

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, MARCH 18, 2010, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Radabaugh, Chairman, called the meeting to order at 5:00 p.m. He asked everyone present to sign the attendance roster. James R. Lett, Secretary; Todd Anderson, Operations Manager; Cathy Dyer, Office Manager; Nellie Radcliff, Office Clerk; Mark Stewart; Virginia Donaldson, Pond Creek resident; and Howard Baldwin, were present.

The first order of business was the election of Mark Stewart to the office of Treasurer. Mr. Lett made a motion to elect Mark Stewart to the office of Treasurer, left vacant when Mr. Charles Stewart resigned. Mr. Radabaugh seconded the motion. The motion passed unanimously. Mr. Stewart accepted the position of Treasurer.

There was no one from the public present.

Ms. Donaldson was present to discuss the progress of the waterline extension in the Pond Creek Area. Cerrone Associates, Inc. was selected as the engineer for the project and has made a request for funds for the project. Mr. Meeks, MOV, has contacted Rep. Mollahan's office for any help with the funds that may be available for the project. This concluded the report of the Pond Creek Water Line Extension. Ms. Donaldson excused herself from the rest of the meeting.

Mr. Lett made a motion to approve the Minutes of the February 18, 2010, Regular Board Meeting as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes of the Regular Board Meeting.

Mrs. Dyer presented the Board with Requisition No. 4 for the Miscellaneous Water System Improvement Project in the amount of \$21,212.03. Mr. Lett made a motion to approve Requisition No. 4 as presented. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed Requisition No. 4.

Mrs. Dyer presented the Board with new signature cards for the District's Wesbanco accounts for Mr. Stewart to be added as Treasurer. Mr. Lett made a motion to approve Mr. Stewart to be added the Wesbanco accounts. Mr. Radabaugh seconded the motion. The motion carried unanimously. Mr. Stewart, Mr. Radabaugh, Mr. Lett and Mrs. Dyer signed new cards for all accounts.

Mr. Lett made a motion to approve the Financial Statement dated February 28, 2010, for All Finances (copy attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve Financial Statement dated February 28, 2010, for Water Revenue Checking Account (copy attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve Financial Statement dated February 28, 2010, for Sewer

MINERAL WELLS PUBLIC SERVICE DISTRICT
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Revenue Checking Account (copy attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve checks #40613 thru #40690 written on the consolidated Water and Sewer Revenue Checking account between February 19, 2010 and March 18, 2010, (copy attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mr. Lett made a motion to approve Payroll checks #2705 thru #2736 written on the Consolidated Payroll account between February 19, 2010 and March 18, 2010, (copy attached). Mr. Radabaugh seconded the motion. The motion passed unanimously.

Mrs. Dyer discussed the following items from the correspondence received or mailed since February 19, 2010.

Letter #63 - Check dated March 5, 2010, from Municipal Bond Commission refunding to the District for the following reserve accounts - 1969 Water Reserve - \$95.27; 1997 Sewer Reserve - \$7,895.07.

Letter #97 - Letter dated March 12, 2010 from the WVDEP informing the District the Fiscal Year 2009 audit has met federal regulations.

Letter #98 - E-mail dated March 16, 2010, from Cam Siegrist, Bowles Rice McDavid Graff & Love LLP with attached further final Joint Staff Memorandum Case No. 09-1247-PSD-PC Petition for consent and approval of temporary financing to pay for project design loan in the amount of \$500,000.00. The memorandum has asked for it to be approved with expeditious treatment to allow closing by April 19, 2010 (banks extended agreement). Mr. Siegrist is currently working to have everything setup for the April 15, 2010, Board Meeting.

Mrs. Dyer had nothing further to discuss.

Mr. Anderson reported on the following items.

Mineral Wells Hill Tank #2 was leaking and repairs have been made, but there is daylight showing around the top of the tank that needs attention. The tests results passed and the District is now using water from the new tank.

The work on the Slate PRV will take place the week of 3/2/10.

Work at the Parkersburg vault is going well, everything is plumbed in and pressure test will be the week of 3/22/10, the Power Board is not good and C. I. Thornburg has been contacted.

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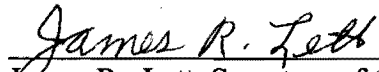
Subway is going to re-located in behind Comfort Suite because of the new road

This concluded Mr. Anderson's report.

All business having been discussed, Mr. Lett made a motion the meeting be adjourned. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 5:15 p.m.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Wells Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed Minutes are a true and accurate record of the meeting held at the time and place aforesaid.



James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

**MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
February 28, 2010**

Checking Accounts

Water Revenue Fund Checking Account WesBanco Bank - 1131.2	\$ 4,180.00
09 Water System Improvement Project Account WesBanco Bank - 1131.4	\$ 60.81
Sewer Revenue Fund Checking Account WesBanco Bank - 2120.2	<u>24,424.76</u>
Total in Checking Accounts:	\$ 28,665.57

Water Accounts

Depreciation Reserve Account WesBanco Bank - 1125.31	\$ 13,163.88
Revenue Reserve Account WesBanco Bank - 1125.21	26,129.17
Revenue Reserve Account - Sams Creek/Chesterville WesBanco Bank - 1125.22	39,082.15
Revenue Reserve Account - Rockport WesBanco Bank - 1125.32	17,054.93
Depreciation Reserve Account - Rockport WesBanco Bank - 1125.23	17,054.63
Revenue Reserve Account - Water Improvement WesBanco Bank - 1125.24	41,148.65
Depreciation Reserve Account - Water Improvement WesBanco Bank - 1125.33	35,101.25
Depreciation Reserve Account - Sycamore 2004A WesBanco Bank - 1125.27	11,083.09
Security Deposit Account WesBanco Bank - 1134.0	37,975.78
Sycamore Renewal/Replacement WesBanco - Bank 1125.34	<u>77,488.22</u>
Total In Water Accounts:	\$ 315,281.75

Sewer Accounts

Repair and Replacement Account WesBanco Bank - 2114.2	\$ 5,357.04
Reserve for Grinder Pump Maintenance Prime Rate Money Market - WesBanco Bank - 2114.1	12,832.69
Security Deposit Account WesBanco Bank - 2121.3	<u>29,056.79</u>
Total in Sewer Accounts:	\$ 47,246.52

Total All Finances - February 28, 2010 **\$ 391,193.84**

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 February 28, 2010

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, JANUARY 31, 2010 \$8,841.48

RECEIPTS:

Water Sales	\$76,472.68
Water Buffalo Sales	434.00
Reconnection Fees	50.00
Security Deposit Refunds	715.33
Rent from Sewer	555.56
Transfer funds Limestone Booster	1,860.00
Transfer funds RUS reserve	10,040.00

Total Receipts: \$90,127.57

Total Cash Available: \$98,969.05

Expenditures:

Action Telecom	\$ 47.79
ADT Security Services	66.87
All Power	1,860.00
Allegheny Power	778.32
At & T Mobility	182.44
Auto Zone	35.24
BP Credit Card Company	951.86
Bowles Rice McDavid Graff & Love	401.66
Cardmember Services	301.33
Cintas	101.50
Claywood Park PSD	31,807.24
Commissioner's Salaries	300.00
Cutlip Warner Development Co	1,195.00
Dominion Hope	355.46
Dowler's Tractor Sales & Service	578.37
Fasteners & Supply Inc.	195.57
Ferguson Waterworks	1,051.17
HD Supply	784.58
Hardman Supply Company	156.21
J C Bosley Construction, Inc.	1,140.00
Lowe's	343.22
Melanie L. Wine	172.80
Mineral Wells PSD	563.59
Miss Utility of WV Inc.	13.05
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	19.77
Oldcastle Precast Inc.	45.00
Parkersburg Office Supply	76.19
PEIA	2,547.32
REI Consultants	170.00
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00
Rural Development - USDA 91-07	3,325.00

Salaries	7,521.94
Telepage Communication System	10.74
US Postal Service	297.31
USA Blue Book	25.55
Verizon	157.79
Water Environmental Testing	96.00
WesBanco Bank-Parkersburg - Rockport	334.00
WesBanco Bank-Parkersburg - Water Imprv	1,004.00
WesBanco Bank-Parkersburg - Stephens Fk	176.00
WesBanco Bank-Parkersburg- Payroll taxes	3,306.53
WesBanco Bank-Parkersburg-Sycamore R/R	1,459.18
WV Retiree Health Benefit Trust Fund	436.16
WV Public Employees Retirement System	1,882.01
WV State Tax Department	556.91
Security Deposit Refunds	43.91

Total Expenditures: \$94,789.05

Balance in Water Revenue Fund Checking Account,
WesBanco Bank, February 28, 2010

\$4,180.00

MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 February 28, 2010

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, JANUARY 31, 2010 \$ 23,176.90

RECEIPTS:

Sewer Sales	53,962.28
Butcher Bend Lagoon Assoc	733.09
Security Deposit Refunds	698.60
Reconnect Fees	75.00
Liberty Truck Stop grease/oil sampling	140.00
Pepsi grease/oil sampling	65.00
Transfer funds Bonnivale wiring	2,853.40

Total Receipts: \$58,527.37

Total Cash Available: \$ 81,704.27

Expenditures:

Action Telecomm	\$31.86
ADT Security Services	\$44.58
Allegheny Power	5,195.49
All Power	2,853.40
At & T Mobility	121.62
Auto Zone	23.49
BP Credit Card Company	634.58
Bowles Rice McDavid Graff & Love	267.78
Butcher Bend Lagoon Assoc	696.62
C. I. Thornburg	2,742.47
Cardmember Services	200.88
Cintas	67.68
Commissioner's Salaries	100.00
Cutlip Warner Development	1,380.00
Dominion Hope	236.97
Fasteners & Supply Inc	66.78
Ferguson Waterworks	103.65
Hardman Supply Company	75.34
Lowe's	89.14
Melanie L. Wine	115.20
Mid Ohio Valley Health Dept	16.00
Mineral Wells PSD	1,917.63
Miss Utility of WV Inc.	8.70
Municipal Bond Commission	17,135.31
Ohio Valley Muffler & Brake	13.18
Parkersburg Office Supply	50.79
PEIA	2,366.62
Ron's Porta Johns, Inc	710.00
Salaries	6,307.94
Somerville Fabricators Inc.	297.00
Suttle & Stalnaker, PLLC	150.00
Telepage	7.16
Trimble & Associates	1,125.00
Trombold Equipment Co Inc	3,180.17

USA Blue Book	252.70
US Postal Service	321.96
Verizon	655.79
Water Environmental Testing	363.00
WesBanco Bank-Parkersburg-Sewer R/R	1,452.75
WesBanco Bank-Parkersburg-Payroll Taxes	2,830.95
Retiree Health Benefit Trust Fund	401.98
WW Grainger, Inc	53.57
WV Public Employees Retirement System	1,596.39
WV State Tax Department	479.09
WWT Electric	129.80
Security Deposit Refunds	408.50

Total Expenditures: \$ 57,279.51

Balance in Sewer Revenue Fund Checking Account, \$ 24,424.76
WesBanco Bank, February 28, 2010

MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
09 MISC WATER IMPROVEMENT PROJECT
February 28, 2010

BALANCE 09 MISC WATER IMPROVEMENT PROJECT WESBANCO BANK, JANUARY 31, 2010		\$60.81
RECEIPTS:		
Deposits	\$0.00	
Total Receipts:	\$0.00	
Total Cash Available:		\$60.81
Expenditures:	\$0.00	
Total Expenditures:	\$0.00	
Balance in 09 Misc Water Improvement Project WesBanco Bank, February 28, 2010		\$60.81

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **
 ** BEGINNING DATE: 2/19/10 - ENDING DATE: 3/18/10 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BNK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,313	WESBANCO BANK-PARKERSBURG	2/22/10	157641	2/22/10	841.61	11
2,101	U S POSTAL SERVICE	2/22/10	157670	2/23/10	297.31	40,613
106	ALLEGHENY POWER	2/24/10	157790	2/26/10	216.12	40,632
23,011	ALL POWER	2/25/10	157879	2/26/10	1,860.00	40,635
106	ALLEGHENY POWER	2/24/10	157751	2/28/10	321.69	40,614
314	AT&T MOBILITY	2/24/10	157756	2/28/10	180.43	40,615
360	CUTLIP-WARNER DEVELOPMENT CO	2/24/10	157757	2/28/10	1,120.00	40,616
1,204	JAMES R. LETT	2/24/10	157761	2/28/10	150.00	40,620
1,500	OHIO VALLEY MUFFLER & BRAKE	2/24/10	157764	2/28/10	19.77	40,622
1,604	PARKERSBURG OFFICE SUPPLY	2/24/10	157765	2/28/10	76.19	40,623
1,805	RURAL DEVELOPMENT ADMN.	2/24/10	157768	2/28/10	5,252.00	40,624
1,806	ROY L RADABAUGH	2/24/10	157769	2/28/10	150.00	40,625
1,843	CINTAS LOC #531	2/24/10	157770	2/28/10	101.50	40,626
2,314	WV DEPT OF TAX & REVENUE	2/24/10	157774	2/28/10	556.91	40,628
2,315	PUBLIC EMPLOYEES RETIREMENT SY	2/24/10	157775	2/28/10	1,882.01	40,629
23,067	MELANIE L WINE	2/24/10	157777	2/28/10	172.80	40,631
106	ALLEGHENY POWER	2/28/10	157938	2/28/10	240.51	40,636
145	ADT SECURITY SERVICES	2/28/10	157939	2/28/10	66.87	40,637
309	CLAYWOOD PARK PSD	2/28/10	157941	2/28/10	31,807.24	40,638
491	DOWLER'S TRACTOR SALES & SERV	2/28/10	157945	2/28/10	578.37	40,639
832	HARDMAN SUPPLY COMPANY	2/28/10	157947	2/28/10	156.21	40,641
1,311	FERGUSON WATERWORKS	2/28/10	157948	2/28/10	513.43	40,642
1,512	HD SUPPLY WATERWORKS, LTD	2/28/10	157949	2/28/10	596.00	40,643
2,313	WESBANCO BANK-PARKERSBURG	3/02/10	158186	3/02/10	831.72	12
2,313	WESBANCO BANK-PARKERSBURG	3/08/10	158623	3/08/10	930.76	13
2,313	WESBANCO BANK-PARKERSBURG	3/15/10	159155	3/15/10	800.69	14
124	AT&T - STATE CALLING SERVICE	3/15/10	159191	3/15/10	6.05	40,651
153	ACTION TELECOMM	3/15/10	159193	3/15/10	54.24	40,653
200	BOSLEY RENTAL & SUPPLY INC	3/15/10	159194	3/15/10	1,140.00	40,654
205	BOWLES RICE MC DAVID GRAFF &	3/15/10	159195	3/15/10	90.45	40,655
224	BILL BAILEY INSURANCE AGENCY	3/15/10	159196	3/15/10	3,511.20	40,656
275	BP	3/15/10	159197	3/15/10	742.10	40,657

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 2/19/10 - ENDING DATE: 3/18/10 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
438	DOMINION HOPE	3/15/10	159200	3/15/10	293.77	40,658
486	HANNAH HERN	3/15/10	159201	3/15/10	55.50	40,659
486	ASHLEY WALLBROWN	3/15/10	159205	3/15/10	20.07	40,663
1,200	LOWE'S	3/15/10	159211	3/15/10	229.52	40,667
1,301	MISS UTILITY OF WV INC	3/15/10	159212	3/15/10	14.70	40,668
1,307	MUNICIPAL BOND COMMISSION	3/15/10	159213	3/15/10	987.59	40,669
1,311	FERGUSON WATERWORKS	3/15/10	159220	3/15/10	435.40	40,670
1,500	OHIO VALLEY MUFFLER & BRAKE	3/15/10	159223	3/15/10	7.20	40,671
1,663	PURCHASE POWER	3/15/10	159224	3/15/10	82.48	40,672
1,843	CINTAS LOC #531	3/15/10	159225	3/15/10	102.41	40,673
2,002	TAYLOR'S DISPOSAL INC	3/15/10	159227	3/15/10	34.08	40,675
2,039	TELEPAGE	3/15/10	159231	3/15/10	10.74	40,677
2,044	TRACTOR SUPPLY CREDIT PLAN	3/15/10	159232	3/15/10	53.99	40,678
2,106	USDA-RURAL DEVELOPMENT	3/15/10	159233	3/15/10	16,883.00	40,679
2,200	CARDMEMBER SERVICES	3/15/10	159236	3/15/10	189.25	40,680
2,205	VERIZON	3/15/10	159237	3/15/10	152.65	40,681
2,306	WATER ENVIRONMENTAL TESTING	3/15/10	159239	3/15/10	67.50	40,682
2,308	PEIA	3/15/10	159243	3/15/10	2,682.91	40,683
2,373	WESBANCO BANK-PARKERSBURG	3/15/10	159245	3/15/10	1,514.00	40,685
23,005	WESBANCO BANK, INC.	3/15/10	159250	3/15/10	1,162.74	40,686
23,047	RETIREE HEALTH BNFT TRST FUND	3/15/10	159252	3/15/10	459.92	40,688
23,080	LARRY MARKS	3/15/10	159253	3/15/10	120.00	40,689
1,302	MINERAL WELLS PSD	3/17/10	159293	3/17/10	44.53	40,690
	CONSOLIDATED BANK ACCOUNT				80,868.13	55 *

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 2/19/10 - ENDING DATE: 3/18/10 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
486	CHESSKA M LYONS	3/04/10	158407	5/15/09	2.59	39,769 VOID
486	JOHN & DEBORA MARION	3/04/10	158393	11/30/09	21.45	40,382 VOID
2,313	WESBANCO BANK-PARKERSBURG	2/22/10	157641	2/22/10	781.39	11
2,101	U S POSTAL SERVICE	2/22/10	157670	2/23/10	198.20	40,613
106	ALLEGHENY POWER	2/24/10	157790	2/26/10	417.23	40,632
1,311	FERGUSON WATERWORKS	2/24/10	157792	2/26/10	58.65	40,633
23,011	ALL POWER	2/24/10	157793	2/26/10	2,853.40	40,634
106	ALLEGHENY POWER	2/24/10	157751	2/28/10	825.18	40,614
314	AT&T MOBILITY	2/24/10	157756	2/28/10	120.28	40,615
360	CUTLIP-WARNER DEVELOPMENT CO	2/24/10	157757	2/28/10	517.50	40,616
486	DEBRA SPERLING	2/24/10	157758	2/28/10	49.54	40,617
486	BETH A CONLEY	2/24/10	157759	2/28/10	38.39	40,618
733	W. W. GRAINGER, INC.	2/24/10	157760	2/28/10	47.16	40,619
1,204	JAMES R. LETT	2/24/10	157761	2/28/10	50.00	40,620
1,302	MINERAL WELLS PSD	2/24/10	157762	2/28/10	974.61	40,621
1,500	OHIO VALLEY MUFFLER & BRAKE	2/24/10	157764	2/28/10	13.18	40,622
1,604	PARKERSBURG OFFICE SUPPLY	2/24/10	157765	2/28/10	50.79	40,623
1,806	ROY L RADABAUGH	2/24/10	157769	2/28/10	50.00	40,625
1,843	CINTAS LOC #531	2/24/10	157770	2/28/10	67.68	40,626
2,005	C I THORNBURG	2/24/10	157772	2/28/10	576.46	40,627
2,314	WV DEPT OF TAX & REVENUE	2/24/10	157774	2/28/10	479.09	40,628
2,315	PUBLIC EMPLOYEES RETIREMENT SY	2/24/10	157775	2/28/10	1,596.39	40,629
23,023	RON'S PORTA JOHNS, INC.	2/24/10	157776	2/28/10	320.00	40,630
23,067	MELANIE L WINE	2/24/10	157777	2/28/10	115.20	40,631
106	ALLEGHENY POWER	2/28/10	157938	2/28/10	3,930.91	40,636
145	ADT SECURITY SERVICES	2/28/10	157939	2/28/10	44.58	40,637
733	W. W. GRAINGER, INC.	2/28/10	157946	2/28/10	6.41	40,640
832	HARDMAN SUPPLY COMPANY	2/28/10	157947	2/28/10	75.34	40,641
1,961	SOMERVILLE FABRICATORS INC.	2/28/10	157950	2/28/10	297.00	40,644
2,004	TROMBOLD EQUIPMENT CO INC	2/28/10	157951	2/28/10	3,180.17	40,645
2,109	USA BLUE BOOK	2/28/10	157953	2/28/10	252.70	40,646
23,023	RON'S PORTA JOHNS, INC.	2/28/10	157955	2/28/10	200.00	40,647
23,046	BUTCHER BEND LAGOON ASSOC	2/28/10	157956	2/28/10	696.62	40,648
2,313	WESBANCO BANK-PARKERSBURG	3/02/10	158186	3/02/10	690.98	12
2,313	WESBANCO BANK-PARKERSBURG	3/08/10	158623	3/08/10	671.80	13

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 2/19/10 - ENDING DATE: 3/18/10 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
2,101	U S POSTAL SERVICE	3/10/10	158773	3/11/10	124.60	40,649
2,005	C I THORNBURG	3/15/10	159229	3/15/10	.00	1
2,313	WESBANCO BANK-PARKERSBURG	3/15/10	159155	3/15/10	678.39	14
101	APPLIED INDUSTRIAL TECHNOLOGIE	3/15/10	159190	3/15/10	120.84	40,650
124	AT&T - STATE CALLING SERVICE	3/15/10	159191	3/15/10	4.04	40,651
133	AUTO ZONE	3/15/10	159192	3/15/10	33.81	40,652
153	ACTION TELECOMM	3/15/10	159193	3/15/10	36.16	40,653
205	BOWLES RICE MC DAVID GRAFF &	3/15/10	159195	3/15/10	60.30	40,655
224	BILL BAILEY INSURANCE AGENCY	3/15/10	159196	3/15/10	2,340.80	40,656
275	BP	3/15/10	159197	3/15/10	494.73	40,657
438	DOMINION HOPE	3/15/10	159200	3/15/10	195.85	40,658
486	HANNAH HERN	3/15/10	159201	3/15/10	59.16	40,659
486	BRANDI WHIPKEY	3/15/10	159202	3/15/10	55.89	40,660
486	LEONARD CASTO, JR	3/15/10	159203	3/15/10	3.52	40,661
486	DARIN L SHREWSBERRY	3/15/10	159204	3/15/10	10.23	40,662
486	CHESSKA M LYONS	3/15/10	159208	3/15/10	24.46	40,664
486	MICHAEL J SMARR	3/15/10	159209	3/15/10	34.33	40,665
733	W. W. GRAINGER, INC.	3/15/10	159210	3/15/10	23.63	40,666
1,200	LOWE'S	3/15/10	159211	3/15/10	419.77	40,667
1,301	MISS UTILITY OF WV INC	3/15/10	159212	3/15/10	9.80	40,668
1,307	MUNICIPAL BOND COMMISSION	3/15/10	159213	3/15/10	17,135.31	40,669
1,311	FERGUSON WATERWORKS	3/15/10	159220	3/15/10	83.12	40,670
1,500	OHIO VALLEY MUFFLER & BRAKE	3/15/10	159223	3/15/10	4.80	40,671
1,663	PURCHASE POWER	3/15/10	159224	3/15/10	54.98	40,672
1,843	CINTAS LOC #531	3/15/10	159225	3/15/10	68.27	40,673
2,001	TESA COMPANY INC	3/15/10	159226	3/15/10	54.02	40,674
2,002	TAYLOR'S DISPOSAL INC	3/15/10	159227	3/15/10	22.72	40,675
2,004	TROMBOLD EQUIPMENT CO INC	3/15/10	159228	3/15/10	9,990.00	40,676
2,039	TELEPAGE	3/15/10	159231	3/15/10	7.16	40,677
2,044	TRACTOR SUPPLY CREDIT PLAN	3/15/10	159232	3/15/10	36.00	40,678
2,200	CARDMEMBER SERVICES	3/15/10	159236	3/15/10	51.23	40,680
2,205	VERIZON	3/15/10	159237	3/15/10	652.28	40,681
2,306	WATER ENVIRONMENTAL TESTING	3/15/10	159239	3/15/10	432.00	40,682
2,308	PEIA	3/15/10	159243	3/15/10	2,231.03	40,683
2,312	WESBANCO BANK-PARKERSBURG	3/15/10	159244	3/15/10	1,277.88	40,684
23,011	ALL POWER	3/15/10	159251	3/15/10	1,860.00	40,687
23,047	RETIREE HEALTH BNFT TRST FUND	3/15/10	159252	3/15/10	378.22	40,688

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **
 ** BEGINNING DATE: 2/19/10 - ENDING DATE: 3/18/10 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **
 ** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT

VENDOR#	VENDOR NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
23,080	LARRY MARKS	3/15/10	159253	3/15/10	80.00	40,689
1,302	MINERAL WELLS PSD	3/17/10	159293	3/17/10	28.18	40,690
	CONSOLIDATED BANK ACCOUNT				59,400.30	70 *

Mineral Wells Public Service District
Payroll Checks
Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
2705	Todd R. Anderson	\$623.30	2/26/2010
2706	Dennis R. Brown	\$365.25	2/26/2010
2707	William H. Byers, Jr.	\$543.70	2/26/2010
2708	Cathy J. Dyer	\$543.42	2/26/2010
2709	Linda K. Watson	\$389.10	2/26/2010
2710	Darin L. Crites	\$471.20	2/26/2010
2711	Nellie B. Radcliff	\$345.59	2/26/2010
2712	Mark A. Dennis	\$347.98	2/26/2010
2713	Todd R. Anderson	\$643.31	3/5/2010
2714	Dennis R. Brown	\$365.24	3/5/2010
2715	William H. Byers, Jr.	\$481.03	3/5/2010
2716	Cathy J. Dyer	\$543.42	3/5/2010
2717	Linda K. Watson	\$389.10	3/5/2010
2718	Darin L. Crites	\$326.02	3/5/2010
2719	Nellie B. Radcliff	\$353.73	3/5/2010
2720	Mark A. Dennis	\$347.99	3/5/2010
2721	Todd R. Anderson	\$633.33	3/12/2010
2722	Dennis R. Brown	\$365.25	3/12/2010
2723	William H. Byers, Jr.	\$618.98	3/12/2010
2724	Cathy J. Dyer	\$543.42	3/12/2010
2725	Linda K. Watson	\$389.11	3/12/2010
2726	Darin L. Crites	\$333.28	3/12/2010
2727	Nellie B. Radcliff	\$330.30	3/12/2010
2728	Mark A. Dennis	\$347.99	3/12/2010
2729	Todd R. Anderson	\$593.26	3/19/2010
2730	Dennis R. Brown	\$365.25	3/19/2010
2731	William H. Byers, Jr.	\$434.56	3/19/2010
2732	Cathy J. Dyer	\$543.43	3/19/2010
2733	Linda K. Watson	\$389.11	3/19/2010
2734	Darin L. Crites	\$300.96	3/19/2010
2735	Nellie B. Radcliff	\$330.29	3/19/2010
2736	Mark A. Dennis	\$421.51	3/19/2010

**MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
FEBRUARY 19, 2010 – MARCH 18, 2010**

1. Fax dated February 18, 2010, to Debbie, Gateway Hospitality, from Cathy Dyer, attaching a billing reprint for service period December 1, 2009 to January 5, 2010.
2. Exemption Certificate dated February 19, 2010, to Office Depot, from Mineral Wells PSD.
3. Fax dated February 19, 2010, to Wirt County Journal, from Mineral Wells PSD, attaching notice in the Journal regarding the regular Board Meeting scheduled for February 25, 2010, at 5:00 pm.
4. Fax dated February 19, 2010, to Jackson County Herald, from Mineral Wells PSD, attaching notice in the newspaper regarding the regular Board Meeting scheduled for February 25, 2010, at 5:00 pm.
5. Fax dated February 19, 2010, to Parkersburg News & Sentinel, from Mineral Wells PSD, attaching notice in the newspaper regarding the regular Board Meeting scheduled for February 25, 2010, at 5:00 pm.
6. Copy of letter dated February 19, 2010, to Jeremy L. Dearth and Amy S. Lott, from Linda Watson, regarding a check that was sent to us for payment, but the check was made out to WV CHIP.
7. United States Bankruptcy Court for the Eastern District of Virginia Richmond Division, regarding Movie Gallery.
8. CPA Client Bulletin, to Mineral Wells PSD, from Suttle & Stalnaker, PLLC.
9. Letter dated February 18, 2010, to Mineral Wells PSD, from Kathy L. Marshall, caretaker for Gilbert Marshall, stating her opinion on Mr. Marshall receiving a termination letter.
10. Permit from the Mid Ohio Valley Health Department, to Mineral Wells PSD, permitting them to operate a septic Tank Cleaner.
11. WV Rural Water Association, 2010 Legislative Session, February 19, 2010.
12. Memo dated February 22, 2010, to Mineral Wells PSD, from Sara Boardman, West Virginia Municipal Bond Commission, regarding our reminder of the District's monthly deposit coming due for the month of March 2010.
13. Fax dated February 22, 2010, to Mineral Wells PSD, from Union Williams PSD, attaching notice of the Wood County PSD meeting that will be, February 24, 2010, at Claywood Park PSD, at 12:00 pm.
14. Letter dated February 23, 2010, to Mineral Wells PSD, from Jeanette Morris, Mid Atlantic Storage Systems, Inc., attaching certified payroll 9, 10 and 11.
15. Fax dated February 23, 2010, to Virginia McDonald, Rural Development, from Roy Radabaugh, regarding a request to use reserve account Series 1999B to make our February 2010 loan payment for Loan 91-06 Series 1999B Water Improvement Project.

**Mineral Wells PSD
List of Correspondence
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Page 2**

16. National Rural Water Association Rural Water, Volume 31, Number 1.
17. Letter dated February 24, 2010, to Mineral Wells PSD, from Sandra Squire, Public Service Commission, enclosing a copy of the Staff memorandum in Case No. 10-0058-PWD-30B.
18. Copy of letter dated February 25, 2010, to Bobbie Hayes, III, from Cathy Dyer, regarding the placement of a wheel chair ramp.
19. E-mail dated February 25, 2010, to Mineral Wells PSD, from PEIA, attaching a message regarding PEIA eligibility.
20. E-mail dated February 25, 2010, to Mineral Wells PSD, from Debbie Britt, West Virginia Rural Water Association, regarding the ability to accept payments at the premises, as well as knocking on the customer's door prior to disconnection of service.
21. Copy of letter dated February 26, 2010, to Manning Frymier, Cerrone Associates, from Cathy Dyer, stating the Board of Commissioners selected Cerrone Associates, Inc., as the Engineering firm for the Water System Extensions and Improvements Project. Carbon copy to Tim Meeks
22. Copy of letter dated February 26, 2010, to Rodney D. Holbert, Burgess & Niple, Inc., from Cathy Dyer, regarding the presentation that was given to the Board regarding the Water System Extensions & Improvements Project. Carbon copy to Tim Meeks
23. Copy of letter dated February 26, 2010, to Patrick Taylor, Potesta & Associates, Inc., from Cathy Dyer, regarding the presentation that was given to the Board regarding the Water System Extensions & Improvements Project. Carbon copy to Tim Meeks
24. Copy of letter dated February 25, 2010, to Beth Bumgarner, Suttle & Stalnaker, from Cathy Dyer, enclosing the approved Letter of Engagement for the FY 2010 PSC Annual Reports for the Water & Sewer Departments.
25. Copy of letter dated February 26, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing (4) four copies of Addendum No. 1, for the Engineering Agreement for the Misc. Water System Improvement Project.
26. Copy of letter dated February 26, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, enclosing (4) copies of Requisition No. 3 for the Misc. Water System Improvement Project.
27. Copy of letter dated February 26, 2010, to Manning Frymier, Cerrone Associates, from Cathy Dyer, enclosing (6) copies of Change Order No. 4., for the Miscellaneous Water Improvements Project.
28. Copy of letter dated February 26, 2010, to Marty Seufer, Wood County Commission, enclosing approved copies of the Minutes of the Regular Board Meeting held January 21, 2010 and a Special Board Meeting held February 5, 2010.

**Mineral Wells PSD
List of Correspondence
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Page 3**

29. WesBanco, Your Money Matters, February 2010.
30. Copy of letter dated February 26, 2010, to Bobbie Hayes, III, from Todd Anderson, regarding a handicap accessible ramp at the customer's residence.
31. Letter dated February 25, 2010, to Mineral Wells PSD, from Virginia McDonald, Rural Development, stating the request to utilize debt service reserve funds from the Series 1999B account to make the February 2010 monthly payment has been approved.
32. Final order determining adequate assurance of payment for future utility services regarding Movie Gallery.
33. Fax dated March 2, 2010, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, attaching the Monthly Operational Report for the Mineral Wells PSD for the month of February 28, 2010.
34. Letter dated March 1, 2010, to Mineral Wells PSD, from USA Blue Book, informing us that as of February 2, 2010, they consolidated with HD Supply Facilities Maintenance, Ltd.
35. Copy of letter dated March 2, 2010, to Sara Boardman, Municipal Bond Commission, from Cathy Dyer, regarding excess funds in the following accounts MIW-W-2-69-X-WO-06; \$95.26 and MIW-S-2-97-R-WO-06; \$7,894.43.
36. Copy of letter dated March 2, 2010, to Sara Boardman, Municipal Bond Commission, from Cathy Dyer, regarding electronic payments and enclosing approved and signed forms to complete the process.
37. Fax to Action Answering Service listing the customers turned off for non payment.
38. E-mail dated March 4, 2010, to Mineral Wells PSD, from Debbie Britt, WVRWA, regarding a message from Rural Water Association.
39. News and Bits from USA BlueBook, Winter 2010.
40. Bacteriological Examination of Water from Public Water Distribution System, reported March 1, 2010.
41. Letter dated March 2, 2010, to Mineral Wells PSD, from Rachel Stephens for Joshua D. Mitchell, regarding her leak adjustment.
42. E-mail dated March 3, 2010, to Mineral Wells PSD, from WV PEIA, stating the March 2010 PEIA billing has posted to the Web Contributions System.
43. Letter dated March 1, 2010, to Mineral Wells PSD, from Connie R. Wahl, Pifers Service Center, LLC, requesting the District to fill out the enclosed tax-exempt form.
44. Fax dated March 3, 2010, to Alan Harris, Rural Utilities Services, from Cathy Dyer, attaching the February 2010, for the 2009 Water Systems Improvements Project.

Mineral Wells PSD
List of Correspondence
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45. Fax dated March 4, 2010, to Mineral Wells PSD, from Jim Ruckman, Cerrone Associates, regarding a progress meeting for Contracts #1 and #2 for the Miscellaneous Water Improvements Project, will be held on March 9, 2010 at 2:00 in the PSD Office.
46. National Pollutant Discharge Elimination System Discharge Monitoring Report State of West Virginia for the Month of February 2010.
47. West Virginia Rural Water Association, Infrastructure Council Report Newsletter, Vol. 16, Issue 3.
48. Fax dated March 5, 2010, to Manning Frymier, Cerrone Associates, from Cathy Dyer, attaching the WWTP lead & copper sample results.
49. Letter dated March 1, 2010, to Mineral Wells PSD, from Virginia McDonald, Rural Development, advising that project funds in the amount of \$1,900.00 that were ordered, will be deposited on March 5, 2010.
50. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for 1st quarter.
51. Fax dated March 5, 2010, to Virginia McDonald, Rural Development, from Cathy Dyer, attaching verification of deposits for the Misc. Water Improvements Project.
52. Letter dated February 26, 2010, to Mineral Wells PSD, from WesBanco, regarding savings account #310017949.
53. On Tap, Drinking Water News for America's Small Communities, Winter 2010, Volume 9, Issue 4.
54. United States Bankruptcy Court, Notice of Chapter 7 Bankruptcy for Edward and Heather Phillips.
55. Letter dated March 1, 2010, to Mineral Wells PSD, from Virginia McDonald, Rural Development, regarding project funds in the amount of \$64,300.00 will be deposited on March 3, 2010.
56. Copy of letter dated March 8, 2010, to Stonegate Construction, Inc., from Cathy Dyer, enclosing a check in the amount of \$25,567.66 for the Mineral Wells PSD 2009 Water Systems Improvements Project. Carbon copy to Virginia McDonald, Rural Development
57. Copy of letter dated March 8, 2010, to Mid Atlantic Storage Systems, Inc., from Cathy Dyer, enclosing a check in the amount of \$27,897.70 for the Mineral Wells PSD 2009 Water Systems Improvements Project. Carbon copy to Virginia McDonald, Rural Development.
58. Copy of letter dated March 8, 2010, to Manning Frymier, Cerrone Associates, from Cathy Dyer, enclosing a check in the amount of \$12,763.57 for the Mineral Wells PSD 2009 Water Systems Improvements Project. Carbon copy to Virginia McDonald, Rural Development.

Mineral Wells PSD
List of Correspondence
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59. Copy of letter dated March 8, 2010, to WVBPH/OEHS, from Todd Anderson, enclosing test results from REIC of samples that were taken from Saulsbury Booster station.
60. Fax dated March 5, 2010, to Jim Ruckman, Cerrone Associates, from Cathy Dyer, attaching a complaint record regarding the Parkersburg Emergency Connection.
61. E-mail dated March 8, 2010, to Mineral Wells PSD, from PEIA, attaching a message regarding Dependent Eligibility Verification.
62. Fax dated March 9, 2010, to CCMH Federal Credit Union, from Mineral Wells PSD, attaching a check received from Kevin and Brenda Morehead.
63. ****Receipt from the Municipal Bond Commission in the amount of \$7,990.34 for surplus funds on the 1969 and 1997 Reserve.
64. Miss Utility West Virginia-2010 1st quarter Meeting Notice.
65. Copy of letter dated March 9, 2010, to Kevin and Brenda Morehead, from Cathy Dyer, regarding a check the District received back marked Unable to locate account. Therefore, to avoid termination of your water and sewer service we must ask that you take care of this matter by 12:00 pm on Monday, March 15, 2010.
66. Letter to Mineral Wells PSD, from Pete Knapp, General Manager, Cintas, offering the newest most innovative and highest quality products and services.
67. Verizon Business Link Rewards Statement.
68. Letter dated March 8, 2010, to Mineral Wells PSD, from Office of the County Commission of Wood County, West Virginia, regarding the 2010 US Census.
69. Carbon copy of E-mail dated March 10, 2010, to Larry, Mid Atlantic Storage, from Jim Ruckman, Cerrone Associates, regarding the PRV at Bogal Ridge.
70. Copy of letter dated March 10, 2010, to John King, Department of Environmental Protection Environmental Enforcement, from Linda Watson, enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of February 2010 for the Mineral Wells PSD Waste Water Treatment Plant, also enclosing the 1st quarter Discharge Monitoring Report for Pepsi and Walmart as well as the Discharge Monitoring Report on Liberty Truck Stop for the month of February 2010.
71. Copy of letter dated March 10, 2010, to Jeff Smith, Office of Environmental Health Services Regulatory Development and Compliance Unit, from Linda Watson, enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of February 2010 for the Mineral Wells PSD Waste Water Treatment Plant, also enclosing the 1st quarter Discharge Monitoring Report for Pepsi and Walmart as well as the Discharge Monitoring Report on Liberty Truck Stop for the month of February 2010.

**Mineral Wells PSD
List of Correspondence
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72. Copy of letter dated March 10, 2010, to WV Department of Environmental Protection Division of Water and Waste Management Permitting and Engineering Branch, from Linda Watson, enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of February 2010 for the Mineral Wells PSD Waste Water Treatment Plant, also enclosing the 1st quarter Discharge Monitoring Report for Pepsi and Walmart as well as the Discharge Monitoring Report on Liberty Truck Stop for the month of February 2010.
73. Copy of letter dated March 10, 2010, to Manning Frymier, Cerrone Associates, from Linda Watson, enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of February 2010 for the Mineral Wells PSD Waste Water Treatment Plant, also enclosing the 1st quarter Discharge Monitoring Report for Pepsi and Walmart as well as the Discharge Monitoring Report on Liberty Truck Stop for the month of February 2010.
74. Copy of letter dated March 10, 2010, to Cindy Musser, West Virginia Department of Environmental Protection and Natural Resources, from Linda Watson, enclosing a copy of the National Pollutant Discharge Elimination System Discharge Monitoring Report, a copy of the WV Summary of Waste Water Treatment Plant Operations for the month of February 2010 for the Mineral Wells PSD Waste Water Treatment Plant, also enclosing the 1st quarter Discharge Monitoring Report for Pepsi and Walmart as well as the Discharge Monitoring Report on Liberty Truck Stop for the month of February 2010.
75. Copy of letter dated March 10, 2010, to Kim Sowders, WesBanco, from Cathy Dyer, regarding the removal of Charles M. Stewart and adding Mark D. Stewart to all accounts.
76. Fax dated March 10, 2010, to Cathy Dyer, from Nikki, Stonegate Construction, attaching Certified Payroll Reports for the Misc. Water Improvements Project.
77. E-mail dated March 11, 2010, to Cathy Dyer, from Kim Sowders, WesBanco, regarding signature cards for all the Districts accounts.
78. E-mail dated March 11, 2010, to Mineral Wells PSD, from Nancy Tincher, Public Service Commission, regarding the West Virginia State Fire Chief's Association, Inc., Training Conference.
79. Letter dated March 11, 2010, to Mineral Wells PSD, from Jack E. Sigafos, Bill Bailey Insurance Agency, attaching a review of loss information.
80. Carbon copy of e-mail dated March 11, 2010, to Virginia McDonald, Rural Development, from Jim Ruckman, Cerrone Associates, attaching the March 9, 2010 Construction Progress Meeting Minutes and Attendee Sign In sheet for the Miscellaneous Water Improvements Project.

Mineral Wells PSD
List of Correspondence
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81. Copy of letter dated March 12, 2010, to Megan Smith, WV DEP, Division of Water & Waste Management, enclosing a revised DMR report for missing information for the July 2009 and October 2009 reports.
82. The Wage-Hour and FMLA Seminar for West Virginia Public Agencies, workshop overview.
83. E-mail dated March 12, 2010, to Todd Anderson, from Chad Miller, Cerrone Associates, Inc., regarding Benson, Meadowlands and Comfort Suites lift stations.
84. Fax dated March 12, 2010, to Wirt County Journal, from Mineral Wells PSD, attaching notice to be inserted in the Journal for the Regular Board Meeting to be held, Thursday, March 18, 2010.
85. Fax dated March 12, 2010, to Jackson County Herald, from Mineral Wells PSD, attaching notice to be inserted in the newspaper for the Regular Board Meeting to be held, Thursday, March 18, 2010.
86. Fax dated March 12, 2010, to Parkersburg News & Sentinel, from Mineral Wells PSD, attaching notice to be inserted in the newspaper for the Regular Board Meeting to be held, Thursday, March 18, 2010.
87. Receipt from Ashley's Recycling, scrapped 6 (six) 1" meters and 2 (two) ¾" meters, \$152.35.
88. Letter dated March 11, 2010, to Mineral Wells PSD, from Randall Cole, Cerrone Associates, enclosing for review and signature are four (4) copies of Requisition No. 4 for the Misc. Water System Improvements Project.
89. Copy of letter dated March 15, 2010, to Angela Roush Black, from Linda Watson, regarding a check that was received for payment; customer has an NSF check on file, cannot write a check for payment.
90. Copy of letter dated March 15, 2010, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission; \$5,688.40, Series 1995.
91. Copy of letter dated March 15, 2010, to West Virginia Water Development Authority, from Cathy Dyer, regarding the following deposit was made to the West Virginia Municipal Bond Commission; \$2,288.88, Series 2003.
92. Copy of letter dated March 15, 2010, to Angela Chestnut, WV Infrastructure & Jobs Development Council, from Cathy Dyer, regarding the following deposits was made to the West Virginia Municipal Bond Commission; \$811.69, Reserve Fund-04-A and \$175.90, Reserve Fund-04-B.

Mineral Wells PSD
List of Correspondence
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93. Copy of letter dated March 15, 2010, to West Virginia Municipal Bond Commission, from Cathy Dyer, enclosing a check in the amount of \$18,122.90 for the following bond payments: \$7,865.03-Sewer 10 Revenue, \$5,688.40-Sewer 95 Revenue, \$1,293.00-Sewer 85-B Revenue, \$2,288.88-Sewer 03-Revenue, \$175.90-Water 04-B-Reserves and \$811.69-Water 04-A Reserve.
94. Fax dated March 15, 2010, to Mineral Wells PSD, from Union Williams PSD, regarding the monthly PSD meeting will be held, Thursday, March 16, 2010 at Union Williams PSD.
95. ****Letter dated March 12, 2010, to Mineral Wells PSD, from Linda Grbac, Grants Manager, West Virginia Department of Environmental Protection, regarding the Annual Audit Report FY 2009.
96. Bylaws of West Virginia Rural Water Association.
97. ****E-mail dated March 16, 2010, to Mineral Wells PSD, from Cam Siegrist, Bowles Rice, regarding Mineral Wells PSD petition for consent and approval of temporary financing to pay for project design for the Sewer System Improvement Project.
98. ****Letter dated March 16, 2010, to Mineral Wells PSD, from Anne Werum Lambright, State of West Virginia Consolidated Public Retirement Board, stating the Board voted to increase effective, July 1, 2011, the employer contribution rate from 7.5% to 12.5%.
99. Letter dated March 16, 2010, to Cathy Dyer, from Renee Shotwell, Bill Bailey Insurance Agency, enclosing a renewal questionnaire for upcoming renewal on July 1, 2010.
100. Commercial Signature Cards for the removal of Charles Stewart on all accounts and adding Mark Stewart.
101. Results from Water Environmental Testing on the Mineral Wells tank sight.
102. Fax dated March 17, 2010, to Jim Ruckman, Cerrone Associates, from Todd Anderson, attaching water testing results for the Mineral Wells tank sight.
103. E-mail dated March 17, 2010, to Cathy Dyer, from Cam Siegrist, Bowles Rice, regarding the project design loan for the Sewer System Improvement Project.

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
REGULATING REVENUE ACCOUNTS								
METERED SALES								
METERED SALES-RESIDENTIAL	1 461 100 00	(900,000.00)	(600,000.00)	(68,392.78)	91.19	(592,318.94)	65.81	307,681.06
METERED SALES-COMMERCIAL	1 461 200 00	(180,000.00)	(120,000.00)	(10,269.63)	68.46	(113,107.67)	62.83	66,892.33
METERED SALES-INDUSTRIAL	1 461 300 00	.00	.00	(210.12)		(1,640.49)		(1,640.49)
METERED SALES-PUBLIC AUTHORITY	1 461 400 00	.00	.00	(47.76)		(407.39)		(407.39)
TOTAL METERED SALES		(1080,000.00)	(720,000.00)	(78,920.29)	87.68	(707,474.49)	65.50	372,525.51
OTHER REVENUES								
FORFEITED DISCOUNTS	1 470 000 00	(22,000.00)	(14,666.64)	(1,442.59)	78.68	(12,926.47)	58.75	9,073.53
MISCELLANEOUS SERVICE REVENUE	1 471 000 00	(1,500.00)	(1,000.00)	(50.00)	40.00	(3,357.71)	223.84	(1,857.71)
METER LEASE - MOBILE HOME PARK	1 472 500 00	(500.00)	(333.28)	.00		(480.00)	96.00	20.00
INTERDEPARTMENT RENTS	1 473 000 00	(5,000.00)	(3,333.28)	(555.56)	133.33	(2,777.80)	55.55	2,222.20
OTHER WATER REVENUES	1 474 000 00	(10,000.00)	(6,666.64)	(434.00)	52.08	(5,516.31)	55.16	4,483.69
TOTAL OTHER REVENUES		(39,000.00)	(25,999.84)	(2,482.15)	76.37	(25,058.29)	64.25	13,941.71
TOTAL REVENUES		(1119,000.00)	(745,999.84)	(81,402.44)	87.29	(732,532.78)	65.46	386,467.22

Mineral Wells PSD
 GENERAL LEDGER
 WATER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	288,000.00	192,000.00	25,161.52	104.83	202,556.23	70.33	(85,443.77)
TOTAL SOURCE OF SUPPLY		288,000.00	192,000.00	25,161.52	104.83	202,556.23	70.33	(85,443.77)
PUMPING								
OPERATION								
POWER PURCHASED PUMPING	1 623 000 00	6,000.00	4,000.00	600.58	120.11	4,018.78	66.97	(1,981.22)
PUMPING LABOR	1 624 000 00	7,000.00	4,666.64	291.10	49.90	3,871.04	55.30	(3,128.96)
PUMPING EXPENSES	1 624 001 00	2,000.00	1,333.28	2,076.78	999.99	20,331.60	999.99	18,331.60
TOTAL OPERATION		15,000.00	9,999.92	2,968.46	237.47	28,221.42	188.14	13,221.42
MAINTENANCE								
PAINT STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	400.00	.00		.00		(600.00)
PAINT PUMPING EQUIPMENT	1 633 000 00	3,000.00	2,000.00	404.21	161.68	2,553.34	85.11	(446.66)
TOTAL MAINTENANCE		3,600.00	2,400.00	404.21	134.73	2,553.34	70.92	(1,046.66)
TOTAL PUMPING		18,600.00	12,399.92	3,372.67	217.59	30,774.76	165.45	12,174.76
TRANSMISSION & DISTRIBUTION								
OPERATION								
TRANS & DIST LINE EXPENSE	1 662 000 00	20,000.00	13,333.28	2,093.50	125.61	14,892.10	74.46	(5,107.90)
METER EXPENSE	1 663 000 00	2,000.00	1,333.28	640.95	384.58	5,442.20	272.11	3,442.20
TOTAL OPERATION		22,000.00	14,666.56	2,734.45	149.15	20,334.30	92.42	(1,665.70)
MAINTENANCE								
PAINT SUPERVISION & ENGINEER	1 670 000 00	.00	.00	.00		185.50		185.50
PAINT STRUCTURES & IMPROVEMENT	1 671 000 00	1,000.00	666.64	611.00	733.22	2,830.74	283.07	1,830.74
PAINT DISTRIBUTION RESERVOIRS	1 672 000 00	.00	.00	.00		2,275.55		2,275.55
MAINTENANCE OF MAINS T & D	1 673 000 00	26,000.00	17,333.28	1,701.75	78.54	35,724.15	137.40	9,724.15
MAINTENANCE OF SERVICES T & D	1 675 000 00	10,000.00	6,666.64	1,045.19	125.42	14,268.35	142.68	4,268.35
MAINTENANCE OF METERS T & D	1 676 000 00	2,800.00	1,866.64	28.00	12.00	973.46	34.76	(1,826.54)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	2,000.00	1,333.28	.00		320.13	16.00	(1,679.87)
TOTAL MAINTENANCE		41,800.00	27,866.48	3,385.94	97.20	56,577.88	135.35	14,777.88
TOTAL TRANS. & DISTRIBUTION		63,800.00	42,533.04	6,120.39	115.11	76,912.18	120.55	13,112.18

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

ITEM	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
METER READING EXPENSES	1 902 000 00	5,000.00	3,333.28	670.80	160.99	4,238.73	84.77	(761.27)
BILLING & COLLECTING - LABOR	1 903 100 00	32,000.00	21,333.28	2,054.10	77.02	17,927.19	56.02	(14,072.81)
BILLING & COLLECTING - EXPENSE	1 903 200 00	8,000.00	5,333.28	392.35	58.85	2,950.07	36.87	(5,049.93)
NONCOLLECTIBLE ACCOUNTS	1 904 000 00	3,000.00	2,000.00	.00		.00		(3,000.00)
		=====	=====	=====	=====	=====	=====	=====
TOTAL CUSTOMER SERVICE EXPENSES		48,000.00	31,999.84	3,117.25	77.93	25,115.99	52.32	(22,884.01)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	60,000.00	40,000.00	4,494.89	89.89	30,622.78	51.03	(29,377.22)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	1,200.00	800.00	.00		413.04	34.42	(786.96)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	23,000.00	15,333.28	1,477.29	77.07	13,399.11	58.25	(9,600.89)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	7,000.00	4,666.64	.00		7,020.00	100.28	20.00
LAWYER	1 923 001 00	600.00	400.00	401.66	803.32	557.03	92.83	(42.97)
PROPERTY INSURANCE	1 924 000 00	15,000.00	10,000.00	3,511.20	280.89	14,123.26	94.15	(876.74)
INJURIES & DAMAGES	1 925 000 00	600.00	400.00	.00		.00		(600.00)
EMPLOYEES WELFARE EXPENSE	1 926 100 00	1,200.00	800.00	.00		.00		(1,200.00)
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	40,000.00	26,666.64	3,371.60	101.14	29,038.71	72.59	(10,961.29)
EMPLOYEE VACATION PAY	1 926 300 00	9,000.00	6,000.00	448.98	59.86	5,401.46	60.01	(3,598.54)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,300.00	4,866.64	628.08	103.24	6,160.95	84.39	(1,139.05)
EMPLOYEES SICK PAY	1 926 500 00	5,000.00	3,333.28	255.36	61.28	1,277.84	25.55	(3,722.16)
EMPLOYEES' FUNERAL LEAVE PAY	1 926 600 00	400.00	266.64	.00		234.00	58.50	(166.00)
COMP TIME	1 926 700 00	2,000.00	1,333.28	245.69	147.41	1,685.31	84.26	(314.69)
PEB/WV RETIREE HEALTH BENEFIT	1 926 800 00	13,850.00	9,233.28	2,739.60	237.36	21,916.80	158.24	8,066.80
REGULATORY COMMISSION EXPENSE	1 928 000 00	3,500.00	2,333.28	.00		.00		(3,500.00)
MISCELLANEOUS GENERAL EXPENSE	1 930 200 00	5,000.00	3,333.28	144.64	34.71	2,057.53	41.15	(2,942.47)
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION		194,650.00	129,766.24	17,718.99	109.23	133,907.82	68.79	(60,742.18)
MAINTENANCE OF GENERAL PLANT								
TRANSPORTATION EXPENSES	1 932 000 00	.00	.00	983.17		1,677.61		1,677.61
	1 933 000 00	19,000.00	12,666.64	1,112.91	70.28	8,701.34	45.79	(10,298.66)
		=====	=====	=====	=====	=====	=====	=====
ADMINISTRATIVE & GENERAL								
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION & MAINTENANCE		632,050.00	421,365.68	57,586.90	109.33	479,645.93	75.88	(152,404.07)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	290,000.00	193,333.28	23,750.00	98.27	190,000.00	65.51	(100,000.00)
DEPRECIATION EXPENSE	1 408 100 00	13,500.00	9,000.00	928.79	82.55	8,129.17	60.21	(5,370.83)
TOTAL OPERATING EXPENSES		935,550.00	623,698.96	82,265.69	105.51	677,775.10	72.44	(257,774.90)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(1,300.00)	(866.64)	(73.43)	67.78	(1,017.94)	78.30	282.06
INTEREST ON LONGTERM DEBT	1 427 000 00	195,000.00	130,000.00	15,575.00	95.84	124,600.00	63.89	(70,400.00)
OTHER INTEREST EXPENSE	1 431 000 00	200.00	133.28	5.78	34.69	77.55	38.77	(122.45)
TOTAL OTHER INCOME & DEDUCTIO		193,900.00	129,266.64	15,507.35	95.97	123,659.61	63.77	(70,240.39)
NET INCOME		10,450.00	6,965.76	16,370.60	999.99	68,901.93	659.34	58,451.93

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
RATING REVENUE ACCOUNTS								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(475,000.00)	(316,666.64)	(38,962.01)	98.43	(328,921.83)	69.24	146,078.17
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(190,000.00)	(126,666.64)	(11,820.34)	74.65	(116,563.66)	61.34	73,436.34
DOMESTIC SERVICE-PUBLIC AUTHOR	2 603 000 00	.00	.00	(95.07)		(610.25)		(610.25)
DOMESTIC SALES-INDUSTRIAL	2 604 000 00	.00	.00	(189.73)		(1,438.37)		(1,438.37)
UTCHER BEND SEWER	2 605 000 00	(300.00)	(200.00)	.89	3.56-	130.24	43.41-	430.24
TOTAL SALES OF SEWER SERVICE		(665,300.00)	(443,533.28)	(51,066.26)	92.10	(447,403.87)	67.24	217,896.13
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(13,000.00)	(8,666.64)	(1,040.62)	96.05	(8,489.80)	65.30	4,510.20
DISC SEWERAGE REVENUES	2 615 000 00	(600.00)	(400.00)	(75.00)	150.00	(265.00)	44.16	335.00
TOTAL OTHER SEWER REVENUES		(13,600.00)	(9,066.64)	(1,115.62)	98.43	(8,754.80)	64.37	4,845.20
TOTAL REVENUES		(678,900.00)	(452,599.92)	(52,181.88)	92.23	(456,158.67)	67.19	222,741.33
OPERATION/MAINTENANCE EXPENSE								
COLLECTING EXPENSES								
MAINT SERVICE CONN & TRAP	2 705 100 00	7,000.00	4,666.64	67.74	11.61	3,333.93	47.62	(3,666.07)
MAINT COLLECT & TRANS MAINS	2 705 200 00	15,000.00	10,000.00	264.59	21.16	6,985.31	46.56	(8,014.69)
TOTAL COLLECTING EXPENSES		22,000.00	14,666.64	332.33	18.12	10,319.24	46.90	(11,680.76)
PUMPING EXPENSES								
OPERATION LABOR-PUMPING	2 722 000 00	8,000.00	5,333.28	656.31	98.44	5,897.38	73.71	(2,102.62)
POWER LIFT STATIONS	2 723 100 00	16,000.00	10,666.64	1,849.86	138.73	11,684.29	73.02	(4,315.71)
POWER GRINDER PUMPS	2 723 200 00	5,200.00	3,466.64	506.64	116.91	3,853.48	74.10	(1,346.52)
SUPPLIES-EXP LIFT STA GRINDERS	2 724 000 00	15,000.00	10,000.00	963.98	77.11	7,184.37	47.89	(7,815.63)
MAINT STRUCTURES & IMPROV	2 726 000 00	750.00	500.00	.00		.00		(750.00)
WATER PUMPING-LIFT STATIONS	2 727 100 00	30,000.00	20,000.00	5,947.69	237.90	23,755.94	79.18	(6,244.06)
MAINT OTHER PUMPING EQUIPMENT	2 727 200 00	42,000.00	28,000.00	5,439.11	155.40	26,997.02	64.27	(15,002.98)
TOTAL PUMPING EXPENSES		116,950.00	77,966.56	15,363.59	157.64	79,372.48	67.86	(37,577.52)

Mineral Wells PSD
 GENERAL LEDGER
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPERATION LABOR-TREATMENT	2 742 000 00	26,000.00	17,333.28	1,104.35	50.97	9,342.73	35.93	(16,657.27)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	25,000.00	16,666.64	1,362.64	65.40	18,714.18	74.85	(6,285.82)
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	20,000.00	13,333.28	.00		10,874.00	54.37	(9,126.00)
POWER EXPENSE-PLANT	2 743 300 00	42,000.00	28,000.00	2,726.10	77.88	29,158.59	69.42	(12,841.41)
MAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	1,700.00	1,133.28	104.33	73.64	1,973.83	116.10	273.83
MAINT OF T & D SYS EQUIPMENT	2 746 000 00	7,000.00	4,666.64	168.53	28.89	2,193.90	31.34	(4,806.10)
TOTAL TREATMENT & DISPOSAL		121,700.00	81,133.12	5,465.95	53.89	72,257.23	59.37	(49,442.77)
BILLING & COLLECTING EXPENSES								
METER READING LABOR	2 782 000 00	3,500.00	2,333.28	541.60	185.69	3,971.95	113.48	471.95
BILLING & COLLECTING LABOR	2 783 100 00	26,000.00	17,333.28	1,637.77	75.58	14,044.35	54.01	(11,955.65)
BILLING & COLLECTING EXPENSE	2 783 200 00	7,000.00	4,666.64	421.13	72.19	3,847.38	54.96	(3,152.62)
TOTAL BILLING & COLLECTING		36,500.00	24,333.20	2,600.50	85.49	21,863.68	59.90	(14,636.32)
ADMINISTRATIVE/GENERAL EXPENSE								
ADMIN & GENERAL SALARIES	2 790 000 00	34,000.00	22,666.64	2,700.61	95.31	18,061.92	53.12	(15,938.08)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	300.00	200.00	.00		275.36	91.78	(24.64)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	15,000.00	10,000.00	833.83	66.70	7,669.32	51.12	(7,330.68)
SPECIAL SERVICES	2 795 000 00	6,000.00	4,000.00	1,275.00	255.00	5,955.00	99.25	(45.00)
SPECIAL LEGAL SERVICES	2 796 000 00	1,000.00	666.64	28,364.42	999.99	28,398.42	999.99	27,398.42
REGULATORY COMMISSION	2 797 000 00	2,600.00	1,733.28	.00		.00		(2,600.00)
INSURANCE	2 798 000 00	8,500.00	5,666.64	2,340.80	330.46	9,415.50	110.77	915.50
INJURIES/DAMAGES	2 799 000 00	2,400.00	1,600.00	.00		.00		(2,400.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	666.64	.00		.00		(1,000.00)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	36,000.00	24,000.00	2,842.67	94.75	23,287.11	64.68	(12,712.89)
EMPLOYEES VACATION PAY	2 800 300 00	5,200.00	3,466.64	299.32	69.07	3,537.46	68.02	(1,662.54)
EMPLOYEES HOLIDAY PAY	2 800 400 00	6,300.00	4,200.00	418.72	79.75	4,083.73	64.82	(2,216.27)
EMPLOYEES SICK PAY	2 800 500 00	3,000.00	2,000.00	170.24	68.09	(3,016.86)	100.56	(6,016.86)
EMPLOYEES' FUNERAL LEAVE PAY	2 800 600 00	500.00	333.28	.00		156.00	31.20	(344.00)
COMP TIME	2 800 700 00	1,500.00	1,000.00	164.33	131.46	1,180.70	78.71	(319.30)
REB/WV RETIREE HEALTH BENEFIT	2 800 800 00	9,300.00	6,200.00	1,826.40	235.66	14,611.20	157.10	5,311.20
MISCELLANEOUS GENERAL EXPENSE	2 801 000 00	4,800.00	3,200.00	1,959.68	489.92	4,692.34	97.75	(107.66)
MAINT GENERAL PROPERTY	2 802 000 00	5,000.00	3,333.28	.00		.00		(5,000.00)
RENTS	2 803 000 00	5,000.00	3,333.28	.00		5,000.00	100.00	.00
TRANSPORTATION EXPENSE	2 903 000 00	11,500.00	7,666.64	741.95	77.42	5,800.80	50.44	(5,699.20)
UNCOLLECTIBLE ACCOUNTS	2 904 100 00	3,000.00	2,000.00	.00		.00		(3,000.00)
TOTAL ADMINISTRATIVE & GEN EX		161,900.00	107,932.96	43,937.97	325.66	129,108.00	79.74	(32,792.00)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		459,050.00	306,032.48	67,700.34	176.97	312,920.63	68.16	(146,129.37)
DEPRECIATION	2 503 000 00	300,000.00	200,000.00	25,100.00	100.40	200,800.00	66.93	(99,200.00)
MICA EXPENSE	2 507 100 00	11,000.00	7,333.28	787.95	85.95	6,544.27	59.49	(4,455.73)
INTEREST/DIVIDEND EARNED	2 524 000 00	(1,000.00)	(666.64)	(34.68)	41.61	(278.96)	27.89	721.04
INTEREST ON LONG TERM DEBT	2 530 000 00	96,000.00	64,000.00	8,648.47	108.10	70,734.09	73.68	(25,265.91)
OTHER INTEREST EXPENSE	2 535 000 00	100.00	66.64	4.86	58.34	70.04	70.04	(29.96)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		186,250.00	124,165.84	50,025.06	322.30	134,631.40	72.28	(51,618.60)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		186,250.00	124,165.84	50,025.06	322.30	134,631.40	72.28	(51,618.60)