandra Squire, Public Service Commission, from Roy L. Radabaugh, Chairman, Mineral Wells PSD, regarding a request for rate adjustment – Rule 30-B.
8. ****Letter dated January 21, 2010, to Cathy Dyer, from Morgan Clay, Accountant, West Virginia Municipal Bond Commission, regarding the Mineral Wells PSD 10 Sewer Refunding Revenue Bond.
9. ****Request for Obligation of Funds in the amount of \$4,900,000.00.
10. Form 1099-Misc 2009, from The Travelers Indemnity Company.
11. United States Department of Agriculture Rural Development Annual Statement of Loan Account for 2009.
12. Letter dated January 20, 2010, to Todd Anderson, from Katie Wyle, Smith & Loveless, Inc., regarding the feedback on a recent survey.
13. Copy of letter dated January 25, 2010, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing approved copies of the Minutes of the Regular Board Meeting and the Special Board Meeting.

**Mineral Wells PSD
List of Correspondence
February 18, 2010
Page 2**

14. Copy of letter dated January 25, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing an approved and signed copy of the Minutes of the Special Board Meeting held Thursday, January 7, 2010. The District was presented with a Letter of Conditions for our Sewer Systems Project. Carbon copy to Manning Frymier, Cerrone Associates.
15. Copy of letter dated January 25, 2010, to Cam Siegrist, Bowles Rice, from Cathy Dyer, enclosing an approved and signed copy of the Minutes of the Special Board meeting held, January 7, 2010, regarding the Sewerage System Refunding Rev Bonds, Series 1997.
16. Fax dated January 15, 2010, to Cathy Dyer, from Steve Hardman, Bowles Rice, attaching information needing signature for the resignation of Charles M. Stewart.
17. Letter dated January 21, 2010, to Roy L. Radabaugh, Chairman, James R. Lett, Secretary, Mineral Wells PSD and Rick Modesitt, President, David Blair Couch, Commissioner, Dr. Wayne Dunn, Commissioner, County Commission of Wood County, regarding the resignation of Charles M. Stewart from the Mineral Wells PSD Board, effective January 31, 2010.
18. Fax dated January 22, 2010, to Mineral Wells PSD, from Virginia McDonald, Rural Development, attaching a short line for the Sewer Upgrade Project.
19. Fax dated January 22, 2010, to Mineral Wells PSD, from Debbie Britt, West Virginia Rural Water Association, regarding an upcoming Water Sector Security Regulations and Gaseous Chlorine webinar that will be held on February 2, 2010.
20. Letter dated January 22, 2010, to The Commissioners, from Suttle & Stalnaker, explaining the understanding of the arrangements for the services that are to be performed for Mineral Wells PSD for the year ending June 30, 2010.
21. Letter dated January 22, 2010, to the Commissioners, from Suttle & Stalnaker, confirming the understanding of the terms and objectives of our engagement of the preparation of the Annual Report of the Water and Sewer Department to be submitted to the Public Service Commission of West Virginia.
22. E-mail dated January 22, 2010, to Mineral Wells PSD, from Sara Boardman, Municipal Bond Commission, stating the Municipal Bond Commission Statement of Activity available on website.
23. Letter dated January 21, 2010, to Cathy Dyer, from Morgan Clay, West Virginia Municipal Bond Commission, regarding the Mineral Wells PSD 10 Sewer Refunding Revenue Bond.
24. E-mail dated January 25, 2010, to Mineral Wells PSD, from Sara Boardman, West Virginia Municipal Bond Commission, attaching the Monthly Payment Reminder.
25. WV Environmental Training Center, Special 2010 Winter Training Programs.

**Mineral Wells PSD
List of Correspondence
February 18, 2010
Page 3**

26. Letter dated January 25, 2010, to Marty Seufer, Wood County Commissioner, from Steve Hardman, Bowles Rice, regarding the resignation of Charles M. Stewart.
27. E-mail dated January 27, 2010, to Cathy Dyer, from Bobby O. Bowers, II, WesBanco, regarding analysis charges.
28. Fax dated January 26, 2010, to Sara Boardman, Municipal Bond Commission, from Cathy Dyer, attaching a form to keep information current on the District's Bonds.
29. Fax dated January 27, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, attaching an account detail for an ACH deposit in the amount of \$199,000.00.
30. Fax dated January 27, 2010, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding the price to install a new PRV along Rt 14 in Slate. Option #1 - \$16,478.00, Option #2 - \$16,078.00.
31. Fax dated January 27, 2010, to Roy Radabaugh, Chairman, from Todd Grinstead, General Manager, Claywood Park PSD, attaching an Appendix A, of the PSC Staff recommended rates for case No. 09-1650-PWD-19A.
32. Fax dated January 27, 2010, to Mineral Wells PSD, from Cam Siegrist, Bowles Rice, attaching the Final Staff Memo, regarding the petition for consent and approval of temporary financing to pay for the project design loan.
33. Fax dated January 28, 2010, to Cam Siegrist, Bowles Rice, from Cathy Dyer, attaching the Request for Obligation of Funds.
34. Letter dated January 26, 2010, to Mineral Wells PSD, from Carr Concrete, attaching a change of address form.
35. Letter dated February 1, 2010, to Mineral Wells PSD, from Elizabeth Green, Mid Ohio Valley Health Department, regarding annual permit reminder in the amount of \$16.00.
36. Letter dated January 26, 2010, to William H. Byers, Jr., from Don L. Wang, State of West Virginia Department of Health and Human Resources, regarding 2010 Monitoring Schedule.
37. Letter dated January 26, 2010, to Mineral Wells PSD, from Don L. Wang, State of West Virginia Department of Health and Human Resources, regarding 2010 Monitoring Schedule.
38. Letter dated January 25, 2010, to Roy L. Radabaugh, Chairman, from Virginia McDonald, Rural Development, advising that project funds in the amount of \$199,000.00 were ordered January 25, 2010, for the following invoices: Stonegate Construction, Inc., \$49,451.13, Mid Atlantic Storage Systems, Inc., \$141,808.32, Cerrone Associates, Inc., \$6,352.20 and Mineral Wells PSD, \$1,894.97.
39. Signed and recorded Right of Way Easement, dated January 26, 2010, by Charles L. Davis and Patricia L. Davis.

**Mineral Wells PSD
List of Correspondence
February 18, 2010
Page 4**

40. Copy of letter dated January 28, 2010, to Charles L. Davis, from Cathy Dyer, enclosing a copy of the recorded Right-of-Way easement signed by Mr. & Mrs. Davis and the Mineral Wells PSD.
41. Fax to Action Answering Service, from Mineral Wells PSD, regarding a list of customers turned off for non payment.
42. Fax dated January 29, 2009, to Wirt County Journal, from Cathy Dyer, attaching notice to be printed in the Journal, of a Special Board Meeting to be held, Friday, February 5, 2010 at 10:00.
43. Fax dated January 29, 2010, to Parkersburg News & Sentinel, from Cathy Dyer, attaching notice to be printed in the newspaper, of a Special Board Meeting to be held, Friday, February 5, 2010 at 10:00.
44. Fax dated January 29, 2010, to Jackson County Herald, from Cathy Dyer, attaching notice to be printed in the newspaper, of a Special Board Meeting to be held, Friday, February 5, 2010 at 10:00.
45. Copy of letter dated January 29, 2010, to Mid Atlantic Storage Systems, Inc., from Cathy Dyer, enclosing a check in the amount of \$141,808.32, for Requisition No. 2, Misc. Water Improvement Project. Carbon Copy sent to Virginia McDonald, Rural Development.
46. Copy of letter dated January 29, 2010, to Manning Frymier, Cerrone Associates, from Cathy Dyer, enclosing a check in the amount of \$6,352.20 for Requisition No. 2, Misc. Water Improvement Project. Carbon copy sent to Virginia McDonald, Rural Development.
47. Copy of letter dated January 29, 2010, to Stonegate Construction, Inc., from Cathy Dyer, enclosing a check in the amount of \$49,451.13 for Requisition No. 2, Misc. Water Improvement Project. Carbon copy sent to Virginia McDonald, Rural Development.
48. Copy of letter dated January 29, 2010, to Mineral Wells PSD, from Cathy Dyer, enclosing a check in the amount of \$1,894.97 for Requisition No. 2, Misc. Water Improvement Project. Carbon copy sent to Virginia McDonald, Rural Development.
49. Municipal Sewer & Water, For Sanitary, Storm and Water System Maintenance Professionals, February 2010.
50. WV Rural Water Association Legislative Update, January 29, 2010.
51. Memo dated January 28, 2010, to Mineral Wells PSD, from Alan France, Cerrone Associates, enclosing three markup drawings showing as built information.
52. Letter dated January 30, 2010, to Cathy Dyer, from Jeanette Morris, Mid Atlantic Storage Systems, Inc., attaching a list of the certified payroll.

**Mineral Wells PSD
List of Correspondence
February 18, 2010
Page 5**

53. Copy of door hanger, sent to Kevin & Brenda Morehead, for a past due bill and about a car parked over the water meter that must be moved.
54. Fax dated February 2, 2010, to Todd Anderson, from Manning Frymier, Cerrone Associates, stating Wastewater Lagoons Compliance Issues for January 2010.
55. E-mail dated February 2, 2010, to Mineral Wells PSD, from Nancy Tincher, Public Service Commission, verifying online seminar registration for Cathy Dyer and Linda Watson, for Accounting/Finance/Budgeting-Basic on June 15, 2010.
56. Fax dated February 1, 2010, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, attaching the Monthly Operational Report for the month of January 31, 2010.
57. Notice of Changes: Regulation CC Disclosure from WesBanco.
58. Fax dated February 3, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, attaching bank statement for 2009 Water Systems Improvements Project for the month of January 2010.
59. E-mail dated February 3, 2010, to Mineral Wells PSD, from PEIA, regarding the January 2010 PEIA billing has been posted to the Web Contributions System.
60. Fax dated February 4, 2010, to Cathy Dyer, from Steve Hardman, Bowles Rice, attaching the article in the Parkersburg News & Sentinel, regarding the resignation of Charles M. Stewart.
61. Bacteriological Examination of Water from Public Water Distribution System, for Liberty Truck Stop, reported February 22, 2010.
62. Fax dated February 4, 2010, to Mineral Wells PSD, from Jim Ruckman, Cerrone Associates, stating a Progress Meeting for Contracts #1 and #2 for the Misc. Water Improvements Project to be held on February 9, 2010 at 2:00 pm.
63. E-mail dated February 5, 2010, to Mineral Wells PSD, from Jim Cox, Lubeck PSD, regarding the difibulators.
64. Mountain State Water Line, A Publication of the West Virginia Rural Water Association, Winter 2009.
65. Fax dated February 4, 2010, to Mineral Wells PSD, from Sara Boardman, West Virginia Municipal Bond Commission, regarding the Mineral Wells PSD 10 Sewer Ref Revenue Bond.
66. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report, for the month of January 2010.
67. E-mail dated February 5, 2010, to Mineral Wells PSD, from Debbie Britt, West Virginia Rural Water Association, attaching information on the WVRWA Senate Bill #465.

**Mineral Wells PSD
List of Correspondence
February 18, 2010
Page 6**

68. Carbon Copy of letter dated February 5, 2010, to Public Service Commission of West Virginia, from Cam Siegrist, Bowles Rice, regarding the Petition for Consent and Approval of Temporary Financing to Pay for the project design loan.
69. Changes to the Initial Release of the 2010 Publication 15 Employers Tax Guide.
70. West Virginia Rural Water Association Infrastructure Council Report Newsletter, Vol. 16 Issue 2.
71. National Pollutant Discharge Elimination System Discharge Monitoring Report State of West Virginia for the month of January 2010.
72. Letter dated February 5, 2010, to Mineral Wells PSD, from Linda Grbac, West Virginia Department of Environmental Protection, regarding the Annual Audit Report for FY 2008.
73. Letter dated February 8, 2010, to Mineral Wells PSD, from Randall M. Cole, Project Administrator, enclosing for review and signature are four (4) copies of Requisition No. 3 for the Misc. Water Improvements Project.
74. E-mail dated February 8, 2010, to Mineral Wells PSD, from Wayne Trimble, Trimble & Associates, regarding arbitrage.
75. Copy of Change Order No. 4 for the Misc. Water Improvements Project.
76. E-mail dated February 8, 2010, to Mineral Wells PSD, from Debbie Britt, WVRWA, regarding House Bill #4348.
77. Letter dated February 9, 2010, to Roy Radabaugh, Chairman, from Randall M. Cole, Project Administrator, Cerrone, enclosing for files, the following approved change orders for Stonegate Construction Inc., and Mid Atlantic Storage Systems for the Misc. Water System Improvements Project.
78. E-mail dated February 9, 2010, to Mineral Wells PSD, from Sara Boardman, West Virginia Municipal Bond Commission, stating our January monthly statements are available on the website.
79. E-mail dated February 9, 2010, to Mineral Wells PSD, from PEIA, regarding a training session will be held February 25, 2010 at Stonewall Resort from 1:00 – 4:00 pm.
80. Copy of letter dated February 11, 2010, to Cindy Musser, West Virginia Department of Environmental Protection and Natural Resources, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Wastewater Treatment Plant Operations for the month of January 2010. Also included is the Discharge Monitoring Report on Liberty Truck Stop for the month of January 2010.

**Mineral Wells PSD
List of Correspondence
February 18, 2010
Page 7**

81. Copy of letter dated February 11, 2010, to WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Wastewater Treatment Plant Operations for the month of January 2010. Also included is the Discharge Monitoring Report on Liberty Truck Stop for the month of January 2010.
82. Copy of letter dated February 11, 2010, to Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Wastewater Treatment Plant Operations for the month of January 2010. Also included is the Discharge Monitoring Report on Liberty Truck Stop for the month of January 2010.
83. Copy of letter dated February 11, 2010, to Department of Environmental Protection Environmental Enforcement, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Wastewater Treatment Plant Operations for the month of January 2010. Also included is the Discharge Monitoring Report on Liberty Truck Stop for the month of January 2010.
84. Copy of letter dated February 11, 2010, to Manning Frymier, Cerrone Associates, from Linda Watson, enclosing a copy of the WV National Pollutant Discharge Elimination System Discharge Monitoring Report and a copy of the WV Summary of Wastewater Treatment Plant Operations for the month of January 2010. Also included is the Discharge Monitoring Report on Liberty Truck Stop for the month of January 2010.
85. Copy of letter dated February 11, 2010, to Ferguson Enterprises, Inc., from Mineral Wells PSD, regarding an unused credit in the amount of \$629.00.
86. Fax dated February 12, 2010, to Jackson County Herald, from Cathy Dyer, attaching notice to be in the newspaper of the Regular Board Meeting to be held, Thursday, February 18, 2010 at 5:00.
87. Fax dated February 12, 2010, to Parkersburg News & Sentinel, from Cathy Dyer, attaching notice to be in the newspaper of the Regular Board Meeting to be held, Thursday, February 18, 2010 at 5:00.
88. Fax dated February 12, 2010, to Wirt County Journal, from Cathy Dyer, attaching notice to be in the newspaper of the Regular Board Meeting to be held, Thursday, February 18, 2010 at 5:00.
89. E-mail dated February 11, 2010, to Mineral Wells PSD, from Chad Miller, Cerrone Associates, confirming the existing pump information for Comfort Suites, Benson and Meadowlands. (make, model, horsepower, rpm, etc.)

**Mineral Wells PSD
List of Correspondence
February 18, 2010
Page 8**

90. Carbon Copy of E-mail dated February 11, 2010, to Virginia McDonald, Rural Development, from Jim Ruckman, Cerrone Associates, attaching the February 9, 2010, Construction Progress Meeting Minutes, Attendee Sign up sheet and Mid Atlantic Storage Systems, Inc. Contract #2 Revised Construction Progress Schedule for the Misc. Water Improvements Project.
91. ****Copy of letter dated February 12, 2010, to Office of Alan Mollohan, from Cathy Dyer, attaching FY2011 Project Proposal for the Pond Creek area. Carbon copy of letter sent to Tim Meeks, Mid Ohio Valley Regional Council and Manning Frymier, Cerrone Associates.
92. Letter dated February 12, 2010, to Mineral Wells PSD, from Eric Satterfield, attaching a resume.
93. Fax dated February 15, 2010, to Todd Anderson, from Manning Frymier, Cerrone Associates, regarding Wastewater Lagoons Compliance Issues for the first half of February.
94. E-mail dated February 15, 2010, to Mineral Wells PSD, from WVRWA, regarding house bill #4348.
95. Fax dated February 11, 2010, to Todd Anderson, from John Neel, HD Supply Waterworks, regarding the Neptune Windows CE 5320B Handheld Quote.
96. E-mail dated February 12, 2010, to Mineral Wells PSD, from PEIA, regarding a message for Non-State/Local Government Agencies.
97. WV Rural Water Association Legislative Update, 2010 Legislative Session, February 12, 2010.
98. Letter dated February 4, 2010, to Mineral Wells PSD, from Tractor Supply Co., enclosing a summary of purchases made during 2009.
99. Return mail from Mineral Wells PSD, to Ferguson Enterprises, Inc.
100. Letter dated February 15, 2020, to Mineral Wells PSD, from Randall M. Cole, Cerrone Associates, enclosing for signature are six (6) copies of Change Order No. 4 to Mid Atlantic Storage Systems, for the Misc. Water System Improvements Project.
101. United States Bankruptcy Court for the Eastern District of Virginia Richmond Division, regarding Movie Gallery.
102. Letter dated February 11, 2010, to Todd Anderson, from Kathy Lough, Project Manager, REIC, regarding samples for the Saulsbury Booster Station.

**Mineral Wells PSD
List of Correspondence
February 18, 2010
Page 9**

103. Copy of letter dated February 17, 2010, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing a check in the amount of \$26,239.78 for the following bond payments: \$7,865.03-Sewer 10 Revenue, \$5,688.40-Sewer 95 Revenue, \$1,293.00-Sewer 85-B Revenue, \$2,288.88-Sewer 03-Revenue, \$175.90-Water 04-B Revenue, \$811.69-Water 04-A Reserve and \$8,116.88-Water 04-Revenue.
104. Copy of letter dated February 17, 2010, to Angela Chestnut, WV Infrastructure & Jobs Development Council, from Cathy Dyer, regarding the following deposits were made to the Municipal Bond Commission: \$8,116.88-Water Revenue-04-A, \$811.69-Reserve Fund-04-A and \$175.90-Reserve Fund-04-B.
105. Copy of letter dated February 17, 2010, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission, \$2,288.88-Sewage System Revenue Bonds, Series 2003.
106. Copy of letter dated February 17, 2010, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission, \$5,688.40-Sewage System Revenue Bonds, Series 1995.
107. Letter to Mineral Wells PSD, from Sara Boardman, West Virginia Municipal Bond Commission, regarding the State Treasurer's office for electronic payments.
108. Letter dated February 17, 2010, to Mineral Wells PSD, from Randall M. Cole, Project Administrator, Cerrone Associates, enclosing approved change orders for Stonegate Construction, Inc., and Mid Atlantic Storage Systems for the Misc. Water Improvements Project.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(900,000.00)	(525,000.00)	(77,923.77)	103.89	(523,926.16)	58.21	376,073.84
METERED SALES-COMMERCIAL	1 461 200 00	(180,000.00)	(105,000.00)	(12,598.84)	83.99	(102,838.04)	57.13	77,161.96
METERED SALES-INDUSTRIAL	1 461 300 00	.00	.00	(204.29)		(1,430.37)		(1,430.37)
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	.00	.00	(47.76)		(359.63)		(359.63)
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TOTAL METERED SALES		(1080,000.00)	(630,000.00)	(90,774.66)	100.86	(628,554.20)	58.19	451,445.80
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(22,000.00)	(12,833.31)	(1,588.26)	86.63	(11,483.88)	52.19	10,516.12
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(1,500.00)	(875.00)	(489.53)	391.62	(3,307.71)	220.51	(1,807.71)
METER LEASE - MOBILE HOME PARK	1 472 500 00	(500.00)	(291.62)	(96.00)	230.43	(480.00)	96.00	20.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(2,916.62)	(555.56)	133.33	(2,222.24)	44.44	2,777.76
OTHER WATER REVENUES	1 474 000 00	(10,000.00)	(5,833.31)	(565.75)	67.89	(5,082.31)	50.82	4,917.69
TOTAL OTHER REVENUES		(39,000.00)	(22,749.86)	(3,295.10)	101.38	(22,576.14)	57.88	16,423.86
		=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUES		(1119,000.00)	(652,749.86)	(94,069.76)	100.87	(651,130.34)	58.18	467,869.66

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	288,000.00	168,000.00	25,970.51	108.21	177,394.71	61.59	(110,605.29)
		=====	=====	=====	=====	=====	=====	=====
TOTAL SOURCE OF SUPPLY		288,000.00	168,000.00	25,970.51	108.21	177,394.71	61.59	(110,605.29)
PUMPING								
OPERATION								
POWER PURCHASED PUMPING	1 623 000 00	6,000.00	3,500.00	630.37	126.07	3,418.20	56.97	(2,581.80)
PUMPING LABOR	1 624 000 00	7,000.00	4,083.31	522.18	89.51	3,579.94	51.14	(3,420.06)
PUMPING EXPENSES	1 624 001 00	2,000.00	1,166.62	3,569.54	999.99	18,254.82	912.74	16,254.82
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TOTAL OPERATION		15,000.00	8,749.93	4,722.09	377.76	25,252.96	168.35	10,252.96
MAINTENANCE								
MAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	350.00	.00		.00		(600.00)
MAINT PUMPING EQUIPMENT	1 633 000 00	3,000.00	1,750.00	213.35	85.34	2,149.13	71.63	(850.87)
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TOTAL MAINTENANCE		3,600.00	2,100.00	213.35	71.11	2,149.13	59.69	(1,450.87)
		=====	=====	=====	=====	=====	=====	=====
TOTAL PUMPING		18,600.00	10,849.93	4,935.44	318.41	27,402.09	147.32	8,802.09
TRANSMISSION & DISTRIBUTION								
OPERATION								
TRANS & DIST LINE EXPENSE	1 662 000 00	20,000.00	11,666.62	2,317.37	139.04	12,798.60	63.99	(7,201.40)
METER EXPENSE	1 663 000 00	2,000.00	1,166.62	413.18	247.91	4,801.25	240.06	2,801.25
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		22,000.00	12,833.24	2,730.55	148.93	17,599.85	79.99	(4,400.15)
MAINTENANCE								
MAINT SUPERVISION & ENGINEER	1 670 000 00	.00	.00	.00		185.50		185.50
MAINT STRUCTURES & IMPROVEMENT	1 671 000 00	1,000.00	583.31	773.73	928.51	2,219.74	221.97	1,219.74
MAINT DISTRIBUTION RESERVOIRS	1 672 000 00	.00	.00	.00		2,275.55		2,275.55
MAINTENANCE OF MAINS T & D	1 673 000 00	26,000.00	15,166.62	9,663.17	445.99	34,022.40	130.85	8,022.40
MAINTENANCE OF SERVICES T & D	1 675 000 00	10,000.00	5,833.31	402.33	48.27	13,223.16	132.23	3,223.16
MAINTENANCE OF METERS T & D	1 676 000 00	2,800.00	1,633.31	20.05	8.59	945.46	33.76	(1,854.54)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	2,000.00	1,166.62	144.38	86.63	320.13	16.00	(1,679.87)
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TOTAL MAINTENANCE		41,800.00	24,383.17	11,003.66	315.89	53,191.94	127.25	11,391.94
		=====	=====	=====	=====	=====	=====	=====
TOTAL TRANS. & DISTRIBUTION		63,800.00	37,216.41	13,734.21	258.32	70,791.79	110.95	6,991.79

Mineral Wells PSD
 GENERAL LEDGER
 WATER INCOME STATEMENT

ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES							
OPERATION							
METER READING EXPENSES	1 902 000 00	5,000.00	2,916.62	525.00	126.00	3,567.93	71.35 (1,432.07)
BILLING & COLLECTING - LABOR	1 903 100 00	32,000.00	18,666.62	2,567.55	96.28	15,873.09	49.60 (16,126.91)
BILLING & COLLECTING - EXPENSE	1 903 200 00	8,000.00	4,666.62	401.57	60.23	2,557.72	31.97 (5,442.28)
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	3,000.00	1,750.00	.00		.00	(3,000.00)
=====							
TOTAL CUSTOMER SERVICE EXPENSES		48,000.00	27,999.86	3,494.12	87.35	21,998.74	45.83 (26,001.26)
ADMINISTRATIVE & GENERAL							
OPERATION							
ADMIN & GENERAL SALARIES	1 920 000 00	60,000.00	35,000.00	5,517.83	110.35	26,127.89	43.54 (33,872.11)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	1,200.00	700.00	.00		413.04	34.42 (786.96)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	23,000.00	13,416.62	1,216.55	63.47	11,921.82	51.83 (11,078.18)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	7,000.00	4,083.31	.00		7,020.00	100.28 20.00
LAWYER	1 923 001 00	600.00	350.00	.00		155.37	25.89 (444.63)
PROPERTY INSURANCE	1 924 000 00	15,000.00	8,750.00	.00		10,612.06	70.74 (4,387.94)
INJURIES & DAMAGES	1 925 000 00	600.00	350.00	.00		.00	(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	1,200.00	700.00	.00		.00	(1,200.00)
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	40,000.00	23,333.31	4,587.74	137.63	25,667.11	64.16 (14,332.89)
EMPLOYEE VACATION PAY	1 926 300 00	9,000.00	5,250.00	385.56	51.40	4,952.48	55.02 (4,047.52)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,300.00	4,258.31	1,895.76	311.63	5,532.87	75.79 (1,767.13)
EMPLOYEES SICK PAY	1 926 500 00	5,000.00	2,916.62	158.41	38.01	1,022.48	20.44 (3,977.52)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	233.31	.00		234.00	58.50 (166.00)
COMP TIME	1 926 700 00	2,000.00	1,166.62	181.07	108.64	1,439.62	71.98 (560.38)
HEALTH/WV RETIREE HEALTH BENEFIT	1 926 800 00	13,850.00	8,079.12	2,739.60	237.36	19,177.20	138.46 5,327.20
REGULATORY COMMISSION EXPENSE	1 928 000 00	3,500.00	2,041.62	.00		.00	(3,500.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	5,000.00	2,916.62	486.06	116.65	1,912.89	38.25 (3,087.11)

TOTAL OPERATION		194,650.00	113,545.46	17,168.58	105.84	116,188.83	59.69 (78,461.17)
MAINTENANCE OF GENERAL PLANT							
MAINTENANCE OF GENERAL PLANT	1 932 000 00	.00	.00	150.00		694.44	694.44
TRANSPORTATION EXPENSES	1 933 000 00	19,000.00	11,083.31	970.27	61.28	7,588.43	39.93 (11,411.57)
=====							
ADMINISTRATIVE & GENERAL							

TOTAL OPERATION & MAINTENANCE		632,050.00	368,694.97	66,423.13	126.10	422,059.03	66.77 (209,990.97)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	290,000.00	169,166.62	23,750.00	98.27	166,250.00	57.32	(123,750.00)
DEPRECIATION EXPENSE	1 408 100 00	13,500.00	7,875.00	1,377.16	122.41	7,200.38	53.33	(6,299.62)
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATING EXPENSES		935,550.00	545,736.59	91,550.29	117.42	595,509.41	63.65	(340,040.59)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(1,300.00)	(758.31)	(211.89)	195.59	(944.51)	72.65	355.49
INTEREST ON LONGTERM DEBT	1 427 000 00	195,000.00	113,750.00	15,575.00	95.84	109,025.00	55.91	(85,975.00)
OTHER INTEREST EXPENSE	1 431 000 00	200.00	116.62	6.37	38.23	71.77	35.88	(128.23)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OTHER INCOME & DEDUCTIO		193,900.00	113,108.31	15,369.48	95.11	108,152.26	55.77	(85,747.74)
		=====	=====	=====	=====	=====	=====	=====
TOTAL INCOME		10,450.00	6,095.04	12,850.01	999.99	52,531.33	502.69	42,081.33

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(475,000.00)	(277,083.31)	(43,671.19)	110.32	(289,959.82)	61.04	185,040.18
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(190,000.00)	(110,833.31)	(14,136.54)	89.28	(104,743.32)	55.12	85,256.68
DOMESTIC SERVICE-PUBLIC AUTHOR	2 603 000 00	.00	.00	(78.15)		(515.18)		(515.18)
DOMESTIC SALES-INDUSTRIAL	2 604 000 00	.00	.00	(183.03)		(1,248.64)		(1,248.64)
BUTCHER BEND SEWER	2 605 000 00	(300.00)	(175.00)	(49.55)	198.20	129.35	43.11-	429.35
TOTAL SALES OF SEWER SERVICE		(665,300.00)	(388,091.62)	(58,118.46)	104.82	(396,337.61)	59.57	268,962.39
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(13,000.00)	(7,583.31)	(1,139.32)	105.16	(7,449.18)	57.30	5,550.82
MISC SEWERAGE REVENUES	2 615 000 00	(600.00)	(350.00)	655.31	999.99-	(190.00)	31.66	410.00
TOTAL OTHER SEWER REVENUES		(13,600.00)	(7,933.31)	(484.01)	42.70	(7,639.18)	56.17	5,960.82
TOTAL REVENUES		(678,900.00)	(396,024.93)	(58,602.47)	103.58	(403,976.79)	59.50	274,923.21
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
MAINT SERVICE CONN & TRAP	2 705 100 00	7,000.00	4,083.31	478.16	81.97	3,266.19	46.65	(3,733.81)
MAINT COLLECT & TRANS MAINS	2 705 200 00	15,000.00	8,750.00	973.58	77.88	6,720.72	44.80	(8,279.28)
TOTAL COLLECTING EXPENSES		22,000.00	12,833.31	1,451.74	79.18	9,986.91	45.39	(12,013.09)
PUMPING EXPENSES								
OPERATION LABOR-PUMPING	2 722 000 00	8,000.00	4,666.62	1,013.43	152.01	5,241.07	65.51	(2,758.93)
POWER LIFT STATIONS	2 723 100 00	16,000.00	9,333.31	2,123.00	159.22	9,834.43	61.46	(6,165.57)
POWER GRINDER PUMPS	2 723 200 00	5,200.00	3,033.31	487.44	112.48	3,346.84	64.36	(1,853.16)
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	15,000.00	8,750.00	704.30	56.34	6,220.39	41.46	(8,779.61)
JOINT STRUCTURES & IMPROV	2 726 000 00	750.00	437.50	.00		.00		(750.00)
WATER PUMPING-LIFT STATIONS	2 727 100 00	30,000.00	17,500.00	3,665.80	146.63	17,808.25	59.36	(12,191.75)
JOINT OTHER PUMPING EQUIPMENT	2 727 200 00	42,000.00	24,500.00	5,546.18	158.46	21,557.91	51.32	(20,442.09)
TOTAL PUMPING EXPENSES		116,950.00	68,220.74	13,540.15	138.93	64,008.89	54.73	(52,941.11)

Mineral Wells PSD
 GENERAL LEDGER
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPERATION LABOR-TREATMENT	2 742 000 00	26,000.00	15,166.62	1,046.82	48.31	8,238.38	31.68	(17,761.62)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	25,000.00	14,583.31	3,453.53	165.76	17,351.54	69.40	(7,648.46)
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	20,000.00	11,666.62	1,020.00	61.20	10,874.00	54.37	(9,126.00)
POWER EXPENSE-PLANT	2 743 300 00	42,000.00	24,500.00	6,251.30	178.60	26,432.49	62.93	(15,567.51)
PAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	1,700.00	991.62	86.60	61.13	1,869.50	109.97	169.50
PAINT OF SEWAGE PONDS	2 745 100 00	.00	.00	(230.00)		.00		.00
PAINT OF T & D SYS EQUIPMENT	2 746 000 00	7,000.00	4,083.31	313.25	53.70	2,025.37	28.93	(4,974.63)
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TOTAL TREATMENT & DISPOSAL		121,700.00	70,991.48	11,941.50	117.74	66,791.28	54.88	(54,908.72)
BILLING & COLLECTING EXPENSES								
METER READING LABOR	2 782 000 00	3,500.00	2,041.62	538.20	184.52	3,430.35	98.01	(69.65)
BILLING & COLLECTING LABOR	2 783 100 00	26,000.00	15,166.62	1,974.97	91.15	12,406.58	47.71	(13,593.42)
BILLING & COLLECTING EXPENSE	2 783 200 00	7,000.00	4,083.31	438.91	75.24	3,426.25	48.94	(3,573.75)
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TOTAL BILLING & COLLECTING		36,500.00	21,291.55	2,952.08	97.05	19,263.18	52.77	(17,236.82)
ADMINISTRATIVE/GENERAL EXPENSE								
ADMIN & GENERAL SALARIES	2 790 000 00	34,000.00	19,833.31	3,353.62	118.36	15,361.31	45.18	(18,638.69)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	300.00	175.00	.00		275.36	91.78	(24.64)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	15,000.00	8,750.00	650.10	52.00	6,835.49	45.56	(8,164.51)
SPECIAL SERVICES	2 795 000 00	6,000.00	3,500.00	.00		4,680.00	78.00	(1,320.00)
SPECIAL LEGAL SERVICES	2 796 000 00	1,000.00	583.31	.00		34.00	3.40	(966.00)
REGULATORY COMMISSION	2 797 000 00	2,600.00	1,516.62	.00		.00		(2,600.00)
INSURANCE	2 798 000 00	8,500.00	4,958.31	.00		7,074.70	83.23	(1,425.30)
INJURIES/DAMAGES	2 799 000 00	2,400.00	1,400.00	.00		.00		(2,400.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	583.31	.00		.00		(1,000.00)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	36,000.00	21,000.00	3,428.93	114.29	20,444.44	56.79	(15,555.56)
EMPLOYEES VACATION PAY	2 800 300 00	5,200.00	3,033.31	257.04	59.31	3,238.14	62.27	(1,961.86)
EMPLOYEES HOLIDAY PAY	2 800 400 00	6,300.00	3,675.00	1,263.84	240.73	3,665.01	58.17	(2,634.99)
EMPLOYEES SICK PAY	2 800 500 00	3,000.00	1,750.00	65.44	26.17	(3,187.10)	106.23-	(6,187.10)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	500.00	291.62	.00		156.00	31.20	(344.00)
LEAVE TIME	2 800 700 00	1,500.00	875.00	120.94	96.75	1,016.37	67.75	(483.63)
DEB/WV RETIREE HEALTH BENEFIT	2 800 800 00	9,300.00	5,425.00	1,826.40	235.66	12,784.80	137.47	3,484.80
MISCELLANEOUS GENERAL EXPENSE	2 801 000 00	4,800.00	2,800.00	895.13	223.78	2,732.66	56.93	(2,067.34)
EQUIMENT GENERAL PROPERTY	2 802 000 00	5,000.00	2,916.62	.00		.00		(5,000.00)
REPAIRS	2 803 000 00	5,000.00	2,916.62	.00		5,000.00	100.00	.00
TRANSPORTATION EXPENSE	2 903 000 00	11,500.00	6,708.31	646.87	67.49	5,058.85	43.99	(6,441.15)
UNCOLLECTIBLE ACCOUNTS	2 904 100 00	3,000.00	1,750.00	.00		.00		(3,000.00)
		-----	-----	-----	-----	-----	-----	-----
TOTAL ADMINISTRATIVE & GEN EX		161,900.00	94,441.34	12,508.31	92.71	85,170.03	52.60	(76,729.97)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		459,050.00	267,778.42	42,393.78	110.82	245,220.29	53.41	(213,829.71)
DEPRECIATION	2 503 000 00	300,000.00	175,000.00	25,100.00	100.40	175,700.00	58.56	(124,300.00)
ICA EXPENSE	2 507 100 00	11,000.00	6,416.62	1,026.80	112.01	5,756.32	52.33	(5,243.68)
INTEREST/DIVIDEND EARNED	2 524 000 00	(1,000.00)	(583.31)	(39.57)	47.48	(244.28)	24.42	755.72
INTEREST ON LONG TERM DEBT	2 530 000 00	96,000.00	56,000.00	8,058.44	100.73	62,085.62	64.67	(33,914.38)
OTHER INTEREST EXPENSE	2 535 000 00	100.00	58.31	3.04	36.49	65.18	65.18	(34.82)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		186,250.00	108,645.11	17,940.02	115.58	84,606.34	45.42	(101,643.66)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		186,250.00	108,645.11	17,940.02	115.58	84,606.34	45.42	(101,643.66)